

## MINUTES

Lacey Planning Commission Meeting  
Tuesday, November 17, 2015 – 7:00 p.m.  
Lacey City Hall Council Chambers, 420 College Street SE

Meeting was called to order at 7:00 p.m. by Mike Beehler.

Planning Commission members present: Mike Beehler, Jason Gordon, Sharon Kophs, Carolyn St. Claire, Paul Enns, Carolyn Cox, Michael Goff, and Cathy Murcia. Staff present: Rick Walk, Christy Osborn, Ryan Andrews, Doug Christenson, and Leah Bender.

Mike Beehler noted a quorum present.

**Sharon Kophs made a motion, seconded by Carolyn Cox, to approve the agenda for tonight's meeting. All were in favor, the motion carried. Carolyn St. Claire made a motion, seconded by Paul Enns, to approve the October 20 meeting minutes. All were in favor, the motion carried.**

1. **Public Comments:** None.

2. **Commission Member's Report:** None.

3. **Director's Report:**

- Rick Walk informed Planning Commission that at the next City Council meeting Council will recognize the award the City received for the sign code update.
- Rick said that two City Planners, Sarah Schelling and Samra Seymour, recently received an award for service, and Council will recognize them at a future Council meeting.
- Rick and Ryan Andrews will take new Planning Commissioners, Mark Morgan and Michael Goff, on a tour of the city at 1:30 p.m., Thursday, November 19. Any other Commissioners who would like to join them are welcome.
- Rick shared a handout that defined different types of shopping center classifications.
- Ryan informed Planning Commission that the first Planning Commission On-the-Road will be at 7 p.m., Tuesday, December 1, at Horizon's Elementary in the library. This will be the kick off of Envision Lacey focusing on growth issues for the separate planning areas. Along with the usual notification process, notices will go out in the next city utility bills.
- Rick noted that the second Planning Commission On-the-Road will be at on January 19, 2016, at Evergreen Forest Elementary. Thurston County Planning Commission has been invited to attend.

4. **New Business:**

**Self-Introduction of New Members:**

- Carolyn Cox and Cathy Murcia introduced themselves.

**Stormwater and Low Impact Development:**

- Doug Christenson gave some background information and explained that the city must include low impact development (LID) strategies into stormwater development regulations by December 31, 2016.
- Doug gave a PowerPoint presentation that went over what stormwater is, a history and overview of current practices, background on what LID is and why there is a shift to LID use, and an overview of the LID code update project.

5. **Old Business:**

**Housing Element Introduction:**

- Christy Osborn noted that after the Housing Element was reviewed on October 20, some amendments have been made pursuant to recommendations by Planning Commission; and that Part 1 has been combined with the remainder of the element. Part 2 includes additional demographic information of subareas, goals and policies, and recommended implementation measures.
- Christy went over the changes and amendments.
- Christy outlined the proposed goals and policies and noted that goal number 3 needs to be amended.
- Christy went over the implementation strategies.
- There was a discussion about an inconsistency in the housing stats.
- A suggestion was made to move the section regarding Homeless Population from page 10 to page 6.

**Woodland District Form-Based Code Update:**

- Ryan Andrews noted that the Woodland District Form-Based Code Update was forwarded to Council with the suggestion to further discuss proportional compliance requirements. Council will be briefed in January.
- Ryan explained that the consultants offered some suggestions and Ryan shared some informational slides.
- There was a discussion as to the equity and fairness. Ryan said further work is needed to come up with a good solution.

6. **Communications and Announcements:** None.

7. **Next meeting:** December 1, 2015.

8. **Adjournment:** 8:50 p.m.