

MINUTES

Lacey Planning Commission Meeting
Tuesday, August 7, 2018 – 7:00 p.m.
Lacey City Hall Council Chambers, 420 College Street SE

Meeting was called to order at 7:00 p.m. by Paul Enns.

Planning Commission members present: Paul Enns, David Wasson, Peg Evans-Brown, Michael Goff, Mark Mininger, and David Lousteau. Staff present: Ryan Andrews, Jessica Brandt, Rick Walk, Scott Egger, and Leah Bender.

Paul Enns noted a quorum present.

David Lousteau made a motion, seconded by Mark Mininger, to approve the agenda for tonight's meeting. All were in favor, the motion carried. David Wasson made a motion, seconded by Michael Goff, to approve the July 17, 2018, minutes. All were in favor, the motion carried.

1. **Public Comments:** None.

2. **Commission Member's Report:**

- Paul Enns reported on his attendance at the Intercity Transit Board Meeting and informed Planning Commission about Deputy Mayor Pratt's recent commentary in *The News Tribune*.

3. **Director's Report:**

- Rick Walk announced that at the next City Council meeting, the Mayor will recommend appointing Eddie Bishop to the Planning Commission. Other items on the agenda will include the Martin Way East annexation, Steilacoom/Marvin Road annexation, Gateway North Hearings Examiner decision, and Saint Martin's University Memorandum of Understanding with the City to house Makers Space.
- Rick noted that Panorama has withdrawn its Comprehensive Plan Amendment application.
- Rick informed Planning Commission that City-issued iPads will be distributed at the end of the meeting for Commissioners' use related to Planning Commission meetings, and Commissioners will be assigned a City email address. In the future, agenda packets will be emailed to Commissioners and hard copies will no longer be hand delivered.

4. **Old Business:**

Housing Strategy:

- Jessica Brandt gave a PowerPoint presentation that covered housing demand types, types of social housing, the homeless census, homelessness among students, Lacey's coordination with other jurisdictions and agencies, market rate housing, cost/price/affordability, dwelling units needed, and new housing pipeline.
- Jessica went over the overarching strategies which include helping people stay in affordable housing, variety of housing choices, creating more affordable housing, unlocking housing supply, prioritizing funding, and supporting homeless services.
- There were discussions regarding promoting affordable housing to developers, the impacts of being a bedroom community, the domino effect of housing costs that causes homeowners to work in higher paying areas, and those who work in Lacey to seek housing in more affordable areas.
- Ryan Andrews asked Planning Commissioners to participate in an activity to prioritize strategies and actions, and went over recommendations.

5. **New Business:**

Small Cell Facilities:

- Jessica gave a PowerPoint presentation on Small Cell Facilities that included information on what small cells are, how they are regulated, pictures of different examples of facilities, concerns such as aesthetics and right of way availability, trends being followed by other jurisdictions, and steps for planning ahead.
- The next steps will include forming an internal work group and working with other jurisdictions for consistency.
- There were discussions regarding safety and the demand/need for small cells.

Joint Meeting Debrief:

- Rick asked Commissioners for their questions and comments from the August 2 Joint Meeting with Council.
- It was noted that the consultants did a great job.
- Those who attended felt that it was a good meeting.
- Rick noted that public hearings will be held on August 21 for the Depot District and the Pedestrian Bicycle Plan. Rick also mentioned that at today's Transportation Committee meeting, residents presented concerns related to safe speeds and crossings in the Breckonridge neighborhood. These are the types of issues the Pedestrian Bicycle Plan is intended to help address in the future.
- There was a discussion about a possible name change for the Depot District.

6. **Communications and Announcements:** None.

7. **Next meeting:** August 21, 2018.

8. **Adjournment:** 8:50 p.m.