

ACCEPTED JUNE, 8 2016

Lacey Library Board Minutes

5pm, March 9, 2016

(Lacey Timberland Library Meeting Room)

Present: Scott Kankelborg, Andrew Metcalf, Marti Rutishouser, Helen Spalding, Joonick Ahn

TRL Staff: Holly Paxson

Invited speaker: City Manager Scott Spence

Chair Scott Kankelborg called the meeting to order at 5:02pm.

Announcements

Kankelborg welcomed new Board member Andrew Metcalf.

He also encouraged Board members to recruit applicants for the remaining Board opening.

Helen Spalding read a thank you note from Sarah Park, the 2014-15 Youth member, who has been accepted at Smith College on a full scholarship.

Agenda Approved

No one used the time for Public Comment.

The January 27, 2016 minutes were approved with the correction of a typo under New Business.

Library Manager's Report – Holly Paxson

The Library has new meeting room tables and racks, new benches. They are expecting new lounge chairs in April. The new furniture was due to the partnership of the City and the Friends of the Library.

The 25th Anniversary of the Lacey Timberland Library Celebration will be March 26, 2-4pm. The Library will ask the public to contribute to a time capsule that will be sealed on March 26, until the Library's 50th Anniversary.

Timberland Library Friends and Board members are invited to attend one of three sessions in April. An invited speaker will make a presentation on library advocacy and lunch will be served in appreciation for volunteer efforts. One session will be held Saturday, April 16, 11am-2pm in the Lacey Timberland Library.

Holly handed out new Lacey Timberland Library magnets with the address, phone number, and hours.

The Lacey Loves to Read events were very successful; 310 attended the schools' community event, 50 attended the Library's teen authors event; volunteers at City Hall and the Library read to young people.

City Manager Scott Spence presentation:

- City's 2015 accomplishments

Gas taxes will go up to support the Washington transportation package. As part of that work, Exit 111 (Marvin Rd Interchange Project) should be completed in 2021.

The Golf Club Road Exit is completed, providing direct access to SPSCC and the Woodland District.

2015 was the first full year of the new Veterans Service Center, which has served 750 veterans, and includes the variety of services that allows vets to have one-stop access at the Center.

The Chambers Lake Pond Facility was completed, reducing the pollution in the run-off water entering Chambers Lake.

A new Economic Development Coordinator position is focusing on retail recruitment, working with the broker community, and helping to meet economic objectives.

A Small Business Exemption from B& O tax if the business earns under \$500,000 in the first 3 years was implemented.

The S&P rating for the City was upgraded from AA to AA+.

The City refinanced \$8.7 million in debt, saving over \$600,000 over the life of the bonds.

3000 participated in Military Appreciation Day.

The City Council has held some meetings in various community locations to be more accessible and transparent.

The City responded to the business community with a more flexible sign ordinance.

Lacey Days is a new annual July event that is an umbrella for what previously were separate events.

The City has a Facebook page.

- 2016 Budget

The City has faced deficits over the last 4 years and has had to take \$2.6 million out of the budget since 2013. The 2016 budget is \$128,447,733 (52.19% in Utility Fund, 33.01% in General Fund), and projects a \$477,694 deficit. Because the bonds were refinanced, Lacey property taxes will go down. Within the General Fund, 65% is salaries/benefits, and the Police and Public Works are the largest portion of that.

- 2016 Plans

The Hicks Lake Management District will improve the quality of the lake, funded by the residents.

Covers will be added over the RAC bleachers for spectators.

Long Lake Beach will be enhanced.

The Woodland Creek Community Park will get trail enhancement.

The City is seeking enterprise solutions for records management, which is a growing challenge requiring archiving all electronic as well as all printed documentation generated in conducting City work and communication.

Pickleball courts will be built in City parks.

There will be a plan for annexation, and designs for roundabouts at College & 22nd St. and at Hogum Bay & Willamette.

New vehicles will replace some that need replacement.

The City is continuing to participate in the South Sound Military and Community Partnership.

Sustainable funding of the transportation benefit district is needed to maintain and overlay roads. Funding will be a ballot issue.

The City's 50th Anniversary Celebration will begin with July 3, 2016 fireworks, the December 5 birthday celebration, a Spring 2017 Mayor's Gala, and a July 8, 2017 concert.

The Board asked Spence if the Library's 2016 Capital Budget Request was included in the 2016 budget. It was not, and he apologized for staff not realizing they had to let us know.

The Board asked if he had reviewed our Feb recommendation to request from TRL a service point analysis, given that Hawks Prairie no longer has kiosk library service. He said the City will follow through and he will copy the Board on the letter he sends to the TRL Executive Director.

