



2015 BUDGET

CITY OF LACEY, WASHINGTON

City of Lacey, Washington 2015 Proposed Budget



Prepared by the
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Mayor



Cynthia Pratt - Deputy
Mayor



Jason Hearn



Jeff Gadman



Lenny Greenstein



Michael Steadman



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A Message from Scott H. Spence, City Manager October 23, 2014

Citizens of Lacey, Honorable Mayor,
Councilmembers and City Staff:

Through thoughtful Council guidance and diligent efforts by city staff to effectively leverage resources, while containing rising costs, the 2015 Budget is balanced. This is a notable achievement given the state of the local economy and demonstrates the resiliency of the Lacey community even with the additional responsibilities and costs imposed upon its local government.

For the third consecutive year, the City of Lacey budget withstands a projected deficit in the General Fund; the primary account supporting our community's parks, police, roads, and common services residents have come to expect from their local government. Despite these challenges, the 2015 Budget provides the necessary means for the City of Lacey to deliver and provide essential services and quality programs desired by the community.

In comparison to last year's Total Budget, the 2015 Total Budget will increase by 0.2 percent—totaling \$112,355,401. This change is attributable to capital construction and replacement projects within city-owned utilities, the cost of labor, and the implementation of additional standards for indigent defense. The 2015 General Fund Budget totals \$38,868,580. This represents an increase of \$371,772 compared with last year's General Fund Budget, or approximately one percent. Over 240 employees work on behalf of the Lacey community. Labor and associated costs, represent 65 percent of operating expenditures within the General Fund Budget, and roughly 43 percent within the three utilities (i.e., water, wastewater, and stormwater) operated by the City of Lacey.



As noted above, this is the third consecutive year of projected deficits with the General Fund. Reductions made to date combine for a total of \$2.6 million. This includes the suspension of the residential overlay program paid for with current funds to balance the 2013 budget. The City shifted its practice of saving for future park purchases and development to meeting rising maintenance and operation costs within the Lacey parks system in the 2014 Budget. Additionally, the 2014 budget relied on one-time savings from insurance provider AWC, moving to self-insured status, and the use of reserves to meet mandated pension contribution increases. Coinciding with these budget adjustments, Lacey's organization has reduced its workforce in response to declining revenues; this reduction represents roughly 4.5 percent compared to the workforce employed in 2009.

In order to balance the 2015 Budget, both expenditure and revenue enhancement measures were necessary including all previous budget deficit solutions. The 2015 Budget eliminates one-time projects and reduces select expenditure line items. This Budget also uses reserves to match expenditures with limited time-horizons including an additional increase to mandated pension fund rates recommended by the state actuary. On the revenue side of the ledger, the Budget incorporates the implementation of an indirect cost recovery plan. The indirect cost recovery plan will recapture General Fund interfund charges that were

eliminated in past budgets based on guidance from the State Auditor's Office. Additional revenue enhancement will be realized with a reexamination of fees and charges, most notably building permits and inspection fees. Since the potential for increased revenue from building permits and inspection fees is not yet realized, it will not be incorporated in the 2015 Budget. All of these actions combined helped overcome the projected deficit of \$843,000 in the General Fund.

For the last four years, the City expended a considerable amount of time and effort to update its Utility Comprehensive Plans, including the first ever Comprehensive Plan for Lacey's Stormwater Utility.

These plans provide guidance for the repair and replacement of the near quarter of a billion dollar worth of utility assets managed by the City of Lacey. In addition, the plans project future growth of the community, identifying projects necessary to serve new residents and businesses as well as the recommended financial plan to operate these comprehensive utility systems.

The 2015 Budget anticipates the final completion of the Wastewater Comprehensive Plan, which includes a rate recommendation covering a six-year period. In the first year, the recommended adjustment to wastewater rates per month is approximately \$0.74. The average residential wastewater customer living within the city limits currently pays \$17.30 per month. Additionally, the 2015 Budget anticipates multiple public infrastructure projects totaling approximately \$14.6 million in all three utilities.

Although the 2015 Budget is shrinking in some ways, it also continues to make investments as well as reinvestments in order to maintain the quality, and character, of the community. A few of the highlighted projects and programs are noted below:

- Lacey Veterans Services Project. One-time funds (\$10,000) are used in a cooperative partnership with the Tacoma Veterans Center and the Federal Way Veterans Center to provide space that will serve Lacey veterans and their families.
- Completion of the Golf Club Road Extension Project—providing a key access route to South Puget Sound Community College's new Lacey campus. Project is estimated at \$775,000.
- Funds to remodel Lacey Police Department's substation serving the southern portion of our community are allocated at \$45,000.
- A \$1 million investment, using one-time reserves, in Lacey Neighborhood Street Overlay Program will continue for 2015
- The final phase of the Smart Corridor Improvement Program Phase will be completed totaling \$456,000.
- Creation of an Economic Development Coordinator position to focus on economic opportunities and priorities.

Lacey's mission is to enrich the quality of life for its 45,000 residents and at the same time build an attractive, inviting, and secure community. With the 2015 Budget, the City's mission and priorities are met.

I would like to recognize the dedication and leadership provided by the Lacey City Council, our citizen Boards and Commissions, Department Directors, and city employees. Without their direction and assistance, the 2015 Budget would not have been possible.

Thank you.

Scott H. Spence
City Manager

LACEY CITY GOVERNMENT



CITIZENS

Boards and Commissions

Library Board
 Historical Commission
 Planning Commission
 Park Board
 LEOFF
 TCTV
 Lodging Tax
 Public Facilities District

Mayor
 Deputy Mayor
 Council

City Manager

City Attorney

Legal Counsel
 Prosecution

Civil Service Commission

Clerk/Records

Finance

Financial Mgmt/Accting.
 Utilities/Billing
 Treasury
 Information Services
 Violations Bureau
 Passport Services
 Business Licensing

Public Affairs and Human Resources

Public Information	Recruiting
Neighborhood Assoc.	Classification/Compensation
Community Liaison	Performance Mgmt.
Recycling/Solid Waste	Safety/Workers Comp.
Legislative Liaison	Risk Management
Animal Services Support	Employee Asst. Program
Special Projects	Special Projects
Indigent Defense	

Police

Law Enforcement
 Investigation
 Community Policing
 Crime Prevention
 School Resource Officers
 Interlocal Drug Unit Support

Community Development

Current and Advanced Planning
 Code Inspection & Permit Services
 Growth Management

- Building
- Electrical
- Mechanical
- Plumbing
- ADA Barrier Free

Public Works

Administration Support
 Engineering
 Water Resources/Groundwater Protection
 Parks & Facilities Maintenance
 Streets/Electrical
 Water/Wastewater/
 Stormwater/Reclaimed Water Utility
 Fleet Maintenance

Parks and Recreation

Youth & Adult
 Recreation Programs

- Aquatics/Physical activities
- Sports/Fitness/Special Events
- Cultural/Outdoor Activities

Parks Development
 Open Space/Regional Athletic Complex
 Community Buildings Operations/Events



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In comparison to last year's Total Budget, the 2015 Total Budget will increase by 0.2 percent—totaling \$112,348,435. This change is attributable to capital construction and replacement projects within city-owned utilities, the cost of labor, and the implementation of additional standards for indigent defense. The 2015 General Fund Budget totals \$38,861,614. This represents an increase of \$364,806 compared with last year's General Fund Budget, or approximately one percent. Over 240 employees work on behalf of the Lacey community. Labor and associated costs, represent 65 percent of operating expenditures within the General Fund Budget, and roughly 43 percent within the three utilities (i.e., water, wastewater, and stormwater) operated by the City of Lacey.



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Community Liaison	Performance Mgmt.
Recycling/Solid Waste	Safety/Workers Comp.
Legislative Liaison	Risk Management
Animal Services Support	Employee Asst. Program
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 Investigation
 Community Policing
 Crime Prevention
 School Resource Officers
 Interlocal Drug Unit Support

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Current and Advanced Planning
 Code Inspection & Permit Services
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- Building
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Parks Development
 Open Space/Regional Athletic Complex
 Community Buildings Operations/Events



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Budget 2015 Summary

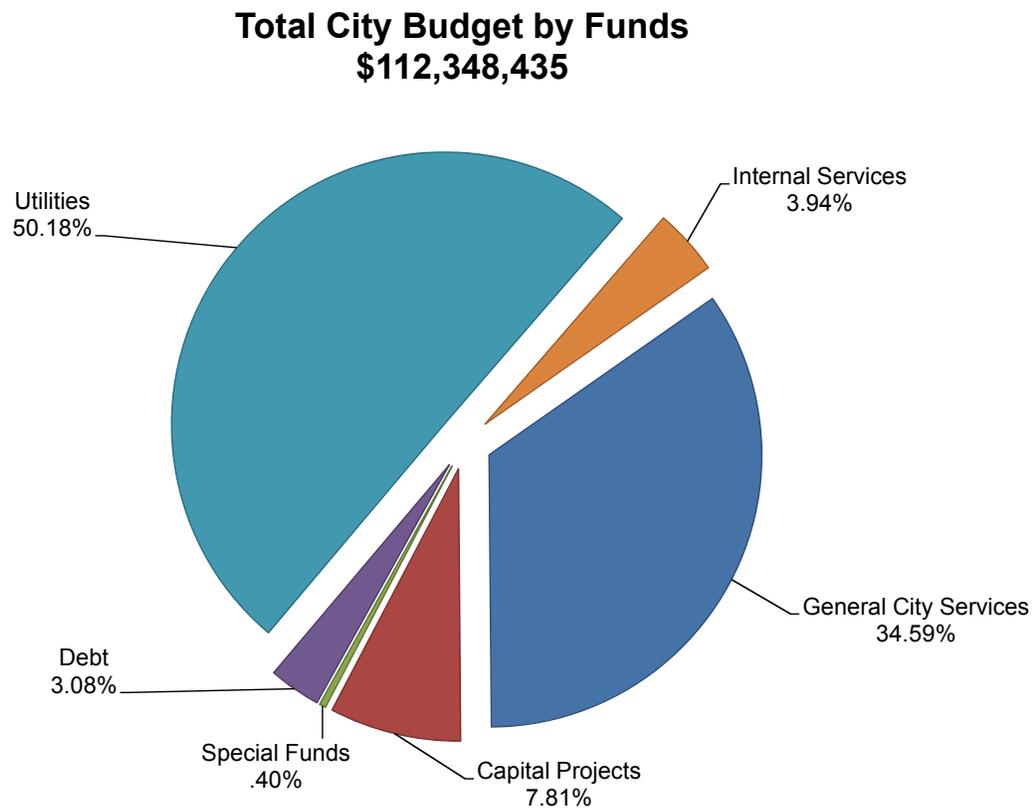
The 2015 budget totals \$112,348,435. This is a \$231,965 or 0.21 percent increase compared to the amended 2014 budget. The City continues to live within its means. Service levels are principally maintained and the City continues its long-term track record of investing significantly in quality of life improvements and infrastructure maintenance and construction.

This summary section of the 2015 budget will

accountability, and efficiency as well as remain solvent during the course of the fiscal year.

The Funds

The Current Expense, Criminal Justice, Community Buildings, Regional Athletic Complex (RAC), City Street, and Capital Equipment Funds combine to make up the City's GENERAL FUND. There are eleven separate



focus on the activities, goals, and priorities of the many funds making up the City's budget. It is our hope that this document becomes more than pages of numbers but an understandable and informative message to you, the reader.

Each of the funds that make up the budget has a specific role and responsibility. Revenues and expenditures, must be balanced and each fund must be closely monitored to ensure accuracy,

funds that account for the major components of the City's water, wastewater, stormwater utilities, and reclaimed water utility. These are referred to as the *Enterprise Funds* of the City.

Other special purpose funds have been created to account for capital improvement expenditures for streets, buildings, parks and open space, and activities of the Lodging Tax Fund. Voter approved General Obligation Debt along with

Local Improvement District (LID) debt also is accounted for separately.

The City established two additional funds that account for the resources and assets of internal support activities. These are the Equipment Rental Fund that manages all vehicles and equipment used in providing services, and, the Information Management Services Fund that accounts for expenses associated with all of the City's computer and communications equipment used by all departments.

A Community Block Grant Fund has been established to facilitate the pass through of state

and federal grants to address special needs within the community such as housing rehabilitation, a child care facility, low income housing, the Lacey Senior Center and the Community Action Council building.

Overall, the City accounts for its resources and expenditures in twenty-seven (27) separate funds. It also maintains two joint-venture funds for Animal Services and Drug Enforcement activities as well as an agency fund for the Capital Area Regional Public Facilities District.

The General Fund

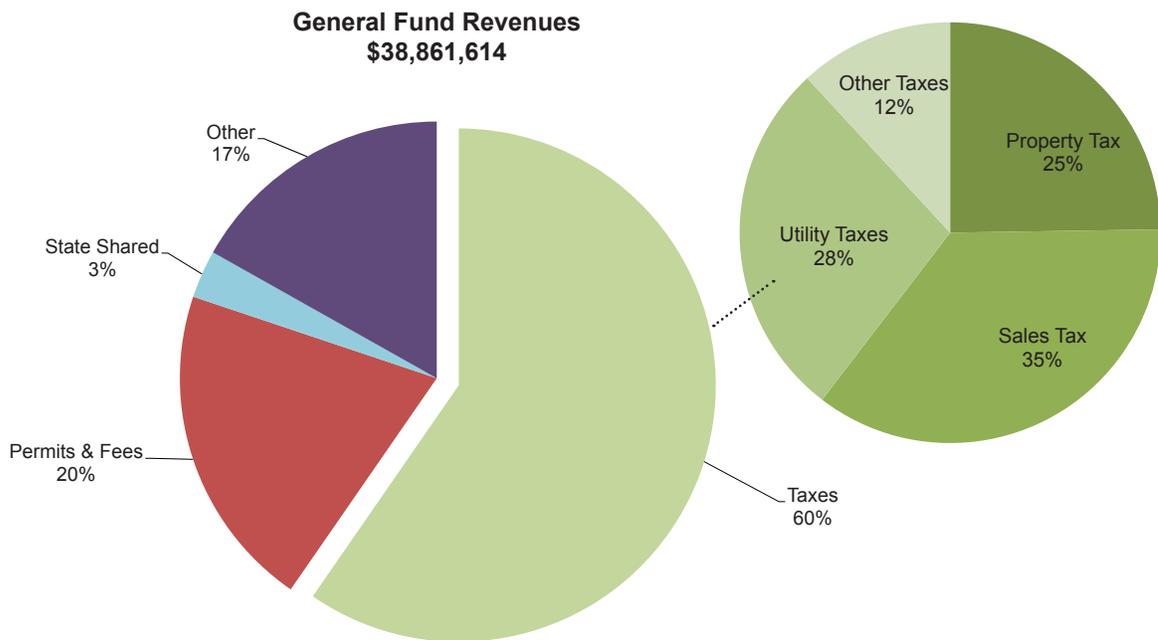
The General Fund provides and accounts for most traditionally recognized local government functions. These include: police services, health and social services, recreation programs, financial and administrative services, community development including planning, zoning, permits, code enforcement and building inspection, maintenance of parks, streets and rights-of-way, public works administration and engineering services, administration of contracts with other agencies that provide emergency

completion of projects such as development of the Woodland District form-based code.

General Fund services and activities constitute 34.6 percent of the total \$112.4 million budget proposal. Excluding the transfers, the difference is largely associated with cost of labor adjustments, select reductions to balance the budget, and inflation.

General Fund - Revenue Summary

Property and sales tax revenues are the dominant income sources for the General Fund. Combined, they total \$14,118,553. Additionally, sales tax in



communications, district court, jail services, and the like.

The total General Fund budget for 2015 is \$38,861,614, which is 1.0 percent or \$364,806 more than the 2014 amended budget. The variance or change to the General Fund Budget expenditures is mostly attributed to increases to the cost of labor and anticipated increases necessary to implement new indigent defense standards, which are offset by reductions relating to one-time 2014 capital expenditures and the

the amount of \$329,800 is receipted in the General Obligation Debt Fund for principal and interest expense for councilmanic bonds issued in 2006 for the 25,000 square foot addition to City Hall.

The *property tax* levy for 2015 has been determined by calculating the one percent allowable limitation, recovering the value of refunds, and adding new construction. The one percent adjustment amounts to a \$55,340 increase in the property tax levy. It should be noted that

the one percent maximum adjustment in the property tax levy remains insufficient to meet the inflation and fixed cost increases associated with a \$38.9 million public service operating budget. As such, it is critical that the City also experience a strong performance from new construction and other General Fund revenues in order to maintain service levels each year.

Preliminary values issued by Thurston County Assessor’s Office indicate that the City’s total new construction value will increase \$75.6 million. This increase is very significant because new construction is not subject to the one percent maximum increase limitation. The preliminary estimate indicates that existing overall property assessments may increase 4.5 percent due to market value increases. Based on this information, the City’s regular levy is estimated to be \$5,707,368. As a result, the levy rate will decrease \$0.0377 to \$1.2377 per \$1,000 of assessed property value.

Sales tax receipts for 2014 are not meeting projections, because the slow recovery from the recent economic crisis continues to hinder growth. 2015 sales tax receipts are projected to remain near the 2014 budgeted sales tax projection. Sales tax receipts declined significantly during the recent recession and experienced mostly declines during the slow recovery. The following table illustrates the decline that occurred during the most recent sales tax receipt years:

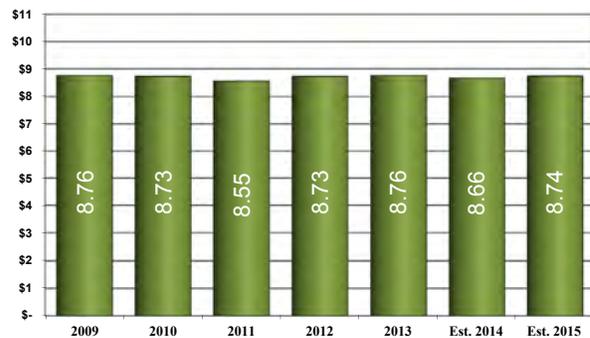
Year	Sales Tax	Variance
2014 Budget	8,661,807.00	(98,950.91)
2013	8,760,757.91	32,956.20
2012	8,727,801.71	178,803.60
2011	8,548,998.11	(181,142.10)
2010	8,730,140.21	(28,172.07)
2009	8,758,312.28	(1,097,497.94)
2008	9,855,810.22	(351,387.65)
2007	10,207,197.87	

Current, overall consumer spending is experiencing some decrease, but currently construction activity increases have offset a portion of the decreases. However, the increases

to construction activity are not considered sustainable.

The 2015 budget anticipates a slight increase in overall sales tax receipts to \$8,740,985, which is a 0.9 percent increase. Retail sales receipts will be distributed to the Current Expense (\$7,811,185), and General Obligation Debt (\$329,800) Funds. The Criminal Justice Fund is projected to receive \$600,000 in sales tax revenue that is collected from a special county-wide levy and distributed by the County.

Sales Tax Revenue
In Millions



Sales tax receipts will be monitored very closely in case current economic conditions worsen and retail sales volumes begin to decline. These are uncertain times and the General Fund portion of this revenue source accounts for a significant 22.5 percent of the 2015 General Fund budget.

Lacey has benefitted from pre-recession developments that strengthened its collections—making a substantial contribution to supporting our public safety, parks, and transportation needs. Even so, Lacey’s retail sales per capita remains low compared to the surrounding communities. Based on population, Lacey is the 25th largest city in the State, but on a sales tax per-capita basis ranks 75th.

The City’s *utility tax* continues to be a very stable and flexible source of General Fund revenue. Income from this tax has historically been distributed to the Current Expense, City

Street, Capital Equipment, and the Parks and Open Space funds. It is estimated that utility tax receipts for 2015 will be \$6.51 million.

2015 Utility Tax Collections	Revenue
Utility Tax/Electric	2,026,752
Utility Tax/Water-Private	2,351
Utility Tax/Gas	771,108
Utility Tax/Solid Waste	320,214
Utility Tax/Telephone	1,280,432
Utility Tax/Olympia City Water	1,710
Utility Tax/Lacey Utility	1,550,727
Utility Tax/Fire Suppression	554,408
Total Utility Tax	6,507,702

Beginning in 2014, all utility taxes were receipted by the Current Expense Fund and then transferred to the Regional Athletic Complex, City Street, Parks and Open Space, and Capital Equipment funds. Previously, utility taxes were receipted directly into the separate funds.

Historically, 1.0 percent utility was dedicated to the Parks and Open Space Fund. Since 1990, these funds have been dedicated to acquiring hundreds of acres of park and open space property for the benefit of Lacey citizens. Beginning in 2004, a portion of these revenues were transferred to the Current Expense Fund to cover the cost of operating and maintaining Rainier Vista Park. Transfers have also been made to help support the maintenance and operation budget of the Regional Athletic Complex. This practice began with the 2010 Budget. The balance of the 1.0 percent utility tax has been used to acquire parks and open space property. Unfortunately, beginning in the 2014 it became necessary to dedicate the entire 1.0 percent utility tax for parks operations and maintenance. The City Council has designated a committed fund balance for the future high priority acquisitions. If other acquisitions are identified, different funding sources will need to be identified.

The balance of utility tax revenue is used to fund capital projects and to provide matching funds for transportation grants, street maintenance,

and general government purposes. Over the past several years, this source of revenue has made it possible for the City to undertake numerous transportation projects that otherwise would not have been possible.

The budget includes the 2013 Budget 6.04 percent addition to the water utility tax. This utility tax funds fire protection expenses that are incurred by the water utility. The total water utility tax is 12.04 percent. This utility tax is expected to increase \$14,782 due to growth and scheduled water rate increases.

“Other taxes” total \$2,545,608 or 6.6 percent of General Fund revenues. It is anticipated that *Business and Occupation tax* revenue will increase slightly compared to the 2014 Budget and total \$1,873,258 in 2015. Admissions taxes projections are unchanged at \$275,000. Gambling taxes are expected to decline \$108,000 due to a phased-in decrease to the card game gambling tax rate and overall declines to card game activity. Total gambling tax revenues are expected to be \$392,100 in 2015.

Anticipated revenue from *building permits, development review fees, and related services* has not been consistent since the recent recession and has decreased significantly since the peak in 2007. The following table illustrates the most recent planning related revenues:

Residential housing construction volume has

Year	Planning Fees	Variance
2014 Budget	1,145,000.00	114,000.00
2013	1,031,000.00	(254,101.97)
2012	1,285,101.97	(59,303.17)
2011	1,344,405.14	311,606.94
2010	1,032,798.20	36,065.95
2009	996,732.25	(744,163.68)
2008	1,740,895.93	(1,557,796.35)
2007	3,298,692.28	

slowed considerably since the housing peak, but has remained near historic levels. As of the end of this past September, 248 single family permits

have been issued. The following table illustrates the ten most recent years' single-family residence building permit issuances:

It is anticipated that this lower, historic volume of permit issuance will continue through 2015. Also,

Year	Single-Family Permits Issued
2014 YTD	248
2013	213
2012	287
2011	219
2010	267
2009	298
2008	338
2007	808
2006	1086
2005	836

it is not expected that commercial construction activity will be robust in 2015.

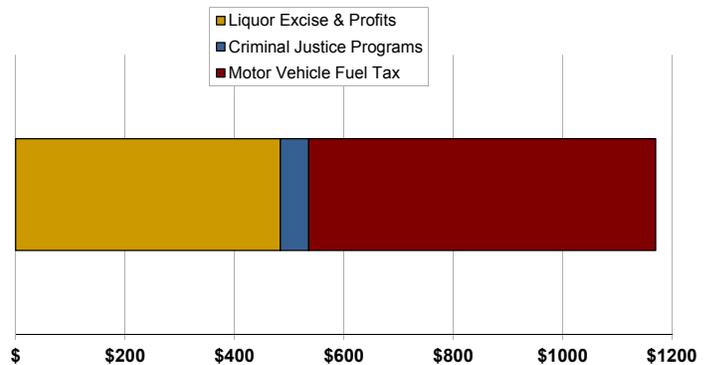
Many of the functions performed by the City are financed or partially reimbursed through service fees and user charges. These *fees for service* total \$6,612,903 and represent 17.0 percent of the General Fund revenues. The most significant amount, \$4,487,905, comes from Public Works engineering, water resources, and maintenance support services performed for the benefit of the City's utilities and capital projects. These services include utility planning, ground and surface water protection activities, water conservation, wellhead protection, capital facilities planning, engineering design, construction oversight, and facilities maintenance. Parks & Recreation program fees are anticipated to increase \$109,447 to \$870,138.

Also incorporated into this category of revenue are charges for administrative services to Animal Services and Metro Drug Unit, the North Thurston Public Schools pool and field use contracts, and other contracted and internal services.

Each year, every city receives a per capita share of taxes collected by the State of Washington. These are commonly referred to as *state-shared*

revenues and include Liquor Revolving Funds, Liquor Excise Tax, Fuel Tax, and Criminal Justice Funds. The General Fund will receive state-shared revenues totaling \$1,170,167 in fiscal year 2015. Beginning in 2012, Initiative-1183 changed the liquor tax and revolving fund distributions. Initiative-1183 set the minimum liquor revolving fund distributions at the 2011 levels, but does not protect the liquor excise tax distribution. As a result, the State Budget shifts 50 percent of the local liquor excise distributions to the State's General Fund Budget. This will result in an approximate liquor excise tax distribution of \$86,561 during 2015. This is a significant decrease compared to \$206,950 when liquor excise tax levels peaked in 2011. Fuel Tax state-shared revenues have gradually increased but are still

2015 State Shared Revenue
\$1,170,167



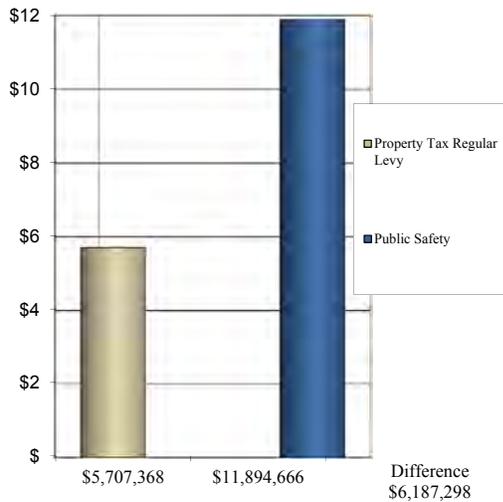
below historical amounts received prior to the elimination of the Motor Vehicle tax with passage of Initiative-695 in 1999. State-shared revenues, including the Fuel Tax allocated to the Arterial Street Fund (\$285,058), total \$32.11 per capita and have decreased \$2.42 per capita in the past six years.

General Fund - Expenditure Summary

The City of Lacey is a general-purpose government agency providing numerous services through its employees and other contracted sources. The cost of public safety services (i.e., police, emergency preparedness, district court, jail, prisoner medical expenses, prosecution, indigent defense, and victim advocacy) represents the single largest

expenditure from the General Fund. These services will require \$11,894,666 in 2015, which

Public Safety Compared to Entire Regular Property Tax Levy



represents 30.6 percent of all expenses within this \$38.9 million fund.

The corresponding chart on the this page illustrates the cost of our public safety services in relation to the City’s regular property tax levy and other revenues associated with these services (e.g. court fines). As demonstrated by this chart, revenue from property taxes falls \$6,187,298 short of meeting public safety costs.

It is always interesting to note that although property taxes are likely the single most frustrating tax to citizens, every last penny Lacey collects cannot fund the most basic purpose for which the City was incorporated (i.e., public safety).

Police Services

The police budget totals \$9,732,045, an increase of \$344,285 over the amended 2014 budget. The Police Department budget alone represents 24.9 percent of the General Fund budget.

The police department’s outreach effort to businesses, youth, seniors, ethnic, and citizen

groups is noteworthy and has produced positive benefits for the City and the community. The department’s partnership with the Nisqually Indian Tribe and Lewis County for prisoner support services has also served the community well. Lacey allocates \$830,054 annually for prisoner support and medical expenses.

The department has established two police substations, one in south Lacey, the second in Hawks Prairie. These substations are strategically located to support patrol officers and enhance their efficiency.

In 2009, the Lacey Police Department (LPD) became the first city in Thurston County to be state accredited. This means the LPD is meeting



Active Shooter Training

the best practices of professional performance established by the State of Washington.

Lacey residents are most fortunate to have such a fine group of professional men and women dedicated to providing innovative and quality public safety services. Once again, local crime statistics indicate that Lacey’s residents enjoy one of the lowest crime rates per capita among municipalities in the state.

Parks and Recreation

This budget proposal maintains funding for Lacey’s highly successful recreation, aquatics, sport, cultural and special events programming including the Lacey Activities Coalition for Teens

(ACT), and the After School and Day Camp programs.

Lacey's parks and recreation programs are held in high regard by jurisdictions throughout the state because of their excellent variety, organization, planning, and supervision. The popularity of the Friday evening ACT event is a testimony to the effectiveness of this program and the caring attitude of the staff and numerous volunteers who are dedicated to serving our community's youth.

During 2009, the City assumed the management



and programming of the newly completed Regional Athletic Complex developed in partnership with Thurston County. During 2010, the City and Thurston County successfully negotiated an agreement that allowed Thurston County to transfer ownership and responsibility of the Regional Athletic Complex to the City of Lacey. Since 2011, the City has had sole responsibility for operating and maintaining the Regional Athletic Complex.

The Community Center continues to grow in use as does the historic Jacob Smith House. The Senior Center is a very active place operated by Senior Services of South Sound with the City maintaining the facility. The operation and maintenance of these three buildings are funded out of the Community Buildings Fund budget which is included in the General Fund.

The Community Center and Jacob Smith House

will generate combined rental income estimated at \$232,000 with additional revenue coming from the City's regular property tax levy. The 2015 Community Buildings Fund budget totals \$528,769.

Registration and service fees, for the myriad of recreation programs Lacey Parks offers, are estimated at \$870,138, or about 37.0 percent of the \$2,359,454 Parks and Recreation's program budgets. General Fund revenues support the balance of the cost of these quality of life activities.

Some of the cultural programs offered by Lacey's Parks and Recreation department are supported through Lodging Tax receipts. (Note: This fund is not included in the composition of the General Fund). These programs include Music in the Park, the Cinema series, Summer's End, Ethnic Celebration, Regional Athletic Complex Rampage at the RAC, and other events that attract visitors to our community. A portion of the operation of the City's museum is also financed by Lodging Tax revenues.

Health, Library and Human Services

Many of the services provided to Lacey residents for public health, social services, youth initiatives, library services, cultural and community enrichment programs are performed by contract through other agencies and volunteer groups. Each is important to the quality of life and well-being of our citizens.

The City owns and maintains the Lacey Timberland Library building located next to City Hall. Maintaining the building and grounds will cost \$162,362 in 2015. Each year the City replaces furniture and fixtures as required.

Lacey continues its participation in the Health and Human Services Council (HHSC), an intergovernmental organization responsible for the distribution of social service dollars contributed by each funding jurisdiction. As participating jurisdictions face increasing financial challenges, funding for these services

have been impacted. The 2015 budget assumes that the City's contribution will be \$40,649. Despite the challenging economic times and revenue projections, the City is able to maintain its human services contributions.

Planning and Community Development

The department of Planning and Community Development is responsible for building code enforcement, and planning services including commercial and residential construction. It has been the vision of the City Council, for nearly twenty years, that the area zoned as the Hawks Prairie Business District develop as a high intensity, mixed-use urban center. This coming year, the City Council will continue to focus time and energy on the Gateway Town Center project and the recently completed Woodland District Strategic plan.

The number of residential housing permit applications as of the end of September totaled 248 compared to 157 this time last year and 223 the year before last. 961 residential housing permits were issued through September in



2006 when development was near its peak. It is anticipated that single-family permits issued will continue at the same pace through 2015. Revenue projections for development proposals, permits, and building fees for 2015 have been adjusted accordingly.

The Community Development Department

budget totals \$2,089,166, a 0.6 percent increase compared to the amended 2014 budget.

Public Works – Engineering and Maintenance Services

Public Works administration, project and utility engineering, construction management, transportation planning and engineering, water resource management, and parks and street maintenance services all are included in the General Fund budget. Where appropriate, the cost of these services is reimbursed from city capital construction projects, charges to utilities, and from fees assessed to private development. Fees and charges collected for these services account for \$4,487,905 or 11.6 percent of General Fund revenues. expenditures will be \$10,095,419, or 26.0 percent of all General Fund activity.

The *Engineering Division* work program for 2015 continues to be dominated by the demands of transportation and utility capital improvement projects. The focus is fixed on water rights mitigation, well rehabilitation, waterline replacement, lift station rehabilitation, construction of Chambers Lake Stormwater Facility, College Street improvements, Smart Corridors (traffic controllers), Interchange Justification Reports, and residential roadway rehabilitation. A detailed listing of projects is provided in the summary pages entitled Arterial Street Fund, Water, Wastewater and Stormwater Utility Funds. The Engineering Division services budget is \$2,829,217, an increase of \$128,483 or 4.8 percent.

The *Water Resource Division* of Public Works faces a full schedule of responsibilities and projects for 2015. Water Resource personnel are not only heavily involved in mitigating water rights but also monitoring the quality of surface and groundwater, development review, flooding issues, treatment facility design and construction, water system modeling, and water conservation efforts.

Implementing the state and federal requirements of Phase 2 NPDES (Stormwater treatment and discharge) also continues as a top priority

for the City's Water Resource staff. Clearly, however, there is a long-term positive benefit to local waterways and Puget Sound. This budget continues a ten-year program to focus on salmon recovery efforts in Woodland Creek as part of a long-term water rights mitigation and stream improvement strategy. Budget requirements for this division total \$1,300,694. This is a \$40,830 increase.

The *Facilities Management Division* will have a budget of \$451,257, an increase of \$5,629 from last year. This division is responsible for the care and upkeep of numerous city owned buildings and facilities including City Hall, Library, Community Center, Maintenance Center, Jacob Smith House, and the Senior Center.

The *Parks Maintenance Division* is responsible for the care and upkeep of City parks, park structures, planter strips, street trees, and other vegetated street rights-of-way. Maintenance staff also provides coordination and supervision for the Council's WIN (Work Involvement Now) program that is an award winning community service partnership between the City and youth organizations within the community.



Part-time and seasonal employees are a key component to meeting the significant workload of this division. The Parks Maintenance operating budget totals \$2,541,925, an increase of \$55,249. This increase can be attributed to funding salary and benefit adjustments.

The *Street Maintenance Division* is responsible for the cleaning, upkeep, and repair of all City streets, sidewalks, street lighting, markings, and signals. Repair and maintenance responsibilities continue to grow as new streets are added to the inventory of transportation infrastructure. The 2015 City Street fund budget totals \$2,888,097, a decrease of \$1,040,019. Funds for this program come primarily from the motor vehicle fuel tax and dedicated utility tax revenues. The



decrease is attributed to a 2014 transfer that will not re-occur in 2015. In 2014, \$1.0 million was transferred from the Street fund reserves to the Arterial Street fund for the Smart Corridors capital project. Lacey annually evaluates the condition of its streets utilizing nationally recognized pavement management criteria. City streets continue to be very well maintained with 96.5 percent of our roadways rated as being in good or excellent condition.

Regional Athletic Complex – Operating Fund

The *Regional Athletic Complex - Operating Fund* is responsible maintaining the fields and facilities as well as managing the scheduling of tournaments and events at this park. The 2011 budget was the first year that the City assumed full responsibility for management and maintenance of the RAC. To account properly for revenues, management, and operating expenses, the City created The RAC operating fund. Prior to 2011, Thurston County took the lead for scheduling and maintaining

this facility.

During 2010, the City and Thurston County successfully negotiated an agreement that allowed Thurston County to transfer ownership and responsibility of the Regional Athletic Complex to the City of Lacey. The financial settlement was receipted into the Parks and Open Space Fund. During 2014, a draft long-range financial plan was developed by city staff. It is expected that the City Council will endorse the plan at the end of 2014 or in early 2015. The financial plan outlines the use of the remaining financial settlement through the year 2021.



The operating budget for the RAC is \$1,055,676. Field use, sponsorship, concession contracts, and rental fees of \$443,000 need to be supplemented by contributions from Lacey’s Lodging Tax fund (\$157,000), \$255,676 from the City, and \$200,000 from Public Facilities District (PFD) revenues. This operating budget provides for a full-time manager to promote and schedule the facility, two maintenance personnel, and appropriate part-time and seasonal workers.

Capital Equipment Fund

The acquisition of tools and equipment for staff to effectively perform their work is provided for in the Capital Equipment Fund. One of the key reasons Lacey is able to operate with fewer employees than typical cities has been its willingness to ensure that our employees have the tools and working environment necessary to perform at high levels. This fund provides the desks, chairs, software, computers, vehicles, and equipment that are required each year. A listing of all operating capital is located at the end of this summary section of the budget document.

The 2015 Capital Equipment Fund budget totals \$1,101,001. In the past, this fund provided for the \$850,000 transfer to the Arterial Street Fund for the City's annual street overlay and rehabilitation program. The transfer was suspended in 2013 due to shortfalls in revenue collections experienced because of the recession and the cost of labor rising faster than the rate of inflation. The annual street overlay and rehabilitation program was continued in 2014 and will continue in 2015 by using committed reserves established by the City Council in 2013. Equipment and facility replacement remains flat due to limited growth to revenues and increases in operation and maintenance expenditures.

Building Improvement Fund

The Building Improvement Fund was created to provide for the source and use of funds to account for the acquisition of property and construction of City owned facilities.

The Building Improvement Fund budget for 2015 totals \$181,500 and includes the following projects:

Roof Replacement (Lacey Childcare Center)	\$	38,000
Roof and Gutter Replacement (M&O Shop)		50,000
Carpet Replacement (2nd Floor Police Station)		26,000
Roof Replacement (White House)		11,000
Jacob Smith House Roof Treatment		4,500
Remodel South Police Sub-Station and Police Armory		45,000

The funding resources for these projects come from facility replacement reserves.

Parks and Open Space Fund

The Parks and Open Space Fund was created to acquire property for future park development and the preservation of open space. Funding was provided by dedicating a one percent utility tax to this purpose. Over the years, the City has been very successful in acquiring property and leveraging grant funds to augment resources. This fund also is the depository of the revenue from the sale of voter approved Park Improvement Bonds to construct improvements to various park properties.



As more parks have been developed and others improved, the City planned to transfer some of the utility tax revenue to the Current Expense and the RAC maintenance Fund to assist with the ongoing cost of maintaining these facilities. The 2015 budget provides \$661,823 for this purpose.

Unfortunately, beginning in 2014 it became necessary to use the remainder of the dedicated onepercent utility tax for the maintenance of other park facilities. Previously, the remaining dedicated funds were placed into reserves for future park acquisitions and park development.

Arterial Street Fund

The 2015 Arterial Street Fund totals \$7,209,030, which is \$1,713,249 more than last year’s budget. There are several significant projects that have been under construction in 2014 and will continue in 2015. These include College Street corridor improvements, corridor improvements in the Hawks Prairie area, Interchange Justification Reports for Marvin Road and Martin Way, and the 2015 Street Overlay Program. In order for the successful overlay program to continue in 2016, a funding source will need to be identified. 2015 is the last year the City Council established reserves will be sufficient to fund the program.

Finding the necessary resources for roadway improvements is always a challenge. Over the years, our transportation engineers have done an exceptional job of securing funding through various regional, state, and federal programs. Recently, they have secured grants for the additional south bound I-5 exit lane at Marvin Road, Woodland Trail Phase 2, Carpenter Road design and right-of-way acquisition, 6th Avenue realignment project, major upgrade to

Mullen Road east, the westbound land of Britton Parkway, the College Street and 22nd Avenue roundabout, and Smart Corridors. Their skill in matching our needs with potential grant funds is second to none.

In 2015, the City will allocate the following resources to match grants and construct several transportation improvements:



\$1,250,000 Real Estate Excise Tax and \$285,058 State Fuel Tax. Approximately \$251,395 in collected mitigation fees will be used as well.

Many of the projects listed on this page have been in process for several months and/or will be in process in 2015 and will require the following resources during the 2015 budget year:

Willamette Dr. & 31st Ave. Intersection Improvements	\$ 1,472,000
Carpenter Road Widening	30,000
Smart Corridors	455,875
College Street & 22nd Ave. Roundabout	1,615,000
College Street Corridor Right of Way Acquisition	500,000
Golf Club Road Extension	775,075
Hogum Bay Road Improvements	287,000
Martin Way/Marvin Road Interchange Justification Report	304,080
Hawks Prairie Road/Marvin Road Roundabout Design	120,000
Marvin Road/Britton Parkway Roundabout Design	50,000
2015 Street Overlay	1,000,000
Lebanon Street Extension	445,000
Miscellaneous 2015 Minor Projects	155,000
Totals	\$ 7,209,030

Lodging Tax Fund

Particular mention needs to be made of the growing significance of this fund. It was not until the number of motels in our community grew beyond one and the state legislature permitted the doubling of the room tax rate (with certain use restrictions), that the revenue generated from this tax could have a truly meaningful and beneficial impact on our community. There are now eight hotel/motels in Lacey.

The statute that increased the tax rate from 2 percent to 4 percent also required the formation of a Lodging Tax Advisory Committee comprised of representatives of the motel industry, authorized beneficiaries of the tax, and a member of the City Council.

In 2001, the Lodging Tax Advisory Committee concluded that sport tournament play had a direct and beneficial impact to the community. In keeping with this determination, the Committee agreed that a substantial contribution to the Regional Athletic Complex (The RAC) was in total harmony with its mission statement. Lodging Tax contributions will focus on the marketing and promotion of this facility.

Total revenues are estimated at \$439,000 with



\$34,750 coming from reserves and interest earnings. Recently, the economy has negatively impacted lodging revenues and interest earnings, but the efforts funded by the recently approved Thurston County Tourism Promotion Area are expected to increase lodging revenues in 2015.

The committee has adopted the following mission statement:

"Invest lodging tax revenues in community events and projects that attract the greatest number of visitors and tourism dollars to Lacey."

With this mission statement in mind and in accordance with the uses authorized by state statute, the following expenditures are for 2015:

Lacey Museum Operations	\$ 48,500
Lacey Chamber of Commerce – Visitor Services & Community Profile	25,000
Washington Center for the Performing Arts	13,000
Visitor and Convention Bureau – Events Guide and Visitor Services	80,000
Fun Fair	9,500
Fun Fair Parade	2,000
Jazz Festival	25,000
Summer's End at Lacey (classic car show)	4,000
S.T.E.M. Fair	2,000
Senior Games	10,000
Lacey Community Market	7,000
Mushroom Festival – Hawks Prairie Rotary	20,000
Southsound Barbeque Festival	10,000
Huntamer Park Concerts and Events	4,500
Ethnic Celebration	3,500
Lacey Staycation	10,000
St. Martin's University Dragon Boat Festival	5,000
Olympic Flight Museum	3,000
Regional Sports & Events Complex (Marketing & Promotion)	<u>157,000</u>
Total	\$ 439,000

Regional Athletic Complex - Capital Fund

Beginning with the 2008 budget, capital expenditures relating to construction of improvements for the second phase of the Regional Athletic Complex (RAC) were budgeted as a separate fund.

As part of the Public Facilities District interlocal agreement, an additional 26-acres was purchased in 2007. This property is located on the southwest

corner of Steilacoom and Marvin Roads. This land will be held in reserve until such time as funding for the third phase of the RAC is available for development. It is anticipated that all future improvements beyond Phase 2 will be funded by Public Facility District (PFD) revenues.

