



CITY OF LACEY, WASHINGTON 2008 BUDGET

City of Lacey, Washington 2008 Budget



City of Lacey
420 College St SE
P.O. Box 3400
Lacey, WA 98509-3400

CITY OF LACEY, WASHINGTON
2008 City Officials

Council

<i>Mayor</i>	<i>Virgil Clarkson</i>	<i>Term - Dec. 2009</i>
<i>*Deputy Mayor</i>	<i>Nancy Peterson</i>	<i>Term - Dec. 2007</i>
<i>Councilmember</i>	<i>Ann Burgman</i>	<i>Term - Dec. 2009</i>
<i>Councilmember</i>	<i>John Darby</i>	<i>Term - Dec. 2009</i>
<i>*Councilmember</i>	<i>Mary Dean</i>	<i>Term - Dec. 2007</i>
<i>*Councilmember</i>	<i>Thomas L. Nelson</i>	<i>Term - Dec. 2007</i>
<i>Councilmember</i>	<i>Graeme Sackrison</i>	<i>Term - Dec. 2009</i>

**Subject to change after 2007 election, results will not be posted until January 2008.*

Administration

<i>Greg J. Cuoio</i>	<i>City Manager</i>
<i>Scott H. Spence</i>	<i>Assistant City Manager</i>
<i>Kenneth R. Ahlf</i>	<i>City Attorney</i>
<i>Jerald R. Litt</i>	<i>Community Development Director</i>
<i>Blaine L. Martin</i>	<i>Finance Director</i>
<i>Merri A. Lannoye</i>	<i>Human Resources Director</i>
<i>Jim L. Sheler</i>	<i>Parks and Recreation Director</i>
<i>Dusty D. Pierpoint</i>	<i>Police Chief</i>
<i>Scott Egger</i>	<i>Public Works Director</i>

Table of Contents

Budget Introductory Section:

Budget Message	1-1
Organizational Chart	1-3

Budget Summary Section:

Budget 2008 Summary	2-1
2007 - 2008 Comparison Total City Budget	2-27
Revenue Summary by Fund	2-28
Expenditure Summary by Fund	2-29
Budget at a Glance 2008 Budget Comparison to 2007 Amended Budget	2-30
2008 Summary of Expenditures by Budget Classification	2-32
FTE's By Department 2003 - 2008	2-33
2008 Capital Budget	2-37

Budget Detail Section:

Current Expense Fund:

Detailed Revenue	3-1
------------------------	-----

Department Expenditures:

City Council	3-5
Contracted Services	3-7
City Manager	3-11
Human Resources	3-13
Community Services and Public Affairs	3-17
Finance	3-19
Legal Services	3-21
Common Facilities	3-23
Police	3-27
Public Works Administration	3-35
Public Works Engineering	3-37
Public Works Parks Maintenance	3-41
Public Works Facilities Maintenance	3-45
Planning and Community Development	3-47
Public Works Water Resource	3-51
Parks and Recreation	3-55
Transfers Out	3-60

Criminal Justice Fund	3-61
-----------------------------	------

Community Buildings Fund	3-65
--------------------------------	------

Public Works - City Street Fund	3-71
---------------------------------------	------

Public Works - Arterial Street Fund	3-77
---	------

Lodging Tax Fund	3-81
------------------------	------

Community Development Block Grant Fund	3-85
--	------

General Obligation Bond Fund	3-89
------------------------------------	------

Table of Contents

<i>Local Improvement District Bond Fund</i>	3-93
<i>Building Improvement Fund:</i>	3-97
<i>Capital Equipment Fund</i>	3-101
<i>Parks and Open Space Fund</i>	3-105
<i>Regional Athletic Complex Capital Fund</i>	3-109
<i>Public Works - Water Utility Fund</i>	3-113
<i>Public Works - Wastewater Utility Fund</i>	3-121
<i>Public Works - Stormwater Utility Fund</i>	3-127
<i>Public Works - Reclaimed Water Utility Fund</i>	3-133
<i>Public Works - Water Capital Fund</i>	3-137
<i>Public Works - Wastewater Capital Fund</i>	3-141
<i>Public Works - Stormwater Capital Fund</i>	3-145
<i>Public Works - Reclaimed Water Capital Fund</i>	3-149
<i>Water Debt Service Fund</i>	3-153
<i>Wastewater Debt Service Fund</i>	3-157
<i>Equipment Rental Fund</i>	3-161
<i>Information Management Services Fund</i>	3-165
 <i>Agency Budgets (Supplemental Information)</i>	
<i>Animal Services</i>	4-1
<i>Thurston County Narcotics Task Force (Drug Unit)</i>	4-11

A Message from Greg J Cuoio, City Manager December 7, 2007

Citizens of Lacey, Honorable Mayor,
Councilmembers and City Staff:

This budget carries on the City's long-standing commitment to fiscal prudence while maintaining all services levels and funding important capital improvement projects.

