

**AGENDA**  
LACEY PLANNING COMMISSION MEETING  
Tuesday, April 16, 2019 – 7:00 p.m.  
Lacey City Hall Council Chambers, 420 College Street SE

**Call to Order:** 7:00 p.m.

- A. Roll Call
- B. Approval of Agenda & Consent Agenda Items\*  
Approval of the April 2, 2019, Planning Commission Meeting Minutes

**Public Comments:** 7:01 p.m.

**Commission Members Reports:** 7:03 p.m.

**Director's Report:** 7:05 p.m.

**New Business:** 7:10 p.m.

**City Manager State of the City: Scott Spence, City Manager.** The City Manager will present to the Planning Commission a report on the state of the city.

**Old Business:** 8:10 p.m.

**Capital Facilities Plan Update: Jessica Brandt, Associate Planner.** The Planning Commission will review the draft update to the Capital Facilities Plan. A public hearing on the update is scheduled for the next regular meeting on May 7.

**Wireless Code Update: Jessica Brandt, Associate Planner.** The Planning Commission will review the staff-recommended version of updates to the Lacey Municipal Code related to establishing permanent regulations for wireless communication facilities including small cell facilities. A public hearing to accept testimony on the draft revisions is scheduled for the meeting on May 7.

**Emergency Housing Facilities LMC 16.64: Ryan Andrews, Planning Manager.** The Planning Commission will review final draft revisions to LMC 16.64 related to Emergency Housing Facilities. The regulations are a recommended implementation item identified in the Housing Strategy related to allowing more temporary housing options. A public hearing on the draft revisions is scheduled for May 7 meeting.

**Communications and Announcements:** 8:55 p.m.

**Next Meeting:** May 7, 2019.

**Adjournment:** 9:00 p.m.

## CITY OF LACEY PLANNING COMMISSION WORK SCHEDULE

**Planning Commission Meeting  
April 16, 2019**

**Packets due: April 11<sup>th</sup>**

1. **Work Session:** City Manager State of City
2. **Work Session:** Capital Facilities Plan Update
3. **Work Session:** Small Cell Wireless Regulations
4. **Work Session:** Emergency Housing Facility Regulations

**Planning Commission Meeting  
May 7, 2019**

**Packets due: May 2<sup>nd</sup>**

1. **Public Hearing:** Capital Facilities Plan
2. **Public Hearing:** Small Cell
3. **Public Hearing:** Emergency Housing Facility Regulations
4. **Work Session:** Density Challenge

**Planning Commission Meeting  
May 21, 2019**

**Packets due: May 16<sup>th</sup>**

1. **Public Hearing:** Housing Strategy
2. **Public Hearing and Work Session:** 6-Year Transportation Improvement Plan
3. **Work Session:** Low Density Zone Consolidation

**Planning Commission Meeting  
June 4, 2019**

**Packets due: May 30<sup>th</sup>**

1. **Public Hearing:** Low Density Zone Consolidation
2. **Work Session:** Housing Strategy & Low Density Zone Consolidation follow-up

## MINUTES

Lacey Planning Commission Meeting  
Tuesday, April 2, 2019 – 7:00 p.m.  
Lacey City Hall Council Chambers, 420 College Street SE

Meeting was called to order at 7:00 p.m. by Paul Enns.

Planning Commission members present: Paul Enns, Sharon Kophs, Peg Evans-Brown, David Wasson, Daphne Retzlaff, Mark Mininger, Eddie Bishop, and David Lousteau. Staff present: Jessica Brandt and Rick Walk.

Paul Enns noted a quorum present.

**David Lousteau made a motion, seconded by David Wasson, to approve the agenda for tonight's meeting with an amendment removing the state of the city report due to a scheduling conflict with the City Manager. All were in favor, the motion carried. David Lousteau made a motion, seconded by Sharon Kophs, to approve the March 5, 2019, minutes. All were in favor, the motion carried.**

1. **Public Comments:** None.

2. **Commission Member's Report:**

- Commissioners introduced themselves to the newest member, Daphne Retzlaff.
- Eddie Bishop highlighted a Seattle Times article regarding temporary encampments in Seattle. Specifically, the challenge for people living in the encampments to move. The City is considering extending the two year time limit for a temporary encampment and concerns and impacts to surrounding property owners.
- Mark Mininger reported on March 28 City Council meeting. Council accepted a bid for the 22<sup>nd</sup> and College Street roundabout. Rick added that the project would be a two phase project with utility work this year and roundabout construction in 2020.
- Peg Evans-Brown reported on the March 14 City Council meeting. Council recognized City Life Church with the Compassion is Contagious award. Council also discussed the regional climate action plan and receiving an AAA bond rating.
- Sharon Kophs reported on her attendance to the homeless discussion last Wednesday at the Lacey Timberland Regional Library. One takeaway from the meeting was regarding the impact of warrants for missing court dates, etc., on people qualifying for housing and jobs. Discussion ensued about a program in San Diego called San Diego Stand Down.
- Paul Enns reported that Panorama had an in-house workshop on homelessness where Mayor Ryder attended and gave a presentation on the City's Housing Strategy.

3. **Director's Report:**

- Rick Walk briefed the Commission on the Woodland District Branding project. A manager was hired for the LaceyMaker Space and it is anticipating opening the space in May. Rick also updated the Commission on the RAC annexation and developments in Woodland Square.

4. **New Business:**

**Introduction to Thurston Regional Planning Council:**

- Marc Daly, Executive Director for the Thurston Regional Planning Council (TRPC), provided an overview of TRPC. TRPC is established under the state rules as a Regional Transportation Planning Organization and Council of Government. Under Federal status TRPC is a Metropolitan Planning Organization. TRPC membership, made up of multiple jurisdictions and organizations within the County. TRPC provides demographic data via the Profile, facilitates and allocates federal and state transportation dollars to projects within the County, and coordinates multi-jurisdictional planning efforts.

5. **Old Business:**

**Wireless Code Update:**

- Jessica Brandt provided a status update, overview, and schedule for development of the small cell ordinance.

6. **Communications and Announcements:**

- Mark Mininger talked about the need to brainstorm and form a vision. He referred to the average income for the past 15 years without much growth and sees the need to focus economic development activities to create higher wage jobs such as in the tech sector. The Commission discussed the issue and staff said they would schedule future agenda time to present the Woodland Branding proposal and the Port of Olympia market study as these projects will help spur the discussion of future quality of life.

7. **Next meeting:** April 16, 2019.

8. **Adjournment:** 9:00 p.m.

Minutes prepared by Rick Walk.