The Regional Athletic Complex capital budget totals \$726,500. Of that amount, \$588,130 will be used to pay the interest and principal due on the \$8 million of debt issued to help finance recent improvements. The balance will be used to pay for the City's share of PFD expenses.



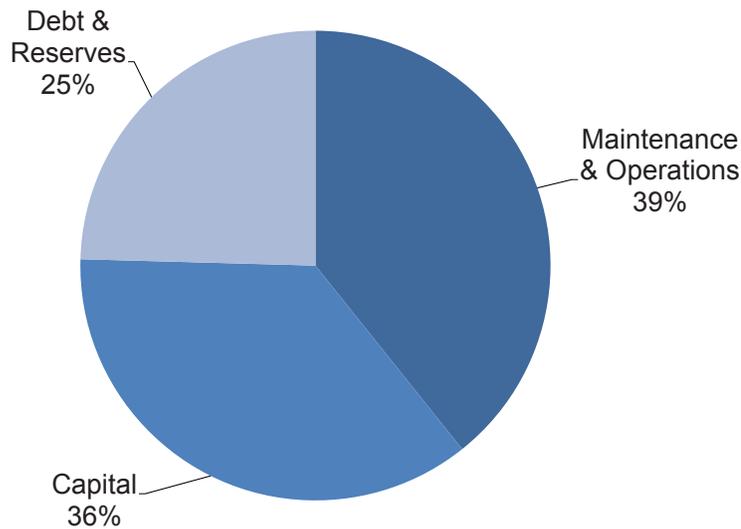
Water Utility Fund

The growth rate of the City’s Water Utility has slowed as the number of new residential and commercial structures has declined. With

well and reservoir on Marvin Road. This \$12 million facility is now functioning and is capable of treating an additional 1,200 gallons per minute of groundwater.

The cost of building chlorination facilities and a water treatment plant has required an interfund loan from the Wastewater Construction

2015 Water Utility Budget \$25,052,188



over 23,811 water accounts, the City’s Water Utility serves approximately 58,099 customers. As an enterprise fund, the Water Utility must be self-supporting through the collection of fees for service and system connection charges.

Each year, through the budget process, improvements to the system’s service delivery capacity are initiated. In 2007, the City completed the construction of permanent chlorination facilities at various well sites. This required a significant capital investment in equipment and facilities. Another significant project completed in 2008 is the Hawks Prairie water treatment plant next to the

Fund in the amount of \$10 million. There is a repayment plan in place, which includes \$613,004 principle and interest payment in 2015. In spite of the challenges acquiring additional water rights and financing essential capital improvements, Lacey continues to take aggressive steps to ensure its water system is in peak condition to guarantee the consistent delivery of high quality water to our customers.



There are three major categories under which the Water Utility allocates revenues and expenditures. These are Maintenance and Operations, Replacement and Capital Construction, and Debt and Reserves.

Maintenance and Operations

The 2015 Maintenance and Operations budget totals \$9,839,257, a \$650,116 or 7.1 percent increase over the 2014 amended budget.



The 2015 budget does not include the addition of any personnel or new operating requirements. However, rising power costs, adjustments to

labor expenses, and increasing transfers to the capital fund all combine to increase production costs and subsequently impacted rates. The multi-year water rate study, which was adopted in 2013, includes a 6.5 percent increase in water rates for 2015 to stay current with these expenses and future capital improvement program needs. As a result of this increase, a customer using 900 cubic feet of water will pay approximately \$1.91 more per month.

Water System Improvements – Replacement and Construction

Within the Water Comprehensive Plan is a schedule of system improvements determined to be necessary to maintain and meet service demands for the next several years. Replacement dollars are allocated to perform well replacements, telemetry improvements, designing waterline replacement projects for 2015, and complete waterline modifications in various service areas.

The capital budget for 2015 totals \$9,057,500 and includes the following projects:

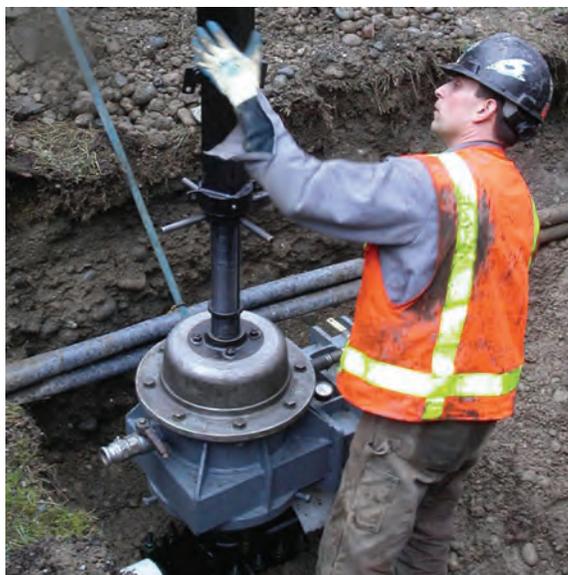
Lacey Share of the Brewery Studies	\$ 32,000
ATEC Water Treatment Facility Backwash	825,000
Telemetry Control Cla-Vals	600,000
Union Mills Altitude Valve	160,000
College & 22nd Avenue Roundabout – Watermain Improvements	605,000
2012 Well Rehab – Source No. 7 (ATEC) Analysis	20,000
Smith Farm Construction & On-Going Farm Management	605,000
Water Rights Mitigation	50,000
Shoreline Monitoring Well (Water Mitigation)	30,000
Hawks Prairie Water Treatment Facility Recycle Equipment	203,000
Steilacoom Road Watermain – Thurston County	45,750
2014 Waterline Replacement (Skokomish)	1,040,800
Westside BPS VFDs and On-site Generator	620,000
SW 337 Pressure Zone Study	340,000
2015 Waterline Replacement (Timber Court)	48,751
College Street to Ruddell via Brentwood – Transmission/Replacement	960,992
Groundwater Monitoring Well	110,000
Well Source 15 and 16 Replacement (Beachcrest)	500,000
2015 Critical Valves	73,000
2015 Well Rehabilitation	71,500
Judd Hill Reservoir – Emergency Overflow Design	320,000
Willamette/31st Roundabout	15,000
Hoh Street 2017 Transmission Design & Easements	300,000
Hawks Prairie Water Treatment Facility Pump Hatch	100,000
2016 Watermain Replacement Design	110,000

Westside Reservoir Vortex Plate	125,000
Reclaimed Water Comprehensive Plan	30,000
2015 Revenue Bond Debt Service Obligations	503,704
Interfund Debt Service Obligations	613,004

Revenue for system construction projects comes from General Facility Connection (GFC) charges, front footage charges, and user rates. Major system improvements are funded in large part through the assessment of the General Facility Charge (GFC) which is paid by all new customers connecting to the City’s water system. The 2015 GFC fee for a standard 5/8” connection, a typical single family home meter size, will increase 6.0 percent to \$5,776. Larger meter connections will increase in proportion to the new cost of a residential meter.

Water System Debt and Reserves

The Water Utility has the obligation to repay long-term financing provided by the 2013 Revenue Bonds and Wastewater Construction Fund.



An estimated \$503,704 is included in the 2015 Budget for interest and principal payments for the 2013 Revenue Bonds. These debt service payments are funded through Water rates and will be transferred into the debt service fund from the capital fund.

A principal and interest payments of \$613,004 scheduled for the Wastewater Construction Fund interfund loan. The tremendous cost associated with current water system improvements will required an interfund loan of \$10 million. As of year-end 2013, the outstanding balance was \$7.1 million.

Revenue to retire debt obligations comes from user fees, connection charges, and local improvement district payments by benefiting property owners.

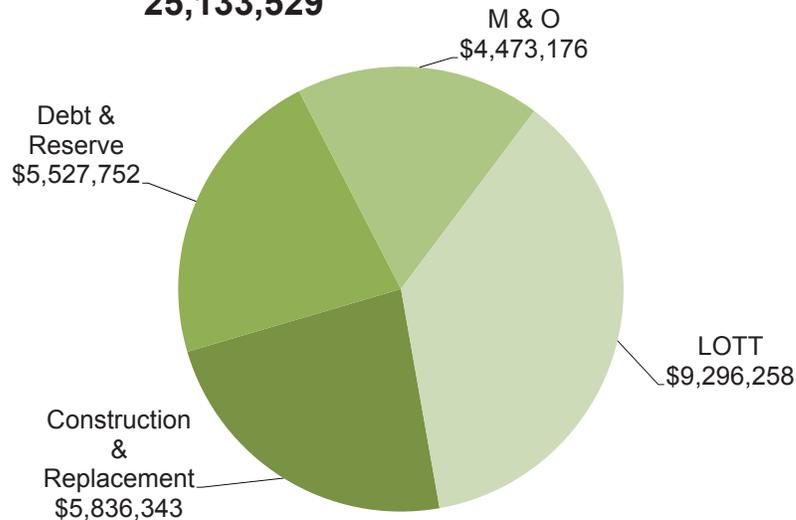
Wastewater Utility Fund

Lacey’s Wastewater Utility provides service to over 16,610 connections. Lacey is responsible for the utility’s collection system, while the

expenses and future capital improvement program needs. As a result of this increase, a residential customer will pay approximately \$0.74 more per month.

The Wastewater Utility also is divided into three major categories for budgeting and cost accounting purposes, Maintenance

2015 Wastewater Utility Budget
25,133,529



Lacey, Olympia, Tumwater, Thurston County Alliance aka LOTT, provides wastewater treatment services.

and Operations, Replacement and Capital Construction, and, Debt and Reserves. Revenue for the utility comes from monthly user fees and connection charges.

The Wastewater Comprehensive Plan will be completed and will be ready for implementation beginning with the 2015 Budget. The financial chapter covers a six-year period beginning with 2014. It will provide for operation and maintenance cost increases and the multi-year capital improvement program (CIP). The several million dollar CIP will provide for scheduled infrastructure replacements and improvements.



The comprehensive plan financial chapter includes a 4.25 percent increase to wastewater rates for 2015 to stay current with these

Maintenance and Operations

The 2015 maintenance and operating budget totals \$13,769,434, which is \$1,033,003 or 8.1 percent more than the 2014 amended budget. This increase reflects the estimate for new service

connections or Equivalent Residential Units (ERUs), the planned \$1.05 increase in LOTT fees that the City collects and forwards to them, and increasing transfers to the capital fund.

The user fee collected for LOTT (\$36.06 per

month per equivalent residential unit, which includes a 2015 3.0 percent rate increase) is the most significant expenditure or pass-through payment. The estimated total LOTT fee for 2015 is \$9,296,258 or 67.5 percent of the Wastewater Utility’s operating budget.

The 2015 revenues for Wastewater Utility activities that fund City operations are estimated at \$4,473,176. A rate increase of 4.25 percent is included in this budget. Lacey’s portion of the monthly user charge will increase from \$17.30 to \$18.04 effective January 2015.

Construction Activity

Construction of wastewater facilities is funded in the capital budget. Revenue for replacement projects comes from a \$1.25 component incorporated in the monthly rates. When this is not sufficient to meet replacement needs, additional resources are allocated from General Facility Connection (GFC) charges. The 2015 capital budget totals \$5,836,343.

Construction activity scheduled for 2015 is as follows:

Upgrade Lift Station #18 (Yelm and Intelco)	\$ 113,000
Lakeview Drive Sewer Upsizing	40,000
Lift Stations #25 and #31 Pump and Electrical Upgrades	785,000
Martin Way/College Street Sewer ULID or Latecomers	276,368
Steilacoom Regional Liftstation	570,000
STEP Main Air-Vacs	50,000
Tanglewilde East ULID	2,477,654
Brentwood Wastewater Repair	12,000
Bioxide Cleanup/Avonlea Odor Control	120,000
Carpenter Road Air-Releases and Manholes	50,000
College Street & 22nd Avenue Roundabout – Wastewater	135,000
Lift Station #3 Outfall (Pipe and Manhole)	195,000
Lift Station #2 (LS, Gravity, and FM Replacement)	175,000

Wastewater Debt and Reserves

There has not been any outstanding debt in this utility since 2007.

Stormwater Utility Fund

The Stormwater Utility also is divided into three major categories for budgeting and cost accounting purposes, Maintenance and Operations, Replacement and Capital Construction, and, Debt and Reserves. Since there is no connection charge for this utility, funding for construction projects and improvements



must come from monthly rates not required for maintenance and operation.

Maintenance and Operations

The Stormwater Utility operates and maintains storm drain facilities that serve the public right of way. An emphasis is placed on remediating water quality and flooding concerns; cleaning and maintaining catch basins, storm ponds, swales, and other rainwater treatment facilities; monitoring water quality to address pollution problems; and, ensuring compliance with state and federal standards for stormwater treatment.

The operating budget for 2015 totals \$2,636,873. Implementation of Phase 2 NPDES requirements of inspecting and monitoring stormwater treatment facilities continues to place increased demands on this utility.

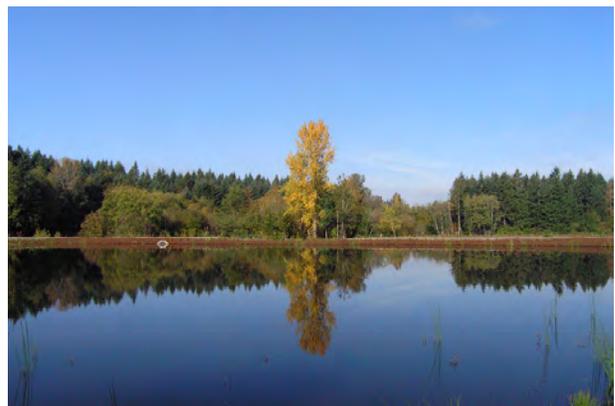
The multi-year stormwater rate study, which was

adopted in 2014, includes a 9.0 percent increase in stormwater rates for 2015 to stay current with these expenses and future capital improvement program needs. As a result of this increase, a residential customer will pay approximately \$0.72 more per month.

Capital Improvement Projects

Over the past several years, Lacey has taken aggressive steps to address stormwater flooding and treatment problems in the community. Lacey continues to be in the forefront of communities within the state and across the nation in addressing water quality issues associated with stormwater runoff. Lacey also takes great pride in taking steps to improve habitat, stream flows, and spawning beds to help restore salmon runs in Woodland Creek. The 2015 budget provides for the on-going commitment for stormwater treatment and water rights mitigation.

As mentioned above, funding of stormwater improvement projects comes from monthly system charges. For the past several years, \$250,000 has been transferred out of the Maintenance and Operations portion of the budget into the



Construction Fund. The comprehensive plan increases the system replacement funding to 25 percent of the annual depreciation expense over the six year plan period. Other funding has come from grants, mitigation fees, and loans.

Construction activity scheduled for 2015 are as follows:

Vactor Waste Decant Facility	\$ 364,492
Chambers Lake Stormwater Facility	722,000
Brentwood SW Installation – Design	418,781
Police Impound Facility	10,000
Low Impact Development Code Revisions and Stormwater Manual Update	40,000
Stormwater Manual Update	80,000
Lacey Boulevard Pipe Replacement	70,000
2014 Revenue Bond Debt Service Obligations	101,921

Stormwater System Debt and Reserves

The Stormwater Utility has the obligation to repay long-term financing provided by the 2014 Revenue Bonds.

An estimated \$101,921 is included in the 2015 Budget for interest and principal payments for the 2013 Revenue Bonds. These debt service payments are funded through Stormwater rates and will be transferred into the debt service fund from the capital funds.

Reclaimed Water Fund

The City created the Reclaimed Water Fund in 2008. This fund is divided into two functions – Maintenance and Operations and Capital Projects. The Reclaimed Water Fund remains dormant pending the completion of a comprehensive plan. In the meantime, reclaimed water functions are being accounted for in the Water Utility Fund.

Reclaimed water is highly treated wastewater that is environmentally safe to use as irrigation

water or to supplement stream flows.

The Maintenance and Operations portion of the fund will begin by addressing the planning and design of the infrastructure of this utility. This will be accomplished through professional service contracts. Development of a traditional maintenance and operations budget will not begin until such time as there is a “system” to maintain and customers to be served.

Upon completion of a comprehensive plan for this new utility, connection and user fees will be established and implemented to fund operations and capital projects.



*LOTT Reclaimed Water Martin Way
Plant*

General Obligation Debt/ L.I.D Funds

Voter Approved G. O. Debt

The General Obligation (G.O.) Debt Fund was created to provide for the payment of principal and interest on all general-purpose bonds issued by the City for facilities and equipment. When significant capital expenditures are funded by voter approval, the necessary revenue for debt retirement comes from an excess property tax levy.

The 2015 excess levy rate for voter approved debt is estimated to be \$0.2494 per \$1,000 assessed value based on a \$1,142,426 levy. This includes a \$446,326 excess levy that began in 2002 is for Fire Safety Improvements and will mature in 2021; a \$317,700 excess levy that began in 2003 for the first group of Park Improvements maturing in 2023; and, a \$378,400 levy that began in 2007 for the final group of Parks Improvement projects.

Councilmanic or L.T.G.O. Debt

State statutes permit city councils authority to issue a limited amount of debt without voter approval. This is referred to as Limited Tax General Obligation (L.T.G.O.) bonded indebtedness. Income to pay annual principal and interest obligations must come from general revenue sources of the City. L.T.G.O. debt has been issued in the past to construct the Library, Community Center, and an addition to City Hall. Some of the revenue from property, sales, business and occupation, and utility taxes was committed to debt retirement.

As a result of good fiscal management, the City was able to pay off all outstanding L.T.G.O. debt

in 2005 saving \$433,019 in interest payments. However, new L.T.G.O. debt of \$3.5 million was issued in December 2006 to assist in the financing of a 25,000 square foot addition to City Hall. \$329,800 of Sales Tax revenue is allocated in the 2015 budget toward retiring this debt obligation.

Local Improvement District Bond Fund

One of the tools available to assist property owners finance public improvements in their neighborhood is the formation of a special taxing district called a Local Improvement District (LID). This is accomplished by petitioning the City Council to hold a public hearing for the purpose of creating a benefit district. When these improvements are solely for the purpose of water or wastewater services, it is referred to as a Utility Local Improvement District (ULID) and is accounted for in the utility debt portion of the budget. Transportation improvements funded through this mechanism are referred to as Local Improvement Districts (LIDs). In either case, benefiting property owners are assessed for their portion of improvement costs and are required to make annual payments to the City until their assessment is paid in full.

The LID Fund has only one active transportation improvement taxing district in the 2015 budget: LID #19 - Northeast Lacey Transportation Improvements. This budget assumes two additional ULIDs will be established in 2015 for the College Street and Martin Way and Tanglewilde East Sewer projects.

Assessments receivable scheduled for 2015 total \$1,398,017 and will provide the revenue necessary to meet all debt obligations. No City funds are used to pay LID debt.

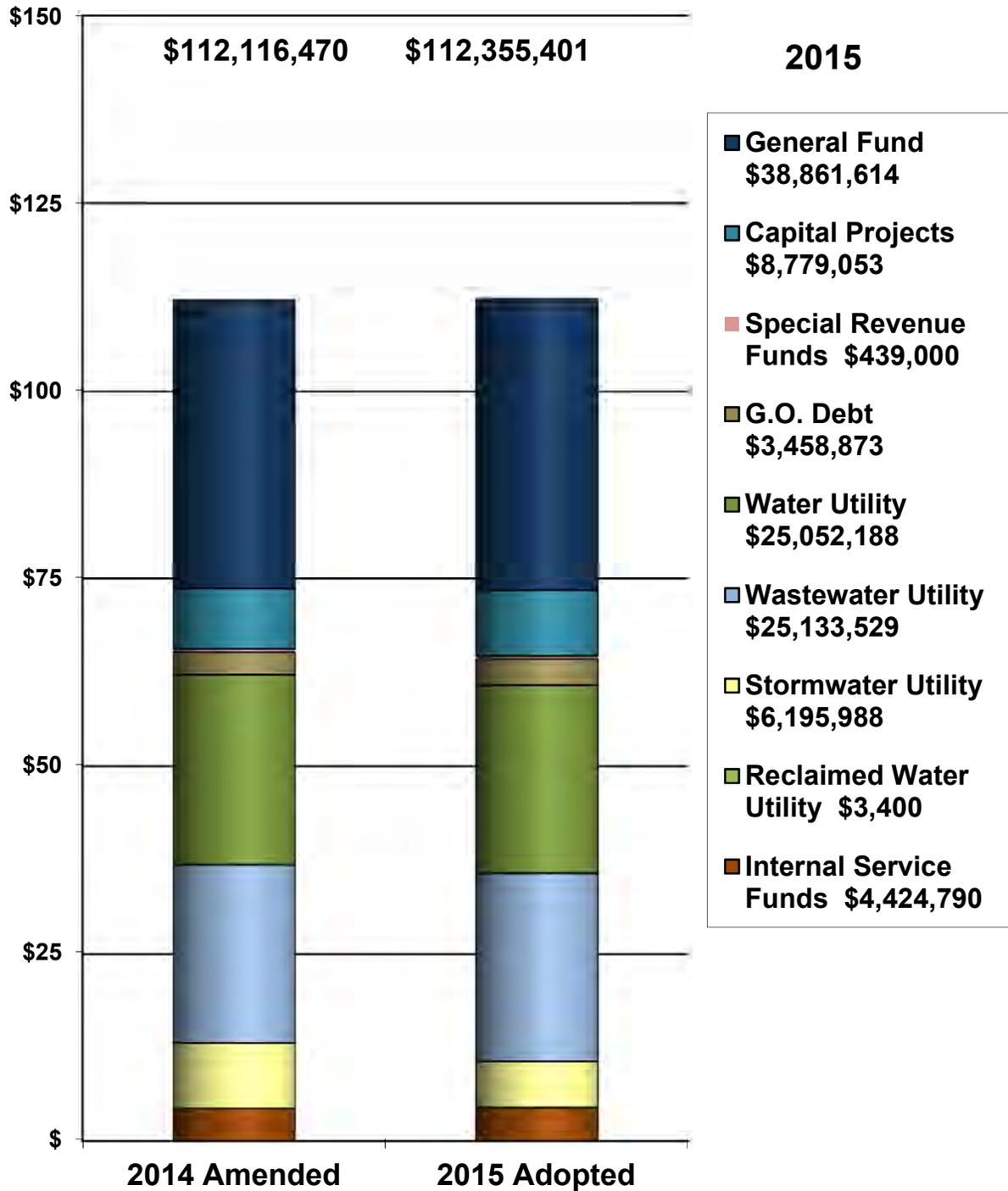
The following table provides additional information about each G.O. Bond:

	<u>Original Issue Amount</u>	<u>Jan. 1, 2015 Outstanding Balance</u>	<u>Maturity Date</u>
2010 Fire Safety Refunding GO Bond (2002)	\$ 3,790,000	\$2,755,000	Dec. 2021
2012 Parks Improve. Refunding GO Bond (2003)	2,845,000	2,575,000	Dec. 2023
2006 Parks Improvement GO Bond	<u>4,985,000</u>	<u>3,585,000</u>	Dec. 2026
Total	\$11,620,000	\$8,915,000	



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2014 - 2015 Comparison Total City Budget



Description	2013 Actual Revenue/Expense	2014 Amended Budget	2015 Adopted Budget
<i>Revenue Summary by Fund</i>			
Current Expense Fund	27,877,777	31,352,508	32,557,856
Criminal Justice Fund	692,096	589,755	730,215
Community Buildings Fund	589,201	519,234	528,769
Regional Athletic Complex Fund	1,068,379	1,044,206	1,055,676
City Street Fund	2,829,393	3,928,116	2,888,097
Arterial Street Fund	2,846,578	5,495,781	7,209,030
Lodging Tax Fund	392,854	481,400	439,000
Community Block Grant Fund	3,943	200	200
General Obligation Bonds Fund	2,096,052	2,054,555	2,060,856
L.I.D. Debt Fund	934,122	930,689	1,398,017
Building Improvement Fund	797,763	915,162	181,500
Capital Equipment Fund	623,110	1,062,989	1,101,001
Parks & Open Space Fund	1,587,018	876,171	661,823
Regional Athletic Complex Capital Fund	736,031	721,345	726,500
Water Utility Fund	9,126,828	9,189,141	9,839,257
Wastewater Utility Fund	12,524,816	12,736,431	13,769,434
Stormwater Utility Fund	2,523,309	2,365,809	2,636,873
Reclaimed Water Utility Fund	353	400	400
Water Capital Fund	9,808,598	8,893,470	9,057,500
Wastewater Capital Fund	1,683,991	6,319,060	5,836,343
Stormwater Capital Fund	402,447	3,277,893	1,807,194
Reclaimed Water Capital fund	5,531	3,000	3,000
Water Debt Fund	1,637,808	7,195,490	6,155,431
Wastewater Debt Fund	1,183,839	4,719,784	5,527,752
Stormwater Debt Fund	568	3,067,602	1,751,921
Equipment Rental Fund	2,543,125	2,593,460	2,538,763
Information Mgmt Services Fund	1,561,585	1,782,819	1,886,027
Total Revenues	86,077,115	112,116,470	112,348,435

Description	2013 Actual Revenue/Expense	2014 Amended Budget	2015 Adopted Budget
<i>Expenditure Summary by Fund</i>			
City Council	197,330	232,135	272,390
Contracted Services	2,247,403	2,445,265	2,407,932
City Manager	470,641	506,780	519,297
Public Affairs & Human Resources	971,777	1,186,992	1,209,931
Finance	752,743	801,200	828,952
Legal Services	481,783	546,608	583,649
Common Facilities	1,639,875	1,556,934	1,652,148
Police	8,492,103	8,798,005	9,001,830
P.W.-Support Services	67,068	80,236	84,229
P.W.-Engineering	2,609,875	2,700,734	2,829,217
P.W.-Parks Maintenance	2,439,526	2,486,676	2,541,925
P.W.-Facilities Maintenance	341,046	445,628	451,257
Planning & Comm Development	1,789,559	2,077,350	2,089,166
P.W.- Water Resources	997,086	1,259,864	1,300,694
Parks & Recreation	2,126,984	2,231,276	2,359,454
Other Operating Transfers/Unencumbered	2,217,673	3,996,825	4,425,785
Current Expense Fund	27,842,472	31,352,508	32,557,856
Criminal Justice Fund	569,248	589,755	730,215
Community Buildings Fund	422,915	519,234	528,769
Regional Athletic Complex Fund	1,004,456	1,044,206	1,055,676
City Street Fund	2,806,630	3,928,116	2,888,097
Arterial Street Fund	2,469,488	5,495,781	7,209,030
Lodging Tax Fund	395,489	481,400	439,000
Community Block Grant Fund	1,477	200	200
General Obligation Bonds Fund	2,050,630	2,054,555	2,060,856
L.I.D. Debt Fund	774,452	930,689	1,398,017
Building Improvement Fund	880,081	915,162	181,500
Capital Equipment Fund	516,290	1,062,989	1,101,001
Parks & Open Space Fund	712,835	876,171	661,823
Regional Athletic Complex Capital Fund	688,275	721,345	726,500
Water Utility Fund	8,447,196	9,189,141	9,839,257
Wastewater Utility Fund	12,258,851	12,736,431	13,769,434
Stormwater Utility Fund	3,665,034	2,365,809	2,636,873
Reclaimed Water Utility Fund	19,443	400	400
Water Capital Fund	100,626	8,893,470	9,057,500
Wastewater Capital Fund	270,608	6,319,060	5,836,343

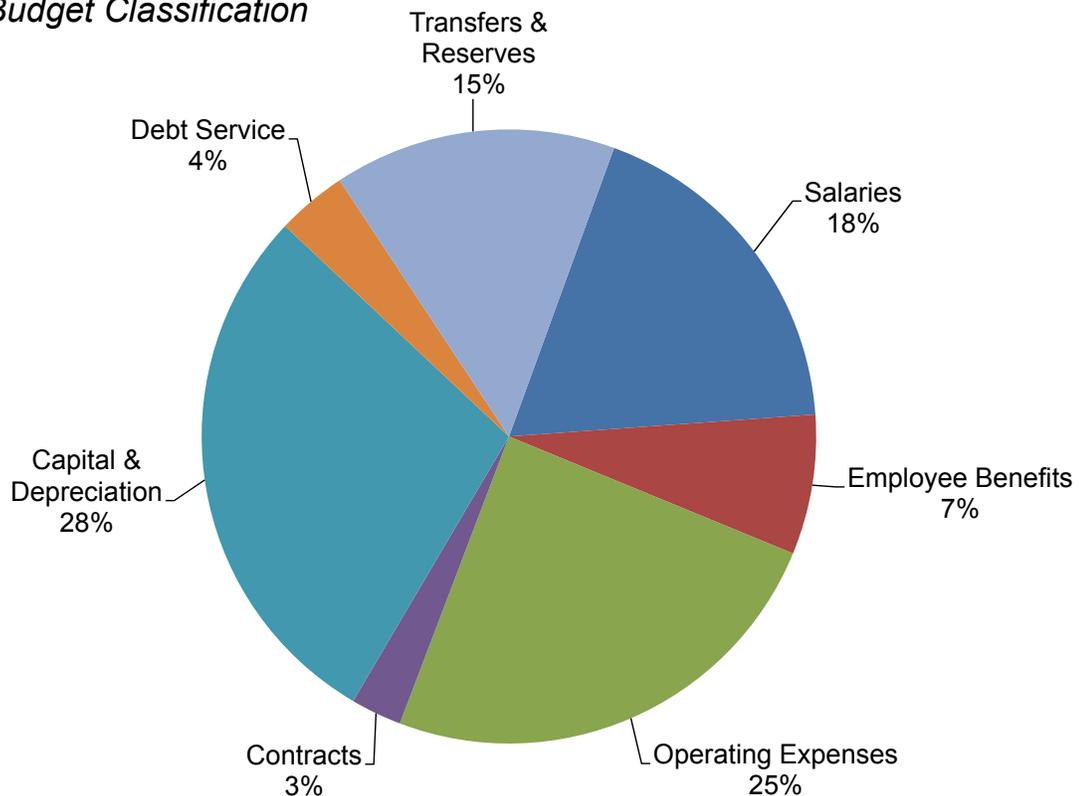
Description	2013 Actual Revenue/Expense	2014 Amended Budget	2015 Adopted Budget
<i>Expenditure Summary by Fund</i>			
Stormwater Capital Fund	115,109	3,277,893	1,807,194
Reclaimed Water Capital Fund	1,000,000	3,000	3,000
Water Debt Fund	6,893,442	7,195,490	6,155,431
Wastewater Debt Fund	2,015,317	4,719,784	5,527,752
Stormwater Debt Fund	167,636	3,067,602	1,751,921
Equipment Rental Fund	1,859,022	2,593,460	2,538,763
Information Mgmt Services Fund	1,352,632	1,782,819	1,886,027
Total Expenditures	79,299,654	112,116,470	112,348,435

Budget At A Glance 2015 Budget Comparison to 2014 Amended Budget				
	2014 Amended	2015 Adopted	Dollar Difference	Percent Difference
General Fund				
Current Expense Fund:				
City Council	232,135	272,390	40,255	17.34%
Contract Services	2,445,265	2,407,932	(37,333)	-1.53%
City Manager	506,780	519,297	12,517	2.47%
Comm. Services & Public Affairs	1,186,992	1,209,931	22,939	1.93%
Finance	801,200	828,952	27,752	3.46%
City Attorney	546,608	583,649	37,041	6.78%
Common Facilities	1,556,934	1,652,148	95,214	6.12%
Police	8,798,005	9,001,830	203,825	2.32%
Public Works - Support Services	80,236	84,229	3,993	4.98%
Public Works -Engineering	2,700,734	2,829,217	128,483	4.76%
Public Works - Parks Maintenance	2,486,676	2,541,925	55,249	2.22%
Public Works - Facilities Maintenance	445,628	451,257	5,629	1.26%
Community Development	2,077,350	2,089,166	11,816	0.57%
Public Works - Water Resources	1,259,864	1,300,694	40,830	3.24%
Parks & Recreation	2,231,276	2,359,454	128,178	5.74%
Sub-total Without Transfer	27,355,683	28,132,071	776,388	2.84%
Operating Transfers - Transfer Out	3,996,825	4,425,785	428,960	10.73%
Total Current Expense Fund	31,352,508	32,557,856	1,205,348	3.84%
Criminal Justice Fund:				
Criminal Justice - Police	589,755	730,215	140,460	23.82%
Community Buildings Fund:				
Community Buildings	519,234	528,769	9,535	1.84%
Regional Athletic Complex Fund				
Regional Athletic Complex	1,044,206	1,055,676	11,470	1.10%
City Street Fund:				
Public Works - Street Maintenance	3,928,116	2,888,097	(1,040,019)	-26.48%
Capital Equipment Fund:				
Capital Equipment/Projects	1,062,989	1,101,001	38,012	3.58%
Total General Fund	38,496,808	38,861,614	364,806	0.95%
Capital Projects & Special Funds				
Arterial Street Fund	5,495,781	7,209,030	1,713,249	31.17%
Lodging Tax Fund	481,400	439,000	(42,400)	-8.81%
Community Block Grant Fund	200	200	-	0.00%
Building Improvement Fund	915,162	181,500	(733,662)	-80.17%
Parks & Open Space/R.A.C. Fund	876,171	661,823	(214,348)	-24.46%
Regional Athletic Complex - Capital	721,345	726,500	5,155	0.71%
Total Capital Projects & Special Funds	8,490,059	9,218,053	727,994	8.57%

Budget At A Glance 2015 Budget Comparison to 2014 Amended Budget				
	2014 Amended	2015 Adopted	Dollar Difference	Percent Difference
General Obligation Debt Funds				
General Obligation - Tax Supported	2,054,555	2,060,856	6,301	0.31%
Limited Tax G. O. and Loans			-	-
Local Improvement District Debt	930,689	1,398,017	467,328	50.21%
Total G.O. and L.I.D. Debt	2,985,244	3,458,873	473,629	15.87%
Enterprise Funds				
Water Utility:				
Maintenance & Operations	9,189,141	9,839,257	650,116	7.07%
Capital Projects & Reserves	8,893,470	9,057,500	164,030	1.84%
Debt & Debt Reserves	7,195,490	6,155,431	(1,040,059)	-14.45%
Total Water Utility	25,278,101	25,052,188	(225,913)	-0.89%
Wastewater Utility:				
Maintenance & Operations	12,736,431	13,769,434	1,033,003	8.11%
Capital Projects & Reserves	6,319,060	5,836,343	(482,717)	-7.64%
Debt & Debt Reserves	4,719,784	5,527,752	807,968	17.12%
Total Wastewater Utility	23,775,275	25,133,529	1,358,254	5.71%
Stormwater Utility:				
Maintenance & Operations	2,365,809	2,636,873	271,064	11.46%
Capital Projects & Reserves	3,277,893	1,807,194	(1,470,699)	-44.87%
Debt & Debt Reserves	3,067,602	1,751,921	(1,315,681)	-42.89%
Total Stormwater Utility	8,711,304	6,195,988	(2,515,316)	-28.87%
Reclaimed Water Utility:				
Maintenance & Operations	400	400	-	0.00%
Capital Projects & Reserves	3,000	3,000	-	0.00%
Total Reclaimed Water Utility	3,400	3,400	-	0.00%
Total Enterprise Funds	57,768,080	56,385,105	(1,382,975)	-2.39%
Internal Service Funds				
Equipment Rental Fund	2,593,460	2,538,763	(54,697)	-2.11%
Information Services Fund	1,782,819	1,886,027	103,208	5.79%
Total Internal Service Funds	4,376,279	4,424,790	48,511	1.11%
Total All Funds	112,116,470	112,348,435	231,965	0.21%

2015 SUMMARY OF EXPENDITURES BY BUDGET CLASSIFICATION						
Classification	General Fund	Capital Projects & Special Funds	G.O. & L.I.D. Debt Funds	Enterprise Funds	Internal Service Funds	Total
Salaries	15,705,300	-	-	3,863,475	993,879	20,562,654
Employee Benefits	5,999,839	-	-	1,829,236	443,956	8,273,031
Operating Supplies	1,029,988	-	-	870,908	860,850	2,761,746
Professional Services	1,733,082	8,000	-	2,763,122	21,750	4,525,954
Communications	273,912	-	-	159,298	24,620	457,830
Training/Travel	205,201	-	-	63,876	34,650	303,727
Advertising	56,000	-	-	-	-	56,000
Rentals/Internal Service Charges	2,913,232	-	-	1,243,984	8,602	4,165,818
Insurance	478,371	-	-	150,553	36,714	665,638
Utilities	1,274,994	-	-	10,407,373	15,301	11,697,668
Repairs & Maintenance	127,991	-	-	370,351	57,346	555,688
Other Miscellaneous	854,010	4,500	-	1,282,492	260,930	2,401,932
Contractual Services	2,609,196	229,000	-	146,139	27,959	3,012,294
Capital Equipment & Projects	883,040	7,436,842	-	14,688,188	708,712	23,716,782
Debt Service	173,360	-	2,760,454	1,218,629	-	4,152,443
Depreciation	-	-	-	7,500,000	857,131	8,357,131
Operating Transfers Out	4,264,098	1,455,453	-	8,986,761	-	14,706,312
Estimated Ending Fund Balance	280,000	84,258	698,419	840,720	72,390	1,975,787
Total Budget	38,861,614	9,218,053	3,458,873	56,385,105	4,424,790	112,348,435

2015 Summary of Expenditures
by Budget Classification



FTE'S By Department	Actual 2010	Actual 2011	Actual 2012	Actual 2013	Actual 2014	Adopted 2015
FTE SUMMARY BY CLASSIFICATION - GENERAL GOVERNMENT						
<u>CITY MANAGER DEPARTMENT</u>						
City Manager	1.00	1.00	1.00	1.00	1.00	1.00
City Clerk	1.00	1.00	1.00	1.00	1.00	1.00
Deputy City Clerk/Admin Specialist	1.00	1.00	1.00	1.00	1.00	1.00
Department Assistant III	0.50	0.50	0.50	0.50	0.50	0.50
Total Department	3.50	3.50	3.50	3.50	3.50	3.50
<u>PUBLIC AFFAIRS/HUMAN RESOURCES DEPARTMENT</u>						
Director-Public Affairs/Human Resources	2.00	2.00	2.00	1.00	1.00	1.00
Senior Management Analyst	1.00	1.00	1.00	1.00	1.00	1.00
Communications Specialist	1.00	1.00	1.00	1.00	1.00	1.00
Community Liason	-	-	-	1.00	1.00	1.00
Human Resources Analyst	2.00	2.00	2.00	2.00	2.00	2.00
Management Analyst	1.00	1.00	1.00	1.00	1.00	1.00
Department Assistant III	1.50	1.50	1.50	1.50	1.50	1.50
Total Department	8.50	8.50	8.50	8.50	8.50	8.50
<u>FINANCE DEPARTMENT</u>						
Director-Finance	1.00	1.00	1.00	1.00	1.00	1.00
Financial Services Manager	1.00	1.00	-	-	-	-
Accounting Manager	1.00	1.00	1.00	1.00	1.00	1.00
Senior Accountant	1.00	1.00	1.00	1.00	1.00	1.00
Accountant	-	-	1.00	1.00	1.00	1.00
Payroll/Accounting Svc Specialist	1.00	1.00	1.00	1.00	1.00	1.00
Accounting Technician	1.00	1.00	1.00	1.00	1.00	1.00
Department Assistant III	2.00	2.00	3.00	3.00	3.00	3.00
Department Assistant II	1.00	1.00	1.00	1.00	1.00	1.00
Total Department	9.00	9.00	10.00	10.00	10.00	10.00
<u>INFORMATION SERVICES</u>						
Information Services Manager	1.00	1.00	1.00	1.00	1.00	1.00
IS Tech Project Administrator	1.00	1.00	1.00	1.00	1.00	1.00
Systems Application Specialist	3.00	3.00	3.00	3.00	3.00	3.00
GIS Coordinator	1.00	1.00	1.00	1.00	1.00	1.00
Web Developer	1.00	1.00	1.00	1.00	1.00	1.00
Computer Support Technician	1.00	1.00	1.00	1.00	1.00	1.00
Help Desk Tech Support	1.00	1.00	1.00	1.00	1.00	1.00
Total Department	9.00	9.00	9.00	9.00	9.00	9.00
<u>COMMUNITY DEVELOPMENT</u>						
Director-Community Development	1.00	1.00	1.00	1.00	1.00	1.00
Building Official	1.00	1.00	1.00	1.00	1.00	1.00
Assist Bldg Code Official	1.00	1.00	1.00	-	-	-
Building Code Compliance Specialist	1.00	1.00	1.00	1.00	1.00	1.00
Building/Fire Code Inspector	1.00	1.00	1.00	1.00	1.00	1.00
Building Code Specialist II	2.00	2.00	2.00	2.00	2.00	2.00
Building Code Specialist I	1.00	1.00	1.00	1.00	1.00	1.00
Senior Code Specialist	-	-	-	-	-	-
Electrical Inspector	1.00	1.00	1.00	1.00	1.00	1.00
Principal Planner	2.00	2.00	2.00	1.00	-	-
Planning Manager	-	-	-	-	1.00	1.00
Economic Development Coordinator	-	-	-	-	1.00	1.00
Associate Planner	3.00	3.00	3.00	3.00	3.00	3.00
Land Management Database Specialist	1.00	1.00	1.00	1.00	1.00	1.00
Department Assistant III	2.00	2.00	2.00	2.00	2.00	2.00
Department Assistant II	0.75	0.75	0.75	-	-	-
Total Department	17.75	17.75	17.75	15.00	16.00	16.00

