

## MINUTES

Lacey Planning Commission Meeting  
Tuesday, March 1, 2016 – 7:00 p.m.  
Lacey City Hall Council Chambers, 420 College Street SE

Meeting was called to order at 7:00 p.m. by Mike Beehler.

Planning Commission members present: Mike Beehler, Sharon Kophs, Carolyn St. Claire, Michael Goff, Cathy Murcia, Paul Enns, Carolyn Cox, Jason Gordon, and Mark Morgan. Staff present: Christy Osborn, Tom Palmateer, and Leah Bender.

Mike Beehler noted a quorum present.

**Cathy Murcia made a motion, seconded by Mark Morgan, to approve the agenda for tonight's meeting. All were in favor, the motion carried. Mark Morgan made a motion, seconded by Cathy Murcia, to approve the February 16, 2016, meeting minutes. All were in favor, the motion carried.**

1. **Public Comments:** None.
2. **Commission Member's Report:**
  - Paul Enns said he and Ryan Andrews presented Envision Lacey at Panorama.
  - Sharon Kophs reported on her attendance at the last Council meeting.
3. **Director's Report:**
  - Christy Osborn announced that Mike Beehler, Michael Goff, and Paul Enns will meet with Staff on March 9 regarding the Thurston County Planning Commission meeting on March 16.
  - Christy noted that there will be no Planning Commission meeting on March 15 as Commissioners will be attending the Thurston County Planning Commission meeting at 6:30 p.m., Wednesday, March 16.
4. **Public Hearing:**

**2016-2035 Capital Facilities Plan:**

  - No members of the public were present.
  - Tom Palmateer explained that the Capital Facilities Plan includes an inventory of existing capital facilities and a forecast of future needs. He indicated that the plan is updated on an annual basis and also lists capital improvement projects for the next six years, and shows what revenues will be used to fund them.
  - There was a question and answer period and Tom clarified some issues including the yearly variation of capital costs in each category, the state and federal project grant process, and projected revenue sources in the six-year financing plan.
  - Planning Commission thanked Tom for all the work he put into the Plan. Tom noted that many staff members contributed.
  - Mike Beehler closed the hearing at 7:30 p.m.
  - **Carolyn Cox made a motion, seconded by Cathy Murcia, to forward the 2016-2035 Capital Facilities Plan to Council. All were in favor, the motion carried.**
5. **Communications and Announcements:** None.
6. **Next meeting:** April 5, 2016.
7. **Adjournment:** 7:35 p.m.