

## MINUTES

Lacey Planning Commission Meeting  
Tuesday, May 1, 2018 – 7:00 p.m.  
Lacey City Hall Council Chambers, 420 College Street SE

Meeting was called to order at 7:00 p.m. by Paul Enns.

Planning Commission members present: Paul Enns, David Wasson, Peg Evans-Brown, Mark Morgan, Mark Mininger, Sharon Kophs, and David Lousteau. Staff present: Ryan Andrews, Jessica Brandt, Scott Egger, Sarah Schelling, Rick Walk, and Leah Bender.

Paul Enns noted a quorum present.

**David Wasson made a motion, seconded by Mark Morgan, to approve the agenda for tonight's meeting. All were in favor, the motion carried. Sharon Kophs made a motion, seconded by Mark Morgan, to approve the April 17, 2018, minutes. All were in favor, the motion carried.**

1. **Public Comments:** None.

2. **Commission Member's Report:**

- Peg Evans-Brown reported on the Toast to Veterans event she attended on Saturday and reminded Planning Commission about the Hunger Walk that is taking place this Sunday.
- Paul Enns reported on his attendance at the last Council meeting.

3. **Director's Report:**

- Rick Walk reported that the Barr Annexation is complete.
- Rick reported that Intercity Transit will hold a public hearing regarding the route modification. An email will be sent to Planning Commissioners with the details.
- Ryan Andrews noted that there will be a Pedestrian Bike Plan open house from 5:30 to 7:30 p.m., Wednesday, May 9.

4. **Public Hearing:**

**Lacey Annex to Thurston County Hazard Mitigation Plan:**

- Paul Enns opened the public hearing and noted that no members of the public were present.
- Sarah Schelling gave some background information on the Plan.
- Some typos were pointed out:
  - Page 23, hazards table – “Wildland” should be “Wildland Fire.”
  - Page 24, list of overpasses/railroad trestles – “Martin Road” should be “Marvin Road.”
- Planning Commission commended staff on the job well done creating and amending the Plan.
- **Sharon Kophs made a motion, seconded by David Lousteau, to refer the Hazard Mitigation Plan to Council for adoption. All were in favor, the motion carried.**
- Paul closed the public hearing.

5. **Old Business:**

**Development Guidelines Annexation Text Amendment:**

- Jessica Brandt noted that at the February Council retreat, Council suggested amendments to the annexation policy and development guidelines.
- Jessica discussed current policies and went over the proposed amendments.
- There was a discussion regarding the issues that have occurred with Gateway Division 2 being developed prior to annexation into the City.

- There were discussions regarding different types of annexation methods, cost benefit analysis, and utility fee impact.
- Going forward, staff will draft policies with the new language, continue discussions with Planning Commission, send out for public comment, conduct an environmental review, and schedule a public hearing.

6. **New Business:**

**Open Space Map:**

- Ryan Andrews presented the map of open spaces located within Lacey. The map was created in conjunction with TRPC's Buildable Lands program.
- Ryan pointed out that open space also includes areas such as wetlands and golf courses.
- Ryan noted that the map does not show City parks that are located in the UGA.

7. **Communications and Announcements:** Sharon Kophs announced that Karen Fraser will speak at an event at noon on Thursday at the Schmidt House.

8. **Next meeting:** May 15, 2018.

9. **Adjournment:** 8:45 p.m.