FTE'S By Department	Actual 2010	Actual 2011	Actual 2012	Actual 2013	Actual 2014	Adopted 2015
FTE SUMMARY BY CLASSIFICATION - GENERAL GOVERNMENT						
<u>PARKS & RECREATION</u>						
Director-Parks & Recreation	1.00	1.00	1.00	1.00	1.00	1.00
Facilities Manager (RAC)	1.00	1.00	1.00	1.00	1.00	1.00
Recreation Supervisor II	5.00	5.00	5.00	4.00	4.00	4.00
Recreation Supervisor I	-	-	1.00	1.00	-	-
Recreation Coordinator	4.00	4.00	3.00	3.00	4.00	4.00
Recreation Assistant	1.00	1.00	1.00	1.00	1.00	1.00
Department Assistant III	1.00	1.00	3.00	3.00	3.00	3.00
Department Assistant II	2.00	2.00	-	-	-	-
Museum Curator	1.00	1.00	1.00	1.00	1.00	1.00
Total Department	16.00	16.00	16.00	15.00	15.00	15.00
<u>POLICE DEPARTMENT</u>						
Chief	1.00	1.00	1.00	1.00	1.00	1.00
Commander	2.00	3.00	3.00	3.00	3.00	3.00
Lieutenant	5.00	2.00	1.00	1.00	-	-
Sergeant	7.00	7.00	8.00	7.00	8.00	8.00
Police Officer/Detective	5.00	5.00	5.00	5.00	5.00	5.00
Police Officer	36.00	37.00	37.00	36.00	36.00	36.00
Customer Services Supervisor	1.00	1.00	1.00	1.00	1.00	1.00
Management Analyst	1.00	1.00	1.00	1.00	1.00	1.00
Police Services Specialist	1.00	1.00	1.00	1.00	1.00	-
Evidence/Property Tech	1.00	1.00	1.00	1.00	1.00	1.00
Department Assistant II	5.00	5.00	5.00	-	-	-
Department Assistant III	-	-	-	5.00	5.00	4.00
Community Service Officer	5.28	5.28	5.28	2.64	2.64	4.00
Total Department	70.28	69.28	69.28	64.64	64.64	64.00
<u>PUBLIC WORKS DEPARTMENT</u>						
<u>ENGINEERING DIVISION</u>						
<u>ADMINISTRATION</u>						
Director-Public Works	1.00	1.00	1.00	1.00	1.00	1.00
Department Assistant III	2.00	2.00	2.00	1.00	1.00	1.00
Management Analyst	1.00	1.00	1.00	1.00	1.00	1.00
Total Department	4.00	4.00	4.00	3.00	3.00	3.00
<u>ENGINEERING</u>						
City Engineer	1.00	1.00	1.00	1.00	1.00	1.00
Project Administrator	1.00	1.00	1.00	1.00	1.00	1.00
Transportation Design Services Manager	1.00	1.00	1.00	1.00	1.00	1.00
Civil Engineer	3.00	3.00	3.00	2.00	2.00	2.00
Construction/Design Manager	1.00	1.00	1.00	1.00	1.00	1.00
City Surveyor	1.00	1.00	1.00	1.00	1.00	1.00
Development Review Engineer	1.00	1.00	1.00	1.00	1.00	1.00
Engineering Technician III	16.00	16.00	16.00	14.00	14.00	14.00
Total Department	25.00	25.00	25.00	22.00	22.00	22.00
<u>WATER RESOURCES</u>						
Water Resources Manager	1.00	1.00	1.00	1.00	1.00	1.00
Sr Civil Engineer/Utilities	1.00	1.00	1.00	1.00	1.00	1.00
Water Resources Specialist	1.00	1.00	1.00	1.00	1.00	1.00
Water Quality Analyst	1.00	1.00	1.00	1.00	1.00	1.00
Engineering Tech III	2.00	2.00	2.00	2.00	2.00	2.00
Civil Engineer	3.00	3.00	3.00	4.00	5.00	5.00
Total Department	9.00	9.00	9.00	10.00	11.00	11.00
Total Engineering Division	38.00	38.00	38.00	35.00	36.00	36.00

FTE'S By Department	Actual 2010	Actual 2011	Actual 2012	Actual 2013	Actual 2014	Adopted 2015
<u>FTE SUMMARY BY CLASSIFICATION - GENERAL GOVERNMENT CONT.</u>						
<u>PUBLIC WORKS DEPARTMENT CONT.</u>						
<u>OPERATIONS DIVISION</u>						
<u>ADMINISTRATION</u>						
Operations Manager	1.00	1.00	1.00	1.00	1.00	1.00
Department Assistant III	2.00	2.00	2.00	2.00	2.00	2.00
Total Department	3.00	3.00	3.00	3.00	3.00	3.00
<u>EQUIPMENT RENTAL</u>						
Equipment Maintenance Supervisor	1.00	1.00	1.00	1.00	1.00	1.00
Equipment Mechanic	2.00	2.00	2.00	2.00	2.00	2.00
Total Department	3.00	3.00	3.00	3.00	3.00	3.00
<u>PARKS MAINTENANCE</u>						
Parks Maintenance Supervisor	1.00	1.00	1.00	1.00	1.00	1.00
Senior Maintenance Technician (1 at RAC)	3.00	3.00	3.00	3.00	3.00	3.00
Maint Tech Journey Level (1 at RAC)	11.00	11.00	11.00	11.00	11.00	12.00
Horticulture Technician	1.00	1.00	1.00	1.00	1.00	1.00
Maintenance Attendant (RAC)	0.50	0.50	0.50	0.50	0.50	-
Total Department	16.50	16.50	16.50	16.50	16.50	17.00
<u>FACILITIES MAINTENANCE</u>						
Senior Facilities Maintenance Technician	1.00	1.00	1.00	1.00	1.00	1.00
Total Department	1.00	1.00	1.00	1.00	1.00	1.00
<u>CITY STREETS</u>						
Elec/Streets/Strmwtr Maint. Supervisor	0.50	0.50	0.50	0.50	0.50	0.50
Senior Maintenance Technician	2.00	2.00	2.00	2.00	2.00	2.00
Maintenance Technician Journey Level	6.00	6.00	6.00	6.00	6.00	6.00
Sr. Electrical Maintenance Technician	1.00	1.00	1.00	1.00	1.00	1.00
Electrical Maintenance Technician	2.00	2.00	2.00	2.00	2.00	2.00
Total Department	11.50	11.50	11.50	11.50	11.50	11.50
Total Operations Division	35.00	35.00	35.00	35.00	35.00	35.50
Total PW Dept (General Governmental)	73.00	73.00	73.00	70.00	71.00	71.50
Total General Government	207.03	206.03	207.03	195.64	197.64	197.50
<u>FTE SUMMARY BY CLASSIFICATION - ENTERPRISE FUNDS</u>						
<u>CUSTOMER SERVICE-FINANCE</u>						
<u>WATER DIVISION</u>						
Customer Service Supervisor	0.80	0.80	0.80	0.80	0.80	0.80
AMI Tech	1.75	1.75	1.75	1.75	1.75	1.75
Department Assistant III	0.90	0.90	0.90	0.90	0.90	0.90
<u>WASTEWATER DIVISION</u>						
Customer Service Supervisor	0.20	0.20	0.20	0.20	0.20	0.20
AMI Tech	0.25	0.25	0.25	0.25	0.25	0.25
Department Assistant III	0.10	0.10	0.10	0.10	0.10	0.10
Total Customer Service-Finance	4.00	4.00	4.00	4.00	4.00	4.00

FTE'S By Department	Actual 2010	Actual 2011	Actual 2012	Actual 2013	Actual 2014	Adopted 2015
<u>FTE SUMMARY BY CLASSIFICATION - ENTERPRISE FUNDS</u>						
<u>PUBLIC WORKS OPERATIONS</u>						
<u>WATER DIVISION</u>						
Department Assistant III	-	-	0.50	0.50	0.50	0.50
Water/Wastewater Maint. Supervisor	0.50	0.50	0.50	0.50	0.50	0.50
Senior Maintenance Technician	1.50	1.50	1.00	1.00	1.00	1.00
Sr. Water Distribution Tech	1.00	1.00	1.00	1.00	1.00	1.00
Sr Water Production Tech	1.00	1.00	1.00	1.00	1.00	1.00
Maint. Tech Control Specialist Plant Operator	1.00	1.00	2.00	3.00	3.00	3.00
Maintenance Tech Control Specialist JL	3.00	3.00	1.00	-	-	-
Maintenance Technician Journey Level	11.00	11.00	11.00	11.00	11.00	11.00
Water Treatment Plant Operator	2.00	2.00	2.00	2.00	2.00	2.00
Total Department	21.00	21.00	20.00	20.00	20.00	20.00
<u>WASTEWATER DIVISION</u>						
Department Assistant III	-	-	0.50	0.50	0.50	0.50
Water/Wastewater Maint. Supervisor	0.50	0.50	0.50	0.50	0.50	0.50
Senior Maintenance Technician	1.50	1.50	1.00	1.00	1.00	1.00
Sr. Liftstation Tech	1.00	1.00	1.00	1.00	1.00	1.00
Maintenance Tech Control Specialist JL	1.00	1.00	2.00	2.00	2.00	2.00
Maintenance Technician Journey Level	10.00	10.00	10.00	10.00	10.00	10.00
Total Department	14.00	14.00	15.00	15.00	15.00	15.00
<u>STORMWATER DIVISION</u>						
Elec/Streets/Stormwater Maint. Supervisor	0.50	0.50	0.50	0.50	0.50	0.50
Senior Maintenance Technician	1.00	1.00	1.00	1.00	1.00	1.00
Stormwater Code Compliance Specialist	1.00	1.00	1.00	1.00	1.00	1.00
Maintenance Technician Journey Level	3.00	3.00	3.00	3.00	3.00	3.00
Sweeper Operator	1.00	1.00	1.00	1.00	1.00	1.00
Total Department	6.50	6.50	6.50	6.50	6.50	6.50
Total Operations	41.50	41.50	41.50	41.50	41.50	41.50
TOTAL ENTERPRISE FUNDS	45.50	45.50	45.50	45.50	45.50	45.50
TOTAL CITY FTE'S	252.53	251.53	252.53	241.14	243.14	243.00
<p>Salary information available upon request. Contact Human Resource Department</p>						

2015 Capital Budget	
Department/Description	Adopted Budget
<u>City Manager/HR/CS&PA</u>	
Website updates	50,000
Council Chambers camera	15,000
<u>Finance</u>	
Mandated upgrade credit card terminals	5,000
<u>Police</u>	
Upgrade Detective vehicle	5,050
<u>Parks & Recreation</u>	
Shoreline Trail erosion repair	10,000
Pleasant Glade Park Development	10,000
<u>PW - Parks Maintenance</u>	
Resurface tennis court - Wonderwood Park	35,000
Resurface tennis/basketball courts - Rainier Vista Park	80,000
<u>PW - Engineering/Water Resource</u>	
ArcGIS & ArcMAP software licenses	31,820
AutoCAD and Hydraulic Modeling Software	8,000
<u>Building Improvement</u>	
Child Care Center roof replacement	38,000
Maintenance Center outer building roof & gutter replacement	50,000
Carpet Police Department/Detectives area	26,000
Jacob Smith House - roof repair/treatment	11,000
White House roof replacement	4,500
Building improvements PD Armory & South sub-station	45,000

Account Number	Description	2013 Actual Revenue/Expense	2014 Amended Budget	2015 Adopted Budget
<i>Current Expense Fund - Revenues</i>				
Revenues				
001-0000-308.00-00	Estimated Beginning Cash	-	330,198	512,500
001-0000-311.10-00	Property Taxes-Current	4,954,116	5,098,060	5,272,899
001-0000-311.15-00	Property Taxes-Delinquent	131,019	150,000	150,000
001-0000-313.10-00	Sales Taxes	7,801,140	7,795,268	7,811,185
001-0000-316.10-00	Business & Occupation Tax	1,848,920	1,811,979	1,873,258
001-0000-316.20-00	Admissions Tax	293,142	275,000	275,000
001-0000-316.41-00	Utility Tax/Electric	770,649	1,993,859	2,026,752
001-0000-316.42-00	Utility Tax/Water-Private	1,399	3,916	2,351
001-0000-316.43-00	Utility Tax/Gas	283,616	770,475	771,108
001-0000-316.45-00	Utility Tax/Solid Waste	122,552	308,922	320,214
001-0000-316.47-01	Utility Tax/Telephone	495,832	1,349,661	1,280,432
001-0000-316.52-00	Utility Tax/Olympia City	507	1,779	1,710
001-0000-316.70-00	Utility Tax/Lacey Utility	-	1,414,322	1,550,727
001-0000-316.72-00	Water Utility Tax	218,380	-	-
001-0000-316.72-10	Fire Suppression Util Tax	554,269	539,626	554,408
001-0000-316.74-00	Wastewater Utility Tax	292,514	-	-
001-0000-316.78-00	Stormwater Utility Tax	49,961	-	-
001-0000-317.20-00	Leasehold Excise Taxes	9,008	5,000	5,000
001-0000-317.51-00	Punch Board & Pull Tabs	46,210	60,000	50,000
001-0000-317.53-00	Amusement Games	89	100	100
001-0000-317.54-00	Card Games	426,185	421,875	342,000
001-0000-319.60-00	B & O Penalties	29	500	250
001-0000-321.60-00	Professional & Occupation	3,905	5,200	5,200
001-0000-321.61-00	Farmer's Market Permit	6,162	6,000	6,000
001-0000-321.70-00	Amusement Licenses	1,240	750	1,500
001-0000-321.90-00	Business Licenses	28,844	12,000	43,645
001-0000-321.91-00	Franchise Fees	608,959	600,000	625,000
001-0000-322.10-00	Building Permits	538,808	525,000	600,000
001-0000-322.11-00	Mechanical Permits	44,447	46,000	50,000
001-0000-322.12-00	Plumbing Permits	53,215	60,000	60,000
001-0000-322.13-00	Electrical Permits	122,363	125,000	125,000
001-0000-322.14-00	Tree Protection Fees	10,840	10,000	10,000
001-0000-322.40-00	Street & Curb Permits	22,830	20,000	25,000
001-0000-322.90-00	Gun Permits	16,843	20,000	10,000
001-0000-331.95-00	ONDCP-HIDTA	59,679	-	-
001-0000-333.10-55	Child Nutrition Program	61,573	70,000	63,500

Account Number	Description	2013 Actual Revenue/Expense	2014 Amended Budget	2015 Adopted Budget
<i>Current Expense Fund - Revenues</i>				
Revenues				
001-0000-333.10-60	Forest Service DNR	10,140	-	-
001-0000-333.16-00	DOJ	124,592	-	-
001-0000-333.16-11	TNT(OCDEFT)	2,356	-	-
001-0000-333.16-92	TNT (Equitable Sharing)	2,186	-	-
001-0000-333.20-60	CFDA 20.60X	9,762	5,000	5,000
001-0000-333.95-00	ONDCP/HIDTA-TNT	3,666	-	-
001-0000-333.97-06	DHS/ODP CFDA #97.067	2,789	-	-
001-0000-334.04-21	Commerce-DU	46,392	-	-
001-0000-334.05-10	SPI - SFSP	1,448	-	-
001-0000-334.05-40	Work Study	-	3,000	3,000
001-0000-336.94-00	Liquor Excise Tax	58,603	52,777	86,561
001-0000-336.95-00	Liquor Board Profits	391,937	394,272	397,456
001-0000-337.03-52	WASPC/WATPA	2,150	-	-
001-0000-337.69-10	Stay-At-Work Program	19,389	5,000	10,000
001-0000-338.21-00	Law Enforcement Service	815	-	-
001-0000-338.27-00	NTPS Security Contract	130,000	135,000	135,000
001-0000-338.37-00	Inspection Services	691	-	-
001-0000-338.39-00	Animal Services Admin	91,110	91,110	91,110
001-0000-338.40-00	Drug Unit Services	11,930	-	-
001-0000-338.58-00	Planning & CD Services	20,207	-	-
001-0000-338.74-00	Lydia Hawk Summer Program	10,000	10,000	10,000
001-0000-341.50-00	Public Records/Reports	763	750	750
001-0000-341.53-00	Notary Services	597	300	500
001-0000-341.55-00	Other Taxable Fees	7,649	4,500	6,000
001-0000-341.99-00	Passport Fees	26,325	25,000	25,000
001-0000-342.14-00	Polygraph - Document Fees	3,825	-	2,500
001-0000-342.40-00	Overtime-Police Services	49,015	50,000	50,000
001-0000-343.95-00	RBRRP Abatement Charges	4,685	2,500	3,000
001-0000-345.81-00	Zoning/Subdivision Fees	82,809	50,000	60,000
001-0000-345.83-00	Plan Checking Fees	244,407	200,000	225,000
001-0000-345.83-01	Plan Check Fees-Streets	19,230	15,000	15,000
001-0000-345.83-02	Inspection Svs-Streets	40,904	15,000	15,000
001-0000-347.60-20	Youth & Teen Programs	160,445	170,000	179,247
001-0000-347.60-40	Aquatics Programs	241,129	200,000	230,000
001-0000-347.60-50	Physical Activities Prog	171,679	158,600	208,000
001-0000-347.60-60	Cultural Arts & Educ Prog	63,962	51,000	64,000
001-0000-347.60-70	Outdoor Activities Prog	19,069	23,100	23,100

Account Number	Description	2013 Actual Revenue/Expense	2014 Amended Budget	2015 Adopted Budget
<i>Current Expense Fund - Revenues</i>				
Revenues				
001-0000-347.60-80	Fitness Program	25,681	19,600	26,500
001-0000-347.60-90	Special Events Program	25,080	18,500	12,000
001-0000-347.62-00	Shelter Fees	7,985	6,000	10,000
001-0000-347.63-00	Tumwater Pool Agreement	16,290	16,291	16,291
001-0000-347.64-00	Lacey ACT-Program Fees	36,562	34,500	35,000
001-0000-347.65-00	Field Use Fees	37,127	30,000	35,000
001-0000-347.65-10	Field Use Fees-NTSD	36,191	30,000	31,000
001-0000-347.66-00	Parks-Day Camp Scholarshi	-	100	-
001-0000-347.67-00	Concession Commission	-	3,000	-
001-0000-348.95-00	Engineering Services Fees	1,692,073	2,044,255	2,068,896
001-0000-348.95-20	Engineering Svc - Transp	504,565	576,585	559,563
001-0000-348.96-00	Parks Maintenance Service	21,001	38,946	31,748
001-0000-348.96-20	Parks Maint - Streets	297,198	394,792	262,004
001-0000-348.99-00	Water Resources Services	1,274,498	1,396,200	1,565,694
001-0000-349.10-01	Indirect Plan-HR/PA	-	-	200,000
001-0000-349.18-00	Common Facilities Charges	233,694	-	-
001-0000-349.18-10	Common Fac. - Culture	29,212	-	-
001-0000-349.18-20	Common Fac. - Transp.	29,212	-	-
001-0000-349.19-00	Overhead & Services	135,000	-	-
001-0000-349.20-00	Project Administration	135,126	-	-
001-0000-351.10-00	District Court	248,213	275,000	275,000
001-0000-351.20-00	Lacey Violations	235,288	250,000	250,000
001-0000-351.40-00	Red Light Cameras	247,614	175,000	225,000
001-0000-361.11-00	Investment Interest	49,083	50,000	75,000
001-0000-361.40-00	Interest Sales Tax	1,363	5,000	5,000
001-0000-362.50-10	Lease-Consessionaire	1,200	1,200	25,000
001-0000-362.50-20	Lease-Facilities	25,483	4,000	25,000
001-0000-362.80-00	Concession Commission	3,138	1,750	1,750
001-0000-367.03-00	Donation-Crime Prevention	250	500	500
001-0000-367.04-00	Donations-Police	15,276	-	-
001-0000-367.14-00	Donations-Concert/Events	51,615	35,500	45,500
001-0000-367.20-00	Donations - Misc. Parks	-	100	100
001-0000-367.21-00	Parks - Youth Scholarship	1,000	1,250	1,000
001-0000-367.22-00	Summer Lunch Program	2,599	5,000	8,000
001-0000-367.22-10	Wild Waves Donations	-	5,000	1,000
001-0000-369.10-00	Sale of Scrap & Surplus	-	1,000	1,000
001-0000-369.13-00	Proceeds of Capital Asset	2,836	-	-

Account Number	Description	2013 Actual Revenue/Expense	2014 Amended Budget	2015 Adopted Budget
<i>Current Expense Fund - Revenues</i>				
Revenues				
001-0000-369.20-00	Unclaimed Property	4,195	2,500	2,500
001-0000-369.30-00	Merchandise Sales	297	-	-
001-0000-369.40-00	Court Fees /Judgments	11,705	3,000	3,000
001-0000-369.41-00	False Alarm	1,700	3,500	3,500
001-0000-369.43-00	Seizure Funds	1,220	-	-
001-0000-369.45-00	AWC-Well City Discount	57,493	30,000	50,000
001-0000-369.81-00	Cash Over & Short	(101)	-	-
001-0000-369.90-00	Other Misc Revenue	11,799	25,000	25,000
001-0000-369.93-00	LMC Book Sales	-	500	500
001-0000-369.95-00	Multi-Housing Program	160	-	-
001-0000-397.10-01	Transfer in 303 Fund	411,955	376,540	386,147
001-0000-397.10-02	Transfer in 109 Fund	-	-	48,500
Total Current Expense Fund Revenues		27,877,777	31,352,508	32,557,856

CITY COUNCIL

The City Council is the elected governing body of the City of Lacey. The Council is comprised of seven members elected at large, each serving four year staggered terms of office. Council members act as the City's legislative body with authority to enact laws, adopt the budget, determine service priorities, make public policy, and appoint citizen boards, commissions, and committees.

Every two years, the City Council selects a mayor and deputy mayor from among its membership. The Mayor presides over public meetings, recommends appointments to boards and commissions, and represents the City at community activities, events, and functions.

Members of the City Council serve on numerous intergovernmental committees, boards, and commissions responsible for regional service delivery, oversight and policy development. Council members also serve on one or more committees responsible for policy development on City finances and economic development, community relations, transportation planning, utility oversight, and general government activities.

BUDGET SUMMARY

The 2015 budget for the City Council is **\$272,390**. This amount funds salaries, travel and training, special community events, youth initiatives, and related materials, supplies, and services. The Council budget is organized into three program areas.

- City Council Services
- Boards, Commissions, and Special Activities
- Youth Initiatives

2015 PROGRAMS, GOALS AND PRIORITIES

- Maintain Lacey's record as a safe and secure community.
- Explore partnership opportunities with the Port of Olympia.
- Support efforts for job creation, new livable wage jobs, and promote the diversification of the community's businesses and employment sector.
- Monitor revenues and expenditures to ensure the financial solvency of the City.
- Maintain partnership with the 3rd Stryker Brigade/NTPS/and the Lacey Chamber in the "adopt the unit" program.
- Secure the Gateway Town Center vision and promote the construction on a major urban center along Interstate 5.
- Collaborate with neighboring jurisdictions, the County, Thurston Regional Planning Council, and Department of Transportation (WSDOT) in the development of a regional plan for relieving congestion along I-5 through Thurston County.
- Continue City's stewardship initiative within the Woodland Creek basin.
- Maintain and support partnerships that can assist Lacey veterans.

Account Number	Description	2013 Actual Revenue/Expense	2014 Amended Budget	2015 Adopted Budget
<i>Current Expense Fund - Expenditures</i>				
City Council				
Council Services				
001-0301-511.10-01	Salaries-Regular	106,980	111,485	115,380
001-0301-511.20-01	Employer Paid Benefits	9,592	10,194	9,078
001-0301-511.31-01	Office & Operating Supply	661	2,000	2,000
001-0301-511.41-01	Prof. Svc-Other	5,875	6,500	6,500
001-0301-511.42-01	Telecommunications	1,191	850	850
001-0301-511.43-01	Transportation/Per Diem	7,260	13,500	13,500
001-0301-511.43-03	Registrations	3,520	9,500	9,500
001-0301-511.45-02	IMS Rentals	3,072	3,171	9,675
001-0301-511.46-03	Insurance-Fidelity	2,466	2,229	2,229
001-0301-573.49-12	Special Events	9,241	8,300	8,300
Total Council Services		149,858	167,729	177,012
Boards/Memberships				
001-0302-519.49-14	Association of WA Cities	29,495	30,143	31,115
001-0302-519.49-15	National League of Cities	3,813	3,813	3,813
001-0302-519.49-41	ICLEI	-	600	600
001-0302-519.49-50	Military Support	-	-	30,000
001-0302-572.31-30	Other Boards/Memberships	2,808	12,450	12,450
Total Boards/Memberships		36,116	47,006	77,978
Youth Initiatives				
001-0304-511.49-42	WIN Program	9,600	15,200	15,200
001-0304-511.49-47	Sister City Program	1,756	2,200	2,200
Total Youth Initiatives		11,356	17,400	17,400
Total City Council		197,330	232,135	272,390

CONTRACTED SERVICES

This budget details the cost of a variety of public services the City of Lacey purchases from or contracts with other agencies. When quality public services can be contracted cost-effectively, the City will frequently negotiate contractual agreements to provide these services rather than performing services through our own programs and staff. We will continue to contract for these services as long as the quality of service meets the public's needs in a cost-effective manner.

BUDGET SUMMARY

The 2015 budget for Contracted Services is **\$2,407,932**. This amount maintains current services while providing for increases as negotiated and approved by the Council.

CONTRACTUAL - INTERLOCAL AGREEMENTS

Public Safety

COURT SERVICES:

Thurston County District Court currently provides court services for traffic and criminal citations issued by Lacey Police. These services include provision of a judge, court and process, probationary services, and the collection of fines and forfeitures.

PUBLIC DEFENDER:

The criminal justice system requires the City provide an attorney for those unable to afford one when charged with a criminal offense. All legal defense fees are paid by the City of Lacey.

JAIL SERVICES:

The City currently contracts with Thurston County and the Nisqually Indian Tribe for incarceration of individuals charged or convicted of offenses committed in Lacey. Thurston County also conducts a work release and electronic monitoring program. Included in these charges are all medical and dental expenses that may be incurred while an individual is in the City's custody.

911/EMERGENCY DISPATCH:

TCOMM 911 provides dispatch services county-wide to police, fire, and medic agencies. Lacey is a partner in an inter-local agreement for these services. Operating costs are funded by a voter approved 1/10th of 1% sales tax. This budget allocation is for services provided to Public Works operations.

ANIMAL SERVICES:

Joint Animal Services is a service provider created through an Intergovernmental Cooperative Agreement to provide animal control and related services to Lacey, Olympia, Tumwater and unincorporated Thurston County. Services include licensing, adoption, education, complaint investigation, enforcement and a shelter for lost animals. Each member jurisdiction is charged an assessment for Animal Services' maintenance and operation expenses.

EMERGENCY DISASTER PREPAREDNESS:

The City continues in its efforts to maintain and implement an emergency preparedness plan in the event of a significant event impacting the community. This fund supports ongoing training for city departments and education to the community.

Health and Human Services

SOCIAL SERVICES:

Lacey, Olympia, and Tumwater annually contribute funding through an Intergovernmental partnership called the Health and Human Services Council (HHSC) to help support various social services programs. Annually the cities distribute public funding for these critical social services needs that are provided through a number of local human service agencies.

VICTIM ADVOCATE:

This program provides an advocate to crime victims in helping them convey impacts to the Court and City Attorney's office. The Victim's Advocate also helps create a safety plan; obtains counseling services; keeps court dates; and provides access to community resources.

Planning/Growth Management

REGIONAL PLANNING:

The City of Lacey is a partner with the Thurston Regional Planning Council that offers a mechanism to address common regional issues and provide for area-wide coordination and planning. This budget reflects the City's contribution for these general services. The City also contracts with TRPC for special planning studies relating to transportation, growth, and environmental issues.

FOREIGN TRADE ZONE:

The Port of Olympia is the Grantee for the South Puget Sound Foreign Trade Zone where customs duty can be deferred or reduced. The zone includes 389 acres in northeast Lacey. There are 12 sites in a four county area (Thurston, Mason, Lewis, and Kitsap). As business sites are activated within the zone, the funding from the governmental partners in the zone will be reduced.

Community Services

ELECTION/VOTER REGISTRATION:

The City is billed by the Thurston County Auditor's Office for its share of all general and special election costs. These amounts are based on the number of registered voters in the City.

THURSTON COMMUNITY TELEVISION:

Under contract with local jurisdictions, Thurston Community Television (TCTV) operates, maintains, and administers a public access channel and production facility as a part of its television cable services. The public access channel is available for public broadcasting by non-profit organizations and the general public.

ECONOMIC DEVELOPMENT COUNCIL:

The Economic Development Council (EDC) is a partnership between local public agencies and private business to promote and maintain a healthy economic environment. The focus of the EDC has been to nurture already existing businesses looking at expansion and to develop strategies to attract new manufacturing and warehousing companies that will create livable wage local jobs.

MISCELLANEOUS CONTRACTS:

The City also provides funding to a number of other public service agencies that provide public services for Lacey residents. Included in this category is funding to Intercity Transit for the Amtrak Depot and the Olympic Air Pollution Control Authority for monitoring and enforcement of air quality issues.

TOGETHER!:

TOGETHER!, a non-profit, is a community partnership comprised of a coalition of local government entities, interested citizens, social service agencies, and community activists. The mission of TOGETHER! is to motivate community commitment to the health and safety of our youth through active community coalitions and neighborhood centers.

COMMUNITY MARKET:

The Community Market is held during the summer months at Huntamer Park. This Lacey community event venue brings together a diverse vendor base offering fresh produce, nursery items, baked goods, antiques, personal treasures, and handcraft items to the public. Music and entertainment is also a major feature of this market.

Account Number	Description	2013 Actual Revenue/Expense	2014 Amended Budget	2015 Adopted Budget
<i>Current Expense Fund - Expenditures</i>				
Contracted Services				
Contracted Services				
001-0401-511.58-18	Election/Voter Registrare	88,092	100,000	100,000
001-0401-511.58-21	Inter-governmental	100,510	191,064	96,064
001-0401-512.58-12	District Court	400,000	450,000	500,000
001-0401-512.58-13	Public Defender-Indigent	147,977	200,000	200,000
001-0401-521.58-24	Victim Advocate	39,195	39,196	42,644
001-0401-523.58-10	Th Co Corrections	23,277	37,775	37,775
001-0401-523.58-11	Other Jail Services	582,407	752,279	752,279
001-0401-523.58-12	Medical Services	53,843	40,000	40,000
001-0401-525.58-22	Emergency Services Prog.	5,525	11,000	11,000
001-0401-528.58-05	Central Dispatch	5,366	6,274	6,274
001-0401-531.58-01	Pollution Control Auth.	19,274	19,620	19,958
001-0401-539.58-04	Joint Animal Services	233,562	240,779	240,779
001-0401-552.58-14	Dispute Resolution Center	3,100	3,100	3,100
001-0401-552.58-15	Social Services-HHSC	41,156	40,644	40,650
001-0401-552.58-16	TOGETHER	15,000	15,000	15,000
001-0401-552.58-17	Social Svc-Local Grants	-	15,000	15,000
001-0401-552.58-18	G.R.U.B.	2,000	2,000	2,000
001-0401-552.58-24	Foreign Trade Zone	550	3,000	3,000
001-0401-557.58-17	Th Community TV	91,672	100,550	102,561
001-0401-558.58-02	Thurston Region Planning	89,473	91,012	92,832
001-0401-559.58-03	Economic Develop. Council	25,000	25,000	25,000
001-0401-566.58-07	Th Co Social Services S/A	7,839	8,360	8,360
001-0401-573.58-20	IT/Amtrak	6,395	10,612	10,656
001-0401-573.58-23	Farmer's Market	35,528	43,000	43,000
001-0401-598.52-10	Grant Proceeds	230,662	-	-
Total Contracted Services		2,247,403	2,445,265	2,407,932



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CITY MANAGER

The City Manager is the chief administrative officer of the City, appointed by and accountable to the City Council.

The City Manager is responsible for the effective administration and management of the City and the efficient delivery of all City services. All department directors are appointed by and report directly to the City Manager. The City Manager is responsible for all hiring and employment decisions, the approval of all operating rules and procedures, ensuring quality performance, proper financial management of City funds, and carrying out the policy directives of the City Council.

The City Manager prepares the annual budget for Council approval, assists in the identification of community priorities, and facilitates public involvement and participation in key areas of policy development and service delivery. The City Manager proposes policy recommendations to the City Council, advises them on matters of community interest, and supplies facts and information as appropriate to provide the Council with a comprehensive basis for making decisions and establishing annual goals and priorities for the City. The City Manager also attends and represents the City on various intergovernmental committees.

BUDGET SUMMARY

The 2015 budget for the office of the City Manager is **\$519,297**. This amount maintains current levels of staffing and service. In addition to covering operating expenses, the Manager's budget includes funding for the City Clerk, Deputy City Clerk, and a one half-time Department Assistant III to provide technical and administrative support to the City Manager and the City Council.

2015 PROGRAMS, GOALS AND PRIORITIES

- Monitor revenues and expenditures to ensure the financial solvency of the City.
- Continue to promote business growth and economic development with the objective of improving Lacey's sales tax base, expanding shopping opportunities for area residents, and diversifying the community's employment base.
- Enhance Lacey's emergency preparedness capability by initiating on-going staff training to improve the City's ability to respond to events and disasters.
- Implement e-government solutions that enhance registrations, payment options, stream Council meetings, and improve service to the community.
- Continue efforts to develop a funding strategy for I-5 Interchange improvements at the Martin Way Interchange (Exit 109) and the Marvin Road Interchange (Exit 111).
- Continue to build upon the City's strong environmental stewardship efforts with an emphasis on water quality improvements and energy efficiency.
- Represent Lacey on the South Sound Military and Communities Partnership initiative.
- Effectively coordinate the accomplishment of the City Council's strategic goals and priorities.
- In concert with City Council's goals and priorities, develop a 6-year financial plan in response to the area's slow economic recovering.

Account Number	Description	2013 Actual Revenue/Expense	2014 Amended Budget	2015 Adopted Budget
<i>Current Expense Fund - Expenditures</i>				
City Manager				
Administration				
001-0501-513.10-01	Salaries-Regular	235,892	242,705	241,897
001-0501-513.10-06	Salaries-Part-Time	-	5,000	5,000
001-0501-513.20-01	Employer Paid Benefits	95,051	106,578	112,290
001-0501-513.31-01	Office & Operating Supply	634	2,600	2,600
001-0501-513.41-01	Prof. Svc-Other	-	1,000	1,000
001-0501-513.42-01	Telecommunications	52	-	-
001-0501-513.43-01	Transportation/Per Diem	375	3,000	3,000
001-0501-513.43-02	Dues, Subscriptions, Publ	3,116	3,750	3,750
001-0501-513.43-03	Registrations	420	1,700	1,700
001-0501-513.45-02	IMS Rental	9,865	9,580	8,729
Total Administration		345,405	375,913	379,966
City Clerk/Records Management				
001-0502-514.10-01	Salaries-Regular	82,984	84,832	88,287
001-0502-514.20-01	Employer Paid Benefits	22,730	25,350	26,276
001-0502-514.31-01	Office & Operating Supply	486	1,000	1,000
001-0502-514.41-06	Codification/Microfilm	4,763	5,500	7,500
001-0502-514.41-07	Records Destruction	3,224	3,000	4,000
001-0502-514.43-02	Dues, Subscriptions, Publ	643	1,000	1,000
001-0502-514.43-03	Registrations	75	1,000	1,000
001-0502-514.44-04	Ordinances & Resolutions	5,507	3,500	5,000
001-0502-514.45-02	IMS Rental	4,824	4,685	4,268
001-0502-514.49-30	Software Maintenance	-	1,000	1,000
Total City Clerk/Records Management		125,236	130,867	139,331
Total City Manager		470,641	506,780	519,297

PUBLIC AFFAIRS AND HUMAN RESOURCES

HUMAN RESOURCES

The Human Resources Division is responsible for providing administrative and support services to all City departments related to the recruitment, training, performance, compensation, and benefits of the City's work force. In addition, this division manages labor contract negotiations and employee relations. Human Resources is also responsible for the City's loss control and safety programs, administration of the City's liability and worker's injury claims, and co-management of the City's emergency preparedness programs.

There are nine areas of program responsibility within the Human Resources Division:

- Recruitment and selection
- Employee and labor relations
- Risk management, safety, and wellness programs
- Personnel policy development and implementation
- Employee training and development
- Compensation and benefits administration
- Compliance with employment law
- Emergency preparedness
- Claims administration for City liability, worker's compensation, and unemployment insurance

Human Resources services are provided by a Senior Management Analyst, a Human Resources Analyst, a Management Analyst, and a Department Assistant III. This division is managed by the Public Affairs and Human Resources Director.

Health care was a major focus in 2014, as the Human Resources Department started to implement applicable portions of the federal Affordable Care Act (ACA) that relate to part-time employees. Additionally, Human Resources worked with its Health Care committee and labor leadership to provide education about further changes and implications of the ACA. Also in 2014, Human Resources reviewed bids and selected a new life insurance provider to bring about cost savings and improved customer service.

Due to a number of retirements in 2014, Human Resources conducted competitive recruitments for a number of positions. NeoGov, the City's on-line application system, was refined to improve and streamline the recruitment process.

Although no labor contracts expired in 2014, Human Resources and labor representatives met on a regular basis to discuss mutual areas of interest, provide education on updated state or federal laws, and to foster and maintain strong communications.

For the 14th year, the City was awarded the Association of Washington Cities' WellCity Award. This competitive and rigorous award is given to cities that have a proven commitment to wellness through employee-driven programs. This award provides an additional benefit of reducing the City's health care premiums for medical, dental, and vision coverage by 2% in 2014. This award was achieved through the numerous activities of the Employee Wellness Committee that seeks to improve health and mental wellness for employees, both at work and at home.

The City's emphasis on employee safety was highlighted in several safety campaigns with a focus on defensive driving and fall protection. The City also participated in several emergency preparedness campaigns, as well as a simulated table top exercise involving Joint Base Lewis McCord and regional partners. The exercise trained public safety responders, transportation employees, and public information officers in the event of a regional emergency on or around the base.

The City's workers' compensation program rates continue to be relatively low, in comparison to other similar-sized cities in Washington, due to the City's active management of claims, emphasis on safety training, and structured return to work programs.

PUBLIC AFFAIRS

The Public Affairs Division is responsible for administering the City's public information programs, supporting or developing activities that will foster community pride, assisting the Council and City Manager on a full array of special projects, and serving as a resource for the resolution of citizen concerns and/or complaints. These activities include:

- Publication of the City's e-newsletter, Lacey Life.
- Managing content and providing oversight of the City's website and social media sites.
- Providing information about City activities through community meetings and public forums.
- Fostering creation of ongoing relationships with neighborhood and homeowners' associations.
- Administering the City's contractual agreements with Joint Animal Services, Comcast Cable, and Thurston Community Television.
- Overseeing the Community Market and Fourth of July events.
- Assisting with citizen outreach for community development events.
- Responding to citizen questions, complaints, and concerns.
- Providing staff representation for the Thurston County Green Business Committee.
- Coordinating efforts to acquire art for public facilities.
- Grant writing and administration for special community projects.
- Assisting local and regional media agencies by providing timely information and response to stories affecting Lacey.

Public Affairs services are provided by a Senior Management Analyst, Communications, Specialist, Community Liaison, and a half-time Department Assistant III. This division is managed by the Public Affairs and Human Resources Director.

In 2014, Public Affairs coordinated a number of community outreach events, including the July 3rd Fireworks Spectacular and Freedom Concert; three Community Markets; and the grand opening of a Veterans Services site in Lacey.

Public Affairs also enhanced community outreach through website updates and an interactive mapping program; additional Twitter sites; and community meetings regarding a variety of public works and planning projects. Public Affairs published the City's biennial report to the community, Lacey In Focus, in 2014.

Homeowner Associations participated in a series of quarterly meetings organized by Public Affairs to assist HOAs in topics such as stormwater regulations and resources for HOA finances.

BUDGET SUMMARY

The total 2015 budget for Public Affairs and Human Resources **\$1,209,931**.

2015 PROGRAMS, GOALS AND PRIORITIES

- Implement required Health Care Reform Act changes to the City's medical insurance plans; seek opportunities to introduce options to employees that encourage wise health care consumerism and reduce premium costs.
- Review and update the City policy manual.
- Continue to improve and tailor training programs to meet work force needs.
- Solicit feedback from citizens about the most effective ways to obtain information about the City.
- Explore ideas for enhanced marketing and "branding" of Lacey as a community.
- Provide liaison services and staff support to Animal Services and the Joint Animal Services Commission (JASCOM).
- Enhance communication between City Hall and neighborhood associations.
- Strengthen Community Connector program with Joint Base Lewis McChord (JBLM).
- Review Lacey Community Market and identify ways to increase visibility and attendance.
- Coordinate 3rd of July events with community partners and incorporate event into broader Lacey celebration.
- Implement next phase of wayfinding signage project.
- Explore ideas for website improvements.
- Expand social media presence.
- Continue project coordination for the Work Involvement Now (W.I.N.) program.
- Work with TCTV, Olympia, and Thurston County to more fully utilize the government and education channels.
- Acquire grant funding for city projects.
- Provide legislative evaluation and support services.
- Provide staff and research support to the City Council and City Manager as needed.
- Provide information to the local media about programs and events affecting Lacey residents.
- Explore opportunities for partnerships with other organizations (Lacey Chamber of Commerce, Saint Martin's, SPSCC, Panorama) that will benefit the Lacey community.

Account Number	Description	2013 Actual Revenue/Expense	2014 Amended Budget	2015 Adopted Budget
<i>Current Expense Fund - Expenditures</i>				
Public Affairs/Human Resources				
General Services				
001-0701-516.10-01	Salaries-Regular	285,260	296,934	306,276
001-0701-516.10-05	Salaries-Overtime	826	1,500	1,500
001-0701-516.20-01	Employer Paid Benefits	130,913	141,989	151,013
001-0701-516.31-01	Office & Operating Supply	2,929	6,500	6,500
001-0701-516.31-04	Supplies - Testing/Exam	13,538	15,060	15,060
001-0701-516.41-01	Prof. Svc-Other	-	500	500
001-0701-516.41-03	Prof. Svc-Consultant	7,570	42,500	41,000
001-0701-516.41-04	EAP/SPS Labor Management	5,625	5,073	5,073
001-0701-516.43-01	Transportation/Per Diem	2,589	2,800	2,800
001-0701-516.43-02	Dues, Subscriptions, Publ	884	2,700	2,700
001-0701-516.43-03	Registrations	2,003	4,000	4,000
001-0701-516.44-01	Adv/Full-Time Position	9,535	30,000	30,000
001-0701-516.44-02	Adv/Part-Time Position	585	5,000	5,000
001-0701-516.45-02	IMS Rental	15,468	17,513	10,750
001-0701-516.49-02	Printing & Binding	-	3,500	3,500
001-0701-516.49-05	Professional Development	10,269	26,590	26,590
001-0701-516.49-56	Emp Perform Recognition	9,665	13,000	13,000
Total General Services		497,659	615,159	625,262
Risk Management/Loss Control				
001-0702-514.10-01	Salaries-Regular	29,963	31,414	32,753
001-0702-514.20-01	Employer Paid Benefits	16,835	18,126	18,718
001-0702-514.41-03	Prof. Svc-Consultant	4,933	5,000	5,000
001-0702-514.42-01	Telecommunications	-	150	150
001-0702-514.43-02	Dues, Subscriptions, Publ	1,212	961	961
001-0702-514.49-17	Pre-employment Medicals	706	5,000	5,000
001-0702-514.49-18	Wellness Prog. AWC-Grant	11,262	11,000	11,000
001-0702-514.49-43	Drug & Alcohol Testing	4,163	4,500	4,500
Total Risk Management/Loss Control		69,074	76,151	78,082

Account Number	Description	2013 Actual Revenue/Expense	2014 Amended Budget	2015 Adopted Budget
<i>Current Expense Fund - Expenditures</i>				
Public Affairs/Human Resources				
Public Affairs				
001-0703-513.10-01	Salaries-Regular	271,635	310,976	320,576
001-0703-513.10-06	Salaries-Part-Time	779	-	1,500
001-0703-513.20-01	Employer Paid Benefits	96,560	124,224	121,009
001-0703-513.31-01	Office & Operating Supply	2,696	3,800	3,800
001-0703-513.41-01	Prof. Svc-Other	11,348	15,000	15,000
001-0703-513.43-01	Transportation/Per Diem	-	750	750
001-0703-513.43-02	Dues, Subscriptions, Publ	1,307	2,700	2,700
001-0703-513.43-03	Registrations	131	1,000	1,000
001-0703-513.45-02	IMS Rental	12,088	12,732	15,752
001-0703-513.49-02	Printing & Binding	2,058	2,500	2,500
001-0703-573.49-12	Special Events	183	1,000	5,500
001-0703-573.49-20	Special Projects	1,488	3,000	3,000
001-0703-573.49-21	LaceyLife Newsletter	4,771	18,000	13,500
Total Public Affairs		405,044	495,682	506,587
Total Public Affairs/Human Resources		971,777	1,186,992	1,209,931

FINANCE

The Finance Department is responsible for ensuring the sound financial management of all City operations, the safekeeping of City assets, budget development, debt administration, revenue collections for all utility customers and the administration of Lacey's Information Systems. Major program areas include:

- Payroll and Benefits
- Central Purchasing
- Miscellaneous Receivables, Accounts Payable and General Ledger Accounting
- Utilities Billing and Customer Services
- Budget and Financial Statements
- Investments and Debt Management
- Business Licensing, Registration and Passport processing
- Violations Bureau
- Information Systems, Support and Services

These services are provided by 23 full-time employees that are budgeted in the Current Expense, Utilities, and Information Management Services Funds.

