

## 10.12 Spirit of Lacey Award

To establish a program that provides the City Council a formalized means of recognizing individuals, organizations, and businesses who make significant contributions to the betterment of the greater community, or, whose acts of heroism, courage, selflessness, or exceptional volunteerism are worthy of special recognition.

### Eligibility:

1. Individuals
2. Organizations – private, public, and not-for-profit
3. Businesses

### Criteria:

1. Exceptional contributions that promote the betterment of the community (e.g. long-term extraordinary individual or group volunteerism that meets a special need in the community or provides a service not otherwise provided).
2. Actions that provide long-term value and benefit for future generations (e.g. initiating a major new program with broad community-wide benefit and that fills a critical need).
3. Acts of heroism and selflessness (e.g. saving a life, by risking one's own life).
4. Exceptional environmental stewardship (e.g. a major land donation that protects and preserves sensitive environmental property).
5. Extraordinary generosity or investment in the community (e.g. a major cash or land donation valued that helps address an important community need and enhances the overall community).

### Frequency:

1. As merited.

Note: The *Spirit of Lacey Award* is established to recognize 'exceptional' and 'out-of-the-ordinary' contributions to the community. It is intended to be awarded sparingly and on a limited basis so as not to diminish its significance and the extraordinary contributions of recipients.

### Nomination Process:

1. Nominations can be made by submitting a nomination form in writing at any time to the City Council Community Relations Committee, 420 College Street, Lacey, WA, 98509, or via e-mail to [council@ci.lacey.wa.us](mailto:council@ci.lacey.wa.us). Individuals, businesses, and organizations are welcome to submit nominations. Nomination forms should document in detail the significant and extraordinary contributions of the proposed recipient.
2. Information about the *Spirit of Lacey Award*, including this program outline, will be maintained on the City's website for general public access and to encourage submittal of nominations.

Selection Process:

1. The Lacey City Council Community Relations Committee will schedule time at a regularly scheduled meeting to determine if there are any businesses, individuals, or organizations that qualify for the *Spirit of Lacey Award*.
2. Nominations received during the course of the year will be considered along with other recommendations, if any.
3. The Community Relations Committee will review and deliberate on the merits of each nomination utilizing the criteria and principles established herein.
4. Recommendations from the Community Relations Committee will be forwarded to the City Council with documentation supporting the exceptional actions or extraordinary contributions of the individual, business, or organization.

Award and Presentation:

1. *Spirit of Lacey Awards* will be presented to recipients by the Mayor at regularly scheduled and televised City Council meetings.



2. Recipients of the Award will be acknowledged on the City's official website provided permission is granted.

Historical Record:

1. A record of all *Spirit of Lacey Award* recipients will be maintained by the City Clerk and will be made available to the Community Relations Committee as a means of ensuring nominations meet the high standard of exceptional and extra-ordinary contribution to the community.

(Refer to Attachment 10.12A – *Spirit of Lacey Award Nomination Form*)