The 2008 budget focuses on current needs as well as essential priorities that will serve the long term interests of the community. It encourages economy and efficiency in service delivery while at the same time enhancing park and recreation facilities, funding expansion of the Regional Athletic Complex, addressing priority transportation projects, expanding water utility capabilities, continuing environmental stewardship initiatives, building upon our successful public safety programs, promoting economic development, and planning for the future needs of the City.

Lacey's fiscal condition is sound. The 2008 budget is balanced. Reserve and contingency funds are well supported. The City is living within its means and is able to address current requirements for quality public services. Our residents may feel confident that the City is managing its responsibilities and resources in a financially prudent, thoughtful, and progressive manner. The key priorities and responsibilities of local government are effectively addressed, yet the City also is able to move forward on a number of community improvement projects.



The budget for 2008 totals \$147,780,034 a \$19,652,195 increase from the amended 2007 budget. This increase is directly associated with significant capital improvement projects including the expansion of the Regional Athletic Complex, construction of a 25,000 square foot addition to city hall, roadway and street rehabilitation, completion of an \$11 million water treatment plant, lift station and sewer interceptor construction, finalization of the St. Martin's stormwater treatment facility, continued Woodland Trail development, and the construction of reclaimed water utility infrastructure.

On the pages following, you will find an overview of the 2008 budget including several charts, graphs, and pictures for ease of review and understanding. For those interested in the intricacies of financial plans, this budget document also contains extensive line-item details and a comprehensive listing of revenues and expenditures for each fund. As always, the budget includes program narratives for each department in which you will find their priority goals and objectives for the coming year.

Lacey has grown rapidly in recent years and has successfully kept pace with its public safety, infrastructure, quality of life, and service challenges. There is much

more to do, though, and we cannot rest on our past successes and accomplishments. New demands on local government surface almost daily and pose challenges for our community. Higher energy and labor costs, public safety demands, water quality and water right issues, transportation congestion, federal and state mandates, and increasing contract service costs consume more and more of our resources and challenge our ability to meet the needs and expectations of a growing community.



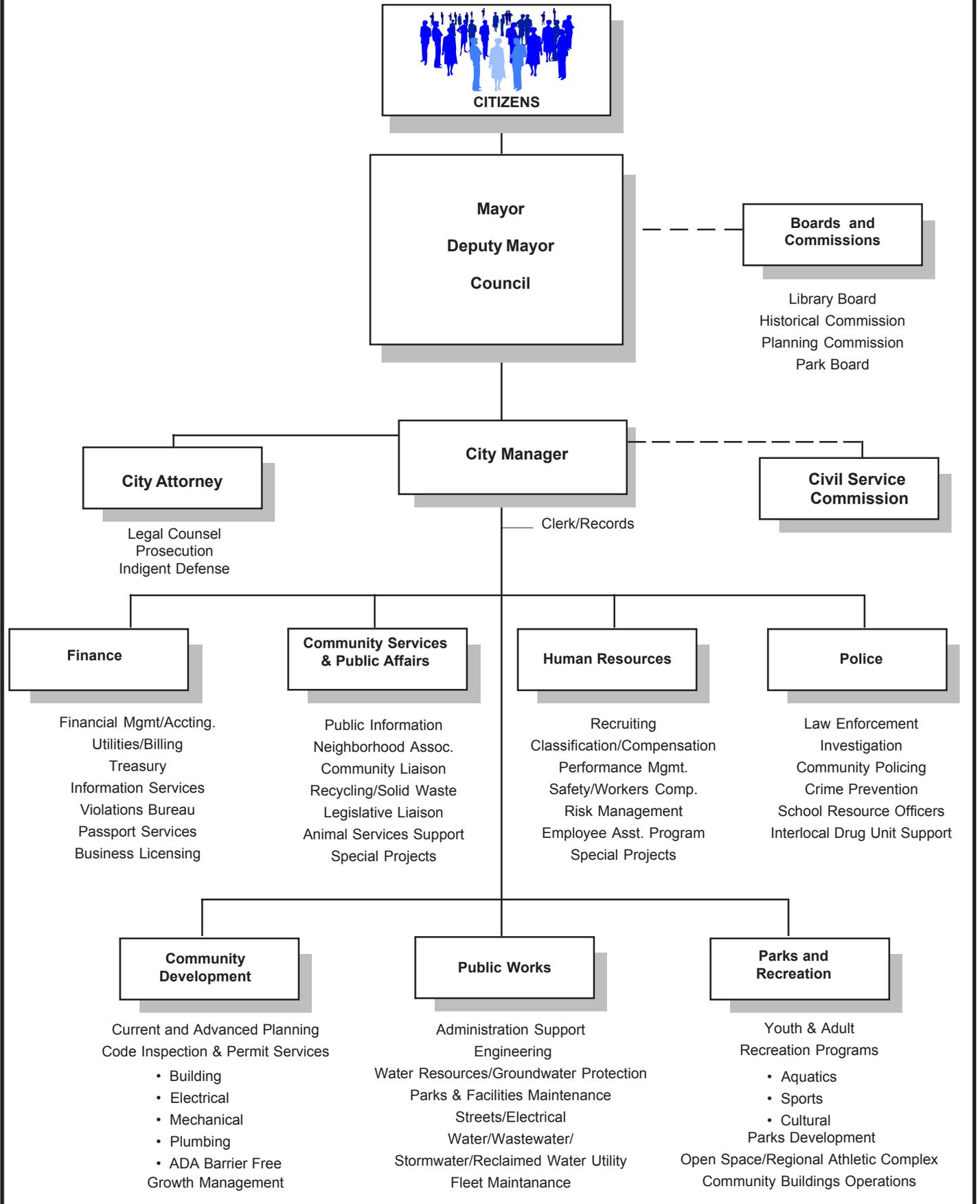
The City is very capable of effectively meeting these challenges and ensuring Lacey's livability. Our investments over the past several years are producing positive outcomes and our strategic efforts for continuous improvement will ensure this success continues. Our numerous