BUDGET SUMMARY

The 2015 budget for the Finance Department is **\$828,952**. The Information Services division is listed under a separate budget because their expenses are managed as a separate fund. Finance Department costs assigned to Utility Billing are budgeted in each of the Utilities.

2015 PROGRAMS, GOALS AND PRIORITIES

- Maintain compliance with all financial reporting standards.
- Provide excellent customer service to external and internal customers.
- Revenue monitoring, forecasting and enhancement.
- Pursue GFOA certification of Lacey's Comprehensive Annual Financial Report.
- Implement Department of Revenue BLS licensing system
- Implement procurement card system.
- Evaluate credit card payment processing systems for PCI compliance.

Account Number	Description	2013 Actual Revenue/Expense	2014 Amended Budget	2015 Adopted Budget
<i>Current Expense Fund - Expenditures</i>				
Finance				
Finance				
001-1401-514.10-01	Salaries-Regular	465,799	481,652	495,714
001-1401-514.10-05	Salaries-Overtime	-	850	850
001-1401-514.20-01	Employer Paid Benefits	211,368	220,363	237,346
001-1401-514.31-01	Office & Operating Supply	4,728	5,000	5,000
001-1401-514.41-05	Prof. Svc-Audit	23,276	34,050	34,050
001-1401-514.41-06	Codification/Microfilm	-	2,500	2,500
001-1401-514.43-01	Transportation/Per Diem	1,742	2,515	2,515
001-1401-514.43-02	Dues, Subscriptions, Publ	1,606	2,175	2,175
001-1401-514.43-03	Registrations	2,140	2,450	2,450
001-1401-514.45-02	IMS Rental	36,363	36,243	32,950
001-1401-514.48-01	Rep & Maint-Equipment	-	100	100
001-1401-514.49-02	Printing & Binding	217	3,950	3,950
001-1401-514.49-06	Maintenance Contracts	-	500	500
001-1401-514.49-08	Witness Fee-Court	2	1,000	1,000
001-1401-514.49-09	Interpreter Svcs-Court	5,502	6,500	6,500
001-1401-514.49-30	Software Maintenance	-	1,352	1,352
Total Finance		752,743	801,200	828,952

LEGAL SERVICES

The Ahlf Law Office contractually provides a city appointed City Attorney, legal counsel and related services to the City. This office is also responsible for the prosecution of all misdemeanors and infractions resulting from citations by Lacey Police officers, Animal Service officers, and code enforcement personnel. Legal services include advising the Council, City Manager, and all other departments, representing the city in litigation, and preparing legislation for consideration by the Council. The City contracts for these services through its adopted budget.

The Office also represents the City in Washington State Superior or Appellate Court actions, Joint Animal Control legal actions, and work performed for the city when acting in a proprietary as distinguished from a governmental capacity. These services are billed separately and are included in appropriate project or enterprise funds.

BUDGET SUMMARY

The total 2015 budget for City Attorney is **\$583,649**.

2015 PROGRAMS, GOALS AND PRIORITIES

- Provide legal guidance to the Council and City administration on the planning and regulatory functions of the City.
- Continue a positive approach to the City's legal ability to accomplish tasks and projects necessary for its citizens.
- Acquire necessary property rights for future street, water, wastewater and other City projects.

Account Number	Description	2013 Actual Revenue/Expense	2014 Amended Budget	2015 Adopted Budget
<i>Current Expense Fund - Expenditures</i>				
Legal Services				
Legal Services				
001-1501-515.10-01	Salaries-Regular	96,593	98,796	-
001-1501-515.20-01	Employer Paid Benefits	7,389	7,558	-
001-1501-515.31-01	Office & Operating Supply	-	4,200	-
001-1501-515.41-01	Prof. Svc-Other	118,126	140,988	-
001-1501-515.41-08	Prof. Svc-Litigation	11,890	3,000	3,000
001-1501-515.41-09	Prof. Svc-Prosecution	220,934	217,330	332,904
001-1501-515.41-15	Governmental Services	-	47,000	213,987
001-1501-515.43-01	Transportation/Per Diem	-	2,000	-
001-1501-515.43-02	Dues, Subscriptions, Publ	625	500	-
001-1501-515.43-03	Registrations	-	1,440	-
001-1501-515.45-05	Rentals-Other	13,560	13,896	-
001-1501-515.49-07	Support Services	12,666	9,900	33,758
Total Legal Services		481,783	546,608	583,649

COMMON FACILITIES

The Common Facilities budget provides funding for maintaining and operating City Hall and the Library. Expenditures include all utilities, maintenance contracts, insurance, janitorial services, common supplies, postage, computer system replacement charges, maintenance of pooled vehicles, miscellaneous charges for services, and contract copying and support. In 2014 the budget shifted the common costs of the Maintenance Center directly to the maintenance divisions based on a square footage allocation. This was a result of changes to the States Budgeting and Accounting System (BARS).

BUDGET SUMMARY

The 2015 budget for Common Facilities is **\$1,652,148**. This amount maintains the current level of services for City Hall and Library services.

Account Number	Description	2013 Actual Revenue/Expense	2014 Amended Budget	2015 Adopted Budget
<i>Current Expense Fund - Expenditures</i>				
Common Facilities Overhead				
City Hall & Library Operations				
001-1901-519.31-01	Office & Operating Supply	12,142	20,370	20,370
001-1901-519.41-01	Prof. Svc-Other	19,214	40,846	40,846
001-1901-519.42-01	Telecommunications	12,177	52,913	52,913
001-1901-519.42-02	Communications-Postage	41,123	56,300	56,300
001-1901-519.45-01	Equipment Rental	22,217	25,430	15,263
001-1901-519.45-02	IMS Rental	630,604	611,241	716,622
001-1901-519.45-03	Copier Rental	42,055	73,700	73,700
001-1901-519.45-08	Lease Miscellaneous	-	500	500
001-1901-519.46-01	Insurance-Liability	257,607	339,601	339,601
001-1901-519.46-02	Insurance-Fire/Property	31,601	32,788	32,788
001-1901-519.46-06	AWC-L & I Pool	16,166	16,418	16,418
001-1901-519.47-01	Utility-Electric	141,589	148,000	148,000
001-1901-519.47-02	Utility-City of Lacey	11,220	12,300	12,300
001-1901-519.47-07	Utility-Solid Waste	2,025	3,000	3,000
001-1901-519.48-01	Rep & Maint-Equipment	874	3,700	3,700
001-1901-519.49-02	Printing & Binding	6,922	8,000	8,000
001-1901-519.49-06	Maintenance Contracts	27,867	38,974	38,974
001-1901-519.49-25	Assessments/Taxes	832	2,050	2,050
001-1901-519.49-27	Bad Debt Expense	(4,037)	1,000	1,000
001-1901-572.46-02	Insurance-Fire/Property	8,016	8,317	8,317
001-1901-572.47-01	Utility-Electric	47,403	50,000	50,000
001-1901-572.47-02	Utility-City of Lacey	6,410	9,000	9,000
001-1901-572.47-07	Utility-Solid Waste	1,051	1,500	1,500
001-1901-572.48-01	Rep & Maint-Equipment	136	250	250
001-1901-572.49-06	Maintenance Contracts	2,115	736	736
001-1901-591.75-01	Capital Leases	11,717	-	-
001-1901-592.83-10	Capital Lease Interest	1,135	-	-
Total City Hall & Library Operations		1,350,181	1,556,934	1,652,148

Account Number	Description	2013 Actual Revenue/Expense	2014 Amended Budget	2015 Adopted Budget
<i>Current Expense Fund - Expenditures</i>				
Common Facilities Overhead				
Maintenance Service Center				
001-1902-514.31-01	Office & Operating Supply	6,342	-	-
001-1902-514.31-02	Small Tools & Equipment	3,563	-	-
001-1902-514.31-23	Supplies-Building Maint.	3,995	-	-
001-1902-514.41-01	Prof. Svc-Other	2,437	-	-
001-1902-514.41-31	Prof. Svc-Building Maint.	2,707	-	-
001-1902-514.42-01	Telecommunications	1,683	-	-
001-1902-514.43-02	Dues, Subscriptions, Publ	265	-	-
001-1902-514.45-01	Equipment Rental	21,438	-	-
001-1902-514.45-02	IMS Rental	90,880	-	-
001-1902-514.45-03	Copier Rental	2,284	-	-
001-1902-514.46-02	Insurance-Fire/Property	4,660	-	-
001-1902-514.47-01	Utility-Electric	35,179	-	-
001-1902-514.47-02	Utility-City of Lacey	12,521	-	-
001-1902-514.47-03	Utility-Natural Gas	14,425	-	-
001-1902-514.47-07	Utility-Solid Waste	24,727	-	-
001-1902-514.48-01	Rep & Maint-Equipment	6,172	-	-
001-1902-514.48-03	Rep & Maint-Facilities	4,115	-	-
001-1902-514.49-06	Maintenance Contracts	7,631	-	-
001-1902-514.49-23	Custodial	39,632	-	-
001-1902-514.49-25	Assessments/Taxes	990	-	-
001-1902-591.75-01	Capital Leases	3,560	-	-
001-1902-592.83-10	Capital Lease Interest	488	-	-
Total Maintenance Service Center		289,694	-	-
Total Common Facilities Overhead		1,639,875	1,556,934	1,652,148



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POLICE

The Police Department's mission is to partner with the community to make Lacey a safe and desirable place to live, work, learn, and play. To accomplish this mission, the department operates under the following philosophies:

- Community Based Policing,
- Problem Solving Policing,
- No Tolerance Policing,
- Preventative Policing,
- Knowledge Based Innovative Policing.

As a part of these philosophies, officers work to establish professional, yet personable relationships with businesses, school officials, citizens, and youth.

Police Department services in 2015 will be provided by 52 commissioned officers, 9 non-commissioned employees and 3 part-time Community Service Officers. Included is one commissioned officer assigned to the county-wide Drug Unit. Volunteer services are provided by the Community Resource Unit and the Explorer Post. The department is a partner in the Thurston County DUI Task Force and is aggressive in drug, alcohol and tobacco enforcement. The Lacey Police Department believes in drug and alcohol prevention and education, working with community partners such as TOGETHER, Problem Solving Courts, The Washington Traffic Safety Commission, and others to help prevent crime and decrease traffic fatalities.

PATROL DIVISION:

The patrol division is made up of one Commander, 29 police officers and 6 sergeants who work in six squads providing 24-hour coverage to the city. The City is divided into 3 patrol districts to allow each officer to focus on a more concentrated area and provide quicker response times. Officers respond to calls for service, pro-actively seek out and attempt to prevent crime, enforce criminal and traffic codes, and work with the community on ways to reduce future problems.

ADMINISTRATIVE DIVISION:

The Administrative Division is made up of one Commander, an Administrative Sergeant, three School Resource Officers, one Evidence Technician, and the Records Unit consisting of five Police Assistants and a supervisor. Our Evidence Technician is responsible for the evidence room function, which includes processing, storing, retrieval, and disposal of all evidence and found property. The Administrative Sergeant coordinates department training, including firearms, tactics and procedures.

INVESTIGATIONS DIVISION:

The Investigations Division consists of one Commander, one Sergeant, four Detectives, an Anti-Crime Officer and a Narcotics Detective. The detective unit is responsible for investigating serious violent crimes, special victim and child crimes, white collar crimes and following up on complex or sensitive cases. The division partners with other local agencies for serious county wide criminal investigations involving property crimes, narcotics crimes, missing children cases and officer involved serious incidents. The Division is responsible for internal affairs investigations, hiring and background investigation.

PROGRAM DESCRIPTIONS:

The Police Department operates a variety of programs to help support our mission to make Lacey a safe and desirable place to live, work, learn, and play. School Resource Officers are assigned to North Thurston Public School's four high schools and two middle schools providing not only enforcement and security, but also initiating proactive contact with the students, parents, and administration.

The department partners with other Law Enforcement Agencies in the Thurston County Narcotics Task Force, TCSO SWAT and TCSO Dive Teams.

The Multi-Housing Program, coordinated by the Anti-Crime Officer, has been implemented to reduce the number of police calls to rental property. To encourage citizen involvement and community outreach, the department will continue its annual Citizen Academy, the Chief of Police Roundtable and representation on the Hispanic Roundtable. A successful Community Resource Unit enlists citizen volunteers to assist the Patrol Division in many areas, including issuing citations for violations of handicapped parking spaces, checking on resident's homes while they are on vacation, operating the Inmate Litter Patrol Program, Graffiti Identification Cleanup Program, and performing numerous administrative assignments.

BUDGET SUMMARY

The Police Department budget is organized into nine programs.

- General Services
- Investigations and Apprehension
- Records and Support Services
- Protection and Enforcement Patrol
- Property Control
- Traffic
- Training
- Volunteers
- Prevention/Suppression of Crime

The total 2015 budget for Police is **\$9,001,830**, not including expenditures in the Criminal Justice Fund. Funding for court, 911, and jail services is budgeted separately. These services are provided through a contractual agreement with Thurston County and the Nisqually Tribe.

2015 PROGRAMS, GOALS AND PRIORITIES

- Enhancement of the department's intelligence led policing philosophy.
- Continue the close working relationship with the North Thurston Public Schools.
- Identify problem locations and work to reduce calls for service.
- Emphasize aggressive traffic enforcement to reduce accidents and related injuries.
- Continue community outreach programs to include the Citizens' Academy, Roundtable Meetings, Multi-housing Program, and School Resource Officer's Program.
- Maintain high training and professional standards.
- Implement the on-line citizen reporting module in the new Records Management System.
- Monitor effectiveness of the Red Light Camera Intersection Safety Program.
- Continue participation in the Multi-Housing Program.
- Reduce incidents of property crime.
- Identify and reduce gang activity using a "no tolerance" approach.

Account Number	Description	2013 Actual Revenue/Expense	2014 Amended Budget	2015 Adopted Budget
<i>Current Expense Fund - Expenditures</i>				
Police				
General Services				
001-2101-521.10-01	Salaries-Regular	320,687	427,721	435,389
001-2101-521.10-05	Salaries-Overtime	51	500	500
001-2101-521.20-01	Employer Paid Benefits	88,098	105,960	112,074
001-2101-521.20-02	LEOFF Disability-Retired	186,776	210,960	210,960
001-2101-521.31-01	Office & Operating Supply	2,219	2,250	2,250
001-2101-521.31-15	Evidence Monies	1,630	1,000	1,000
001-2101-521.41-01	Prof. Svc-Other	680	4,900	4,900
001-2101-521.42-01	Telecommunications	6,078	8,000	5,057
001-2101-521.43-02	Dues, Subscriptions, Publ	1,447	1,100	1,200
001-2101-521.45-01	Equipment Rental	14,255	12,767	11,319
001-2101-521.45-02	IMS Rental	8,196	7,676	7,449
001-2101-521.48-01	Rep & Maint-Equipment	-	20	20
001-2101-521.49-27	Bad Debt Expense	(90)	-	-
Total General Services		630,027	782,854	792,118
Records and Support Services				
001-2102-521.10-01	Salaries-Regular	310,930	312,241	333,341
001-2102-521.10-05	Salaries-Overtime	1,225	5,100	5,100
001-2102-521.10-06	Salaries-Part-Time	-	1,000	1,000
001-2102-521.20-01	Employer Paid Benefits	128,918	129,024	141,430
001-2102-521.31-01	Office & Operating Supply	7,950	8,100	8,100
001-2102-521.31-02	Small Tools & Equipment	796	1,100	1,100
001-2102-521.31-17	Supplies-Uniform Purchase	600	600	600
001-2102-521.42-01	Telecommunications	2,025	2,540	3,540
001-2102-521.43-02	Dues, Subscriptions, Publ	382	475	475
001-2102-521.45-02	IMS Rental	8,457	7,922	7,687
001-2102-521.48-01	Rep & Maint-Equipment	76	100	100
001-2102-521.49-02	Printing & Binding	4,031	4,000	4,000
001-2102-521.50-04	Contract-RMS System	108,095	115,146	158,625
Total Records and Support Services		573,485	587,348	665,098
Property Control				
001-2103-521.10-01	Salaries-Regular	74,220	100,677	104,812
001-2103-521.10-05	Salaries-Overtime	-	1,800	1,800
001-2103-521.20-01	Employer Paid Benefits	22,341	34,356	37,328
001-2103-521.31-01	Office & Operating Supply	2,743	2,975	2,975

Account Number	Description	2013 Actual Revenue/Expense	2014 Amended Budget	2015 Adopted Budget
<i>Current Expense Fund - Expenditures</i>				
Police				
Property Control-Continued				
001-2103-521.31-02	Small Tools & Equipment	25	375	375
001-2103-521.31-17	Supplies-Uniform Purchase	250	250	250
001-2103-521.45-02	IMS Rental	2,268	2,124	2,061
001-2103-521.49-02	Printing & Binding	-	125	125
Total Property Control		101,847	142,682	149,726
Training				
001-2104-521.43-01	Transportation/Per Diem	15,210	15,000	15,000
001-2104-521.43-02	Dues, Subscriptions, Publ	135	450	450
001-2104-521.43-03	Registrations	26,368	30,000	30,000
001-2104-521.43-05	Memorial Fund-McMillen Sr	-	50	50
001-2104-521.49-05	Professional Development	19,883	30,233	30,233
Total Training		61,596	75,733	75,733
Crime Prevention				
001-2105-521.10-01	Salaries-Regular	104,480	109,996	115,696
001-2105-521.10-05	Salaries-Overtime	1,484	6,000	6,000
001-2105-521.20-01	Employer Paid Benefits	28,532	30,407	33,663
001-2105-521.31-01	Office & Operating Supply	576	1,965	1,965
001-2105-521.31-10	Supplies-Multi-Housing	118	400	400
001-2105-521.31-17	Supplies-Uniform Purchase	388	400	400
001-2105-521.41-01	Prof. Svc-Other	-	100	100
001-2105-521.42-01	Telecommunications	1,282	1,800	1,800
001-2105-521.43-02	Dues, Subscriptions, Publ	-	100	100
001-2105-521.45-01	Equipment Rental	3,012	2,698	2,392
001-2105-521.48-01	Rep & Maint-Equipment	-	10	10
001-2105-521.49-02	Printing & Binding	1,627	3,500	3,500
001-2105-521.49-10	Uniform Contract/Cleaning	172	400	400
001-2105-521.49-11	Public Education	17	750	750
Total Crime Prevention		141,688	158,526	167,176
Investigation and Apprehension				
001-2106-521.10-01	Salaries-Regular	638,879	591,147	604,367
001-2106-521.10-05	Salaries-Overtime	40,131	46,000	46,000
001-2106-521.20-01	Employer Paid Benefits	173,629	170,136	211,027
001-2106-521.31-01	Office & Operating Supply	15,219	18,156	18,156

Account Number	Description	2013 Actual Revenue/Expense	2014 Amended Budget	2015 Adopted Budget
<i>Current Expense Fund - Expenditures</i>				
Police				
Investigation and Apprehension-Continued				
001-2106-521.31-02	Small Tools & Equipment	-	1,400	1,400
001-2106-521.31-17	Supplies-Uniform Purchase	1,510	1,500	1,500
001-2106-521.41-01	Prof. Svc-Other	-	500	500
001-2106-521.42-01	Telecommunications	5,464	5,040	4,508
001-2106-521.43-02	Dues, Subscriptions, Publ	284	300	300
001-2106-521.45-01	Equipment Rental	33,941	30,400	26,952
001-2106-521.45-02	IMS Rental	3,533	3,309	3,211
001-2106-521.48-01	Rep & Maint-Equipment	467	500	500
001-2106-521.49-02	Printing & Binding	-	100	100
001-2106-521.49-10	Uniform Contract/Cleaning	3,474	4,000	4,000
Total Investigation and Apprehension		916,531	872,488	922,521
Protective Enforcement Patrol				
001-2107-521.10-01	Salaries-Regular	3,449,614	3,541,608	3,505,555
001-2107-521.10-05	Salaries-Overtime	342,478	327,000	327,000
001-2107-521.10-06	Salaries-Part-Time	9,039	9,776	9,887
001-2107-521.20-01	Employer Paid Benefits	1,024,274	1,061,443	1,176,100
001-2107-521.31-01	Office & Operating Supply	15,759	16,560	16,560
001-2107-521.31-02	Small Tools & Equipment	2,779	2,442	2,442
001-2107-521.31-05	Firearms/Ammunition	19,280	18,000	18,000
001-2107-521.31-06	Supplies-Water Patrol	-	394	394
001-2107-521.31-07	Supplies-Tactical Team	1,286	1,249	1,249
001-2107-521.31-08	Supplies-K-9 Unit	862	1,875	-
001-2107-521.31-17	Supplies-Uniform Purchase	34,605	35,000	35,000
001-2107-521.31-33	Supplies-Tactical Vests	5,296	12,790	12,790
001-2107-521.31-35	Supplies-Replaced Equip	24,095	30,000	30,000
001-2107-521.41-01	Prof. Svc-Other	-	3,000	3,000
001-2107-521.42-01	Telecommunications	31,931	40,227	52,711
001-2107-521.43-02	Dues, Subscriptions, Publ	248	3,775	3,775
001-2107-521.45-01	Equipment Rental	420,995	377,066	334,296
001-2107-521.45-02	IMS Rental	185,990	174,207	169,053
001-2107-521.45-03	Copier Rental	5,983	18,900	18,900
001-2107-521.48-01	Rep & Maint-Equipment	9,193	8,000	8,000
001-2107-521.49-02	Printing & Binding	1,745	1,754	1,754
001-2107-521.49-10	Uniform Contract/Cleaning	6,528	13,310	13,310
001-2107-521.49-30	Software Maintenance	1,826	2,525	2,525

Account Number	Description	2013 Actual Revenue/Expense	2014 Amended Budget	2015 Adopted Budget
<i>Current Expense Fund - Expenditures</i>				
Police				
Protective Enforcement Patrol-Continued				
001-2107-521.50-01	Olympia Range	9,941	10,000	10,000
001-2107-591.75-01	Capital Leases	7,504	-	-
001-2107-592.83-10	Capital Lease Interest	752	-	-
Total Protective Enforcement Patrol		5,612,003	5,710,901	5,752,301
Traffic				
001-2108-521.10-01	Salaries-Regular	173,719	177,681	185,393
001-2108-521.10-05	Salaries-Overtime	18,701	23,500	23,500
001-2108-521.20-01	Employer Paid Benefits	61,290	63,076	71,694
001-2108-521.31-01	Office & Operating Supply	429	1,450	1,450
001-2108-521.31-02	Small Tools & Equipment	452	500	500
001-2108-521.31-17	Supplies-Uniform Purchase	730	500	500
001-2108-521.42-01	Telecommunications	935	1,200	1,700
001-2108-521.43-02	Dues, Subscriptions, Publ	-	50	50
001-2108-521.45-01	Equipment Rental	35,905	32,159	28,512
001-2108-521.45-08	Lease Miscellaneous	116,310	113,685	113,685
001-2108-521.48-01	Rep & Maint-Equipment	206	200	200
001-2108-521.49-10	Uniform Contract/Cleaning	134	400	400
Total Traffic		408,811	414,401	427,584
Volunteers				
001-2109-521.10-01	Salaries-Regular	31,957	32,682	28,367
001-2109-521.10-05	Salaries-Overtime	455	3,500	3,500
001-2109-521.20-01	Employer Paid Benefits	8,397	8,270	8,836
001-2109-521.31-01	Office & Operating Supply	648	750	750
001-2109-521.31-02	Small Tools & Equipment	-	125	125
001-2109-521.31-18	Uniforms	2,626	2,525	2,525
001-2109-521.43-01	Transportation/Per Diem	-	400	400
001-2109-521.43-02	Dues, Subscriptions, Publ	500	500	750
001-2109-521.43-03	Registrations	285	1,070	1,070
001-2109-521.49-10	Uniform Contract/Cleaning	163	750	750
001-2109-521.49-57	Senior Patrol	1,084	2,500	2,500
Total Volunteers		46,115	53,072	49,573
Total Police		8,492,103	8,798,005	9,001,830

PUBLIC WORKS ADMINISTRATION

Public Works Administration provides administrative support and assistance to all Public Works divisions. The Director of Public Works is responsible for the overall management of the Engineering Division, Water Resources, Utility Operations and Maintenance, Parks Maintenance, Facility Maintenance, Streets Maintenance and Equipment Rental.

Administrative services are provided by one Management Analyst and one Department Assistant III. Staff are responsible for customer service at the front counter, providing telephone support, file maintenance of public works and development projects, issuing permits, issuing water meters, and collecting a variety of fees. Staff also coordinate all interdepartmental efforts including the annual operating budgets of the department, payroll and purchasing, and computer and software acquisition. In addition, administrative support is provided for a variety of special projects and research as needed by the Public Works Director.

BUDGET SUMMARY

The 2015 budget for Public Works Administration is **\$84,229**. Some operating costs are recovered through the assessment of plan fees and charges to utilities or projects.

2015 PROJECTS, GOALS AND PRIORITIES

- Continue to emphasize and improve customer service throughout the department.
- Optimize all resources allocated to the department.
- Continue to improve support to all Directors, the City Council, and the City Manager.
- Ensure division goals and priorities are facilitated and achieved.

Account Number	Description	2013 Actual Revenue/Expense	2014 Amended Budget	2015 Adopted Budget
<i>Current Expense Fund - Expenditures</i>				
Public Works Support Services				
General Services				
001-3101-532.10-01	Salaries-Regular	33,188	34,106	34,811
001-3101-532.10-05	Salaries-Overtime	-	200	200
001-3101-532.20-01	Employer Paid Benefits	10,113	10,896	11,656
001-3101-532.31-01	Office & Operating Supply	3,669	7,850	7,850
001-3101-532.31-02	Small Tools & Equipment	-	461	461
001-3101-532.31-27	Software Upgrade	420	1,500	1,500
001-3101-532.41-01	Prof. Svc-Other	540	1,000	1,000
001-3101-532.41-06	Codification/Microfilm	-	2,950	2,950
001-3101-532.43-01	Transportation/Per Diem	5	250	250
001-3101-532.43-02	Dues, Subscriptions, Publ	6,675	5,700	5,700
001-3101-532.43-03	Registrations	472	500	500
001-3101-532.45-01	Equipment Rental	4,245	4,270	3,830
001-3101-532.45-02	IMS Rental	7,741	8,253	11,221
001-3101-532.48-02	Rep & Maint-Equip Non-Pwr	-	300	300
001-3101-532.49-02	Printing & Binding	-	2,000	2,000
Total Public Works Support Services		67,068	80,236	84,229

PUBLIC WORKS-ENGINEERING

The City Engineer oversees the transportation, survey, design/construction management, and development review sections of the Public Works Department.

The Engineering Division is made up of 22 FTE's.

The Engineering staff identifies public improvement needs, designs and manages City-funded construction projects for utility and transportation systems, and provides technical support and information to utilities operators and the public. Engineering costs for these activities are charged to the utility or project for which the service is provided.

Engineering also reviews development proposals and inspects private construction of public facilities. This includes identifying the need for transportation and utility improvements. These costs are partially recovered from fees assessed to development for plan review and inspection services.

BUDGET SUMMARY

The Engineering budget is organized into six programs.

- General Services
- Transportation Engineering
- Water Utility Engineering
- Wastewater Utility Engineering
- Stormwater Utility Engineering
- Project Engineering

The total 2015 budget for Public Works Engineering is **\$2,829,217**. Some operating costs are recovered through the assessment of plan fees and charges to utilities or projects.

2015 PROJECTS, GOALS AND PRIORITIES

- Plan and execute the 2015 Street Overlay.
- Construct the Golf Club Road Extension and 3rd Avenue Overlay.
- Complete preparation of the Interchange Justification Report (IJR) for the Marvin Road and Martin Way Interchanges.
- Begin the second phase of traffic signal controller and cabinet upgrades (Smart Corridors).
- Complete design and right-of-way acquisition for the Hogum Bay Road Improvements.
- Complete design and right-of-way acquisition for the College Street and 22nd Ave Roundabout.
- Begin construction of the Willamette Drive and 31st Ave Roundabout.
- Start design of the Martin Way and Hoh Street Intersection Improvements.
- Complete design of the Marvin Road and Hawks Prairie Road multi-lane roundabout.
- Start design for the Marvin Road and Britton Parkway Roundabout Improvements.
- Begin design of the Lebanon Street Extension.

Account Number	Description	2013 Actual Revenue/Expense	2014 Amended Budget	2015 Adopted Budget
<i>Current Expense Fund - Expenditures</i>				
Public Works Engineering Division				
General Services				
001-3201-532.10-01	Salaries-Regular	501,281	378,986	408,529
001-3201-532.10-05	Salaries-Overtime	790	3,000	3,000
001-3201-532.20-01	Employer Paid Benefits	178,613	143,138	165,775
001-3201-532.31-01	Office & Operating Supply	11,463	12,000	12,000
001-3201-532.31-02	Small Tools & Equipment	1,150	2,500	2,500
001-3201-532.31-17	Supplies-Uniform Purchase	2,190	3,000	3,000
001-3201-532.31-27	Software Upgrade	-	2,174	2,174
001-3201-532.41-01	Prof. Svc-Other	247	1,600	1,600
001-3201-532.42-01	Telecommunications	6,044	9,750	9,750
001-3201-532.43-01	Transportation/Per Diem	6,367	3,000	5,000
001-3201-532.43-02	Dues, Subscriptions, Publ	1,404	1,775	1,775
001-3201-532.43-03	Registrations	4,202	5,670	6,070
001-3201-532.45-01	Equipment Rental	91,919	59,726	65,377
001-3201-532.45-02	IMS Rental	57,318	54,378	79,587
001-3201-532.45-08	Lease Miscellaneous	409	7,720	7,720
001-3201-532.48-02	Rep & Maint-Equip Non-Pwr	2,781	1,020	1,020
001-3201-532.49-02	Printing & Binding	-	2,400	-
001-3201-532.49-03	Recording Fees	378	2,800	2,800
001-3201-532.49-06	Maintenance Contracts	1,545	5,698	5,698
001-3201-532.49-10	Uniform Contract/Cleaning	-	200	200
001-3201-532.49-30	Software Maintenance	22,894	23,000	23,000
001-3201-591.75-01	Capital Leases	5,496	-	-
001-3201-592.83-10	Capital Lease Interest	254	-	-
Total General Services		896,745	723,535	806,575
Transportation Engineering				
001-3202-532.10-01	Salaries-Regular	307,852	319,383	327,531
001-3202-532.10-05	Salaries-Overtime	584	3,000	3,000
001-3202-532.10-06	Salaries-Part-Time	7,299	9,953	9,953
001-3202-532.20-01	Employer Paid Benefits	111,364	115,372	132,197
001-3202-532.31-01	Office & Operating Supply	-	700	700
001-3202-532.31-02	Small Tools & Equipment	-	300	300
001-3202-532.31-03	Traffic Counting Supplies	587	1,010	1,010
001-3202-532.31-17	Supplies-Uniform Purchase	-	75	75
001-3202-532.41-02	Prof. Svc-Engineering	-	2,000	2,000
001-3202-532.43-01	Transportation/Per Diem	15	250	250

Account Number	Description	2013 Actual Revenue/Expense	2014 Amended Budget	2015 Adopted Budget
<i>Current Expense Fund - Expenditures</i>				
Public Works Engineering Division				
Transportation Engineering-Continued				
001-3202-532.43-02	Dues, Subscriptions, Publ	338	1,250	1,250
001-3202-532.43-03	Registrations	-	500	500
001-3202-532.45-01	Equipment Rental	4,672	3,035	3,323
001-3202-532.49-02	Printing & Binding	-	180	180
Total Transportation Engineering		432,711	457,008	482,269
Water Utility Engineering				
001-3203-532.10-01	Salaries-Regular	176,919	203,537	218,094
001-3203-532.10-05	Salaries-Overtime	5,615	8,000	8,000
001-3203-532.10-06	Salaries-Part-Time	-	3,980	3,980
001-3203-532.20-01	Employer Paid Benefits	69,582	79,933	93,575
Total Water Utility Engineering		252,116	295,450	323,649
Wastewater Utility Engineering				
001-3204-532.10-01	Salaries-Regular	161,697	162,771	166,459
001-3204-532.10-05	Salaries-Overtime	705	10,000	10,000
001-3204-532.10-06	Salaries-Part-Time	-	4,084	4,084
001-3204-532.20-01	Employer Paid Benefits	61,845	64,363	71,835
Total Wastewater Utility Engineering		224,247	241,218	252,378
Stormwater Utility Engineering				
001-3205-532.10-01	Salaries-Regular	118,815	102,824	105,503
001-3205-532.10-05	Salaries-Overtime	806	2,000	2,000
001-3205-532.20-01	Employer Paid Benefits	47,214	40,105	44,472
Total Stormwater Utility Engineering		166,835	144,929	151,975
Project Engineering				
001-3206-532.10-01	Salaries-Regular	436,213	588,903	559,416
001-3206-532.10-05	Salaries-Overtime	15,449	10,000	10,000
001-3206-532.10-06	Salaries-Part-Time	-	550	550
001-3206-532.20-01	Employer Paid Benefits	185,559	239,141	242,405
Total Project Engineering		637,221	838,594	812,371
Total Public Works Engineering Division		2,609,875	2,700,734	2,829,217



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PUBLIC WORKS-PARKS MAINTENANCE

The Public Works Parks Maintenance Division maintains the grounds of all City-owned and operated buildings, water/wastewater facilities, parks, open space, roundabouts, planter strips, and green belts. This includes over 1000 acres of park land, grounds adjacent to occupied buildings, 74 water and wastewater sites, and 17 miles of right-of-way containing over 4,000 street trees.

The work performed by the Parks Maintenance Division includes routine and preventative maintenance, as well as repairs and special projects. Staff performs site repair, turf and grounds preservation, urban forest management, support of Parks and Recreation programs, limited construction, and support for volunteer and youth work groups. Work is prioritized to address safety and high community use areas.

BUDGET SUMMARY

The Parks budget is organized into four programs under the general service categories of Grounds.

- General Services
- Utilities/Right-of-Way
- Buildings/Structures/Grounds - Parks
- Rainier Vista Park Operations

The total 2015 budget for Parks, Grounds, and Facilities Maintenance is **\$2,541,925**. This includes staffing to 14 full-time equivalents. The staff adjusts seasonally with temporary labor to meet the demands created by warm weather and park activity. Parks Maintenance Operations are supported by the revenues the General Fund and Utility Tax receipts dedicated to parks maintenance.

2015 PROJECTS, GOALS AND PRIORITIES

- Develop innovative maintenance techniques to maximize efficiency.
- Develop resource and operations plans for the Parks Maintenance Team.
- Maintain or improve current service levels.

Account Number	Description	2013 Actual Revenue/Expense	2014 Amended Budget	2015 Adopted Budget
<i>Current Expense Fund - Expenditures</i>				
Public Works Parks Maintenance Division				
General Services				
001-3301-576.10-01	Salaries-Regular	254,241	212,633	218,283
001-3301-576.10-05	Salaries-Overtime	3,027	3,000	3,000
001-3301-576.10-06	Salaries-Part-Time	1,033	15,848	16,169
001-3301-576.20-01	Employer Paid Benefits	100,826	88,323	96,156
001-3301-576.20-03	Unemployment Compensation	31,048	25,500	25,500
001-3301-576.31-01	Office & Operating Supply	10,323	10,645	10,645
001-3301-576.31-17	Supplies-Uniform Purchase	5,160	6,385	6,385
001-3301-576.41-01	Prof. Svc-Other	-	740	740
001-3301-576.42-01	Telecommunications	1,362	6,475	6,475
001-3301-576.43-01	Transportation/Per Diem	73	2,820	2,820
001-3301-576.43-02	Dues, Subscriptions, Publ	606	915	915
001-3301-576.43-03	Registrations	5,084	4,292	4,292
001-3301-576.45-01	Equipment Rental	19,293	23,892	17,753
001-3301-576.45-02	IMS Rental	10,314	30,935	14,173
001-3301-576.45-03	Copier Rentals	-	1,425	1,425
001-3301-576.46-02	Insurance-Fire/Property	-	967	967
001-3301-576.47-01	Utility-Electric	-	7,146	7,146
001-3301-576.47-02	Utility-City of Lacey	-	2,824	2,824
001-3301-576.47-03	Utility-Natural Gas	-	7,869	7,869
001-3301-576.47-07	Utility-Solid Waste	351	4,900	4,900
001-3301-576.48-01	Rep & Maint-Equipment	-	1,580	1,580
001-3301-576.49-06	Maintenance Contracts	4	2,909	2,909
001-3301-576.49-10	Uniform Contract/Cleaning	-	2,342	2,342
001-3301-576.49-23	Custodial	-	8,753	8,753
001-3301-576.49-25	Assessments/Taxes	-	181	181
001-3301-576.49-35	CDL-Physicals/Licenses	1,008	958	958
001-3301-576.50-02	Common Facilities-1902	29,212	-	-
Total General Services		472,965	474,257	465,160
Utilities/Right of Way				
001-3302-576.10-01	Salaries-Regular	152,213	231,002	240,068
001-3302-576.10-05	Salaries-Overtime	1,029	3,100	3,100
001-3302-576.10-06	Salaries-Part-Time	68,770	73,957	76,417
001-3302-576.20-01	Employer Paid Benefits	87,311	125,778	138,891
001-3302-576.31-01	Office & Operating Supply	35,099	38,750	38,750

Account Number	Description	2013 Actual Revenue/Expense	2014 Amended Budget	2015 Adopted Budget
<i>Current Expense Fund - Expenditures</i>				
Public Works Parks Maintenance Division				
Utilities/Right of Way-Continued				
001-3302-576.31-02	Small Tools & Equipment	1,821	1,675	1,675
001-3302-576.41-01	Prof. Svc-Other	23,818	13,468	13,468
001-3302-576.42-01	Telecommunications	1,332	1,490	1,490
001-3302-576.45-01	Equipment Rental	50,266	46,142	46,254
001-3302-576.47-01	Utility-Electric	907	1,300	1,300
001-3302-576.47-02	Utility-City of Lacey	81,724	49,000	49,000
001-3302-576.48-01	Rep & Maint-Equipment	2,962	2,617	2,617
001-3302-576.48-15	Rep & Maint-Grounds	-	1,350	1,350
Total Utilities/Right of Way		507,252	589,629	614,380
Building/Structures/Grounds				
001-3303-576.10-01	Salaries-Regular	384,051	389,273	401,197
001-3303-576.10-05	Salaries-Overtime	1,376	1,500	1,500
001-3303-576.10-06	Salaries-Part-Time	108,386	110,936	102,870
001-3303-576.20-01	Employer Paid Benefits	205,796	200,019	215,167
001-3303-576.20-03	Unemployment Compensation	486	-	-
001-3303-576.31-01	Office & Operating Supply	56,585	55,470	55,470
001-3303-576.31-02	Small Tools & Equipment	5,305	5,323	5,323
001-3303-576.31-29	Supplies-Ground Maint	-	12,000	12,000
001-3303-576.34-01	Fuel	5,839	4,238	4,238
001-3303-576.41-01	Prof. Svc-Other	20,248	16,882	16,882
001-3303-576.42-01	Telecommunications	629	950	950
001-3303-576.45-01	Equipment Rental	168,461	154,642	155,018
001-3303-576.45-05	Rentals-Other	7,030	6,300	6,300
001-3303-576.46-02	Insurance-Fire/Property	4,637	4,811	4,811
001-3303-576.47-01	Utility-Electric	14,974	14,000	14,000
001-3303-576.47-02	Utility-City of Lacey	99,114	76,000	76,000
001-3303-576.48-01	Rep & Maint-Equipment	2,766	4,000	4,000
001-3303-576.48-03	Rep & Maint-Facilities	93	512	512
Total Building/Structures/Grounds		1,085,776	1,056,856	1,076,238
Rainier Vista Park				
001-3304-576.10-01	Salaries-Regular	81,082	76,596	78,453
001-3304-576.10-05	Salaries-Overtime	530	1,000	1,000
001-3304-576.10-06	Salaries-Part-Time	55,139	58,109	59,597

Account Number	Description	2013 Actual Revenue/Expense	2014 Amended Budget	2015 Adopted Budget
<i>Current Expense Fund - Expenditures</i>				
Public Works Parks Maintenance Division				
Rainier Vista Park-Continued				
001-3304-576.20-01	Employer Paid Benefits	40,827	40,185	43,568
001-3304-576.31-01	Office & Operating Supply	47,243	45,310	45,310
001-3304-576.31-02	Small Tools & Equipment	1,418	1,350	1,350
001-3304-576.34-02	Diesel	-	14,000	14,000
001-3304-576.41-01	Prof. Svc-Other	-	596	596
001-3304-576.42-01	Telecommunications	2,432	1,514	1,514
001-3304-576.45-01	Equipment Rental	95,060	70,060	83,483
001-3304-576.45-02	IMS Rental	3,170	3,564	3,626
001-3304-576.46-02	Insurance-Fire/Property	1,745	1,810	1,810
001-3304-576.47-01	Utility-Electric	7,056	6,500	6,500
001-3304-576.47-02	Utility-City of Lacey	31,221	38,000	38,000
001-3304-576.47-07	Utility-Solid Waste	5,784	5,700	5,700
001-3304-576.48-01	Rep & Maint-Equipment	826	950	950
001-3304-576.48-03	Rep & Maint-Facilities	-	450	450
001-3304-576.49-23	Custodial	-	240	240
Total Rainier Vista Park		373,533	365,934	386,147
Total Public Works Parks Maintenance Division		2,439,526	2,486,676	2,541,925

PUBLIC WORKS-FACILITIES MAINTENANCE

The Public Works Facilities Maintenance Division is responsible for the maintenance of over 125,000 square feet of occupied buildings, including City Hall, Lacey Timberline Library, Lacey Museum, Maintenance Service Center, Jacob Smith House, Community Center, Senior Center, and over 74 water/wastewater facilities. Support is also provided to the Water and Wastewater divisions on an as needed basis.

BUDGET SUMMARY

The Facilities Maintenance Division is organized into one budget program under the umbrella of the General Fund. Funding for work in Water and Wastewater is provided through the applicable utility on as needed basis.

The total 2015 budget is **\$451,257**. The department is staffed by one Senior Maintenance Technician and one Seasonal Assistant.

2015 PROJECTS, GOALS AND PRIORITIES

- Continue to emphasize and provide quick work order response times to our customers.

