

MINUTES

Lacey Planning Commission Meeting
Tuesday, January 20, 2015 – 7:00 p.m.
Lacey City Hall Council Chambers, 420 College Street SE

Meeting was called to order at 7:00 p.m. by Gail Madden.

Planning Commission members present: Gail Madden, Carolyn Cox, Cathy Murcia, Mike Beehler, Jason Gordon, Sharon Kophs, and Carolyn St. Claire. Staff present: Ryan Andrews, Rick Walk, Christy Osborn, Peter Brooks, and Leah Bender.

Gail Madden noted a quorum present.

Carolyn St. Claire made a motion, seconded by Cathy Murcia, to approve the agenda for tonight's meeting. All were in favor, the motion carried. Carolyn Cox made a motion, seconded by Mike Beehler, to approve the minutes of the January 6, 2015, meeting. All were in favor, the motion carried.

1. **Public Comments:** None.

2. **Commission Member's Report:**

- Carolyn St. Claire reported that she, Cathy Murcia, Mike Beehler, and Sharon Kophs attended the last Council work session. The Street Tree Ordinance was discussed. Council decided to postpone their decision on street tree maintenance responsibilities so the issue can be discussed further at the upcoming retreat in April.
- Cathy Murcia reported that Council was happy with the Sign Ordinance and the responses to Wig Properties' comments.
- Mike Beehler noted the importance of considering the policies, goals, and values more so than the strategy when discussing an issue such as the street tree ordinance.
- Sharon Kophs said she also attended the council meeting to familiarize herself with the meetings, and there was a good discussion.
- Rick Walk pointed out that Council deferred the topic of the maintenance responsibilities for street trees on arterials and collectors but will go forward with the full ordinance without that section in the near future. In the meantime, we default to the current standards of the existing policy.

3. **Director's Report:**

- Rick Walk informed Planning Commission of the Urban Corridor Commissions Meeting from 6 to 9 p.m., January 29, at the TRPC offices. Six Planning Commissioners said they will attend. The agenda will be sent out as soon as it is available.
- Rick reminded everyone about the Listening Session from 10 a.m. to noon tomorrow, at JBLM related to possible troop and staffing reductions.
- Rick informed Planning Commission that interviews were held and a consultant has been chosen for the market analysis project. Wahlstrom has been chosen and they will be looking the Lacey market and leakage factors, among other things; and will be contacting local officials, committee and commission members, and residents.

4. **New Business:**

Sewer 101 and Septic Summit:

- Peter Brooks gave a presentation regarding wastewater and discussed the different types of systems and how wastewater is treated.
- Peter noted that the first Septic Summit Workshop was held on June 29, 2011. A multi-jurisdictional workgroup was created at that time and consultants were hired to study the problem. A second summit will be held in April 2015.
- Peter discussed the issues associated with septic systems.
- Peter pointed out the issues involved with converting from septic to sewer and noted that it will be an ongoing problem for years to come.
- The Septic Workgroup work plan established and identified priorities.

Land Use Element Visioning Discussion:

- Ryan Andrews noted that at the upcoming joint Council meeting on February 19, one of the topics to be discussed will be how future growth patterns will affect the city and the UGA.
- Staff have developed key questions to ensure that development occurs as envisioned:
 - Should the UGA become a holding area?
 - Have development patterns in the UGA already been determined?

- If annexations are pursued, how would properties be brought into the city limits from the UGA?
 - Staff and Planning Commission briefly discussed each question. Further discussion will take place at the joint meeting with Council.
5. **Communications and Announcements:** Carolyn St. Claire asked if Staff could provide Planning Commission with a copy of the map Peter Brooks presented earlier in the meeting.
 6. **Next meeting:** February 3, 2015.
 7. **Adjournment:** 9:10 p.m.