



**LACEY CITY COUNCIL
WORKSESSION
THURSDAY, SEPTEMBER 17, 2015
7:00 – 9:00 P.M.
LACEY CITY HALL – 420 COLLEGE STREET SE**

AGENDA

- 7:00 50TH ANNIVERSARY COMMITTEE BRIEFING**
MARY COPPIN, COMMUNITY LIAISON
HOWARD BURTON, COMMITTEE CHAIR
(PRESENTATION-NO ATTACHMENT)
- 7:30 THURSTON CLIMATE ACTION TEAM (TCAT) SURVEY REPORT**
GRAEME SACKRISON, CHAIR, TCAT BOARD
TOM CRAWFORD, VICE-CHAIR TCAT BOARD
(VERBAL REPORT-NO ATTACHMENT)
- 8:00 INTERGOVERNMENTAL BOARDS & COMMISSIONS, CONSENT
AGENDA, AND STANDING COMMITTEES DISCUSSION**
(VERBAL REPORT-NO ATTACHMENT)
- 8:45 SPSCC LEASE EXTENSION-VETERANS SERVICES OFFICE**
SCOTT SPENCE, CITY MANAGER
(ATTACHMENT)
- 9:00 ADJOURN**



LACEY CITY COUNCIL WORKSESSION

September 17, 2015

SUBJECT: Lacey Veterans Office Lease Agreement Extension

RECOMMENDATION: Authorize the City Manager to sign a lease amendment with South Puget Sound Community College to extend the term of an existing one-year lease by one additional year. The current lease expires on September 30, 2015.

STAFF CONTACT: Scott Spence, City Manager 

ORIGINATED BY: City Manager's Department

ATTACHMENTS: 1. [Proposed SPSCC Lease Agreement Amendment](#)

FISCAL NOTE: The monthly lease payment is \$833.34 per month.

PRIOR REVIEW: This is the first review of the proposed lease agreement amendment.

BACKGROUND:

In October 2014, through a partnership with the Tacoma and Federal Way Vet Centers, the city opened the Lacey Veterans Services Office at the South Puget Sound Community College (SPSCC) campus in the Woodland District. The facility offered an array of Veterans' services, including readjustment counseling; Veterans Affairs benefits explanation and referral; medical referral; Post-Traumatic Stress Disorder (PTSD) assessment; individual, group, and family counseling; and support for successful transition from military to civilian life during its initial opening.

In February of 2015, services at the facility were expanded through a partnership with the Thurston County Veterans Assistance Program to include housing, utility, nutrition, and transportation assistance.

The City of Lacey leases the 1,200-square-foot office suite from SPSCC, and provides its use to Veterans services providers free of charge.

The facility, which operates Tuesdays, Wednesdays, and Thursdays, is nearing capacity on those days, serving approximately 34 Veterans per week. The facility's only meeting room has been converted into office space to help accommodate demand.

Lacey is communicating with Department of Veterans Affairs officials in Washington D.C. regarding additional funding support that will allow expansion of the Lacey operation into a permanent, five-days-per-week Veterans Center. The city has also had exploratory conversations with several local Veterans services providers about potential additional partnerships at the Lacey location.

ADVANTAGES:

1. The proposed lease agreement amendment will allow continuation of the city's partnership with the Tacoma and Federal Way Vet Centers as well as the Thurston County Veterans Services Office to provide Veterans services within Lacey's central business district.

DISADVANTAGES:

1. No disadvantages are foreseen.

LEASE AGREEMENT
AMENDMENT NO. 1

This AMENDMENT NO. 1 is made by and between South Puget Sound Community College, hereinafter referred to as "Landlord" and The City of Lacey, hereinafter referred to as "Tenant".

The parties hereto mutually agree that their September 2014 AGREEMENT OF LEASE, as amended July 17, 2015, for the premises located at 4232 6th Ave SE, Suite 201, Lacey, WA shall be amended as follows:

- I. Paragraph 1 line item C. TERM OF LEASE is hereby amended to read as follows:
"The term of this Lease Agreement shall be extended for (1) additional year, commencing on October 1, 2015 and continuing through September 30, 2016."

- II. Except as expressly provided by this AMENDMENT NO. 1, all other terms and conditions of the original September 2014 LEASE AGREEMENT, as amended July 17, 2015, remain in full force and effect.

IN WITNESS WHEREOF, THE LANDLORD AND THE TENANT HAVE CAUSED THIS AMENDMENT NO. 1 TO BE EXECUTED THIS ___ DAY OF _____, 2015.

South Puget Sound Community College

City of Lacey (Tenant)

By: _____

By: _____