Account Number	Description	2013 Actual Revenue/Expense	2014 Amended Budget	2015 Adopted Budget
<i>Current Expense Fund - Expenditures</i>				
Public Works Facilities Maintenance Division				
Facilities Maintenance				
001-3601-519.10-01	Salaries-Regular	70,992	62,031	63,096
001-3601-519.10-05	Salaries-Overtime	3,066	1,000	1,000
001-3601-519.10-06	Salaries-Part-Time	19,059	15,848	16,479
001-3601-519.20-01	Employer Paid Benefits	41,060	34,886	37,200
001-3601-519.20-03	Unemployment Compensation	-	600	600
001-3601-519.31-17	Supplies-Uniform Purchase	68	500	500
001-3601-519.31-23	Supplies-Building Maint.	3,607	1,650	1,650
001-3601-519.31-24	Small Tools & Equip-Grnds	420	400	400
001-3601-519.31-29	Supplies-Grounds Maint.	4,083	3,930	3,930
001-3601-519.41-31	Prof. Svc-Building Maint.	8,648	6,870	6,870
001-3601-519.41-39	Prof. Svc-Tree Evaluation	-	585	585
001-3601-519.42-01	Telecommunications	393	741	741
001-3601-519.43-01	Transportation/Per Diem	355	500	500
001-3601-519.43-03	Registrations	55	345	345
001-3601-519.45-01	Equipment Rental	7,527	13,998	5,391
001-3601-519.45-02	IMS Rental	1,533	1,939	2,165
001-3601-519.48-03	Rep & Maint-Facilities	3,488	37,450	37,450
001-3601-519.48-10	Rep & Maint-Equip-Grnds	-	200	200
001-3601-519.49-06	Maintenance Contracts	27,785	40,610	40,610
001-3601-519.49-10	Uniform Contract/Cleaning	-	950	950
001-3601-519.49-23	Custodial-Sr. Center	106,506	136,920	136,920
001-3601-572.31-23	Supplies-Building Maint.	1,976	5,385	5,385
001-3601-572.31-24	Small Tools & Equip-Grnds	557	503	503
001-3601-572.31-29	Supplies-Grounds Maint.	3,325	2,184	2,184
001-3601-572.41-01	Prof. Svc-Other	-	3,420	3,420
001-3601-572.41-31	Prof. Svc-Building Maint.	1,114	2,964	12,964
001-3601-572.48-03	Rep & Maint-Facilities	4,515	16,521	16,521
001-3601-572.48-10	Rep & Maint-Equip-Grnds	33	130	130
001-3601-572.49-06	Maintenance Contracts	12,951	22,220	22,220
001-3601-572.49-23	Custodial - Library	17,930	30,348	30,348
Total Public Works Facilities Maintenance		341,046	445,628	451,257

PLANNING & COMMUNITY DEVELOPMENT

The Department of Community Development is responsible for the City's full range of land use and construction code compliance services. The Department's mission is to ensure the highest quality of development and construction in the City, and provide citizens with timely and accurate assistance concerning City regulations, goals and policies. The major divisions in the Department include Building and Code Enforcement, Advanced and Current Planning, Economic Development and support services to the Hearings Examiner. These program efforts are summarized below. Department services are provided by 15 full-time employee positions and 1 two-year project position to assist with economic development efforts.

The Building and Code Enforcement Division assures compliance with the full family of International Codes including construction, fire safety, electrical and plumbing codes. This division is also responsible for coordination with other City departments to assure that land use codes, and other construction related regulations are fully met. The code enforcement section performs general building and land use code enforcement including but not limited to zoning, property management, housing, grading and other enforcement and violation issues. Additionally, the Building Official/Fire Marshal oversees special building construction activity for projects such as the City Hall addition and Parks Buildings associated with the bond improvements.

No full-time permanent staff additions are proposed in 2015. Both current planning projects and construction activity are back to historic levels prior to the high of 2006. The Department does anticipate 2015 activity to remain steady and consistent with historic levels. A full-time economic development coordinator project position has been added to the department for a two year period. The Economic development coordinator will be responsible for developing an economic strategy for the City, being a resource for property owners, brokers and businesses and coordinating economic recruitment and retention strategies with Thurston EDC and the Lacey development community.

The Advanced Planning staff, in conjunction with the Planning Commission, the City Council, and Administration, develop and administer long range plans to achieve the growth and development goals of the City and the State Growth Management Act. This division is responsible for administering the citizen involvement process for compliance with the Growth Management Act. Advanced Planning is dedicated primarily to drafting public land use policy, ensuring compliance with the State Growth Management Act, and fostering inter-jurisdictional planning efforts. Due to recent and ongoing legislative and administrative actions at the State level, amendments to the City Comprehensive Plan and ordinances need constant analysis and kept up-to-date.

Current Planning staff reviews land use applications and related development permits for compliance with federal, state and City guidelines and regulations. Permit activity to process major residential and commercial development has remained steady through 2014 and expected to continue in 2015. With a strong emphasis in the City's economic development policies, current planning staff closely monitors the relationship between development permits and economic growth. The current planning division also closely monitors related ordinances for enforcement of environmental quality, wetland and tree regulations. Current planning staff frequently participates in strategic implementation plans at the direction of Council for specific planning projects. Implementation of strategic plans frequently leads to additional Site Design Review standards. Accelerated commercial construction and rehabilitation/re-development has increased the emphasis on design review of projects.

The Hearings Examiner provides an official quasi-judicial review and objective hearing process to respond to individual applications for land use permits, administrative interpretations, wetland permits, shoreline permits and appeals.

BUDGET SUMMARY

The 2015 budget for Community Development is **\$2,089,166**. The Department has generally been able to fund all expenses from permit and fee revenues assessed for City services. Due to the current economic downturn, revenues from permits has been reduced.

2015 PROGRAMS, GOALS AND PRIORITIES:

- Maintain timely plan review and inspection level of service.
- Continue implementation and enhancement of permit tracking system and new Geographical Information Services.
- Maintain land use permit and customer response level of service.
- Maintain ongoing monitoring of comprehensive plan and amend as necessary through annual process, and monitor success of regulatory reform efforts.
- Continue economic development efforts, especially as related industrial and retail recruitment, business retention and timely development permit processing.
- Complete the development of a Form Base Code implementing the Woodland District Strategy Plan.
- Establish a multi-family tax exemption program implementing the Woodland District Strategic Plan.
- Update the Economic Development Plan and identify economic development strategies to create jobs and revenue to serve the Lacey Community.
- Respond to State Mandated land use, shoreline, and environmental requirements.
- Regularly monitor development activity and approved projects to provide key information and reporting to Public Works on water system demands.
- Coordinate, conduct and provide fire services, inspection and education.
- Continue the phased updated of the Comprehensive Plan to achieve GMA compliance by July of 2016. Specifically review and update in 2016 the Land Use, Economic Development, CR2, Wastewater, and Utilities Elements.
- Maintain the Resource Conservation Program.
- Coordinate the Envision Lacey public outreach campaign to inform the Comprehensive Plan update with citizen feedback.
- Continue in-house energy audit program through the Building Division with the goal of identifying significant energy savings.

Account Number	Description	2013 Actual Revenue/Expense	2014 Amended Budget	2015 Adopted Budget
<i>Current Expense Fund - Expenditures</i>				
Planning and Community Development				
General Services				
001-3701-558.10-01	Salaries-Regular	450,724	500,614	550,234
001-3701-558.10-05	Salaries-Overtime	7,750	5,000	5,000
001-3701-558.20-01	Employer Paid Benefits	180,046	197,998	244,956
001-3701-558.31-01	Office & Operating Supply	11,341	6,500	6,500
001-3701-558.31-27	Software Upgrade	-	2,174	2,174
001-3701-558.41-12	Special Needs Interpreter	-	500	500
001-3701-558.41-24	Tree Protection Specialist	20,153	32,000	42,000
001-3701-558.43-01	Transportation/Per Diem	6,419	3,500	3,500
001-3701-558.43-02	Dues, Subscriptions, Publ	2,655	3,000	3,000
001-3701-558.43-03	Registrations	1,890	3,300	3,300
001-3701-558.44-05	Adv/Public Hearings	10,903	14,000	14,000
001-3701-558.45-02	IMS Rental	80,487	74,782	65,107
001-3701-558.49-02	Printing & Binding	4,432	4,000	4,000
001-3701-558.49-20	Special Projects	16,200	10,000	10,000
001-3701-558.49-30	Software Maintenance	1,611	-	-
Total General Services		794,611	857,368	954,271
Building Codes				
001-3702-524.10-01	Salaries-Regular	593,415	608,821	615,768
001-3702-524.10-05	Salaries-Overtime	2,589	13,000	13,000
001-3702-524.10-06	Salaries-Part-Time	-	6,200	6,200
001-3702-524.20-01	Employer Paid Benefits	247,202	259,319	275,633
001-3702-524.31-01	Office & Operating Supply	6,577	22,750	22,750
001-3702-524.41-01	Prof. Svc-Other	16,454	155,000	55,000
001-3702-524.41-06	Codification/Microfilm	-	8,000	8,000
001-3702-524.41-35	Prof Svc-Hazard Abatement	-	5,000	5,000
001-3702-524.42-01	Telecommunications	2,425	2,400	2,400
001-3702-524.43-01	Transportation/Per Diem	16	3,100	3,100
001-3702-524.43-02	Dues, Subscriptions, Publ	7,769	11,715	11,715
001-3702-524.43-03	Registrations	865	3,000	3,000
001-3702-524.45-01	Equipment Rental	24,865	27,572	24,522
001-3702-524.49-02	Printing & Binding	141	800	800
Total Building Codes		902,318	1,126,677	1,046,888

Account Number	Description	2013 Actual Revenue/Expense	2014 Amended Budget	2015 Adopted Budget
<i>Current Expense Fund - Expenditures</i>				
Planning and Community Development				
Hearings Examiner				
001-3703-558.10-01	Salaries-Regular	36,959	38,359	33,873
001-3703-558.10-05	Salaries-Overtime	335	500	500
001-3703-558.20-01	Employer Paid Benefits	13,736	14,446	13,634
001-3703-558.31-01	Office & Operating Supply	-	2,500	2,500
001-3703-558.41-10	Prof/Hearings Examiner	41,600	36,000	36,000
001-3703-558.44-05	Adv/Public Hearings	-	1,500	1,500
Total Hearings Examiner		92,630	93,305	88,007
Total Planning and Community Development		1,789,559	2,077,350	2,089,166

PUBLIC WORKS-WATER RESOURCES

The Water Resources Division of the Public Works Department provides a variety of technical, engineering and professional services relating to the water, wastewater, reclaimed water, and stormwater utilities. These services include planning, regulatory compliance, community education/outreach, design and capital facilities programming, comprehensive review of developer utility projects, and broad oversight within the utilities. The Water Resources Division draws upon resources both within and outside of the City to provide cross-departmental services throughout the City. The Water Resources Division services are provided by 11 FTE's.

Water Resources is leading the City's efforts in a myriad of resource management issues, including: watershed planning, regional source development, water right acquisition, wastewater reduction, stormwater management, water conservation, water reuse, and ground/surface water quality monitoring. The Water Resource staff manages programs for cross-connection control, customer response, well-head protection, distribution system monitoring, volunteer programs, Project Green and Stream Team. Staff also participates with other local, state and federal agencies for regulatory issues, including wetland protection, water quality standards, permits, and environmental program evaluation. Additionally, Water Resources is the lead agency within the City for compliance with the Endangered Species Act. Water Resources is also the lead for providing engineering design/troubleshooting for the water, wastewater and stormwater utilities' comprehensive planning, capital projects and operational strategies.

BUDGET SUMMARY

Implementing sound management practices and enhancing service to both internal and external customers remain the foremost goals of the Water Resources Division for 2015. In addition, Water Resources will emphasize and enhance our cross connection control efforts to minimize exposure to system contamination. The 2015 total budget for Water Resources is **\$1,300,694**.

2015 PROGRAMS, GOALS & PRIORITIES:

- Implement the programmatic requirements of NPDES II.
- Monitor WRIA activities and assist in developing policy to ensure appropriate protection of these critical water resource areas.
- Follow progress with the two Shellfish Protection Districts and participate as appropriate.
- Identify and pursue property acquisitions and grant funding to address stormwater treatment requirements.
- Develop the Reclaimed Water Utility including support facilities necessary to serve the Gateway Project, Regional Athletic Complex, and future water right mitigation efforts.
- Commence with initial water rights mitigation efforts in the Deschutes basin at a resource property.

Account Number	Description	2013 Actual Revenue/Expense	2014 Amended Budget	2015 Adopted Budget
<i>Current Expense Fund - Expenditures</i>				
Public Works Water Resource Division				
General Services				
001-3801-532.10-01	Salaries-Regular	134,216	179,766	202,107
001-3801-532.10-06	Salaries-Part-Time	4,776	-	-
001-3801-532.20-01	Employer Paid Benefits	53,634	71,684	84,102
001-3801-532.31-01	Office & Operating Supply	5,150	8,000	8,000
001-3801-532.31-02	Small Tools & Equipment	2,305	5,000	5,000
001-3801-532.31-17	Supplies-Uniform Purchase	98	500	500
001-3801-532.41-01	Prof. Svc-Other	50	1,500	1,500
001-3801-532.42-01	Telecommunications	355	300	300
001-3801-532.42-02	Communications-Postage	39	3,000	3,000
001-3801-532.43-01	Transportation/Per Diem	797	4,000	4,000
001-3801-532.43-02	Dues, Subscriptions, Publ	1,183	2,800	2,800
001-3801-532.43-03	Registrations	2,168	5,000	12,000
001-3801-532.45-01	Equipment Rental	13,873	14,977	13,482
001-3801-532.45-02	IMS Rental	24,570	27,873	36,996
001-3801-532.48-01	Rep & Maint-Equipment	21	350	350
001-3801-532.49-02	Printing & Binding	1,450	4,000	4,000
001-3801-532.49-03	Recording Fees	-	300	300
001-3801-532.49-30	Software Maintenance	10,322	9,500	9,500
Total General Services		255,007	338,550	387,937
Water Utility				
001-3803-532.10-01	Salaries-Regular	194,408	199,428	209,566
001-3803-532.10-05	Salaries-Overtime	525	5,200	5,200
001-3803-532.10-06	Salaries-Part-Time	5,810	13,026	11,600
001-3803-532.20-01	Employer Paid Benefits	74,853	79,211	86,086
Total Water Utility		275,596	296,865	312,452
Wastewater Utility				
001-3804-532.10-01	Salaries-Regular	36,586	51,453	52,489
001-3804-532.10-05	Salaries-Overtime	-	500	500
001-3804-532.10-06	Salaries-Part-Time	3,863	3,200	11,599
001-3804-532.20-01	Employer Paid Benefits	17,639	22,551	24,498
Total Wastewater Utility		58,088	77,704	89,086

Account Number	Description	2013 Actual Revenue/Expense	2014 Amended Budget	2015 Adopted Budget
<i>Current Expense Fund - Expenditures</i>				
Public Works Water Resource Division				
Stormwater Utility				
001-3805-532.10-01	Salaries-Regular	146,840	135,562	135,847
001-3805-532.10-05	Salaries-Overtime	730	3,000	3,000
001-3805-532.10-06	Salaries-Part-Time	10,055	20,691	9,354
001-3805-532.20-01	Employer Paid Benefits	62,156	61,322	61,499
Total Stormwater Utility		219,781	220,575	209,700
Water Resources Projects				
001-3806-532.10-01	Salaries-Regular	133,690	225,771	208,418
001-3806-532.10-05	Salaries-Overtime	276	500	500
001-3806-532.10-06	Salaries-Part-Time	491	500	4,864
001-3806-532.20-01	Employer Paid Benefits	54,157	99,399	87,737
Total Water Resources Projects		188,614	326,170	301,519
Total Public Works Water Resource Division		997,086	1,259,864	1,300,694



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PARKS AND RECREATION

The mission of the City of Lacey Parks and Recreation Department is to enhance our community with parks, open space and natural habitat areas, and to provide Lacey's citizens with the best possible recreational opportunities through its facilities, services, and programs. The Department plans City parks, trails, open space, and natural habitat areas to meet current and future community needs. Parks and Recreation staff include the Director, one Facility Manager at the Regional Athletic Complex, three full-time Department Assistants, five Recreation Supervisors (plus one vacant position), four Recreation Coordinators, one Recreation Assistant at the Lacey Community Center, one Museum Curator, and many seasonal part-time employees.

BUDGET SUMMARY

The Parks and Recreation Department budget is organized into ten programs.

- General Services
- Youth/Teens
- Recreation Administration
- Aquatics
- Physical Activities/Sports
- Cultural Arts and Education
- Outdoor Activities
- Fitness
- Special Events/Activities
- Museum Operations

The total 2015 budget for Parks and Recreation is **\$2,359,454**. The direct cost of most recreation programs and classes is recovered through user fees with the exception of the Long Lake Park lifeguards, some special events, and the Summer Playground Pals Program.

Many of the City's programs and indoor activities are possible and cost effective due to the use of school facilities under the long standing Joint Use Agreement between Lacey and North Thurston Public Schools.

The City does not offer its own specialized recreation program, but contributes financial support, as do the cities of Olympia and Tumwater, to Thurston County to manage a county-wide program.

2015 PROGRAMS, GOALS AND PRIORITIES

- General Services: Review direct and indirect costs of programs to insure fees cover cost .
- Youth/Teens: Continue the community and grant-supported summer playground and hot lunch program, and pursue a stable source of funds. Increase fees for day camps and trips to cover increased expenses
- Recreation Administration: Expand marketing of programs and activities. Enhance the look of our online registration.
- Aquatics: Increase marketing and promotion of current programs to increase registration and generate sufficient revenue for the Pool Agreement with NTPS.
- Physical Activities/Sports: Increase sponsorship revenues and volunteer recruitment to enhance current programs. . Research new locations for activities and classes.
- Cultural Arts and Education: Expand program offerings.
- Outdoor Activities: Work in partnership with the local sponsors and volunteers to offer the youth fishing program. Offer new outdoor programs targeted to seniors and families.
- Fitness: Actively market programs. Offer "current" programs for wider audience appeal. Use contracted instructors to improve service to participants. Research new locations for activities and classes.
- Special Events/Activities: Expand visibility with more advertising, offer an event at a different location, and improve year-round special events to attract more participants. Will apply for additional grant funds and solicit new sponsors.
- Museum Operations: Update museum policies and procedures, continue inventory and entry of the museum collection into the database, and develop a funding strategy for the new Lacey Museum project.

Account Number	Description	2013 Actual Revenue/Expense	2014 Amended Budget	2015 Adopted Budget
<i>Current Expense Fund - Expenditures</i>				
Parks and Recreation				
General Services				
001-7401-574.10-01	Salaries-Regular	134,185	137,652	140,013
001-7401-574.10-06	Salaries-Part-Time	-	100	100
001-7401-574.20-01	Employer Paid Benefits	47,741	49,751	53,496
001-7401-574.31-01	Office & Operating Supply	1,559	2,000	1,500
001-7401-574.31-02	Small Tools & Equipment	750	1,000	1,000
001-7401-574.35-35	Replaced Equipment	8,896	10,000	10,000
001-7401-574.41-01	Prof. Svc-Other	11,460	12,000	12,000
001-7401-574.41-40	Prof. Svc-Milfoil Project	-	1,500	1,250
001-7401-574.43-01	Transportation/Per Diem	8	78	78
001-7401-574.43-02	Dues, Subscriptions, Publ	872	1,177	1,177
001-7401-574.43-03	Registrations	69	650	650
001-7401-574.45-01	Equipment Rental	3,792	3,467	3,990
001-7401-574.45-02	IMS Rental	9,821	8,938	7,562
001-7401-574.48-01	Rep & Maint-Equipment	-	200	200
001-7401-574.49-02	Printing & Binding	-	50	-
001-7401-574.49-06	Maintenance Contracts	-	50	-
001-7401-574.49-25	Assessments/Taxes	13,146	13,400	13,400
001-7401-574.49-30	Software Maintenance	1,821	1,675	1,675
001-7401-574.60-17	Replacement Reserves	5,215	-	-
Total General Services		239,335	243,688	248,091
Youth/Teens				
001-7402-574.10-01	Salaries-Regular	110,707	117,387	117,060
001-7402-574.10-05	Salaries-Overtime	3,293	2,000	2,500
001-7402-574.10-06	Salaries-Part-Time	132,572	128,283	134,425
001-7402-574.20-01	Employer Paid Benefits	61,302	61,493	63,505
001-7402-574.31-01	Office & Operating Supply	10,995	17,050	15,365
001-7402-574.31-02	Small Tools & Equipment	1,346	4,950	4,950
001-7402-574.41-01	Prof. Svc-Other	119,741	130,481	125,500
001-7402-574.45-05	Rentals-Other	39	-	-
001-7402-574.45-06	Rentals-School Facilities	3,459	5,155	5,155
001-7402-574.49-02	Printing & Binding	-	880	880
Total Youth/Teens		443,454	467,679	469,340

Account Number	Description	2013 Actual Revenue/Expense	2014 Amended Budget	2015 Adopted Budget
<i>Current Expense Fund - Expenditures</i>				
Parks and Recreation				
Recreation Administration				
001-7403-574.10-01	Salaries-Regular	167,548	183,719	165,031
001-7403-574.10-05	Salaries-Overtime	1,939	2,300	2,000
001-7403-574.10-06	Salaries-Part-Time	12,664	14,847	14,847
001-7403-574.20-01	Employer Paid Benefits	78,249	89,378	80,975
001-7403-574.31-01	Office & Operating Supply	5,130	7,000	7,000
001-7403-574.31-02	Small Tools & Equipment	66	500	500
001-7403-574.31-17	Supplies-Uniform Purchase	-	500	250
001-7403-574.41-01	Prof. Svc-Other	360	10,000	9,200
001-7403-574.41-37	Prof Svc-Sunshine Program	8,055	8,055	8,055
001-7403-574.42-01	Telecommunications	1,512	2,000	2,000
001-7403-574.42-02	communications-Postage	-	145	-
001-7403-574.42-03	Communications-Recreation	44,262	51,200	46,495
001-7403-574.43-01	Transportation/Per Diem	291	1,201	1,201
001-7403-574.43-02	Dues, Subscriptions, Publ	866	875	875
001-7403-574.43-03	Registrations	1,318	4,180	4,180
001-7403-574.44-02	Adv/Part-time Position	-	850	500
001-7403-574.45-01	Equipment Rental	31,879	29,150	33,541
001-7403-574.45-02	IMS Rental	28,902	29,040	22,252
001-7403-574.45-05	Rentals-Other	1,318	1,426	1,926
001-7403-574.45-06	Rentals-School Facilities	-	500	-
001-7403-574.49-02	Printing & Binding	775	2,700	2,700
001-7403-574.49-06	Maintenance Contracts	19,096	13,500	20,000
001-7403-574.49-25	Assessments/Taxes	14,850	17,000	17,000
001-7403-574.49-58	Misc-Scholarships	6,046	6,678	6,678
Total Recreation Administration		425,126	476,744	447,206
Aquatics				
001-7404-574.10-01	Salaries-Regular	94,478	123,882	121,896
001-7404-574.10-05	Salaries-Overtime	6,436	1,000	2,500
001-7404-574.10-06	Salaries-Part-Time	139,563	123,820	142,475
001-7404-574.20-01	Employer Paid Benefits	57,257	72,912	63,590
001-7404-574.20-03	Unemployment Compensation	202	-	-
001-7404-574.31-01	Office & Operating Supply	7,144	8,500	8,500
001-7404-574.31-02	Small Tools & Equipment	3,506	3,500	5,000
001-7404-574.41-11	Prof. Svc-Recreational	897	2,000	2,000

Account Number	Description	2013 Actual Revenue/Expense	2014 Amended Budget	2015 Adopted Budget
<i>Current Expense Fund - Expenditures</i>				
Parks and Recreation				
Aquatics-Continued				
001-7404-574.43-01	Transportation/Per Diem	-	200	200
001-7404-574.43-03	Registrations	-	200	200
001-7404-574.45-09	North Thurston Pool Agree	93,927	100,000	105,000
001-7404-574.49-02	Printing & Binding	-	2,500	2,500
Total Aquatics		403,410	438,514	453,861
Physical Activities				
001-7405-574.10-01	Salaries-Regular	80,868	63,726	68,613
001-7405-574.10-05	Salaries-Overtime	797	1,050	1,100
001-7405-574.10-06	Salaries-Part-Time	38,415	43,147	51,509
001-7405-574.20-01	Employer Paid Benefits	40,465	32,990	40,356
001-7405-574.20-03	Unemployment Compensation	1,147	-	-
001-7405-574.31-01	Office & Operating Supply	15,595	16,350	16,350
001-7405-574.31-02	Small Tools & Equipment	560	5,900	5,900
001-7405-574.41-11	Prof. Svc-Recreational	62,246	38,935	38,935
001-7405-574.45-05	Rentals-Other	12,210	8,360	8,360
001-7405-574.45-06	Rentals-School Facilities	30,826	39,105	39,105
001-7405-574.48-01	Rep & Maint-Equipment	11	600	600
001-7405-574.49-02	Printing & Binding	111	4,850	4,850
Total Physical Activities		283,251	255,013	275,678
Cultural Arts and Education				
001-7406-574.10-01	Salaries-Regular	16,717	16,521	19,429
001-7406-574.10-06	Salaries-Part-Time	14,534	19,796	19,796
001-7406-574.20-01	Employer Paid Benefits	9,473	10,203	11,494
001-7406-574.20-03	Unemployment Compensation	(11)	-	-
001-7406-574.31-01	Office & Operating Supply	1,736	2,820	2,820
001-7406-574.31-02	Small Tools & Equipment	449	1,000	1,000
001-7406-574.41-01	Prof. Svc-Other	22,407	18,000	18,000
001-7406-574.45-05	Rentals-Other	3,434	5,000	5,000
001-7406-574.45-06	Rentals-School Facilities	263	1,000	1,000
Total Cultural Arts and Education		69,002	74,340	78,539

Account Number	Description	2013 Actual Revenue/Expense	2014 Amended Budget	2015 Adopted Budget
<i>Current Expense Fund - Expenditures</i>				
Parks and Recreation				
Outdoor Activities				
001-7407-574.10-01	Salaries-Regular	14,673	11,049	14,985
001-7407-574.10-05	Salaries-Overtime	158	200	200
001-7407-574.10-06	Salaries-Part-Time	6,375	6,627	6,627
001-7407-574.20-01	Employer Paid Benefits	5,334	4,363	5,806
001-7407-574.20-03	Unemployment Compensation	-	100	100
001-7407-574.31-01	Office & Operating Supply	886	1,740	1,740
001-7407-574.31-02	Small Tools & Equipment	236	200	300
001-7407-574.41-01	Prof. Svc-Other	8,502	10,550	10,550
001-7407-574.45-05	Rentals-Other	-	60	-
001-7407-574.45-06	Rentals-School Facilities	-	40	-
Total Outdoor Activities		36,164	34,929	40,308
Fitness				
001-7408-574.10-01	Salaries-Regular	10,468	6,793	6,889
001-7408-574.10-05	Salaries-Overtime	61	105	105
001-7408-574.10-06	Salaries-Part-Time	3,031	7,360	5,148
001-7408-574.20-01	Employer Paid Benefits	5,620	4,143	4,030
001-7408-574.31-01	Office & Operating Supply	-	200	200
001-7408-574.31-02	Small Tools & Equipment	341	1,700	1,700
001-7408-574.41-01	Prof. Svc-Other	9,038	7,900	9,350
001-7408-574.45-05	Rentals-Other	779	1,900	1,900
001-7408-574.45-06	Rentals-School Facilities	375	700	500
Total Fitness		29,713	30,801	29,822
Special Events				
001-7409-574.10-01	Salaries-Regular	81,974	90,022	92,924
001-7409-574.10-05	Salaries-Overtime	119	-	-
001-7409-574.10-06	Salaries-Part-Time	9,205	8,156	14,156
001-7409-574.20-01	Employer Paid Benefits	39,145	45,440	40,374
001-7409-574.31-01	Office & Operating Supply	9,515	12,200	13,000
001-7409-574.31-02	Small Tools & Equipment	2,083	2,000	2,000
001-7409-574.41-11	Prof. Svc-Recreational	47,503	44,000	43,000
001-7409-574.45-05	Rentals-Other	5,108	4,500	4,750
001-7409-574.45-06	Rentals-School Facilities	60	200	200

Account Number	Description	2013 Actual Revenue/Expense	2014 Amended Budget	2015 Adopted Budget
<i>Current Expense Fund - Expenditures</i>				
Parks and Recreation				
Special Events-Continued				
001-7409-574.48-01	Rep & Maint-Equipment	-	50	50
001-7409-574.49-02	Printing & Binding	2,817	3,000	3,000
Total Special Events		197,529	209,568	213,454
Museum Operation				
001-7410-575.10-01	Salaries-Regular	-	-	56,430
001-7410-575.20-01	Employer Paid Benefits	-	-	32,232
001-7410-575.31-01	Office & Operating Supply	-	-	1,150
001-7410-575.31-02	Small Tools & Equipment	-	-	50
001-7410-575.41-01	Prof. Svc-Other	-	-	500
001-7410-575.41-31	Prof. Svc-Building Maint.	-	-	100
001-7410-575.42-01	Telecommunications	-	-	1,600
001-7410-575.43-01	Transportation/Per Diem	-	-	50
001-7410-575.43-02	Dues, Subscriptions, Publ	-	-	350
001-7410-575.43-03	Registrations	-	-	50
001-7410-575.45-02	IMS Rental	-	-	4,436
001-7410-575.45-05	Rentals-Other	-	-	50
001-7410-575.46-02	Insurance-Fire/Property	-	-	258
001-7410-575.47-01	Utility-Electric	-	-	800
001-7410-575.47-02	Utility-City of Lacey	-	-	650
001-7410-575.47-03	Utility-Natural Gas	-	-	1,649
001-7410-575.49-02	Printing & Binding	-	-	90
001-7410-575.49-06	Maintenance Contracts	-	-	1,800
001-7410-575.49-23	Custodial	-	-	910
Total Museum Operation		-	-	103,155
Total Parks and Recreation		2,126,984	2,231,276	2,359,454

Account Number	Description	2013 Actual Revenue/Expense	2014 Amended Budget	2015 Adopted Budget
<i>Current Expense Fund - Expenditures</i>				
Other Operating Expense				
Other Operating Expense				
001-7501-508.90-00	Unassigned Funds	-	-	280,000
001-7501-597.02-01	Transfer Out 301 Fund	2,217,673	-	50,000
001-7501-597.10-04	Transfer Out-Util. Tax	-	3,457,199	3,484,640
001-7501-597.11-02	Transfer Out 302 Fund	-	-	50,000
001-7501-597.12-00	Transfer Out-WA Fireflow	-	539,626	554,408
Total Other Operating Expenses		2,217,673	3,996,825	4,425,785
Total Current Expense Fund Expenditures		27,842,472	31,352,508	32,557,856



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CRIMINAL JUSTICE FUND

The Criminal Justice Fund was established in 1990 to account for the revenue and expenditures associated with special purpose public safety resources. State legislative action provided extra funding for criminal justice related activities with revenue coming from local option sales tax of .001 cents. Other funding comes from the Washington State Department of Community, Trade and Economic Development (CTED). The Criminal Justice Fund provides funding support for 4 full-time Police Officers and 4 Community Service Officers.

BUDGET SUMMARY

The total budget for 2015 is **\$730,215**. This budget amount maintains the current level of staffing and services.

2015 PROJECTS, GOALS AND PRIORITIES

- Continue enhancement of the department's policing philosophies.

Account Number	Description	2013 Actual Revenue/Expense	2014 Amended Budget	2015 Adopted Budget
<i>Criminal Justice Fund - Revenues</i>				
Revenues				
003-0000-308.00-00	Estimated Beginning Cash	-	-	76,050
003-0000-313.70-00	Sales Tax-Crim/Justice	631,018	537,139	600,000
003-0000-336.06-21	Criminal Justice - Pop	10,748	11,531	11,330
003-0000-336.06-26	Special Programs	39,885	38,585	40,335
003-0000-336.06-51	DUI/Other Criminal Asst	8,009	-	-
003-0000-361.11-00	Investment Interest	2,436	2,500	2,500
Total Criminal Justice Fund Revenues		692,096	589,755	730,215

Account Number	Description	2013 Actual Revenue/Expense	2014 Amended Budget	2015 Adopted Budget
<i>Criminal Justice Fund - Expenditures</i>				
Police				
Investigation and Apprehension				
003-2106-521.10-01	Salaries-Regular	377,862	391,949	438,693
003-2106-521.10-05	Salaries-Overtime	27,689	26,000	26,000
003-2106-521.20-01	Employer Paid Benefits	120,562	125,281	145,799
003-2106-521.31-01	Office & Operating Supply	573	725	4,725
003-2106-521.31-02	Small Tools & Equipment	380	1,100	4,100
003-2106-521.31-09	Supplies-Bike Patrol	62	2,000	2,000
003-2106-521.31-17	Supplies-Uniform Purchase	10,383	10,365	3,365
003-2106-521.41-01	Prof. Svc-Other	120	1,620	1,620
003-2106-521.45-01	Equipment Rental	28,075	25,145	22,293
003-2106-521.48-01	Rep & Maint-Equipment	533	500	500
003-2106-521.49-10	Uniform Contract/Cleaning	3,009	2,370	2,370
003-2106-521.49-30	Software Maintenance	-	2,700	2,700
003-2106-597.02-01	Transfer Out 301 Fund	-	-	71,000
003-2106-597.11-02	Transfer Out 302 Fund	-	-	5,050
Total Criminal Justice Fund Expenditures		569,248	589,755	730,215



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COMMUNITY BUILDINGS FUND

The Community Buildings Fund was established to manage revenues and expenditures directly related to operation of two of city's public facilities: the Lacey Community Center and Jacob Smith House. The Community Center opened for public use in 1996. The Jacob Smith House was acquired and renovated in 2003, and opened for public use in 2004.

Lacey's Senior Center was included in the fund in 2003, when it opened to public use. The Senior Center has been managed by Senior Services for South Sound since July 2003, under a contract that expired in 2013, and was renewed for another ten years. The City completed construction of a 5,344 square foot expansion to the Senior Center in April of 2013.

BUDGET SUMMARY

Eighteen years of operations at the Community Center and ten years of the Jacob Smith House have provided a solid foundation for examining maintenance and operation costs, and used to project potential revenue in 2015 for both the Community Center and the Jacob Smith House.

Senior Services uses revenues from membership fees, grants, and fundraising activities to offset operating expenses. The City pays for utilities and insurance, plus routine maintenance and repair of the building and grounds.

For 2015 the operating budget will be **\$528,769**. The individual operating and maintenance budgets for each facility are as follows:

- Community Center \$328,900
- Jacob Smith House \$94,242
- Senior Center \$105,627

2015 PROJECTS, GOALS AND PRIORITIES

- Increase rentals at the Lacey Community Center and Jacob Smith House during the week by word of mouth and testimonials.
- Review and update if necessary the Lacey Community Center and Jacob Smith House Policy and Procedures.
- Continue to update our Employee Manual to reflect our expectations and job responsibilities.
- Pursue grants and outside sources of funds necessary to expand the raised garden beds at the Senior Center.
- Estimate life cycle repairs at the Lacey Community Center, Jacob Smith House, and Lacey Senior Center, and develop a program for repair and replacement to keep the building in good sound operating condition.

Account Number	Description	2013 Actual Revenue/Expense	2014 Amended Budget	2015 Adopted Budget
<i>Community Buildings Fund - Revenues</i>				
Revenues				
005-0000-308.00-00	Estimated Beginning Cash	-	-	11,000
005-0000-311.10-00	Property Taxes-Current	350,947	285,934	284,469
005-0000-361.11-00	Investment Interest	1,041	1,250	1,250
005-0000-362.40-10	Rentals - Community Ctr.	199,337	190,000	195,000
005-0000-362.40-20	Rentals - Jacob Smith Fac	37,876	42,000	37,000
005-0000-369.90-00	Other Misc Revenue	-	50	50
Total Community Buildings Fund Revenue		589,201	519,234	528,769

Account Number	Description	2013 Actual Revenue/Expense	2014 Amended Budget	2015 Adopted Budget
<i>Community Buildings Fund - Expenditures</i>				
Parks and Recreation				
Community Center				
005-7601-575.10-01	Salaries-Regular	89,061	96,471	97,049
005-7601-575.10-05	Salaries-Overtime	307	-	-
005-7601-575.10-06	Salaries-Part-Time	19,284	15,880	17,500
005-7601-575.20-01	Employer Paid Benefits	42,083	44,200	46,725
005-7601-575.31-01	Office & Operating Supply	1,920	1,900	2,000
005-7601-575.31-02	Small Tools & Equipment	1,464	2,500	2,500
005-7601-575.31-17	Supplies-Uniform Purchase	-	600	600
005-7601-575.41-01	Prof. Svc-Other	10,049	12,400	12,400
005-7601-575.42-01	Telecommunications	4,627	8,550	5,000
005-7601-575.45-02	IMS Rental	5,589	5,388	8,513
005-7601-575.45-03	Copier Rental	384	500	500
005-7601-575.46-01	Insurance-Liability	5,040	6,644	6,644
005-7601-575.46-02	Insurance-Fire/Property	3,070	3,185	3,185
005-7601-575.46-06	AWC-L & I Pool	387	393	393
005-7601-575.47-01	Utility-Electric	17,104	16,000	16,000
005-7601-575.47-02	Utility-City of Lacey	9,389	9,000	10,000
005-7601-575.47-03	Utility-Natural Gas	8,351	10,000	9,000
005-7601-575.47-07	Utility-Solid Waste	7,376	6,000	6,000
005-7601-575.48-01	Rep & Maint-Equipment	361	1,000	1,000
005-7601-575.49-02	Printing & Binding	-	500	-
005-7601-575.49-06	Maintenance Contracts	-	1,000	1,000
005-7601-575.49-23	Custodial	4,120	6,000	6,000
005-7601-575.49-25	Assessments/Taxes	5,206	-	-
005-7601-575.49-27	Bad Debt Expense	216	-	-
005-7601-575.60-03	Capital Outlays-Improvmen	13,189	-	-
005-7601-597.02-01	Transfer Out 301 Fund	-	-	11,000
Total Community Center		248,577	248,111	263,009
Jacob Smith Facility				
005-7602-575.10-01	Salaries-Regular	26,584	25,858	27,078
005-7602-575.10-05	Salaries-Overtime	171	-	-
005-7602-575.10-06	Salaries-Part-Time	5,192	8,732	8,732
005-7602-575.20-01	Employer Paid Benefits	12,751	12,312	13,355
005-7602-575.31-01	Office & Operating Supply	581	1,550	1,250
005-7602-575.31-02	Small Tools & Equipment	1,041	2,500	2,000
005-7602-575.41-01	Prof. Svc-Other	6,389	8,650	8,650

Account Number	Description	2013 Actual Revenue/Expense	2014 Amended Budget	2015 Adopted Budget
<i>Community Buildings Fund - Expenditures</i>				
Parks and Recreation				
Jacob Smith Facility-Continued				
005-7602-575.42-01	Telecommunications	1,433	2,000	1,750
005-7602-575.45-02	IMS Rental	1,608	1,542	3,732
005-7602-575.46-02	Insurance-Fire/Property	407	422	422
005-7602-575.47-01	Utility-Electric	1,538	2,800	2,250
005-7602-575.47-02	Utility-City of Lacey	4,659	8,000	5,500
005-7602-575.47-03	Utility-Natural Gas	1,486	2,500	2,000
005-7602-575.48-01	Rep & Maint-Equipment	-	400	400
005-7602-575.48-03	Rep & Maint-Facilities	-	1,965	750
005-7602-575.48-10	Rep & Maint-Equip-Grnds	-	2,000	1,000
005-7602-575.49-02	Printing & Binding	-	800	-
005-7602-575.49-06	Maintenance Contracts	-	1,300	500
005-7602-575.49-23	Custodial	3,660	5,000	5,000
Total Jacob Smith Facility		67,500	88,331	84,369
Senior Center				
005-7603-555.31-01	Office & Operating Supply	91	100	100
005-7603-555.46-02	Insurance-Fire/Property	3,630	3,766	4,000
005-7603-555.47-01	Utility-Electric	13,552	21,500	20,000
005-7603-555.47-02	Utility-City of Lacey	2,075	3,135	3,000
005-7603-555.47-03	Utility-Natural Gas	4,171	7,160	7,160
005-7603-555.48-01	Rep & Maint-Equipment	112	250	250
005-7603-555.49-06	Maintenance Contracts	-	4,950	4,950
Total Senior Center		23,631	40,861	39,460
Community Center Facility Maintenance				
005-7611-575.31-23	Supplies-Building Maint.	2,325	5,041	5,041
005-7611-575.31-24	Small Tools & Equip-Bldg	-	200	200
005-7611-575.31-29	Supplies-Grounds Maint.	971	1,000	1,000
005-7611-575.41-31	Prof. Svc-Building Maint.	1,943	5,100	5,100
005-7611-575.48-01	Rep & Maint-Equipment	-	103	103
005-7611-575.48-03	Rep & Maint-Facilities	2,472	4,750	4,750
005-7611-575.48-10	Rep & Maint-Equip-Grnds	518	200	200
005-7611-575.49-06	Maintenance Contracts	5,342	7,694	7,694
005-7611-575.49-23	Custodial	34,532	41,803	41,803
Total Community Center Facility Maintenance		48,103	65,891	65,891

Account Number	Description	2013 Actual Revenue/Expense	2014 Amended Budget	2015 Adopted Budget
<i>Community Buildings Fund - Expenditures</i>				
Parks and Recreation				
Jacob Smith Facility Maintenance				
005-7612-575.31-23	Supplies-Building Maint.	140	875	875
005-7612-575.31-29	Supplies-Grounds Maint.	1,704	1,750	1,750
005-7612-575.41-31	Prof. Svc-Building Maint.	-	2,018	2,018
005-7612-575.41-39	Prof. Svc-Tree Evaluation	-	250	250
005-7612-575.48-01	Rep & Maint-Equipment	244	250	250
005-7612-575.48-03	Rep & Maint-Facilities	-	750	750
005-7612-575.48-10	Rep & Maint-Equip-Grnds	238	200	200
005-7612-575.49-06	Maintenance Contracts	1,096	3,780	3,780
Total Community Center Facility Maintenance		3,422	9,873	9,873
Senior Center Facility Maintenance				
005-7613-555.31-23	Supplies-Building Maint.	1,915	1,126	1,126
005-7613-555.31-24	Small Tools & Equip-Bldg	-	200	200
005-7613-555.31-29	Supplies-Grounds Maint.	1,078	1,000	1,000
005-7613-555.41-31	Prof. Svc-Building Maint.	5,961	1,300	1,300
005-7613-555.41-39	Prof. Svc-Tree Evaluation	1,089	3,700	3,700
005-7613-555.48-01	Rep & Maint-Equipment	231	250	250
005-7613-555.48-03	Rep & Maint-Facilities	92	9,500	9,500
005-7613-555.48-10	Rep & Maint-Equip-Grnds	297	300	300
005-7613-555.49-06	Maintenance Contracts	6,445	8,000	8,000
005-7613-555.49-23	Custodial	14,574	40,791	40,791
Total Senior Center Facility Maintenance		31,682	66,167	66,167
Total Community Building Fund Expenditures		422,915	519,234	528,769



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THE REGIONAL ATHLETIC COMPLEX (RAC)

The Regional Athletic Complex (the RAC) is comprised of 98 acres, 68 of which opened for public use in May of 2009. Phase III is a 26 acre parcel located west of Marvin Road, and scheduled for future development. A four acre parcel located in the southeastern corner of the Steilacoom Road/Marvin Road intersection offers potential for a commercial venture in partnership with the City of Lacey.