comprehensive plans provide clear direction for the future and our continued focus on the fundamentals of local government are serving us well. Assets are safeguarded and resources are put to efficient use to ensure value from tax dollars and an enhanced quality of life. Our residents should expect and receive nothing less in the years to come.

I want to acknowledge the City Council, Boards and Commissions, Department Directors and staff for their many hours of dedicated and productive service on behalf of the citizens of Lacey. Our community is well served through the leadership and commitment of these dedicated public servants.

Greg J. Cuoio
City Manager

LACEY CITY GOVERNMENT





This Page Intentionally Left Blank

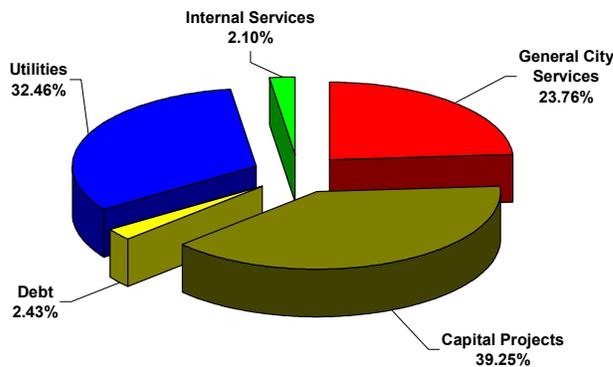
Budget 2008 Summary

This summary section of the 2008 budget will focus on the activities, goals, and priorities of the many funds making up the City's budget. It is our hope that this document becomes more than pages of

to make up the City's GENERAL FUND. There are ten separate funds that account for the major components of the City's water, wastewater, stormwater utilities, and the newly created reclaimed

This budget focuses on current needs as well as several key priorities that will serve the community well.

Total City Budget by Funds
\$147,780,229



numbers but an understandable and informative message to you, the reader.

water utility. These are referred to as the *enterprise funds* of the City.

Each of the funds that make up the budget has a specific role and responsibility. Revenues and expenditures must be balanced and each fund must be closely monitored to ensure accuracy, accountability, and efficiency as well as remain *in the black* during the course of the fiscal year.

Other special purpose funds have been created to account for capital improvement expenditures for streets, buildings, parks and open space, the Regional Athletic Complex, and activities of the Lodging Tax Fund. Voter approved General obligation debt along with local improvement district (LID) debt also are accounted for separately.

The Funds

The Current Expense, Criminal Justice, Community Buildings, City Street, and Capital Equipment Funds combine

The City established two additional funds that account for the resources and assets of internal support activities. These are the Equipment Rental Fund that manages all vehicles and equipment used in providing services, and, the Information Management Services



Fund that accounts for expenses associated with all of the City's computer and communications equipment used by all departments.

A Community Block Grant Fund has been established to facilitate the pass through of state and federal grants to address special needs within the community such as housing rehabilitation, a child care facility, low income

housing, the Lacey Senior Center and the Community Action Council building.

Overall, the City accounts for its resources and expenditures in twenty five separate funds. It also maintains two joint-venture funds for Animal Control and Drug Enforcement activities.

