

MINUTES

Lacey Planning Commission Meeting
Tuesday, October 18, 2016 – 7:00 p.m.
Lacey City Hall Council Chambers, 420 College Street SE

Meeting was called to order at 7:00 p.m. by Mike Beehler.

Planning Commission members present: Mike Beehler, Carolyn Cox, Mark Morgan, Paul Enns, Peg Evans-Brown, Sharon Kophs, Carolyn St. Claire, and Cathy Murcia. Staff present: Christy Osborn, Ryan Andrews, Rick Walk, and Leah Bender.

Mike Beehler noted a quorum present.

Carolyn Cox made a motion, seconded by Mark Morgan, to approve the agenda for tonight's meeting. All were in favor, the motion carried. Mark Morgan made a motion, seconded by Carolyn Cox, to approve the October 4 meeting minutes. All were in favor, the motion carried.

1. **Public Comments:** None.

2. **Commission Member's Report:**

- Carolyn Cox and Sharon Kophs noted that they will be unable to attend the November 1 meeting.

3. **Director's Report:**

- Rick Walk informed Planning Commission that on Thursday, Council adopted the Stormwater LID ordinance effective at midnight on December 31, 2016.
- Rick announced that Jennifer Burbidge has been hired as the new Parks Director.
- A meeting was held today to discuss forming a Makers Space that would allow people to create, develop, and learn from each other. Equipment such as 3-D printers and lathes would be available.
- There was a question about the Public Participation discussion at the October 4 meeting. Ryan Andrews said he will distribute a summary at the next meeting.
- Ryan also noted that the city has submitted a grant application to TRPC for the Pedestrian/Bike Plan and a decision should be made the beginning of December.

4. **New Business:**

Impact Fees:

- Christy Osborn informed Planning Commission that a new impact fee chapter is being proposed as a result of the recent adoption of the Comp Plan and changes to the City's environmental regulations.
- Christy noted that Lacey Fire District 3 is in the process of adopting a capital facilities plan to identify uses for collected impact fees.
- An impact fee rate study will be conducted by LFD 3 and North Thurston Public Schools which will outline the rates and methodology used to calculate the rates.
- Christy went over the draft Impact Fees ordinance.
- There was a discussion of the sections regarding proposed exemptions, deferral, use of funds, administrative guidelines, and administrative fees.
- Christy noted that the only change to chapter 14.21, Traffic Mitigation and Concurrency, is the section on deferral.

Critical Areas Ordinance Update Introduction:

- Ryan Andrews noted that the update is state mandated and the deadline has been extended to June 30, 2017.

- Ryan went over the five critical areas identified for protection: Wetlands, Critical Aquifer Recharge Areas, Fish and Wildlife Habitat Conservation Areas, Frequently Flooded Areas, and Geologically Hazardous Areas.
 - Ryan said that proposed modifications will begin to be brought before Planning Commission at the next meeting.
5. **Communications and Announcements:** Sharon Kophs noted that an effort is underway to educate people about rain gardens.
 6. **Next meeting:** November 1, 2016.
 7. **Adjournment:** 8:30 p.m.