In 2009, a new facilities manager coordinated the scheduled use of the complex and all associated sponsorships and contracts. Since the softball/fastpitch/baseball complex opened in May 2009, revenue generated at the RAC has exceeded revenue projections. Thurston County transferred its share of ownership along with all responsibilities for operations and maintenance in June of 2010, and paid their share of costs, projected through March 2014. An on-site crew of two (2) full-time maintenance personnel, one (1) part-time person and seasonal staff maintain the 68 acre site as well as a full time RAC Manager and part-time recreational staff who facilitate leagues, tournaments, and events.

BUDGET SUMMARY

The 2015 budget **\$1,055,676** is the estimated cost to operate the RAC. The costs to maintain this facility are covered by fees, and intergovernmental revenues. The intergovernmental revenues are made up of the City's contribution, the remaining shared costs previously received from Thurston County as well as revenues contractually received from the Capital Area Regional Public Facilities District.

2015 PROJECTS, GOALS AND PRIORITIES

- Increase revenues by optimizing tournament and league play, and special events.
- Develop, promote, and maintain the complex as the premier athletic facility in Washington.
- Market special events to a wider audience to increase revenue and off-season use, and insure gender equitable use of the facility.
- Develop a marketing program for visitors to the RAC, in conjunction with the Visitor and Convention Bureau, and construct necessary amenities.
- Investigate the cost effectiveness of a city managed and operated concessions.

Account Number	Description	2013 Actual Revenue/Expense	2014 Amended Budget	2015 Adopted Budget
<i>Regional Athletic Complex - Revenues</i>				
Revenues				
007-0000-338.10-10	Capital Area - PFD	200,000	200,000	200,000
007-0000-347.62-00	Shelter Fees	14,484	8,000	15,000
007-0000-347.65-00	Field Use Fees	333,413	320,400	338,000
007-0000-347.68-00	League Fees	61,475	50,000	58,000
007-0000-361.11-00	Investment Interest	2,343	2,000	2,000
007-0000-362.50-10	Lease - Consessionaire	18,000	18,000	18,000
007-0000-367.23-00	Banner Sponsorship	11,350	10,500	12,000
007-0000-397.10-01	Transfer in 303 Fund	293,814	276,806	255,676
007-0000-397.10-02	Transfer in 109 Fund	133,500	158,500	157,000
Total Regional Athletic Complex Fund Revenues		1,068,379	1,044,206	1,055,676

Account Number	Description	2013 Actual Revenue/Expense	2014 Amended Budget	2015 Adopted Budget
<i>Regional Athletic Complex - Expenditures</i>				
Regional Athletic Complex				
Regional Athletic Complex Maintenance				
007-3305-576.10-01	Salaries-Regular	154,349	156,961	253,274
007-3305-576.10-05	Salaries-Overtime	2,592	2,500	2,500
007-3305-576.10-06	Salaries-Part-Time	111,005	113,100	-
007-3305-576.20-01	Employer Paid Benefits	105,978	109,008	116,203
007-3305-576.20-03	Unemployment Compensation	18,080	-	-
007-3305-576.31-01	Office & Operating Supply	98,035	110,000	110,000
007-3305-576.31-02	Small Tools & Equipment	849	4,923	4,923
007-3305-576.31-17	Supplies-Uniform Purchase	1,358	2,000	2,000
007-3305-576.34-01	Fuel	8,300	25,000	25,000
007-3305-576.41-01	Prof. Svc-Other	8,638	8,000	8,000
007-3305-576.42-01	Telecommunications	4,179	3,000	3,000
007-3305-576.43-01	Transportation/Per Diem	305	-	-
007-3305-576.43-03	Registrations	172	-	-
007-3305-576.45-01	Equipment Rental	83,883	101,336	120,333
007-3305-576.45-02	IMS Rental	5,389	4,635	4,131
007-3305-576.45-05	Rentals-Other	389	5,000	5,000
007-3305-576.46-01	Insurance-Liability	9,480	12,498	12,498
007-3305-576.46-02	Insurance-Fire/Property	9,273	9,621	9,621
007-3305-576.46-06	AWC L & I POOL	999	1,015	1,015
007-3305-576.47-01	Utility-Electric	79,979	70,000	70,000
007-3305-576.47-02	Utility-City of Lacey	73,655	65,000	65,000
007-3305-576.47-07	Utility-Solid Waste	10,490	10,000	10,000
007-3305-576.48-01	Rep & Maint-Equipment	2,338	3,500	3,500
007-3305-576.48-03	Rep & Maint-Facilities	3,033	3,500	3,500
007-3305-576.49-25	Assessments/Taxes	9,731	9,731	9,731
Total Regional Athletic Complex Maintenance		802,479	830,328	839,229
Regional Athletic Complex General Services				
007-7401-576.10-01	Salaries-Regular	73,442	76,661	78,032
007-7401-576.10-05	Salaries-Overtime	257	-	-
007-7401-576.10-06	Salaries-Part-Time	23,837	24,000	22,000
007-7401-576.20-01	Employer Paid Benefits	29,718	31,194	31,996
007-7401-576.20-03	Unemployment Compensation	510	-	500
007-7401-576.31-01	Office & Operating Supply	5,242	14,500	14,500
007-7401-576.31-02	Small Tools & Equipment	16,429	8,500	8,500

Account Number	Description	2013 Actual Revenue/Expense	2014 Amended Budget	2015 Adopted Budget
<i>Regional Athletic Complex - Expenditures</i>				
Regional Athletic Complex				
Regional Athletic Complex General Services-Continued				
007-7401-576.31-17	Supplies-Uniform Purchase	-	1,000	500
007-7401-576.41-01	Prof. Svc-Other	34,872	46,500	46,500
007-7401-576.42-01	Telecommunications	-	500	-
007-7401-576.43-01	Transportation/Per Diem	134	1,500	1,000
007-7401-576.43-02	Dues, Subscriptions, Publ	195	120	120
007-7401-576.43-03	Registrations	289	880	500
007-7401-576.45-02	IMS Rental	4,717	3,873	6,249
007-7401-576.45-05	Rentals-Other	240	500	500
007-7401-576.49-02	Printing & Binding	6,685	-	-
007-7401-576.49-06	Maintenance Contracts	-	1,500	550
007-7401-576.49-25	Assessments/Taxes	5,410	2,650	5,000
Total Regional Athletic Complex General Services		201,977	213,878	216,447
Total Regional Athletic Complex Fund Expenditures		1,004,456	1,044,206	1,055,676

PUBLIC WORKS-CITY STREET FUND

The Public Works Transportation Maintenance Division is responsible for the maintenance and operation of the City's transportation infrastructure. In addition, the division performs special projects such as Christmas tree recycling, hanging street and holiday banners, and supporting community events. The division also manages the volunteer Adopt-a-Roadway litter program.

BUDGET SUMMARY

The Transportation Maintenance Division budget is organized into ten programs.

- Supervision and Support
- Street Lights
- Signs & Markings
- Snow and Ice
- Street Cleaning
- Roadside
- Roadways
- Sidewalks
- Traffic Signals
- City Buildings, Electrical

There are three maintenance sections which address the ten programs. The three Sections are described below:

SIGNS & MARKINGS SECTION

Responsible for the evaluation, maintenance and repair of all signs, pavement markings, stripes and guardrails within the city as well as installing and removal of all street banners. Currently we maintain 88 miles of road edge lines, 105 miles of traffic buttons 7,500 street signs and 288 intersections with legends and symbols.

ROADS SECTION

Responsible for snow & ice control, street sweeping, vegetation control encroaching into the right of way as well as sidewalk repair, litter pickup, crack sealing and Christmas tree pickup. Currently we maintain 350 lane miles of road, sweeping on average of 5,400 miles of road generating 1,200 yards of debris each year.

ELECTRICAL SECTION

Responsible for all street light repair and all traffic signals within the city. The section also maintains some signals that are owned by the State DOT and Thurston County by contract. The section is also responsible for all electrical issues related to city facilities. Currently we maintain 42 city traffic signals, 8 county signals, 4 state signals, over 4,000 street lights and 9 flashing school beacons.

The total 2015 budget for the Transportation Maintenance Division is **\$2,888,097**. In addition to the general operating revenue, the City Street Fund receives State Fuel Tax revenue to partially offset the cost of street maintenance.

2015 PROJECTS, GOALS AND PRIORITIES

- Continue an active and volunteer oriented Adopt-a-Roadway litter program.
- Accomplish preventive maintenance goals on time and within budget.
- Continue inventory backlog of street lights.

Account Number	Description	2013 Actual Revenue/Expense	2014 Amended Budget	2015 Adopted Budget
<i>City Street Fund - Revenues</i>				
Revenues				
101-0000-308.00-00	Estimated Beginning Cash	-	1,024,876	-
101-0000-316.41-00	Utility Tax/Electric	727,379	-	-
101-0000-316.42-00	Utility Tax/Water-Private	1,321	-	-
101-0000-316.43-00	Utility Tax/Gas	267,733	-	-
101-0000-316.45-00	Utility Tax/Solid Waste	115,701	-	-
101-0000-316.47-01	Utility Tax/Telephone	468,555	-	-
101-0000-316.52-00	Utility Tax/Olympia City	478	-	-
101-0000-316.72-00	Water Utility Tax	206,157	-	-
101-0000-316.74-00	Wastewater Utility Tax	276,142	-	-
101-0000-316.78-00	Stormwater Utility Tax	47,165	-	-
101-0000-336.87-00	Motor Vehicle Fuel Tax	626,191	624,271	634,485
101-0000-338.36-00	Signal Maintenance	62,758	10,000	23,000
101-0000-344.81-00	New Development Signage	4,727	-	5,000
101-0000-348.95-00	Engineering Services Fees	-	15,000	-
101-0000-348.95-20	Engineering Svc - Transp	3,420	-	-
101-0000-361.11-00	Investment Interest	6,158	6,000	6,000
101-0000-369.10-00	Sale of Scrap & Surplus	4,572	-	1,000
101-0000-369.40-00	Court Fees /Judgments	10,842	-	-
101-0000-369.90-00	Other Misc Revenue	94	-	-
101-0000-397.10-04	Transfer In - Utility Tax	-	2,247,969	2,218,612
Total Public Works City Street Fund Revenues		2,829,393	3,928,116	2,888,097

Account Number	Description	2013 Actual Revenue/Expense	2014 Amended Budget	2015 Adopted Budget
<i>City Street Fund - Expenditures</i>				
Public Works Street Division				
General Services				
101-4201-543.10-01	Salaries-Regular	230,310	188,586	188,088
101-4201-543.10-05	Salaries-Overtime	3,158	2,200	2,200
101-4201-543.10-06	Salaries-Part-Time	8,070	6,157	6,416
101-4201-543.20-01	Employer Paid Benefits	85,355	70,836	72,135
101-4201-543.20-03	Unemployment Compensation	21,581	4,200	4,200
101-4201-543.31-01	Office & Operating Supply	150	3,433	3,433
101-4201-543.31-02	Small Tools & Equipment	-	1,000	1,000
101-4201-543.31-17	Supplies-Uniform Purchase	1,627	3,500	3,500
101-4201-543.41-01	Prof. Svc-Other	23	481	481
101-4201-543.42-01	Telecommunications	2,489	2,258	2,258
101-4201-543.43-01	Transportation/Per Diem	2,560	1,815	1,815
101-4201-543.43-02	Dues, Subscriptions, Publ	290	552	552
101-4201-543.43-03	Registrations	602	500	500
101-4201-543.45-01	Equipment Rental	10,098	13,241	8,821
101-4201-543.45-02	IMS Rental	18,235	30,477	26,615
101-4201-543.45-03	Copier Rental	-	926	926
101-4201-543.46-01	Insurance-Liability	23,276	30,684	30,684
101-4201-543.46-02	Insurance-Fire / Property	-	629	629
101-4201-543.46-06	AWC-L & I Pool	2,049	2,081	2,081
101-4201-543.47-01	Utility-Electric	-	9,090	9,090
101-4201-543.47-02	Utility-City of Lacey	-	1,586	1,586
101-4201-543.47-03	Utility-Natural Gas	-	2,085	2,085
101-4201-543.47-07	Utility-Solid Waste	228	3,185	3,185
101-4201-543.48-01	Rep & Maint-Equipment	-	1,027	1,027
101-4201-543.49-06	Maintenance Contracts	3	1,891	1,891
101-4201-543.49-10	Uniform Contract/Cleaning	58	-	-
101-4201-543.49-23	Custodial	-	5,689	5,689
101-4201-543.49-25	Assessments/Taxes	-	117	117
101-4201-543.49-27	Bad Debt Expense	(136)	8,785	8,785
101-4201-543.49-35	CDL-Physicals/Licenses	105	600	600
101-4201-543.50-02	Common Facilities-1902	29,212	-	-
101-4201-543.50-90	Indirect Cost Plan Charge	-	-	25,902
101-4201-597.10-01	Transfer Out 102 Fund	-	1,000,000	-
Total General Services		439,343	1,397,611	416,291

Account Number	Description	2013 Actual Revenue/Expense	2014 Amended Budget	2015 Adopted Budget
<i>City Street Fund - Expenditures</i>				
Public Works Street Division				
Street Lighting				
101-4204-542.10-01	Salaries-Regular	59,605	79,038	82,078
101-4204-542.10-05	Salaries-Overtime	553	500	500
101-4204-542.10-06	Salaries-Part-Time	24,006	31,422	6,370
101-4204-542.20-01	Employer Paid Benefits	30,834	34,715	37,265
101-4204-542.31-17	Supplies-Uniform Purchase	586	1,450	1,450
101-4204-542.32-01	Electrical Supplies	88,873	19,500	19,500
101-4204-542.33-01	Small Tools-Electrical	1,999	2,000	2,000
101-4204-542.41-32	Prof. Svc-Utility Locates	248	340	340
101-4204-542.43-03	Registrations	746	1,500	1,500
101-4204-542.45-01	Equipment Rental	25,632	21,007	22,053
101-4204-542.47-01	Utility-Electric	501,990	513,000	513,000
Total Street Lighting		735,072	704,472	686,056
Street Signs & Markers				
101-4205-542.10-01	Salaries-Regular	127,190	155,430	160,646
101-4205-542.10-05	Salaries-Overtime	2,837	790	790
101-4205-542.10-06	Salaries-Part-Time	32,686	36,844	36,743
101-4205-542.20-01	Employer Paid Benefits	59,011	76,185	71,329
101-4205-542.31-01	Office & Operating Supply	4,890	3,000	3,000
101-4205-542.31-02	Small Tools & Equipment	-	500	500
101-4205-542.31-27	Software Upgrade	620	1,075	1,075
101-4205-542.31-31	Supplies-City Projects	2,024	2,000	2,000
101-4205-542.31-32	Sign Making Supplies	32,054	32,750	27,750
101-4205-542.31-34	Road Marking Supplies	48,634	41,000	66,000
101-4205-542.41-01	Prof. Svc-Other	31,065	31,900	40,433
101-4205-542.41-32	Prof. Svc-Utility Locates	155	50	50
101-4205-542.43-03	Registrations	1,375	1,500	1,500
101-4205-542.45-01	Equipment Rental	28,196	23,107	24,258
Total Street Signs & Markers		370,737	406,131	436,074
Snow & Ice Removal				
101-4206-542.10-01	Salaries-Regular	19,195	15,974	16,292
101-4206-542.10-05	Salaries-Overtime	1,188	3,500	3,500
101-4206-542.10-06	Salaries-Part-Time	1,734	-	-
101-4206-542.20-01	Employer Paid Benefits	8,958	6,173	8,131
101-4206-542.31-01	Office & Operating Supply	12,956	10,000	10,000

Account Number	Description	2013 Actual Revenue/Expense	2014 Amended Budget	2015 Adopted Budget
<i>City Street Fund - Expenditures</i>				
Public Works Street Division				
Snow & Ice Removal-Continued				
101-4206-542.45-01	Equipment Rental	7,689	21,007	22,053
Total Snow & Ice Removal		51,720	56,654	59,976
Street Cleaning				
101-4207-542.10-01	Salaries-Regular	3,912	4,027	3,943
101-4207-542.10-05	Salaries-Overtime	50	300	300
101-4207-542.20-01	Employer Paid Benefits	808	872	1,331
101-4207-542.31-01	Office & Operating Supply	124	600	600
Total Street Cleaning		4,894	5,799	6,174
Roadside Maintenance				
101-4208-542.10-01	Salaries-Regular	77,470	107,794	77,519
101-4208-542.10-05	Salaries-Overtime	513	200	200
101-4208-542.10-06	Salaries-Part-Time	29,990	23,270	19,247
101-4208-542.20-01	Employer Paid Benefits	36,406	47,661	38,677
101-4208-542.31-01	Office & Operating Supply	7,637	7,900	7,900
101-4208-542.31-02	Small Tools & Equipment	189	2,000	2,000
101-4208-542.34-01	Fuel	1,243	1,750	1,750
101-4208-542.41-01	Prof. Svc-Other	3,560	1,000	1,000
101-4208-542.41-16	Prof. Svc-Parks	297,198	394,792	262,004
101-4208-542.45-01	Equipment Rental	17,942	50,416	52,926
Total Roadside Maintenance		472,148	636,783	463,223
Roadway Maintenance				
101-4209-542.10-01	Salaries-Regular	64,743	103,767	106,160
101-4209-542.10-05	Salaries-Overtime	1,438	400	400
101-4209-542.10-06	Salaries-Part-Time	22,501	23,270	25,663
101-4209-542.20-01	Employer Paid Benefits	30,595	46,849	53,134
101-4209-542.20-03	Unemployment Compensation	-	60	60
101-4209-542.31-01	Office & Operating Supply	25,056	22,000	22,000
1101-4209-542.41-01	Prof. Svc-Other	19,927	21,000	21,000
101-4209-542.43-03	Registrations	1,035	3,000	3,000
101-4209-542.45-01	Equipment Rental	43,575	54,617	57,337
101-4209-542.45-05	Rentals-Other	1,994	11,000	11,000
101-4209-542.48-15	Rep & Maint-Grounds	2,143	12,000	12,000
Total Roadway Maintenance		213,007	297,963	311,754

Account Number	Description	2013 Actual Revenue/Expense	2014 Amended Budget	2015 Adopted Budget
<i>City Street Fund - Expenditures</i>				
Public Works Street Division				
Sidewalk Maintenance				
101-4210-542.10-01	Salaries-Regular	38,106	43,896	77,519
101-4210-542.10-05	Salaries-Overtime	100	100	100
101-4210-542.10-06	Salaries-Part-Time	11,784	8,726	16,039
101-4210-542.20-01	Employer Paid Benefits	18,046	19,680	37,876
101-4210-542.31-01	Office & Operating Supply	881	1,000	1,000
101-4210-542.31-02	Small Tools & Equipment	18	500	500
101-4210-542.41-01	Prof. Svc-Other	36,458	53,000	53,000
101-4210-542.45-01	Equipment Rental	5,127	8,403	8,821
Total Sidewalk Maintenance		110,520	135,305	194,855
Traffic Control Device/Electrical				
101-4211-542.10-01	Salaries-Regular	49,046	56,666	58,761
101-4211-542.10-05	Salaries-Overtime	473	200	200
101-4211-542.10-06	Salaries-Part-Time	5,711	14,402	14,014
101-4211-542.20-01	Employer Paid Benefits	22,097	27,219	29,225
101-4211-542.32-01	Electrical Supplies	28,837	22,572	27,572
101-4211-542.33-01	Small Tools-Electrical	1,933	1,000	1,000
101-4211-542.41-01	Prof. Svc-Other	-	2,000	2,000
101-4211-542.41-32	Prof. Svc-Utility Locates	-	250	250
101-4211-542.42-01	Telecommunications	1,563	960	5,660
101-4211-542.45-01	Equipment Rental	122,679	23,107	24,258
101-4211-542.47-01	Utility-Electric	82,806	80,000	80,000
Total Traffic Control Device/Electrical		315,145	228,376	242,940
Electrical Other				
101-4212-543.10-01	Salaries-Regular	55,933	34,294	41,776
101-4212-543.10-05	Salaries-Overtime	-	500	500
101-4212-543.10-06	Salaries-Part-Time	4,487	3,928	3,822
101-4212-543.20-01	Employer Paid Benefits	24,999	15,600	19,956
101-4212-543.31-01	Office & Operating Supply	307	500	500
101-4212-543.32-01	Electrical Supplies	7,877	3,700	3,700
101-4212-543.33-01	Small Tools-Electrical	441	500	500
Total Electrical Other		94,044	59,022	70,754
Total Public Works City Street Fund Expenditures		2,806,630	3,928,116	2,888,097

PUBLIC WORKS-ARTERIAL STREET FUND

The Arterial Street Fund provides funding for street construction and transportation improvement projects. Work accomplished includes right-of-way acquisition, design, and construction of roadways, storm drainage, sidewalks, street lighting, traffic signals, and landscaping.

Revenues for the Arterial Street Fund come from the following sources:

- State and Federal Grants
- State Shared Fuel Taxes
- General Revenues Transfers – Utility Tax
- Mitigation
- Real Estate Excise Tax

BUDGET SUMMARY

All expenditures are for specific improvement projects included in the City's Six-Year Transportation Plan and Capital Facilities Plan. Expenditures from this fund fluctuate dramatically based on the City's success in obtaining grant funding, new development occurring in the City, and the number of street projects ready for construction. For 2015, budgeted expenditures are **\$7,209,030**.

2015 PROJECTS, GOALS AND PRIORITIES

- Willamette Dr. & 31st Ave Intersection Improvements
- Carpenter Road Widening
- Smart Corridors phase II
- College St. & 22nd Ave Roundabout Design
- College St. Corridor Right of Way Acquisition
- Golf Club Road Extension
- Martin Way/Marvin Road Interchange Justification Report (phase II)
- Hawks Prairie Road/Marvin Road Roundabout Design
- Marvin Road/Britton Parkway Roundabout Design
- Martin Way/Hoh Street Intersection Improvements
- 2015 Street Overlay
- Lebanon Street Extension
- Miscellaneous 2015 Minor Projects

Account Number	Description	2013 Actual Revenue/Expense	2014 Amended Budget	2015 Adopted Budget
<i>Arterial Street Fund - Revenues</i>				
Revenues				
102-0000-308.00-00	Estimated Beginning Cash	-	1,360,500	3,281,244
102-0000-317.34-00	Real Estate Excise Tax 1	1,203,464	1,064,764	1,250,000
102-0000-333.20-20	20.205 Highway Planning	110,772	207,600	300,080
102-0000-334.03-61	WADOT	67,893	1,354,365	306,000
102-0000-334.03-80	03.8x Trans Improv Board	159,815	-	-
102-0000-336.88-00	Motor Vehicle Fuel Tax	281,332	280,469	285,058
102-0000-339.22-02	DOT/ Hwy Planning & Const	-	-	1,512,933
102-0000-344.85-00	Mitigation/Impact Fees	968,919	228,083	251,395
102-0000-361.11-00	Investment Interest	30,776	-	-
102-0000-362.60-10	Lease - Rental House	22,320	-	22,320
102-0000-369.90-00	Other Misc Revenue	1,287	-	-
102-0000-397.10-03	Transfer In 101 Fund	-	1,000,000	-
Total Public Works Arterial Street Fund Revenues		2,846,578	5,495,781	7,209,030

Account Number	Description	2013 Actual Revenue/Expense	2014 Amended Budget	2015 Adopted Budget
<i>Arterial Street Fund - Expenditures</i>				
Public Works Arterial Streets				
Street and Transportation Improvements				
102-4101-595.90-01	Preliminary Engineering	746,128	1,131,750	595,830
102-4101-595.90-02	Right of Way	49,461	1,260,800	1,093,000
102-4101-595.90-03	Road Way	908,749	2,563,579	4,679,216
102-4101-595.90-05	Construction Engineering	204,670	258,152	655,984
102-4101-595.90-06	Side Walks	292,182	50,000	-
102-4101-595.90-09	Traffic Control Devices	205,552	-	-
102-4101-595.90-11	Const Admin & Fac Maint	2,869	70,000	30,000
102-4101-595.90-13	Side Walks-ADA	-	50,000	50,000
102-4101-595.90-14	Signal Timing	8,295	15,000	15,000
102-4101-595.90-15	Pavement Mgmt System	51,582	-	40,000
102-4101-595.90-16	Pavement Restoration/PMS	-	35,000	50,000
102-4101-597.01-05	Transfer Out 301 Fund	-	61,500	-
Total Public Works Arterial Street Fund Expenditures		2,469,488	5,495,781	7,209,030



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LODGING TAX FUND

The Lodging Tax Fund is authorized by state law and must operate under the restrictive provision thereof. Revenue is generated from a 4% use tax on hotel/motel room rentals. Lodging tax receipts for 2015 are estimated at \$404,250. Expenditures of Lodging Tax dollars are limited to tourist promotion and for the acquisition and/or maintenance of tourism-related facilities. This budget provides a transfer to the General Fund to operate and maintain the Lacey Museum. The budget is developed in concert with the Lodging Tax Advisory Committee.

Included in Contract Services expenditures are services performed by the Lacey Chamber of Commerce, Visitor and Convention Bureau, Washington Center for the Performing Arts, and publication of promotional materials. Community Events include Lacey Fun Fair, Jazz Festival, Summers End (classic car show), Alternate Fuel Fair, Senior Games, Mushroom Festival, South Sound BBQ Festival, Lacey Community Market, Ethnic Celebration, Concerts in the Park series, S.T.E.M. Fair and St. Martin's Dragon Boat Festival. This budget also provides support to maintain and operate the Regional Athletic Complex (RAC), provide funding for the regional Wayfinding signage project, as well as provide funding for special events held at the RAC.

The total 2015 budget for the Lodging Tax Fund is **\$439,000**.

The Lodging Tax budget is divided into 3 categories:

- Museum Operation (moved to General Fund 2015)
- Contracted Services
- Performing Arts & Events

Account Number	Description	2013 Actual Revenue/Expense	2014 Amended Budget	2015 Adopted Budget
<i>Lodging Tax Fund - Revenues</i>				
Revenues				
109-0000-308.00-00	Estimated Beginning Cash	-	94,400	32,750
109-0000-313.30-00	Hotel/Motel Taxes	390,900	385,000	404,250
109-0000-361.11-00	Investment Interest	1,655	2,000	2,000
109-0000-367.15-00	Donations-Miscellaneous	299	-	-
Total Lodging Tax Fund Revenues		392,854	481,400	439,000

Account Number	Description	2013 Actual Revenue/Expense	2014 Amended Budget	2015 Adopted Budget
<i>Lodging Tax Fund - Expenditures</i>				
Council / Parks and Recreation				
Museum Operation				
109-0303-575.10-01	Salaries-Regular	15,907	25,649	-
109-0303-575.10-05	Salaries-Overtime	889	-	-
109-0303-575.20-01	Employer Paid Benefits	7,232	11,163	-
109-0303-575.31-01	Office & Operating Supply	4,070	1,150	-
109-0303-575.31-02	Small Tools & Equipment	701	50	-
109-0303-575.31-23	Supplies-Building Maint.	109	200	-
109-0303-575.31-29	Supplies-Grounds Maint.	-	100	-
109-0303-575.41-01	Prof. Svc-Other	188	500	-
109-0303-575.41-31	Prof. Svc-Building Maint.	92	100	-
109-0303-575.42-01	Telecommunications	1,577	1,300	-
109-0303-575.43-01	Transportation/Per Diem	-	50	-
109-0303-575.43-02	Dues, Subscriptions, Publ	145	350	-
109-0303-575.43-03	Registrations	-	50	-
109-0303-575.45-02	IMS Rental	1,631	1,631	-
109-0303-575.45-05	Rentals-Other	-	50	-
109-0303-575.46-02	Insurance-Fire/Property	249	258	-
109-0303-575.47-01	Utility-Electric	721	700	-
109-0303-575.47-02	Utility-City of Lacey	580	600	-
109-0303-575.47-03	Utility-Natural Gas	1,234	2,000	-
109-0303-575.49-02	Printing & Binding	-	90	-
109-0303-575.49-06	Maintenance Contracts	1,788	1,599	-
109-0303-575.49-23	Custodial	960	910	-
Total Museum Operation		38,073	48,500	-
Contracted Services				
109-0401-573.49-51	Promotion-Community Event	95,562	100,000	101,000
109-0401-575.49-33	Chamber of Commerce	25,000	25,000	35,000
109-0401-575.49-34	Washington Center	12,400	12,400	13,000
109-0401-575.49-38	Visitor/Convention Bureau	82,700	130,000	80,000
109-0401-597.02-01	Transfer Out 301 Fund	133,500	-	-
109-0401-597.10-08	Transfer out 007 Fund	-	158,500	157,000
109-0401-597.11-01	Transfer Out 001 Fund	-	-	48,500
Total Contracted Services		349,162	425,900	434,500

Account Number	Description	2013 Actual Revenue/Expense	2014 Amended Budget	2015 Adopted Budget
<i>Lodging Tax Fund - Expenditures</i>				
Council / Parks and Recreation				
Performing Arts & Parks Events				
109-0601-573.49-52	Promotion-Parks Events	3,752	2,500	-
109-0601-573.49-54	Concert Series/Events	4,502	4,500	4,500
Total Performing Arts & Parks Events		8,254	7,000	4,500
Total Lodging Tax Fund Expenditures		395,489	481,400	439,000

COMMUNITY DEVELOPMENT BLOCK GRANT FUND

The Community Development Block Grant (CDBG) Fund provides for the accounting of state and federal grant dollars awarded to qualifying agencies serving Lacey citizens. This fund also facilitates block grants awarded to Lacey for housing and capital improvement projects primarily benefiting low-income residents.

In the past, Lacey has received CDBG grant funding for housing rehabilitation, low-income apartment complex acquisition, a child care and family services center, and a new senior center.

Account Number	Description	2013 Actual Revenue/Expense	2014 Amended Budget	2015 Adopted Budget
<i>Community Development Block Grant Fund - Revenues</i>				
Revenues				
120-0000-333.14-20	Community Development	1,477	-	-
120-0000-333.14-21	Program Income F96745006	2,422	-	-
120-0000-361.11-00	Investment Interest	44	200	200
Total Community Development Block Grant Fund Revenues		3,943	200	200

Account Number	Description	2013 Actual Revenue/Expense	2014 Amended Budget	2015 Adopted Budget
<i>Community Development Block Grant Fund - Expenditures</i>				
Public Affairs and Community Relations				
General Services				
120-3701-508.30-00	Restricted Funds	-	200	200
120-3701-598.97-52	Pass Through Grant	1,477	-	-
Total Community Develop. Block Grant Fund Expenditures		1,477	200	200



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GENERAL OBLIGATION BOND FUND

The General Obligation (G.O.) Bond Fund was created to provide for the retirement of all general purpose bonds issued for City facilities or equipment. When capital expenditures are funded by debt authorized by voter approval, the revenues generated to retire this debt come from property taxes. Debt issued or bonds sold without the guarantee of City tax revenues (i.e. Limited Tax General Obligations) must depend on general revenues of the City to retire the debt.

General Obligation debt currently supported by property taxes includes \$3.79 million of 2010 General Obligated Refunding bonds (originally issued as \$5.99 million of Fire Safety Improvement Bonds approved by voters in September 2000) and \$2,845 million of 2012 General Obligation Refunding bonds (originally issued as \$5.0 million of Parks Improvement Bonds in 2003). It also includes Parks Improvement Bonds sold in 2006, \$4.985 million.

Non-property tax supported debt was issued in 2006 for \$3.5 million for the addition to City Hall and in 2007 for \$8.0 million to complete the 68 acres of the Regional Athletic Complex.

The total outstanding General Obligation Tax support debt at the end of 2014 is \$8,915,000. The total outstanding Limited Tax General Obligation debt at the end of 2014 is \$7,960,000.

The total 2015 budget is **\$2,060,856**.

Account Number	Description	2013 Actual Revenue/Expense	2014 Amended Budget	2015 Adopted Budget
<i>G. O. Bond Fund - Revenues</i>				
Revenues				
201-0000-311.10-00	Property Taxes-Current	1,151,683	1,130,825	1,127,426
201-0000-311.15-00	Property Taxes-Delinquent	23,934	7,500	15,000
201-0000-313.10-00	Sales Taxes	328,600	329,400	329,800
201-0000-361.11-00	Investment Interest	2,705	500	500
201-0000-397.10-05	Transfer In 307 Fund	589,130	586,330	588,130
Total General Obligation Bond Fund Revenues		2,096,052	2,054,555	2,060,856

Account Number	Description	2013 Actual Revenue/Expense	2014 Amended Budget	2015 Adopted Budget
<i>G. O. Bond Fund - Expenditures</i>				
G.O. Debt - Finance				
G.O. Debt Supported				
201-1904-591.70-12	Principal UTGO Bond 2003	230,000	-	-
201-1904-591.70-13	Principal UTGO Bond 2006	215,000	225,000	235,000
201-1904-591.70-17	2010 Refunding (2002Fire)	335,000	340,000	350,000
201-1904-591.70-18	2012 Refunding(2003Parks)	15,000	255,000	260,000
201-1904-592.80-12	Interest UTGO 2003	7,130	-	-
201-1904-592.80-13	Interest UTGO 2006	161,000	152,400	143,400
201-1904-592.80-17	Interest UTGO 2010 Refund	109,825	103,125	96,325
201-1904-592.80-18	Interest UTGO 2012 Refund	59,945	62,800	57,700
Total G.O. Debt Supported		1,132,900	1,138,325	1,142,425
L.T.G.O. & Loans				
201-1905-508.50-00	Assigned Funds	-	500	500
201-1905-591.70-14	Principal LTGO 2006	230,000	240,000	250,000
201-1905-591.70-16	Principal LTGO 2007	320,000	330,000	345,000
201-1905-592.80-14	Interest LTGO 2006	98,600	89,400	79,800
201-1905-592.80-16	Interest LTGO 2007	269,130	256,330	243,131
Total L.T.G.O. & Loans		917,730	916,230	918,431
Total General Obligation Bond Fund Expenditures		2,050,630	2,054,555	2,060,856



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LOCAL IMPROVEMENT DISTRICT BOND FUND

The Local Improvement District (L.I.D.) Bond Fund was created to provide for the retirement of all local improvement district bonds issued for City streets, utilities, and related equipment. Debt issued or bonds received without the guarantee of City tax revenues must depend on these special assessments against property owners.

Although annual assessments are billed to property owners, the actual retirement of L.I.D. debt in any given year is based on the amount of dollars collected. The amount collected is either a result of billed assessment amounts received or payed-in-full as property changes ownership. Regardless when payments are received, the City must call (retire) outstanding bonds when funds are available to do so. There is no debt owing in this fund.

The total 2015 budget is **\$1,398,017**.

Account Number	Description	2013 Actual Revenue/Expense	2014 Amended Budget	2015 Adopted Budget
<i>L.I.D. Bond Fund - Revenues</i>				
Revenues				
202-0000-308.00-00	Estimated Beginning Cash	-	-	700,098
202-0000-361.11-00	Investment Interest	5,640	2,000	2,000
202-0000-361.55-02	Interest-LID 13	12,591	-	-
202-0000-361.55-06	Interest-LID 19	184,511	173,504	91,996
202-0000-368.10-02	Principal-LID 13	47,797	-	-
202-0000-368.10-06	Principal-LID 19	683,583	755,185	603,923
Total L.I.D. Bond Fund Revenues		934,122	930,689	1,398,017

Account Number	Description	2013 Actual Revenue/Expense	2014 Amended Budget	2015 Adopted Budget
<i>L.I.D. Bond Fund - Expenditures</i>				
L.I.D. Debt - Finance				
202-1906-508.50-00	Assigned Funds	-	591,887	697,919
202-1906-581.10-10	Loan Issued to 451 Fund	-	-	700,098
202-1906-591.73-04	Principal-LID 19 - PWTF	749,923	-	-
202-1906-592.83-04	Interest LID 19-PWTF	24,529	-	-
202-1906-597.10-07	Transfer Out 410 Fund	-	338,802	-
Total L.I.D. Bond Fund Expenditures		774,452	930,689	1,398,017



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BUILDING IMPROVEMENT FUND

The Building Improvement Fund is only used when there is a need to account for a significant building project or equipment acquisition that is usually funded by a bond sale or special revenue.

The 2015 budget is **\$181,500**.

2015 PROJECTS, GOALS & PRIORITIES

- Roof replacement Child Care Center
- Remodel South Sub-Station and old PD Armory
- Carpet Replacement - Police Department 2nd Floor
- Old M&O Shop Roof Replacement & Gutters
- Clean and Treat Jacob Smith House Roof
- White House Roof Replacement

Account Number	Description	2013 Actual Revenue/Expense	2014 Amended Budget	2015 Adopted Budget
<i>Building Improvement Fund - Revenues</i>				
Revenues				
301-0000-308.00-00	Estimated Beginning Cash	-	810,837	4,500
301-0000-361.11-00	Investment Interest	7,646	5,000	7,000
301-0000-367.25-00	Senior Center Expansion	75,881	-	-
301-0000-367.26-00	Museum Depot Project	20	-	-
301-0000-397.00-00	Transfers In	714,216	-	-
301-0000-397.01-00	Transfer In 302 Fund	-	-	38,000
301-0000-397.10-01	Transfer in 303 Fund	-	37,825	-
301-0000-397.10-08	Transfer In 102 Fund	-	61,500	-
301-0000-397.11-01	Transfer In 001,003,005	-	-	132,000
Total Building Improvement Fund Revenues		797,763	915,162	181,500

Account Number	Description	2013 Actual Revenue/Expense	2014 Amended Budget	2015 Adopted Budget
<i>Building Improvement Fund - Expenditures</i>				
City Facilities Development				
301-0101-508.50-00	Assigned Funds	-	2,000	-
301-0101-508.90-00	Unassigned Funds	-	-	7,000
301-0101-514.60-01	Capital Outlays-Equipment	73,315	-	-
301-0101-514.60-03	Capital-Improvements	87,830	84,786	174,500
301-0101-514.60-04	Capital Outlay-Buildings	718,936	828,376	-
Total Building Improvement Fund Expenditures		880,081	915,162	181,500



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CAPITAL EQUIPMENT FUND

The Capital Equipment Fund accounts for special revenues dedicated to capital facility construction and equipment purchases that are required for general operating purposes. Transfers in from Current Expense fund for utility tax collections is the main sources of revenue.

BUDGET SUMMARY

Expenditures are budgeted in three program areas.

- Operating Capital and Reserves
- Capital Improvement Projects
- Debt Service (transfer out to General Obligation Bond Fund)

The 2015 budget is **\$1,101,001**.

2015 PROJECTS, GOALS AND PRIORITIES

A full listing of Capital Equipment expenditures is provided in the Budget Summary section of this document. The majority of the capital budgeted in this fund is reserves for future equipment replacements.

Account Number	Description	2013 Actual Revenue/Expense	2014 Amended Budget	2015 Adopted Budget
<i>Capital Equipment Fund - Revenues</i>				
Revenues				
302-0000-308.00-00	Estimated Beginning Cash	-	110,000	168,000
302-0000-316.41-00	Utility Tax/Electric	170,076	-	-
302-0000-316.42-00	Utility Tax/Water-Private	307	-	-
302-0000-316.43-00	Utility Tax/Gas	62,574	-	-
302-0000-316.45-00	Utility Tax/Solid Waste	27,055	-	-
302-0000-316.47-01	Utility Tax/Telephone	110,204	-	-
302-0000-316.52-00	Utility Tax/Olympia City	113	-	-
302-0000-316.72-00	Water Utility Tax	48,191	-	-
302-0000-316.74-00	Wastewater Utility Tax	64,551	-	-
302-0000-316.78-00	Stormwater Utility Tax	11,025	-	-
302-0000-321.91-01	PEG Fees	36,893	36,500	36,500
302-0000-331.16-71	COPS Grant	49,905	54,858	-
302-0000-334.03-51	WTSC Grant	6,468	-	-
302-0000-361.11-00	Investment Interest	9,015	9,000	8,000
302-0000-361.50-05	WA Local - TCOMM	15,993	19,597	16,490
302-0000-367.00-00	Contributions	9,940	16,000	7,500
302-0000-368.10-05	Local - TCOMM	-	153,764	156,870
302-0000-397.00-00	Transfers In	800	-	-
302-0000-397.10-01	Transfer in 303 Fund	-	75,000	20,000
302-0000-397.10-04	Transfer In - Utility Tax	-	588,270	632,591
302-0000-397.11-01	Transfer In 001,003,005	-	-	55,050
Total Capital Equipment Fund Revenues		623,110	1,062,989	1,101,001

Account Number	Description	2013 Actual Revenue/Expense	2014 Amended Budget	2015 Adopted Budget
<i>Capital Equipment Fund - Expenditures</i>				
General Fund Capital				
Capital Equipment				
302-0102-519.64-04	Capital-Community Relatio	17,740	20,000	50,000
302-0102-519.64-05	Capital-Finance	-	-	5,000
302-0102-519.64-06	Capital-Common Facilities	166	8,250	15,000
302-0102-519.64-10	Capital-Police	68,750	54,858	5,050
302-0102-519.64-11	Capital-Public Works-Admi	2,634	-	42,588
302-0102-519.64-12	Capital-Public Works-Pks	12,380	75,000	115,000
302-0102-519.64-16	Capital-Parks & Recreatio	10,541	65,000	20,000
302-0102-519.64-19	Capital-Information Svcs	31,834	-	-
302-0102-519.64-20	Public Ed & Govt Prog	18,447	36,000	36,000
302-0102-554.48-00	Repairs & Maintenance	2,573	-	6,601
302-0102-594.60-08	Replace Res-Child Care	1,738	20,500	20,500
302-0102-594.60-09	Replacement Res-Equipment	-	355,020	353,902
302-0102-594.60-10	Replacement Res-Facility	-	80,000	80,000
302-0102-597.01-05	Transfer Out 301 Fund	101,723	-	38,000
Total Capital Equipment		268,526	714,628	787,641
Projects				
302-0104-514.60-06	Capital-City Hall Repairs	-	20,000	20,000
302-0104-542.60-02	Capital-Streetscaping	24,404	20,000	20,000
302-0104-559.60-01	Economic Development	50,000	135,000	100,000
Total Projects		74,404	175,000	140,000
Capital Debt/Transfers				
302-0105-591.79-05	Local - TCOMM 911 Princip	150,719	153,764	156,870
302-0105-592.89-05	Local-TCOMM 911 Interest	22,641	19,597	16,490
Total Capital Debt/Transfers		173,360	173,361	173,360
Total Capital Equipment Fund Expenditures		516,290	1,062,989	1,101,001



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PARKS AND OPEN SPACE FUND

The Parks and Open Space Fund was established by Council action in 1989 to set aside the revenue generated by a one-percent Utility Tax rate to acquire property for future parks and open space. The City maximizes this fund by securing local, state, and federal grant funds to finance a significant portion of acquisition and development costs. Other revenues from the sale of bonds and Public Facility District funds are deposited into this fund to re-develop existing parks and construct new parks. Park development has been accomplished primarily utilizing the 2002 and 2006 Park Bonds. Maintenance and operating dollars are transferred from this fund for Rainier Vista Community Park, the Regional Athletic Complex, Woodland Creek Community Park, the Lacey Woodland Trail and Huntamer Park.