The General Fund

The General Fund provides and accounts for most traditionally recognized local government functions. These include: police services, health and social services, recreation programs, financial and administrative services, community development including planning, zoning, permits, code enforcement and building inspection, maintenance of parks, streets and rights-of-way, public works administration and engineering services,

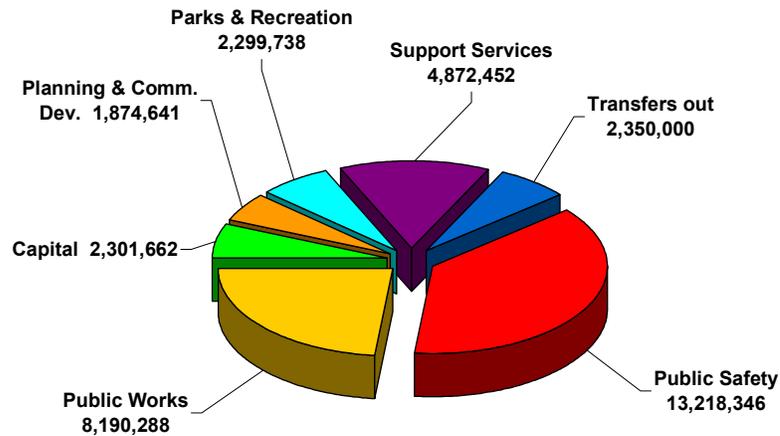
General Fund services and activities constitute 23.8% of the total \$147.8 million budget proposal. Excluding the transfers, the increase is largely associated with the addition of eight new full-time positions, labor contract salary and benefit adjustments, energy costs, contracted services, and inflation.

General Fund - Revenue Summary

Property and sales tax revenues are the dominant income sources for the General

Expenditures

The General Fund Budget
2008 General Fund \$35,107,127



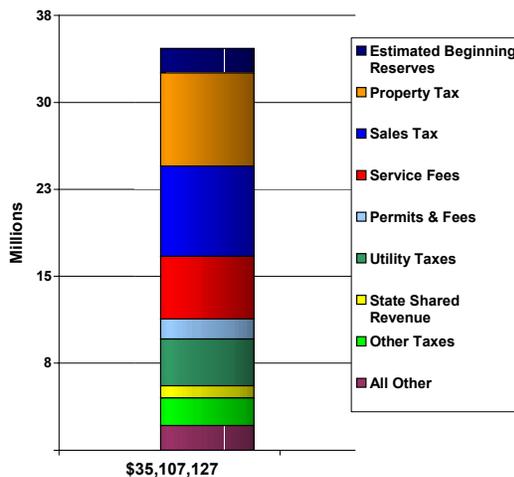
administration of contracts with other agencies that provide fire and emergency medical services, emergency communications, district court, jail services, and the like.

The total General Fund operating budget for 2008 is \$35,107,127, which is 2.3% or \$797,742 greater than the 2007 amended budget. When a comparison is made that excludes one-time transfers, the General Fund totals \$32,757,127 and is 4.1% greater than the 2007 General Fund budget less its transfers. These transfers provide for special one-time expenditures enhancing street rehabilitation efforts, construction of city facilities, and future water rights mitigation.

Fund. Combined, they total \$16,785,629. Of this amount, \$1,000,000 of sales tax revenue is deposited into the Building Improvement Fund as a contribution towards the funding requirements of the addition to and renovation of City Hall. And \$330,000 is allocated to the General Obligation Debt Fund for principal and interest expense for councilmanic bonds issued in 2006. Excluding this transaction, the combined total is adjusted to \$14,742,284, or 42% of all revenues supporting general government services in 2008. If the combined total was dedicated just to the General Fund, it would equal 47.8% which closer to the traditional level of 50% of General Fund income.

The *property tax* levy for 2008 will be adjusted within the spirit of the 1% restriction provided by Initiative 747 (which has now been ruled invalid). This 1% adjustment provides a \$75,544 increase in the property tax levy. While this tax limitation may be appreciated by property owners, a 1% annual adjustment in the property tax levy is insufficient to meet

General Fund Revenues by Type



the inflationary and fixed cost increases associated with a \$35 million public service operating budget. Other allowable increases in the property tax levy come from adjustments for new construction and annexations. It is critical that the City also experience a strong performance from other General Fund revenues in order to maintain service levels each year.

Preliminary values just issued by Thurston County Assessor’s Office indicate that the City’s total assessed value increased 26% or \$924 million for a total of \$4.478 billion. This includes a \$333.9 million adjustment for new construction value. This increase is very significant even though it is \$40.8 million less than a record setting number experienced by the City last year. Based on this information, the City’s regular levy is estimated to be \$8,437,191. It is likely that the levy rate will decrease \$0.28 to \$1.86 per \$1,000 of assessed

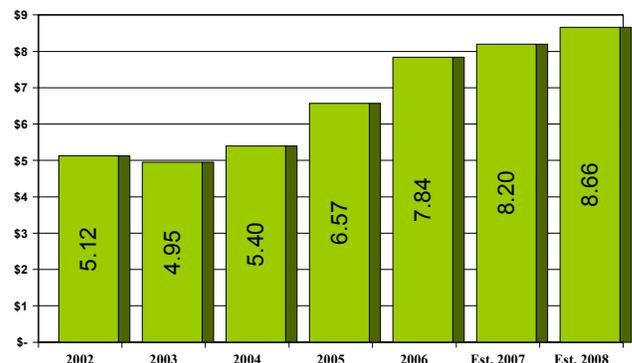
property value, the lowest in Lacey’s 42 year history.

