

MINUTES

Lacey Planning Commission Meeting
Tuesday, September 18, 2018 – 7:00 p.m.
Lacey City Hall Council Chambers, 420 College Street SE

Meeting was called to order at 7:00 p.m. by Sharon Kophs.

Planning Commission members present: Sharon Kophs, David Wasson, Peg Evans-Brown, Michael Goff, Mark Mininger, Eddie Bishop, and David Lousteau. Staff present: Ryan Andrews, Jessica Brandt, Jennifer Burbidge, and Leah Bender.

Sharon Kophs noted a quorum present.

Dave Wasson made a motion, seconded by Eddie Bishop, to approve the agenda for tonight's meeting. All were in favor, the motion carried. David Wasson made a motion, seconded by Peg Evans-Brown, to approve the August 21, 2018, minutes. All were in favor, the motion carried.

1. **Public Comments:** None.

2. **Commission Member's Report:**

- Eddie Bishop introduced himself.
- David Wasson reported on his attendance at the September 13 Council meeting.
- Peg Evans-Brown reported on her attendance at the August 23 Council meeting.

3. **Director's Report:**

- Ryan Andrews noted that Council approved the DG&PWS annexation and extension of utilities amendments and thanked the Planning Commission.
- Ryan noted that on September 27 Council will adopt the Comp Plan Amendments for the private rezone application and the Pedestrian and Bicycle Plan and the Depot District Subarea Plan.

4. **New Business:**

Metropolitan Parks District:

- Jennifer Burbidge gave a PowerPoint presentation that outlined the Parks Comp Plan challenges and opportunities, the MPD goals, and priority projects.
- Jennifer asked for feedback on the MPD flyer that will be mailed out prior to the November 6 election.
- Suggestions were made to clarify costs to residents and the MPD boundary.
- There were discussions regarding the need for additional athletic fields and the proposed indoor arena.

5. **Old Business:**

Housing Strategy Update:

- Jessica Brandt went over the dot vote results of the Planning Commission voting exercise that identified actions the City could take to address affordable housing and homelessness.
- Jessica discussed the results of a City Directors Survey of the proposed actions.
- Staff hopes to have a draft strategy for review within the next month or so.
- There were discussions regarding the "missing middle," promoting development of accessory dwelling units, and what other jurisdictions are doing.

Project Updates:

- Jessica informed Planning Commission that an internal work group has been formed to discuss small cell wireless facilities. The workgroup had their first meeting and discussed possible locations for small cells and a spec light pole that will accommodate small cells internally.
- Ryan gave an update on the municipal code audit. Title 16 will be on the next Planning Commission agenda. Staff hopes to have the audit completed by November and referred to Council by the end of the year.

6. **Communications and Announcements:** Sharon reminded Commissioners of the Lacey Makers Space fundraiser on September 25 at the Hub in Woodland Square.
7. **Next meeting:** October 2, 2018.
8. **Adjournment:** 8:15 p.m.