

**BOARD OF PARK COMMISSIONERS MINUTES**  
Wednesday, July 22, 2015 5:30pm, Lacey City Hall

**Present:**

Commission: Glen Crandal, Lu Carlson, Paul Royer & Robert Kowalski

Excused: Matt Acker, Ken Balsley

Staff: Lori Flemm

Public: None present

The meeting was called to order at 5:34 pm, by Chair Paul Royer.

**Additions or deletions to the Agenda**

No additions or deletions to the agenda.

**Announcements**

No announcements.

**Minutes**

The May 27 & June 24, 2015 minutes were unanimously approved and placed on record.

**Calendar**

- a) Regional Park Board Picnic at Monarch Sculpture Park on Aug. 27
- b) Ken Balsley will be reappointed on Thursday July 23.

**Correspondence**

No correspondence.

**Old Business**

- a) RAC 20 year Financial Plan: Review and Approval  
Lori reviewed the 2015 update to the RAC 20 Year Financial Plan with Commissioners. Commissioners were very impressed with Plan and status of the RAC finances.
- b) Nisqually Ball Park (Bucknell Park/Skyhawks/Dream Team Park)  
Joint Use Agreement between NTPS & City of Lacey being amended with a Supplement, and is on the agenda for council consideration, to have City schedule of Bucknell/Skyhawks/Dream Team Park, possibly as soon as August 1. NTPS will maintain fields; COL will schedule user groups, just like we do most other NTPS fields.
- c) Review of Special Alcohol Permit at Special Events  
Commissioners commented that the recent Beer Garden event at Huntamer Park was well managed and very orderly. The second event will be held next week, so Lori asked Commissioners attending to take note of that event operation as well.

**New Business**

- 1) 2016 Budget Request: Review and Approval  
Lori reviewed the 2016 Budget with Commissioners. Paul Royer questioned the high costs of the line items for the Museum computer system and digital camera. Other Commissioners agreed the costs seemed unnecessarily high for those items. Commissioners reviewed the items and prioritized the list of (Requests for Personnel and Improvements (RPIs):  
Current Expense Fund  
RPI # 1-5 mandatory (no particular order)

- Wanscher's Park assessment
- Nisqually Ball Park PTE
- RecTrac software upgrade
- Credit card chip readers for Parks & Recreation office
- Dehumidifier

6. Past Perfect software
7. COLA for PTE
8. Computer work station at Museum
9. Digital camera for Museum

#### Park and Open Space Fund projects

1. Long Lake Park beach
2. Park sign replacement
3. Palm Creek Headwaters kiosk
4. Woodland Creek
5. Huntamer aggregate walkway replacement/repair
6. Pickleball courts

#### Community Buildings:

1. Credit card chip reader for LCC
2. Storage shed at Jacob Smith House
3. Replace chairs at Jacob Smith House

#### Building Improvement

1. Expand parking lot at Clarkson Senior Center (Engineering Services only)
2. Sound deflection panels at Parks & Recreation front desk.

#### Replacement Reserve Fund

1. Replace play equipment at Wonderwood Park (Stikes site)
2. Portable bleachers

#### ***Motion: To accept the 2016 Budget Request and submit to Lacey City Council for approval.***

No discussion. The motion was seconded and unanimously approved.

- 2) Youth Commissioner Recommendation by Mayor Ryder to City Council: Alexandra Rivera applied for Library Board, no applicants for Park Board; however Mayor Ryder asked if she wanted to be considered for Park Board during her interview. Lori & Commissioners thanked Youth Commissioner Robert Kowalski for his 2 years of service on the Park Board.
- 3) Formation of a Metropolitan Park District discussion  
City of Olympia is putting a Metropolitan Park District on their fall ballot, and many agree it is likely to pass. If Olympia forms a MPD within city limits, they would not be able to be part of a future county district.
- 4) City's 50<sup>th</sup> Anniversary of Incorporation Planning Committee  
Ken Balsley is Park Board Rep, so will advise Board as plans develop.

#### **Director's Report**

- a) Programs & Special Events
  - 1) Summer Programs: Summer Lunch Program  
Lu very impressed with quality of food provided.
  - 2) Lacey in Tune Events
  - 3) Lacey Day activities: Fireworks, BBQ festival, Ice Cream Social
- b) Planning and Construction

- 1) Homann Park Play Equipment ordered. Installation late September.
  - 2) Security cameras in 3 parks: A&E consultant hired for Rainier Vista, RAC & Long Lake Park
  - 3) Wonderwood Park Tennis Courts re-surfaced.
  - 4) Forest Management Plan Pleasant Glade Park: Lori meeting with Consultant next week.
- c) Grants & Budget
- 1) WWRP Grant for Woodland Creek Community Park Trail Connection was awarded by state legislature.
- d) Miscellaneous
- 1) OPMA Training: Commissioners Matt & Ken need to complete OPMA Training.

### **Commissioner's Report**

Glen asked if Park Board Commissioner names would be listed in quarterly Parks & Recreation brochure. Lori will confirm.

Glen thought the Virgil Clarkson Senior Center dedication went very well.

### **Chair's Report**

No report.

### **Citizen Comments**

No citizens present.

### **Committee Reports**

No report.

### **Adjourn**

Meeting adjourned at 6:58pm.

**Next meeting:** Wednesday, August 26, 2015 at 5:30pm at the Lacey City Hall