Sales tax receipts for 2007 continue to set new highs. This is driven by strong construction activity and the maturing of the recently completed Lacey Market Place Center. A 5.6% growth is anticipated for 2008 that will yield an increase of \$456,633 for a total sales tax collection of \$8,656,633. Retail sales receipts will be distributed to the Current Expense (\$7,290,763), Building Improvement (\$1,035,870), and General Obligation Debt (\$330,000) Funds. The Criminal Justice Fund will receive \$554,194 in sales tax revenue that is collect from a 1% special levy and distributed by the County.

A cautionary note regarding Sales Tax revenues must be stated. When significant commercial and residential construction activity generates sales tax revenue above that which is considered sustainable, it must be considered *one-time money*. Of the anticipated \$900,000 increase in collections, fully half of that should be considered to be *one-time revenue* and, as such, will be allocated to a capital projects.

In spite of recent strong sales tax revenue growth, Lacey still lags behind Olympia and Tumwater in sales tax collections per capita. However, as the Lacey Market Place Center matures and as Cabela’s and Lowe’s open for business, the City’s retail sales tax collections

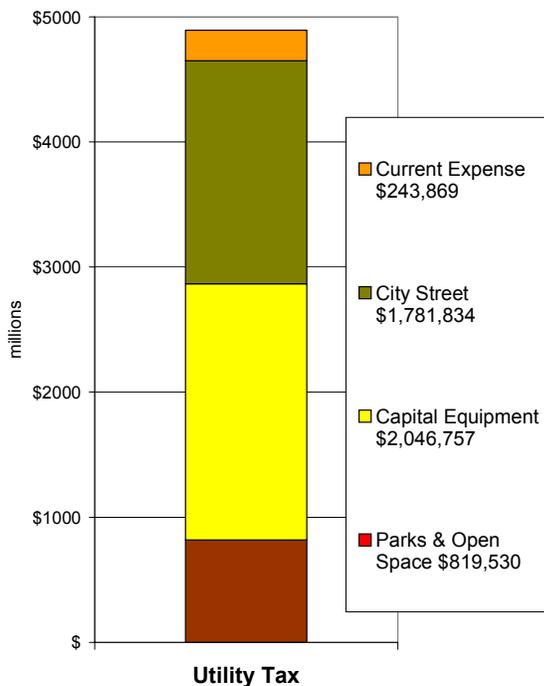
Sales Tax Revenue In Millions



will strengthen – ultimately making a substantial contribution to supporting our public safety, parks, and transportation needs.

The City’s *utility tax* continues to be a very stable and flexible source of General Fund revenue. Income from this tax is distributed to the Current Expense, City Street, Capital Equipment, and the Parks and Open Space funds. It is estimated that General Fund utility tax receipts for 2008 will be \$4.9 million.

Distribution of Utility Tax

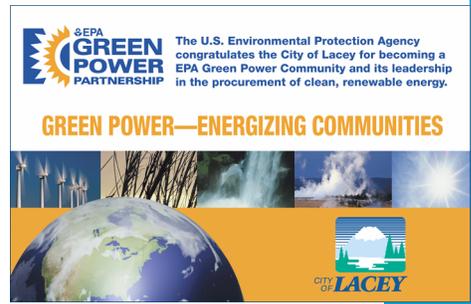


The Parks and Open Space Fund will receive approximately \$819,530 of utility tax revenue. Since 1990, these funds have been dedicated to acquiring hundreds of acres of park and open space property for the benefit of Lacey citizens. Starting with the 2004 budget, a portion of these revenues continue to be transferred to the Current Expense Fund to cover the cost of operating and maintaining Rainier Vista Community Park. This transfer in 2008 will be \$335,590.

The balance of utility tax revenue is used to

fund capital projects and to provide matching funds for transportation grants, street maintenance, and general government purposes.

Over the past several years, this source of revenue has made it possible for the City to undertake numerous transportation projects that otherwise would not have been possible.



Permits, fines, business taxes, fees, miscellaneous and “other taxes” total \$4,183,666 or 11.9% of General Fund revenues. Of this amount, \$1,861,700 is anticipated from building permits, development review fees, and related services.

