

MINUTES

Lacey Planning Commission Meeting
Tuesday, November 15, 2016 – 7:00 p.m.
Lacey City Hall Council Chambers, 420 College Street SE

Meeting was called to order at 7:00 p.m. by Mike Beehler.

Planning Commission members present: Mike Beehler, Mark Morgan, Paul Enns, Michael Goff, Carolyn St. Claire, Carolyn Cox, Sharon Kophs, and Cathy Murcia. Staff present: Ryan Andrews, Tom Stiles, Christy Osborn, Rick Walk, and Leah Bender.

Mike Beehler noted a quorum present.

Mark Morgan made a motion, seconded by Carolyn Cox, to approve the agenda for tonight's meeting. All were in favor, the motion carried. Mark Morgan made a motion, seconded by Cathy Murcia, to approve the November 1 meeting minutes. All were in favor, the motion carried.

1. **Public Comments:** None.

2. **Commission Member's Report:** None.

3. **Director's Report:**

- Rick Walk reported on his attendance at the Community Investment Partnership meeting.
- Rick informed Planning Commission that the Reserve at Lacey affordable senior-housing project has received funding from the Washington Housing Commission, will obtain permits in December, and start construction in January.

4. **Public Hearing:**

Development Guidelines and Public Works Standards Update:

- No members of the public were present.
- Tom Stiles noted that the manual must be updated periodically to meet current practices. The last update occurred in 2014.
- Tom went over the major changes to the manual in chapters 3, 4, 6, 7, and 8. Tom noted that chapter 5 (Storm Drainage) is not being revised at this time but will be updated along with the 2017 Storm Drainage manual/Low Impact Development revisions.
- Tom noted that chapter 4 will be revised to reflect the correct street names in the street tree themes table, and that Oregon White Oak will be added to the general tree list.
- **Paul Enns made a motion, seconded by Cathy Murcia, to recommend the Development Guidelines and Public Works Standards manual, to include the addition of Oregon White Oak to the tree list, to Council for approval. All were in favor, the motion carried.**

5. **Old Business:**

Critical Areas Ordinance - Wetlands:

- Ryan Andrews explained that according to State law, cities are required to review and revise critical areas regulations to incorporate best available science. The deadline for City of Lacey's update is June 30, 2017.
- The first review focuses on wetlands. Ryan went over the changes to definitions, allowed activities, special uses, buffer widths, signage and fencing, mitigation, and temporary emergency approval.

6. Communications and Announcements:

- Rick noted that the next Planning Commission meeting will be held on December 6, 2016; the next Council meeting will be held on December 1, 2016; and Planning Commission appointments will be made at the December 15, 2016, Council meeting.
- It was pointed out that the date of the next meeting is incorrect on tonight's agenda; it should read December 6, 2016.

7. Next meeting: December 6, 2016.

8. Adjournment: 8:10 p.m.