Spence also suggested that Paxson share the Compassion video created with the N. Thurston Schools. She will send the Board a link.

New Business

The April meeting has been cancelled unless the need to meet arises. The next Board meeting will be May 11, 5:30pm, in the Lacey Timberland Library Meeting Room.

Given no more business, the Board adjourned at 6:35pm.

Lacey Library Board
Library Manager's Report
Presented on March 9, 2016
For January/February 2016

Library News:

Thanks to the Friends of the Lacey Timberland Library, who have purchased brand-new meeting room tables, racks to hold them, new single & multi seat benches (already installed), and have placed an order to replace all lounge furniture in the building! This refresh is a budget expenditure to help celebrate this building's 25th anniversary. Be sure to take part in the time capsule activity in the library beginning March 14th and leading to the ceremonial closing at our open house celebration on Saturday March 26th from 2 to 4pm.

Lacey Loves to Read wrapped up with a fantastic Teen Author celebration at the end of February. Since Newbery winning LL2R author Kwame Alexander wasn't able to be at the library event, we hosted a special signing/reading party for the winners of our 2016 LL2R Teen Writing Contest. 4 of the 6th published winners attended and shared their motivation and inspiration for writing with an audience of 50. It was a fantastic event and a great way to finish off this year's eminently successful Lacey Loves to Read.

Timberland News:

TRL has welcomed Kendra Jones as the new head of Youth Services for the District. She joins TRL with great ideas and enthusiasm to continue offering spectacular services for Youth throughout the five counties.

Adult Winter Reading officially ends on March 15th, 2016. Be sure to get your entries turned into your local library this week!

Family Read & Sing Aloud began on March 2nd (Dr. Seuss' birthday) and will end on April 12th (Beverly Cleary's birthday). Families with children birth to 3rd grade are encouraged to pick up a FRSA packet, read & sing with their children, and turn in an entry form to win a backpack full of books.

Service Story :

January

I was working the youth services desk earlier today and a little girl was selecting a sticker for the castle. After carefully drawing on it she put it on the castle and came back up to the desk and enthusiastically said, "I drew a heart this time, because I love the library!" Submitted by Cristal S.

From our LA Facebook page: "So, I went to a different library today because it is slightly closer to where I moved to and I have decided that you guys are STILL the VERY BEST around. I'll be driving the few extra miles back to Lacey because it is SO worth it. Thank you for having such a wonderful children's area as well as dedicated, passionate, helpful, and friendly staff that really make your library exceptional." Submitted by Meghan H.

February

Once again, Lacey hosted a reading station for Read Around Lacey, a K-5 read-aloud challenge activity part of Lacey Loves to Read. Library staff and Friends volunteers listened to 186 kids for two weeks as they read aloud poems, short stories, sentences, and songs they wrote themselves.

Other LL2R activities included a bookmark design contest, a Teen writing contest, an open mic/poetry slam night at a local coffee shop, school visits, and a free community presentation and signing by Newbery winner Kwame Alexander. Over 2,000 kids and adults enjoyed celebrating reading, literature, and Mr. Alexander's excellent books this February. Submitted by Holly P.

Programming:

January

Youth: 2 programs attended by **21** people

Adult: 10 programs attended by 195 people

February

Youth: 13 programs attended by **684** people

Adult: 11 programs attended by 277 people

Outreach:

January

Youth: 7 middle school school visits, 1 storytime & tour, & NTSD librarians meeting reaching 1,266 students, kids, parents, & teachers.

Adult: 1 business presentation to Thurston EDC/SPSCC Lacey to 28 community members.

February

Lib Mgr: Lacey Ethnic Celebration booth, 2 Lacey Chamber Education Meetings, & 2 Lacey Loves to Read Community Events reaching a total of 746 kids, students, and community members.

Youth: 6 middle school visits & NTSD librarians meeting reaching 784 students & teachers.

Circulation:

We checked out **74,089** physical & digital items in **January**, a decrease of **1%** over **January** of **2015**.

We checked out **73,600** physical & digital items in **February**, an increase of **7.8%** over **February** of **2015**.

The library was visited by **26,501** patrons, a decrease of 3.6% over **January** of **2015**.

The library was visited by **27,675** patrons, about the same as **February** of **2015**.

Building:

The City has conducted regular HVAC maintenance & repairs and has replaced TP dispensers & addressed some plumbing issues in both public restrooms.

Submitted by Holly Paxson, Lacey Library Manager

March 7, 2016