

## MINUTES

Lacey Planning Commission Meeting  
Tuesday, June 16, 2015 – 7:00 p.m.  
Lacey City Hall Council Chambers, 420 College Street SE

Meeting was called to order at 7:00 p.m. by Carolyn St. Claire.

Planning Commission members present: Carolyn St. Claire, Jason Gordon, Sharon Kophs, Carolyn Cox, Cathy Murcia, and Paul Enns. Staff present: Ryan Andrews, Christy Osborn, Martin Hoppe, Roger Schoessel, and Leah Bender.

Carolyn St. Claire noted a quorum present.

**Paul Enns made a motion, seconded by Sharon Kophs, to approve the agenda for tonight's meeting. All were in favor, the motion carried. Paul Enns made a motion, seconded by Sharon Kophs, to approve the minutes of the June 2, 2015, meeting. All were in favor, the motion carried.**

1. **Public Comments:** None.

2. **Commission Member's Report:**

- Sharon Kophs reported on her attendance at the last Council meeting. She noted that Council approved LMC 16.82 Development Agreements.
- Carolyn Cox attended the recent Homeowners Association Academy. She said it was very well attended and very informative. Ryan Andrews noted that due to the success of the Academy, it will most likely become an annual event.

3. **Director's Report:**

- Ryan Andrews noted that at the next Council meeting, street tree maintenance is on the agenda and it is expected that Council will discuss and come to a consensus on the issue. Planning Commissioners are welcome to attend.
- The last Form-based Code Tech Team meeting will be held on Wednesday, June 17. The draft code will be presented to the Planning Commission at a future meeting.

4. **Public Hearing:**

**2016 Six-Year Transportation Improvement Plan:**

- Martin Hoppe gave some background information and noted that the City is required to prepare an annual Transportation Improvement Program (TIP) and submit it to the Washington State Department of Transportation and Thurston Regional Planning Council by July 31.
- Martin pointed out that there are no new projects, and that three projects have been removed:
  - Willamette Drive/31<sup>st</sup> Avenue Roundabout and Golf Club Road Extension because funds have been fully obligated.
  - Ruddell Road Safety Improvements because the City did not receive the grant for the project.
- No public testimony was given.
- Public Hearing was closed at 7:12 p.m.
- **Carolyn Cox made a motion, seconded by Sharon Kophs, to forward the 2016 Six-Year TIP to Council. All were in favor, the motion carried.**

5. **Old Business:**

**Environmental Element Goals and Policies Review:**

- Christy Osborn informed Planning Commission that Goals, Policies, and Implementation Strategies have been added to the Environmental Protection and Resource Conservation Element.
- There was a discussion about mineral extraction sites. Christy explained that Department of Natural Resources conducts site visits periodically.
- It was suggested that the wording of the geologically sensitive areas section be changed from "should" to "shall" or "must."
- All agreed to move forward with the draft.

**Carbon Reduction and Resiliency (CR2) Plan:**

- Ryan Andrews presented a poster listing CR2 measures and asked Commissioners to review them and prioritize.

- Ryan announced that the Envision Lacey booth will be at the South Sound BBQ Festival on July 11 at Huntamer Park. Planning Commissioners are welcome to stop by and help staff in the booth. Ryan will distribute a schedule of events soon.
- Ryan gave a PowerPoint overview of the CR2 Plan.
- Ryan said the Envision Lacey website is up and running and contains links to the draft Land Use Plan, Utilities Element, and Environmental Element.

6. **Communications and Announcements:** None.

7. **Next meeting:** July 7, 2015.

8. **Adjournment:** 8:04 p.m.