Residential housing construction volume has slowed but remains well above traditional levels prior to 2005. As of the end of October, 774 single family permits have been issued compared to a total for the year of 1072 in 2006. Much of this new construction is generating the one-time sales tax revenue spoken of earlier. It is likely that this exceptional volume of permit issuance will not continue through 2008. Commercial construction this year also has contributed to one-time sales tax revenue. The potential for continued commercial construction activity is largely dependent upon the strength of the economy and interest in the northeast Lacey Gateway Project.

It is anticipated that Business and Occupation taxes will total \$1,636,000, up \$76,000 in 2008. Parks & Recreation program fees will remain stable and contribute \$642,475.

Many of the functions performed by the City are financed or partially reimbursed through service fees and user charges. These *fees for service* total \$5,494,669 and represent 15.7% of the General Fund revenues. The most

significant amount, \$3,688,564, comes from Public Works engineering, water resources, and maintenance support services performed for the benefit of the City's utilities and capital projects. These services include utility planning, ground and surface water protection activities, water conservation, wellhead protection, capital facilities planning, design and construction oversight, and facilities maintenance. Also incorporated into this category of revenue are charges for administrative services to Animal Services and Metro Drug Unit, the North Thurston Public Schools pool and field use contracts, and other contracted and internal services.

Each year, every city receives a per capita share of taxes collected by the State of Washington. These are commonly referred to as *state shared revenues* and include Liquor Profits Tax, Fuel Tax, and Criminal Justice funds. The General Fund will receive state-shared revenues totaling \$1,070,404 in fiscal year 2008. State shared revenues have gradually increased but are still below historical amounts received prior to the elimination of the Motor Vehicle Tax with passage of Initiative 695 in 1999. State shared revenues, including the Fuel Tax allocated to the Arterial Street Fund, total \$37.88 per capita and have increased \$5.25 in the past five years.

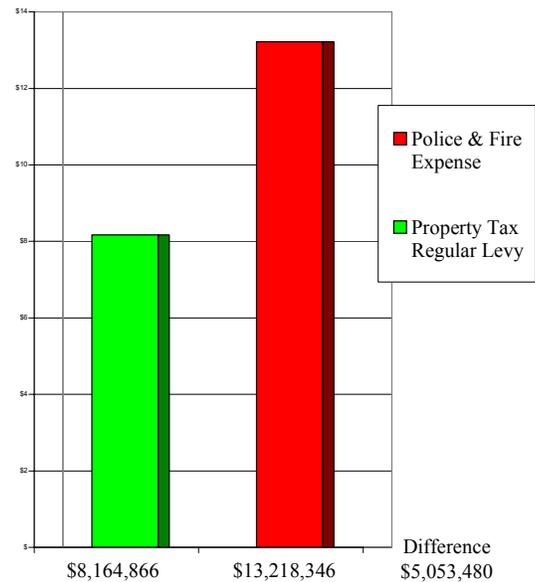
General Fund - Expenditure Summary

The City of Lacey is a general-purpose government agency providing numerous services through its employees and other contracted sources. The cost of public safety services (i.e., police, fire, district court, jail, legal, indigent defense, and victim advocacy) represents the single largest expenditure from the General Fund. These services will require \$13,218,326 in 2008, which represents 37.7% of all expenses within this \$35 million fund.

The corresponding chart on this page illustrates the cost of our public safety services in relation to the City's regular property tax levy. As demonstrated by this chart, revenue from property taxes falls \$5,053,480 short of

meeting the City's total public safety costs. It is always interesting to note that although

Public Safety Compared to Entire Regular Property Tax Levy



property taxes are likely the single most frustrating to citizens, every last penny Lacey collects cannot fund the most basic purpose for which the City was incorporated (i.e., public safety). Other revenues, then, are critical to making up this significant shortfall.

Police Services

The police budget totals \$8,078,881, which represents 23% of the General Fund budget. Three new police officers are included in this budget.

The police department's outreach effort to businesses, youth, seniors, ethnic, and citizen groups is noteworthy and has produced positive benefits for the City and the community. The department's partnership with the Nisqually Indian Tribe and Thurston and Lewis counties for prisoner support services has also served the community well. Lacey spends nearly \$600,000 annually for

prisoner support.

The department has established two police substations, one in south Lacey, the second in Hawks Prairie. These substations are strategically located to support patrol officers and enhance their efficiency. In 2008, cameras will be located at key intersections in an effort to reduce red light violations and injury accidents.

Lacey residents are most fortunate to have such a fine group of dedicated professional men and women providing innovative and quality public safety services. Once again, local crime statistics indicate that Lacey's residents enjoy one of the lowest crime rates per capita among municipalities in the state.

Fire and Emergency Medical Services

Lacey Fire District 3 has been the City's partner in providing fire suppression and emergency medical services even prior to incorporation in 1966. Services are contracted with the District which manages, supervises, and administers the operations of the Department.

