

MINUTES

Lacey Planning Commission Meeting
Tuesday, January 5, 2016 – 7:00 p.m.
Lacey City Hall Council Chambers, 420 College Street SE

Meeting was called to order at 7:00 p.m. by Mike Beehler.

Planning Commission members present: Mike Beehler, Jason Gordon, Sharon Kophs, Carolyn Cox, Carolyn St. Claire, Michael Goff, Cathy Murcia, and Mark Morgan. Staff present: Christy Osborn, Ryan Andrews, and Leah Bender.

Mike Beehler noted a quorum present.

Sharon Kophs made a motion, seconded by Mark Morgan, to approve the agenda for tonight's meeting. All were in favor, the motion carried. Carolyn Cox made a motion, seconded by Mark Morgan, to approve the December 1, 2015, meeting minutes. All were in favor, the motion carried.

1. **Public Comments:** None.

2. **Commission Member's Report:**

- Carolyn Cox noted that she will not be able to attend the Joint Council meeting, or the next Planning Commission meeting on January 19.
- Sharon Kophs reported on her attendance at the last Council worksession.

3. **Director's Report:**

- Ryan Andrews went over upcoming meetings. The January 19 meeting will be held at Evergreen Forest Elementary; the February 2 meeting will be held at Olympic View Elementary; and the Joint Council meeting will be at 7 p.m., February 4, at Lacey City Hall.

4. **New Business:**

City Manager State of the City:

- City Manager Scott Spence gave a presentation of 2015 in Review.
- Some accomplishments were the bond refund, completed Chambers Lake Facility, hired the Economic Development Coordinator, implemented the small business credit B&O exemption, completed the Golf Club Road Extension, successful response to the Army's listening session, completed first full year of Vet Service Center, and began the Council on the Road meetings.
- Mr. Spence informed Planning Commission that the City received Standard & Poor's Rating Upgrade from AA to AA+.
- Mr. Spence went over the 2016 Budget. Some of the top items include the deficit review, budget gap, planned annexation work, enterprise solution for records management, business website portal, RAC bleacher covers, and the City's 50th Celebration.

Nomination and Election of Officers:

- **Carolyn St. Claire moved to nominate Mike Beehler as Chair. All were in favor, the motion carried.**
- **Carolyn St. Claire moved to nominate Carolyn Cox as Vice-Chair. All were in favor, the motion carried.**

5. **Communications and Announcements:** There was a discussion regarding Facebook and use of other forms of social media by councils and commissions. Mr. Spence informed Planning Commission that discussions held between Commissioners on social media are subject to the Open Public Meeting Act and public records requests, and said that Commissioners should not conduct city business on social media. It was suggested that Planning Commissioners be briefed and participate in a more formal discussion, and that a written policy be added to the Planning Commission Manual.

6. **Next meeting:** January 19, 2016.

7. **Adjournment:** 8:20 p.m.