

MINUTES

Lacey Planning Commission Meeting
Tuesday, November 20, 2018 – 7:00 p.m.
Lacey City Hall Council Chambers, 420 College Street SE

Meeting was called to order at 7:00 p.m. by Paul Enns.

Planning Commission members present: Paul Enns, Peg Evans-Brown, Mark Mininger, Eddie Bishop, Sharon Kophs, and David Lousteau. Staff present: Ryan Andrews, Jessica Brandt, and Leah Bender.

Paul Enns noted a quorum present.

David Lousteau made a motion, seconded by Eddie Bishop, to approve the agenda for tonight's meeting. All were in favor, the motion carried. David Lousteau made a motion, seconded by Eddie Bishop, to approve the November 6, 2018, minutes. All were in favor, the motion carried.

1. **Public Comments:** None.

2. **Commission Member's Report:**

- Peg Evans-Brown noted that at her request, the City will install a "no littering" sign in her neighborhood.
- Mark Mininger reported on his attendance at the last Council meeting.
- Paul Enns thanked Staff and the City's IS department for helping him with his iPad.

3. **Director's Report:** None.

4. **Public Hearing:**

Municipal Code Audit:

- Ryan Andrews gave some background information.
- Ryan went over the proposed changes to Title 16, Title 14, and the DG&PWS.
- **Peg Evans-Brown made a motion, seconded by David Lousteau, to refer the amendments to Council. All were in favor, the motion carried.**

5. **Old Business:**

Intercity Transit Update:

- Eric Philips introduced himself, Ann Freeman-Manzanares, and Rob LaFontaine.
- Eric gave a PowerPoint presentation that discussed the Short and Long Range Plans for the Proposition 1 implementation.
- Eric shared a handout that summarized the 12 long-range recommendations and noted that the complete Plan is available online.

Wireless Code Update:

- Jessica Brandt gave a presentation that outlined the proposed small cell regulations.
- There was a discussion regarding FCC regulations.
- Ryan noted that staff will request that Council adopt emergency interim regulations to address applications submitted prior to permanent ordinance adoption.
- Jessica noted that the next step will be to finalize the permit process. Staff is looking at other jurisdictions for guidance in drafting the regulations.

6. **New Business:**

Complete Streets Ordinance:

- Ryan presented the proposed Complete Streets chapter and noted that the ordinance is being created in order to utilize grant money.
- Ryan went over the policies which include Vision and Purpose, Project, Exceptions, Design Criteria, Intergovernmental Cooperation, Community Context Sensitive Design, and Implementation.
- A public hearing on the proposed Complete Streets Ordinance will be held December 4.

7. **Communications and Announcements:** The Housing Strategy public hearing that was scheduled for December 4 will be postponed until next year to allow for further discussion at the Joint Meeting with Council and to conduct public outreach.

8. **Next meeting:** December 4, 2018.

9. **Adjournment:** 8:55 p.m.