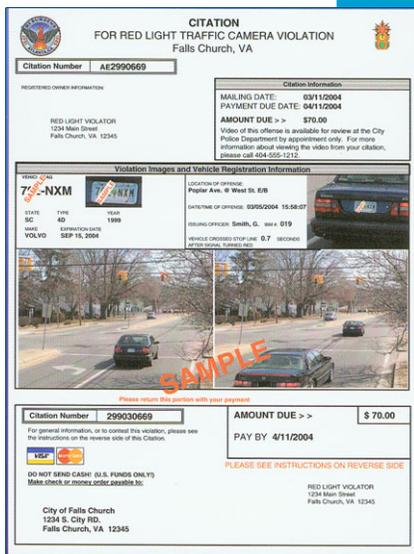
A six year service contract was put into place effective January 1, 2006. With this contract, six additional firefighters were hired with a portion of their salary and benefits funded by a SAFER grant. These positions complete the staffing requirements for 24-hour coverage at the new station on Willamette Drive which serves the northeast portion of our community. Also in 2006, a new half-time Medic Unit operating out of the Steilacoom Road station

was put into place providing much needed additional coverage for Lacey and its urban growth area.

This 2008 budget proposal includes the increase in contract costs and the funds required to match the SAFER grant. It is also adjusted to pay for three firefighter trainee positions now required to transition to full-time firefighter positions. The result is a \$448,648 increase in the annual contract to the District for 2008 totaling \$3,755,473 or 10.7% of General Fund expenditures.

The cost of the essential fire and life safety services provided by Fire District #3 is significantly less than that provided other jurisdictions around the state. Yet, fire loss, response time, and the City's insurance rating for fire purposes are better than those in like communities. Recently, the Washington Survey and Rating Bureau upgraded Lacey's fire protection rating to Class 3. The Bureau rates 689 fire departments in our state. None of them are Class 1, four are Class 2 and only 28 are Class 3, putting the Lacey Fire Department in the top 5% in Washington.

Our cost-effective fire and emergency medical services, quality service is made possible through the dedication of a number of full-time firefighting and paramedic professionals



supplemented by a volunteer force. We truly are fortunate to enjoy this long-standing partnership for fire and emergency medical services.

While advanced life support services are provided by LFD #3 paramedic personnel,

basic, non-life threatening medical services are provided by highly trained firefighters and Emergency Medical Technicians. The cost of advanced life support services are funded by the Medic One levy, but only at 90% of the total bill. The remaining 10% is funded by the District and the City, and, 100% of basic life support emergency services are funded jointly by the City and District.

Advanced and basic life support services (provided by fire EMT) Emergency medical calls make up about 85% of all calls to the Fire Department. We are grateful that the residents of the City and District have supported the Medic One property tax levy to meet the growing needs of this critical and beneficial service.

Parks and Recreation

This budget proposal maintains funding for Lacey's highly successful recreation, aquatics, sport, cultural and special events programming including the Lacey Activities Coalition for Teens (ACT), and the After School and Day Camp programs.

The popularity of the Friday evening ACT event is a testimony to the effectiveness of this

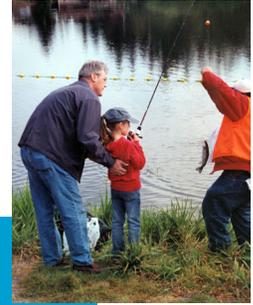


program and the caring attitude of the staff and numerous volunteers who are dedicated to serving our community's youth. Lacey's parks and recreation programs are held in high regard by jurisdictions

throughout the state because of their excellent variety, organization, planning, and supervision.

The Community Center continues to grow in use as does the historic Jacob Smith House. The Senior Center is a very active place operated by Senior Services of South Sound with the City maintaining the facility. The

operation and maintenance of these three buildings are funded out of the Community Buildings Fund budget which is included in the General Fund. The Community Center and Jacob Smith House will generate combined rental income estimated at \$220,000 with additional revenue coming from the City's regular property tax levy.



The 2008 Community Buildings Fund budget totals \$525,902 and includes \$55,000 which has been budgeted for the development of detailed plans and specifications for additional parking and facility improvements at the Jacob Smith House.

Registration and service fees, for the myriad of recreation programs Lacey Parks offers, are estimated at \$642,475, or about 36.2% of the \$1,773,836 Parks and Recreation's program budgets. General Fund revenues support the balance of the cost of these quality of life activities.

Some of the cultural programs offered by Lacey's Parks and Recreation department are supported through Lodging Tax receipts. (This fund is not included in the composition of the General Fund.) These programs include *Music in the Park*, the Cinema series, Summer's End, and other events that attract visitors to our community. Operation of the City's museum is also financed by Lodging Tax revenues.