PARK AND OPEN SPACE ACQUISITION

Since 1989, over 700 acres have been acquired with utility tax revenue, Woodland Creek Community Park, including Rainier Vista Community Park, Lake Lois Habitat Reserve, McAllister Park, the Lacey Woodland Trail Abandoned Railroad corridor, the Regional Athletic Complex, Huntamer Park, Pleasant Glade Park, and the Jacob Smith House, Greg J. Cuoio Community Park, and Palm Creek Headwaters.

RENOVATION AND EXPANSION OF EXISTING PARKS

Wonderwood Park was acquired in 1971-73, developed in 1974, and renovated in 2005 with Bond funds. Long Lake Park was acquired in 1983 – 86, developed in 1988, and renovated in 2005 with Bond funds. Lake Lois Habitat Reserve was acquired in 1993 with a state grant and city funds, and expanded by 17.6 acres in 2001.

NEW PARK DEVELOPMENT

A voter approved bond issue in 2003 and LTGO Bonds issued in 2006 have provided a significant portion of the funding necessary to develop ten new parks.

	SIZE	
THE REGIONAL ATHLETIC COMPLEX (RAC)	68	ACRES
RAINIER VISTA COMMUNITY PARK	46	ACRES
LAKEPOINTE PARK	8	ACRES
WOODLAND CREEK COMMUNITY PARK	72	ACRES
MERIDIAN PARK	24	ACRES
HORIZON POINTE PARK	9.5	ACRES
AVONLEA PARK	6	ACRES
WANSCHERS COMMUNITY PARK	16	ACRES
WILLIAM A. BUSH PARK	8.5	ACRES
THORNBURY PARK	9	ACRES

BUDGET SUMMARY

The 2015 budget is **\$661,823**. This includes a transfer out of \$386,147 to the Current Expense Fund to cover the cost of maintaining Rainier Vista Community Park and \$255,676 to the RAC for ongoing maintenance. The RAC is the sole responsibility of the City as a result of an agreement that allowed Thurston County to transfer ownership and responsibility of the RAC to the City. A financial settlement was included in the agreement, and was planned supplement the operating transfer until 2014. Funds were still available for 2015 and a long-term financial plan is being developed.

2015 PROJECTS, GOALS AND PRIORITIES

- All of the funds are being used for operation and maintenance in 2015.

Account Number	Description	2013 Actual Revenue/Expense	2014 Amended Budget	2015 Adopted Budget
<i>Parks and Open Space Fund - Revenues</i>				
Revenues				
303-0000-308.00-00	Estimated Beginning Cash	-	222,825	-
303-0000-316.41-00	Utility Tax/Electric	335,143	-	-
303-0000-316.42-00	Utility Tax/Water-Private	1,603	-	-
303-0000-316.43-00	Utility Tax/Gas	124,853	-	-
303-0000-316.45-00	Utility Tax/Solid Waste	50,385	-	-
303-0000-316.47-01	Utility Tax/Telephone	205,429	-	-
303-0000-316.52-00	Utility Tax/Olympia City	808	-	-
303-0000-316.72-00	Water Utility Tax	94,546	-	-
303-0000-316.74-00	Wastewater Utility Tax	126,641	-	-
303-0000-316.78-00	Stormwater Utility Tax	21,630	-	-
303-0000-334.02-70	Outdoor Recreation IAC	114,344	-	-
303-0000-337.20-30	Palm Creek Headwater	100,000	-	-
303-0000-361.11-00	Investment Interest	20,829	20,000	16,000
303-0000-362.60-10	Lease - Rental House	13,637	12,386	12,386
303-0000-367.00-00	Contributions	22,058	-	-
303-0000-369.90-00	Other Misc Revenue	5,112	-	-
303-0000-397.00-00	Transfers In	350,000	-	-
303-0000-397.10-04	Transfer In - Utility Tax	-	620,960	633,437
Total Parks and Open Space Fund Revenues		1,587,018	876,171	661,823

Account Number	Description	2013 Actual Revenue/Expense	2014 Amended Budget	2015 Adopted Budget
<i>Parks and Open Space Fund - Expenditures</i>				
Parks and Recreation				
Acquisition and Park Improvements				
303-0106-576.47-02	Utility-City of Lacey	931	-	-
303-0106-576.48-03	Rep & Maint-Facilities	921	-	-
303-0106-576.49-25	Assessments/Taxes	1,031	-	-
303-0106-576.60-03	Capital-Improvements	4,089	110,000	-
303-0106-576.60-05	Capital Outlay-Land	94	-	-
303-0106-597.01-05	Transfer Out 301 Fund	-	37,825	-
303-0106-597.02-01	Transfer Out 301 Fund	411,955	-	-
303-0106-597.10-08	Transfer out 007 Fund	293,814	276,806	255,676
303-0106-597.11-01	Transfer Out 001 Fund	-	376,540	386,147
303-0106-597.11-02	Transfer Out 302 Fund	-	75,000	20,000
Total Parks and Open Space Fund Expenditures		712,835	876,171	661,823



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REGIONAL ATHLETIC COMPLEX CAPITAL FUND

The Regional Athletic Complex (RAC) was a joint venture between Thurston County and the City of Lacey. In March of 1998, Thurston County and the City entered into an agreement to jointly purchase, own, and cooperatively develop recreational lands, then equally share the costs of maintaining the recreational facilities. Phase I of the facility was completed in September of 2005 and opened and dedicated for the benefit of the citizens of Thurston County. In 2006, the Capital Area Regional Public Facilities District (CARPFD) contracted with the City of Lacey to further develop the RAC, in conjunction with the Hands on Children's Museum, a City of Olympia approved project. As a result of amendments to the CARPFD Inter-local agreements, the City of Lacey receives 71.77% of the revenues received by the CARPFD which are dedicated to the future development of the RAC. These funds in conjunction with other city contributions and a 2007 Park Bond were used to finance Phase II of this project. Phase II of the Regional Athletic Complex (RAC) opened in May, 2009. In June of 2010, Thurston County transferred its share of ownership along with all responsibilities for operation and maintenance to the City of Lacey.

BUDGET SUMMARY

The 2015 budget is **\$726,500** for capital improvements.

This budget accounts for the \$588,130 transferred out to cover debt service for the 2007 LTGO Park Bond. Phase III (26 acres) is slated for future development, dependant on generating sufficient revenue for operation, maintenance and development.

Account Number	Description	2013 Actual Revenue/Expense	2014 Amended Budget	2015 Adopted Budget
<i>Regional Athletic Complex Capital Fund - Revenues</i>				
Revenues				
307-0000-308.00-00	Estimated Beginning Cash	-	24,294	-
307-0000-338.10-10	Capital Area - PFD	735,278	695,551	725,000
307-0000-361.11-00	Investment Interest	753	1,500	1,500
Total Regional Athletic Complex Capital Fund Revenues		736,031	721,345	726,500

Account Number	Description	2013 Actual Revenue/Expense	2014 Amended Budget	2015 Adopted Budget
<i>Regional Athletic Complex Capital Fund - Expenditures</i>				
Parks and Recreation				
Regional Athletic Complex Capital				
307-0106-508.50-00	Assigned Funds	-	102,721	77,058
307-0106-576.60-01	Capital Outlays-Equipment	97,303	19,294	26,957
307-0106-576.60-03	Capital-Improvements	-	-	26,355
307-0106-576.60-04	Capital Outlay-Buildings	-	5,000	-
307-0106-576.62-18	PFD - Administrative Cost	1,842	8,000	8,000
307-0106-597.69-03	Transfer Out 201 Fund	589,130	586,330	588,130
Total Regional Athletic Complex Capital Fund Expenditures		688,275	721,345	726,500



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PUBLIC WORKS-WATER UTILITY FUND

The Water Utility provides high quality drinking water in sufficient quantity and pressure to support the citizens of Lacey and residents of the entire water service area. Virtually all of Lacey's water comes from groundwater wells owned and operated by the Utility. Water rates cover current operating expenses, maintenance of the system, and replacement of worn and failing waterlines, emergency repairs, and debt service. In addition to water rates, new connections to the water system are charged a one-time fee to cover costs of infrastructure requirements necessary to ensure continued quality service to serve utility customers. Such infrastructure includes City owned production wells, over 393 miles of distribution lines, numerous pressure control devices, and seven storage reservoirs.

Public Works programs include distribution line maintenance and repair, water quality and regulatory compliance, resource management, conservation, wellhead protection, water production and storage operations, and system engineering. Financial services include meter reading, accounting, billing, and collection. The Operations Division is responsible for operating the system, repairs and preventive maintenance. Planning, capital improvements, regulatory compliance, community education/outreach, design and capital programming, development review, and source development are provided by the Water Resources and Engineering Divisions. Water Utility maintenance services are provided by 20 full-time employees. The Finance Department provides 3.45 full-time employees to provide customer services, billing, collections and meter drops and repairs.

BUDGET SUMMARY

This budget reflects the Utility's current maintenance and operation expenses. Construction projects as well as debt payments for the utility are funded under the Water Capital Fund and the Water Debt Service Fund.

The Water maintenance and operations budget is organized into six programs.

- Supervision and Support
- Utility Billing
- Production and Storage
- Maintenance - Water
- Cross Connection Control
- Water Quality
- Reclaimed Water

The 2015 operating budget for the Utility is **\$9,839,257**. Water revenues are obtained from water rates with no support from the City's operating levy or general fund.

2015 PROJECTS, GOALS AND PRIORITIES

- Pursue water rights to meet future demand requirements.
- Maximize production capabilities from existing water production facilities.
- Continue priority programs such as leak detection, cross connection control, flushing, water conservation, education, and outreach.
- Develop large water meter preventative maintenance program consisting of annual inspection, maintenance and calibration.

Explanation of Water Rates

Beginning in 2006, the City adopted a new water rate schedule that is designed to encourage conservation. These rates place greater emphasis on the relationship of water usage to the amount paid by the customer. This change rewards the water conserving customer while encouraging, through a higher rate, the high water use consumer to conserve water resources. The rates have 4 tier fees instead of the 2 tiers that were in place prior to 2006.

The Base Rate reflects the cost of meter reading, billing, debt payment, debt reserves, replacement and replacement reserves. Revenues generated from consumption charges pay for maintaining, operating, and replacement of the utility infrastructure as well as making additional contributions to replacement reserves and capital construction. The chart printed on this page illustrates rates for the years 2012 through 2015. The City has adopted two rate schedules - resident and nonresident. The nonresident rates are based on the schedule printed below plus 20%. This differential in charges reflects the costs associated with serving areas outside the City.

**2015
Rates and Cost Per 100 Cubic Feet (1)**

	2012	2013	2014	2015
Base Rate	\$11.74	\$11.82	\$12.59	\$13.41
First 600 c.f.	.9767	.9841	1.0480	1.1162
Tier 2 (601 to 1,200 c.f.)Per 100 c.f.	2.2926	2.3100	2.4601	2.6201
Tier 3 (1,201 to 2,400 c.f.)Per 100 c.f.	2.9301	2.9524	3.1443	3.3486
Tier 4 (2401 plus)Per 100 c.f.	3.9126	3.9423	4.1986	4.4715

**Example of Monthly Bill
900 Cubic Feet Consumption**

Description	2012	2013	2014	2015
Base Rate	\$11.74	\$11.82	\$12.59	\$13.41
Consumption	<u>12.74</u>	<u>12.84</u>	<u>13.67</u>	<u>14.56</u>
Total (1)	\$24.48	\$24.66	\$26.26	\$27.97

The City of Lacey engaged the services of a rate consultant to prepare a multi-year water rate study in conjunction with the preparation of its water comprehensive plan update. The rate study determined that 6.5% per year rate increases were necessary to address ongoing operation, maintenance, and replacement costs and to fund the capital improvement plan and related debt.

(1) The City provides a 50% discount for qualified low income senior and disabled citizens, earning less than 50% of the median income for Thurston County depending on the size of the household as it relates to income.

Account Number	Description	2013 Actual Revenue/Expense	2014 Amended Budget	2015 Adopted Budget
<i>Water Utility Fund - Revenues</i>				
Revenues				
401-0000-308.00-00	Estimated Beginning Cash	-	50,000	-
401-0000-343.05-00	Shut-Offs	130,988	124,320	36,000
401-0000-343.40-01	Sales	8,020,670	8,052,097	8,701,355
401-0000-343.40-02	Penalties	126,372	90,000	210,000
401-0000-345.83-00	Plan Checking Fees	7,997	8,539	8,539
401-0000-345.83-02	Inspection Svs-Streets	16,449	16,205	16,205
401-0000-348.97-00	Shop Operations Services	5,072	-	-
401-0000-361.11-00	Investment Interest	8,020	6,867	7,500
401-0000-362.51-00	Cell Tower Lease	118,942	121,237	125,000
401-0000-362.90-00	Hydrant Meter Rental	30,157	20,000	20,000
401-0000-369.10-00	Sale of Scrap & Surplus	4,572	-	-
401-0000-369.11-00	Sale of Meters	119,143	150,000	150,000
401-0000-369.40-00	Court Fees /Judgments	18,647	-	-
401-0000-369.90-00	Other Misc Revenue	935	750	750
401-0000-369.97-00	Escrow Search Fees	14,484	9,500	9,500
401-0000-397.11-01	Transfer In 001,003,005	504,380	539,626	554,408
Total Water Utility Fund Revenues		9,126,828	9,189,141	9,839,257

Account Number	Description	2013 Actual Revenue/Expense	2014 Amended Budget	2015 Adopted Budget
<i>Water Utility Fund - Expenditures</i>				
Public Works Water Division				
General Services				
401-3401-534.10-01	Salaries-Regular	506,018	487,642	486,563
401-3401-534.10-05	Salaries-Overtime	29,306	35,000	35,000
401-3401-534.20-01	Employer Paid Benefits	224,376	213,700	224,813
401-3401-534.31-01	Office & Operating Supply	1,033	8,757	8,757
401-3401-534.31-02	Small Tools & Equipment	-	500	500
401-3401-534.31-17	Supplies-Uniform Purchase	7,667	5,412	5,412
401-3401-534.31-27	Software Upgrade	-	6,630	6,630
401-3401-534.41-01	Prof. Svc-Other	-	48,484	48,484
401-3401-534.41-02	Prof. Svc-Engineering	434,649	519,178	553,723
401-3401-534.41-05	Prof. Svc-Audit	5,652	9,425	9,425
401-3401-534.41-15	Prof. Svc-Legal	6,376	20,000	20,000
401-3401-534.41-17	Prof. Svc-Water Resources	476,338	468,764	538,818
401-3401-534.41-32	Prof. Svc-Utility Locates	1,055	2,000	2,000
401-3401-534.41-45	Long Lake Mgmt Dist	-	-	4,500
401-3401-534.42-01	Telecommunications	-	880	880
401-3401-534.43-01	Transportation/Per Diem	5,535	11,872	11,872
401-3401-534.43-02	Dues, Subscriptions, Publ	3,066	5,128	5,128
401-3401-534.43-03	Registrations	4,855	22,280	22,280
401-3401-534.45-01	Equipment Rental	3,849	11,047	3,610
401-3401-534.45-02	IMS Rental	135,788	172,891	145,017
401-3401-534.45-03	Copier Rental	-	2,280	2,280
401-3401-534.45-08	Lease Miscellaneous	1,129	6,900	6,900
401-3401-534.46-01	Insurance-Liability	40,631	53,563	53,563
401-3401-534.46-02	Insurance-Fire/Property	-	1,547	1,547
401-3401-534.47-01	Utility-Electric	-	8,465	8,465
401-3401-534.47-02	Utility-City of Lacey	-	2,473	2,473
401-3401-534.47-03	Utility Gas	-	3,706	3,706
401-3401-534.47-07	Utility-Solid Waste	562	7,840	7,840
401-3401-534.48-01	Rep & Maint-Equipment	-	2,528	2,528
401-3401-534.48-03	Rep & Maint-Facilities	-	2,000	2,000
401-3401-534.49-02	Printing & Binding	-	500	500
401-3401-534.49-03	Recording Fees	2,208	3,000	3,000
401-3401-534.49-06	Maintenance Contracts	7	5,655	5,655
401-3401-534.49-10	Uniform Contract/Cleaning	327	5,147	5,147
401-3401-534.49-23	Custodial	-	14,004	14,004

Account Number	Description	2013 Actual Revenue/Expense	2014 Amended Budget	2015 Adopted Budget
<i>Water Utility Fund - Expenditures</i>				
Public Works Water Division				
General Services-Continued				
401-3401-534.49-25	Assessments/Taxes	2,034	2,010	2,010
401-3401-534.49-35	CDL-Physicals/Licenses	870	210	210
401-3401-534.50-02	Common Facilities-1902	102,241	-	-
401-3401-534.50-03	Intra-Governmental	112,550	-	-
401-3401-534.50-90	Indirect Cost Plan Charge	-	-	61,782
Total General Services		2,108,122	2,171,418	2,317,022
Customer Service				
401-3402-514.10-01	Salaries-Regular	363,778	377,287	390,241
401-3402-514.10-05	Salaries-Overtime	139	100	100
401-3402-514.20-01	Employer Paid Benefits	154,951	160,905	173,304
401-3402-514.31-01	Office & Operating Supply	3,647	4,000	4,000
401-3402-514.31-02	Small Tools & Equipment	-	500	500
401-3402-514.31-17	Supplies-Uniform Purchase	282	650	650
401-3402-514.31-37	Meters	89,995	200,000	100,000
401-3402-514.41-25	Prof. Svc-Computer	2,609	750	750
401-3402-514.42-01	Telecommunications	16,557	16,500	21,500
401-3402-514.42-02	Communications-Postage	105,264	78,015	98,015
401-3402-514.43-01	Transportation/Per Diem	-	2,140	2,140
401-3402-514.43-03	Registrations	-	990	990
401-3402-514.45-01	Equipment Rental	15,435	15,198	14,478
401-3402-514.45-02	IMS Rental	30,256	31,461	32,312
401-3402-514.46-06	AWC-L & I Pool	3,261	3,312	3,312
401-3402-514.48-01	Rep & Maint-Equipment	-	150	150
401-3402-514.49-01	Excise Taxes	476,330	467,214	540,265
401-3402-514.49-02	Printing & Binding	1,030	23,900	8,900
401-3402-514.49-06	Maintenance Contracts	101,500	21,750	101,750
401-3402-514.49-10	Uniform Contract/Cleaning	-	500	500
401-3402-514.49-27	Bad Debt Expense	4,493	12,600	6,600
401-3402-514.49-30	Software Maintenance	1,240	7,900	7,900
401-3402-514.49-60	Contractual Services	50,636	45,700	51,700
401-3402-514.60-01	Capital Outlays-Equipment	3,233	-	-
401-3402-597.69-04	Transfer Out 410 Fund	1,342,516	1,485,436	1,920,326
Total Customer Service		2,767,152	2,956,958	3,480,383

Account Number	Description	2013 Actual Revenue/Expense	2014 Amended Budget	2015 Adopted Budget
<i>Water Utility Fund - Expenditures</i>				
Public Works Water Division				
Production and Storage				
401-3403-534.10-01	Salaries-Regular	359,930	420,789	428,735
401-3403-534.10-05	Salaries-Overtime	10,697	19,000	19,000
401-3403-534.10-06	Salaries-Part-Time	530	-	-
401-3403-534.20-01	Employer Paid Benefits	162,032	197,690	211,405
401-3403-534.31-01	Office & Operating Supply	10,081	9,145	9,145
401-3403-534.31-02	Small Tools & Equipment	3,255	6,495	6,495
401-3403-534.31-11	Water Treatment Supplies	119,586	95,300	175,392
401-3403-534.31-28	Conf Space-Safety Equip	1,908	3,200	3,200
401-3403-534.31-40	Supplies-Caustic Supplies	-	80,280	-
401-3403-534.32-01	Electrical Supplies	1,208	5,000	5,000
401-3403-534.33-01	Small Tools-Electrical	215	700	700
401-3403-534.34-01	Fuel	7	800	800
401-3403-534.41-01	Prof. Svc-Other	1,909	91,100	91,100
401-3403-534.41-16	Prof. Svc-Parks	14,902	34,707	22,528
401-3403-534.41-23	Prof. Svc-H2O Smpls-DSHS	-	1,500	1,500
401-3403-534.42-01	Telecommunications	5,200	4,600	4,600
401-3403-534.45-01	Equipment Rental	65,417	64,414	61,361
401-3403-534.45-05	Rentals-Other	245	3,100	3,100
401-3403-534.46-02	Insurance-Fire/Property	32,874	34,108	34,108
401-3403-534.47-01	Utility-Electric	543,280	615,000	615,000
401-3403-534.47-02	Utility-City of Lacey	7,876	7,000	7,000
401-3403-534.47-06	Olympia Water Agreement	288,017	350,000	350,000
401-3403-534.48-01	Rep & Maint-Equipment	8,401	2,500	2,500
401-3403-534.48-02	Rep & Maint-Equip Non-Pwr	-	300	300
401-3403-534.48-03	Rep & Maint-Facilities	160,160	75,000	75,000
401-3403-534.48-11	Rep & Maint-Telemetry	3,777	23,000	23,000
401-3403-534.49-06	Maintenance Contracts	20,379	31,790	31,790
401-3403-534.49-30	Software Maintenance	1,313	-	-
401-3403-534.60-01	Capital Outlays-Equipment	28,064	12,500	12,500
401-3403-534.60-99	Capitalized Assets	(29,009)	-	-
Total Production and Storage		1,822,254	2,189,018	2,195,259
System Maintenance				
401-3404-534.10-01	Salaries-Regular	610,240	625,165	640,803
401-3404-534.10-05	Salaries-Overtime	14,453	10,800	10,800
401-3404-534.10-06	Salaries-Part-Time	5,848	-	-

Account Number	Description	2013 Actual Revenue/Expense	2014 Amended Budget	2015 Adopted Budget
<i>Water Utility Fund - Expenditures</i>				
Public Works Water Division				
System Maintenance-Continued				
401-3404-534.20-01	Employer Paid Benefits	318,163	317,935	340,596
401-3404-534.31-01	Office & Operating Supply	11,822	12,150	12,150
401-3404-534.31-02	Small Tools & Equipment	8,831	11,668	11,668
401-3404-534.31-19	Inventory	202,051	94,500	94,500
401-3404-534.31-20	Street Restoration	26,021	20,000	20,000
401-3404-534.31-21	Non-Inventory-Under \$60	5,234	17,400	17,400
401-3404-534.31-22	Manhole/Ring/Lid Replace	-	250	250
401-3404-534.31-26	Valves	26,025	41,000	41,000
401-3404-534.31-36	Hydrants	33,204	50,000	50,000
401-3404-534.31-38	Hydrant Meters	-	9,000	9,000
401-3404-534.41-01	Prof. Svc-Other	-	50,000	-
401-3404-534.41-30	Prof. Svc-Leak Survey	-	6,500	6,500
401-3404-534.42-01	Telecommunications	3,256	5,500	5,500
401-3404-534.45-01	Equipment Rental	326,844	321,834	306,581
401-3404-534.45-05	Rentals-Other	643	2,300	2,300
401-3404-534.48-01	Rep & Maint-Equipment	1,722	6,550	6,550
401-3404-534.48-02	Rep & Maint-Equip Non-Pwr	2,358	2,550	2,550
401-3404-534.60-01	Capital Outlays-Equipment	33,006	25,000	25,000
401-3404-534.60-99	Capitalized Assets	(30,744)	-	-
401-3404-587.60-99	Capital-Transferred Out	30,744	-	-
Total System Maintenance		1,629,721	1,630,102	1,603,148
Construction/Utility Crews				
401-3405-534.10-01	Salaries-Regular	2,121	-	-
401-3405-534.10-05	Salaries-Overtime	364	-	-
401-3405-534.20-01	Employer Paid Benefits	1,125	-	-
Total Construction/Utility Crews		3,610	-	-
Cross Control Connections				
401-3406-534.31-01	Office & Operating Supply	-	1,600	1,600
401-3406-534.31-02	Small Tools & Equipment	93	1,200	1,200
401-3406-534.41-01	Prof. Svc-Other	-	500	500
401-3406-534.48-02	Rep & Maint-Equip Non-Pwr	-	750	750
401-3406-534.49-35	CDL-Physicals/Licenses	-	120	120
Total Cross Connection Controls		93	4,170	4,170

Account Number	Description	2013 Actual Revenue/Expense	2014 Amended Budget	2015 Adopted Budget
<i>Water Utility Fund - Expenditures</i>				
Public Works Water Division				
Water Quality				
401-3407-534.20-01	Employer Paid Benefits	9	-	-
401-3407-534.31-01	Office & Operating Supply	-	750	750
401-3407-534.31-02	Small Tools & Equipment	-	1,150	1,150
401-3407-534.31-17	Supplies-Uniform Purchase	294	500	500
401-3407-534.41-01	Prof. Svc-Other	-	15,725	15,725
401-3407-534.41-14	Prof. Svc-Grdwater Mgmt	-	25,000	25,000
401-3407-534.41-23	Prof. Svc-H2O Smpls-DSHS	43,563	66,000	66,000
401-3407-534.42-01	Telecommunications	-	500	500
401-3407-534.42-02	Communications-Postage	7,730	9,500	9,500
401-3407-534.43-02	Dues, Subscriptions, Publ	-	500	500
401-3407-534.48-01	Rep & Maint-Equipment	-	250	250
401-3407-534.49-02	Printing & Binding	7,245	18,600	18,600
401-3407-534.49-32	Operating Permit-DSHS	23,001	32,000	32,000
401-3407-534.49-44	Project Green	1,000	2,500	2,500
401-3407-534.49-55	Conservation Program	33,402	64,500	64,500
Total Water Quality		116,244	237,475	237,475
Reclaimed Water				
401-3408-534.10-01	Salaries-Regular	-	-	1,000
401-3408-534.20-01	Employer Paid Benefits	-	-	500
401-3408-534.47-01	Utility-Electric	-	-	300
Total Reclaimed Water		-	-	1,800
Total Water Utility Fund Expenditures		8,447,196	9,189,141	9,839,257

PUBLIC WORKS-WASTEWATER UTILITY FUND

Lacey’s Wastewater Utility consists of a collection system of sewer pipelines, sewage pump stations, STEP systems, and community on-site septic systems. These facilities serve to collect, initiate treatment, and transport wastewater to the regional LOTT Treatment Facilities. Lacey’s Wastewater Utility is responsible for operation and maintenance of approximately 157 miles of sewer transmission lines, 55 miles of STEP transmission lines, 48 lift stations and approximately 4,058 residential and community STEP systems.

Utility operations are funded through wastewater service fees. These revenues cover current operating expenses, maintenance of the system, replacement, and emergency repairs. Capital improvements are also supported from the general facility charge (GFC) that all new connections must pay.

Management and administration of the Wastewater Utility is provided by 15 full-time employees in the Public Works Operations and Maintenance Division. This support includes repair and maintenance of collection systems, planning and capital improvements, design and construction compliance, and administrative support. The City’s Finance Department allocates 0.55 full-time employees to customer services, billing and collections.

BUDGET SUMMARY

This budget reflects the Utility’s current maintenance and operating expenses. Replacement and construction projects, as well as debt services for the Utility, are funded under the Water/Wastewater Replacement and Construction Fund and Water/Wastewater Debt Service Fund.

The Wastewater maintenance and operations budget is organized into five programs.

- Supervision and Support
- Utility Billing
- Maintenance - Wastewater Lift Stations
- Maintenance - Wastewater Mains (collection system)
- Maintenance - STEP Systems

The total 2015 operating budget for the Wastewater Utility is **\$13,769,434** of which \$9,296,258 will be paid to LOTT Alliance for treatment plant operations and capital requirements.

2015 PROJECTS, GOALS AND PRIORITIES

- Continue with sewer manhole grouting program.

Explanation of Charges

The monthly Wastewater Utility rate is made up of several components listed below. The current rates and the increase approved by LOTT are as follows:

City Charges (1)	2013	2014	2015
Maintenance/Operations	\$14.23	15.05	\$15.79
Replacement Reserves ^{1.25}	1.25	1.25	1.25
Construction/Capital ^{1.00}	1.00	1.00	1.00
Subtotal	16.48	17.30	18.04
LOTT Charges	<u>33.99</u>	<u>35.01</u>	<u>36.06</u>
Total Monthly Charges	\$50.47	\$52.31	\$54.10

(1) The City provides a 50% discount for qualified low income senior and disabled citizens earning less than 50% of the median income for Thurston County depending on the size of the household as it relates to income.

Account Number	Description	2013 Actual Revenue/Expense	2014 Amended Budget	2015 Adopted Budget
<i>Wastewater Utility Fund - Revenues</i>				
Revenues				
402-0000-308.00-00	Estimated Beginning Cash	-	11,400	-
402-0000-343.50-01	Sales	3,820,947	4,013,239	4,305,885
402-0000-343.50-02	Penalties	123,723	120,957	122,500
402-0000-343.50-03	LOTT Sales	8,498,791	8,547,779	9,296,258
402-0000-343.50-05	Community on site systems	5,256	4,250	4,250
402-0000-345.83-00	Plan Checking Fees	8,129	8,666	8,666
402-0000-345.83-02	Inspection Svs-Streets	18,898	19,375	19,375
402-0000-345.83-04	Inspection Services-STEP	6,377	6,306	8,500
402-0000-348.97-00	Shop Operations Services	24,117	-	-
402-0000-361.11-00	Investment Interest	4,126	4,459	4,000
402-0000-369.40-00	Court Fees /Judgments	14,452	-	-
Total Wastewater Utility Fund Revenues		12,524,816	12,736,431	13,769,434

Account Number	Description	2013 Actual Revenue/Expense	2014 Amended Budget	2015 Adopted Budget
<i>Wastewater Utility Fund - Expenditures</i>				
Public Works Wastewater Division				
General Services				
402-3501-535.10-01	Salaries-Regular	419,626	388,481	409,821
402-3501-535.10-05	Salaries-Overtime	7,647	8,200	8,200
402-3501-535.10-06	Salaries-Part-Time	342	-	-
402-3501-535.20-01	Employer Paid Benefits	176,908	166,034	184,586
402-3501-535.20-03	Unemployment Compensation	5,936	500	500
402-3501-535.31-01	Office & Operating Supply	-	5,113	5,113
402-3501-535.31-02	Small Tools & Equipment	-	850	850
402-3501-535.31-17	Supplies-Uniform Purchase	6,794	4,607	4,607
402-3501-535.31-27	Software Upgrade	-	285	285
402-3501-535.41-01	Prof. Svc-Other	-	2,536	2,536
402-3501-535.41-02	Prof. Svc-Engineering	386,649	420,511	432,921
402-3501-535.41-05	Prof. Svc-Audit	6,611	615	615
402-3501-535.41-15	Prof. Svc-Legal	10,839	2,890	2,890
402-3501-535.41-17	Prof. Svc-Water Resources	98,538	120,871	153,674
402-3501-535.41-32	Prof. Svc-Utility Locates	1,024	2,000	2,000
402-3501-535.42-01	Telecommunications	-	770	770
402-3501-535.43-01	Transportation/Per Diem	6,847	7,900	7,900
402-3501-535.43-02	Dues, Subscriptions, Publ	307	447	447
402-3501-535.43-03	Registrations	6,102	7,650	7,650
402-3501-535.45-01	Equipment Rental	5,418	12,433	5,250
402-3501-535.45-02	IMS Rental	62,042	92,383	93,682
402-3501-535.45-03	Copier Rentals	-	1,995	1,995
402-3501-535.45-08	Lease Miscellaneous	1,204	3,000	3,000
402-3501-535.46-01	Insurance-Liability	25,715	33,900	33,900
402-3501-535.46-02	Insurance-Fire/Property	-	1,354	1,354
402-3501-535.47-01	Utility-Electric	-	7,830	7,830
402-3501-535.47-02	Utility-City of Lacey	-	2,288	2,288
402-3501-535.47-03	Utility-Natural Gas	-	3,430	3,430
402-3501-535.47-04	LOTT Treatment	8,498,791	8,547,779	9,296,258
402-3501-535.47-07	Utility-Solid Waste	492	6,860	6,860
402-3501-535.48-01	Rep & Maint-Equipment	-	2,212	2,212
402-3501-535.48-03	Rep & Maint-Facilities	-	2,000	2,000
402-3501-535.49-02	Printing & Binding	-	-	10,400
402-3501-535.49-03	Recording Fees	2,683	3,000	3,000
402-3501-535.49-06	Maintenance Contracts	6	4,073	4,073
402-3501-535.49-10	Uniform Contract/Cleaning	262	5,400	5,400

Account Number	Description	2013 Actual Revenue/Expense	2014 Amended Budget	2015 Adopted Budget
<i>Wastewater Utility Fund - Expenditures</i>				
Public Works Wastewater Division				
General Services-Continued				
402-3501-535.49-23	Custodial	-	12,256	12,256
402-3501-535.49-25	Assessments/Taxes	57	301	301
402-3501-535.49-30	Software Maintenance	1,957	1,400	1,400
402-3501-535.49-35	CDL-Physicals/Licenses	740	340	340
402-3501-535.50-02	Common Facilities-1902	102,241	-	-
402-3501-535.50-03	Intra-Governmental	18,920	-	-
402-3501-535.50-90	Indirect Cost Plan Charge	-	-	62,876
Total General Services		9,854,698	9,884,494	10,785,470
Customer Service				
402-3502-514.10-01	Salaries-Regular	37,494	38,830	40,182
402-3502-514.10-05	Salaries-Overtime	12	100	100
402-3502-514.20-01	Employer Paid Benefits	14,544	15,133	16,370
402-3502-514.31-01	Office & Operating Supply	-	100	100
402-3502-514.31-17	Supplies-Uniform Purchase	-	80	80
402-3502-514.42-01	Telecommunications	-	200	200
402-3502-514.42-02	Communications-Postage	8,080	8,080	8,080
402-3502-514.45-01	Equipment Rental	3,253	3,431	3,153
402-3502-514.45-02	IMS Rental	6,070	6,325	9,165
402-3502-514.45-08	Lease Miscellaneous	-	1,000	1,000
402-3502-514.46-06	AWC-L & I Pool	2,039	2,071	2,071
402-3502-514.49-01	Excise Taxes	162,412	146,905	177,780
402-3502-514.49-02	Printing & Binding	-	450	450
402-3502-514.49-10	Uniform Contract/Cleaning	-	60	60
402-3502-514.49-27	Bad Debt Expense	2,380	9,000	9,000
402-3502-597.02-03	Transfer Out 411 Fund	-	344,489	584,107
402-3502-597.69-02	Transfer Out 412 Fund	191,866	-	-
Total Customer Service		428,150	576,254	851,898
Lift Station Maintenance				
402-3503-535.10-01	Salaries-Regular	327,037	370,211	381,541
402-3503-535.10-05	Salaries-Overtime	13,088	12,000	12,000
402-3503-535.10-06	Salaries-Part-Time	1,645	-	-
402-3503-535.20-01	Employer Paid Benefits	157,061	165,802	179,415
402-3503-535.31-01	Office & Operating Supply	18,460	11,000	11,000
402-3503-535.31-02	Small Tools & Equipment	3,232	5,800	5,800

Account Number	Description	2013 Actual Revenue/Expense	2014 Amended Budget	2015 Adopted Budget
<i>Wastewater Utility Fund - Expenditures</i>				
Public Works Wastewater Division				
Lift Station Maintenance-Continued				
402-3503-535.31-24	Small Tools & Equip-Grnds	81	-	-
402-3503-535.31-28	Conf Space-Safety Equip	1,908	3,200	3,200
402-3503-535.32-01	Electrical Supplies	1,707	4,000	4,000
402-3503-535.33-01	Small Tools-Electrical	831	700	700
402-3503-535.34-01	Fuel	1,083	1,300	1,300
402-3503-535.41-01	Prof. Svc-Other	5,369	10,400	10,400
402-3503-535.41-16	Prof. Svc-Parks	6,099	4,338	9,220
402-3503-535.42-01	Telecommunications	2,979	7,410	7,410
402-3503-535.45-01	Equipment Rental	59,598	62,846	57,755
402-3503-535.45-05	Rentals-Other	6,645	1,000	1,000
402-3503-535.46-02	Insurance-Fire/Property	3,213	3,334	3,334
402-3503-535.47-01	Utility-Electric	85,068	71,000	71,000
402-3503-535.47-02	Utility-City of Lacey	3,747	6,500	6,500
402-3503-535.48-01	Rep & Maint-Equipment	5,545	3,000	3,000
402-3503-535.48-02	Rep & Maint-Equip Non-Pwr	52	2,500	2,500
402-3503-535.48-11	Rep & Maint-Telemetry	2,258	2,500	2,500
402-3503-535.48-12	Rep & Maint-Liftstations	74,696	70,000	70,000
402-3503-535.49-06	Maintenance Contracts	22,578	30,000	30,000
402-3503-535.49-30	Software Maintenance	692	-	-
402-3503-535.60-01	Capital Outlays-Equipment	43,823	73,000	-
402-3503-535.60-99	Capitalized Assets	(38,013)	-	-
Total Lift Station Maintenance		810,482	921,841	873,575
Wastewater Main Maintenance				
402-3504-535.10-01	Salaries-Regular	195,313	325,550	313,563
402-3504-535.10-05	Salaries-Overtime	4,921	6,000	6,000
402-3504-535.10-06	Salaries-Part-Time	4,791	-	-
402-3504-535.20-01	Employer Paid Benefits	101,475	165,952	173,606
402-3504-535.31-01	Office & Operating Supply	4,609	8,230	8,230
402-3504-535.31-02	Small Tools & Equipment	3,797	6,850	6,850
402-3504-535.31-22	Manhole/Ring/Lid Replace	-	3,000	3,000
402-3504-535.31-25	Supplies-Odor Control	100	113,205	113,205
402-3504-535.41-01	Prof. Svc-Other	1,023	3,000	3,000
402-3504-535.41-38	Wastewater Testing	-	500	500
402-3504-535.45-01	Equipment Rental	134,902	142,255	130,732
402-3504-535.45-05	Rentals-Other	272	200	200

Account Number	Description	2013 Actual Revenue/Expense	2014 Amended Budget	2015 Adopted Budget
<i>Wastewater Utility Fund - Expenditures</i>				
Public Works Wastewater Division				
Wastewater Main Maintenance-Continued				
402-3504-535.48-01	Rep & Maint-Equipment	4,532	3,000	3,000
402-3504-535.48-02	Rep & Maint-Equip Non-Pwr	8,818	10,000	10,000
402-3504-535.49-28	Land Fill	-	2,000	2,000
402-3504-535.60-01	Capital Outlays-Equipment	-	64,500	-
Total Wastewater Main Maintenance		464,553	854,242	773,886
S.T.E.P. System Maintenance				
402-3505-535.10-01	Salaries-Regular	188,071	128,157	138,957
402-3505-535.10-05	Salaries-Overtime	15,928	10,000	10,000
402-3505-535.10-06	Salaries-Part-Time	18,124	-	-
402-3505-535.20-01	Employer Paid Benefits	113,602	73,783	83,893
402-3505-535.31-01	Office & Operating Supply	4,836	14,903	14,903
402-3505-535.31-02	Small Tools & Equipment	3,129	4,650	4,650
402-3505-535.31-13	Supplies-Locks/STEP Sys	-	1,300	1,300
402-3505-535.31-25	Supplies-Odor Control	190,622	37,735	37,735
402-3505-535.41-01	Prof. Svc-Other	10,077	-	-
402-3505-535.41-38	Wastewater Testing	50	2,000	2,000
402-3505-535.41-41	On site septic system	-	950	950
402-3505-535.45-01	Equipment Rental	86,690	91,414	84,009
402-3505-535.45-05	Rentals-Other	1,869	50	50
402-3505-535.48-01	Rep & Maint-Equipment	809	2,500	2,500
402-3505-535.48-02	Rep & Maint-Equip Non-Pwr	553	1,300	1,300
402-3505-535.48-13	Rep & Maint-S.T.E.P. Sys	66,608	66,358	66,358
402-3505-535.48-17	Rep & Maint-Grinders	-	-	36,000
402-3505-535.60-01	Capital Outlays-Equipment	-	64,500	-
Total S.T.E.P. System Maintenance		700,968	499,600	484,605
Total Wastewater Utility Fund Expenditures		12,258,851	12,736,431	13,769,434

PUBLIC WORKS-STORMWATER UTILITY FUND

The Stormwater Utility operates and maintains City-owned storm drainage systems. The Utility is also responsible for developing plans and programs as necessary to comply with Federal, State and City non-point source surface water requirements. Significant resources are devoted to public education, responding to citizen and business inquiries, identifying water quality/ quantity concerns and developing solutions. An emphasis is placed on:

1. Identifying requirements for facilities to remediate known water quality and flooding concerns;
2. Cleaning and maintaining catch basins, stormponds, swales and other treatment devices;
3. Developing water quality monitoring and maintenance plans for both public and private facilities to ensure resources devoted to maintenance; and,
4. Maximizing pollutant removal efficiency of the stormwater system through an aggressive street sweeping program.

BUDGET SUMMARY

This budget reflects the Utility’s current supervision and support, utility billing, and maintenance as well as support and program services from Water Resource staff. Construction projects and land acquisition are funded in the Stormwater Capital Fund budget and debt payments are accounted for in the Stormwater Debt Service Fund.

The Stormwater Utility budget is organized into three programs.

- Supervision and Support
- Customer Service
- Stormwater Facilities Maintenance

The total 2015 budget for the Stormwater Utility is **\$2,636,873**. The rates provide for current operating expenses and reserves for future treatment facilities. Upon completion, the comprehensive capital improvement plan will identify new treatment facilities and programs that will be funded by rates.

2015 PROJECTS, GOALS AND PRIORITIES

- Complete development of a Stormwater Comprehensive Plan.
- Initiate new programs and policies to maintain compliance with NPDES II requirements.
- Accomplish preventative maintenance goals on or ahead of schedule.
- Respond to citizen and business inquiries regarding maintenance of private facilities and provide technical assistance.
- Continue the implementation of the private facility monitoring program.
- Identify and improve stormwater flow problems in residential areas.
- Develop capital improvement plans for remaining unprotected outfalls.

EXPLANATION OF RATE

RATES FOR STORMWATER	2013	2014	2015
RESIDENTIAL	\$ 7.36	\$ 8.03	\$ 8.75
DUPLEX	\$14.73	\$16.05	\$17.50

The City provides a 50% discount for qualified low income senior and disabled citizens, earning less than 50% of the median income for Thurston County, depending on the size of the household as it relates to income.

Commercial rates are calculated by a formula based on the parcel’s total impervious surface area.

