

## MINUTES

Lacey Planning Commission Meeting  
Tuesday, February 20, 2018 – 7:00 p.m.  
Lacey City Hall Council Chambers, 420 College Street SE

Meeting was called to order at 7:00 p.m. by Paul Enns.

Planning Commission members present: Paul Enns, David Lousteau, David Wasson, Peg Evans-Brown, Mark Morgan, and Sharon Kophs. Michael Goff arrived after the approval of the agenda and minutes. Staff present: Ryan Andrews and Leah Bender.

Paul Enns noted a quorum present.

**David Wasson made a motion, seconded by Mark Morgan, to approve the agenda for tonight's meeting. All were in favor, the motion carried. David Lousteau made a motion, seconded by Mark Morgan, to approve the February 6, 2018, minutes. All were in favor, the motion carried.**

1. **Public Comments:** None.

2. **Commission Member's Report:**

- Peg Evans-Brown reported on her attendance at a League of Women Voters meeting and noted that the organization is making affordable housing a priority.
- David Wasson reported that he recently went on a tour of the City with Rick Walk.
- Mark Morgan said he will not be able to attend the next Planning Commission meeting on March 6.
- David Lousteau, Sharon Kophs, Mark Morgan, Paul Enns, and Peg Evans-Brown reported on their attendance at the Council Retreat.

3. **Director's Report:**

- Ryan Andrews shared the agenda for the upcoming Depot District Studio.

4. **New Business:**

**City Manager State of the City:**

- City Manager Scott Spence gave a presentation on the State of the City which included information regarding the City budget, commercial development, population growth, residential development, economic health, the future of retail, and employment.
- A brief discussion followed.

5. **Old Business:**

**Community Supported Shelters Temporary Housing Program:**

- Ryan introduced Subir Mukerjee, Community Supported Shelters Board Member.
- Subir gave some background information about himself and CSS and shared a scale model of a Conestoga Hut along with the construction manual.
- Subir gave a presentation that included information about CSS, Safe Spot Communities, the governance handbook, and costs associated with providing affordable housing and shelters vs. the costs of non-action.
- Subir shared recommendations for the City when considering temporary shelters:
  - Work with neighboring jurisdictions through interlocal agreements
  - Adopt uniform regional code
  - Make it a legislative priority

- Apply for State grants
- Provide a site
- Waive or reduce utility connection fees
- Ryan noted that we are looking at creating a consolidated temporary housing ordinance. Staff is working on identifying the issues and will present a spreadsheet to Planning Commission for further discussion.

6. **Communications and Announcements:** None.

7. **Next meeting:** March 6, 2018.

8. **Adjournment:** 8:55 p.m.