



CITY OF LACEY
 Community Development Department
 420 College Street SE
 Lacey, WA 98503
 (360) 491-5642

OFFICIAL USE ONLY

Case Number: _____

Date Received: _____

By: _____

Related Case Numbers:

**SIGNAGE DEPARTMENT
 APPLICATION**

OWNER NAME: _____

MAILING ADDRESS: _____

CITY, STATE, ZIP: _____

TELEPHONE: _____

_____ DATE: _____

_____ DATE: _____

_____ DATE: _____

_____ DATE: _____

SIGNATURE(S)

I (We), the above-signed, do hereby affirm and certify, under penalty of perjury, that I/we am/are one (or more) of the owner(s) under contract of the below described property and that the following statements and answers are in all respects, true and correct on my information and belief as to those matters.

APPLICANT NAME: _____

MAILING ADDRESS: _____

CITY, STATE, ZIP: _____

TELEPHONE: _____

SIGNATURE: _____ **DATE:** _____

ENGINEER/ARCHITECT NAME: _____

MAILING ADDRESS: _____

CITY, STATE, ZIP: _____

TELEPHONE: _____

SIGNATURE: _____ **DATE:** _____

AUTHORIZED REPRESENTATIVE: _____
MAILING ADDRESS: _____
CITY, STATE, ZIP: _____
TELEPHONE: _____
SIGNATURE: _____ **DATE:** _____

NAME OF PROJECT (if applicable): _____

SUMMARY OF DEPARTURE REQUEST: _____

PROPERTY LOCATION

North South East West Side of _____ between _____
(ROAD NAME)
and _____
(ROAD NAME)
Property Address: _____
Section: _____ **Township:** _____ **Range:** _____ **Assessor's Parcel Number:** _____
Full legal description of subject property: _____
(ATTACH SEPARATE SHEET IF NECESSARY)

Describe how the proposed departure meets or exceeds applicable criteria:

TWELVE (12) COPIES OF THE SITE PLAN DRAWING AND APPLICATION SHALL BE SUBMITTED, WHICH MUST INCLUDE ALL OF THE FOLLOWING:

NOTE: The site plan must be at a scale of not less than 20 feet to an inch and not more than 100 feet to an inch.

1. The location of all existing and proposed signage, buildings, fences, culverts, bridges, roads and streets. Include setbacks from property lines.
2. The boundaries of the property.
3. All means of vehicular and pedestrian ingress and egress to and from the site, and size and location of driveways.
4. Drawings or photographs showing the design and dimensions of the sign and details of its proposed placement. For freeway-oriented signs, this also includes:
 - A. Photosimulations of the proposed facility from public rights-of-way at varying distances demonstrating:
 - 1) Sign incorporates a distinctive one-of-a-kind design that complements the architectural design of the center building(s).
 - 2) Sign employs opaque or dark sign background with light colored lettering.
 - 3) Sign is generally no taller than is physically necessary to be clearly visible from Interstate 5 traffic given the context of the site utilizing view corridors and gaps in the tree canopy to blend in with the natural and built environment.
 - B. A site/landscaping plan showing the specific placement of the sign on the site; showing the location of existing structures, trees, and other significant site features; and indicating type and locations of plant materials used to screen signage electrical components around the base.
 - C. A signage program that demonstrates compliance with other signage code requirements specific to digital signage including dwell time requirements, brightness, clutter management standards, digital directory, and changing message standards.
5. Any other pertinent information as the administrator of the sign code may require to insure compliance with the code.