Account Number	Description	2013 Actual Revenue/Expense	2014 Amended Budget	2015 Adopted Budget
<i>Stormwater Utility Fund - Revenues</i>				
Revenues				
403-0000-308.00-00	Estimated Beginning Cash	-	4,341	-
403-0000-343.51-01	Sales	2,158,707	2,339,793	2,615,198
403-0000-345.83-00	Plan Checking Fees	3,580	4,069	4,069
403-0000-345.83-02	Inspection Svs-Streets	16,389	14,634	14,634
403-0000-361.11-00	Investment Interest	2,865	2,972	2,972
403-0000-369.40-00	Court Fees /Judgments	7,014	-	-
403-0000-383.10-00	Contributed Capital	334,754	-	-
Total Stormwater Utility Fund Revenues		2,523,309	2,365,809	2,636,873

Account Number	Description	2013 Actual Revenue/Expense	2014 Amended Budget	2015 Adopted Budget
<i>Stormwater Utility Fund - Expenditures</i>				
Public Works Stormwater Division				
General Service				
403-4201-538.10-01	Salaries-Regular	184,921	188,404	194,324
403-4201-538.10-05	Salaries-Overtime	3,563	1,000	1,000
403-4201-538.10-06	Salaries-Part-Time	-	970	967
403-4201-538.20-01	Employer Paid Benefits	70,369	77,148	81,507
403-4201-538.31-01	Office & Operating Supply	522	2,541	2,541
403-4201-538.31-02	Small Tools & Equipment	11	1,500	1,500
403-4201-538.31-17	Supplies-Uniform Purchase	983	2,260	2,260
403-4201-538.31-27	Software Upgrade	-	5,260	5,260
403-4201-538.41-01	Prof. Svc-Other	1,631	15,759	15,759
403-4201-538.41-02	Prof. Svc-Engineering	286,456	249,345	259,478
403-4201-538.41-05	Prof. Svc-Audit	1,352	450	450
403-4201-538.41-15	Prof. Svc-Legal	1,089	2,200	2,200
403-4201-538.41-17	Prof. Svc-Water Resources	375,345	372,639	357,901
403-4201-538.41-23	Prof. Svc-Local Monitor	12,434	40,000	40,000
403-4201-538.41-27	Prof. Svc-PIE Program	24,523	22,750	22,750
403-4201-538.41-32	Prof. Svc-Utility Locates	620	725	725
403-4201-538.41-33	Prof. Svc-Facility Eval	-	4,600	4,600
403-4201-538.41-42	Illicit Discharge Detect.	310	9,000	9,000
403-4201-538.41-43	Analyze Stormwater Sample	-	10,000	10,000
403-4201-538.42-01	Telecommunications	643	543	543
403-4201-538.43-01	Transportation/Per Diem	878	2,228	2,228
403-4201-538.43-02	Dues, Subscriptions, Publ	-	173	173
403-4201-538.43-03	Registrations	1,045	2,568	2,568
403-4201-538.45-01	Equipment Rental	2,900	5,099	3,307
403-4201-538.45-02	IMS Rental	34,525	47,808	45,497
403-4201-538.45-03	Copier Rentals	-	499	499
403-4201-538.46-01	Insurance-Liability	12,335	16,261	16,261
403-4201-538.46-02	Insurance-Fire/Property	-	338	338
403-4201-538.47-01	Utility-Electric	-	1,468	1,468
403-4201-538.47-02	Utility-City of Lacey	-	529	529
403-4201-538.47-03	Utility-Natural Gas	-	811	811
403-4201-538.47-07	Utility-Solid Waste	123	1,715	1,715
403-4201-538.48-01	Rep & Maint-Equipment	-	553	553
403-4201-538.49-06	Maintenance Contracts	1	1,018	1,018
403-4201-538.49-23	Custodial	-	3,063	3,063

Account Number	Description	2013 Actual Revenue/Expense	2014 Amended Budget	2015 Adopted Budget
<i>Stormwater Utility Fund - Expenditures</i>				
Public Works Stormwater Division				
General Service-Continued				
403-4201-538.49-25	Assessments/Taxes	12,576	13,562	14,000
403-4201-538.49-35	CDL-Physicals/Licenses	130	120	120
403-4201-538.49-43	Regional Monitoring Prog.	13,412	10,000	10,000
403-4201-538.49-44	Project Green	11,000	11,000	11,000
403-4201-538.49-45	Fones Road Treatment	-	8,250	8,250
403-4201-538.50-02	Common Facilities-1902	14,606	-	-
403-4201-538.50-03	Intra-Governmental	3,530	-	-
403-4201-538.50-90	Indirect Cost Plan Charge	-	-	21,481
403-4201-538.60-99	Capitalized Assets	(10,484)	-	-
Total General Service		1,061,349	1,134,157	1,157,644
Customer Service				
403-4202-514.10-01	Salaries-Regular	5,033	5,234	5,492
403-4202-514.20-01	Employer Paid Benefits	2,300	2,370	2,549
403-4202-514.31-01	Office & Operating Supply	-	200	200
403-4202-514.42-01	Telecommunications	-	50	50
403-4202-514.42-02	Communications-Postage	1,750	1,750	1,750
403-4202-514.45-02	IMS Rental	5,834	6,906	7,687
403-4202-514.45-08	Lease Miscellaneous	530	500	500
403-4202-514.46-06	AWC-L & I Pool	753	765	765
403-4202-514.49-01	Excise Taxes	37,805	38,545	48,130
403-4202-514.49-02	Printing & Binding	-	500	500
403-4202-514.49-27	Bad Debt Expense	123	1,800	1,800
403-4202-514.82-01	Depreciation-Utilities	1,601,692	-	-
403-4202-597.69-02	Transfer Out 412 Fund	200,000	340,550	547,224
Total Customer Service		1,855,820	399,170	616,647
Stormwater Facility Maintenance				
403-4203-538.10-01	Salaries-Regular	294,535	297,838	306,715
403-4203-538.10-05	Salaries-Overtime	10,840	4,000	4,000
403-4203-538.10-06	Salaries-Part-Time	20,169	18,422	18,371
403-4203-538.20-01	Employer Paid Benefits	145,100	142,150	156,192
403-4203-538.31-01	Office & Operating Supply	39,603	39,381	35,040
403-4203-538.31-02	Small Tools & Equipment	3,717	2,500	2,500
403-4203-538.31-17	Supplies-Uniform Purchase	1,436	1,600	1,600
403-4203-538.31-22	Manhole/Ring/Lid Replace	2,207	4,000	4,000

Account Number	Description	2013 Actual Revenue/Expense	2014 Amended Budget	2015 Adopted Budget
<i>Stormwater Utility Fund - Expenditures</i>				
Public Works Stormwater Division				
Stormwater Facility Maintenance-Continued				
403-4203-538.34-01	Fuel	1,000	750	750
403-4203-538.41-01	Prof. Svc-Other	6,535	13,000	13,000
403-4203-538.45-01	Equipment Rental	190,773	211,591	217,564
403-4203-538.47-01	Utility-Electric	531	900	900
403-4203-538.47-02	Utility-City of Lacey	8,945	13,000	13,000
403-4203-538.48-01	Rep & Maint-Equipment	622	800	800
403-4203-538.48-03	Rep & Maint-Facilities	7,999	52,050	52,050
403-4203-538.49-10	Uniform Contract/Cleaning	-	500	500
403-4203-538.49-29	Vactor Waste	13,853	30,000	30,000
403-4203-538.60-01	Capital Outlays-Equipment	-	-	5,600
Total Stormwater Facility Maintenance		747,865	832,482	862,582
Total Stormwater Utility Fund Expenditures		3,665,034	2,365,809	2,636,873



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PUBLIC WORKS-RECLAIMED WATER UTILITY FUND

The Martin Way Reclaimed Water Treatment Plant, owned and operated by the LOTT Alliance, is currently online and, through use of a membrane bioreactor system, is producing Class A reclaimed water. In time, the reclaimed water available will provide the City of Lacey with the opportunity to reduce both peak and annual potable water demands by utilizing an alternative water supply for non-potable water applications such as irrigation, toilet flushing, and water rights mitigation. For the immediate future, reclaimed water will be used to mitigate the predicted impacts to surface and shallow ground water from water rights Lacey is planning to receive. Initially, the City of Lacey will have access to 1.06 MGD of reclaimed water daily.

BUDGET SUMMARY

The 2015 maintenance and operating budget for the Reclaimed Water Utility Fund is **\$400**.

All associated costs for this fund have been transferred to the Water Utility for maintenance of systems.

Account Number	Description	2013 Actual Revenue/Expense	2014 Amended Budget	2015 Adopted Budget
<i>Reclaimed Water Utility Fund - Revenues</i>				
Revenues				
404-0000-361.11-00	Investment Interest	353	400	400
Total Reclaimed Water Utility Fund Revenues		353	400	400

Account Number	Description	2013 Actual Revenue/Expense	2014 Amended Budget	2015 Adopted Budget
<i>Reclaimed Water Utility Fund - Expenditures</i>				
Public Works Reclaimed Division				
404-3501-508.80-00	Unreserved Funds	-	400	400
404-3501-535.82-01	Depreciation-Utilities	19,443	-	-
Total Reclaimed Water Utility Fund Expenditures		19,443	400	400



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PUBLIC WORKS-WATER CAPITAL FUND

The Water Capital Fund provides revenues and reserve dollars to construct new or replace older water production and distribution facilities. Revenues also provide resources for studies and resources to fund system improvements.

BUDGET SUMMARY

Revenues in this fund come from GFC's, user fees, bond sales, and loans. The Water Utility rate structure includes a specific component for reserves to fund future replacement or construction projects. After all expenses are paid, remaining revenues are carried forward into the next fiscal year and are allocated to fund reserves for construction.

The total 2015 budget for this fund is **\$9,057,500**.

2015 PROJECTS, GOALS AND PRIORITIES

Water Construction Fund:

- ATEC Water Treatment Facility Backwash
- Lacey Share of the Brewery Studies
- Telemetry Control Cla-Vals
- Union Mills Altitude Valve
- Water Rights Mitigation
- 2014 Waterline Replacement (Skokomish)
- Shoreline Monitoring Well (Water Mitigation)
- 2012 Water Rights Administration
- 2013 Critical Valves
- Reclaimed Water Infiltration Facility
- Groundwater Monitoring Well
- SW 337 Pressure Zone Study
- Campus Glen – Development Upsizing Main
- Transportation – Watermain Impacts
- Train Depot Watermain
- Westside BPS VFDs and On-site Generator
- Well Source 15 and 16 Replacement (Beachcrest)
- Marvin Road Raw Water Line
- 2015 Waterline Replacement (Timber Court)
- 2015 Critical Valves
- College to Ruddell via Brentwood – Transmission Design
- 2015 Well Rehabilitation
- Hawks Prairie Water Treatment Facility Recycle Equipment
- Judd Hill Reservoir – Emergency Overflow Design
- 2013 Revenue Bond Debt Service Obligations
- Interfund Debt Service Obligations
- Hoh Street 2017 Trans. Design & Easements
- HPWTF Pump Hatch
- 2016 Watermain Replacement, Design
- Westside Reservoir Vortex Plate
- Reclaimed Water Comprehensive Plan
- 2013 Revenue Bond Repayment (83.17%)

Account Number	Description	2013 Actual Revenue/Expense	2014 Amended Budget	2015 Adopted Budget
<i>Water Capital Fund - Revenues</i>				
Revenues				
410-0000-308.00-00	Estimated Beginning Cash	-	-	1,632,640
410-0000-308.01-00	Construction Cash	-	664,217	-
410-0000-343.40-05	Replacement Sales	1,415,402	1,575,672	1,574,894
410-0000-343.40-07	General Facilities Charge	1,614,743	1,669,251	1,751,913
410-0000-361.11-00	Investment Interest	29,363	25,000	25,000
410-0000-361.12-00	Interest Construction	786	1,000	1,000
410-0000-397.02-00	Transfer In 401 Fund	2,092,516	1,485,436	1,920,326
410-0000-397.10-07	Transfer In 202 Fund	-	338,802	-
410-0000-397.11-50	Transfer In 450 Fund	3,655,788	3,134,092	2,151,727
410-0000-397.13-00	Transfer in 414 Fund	1,000,000	-	-
Total Water Capital Fund Revenues		9,808,598	8,893,470	9,057,500

Account Number	Description	2013 Actual Revenue/Expense	2014 Amended Budget	2015 Adopted Budget
<i>Water Capital Fund - Expenditures</i>				
Public Works Water Capital				
Water Capital Construction				
410-3418-508.80-00	Unreserved Funds	-	1,080,763	-
410-3418-534.60-99	Capitalized Assets	(4,313,039)	-	-
410-3418-534.90-01	Preliminary Engineering	345,317	1,317,707	1,338,284
410-3418-534.90-05	Construction Engineering	474,279	446,707	531,284
410-3418-534.90-11	Construction Admin	110,819	-	-
410-3418-534.90-13	Construction/Utilities	3,349,535	5,265,971	6,021,224
410-3418-534.90-22	Purchase of Land	119,393	-	-
410-3418-534.90-25	Water Rights Mitigation	14,322	220,924	50,000
410-3418-581.20-30	Loan Repayments 411 Fund	-	-	613,004
410-3418-597.69-01	Transfer Out 450 Fund	-	561,398	503,704
Total Water Capital Fund Expenditures		100,626	8,893,470	9,057,500



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PUBLIC WORKS-WASTEWATER CAPITAL FUND

The Wastewater Capital Fund provides revenues to construct new or replace portions of existing wastewater collection and treatment systems. Revenues also provide funding for special studies and resources for system improvements.

BUDGET SUMMARY

Revenues in this fund come from user fees, bond sales, and loans. The Wastewater Utility rate structure includes a specific component of \$1.25 per month assessment for reserves to fund replacement projects. The Utility also has a separate component to fund future construction projects.

The total 2015 fund requirements are **\$5,836,343**.

2015 PROJECTS, GOALS AND PRIORITIES

Wastewater Construction Fund Projects:

- Upgrade Lift Station #18 (Yelm and Intelco)
- Lift Stations #25 and #31 Pump and Electrical Upgrades
- Martin Way/College Street Sewer ULID or Latecomers
- Steilacoom Regional Liftstation
- STEP Main Air-Vacs
- Tanglewilde East ULID
- Carpenter Road Air-Releases and Manholes
- Odor Control Equipment – Stockton
- Lakeview Drive Sewer Upsizing
- College/22nd Roundabout Wastewater
- Lift Station #3 Outfall (Pipe and Manhole)
- Lift Station #2 LS, Gravity and FM Replacement

Account Number	Description	2013 Actual Revenue/Expense	2014 Amended Budget	2015 Adopted Budget
<i>Wastewater Capital Fund - Revenues</i>				
Revenues				
411-0000-308.00-00	Estimated Beginning Cash	-	1,697,560	-
411-0000-308.01-00	Construction Cash	-	144,041	-
411-0000-343.50-04	Replacement Sales	314,250	319,048	325,428
411-0000-343.50-08	General Facilities Charge	1,143,671	814,134	1,122,052
411-0000-361.11-00	Investment Interest	8,929	-	-
411-0000-361.12-00	Interest Construction	14,544	17,000	14,000
411-0000-366.10-00	Interfund Interest	10,731	231,000	25,000
411-0000-381.10-00	Loans Received	-	382,004	588,004
411-0000-397.03-00	Transfer In 402 Fund	191,866	344,489	584,107
411-0000-397.04-00	Transfer In 451 Fund	-	2,369,784	3,177,752
Total Wastewater Capital Fund Revenues		1,683,991	6,319,060	5,836,343

Account Number	Description	2013 Actual Revenue/Expense	2014 Amended Budget	2015 Adopted Budget
<i>Wastewater Capital Fund - Expenditures</i>				
Public Works Wastewater Capital				
Wastewater Capital Construction				
411-3518-508.80-00	Unreserved Funds	-	-	837,320
411-3518-535.60-99	Capitalized Assets	(809,774)	-	-
411-3518-535.90-01	Preliminary Engineering	423,024	816,167	374,927
411-3518-535.90-05	Construction Engineering	73,359	535,006	374,927
411-3518-535.90-11	Construction Administrative	31,467	-	-
411-3518-535.90-13	Construction/Utilities	546,532	4,967,887	4,249,169
411-3518-535.90-22	Purchase of Land	6,000	-	-
Total Wastewater Capital Fund Expenditures		270,608	6,319,060	5,836,343



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PUBLIC WORKS-STORMWATER CAPITAL FUND

This fund provides revenues to construct new or replace portions of the stormwater collection and treatment system. Revenues also provide funding to purchase studies and resources for system improvements.

BUDGET SUMMARY

All expenditures are allocated for specific improvement projects included in the City's Capital Facilities Plan. Expenditures from this fund fluctuate significantly based on success in obtaining grant funding. Expenditures for 2015 are budgeted to be **\$1,807,194**. Revenues for this fund come from rates, loans, and grants.

2015 PROJECTS, GOALS AND PRIORITIES

- Stormwater Comprehensive Plan
- Vactor Waste Decant Facility
- Chambers Lake Stormwater Facility
- Brentwood SW Installation – Design
- Low Impact Development Code Revisions and Stormwater Manual Update
- Stormwater Manual Update
- Lacey Boulevard Pipe Replacement
- 2013 Revenue Bond Repayment (16.83%)

Account Number	Description	2013 Actual Revenue/Expense	2014 Amended Budget	2015 Adopted Budget
<i>Stormwater Capital Fund - Revenues</i>				
Revenues				
412-0000-308.00-00	Estimated Beginning Cash	-	630,843	1,257,470
412-0000-334.03-13	Dept of Ecology	119,544	1,000,000	-
412-0000-361.11-00	Investment Interest	2,903	2,500	2,500
412-0000-397.05-00	Transfer In 412 Fund	200,000	-	-
412-0000-397.10-06	Transfer In 403 Fund	-	340,550	547,224
412-0000-397.11-52	Transfer In 452 Fund	80,000	1,304,000	-
Total Stormwater Capital Fund Revenues		402,447	3,277,893	1,807,194

Account Number	Description	2013 Actual Revenue/Expense	2014 Amended Budget	2015 Adopted Budget
<i>Stormwater Capital Fund - Expenditures</i>				
Public Works Stormwater Capital				
Stormwater Capital Construction				
412-4218-542.60-99	Capitalized Assets	(110,446)	-	-
412-4218-542.90-01	Preliminary Engineering	216,331	442,647	544,781
412-4218-542.90-04	Storm Drainage	1,447	2,506,469	-
412-4218-542.90-05	Construction Engineering	-	215,175	1,073,005
412-4218-542.90-11	Construction Administrative	7,777	-	87,487
412-4218-597.69-05	Transfer Out 452 Fund	-	113,602	101,921
Total Stormwater Capital Fund Expenditures		115,109	3,277,893	1,807,194



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PUBLIC WORKS-RECLAIMED WATER CAPITAL FUND

The Martin Way Reclaimed Water Treatment Plant, owned and operated by the LOTT Alliance, is currently online and, through use of a membrane bioreactor system, is producing Class A reclaimed water. The reclaimed water will provide the City of Lacey with the opportunity to reduce both peak and annual potable water demands by utilizing an alternative water supply for non-potable water applications such as irrigation, toilet flushing, and fire suppression. Additionally, the reclaimed water will be used to mitigate predicted depletions of surface water bodies resulting from use of new water rights. Initially, the City of Lacey will have access to 1.06 MGD of reclaimed water daily.

BUDGET SUMMARY

The 2015 budget for the Reclaimed Water Capital Fund is **\$3,000**. This fund will provide for the future construction of the facilities necessary to irrigate rights-of-way in northeast Lacey, Regional Athletic Complex, and provide future water right mitigation efforts.

There are no construction projects for 2015.

Account Number	Description	2013 Actual Revenue/Expense	2014 Amended Budget	2015 Adopted Budget
<i>Reclaimed Water Capital Fund - Revenues</i>				
Revenues				
414-0000-361.11-00	Investment Interest	5,531	3,000	3,000
Total Reclaimed Water Capital Fund Revenues		5,531	3,000	3,000

Account Number	Description	2013 Actual Revenue/Expense	2014 Amended Budget	2015 Adopted Budget
<i>Reclaimed Water Capital Fund - Expenditures</i>				
Public Works Reclaimed Water Capital				
Reclaimed Water Capital Construction				
414-3518-508.80-00	Unreserved Funds	-	3,000	3,000
414-3518-597.01-07	Transfer Out 410 Fund	1,000,000	-	-
Total Reclaimed Water Capital Fund Expenditures		1,000,000	3,000	3,000



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WATER DEBT SERVICE FUND

The Water Debt Service Fund was created to remove debt obligations from the operating budget.

Debt obligations must be retired from utility system operating revenues or by special assessment against benefited properties. The Water Utility has a debt cost component built into its rate structure. Current debt obligations are the result various improvement projects including reservoirs, tanks, and major transmission lines.

The 2015 budget includes \$503,704 for interest and principal payments for the 2013 revenue bonds. These debt service payments are funded through Water rates and are transferred into the debt service fund from the Water Capital fund.

Account Number	Description	2013 Actual Revenue/Expense	2014 Amended Budget	2015 Adopted Budget
<i>Water Debt Fund - Revenues</i>				
Revenues				
450-0000-308.02-00	Debt Service Cash	-	3,134,092	2,131,332
450-0000-308.04-00	Depreciation-Balancing	-	3,499,900	3,499,900
450-0000-361.11-00	Investment Interest	1,599	100	100
450-0000-361.55-07	Interest-ULID 20	27	-	-
450-0000-361.55-08	Interest-ULID 21	10,590	-	9,767
450-0000-368.10-08	Principal-ULID 21	337,643	-	10,628
450-0000-383.10-00	Contributed Capital	1,083,356	-	-
450-0000-397.06-00	Transfer In 410 Fund	-	561,398	503,704
450-0000-397.11-51	Transfer In 451 Fund	138,692	-	-
450-0000-397.11-52	Transfer In 452 Fund	65,901	-	-
Total Water Debt Service Fund Revenues		1,637,808	7,195,490	6,155,431

Account Number	Description	2013 Actual Revenue/Expense	2014 Amended Budget	2015 Adopted Budget
<i>Water Debt Fund - Expenditures</i>				
Finance - Debt Retirement				
450-3401-534.82-01	Depreciation-Utilities	3,130,234	3,500,000	3,500,000
450-3401-591.72-05	Principal-2013 Rev Bonds	-	291,095	266,147
450-3401-592.83-05	Interest-2013 Rev Bonds	34,215	270,303	237,557
450-3401-592.84-00	Issue Cost	73,205	-	-
450-3401-597.69-04	Transfer Out 410 Fund	3,655,788	3,134,092	2,151,727
Total Water Debt Service Fund Expenditures		6,893,442	7,195,490	6,155,431



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WASTEWATER DEBT SERVICE FUND

The Wastewater Debt Service Fund was created to separate the budgetary functions of this utility into three distinct funds including operations, construction and replacement, and debt.

Debt obligations must be retired from utility system operating revenues, general facility charges for new sewer connections, or by special assessment against benefited properties. Generally speaking, debt in the wastewater utility has been issued to finance lift stations and major transmission lines. When property owners request the formation of a local improvement district to finance the construction of sewer lines to serve their property, bonds are sold to provide financing. Property owners then make installment payments to retire the debt. Current debt obligations are for several projects completed including sewer interceptors, lift stations, force mains, and related equipment requirements.

There is no revenue debt outstanding at this time.

Account Number	Description	2013 Actual Revenue/Expense	2014 Amended Budget	2015 Adopted Budget
<i>Wastewater Debt Fund - Revenues</i>				
Revenues				
451-0000-308.04-00	Depreciation-Balancing	-	2,349,650	2,349,650
451-0000-361.11-00	Investment Interest	(20)	-	-
451-0000-361.13-00	Int. Earned Debt Reserve	139	350	350
451-0000-381.10-10	Loan Received 202 Fund	-	-	700,098
451-0000-383.10-00	Contributed Capital	1,183,720	-	-
451-0000-391.20-01	Proceeds-2013 Bonds	-	2,369,784	2,477,654
Total Wastewater Debt Service Fund Revenues		1,183,839	4,719,784	5,527,752

Account Number	Description	2013 Actual Revenue/Expense	2014 Amended Budget	2015 Adopted Budget
<i>Wastewater Debt Fund - Expenditures</i>				
Finance - Debt Retirement				
451-3501-535.82-01	Depreciation-Utilities	1,876,625	2,350,000	2,350,000
451-3501-597.02-03	Transfer Out 411 Fund	-	2,369,784	3,177,752
451-3501-597.69-01	Transfer Out 450 Fund	138,692	-	-
Total Wastewater Debt Service Fund Expenditures		2,015,317	4,719,784	5,527,752



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STORMWATER DEBT SERVICE FUND

The Stormwater Debt Service Fund was created to remove debt obligations from the operating budget.

Debt obligations must be retired from utility system operating revenues or by special assessment against benefited properties. The Water Utility has a debt cost component built into its rate structure. Current debt obligations are the result various improvement projects including reservoirs, tanks, and major transmission lines.

The 2015 budget includes \$101,921 for interest and principal for the 2013 revenue bonds. These debt service payments are funded through Stormwater rates and are transferred into the debt service fund from the Stormwater Capital fund.

Account Number	Description	2013 Actual Revenue/Expense	2014 Amended Budget	2015 Adopted Budget
<i>Stormwater Debt Fund - Revenues</i>				
Revenues				
452-0000-308.02-00	Debt Service Cash	-	1,304,000	-
452-0000-308.04-00	Depreciation-Balancing	-	1,650,000	1,650,000
452-0000-361.11-00	Investment Interest	568	-	-
452-0000-397.05-00	Transfer In 412 Fund	-	113,602	101,921
Total Stormwater Debt Service Fund Revenues		568	3,067,602	1,751,921

Account Number	Description	2013 Actual Revenue/Expense	2014 Amended Budget	2015 Adopted Budget
<i>Stormwater Debt Fund - Expenditures</i>				
Finance - Debt Retirement				
452-4201-538.82-01	Depreciation-Utilities	-	1,650,000	1,650,000
452-4201-591.72-05	Principal-2013 Rev Bonds	-	58,905	53,853
452-4201-592.83-05	Interest-2013 Rev Bonds	6,923	54,697	48,068
452-4201-592.84-00	Issue Cost	14,812	-	-
452-4201-597.69-01	Transfer Out 450 Fund	65,901	-	-
452-4201-597.69-02	Transfer Out 412 Fund	80,000	1,304,000	-
Total Stormwater Debt Service Fund Expenditures		167,636	3,067,602	1,751,921



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EQUIPMENT RENTAL FUND

The Equipment Rental Fund is an internal service fund created to provide for the repair, maintenance, and replacement of City-owned vehicles and equipment. The Finance Department provides administrative support while the Public Works Department provides maintenance, management, and repair services. The Equipment Rental Division is responsible for the repair and maintenance of 242 vehicles and pieces of equipment in addition to the operation of the fueling facility. Work is performed in-house by three full-time equipment mechanics with some specialized work being contracted to local automotive repair shops.

BUDGET SUMMARY

The Equipment Rental Fund budget is organized into three programs.

- General Services
- Preventative Maintenance and Repairs
- Fuel, Oil, and Tires

The 2015 budget for the Equipment Rental Fund is **\$2,538,763** inclusive of annual replacement reserve expenses. This budget maintains current level of services. Equipment Rental operations are funded by direct charges assessed to all operating budgets based on vehicle use and maintenance costs.

2015 PROJECTS, GOALS AND PRIORITIES

- Ensure 2015 charges provide full funding of depreciation and replacement.
- Continue systematic preventive maintenance and repair of vehicles.
- Improve utilization of operations vehicle/equipment fleet.

Account Number	Description	2013 Actual Revenue/Expense	2014 Amended Budget	2015 Adopted Budget
<i>Equipment Rental Fund - Revenues</i>				
Revenues				
501-0000-308.00-00	Estimated Beginning Cash	-	242,170	276,627
501-0000-348.10-07	M&O-Police	-	344,288	290,982
501-0000-348.10-08	M&O-Planning & Comm. Dev.	-	15,370	12,320
501-0000-348.10-09	M&O-Public Works	-	39,753	36,438
501-0000-348.10-10	M&O-Parks & Recreation	-	20,589	24,347
501-0000-348.10-11	M&O-Facilities Maint.	-	5,162	4,448
501-0000-348.10-12	M&O-Parks Maintenance	-	149,711	151,975
501-0000-348.10-13	M&O-Water	-	229,056	209,822
501-0000-348.10-14	M&O-Wastewater	-	130,078	116,386
501-0000-348.10-15	M&O-Stormwater	-	101,251	109,410
501-0000-348.10-16	M&O-Streets	-	120,594	130,468
501-0000-348.10-17	M&O-Animal Services	18,112	27,904	25,060
501-0000-348.10-20	M&O-City Hall Common	-	8,265	6,363
501-0000-348.10-22	M&O-Fire District #3	72,428	93,655	96,090
501-0000-348.10-23	M&O-Water Resources	-	7,407	6,031
501-0000-348.10-24	M&O-RAC	-	23,955	35,821
501-0000-348.20-07	Replacement-Police	536,682	135,948	134,782
501-0000-348.20-08	Replacement-Planning & CD	24,865	12,202	12,202
501-0000-348.20-09	Replacement-Public Works	100,836	27,278	36,092
501-0000-348.20-10	Replacement-Parks & Rec.	35,671	12,028	13,184
501-0000-348.20-11	Replacement-Facility Main	7,527	8,836	943
501-0000-348.20-12	Replacement-Parks Maint.	338,919	145,026	150,533
501-0000-348.20-13	Replacement-Water	411,552	183,436	176,208
501-0000-348.20-14	Replacement-Wastewater	290,525	182,301	164,513
501-0000-348.20-15	Replacement-Stormwater	194,673	115,437	111,461
501-0000-348.20-16	Replacement-Streets	262,181	94,309	90,059
501-0000-348.20-20	Replacement-City Hall	22,217	17,165	8,900
501-0000-348.20-23	Replacement-Water Resourc	13,873	7,570	7,451
501-0000-348.20-24	Replacement-RAC	83,883	77,381	84,512
501-0000-361.11-00	Investment Interest	15,540	15,335	15,335
501-0000-365.10-21	City Shops	21,438	-	-
501-0000-369.13-00	Proceeds of Capital Asset	16,149	-	-
501-0000-369.40-00	Court Fees /Judgments	8,952	-	-
501-0000-373.00-00	Other Gains & Losses	(3,045)	-	-
501-0000-383.11-00	From Governmental Funds	28,564	-	-
501-0000-387.00-00	Residual Equity Trans In	41,583	-	-
Total Equipment Rental Fund Revenues		2,543,125	2,593,460	2,538,763

Account Number	Description	2013 Actual Revenue/Expense	2014 Amended Budget	2015 Adopted Budget
<i>Equipment Rental Fund - Expenditures</i>				
Public Works Equipment Rental				
General Services				
501-4801-508.80-00	Unreserved Funds	-	72,390	72,390
501-4801-548.10-01	Salaries-Regular	126,495	123,878	126,844
501-4801-548.10-05	Salaries-Overtime	10	200	200
501-4801-548.20-01	Employer Paid Benefits	48,433	47,731	51,495
501-4801-548.31-01	Office & Operating Supply	166	750	750
501-4801-548.31-17	Supplies-Uniform Purchase	1,581	2,200	2,200
501-4801-548.41-01	Prof. Svc-Other	-	1,000	1,000
501-4801-548.41-26	Prof. Svc-Administration	-	250	250
501-4801-548.43-01	Transportation/Per Diem	269	450	450
501-4801-548.43-02	Dues, Subscriptions, Publ	120	300	300
501-4801-548.43-03	Registrations	392	1,500	1,500
501-4801-548.45-02	IMS Rental	7,345	7,896	8,602
501-4801-548.46-02	Insurance-Fire/Property	5,819	6,037	6,037
501-4801-548.46-04	Insurance-Vehicle	26,804	30,018	30,018
501-4801-548.46-06	AWC-L & I Pool	507	515	515
501-4801-548.47-01	Utility-Electrical	-	5,001	5,001
501-4801-548.47-02	Utility-City of Lacey	-	4,300	4,300
501-4801-548.47-03	Utility-Gas	-	-	6,000
501-4801-548.48-01	Rep & Maint-Equipment	424	650	650
501-4801-548.48-03	Rep & Maint-Facilities	163	2,896	2,896
501-4801-548.49-10	Uniform Contract/Cleaning	582	1,000	1,000
501-4801-548.49-25	Assessments/Taxes	300	-	-
501-4801-548.49-35	CDL-Physicals/Licenses	170	172	172
501-4801-548.50-02	Common Facilities-1902	14,606	-	-
501-4801-548.50-90	Indirect Cost Plan Charge	-	-	10,465
501-4801-548.60-01	Capital Outlays-Equipment	49,573	-	10,000
501-4801-548.60-02	Capital Outlays-Replace	481,708	494,757	396,712
501-4801-548.60-99	Capitalized Fixed Asset	(514,507)	-	-
501-4801-548.65-02	Depreciation-Vehicles	657,002	693,512	693,512
Total General Services		907,962	1,497,403	1,433,259
Preventative Maintenance				
501-4802-548.10-01	Salaries-Regular	117,179	121,651	125,142
501-4802-548.10-05	Salaries-Overtime	90	200	200
501-4802-548.10-06	Salaries-Part-Time	5,615	9,776	9,887

Account Number	Description	2013 Actual Revenue/Expense	2014 Amended Budget	2015 Adopted Budget
<i>Equipment Rental Fund - Expenditures</i>				
Public Works Equipment Rental				
Preventative Maintenance-Continued				
501-4802-548.20-01	Employer Paid Benefits	53,314	56,979	61,439
501-4802-548.31-01	Office & Operating Supply	95,241	75,000	125,000
501-4802-548.31-02	Small Tools & Equipment	5,167	5,000	5,000
501-4802-548.31-27	Software Upgrade	2,561	2,900	2,900
501-4802-548.41-01	Prof. Svc-Other	377	1,000	1,000
501-4802-548.48-01	Rep & Maint-Equipment	61,783	50,000	50,000
501-4802-548.49-30	Software Maintenance	1,734	1,595	1,595
Total Preventative Maintenance		343,061	324,101	382,163
Fuel, Oil, Tires				
501-4803-548.10-01	Salaries-Regular	21,525	22,362	22,998
501-4803-548.20-01	Employer Paid Benefits	9,452	9,794	10,543
501-4803-548.31-01	Office & Operating Supply	835	700	700
501-4803-548.34-01	Fuel	356,023	500,800	450,800
501-4803-548.34-02	Diesel	189,530	207,000	207,000
501-4803-548.34-03	Tires	28,377	27,500	27,500
501-4803-548.41-01	Prof. Svc-Other	463	2,000	2,000
501-4803-548.48-01	Rep & Maint-Equipment	1,794	1,800	1,800
Total Fuel, Oil, Tires		607,999	771,956	723,341
Total Equipment Rental Fund Expenditures		1,859,022	2,593,460	2,538,763

INFORMATION MANAGEMENT SERVICES FUND

Information Management Services (IMS) provides technical support and management of all computer software, hardware, and communication links for all city departments. IMS responsibilities include establishing standards and direction citywide, ensuring smooth operation of city services, and ensuring a total integrated solution. These services are accomplished through researching and evaluating new computer systems and technologies; correcting and revising programs to meet changing needs; and managing the City's networks, and iSeries operating systems to achieve maximum performance with minimum "downtime." IMS staff also conducts word processing, desktop publishing, iSeries, PC, and telephone training for all city employees. Nine full-time employees provide support to this division.

BUDGET SUMMARY

The Information Management Fund is organized into three programs.

- Central System Support
- Personal Computer and Network Support
- Help Desk

The 2015 budget for Information Management Services is **\$1,886,027** including annual replacement expenses. Staff is comprised of an Information Services Manager, four System Application Specialists which provide network infrastructure and enterprise system support, a Computer Support Technician responsible for desktop hardware and software support, a GIS Coordinator responsible for facilitating the development and improvement of the City's geographic related information, a Web Developer responsible for supporting the City's website, and a Helpdesk/Telecommunication Specialist which provides technical support for software applications, telephone systems and the Help Desk. Information Management Services is totally funded by direct charges/user fees assessed back to all operating budgets.

2015 PROJECTS, GOALS AND PRIORITIES

- Continue to enhance and implement web services. This will allow more accessibility and flexibility for our citizens to perform city functions using the Internet.
- Setup and install replacement and new workstations.
- Expand Fiber-optic communication infrastructure.
- Implement network improvements and develop procedures and standards to meet the payment card (PCI) requirements.
- Continue focusing on implementing solutions for disaster recovery and server consolidation.

Account Number	Description	2013 Actual Revenue/Expense	2014 Amended Budget	2015 Adopted Budget
<i>Information Management Service Fund - Revenues</i>				
Revenues				
502-0000-308.00-00	Estimated Beginning Cash	-	234,999	254,993
502-0000-348.10-01	M&O-City Manager	-	9,055	9,870
502-0000-348.10-02	M&O-Finance	-	29,520	26,834
502-0000-348.10-03	M&O-City Council	-	2,742	6,010
502-0000-348.10-05	M&O-Public Affairs/HR	-	20,772	18,855
502-0000-348.10-06	M&O-Community Bldgs	-	5,485	8,533
502-0000-348.10-07	M&O-Police	-	128,315	113,845
502-0000-348.10-08	M&O-Planning & Comm. Dev.	-	50,324	50,143
502-0000-348.10-09	M&O-Public Works	-	43,740	45,860
502-0000-348.10-10	M&O-Parks & Recreation	-	23,587	23,226
502-0000-348.10-11	M&O-Facilities Maint.	-	1,371	1,476
502-0000-348.10-12	M&O-Parks Maintenance	-	30,646	13,168
502-0000-348.10-13	M&O-Water	-	182,442	158,418
502-0000-348.10-14	M&O-Wastewater	-	91,942	91,979
502-0000-348.10-15	M&O-Stormwater	-	50,371	49,699
502-0000-348.10-16	M&O-Streets	-	26,706	17,863
502-0000-348.10-20	M&O-City Hall Common	-	543,575	672,911
502-0000-348.10-21	M&O-Equipment Rental	-	5,900	6,154
502-0000-348.10-23	M&O-Water Resources	-	20,158	26,288
502-0000-348.10-24	M&O-RAC	-	6,316	7,741
502-0000-348.20-01	Replacement-City Manager	14,689	5,210	3,127
502-0000-348.20-02	Replacement-Finance	36,363	6,723	6,116
502-0000-348.20-03	Replacement-City Council	3,072	429	3,665
502-0000-348.20-05	Replacement-PA/HR	27,556	9,473	7,647
502-0000-348.20-06	Replacement-Comm Bldgs	7,197	1,445	3,712
502-0000-348.20-07	Replacement-Police	208,444	66,923	75,616
502-0000-348.20-08	Replacement-Planning & CD	80,487	24,458	14,964
502-0000-348.20-09	Replacement-Public Works	65,059	18,892	44,948
502-0000-348.20-10	Replacement-Parks & Rec.	42,383	16,021	11,024
502-0000-348.20-11	Replacement-Facility Main	1,533	568	689
502-0000-348.20-12	Replacement-Parks Maint.	13,484	3,853	4,631
502-0000-348.20-13	Replacement-Water	166,044	21,910	18,911
502-0000-348.20-14	Replacement-Wastewater	68,112	6,766	10,868
502-0000-348.20-15	Replacement-Stormwater	40,359	4,343	3,485
502-0000-348.20-16	Replacement-Streets	18,235	3,772	8,752
502-0000-348.20-20	Replacement-City Hall	628,575	67,665	43,711
502-0000-348.20-21	Replacement-Equip Rent	7,345	1,996	2,448

Account Number	Description	2013 Actual Revenue/Expense	2014 Amended Budget	2015 Adopted Budget
<i>Information Management Service Fund - Revenues/Expenditures</i>				
Finance				
Revenues-Continued				
502-0000-348.20-23	Replacement-Water Resourc	24,570	7,715	10,708
502-0000-348.20-24	Replacement-RAC	10,106	2,191	2,639
502-0000-361.11-00	Investment Interest	4,555	4,500	4,500
502-0000-365.90-21	City Shops	90,880	-	-
502-0000-369.10-00	Sale of Scrap & Surplus	2,537	-	-
Total Information Mgmt. Services Fund Revenues		1,561,585	1,782,819	1,886,027
Total City Revenues		86,077,115	112,116,470	112,348,435
Expenditures				
Central System Support				
502-1801-518.10-01	Salaries-Regular	195,201	206,536	214,142
502-1801-518.10-05	Salaries-Overtime	540	3,000	3,000
502-1801-518.20-01	Employer Paid Benefits	78,515	85,496	95,346
502-1801-518.31-01	Office & Operating Supply	3,134	14,000	14,000
502-1801-518.31-27	Software Upgrade	6,559	8,000	8,000
502-1801-518.41-25	Prof. Svc-Computer	2,773	10,000	10,000
502-1801-518.42-01	Telecommunications	11,592	18,120	18,120
502-1801-518.42-05	Communications-Webhosting	5,383	6,000	6,000
502-1801-518.43-01	Transportation/Per Diem	680	8,000	8,000
502-1801-518.43-02	Dues, Subscriptions, Publ	496	2,000	2,000
502-1801-518.43-03	Registrations	195	8,000	8,000
502-1801-518.46-06	AWC-L & I Pool	142	144	144
502-1801-518.48-01	Rep & Maint-Equipment	722	2,000	2,000
502-1801-518.49-02	Printing & Binding	48	500	500
502-1801-518.49-05	Professional Development	2,723	9,000	9,000
502-1801-518.49-30	Software Maintenance	162,580	182,663	182,663
502-1801-518.49-31	Hardware Maintenance	55,003	52,000	52,000
502-1801-518.49-67	Web Services	-	2,000	2,000
502-1801-518.50-90	Indirect Cost Plan Charge	-	-	17,494
Total Central System Support		526,286	617,459	652,409

Account Number	Description	2013 Actual Revenue/Expense	2014 Amended Budget	2015 Adopted Budget
<i>Information Management Service Fund - Expenditures</i>				
Finance Expenditures				
PC & Network Support				
502-1802-518.10-01	Salaries-Regular	345,682	394,076	405,049
502-1802-518.10-05	Salaries-Overtime	721	3,000	3,000
502-1802-518.20-01	Employer Paid Benefits	135,876	158,274	185,276
502-1802-518.31-01	Office & Operating Supply	7,074	10,000	10,000
502-1802-518.41-25	Prof. Svc-Computer	11,759	7,500	7,500
502-1802-518.43-01	Transportation/Per Diem	247	6,000	6,000
502-1802-518.43-03	Registrations	4,338	5,000	5,000
502-1802-518.49-05	Professional Development	9,923	10,000	10,000
502-1802-518.60-01	Capital Outlays-Equipment	164,644	242,000	242,000
502-1802-518.60-09	Software Assurance	51,879	60,000	60,000
502-1802-518.60-99	Capitalize Assets	(108,857)	-	-
502-1802-518.65-04	Depreciation-IMS Equip	82,235	140,000	163,619
502-1802-587.60-99	Capital-Transferred Out	10,839	-	-
Total PC & Network Support		716,360	1,035,850	1,097,444
Help Desk				
502-1803-518.10-01	Salaries-Regular	75,962	79,755	81,917
502-1803-518.10-05	Salaries-Overtime	26	1,500	1,500
502-1803-518.20-01	Employer Paid Benefits	33,584	35,355	39,857
502-1803-518.31-01	Office & Operating Supply	414	7,000	7,000
502-1803-518.42-01	Telecommunications	-	500	500
502-1803-518.43-01	Transportation/Per Diem	-	1,600	1,600
502-1803-518.43-02	Dues, Subscriptions, Publ	-	1,000	1,000
502-1803-518.43-03	Registrations	-	800	800
502-1803-518.49-05	Professional Development	-	2,000	2,000
Total Help Desk		109,986	129,510	136,174
Total Information Mgmt. Services Fund Expenditures		1,352,632	1,782,819	1,886,027
Total City Expenditures		79,299,654	112,116,470	112,348,435