Health, Library and Human Services

Many of the services provided Lacey residents for public health, social services, youth initiatives, library services, cultural and community enrichment programs are performed by contract through other agencies and volunteer groups. Each is important to the quality of life and well being of our citizens.

The City owns and maintains the Lacey Timberland Library building located next to City Hall. Maintaining the building and grounds will cost \$128,218 in 2008. Each year the City replaces furniture and fixtures as required. Expenditures next year will also include remodeling of the women’s public restroom at an estimate cost of \$35,000.

Lacey continues its participation in the Human Services Review Council (HSRC), an intergovernmental organization responsible for the distribution of social service dollars contributed by each funding jurisdiction. This 2008 budget provides that this contribution be maintained at \$85,000. It also maintains funding for TOGETHER at a total of \$12,900.

A significant increase in the cost of providing Indigent Defense counsel is reflected in this budget. The cost now totals \$123,000, a \$54,000 increase due to services being required at two locations. A \$10,000 increase in the Victim Advocate contract is due to increased case load and the effectiveness of this service.

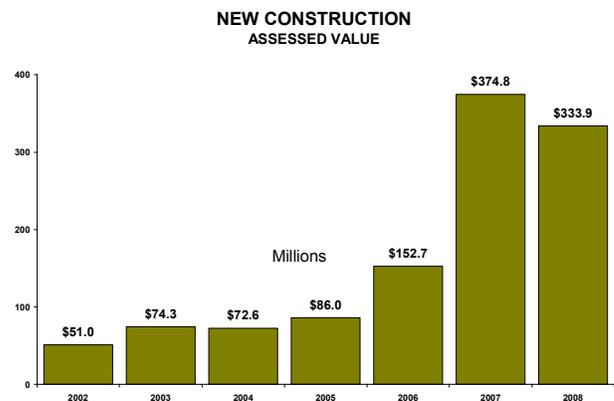
In 2007, the Lacey City Council directed that \$15,000 be set aside in a special account to address local social service requirements of interest to the Council. Funds are allocated in the 2008 budget for this purpose.

Planning and Community Development

The department of Planning and Community Development is responsible for building code enforcement, and planning services including commercial and residential construction. Commercial construction activity during 2006 was strong primarily due to the addition of the 425,000 square foot Lacey Market



Place Center. 2007 also was a good year for commercial development with the recent construction and opening of a new Lowe’s hardware store on Yelm Highway and completion of the Cabela’s store located in the northeast Lacey Gateway Project.



This coming year may see the beginning of additional commercial construction the Gateway Project between Britton Parkway and Interstate 5. For nearly twenty years, it has been the vision of the City Council that this area develop as mixed-use urban town center.

The number of residential housing permit applications as of the end of October has reached 774 compared to 950 through that same 10-month period in 2006. It is anticipated that single family permits will continue to slow through 2008, but still remain strong compared to prior years. This trend will have its cycle but in the meantime, we must address the impact they have on our infrastructure and services. It is interesting to note that the growth in housing is occurring in the northern and the southern ends of our city. This adds to the challenge of allocating resources in the most effective manner.

The Community Development Department budget totals \$1,874,641, a 7.8% increase over the amended 2007 budget.

Public Works – Engineering and

Maintenance Services

Public Works administration, project and utility engineering, construction management, transportation planning and engineering,



water resource management, and parks and street maintenance services all are included in the General Fund budget. Where appropriate, the cost of these services is reimbursed from capital construction projects, charges to utilities, and from fees assessed to private development. Fees and charges collected for these services account for \$3,688,564 or 10.5% of General Fund revenues. Expenditures will be \$8,190,288, or 23.3% of all General Fund activity.

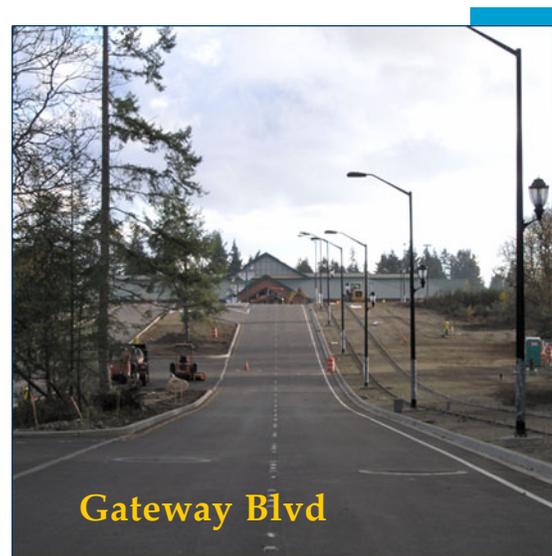
The *Engineering Division* work program for 2008 continues to be dominated by the demands of transportation infrastructure, utility capital improvement projects, and review of private developer improvements. The focus remains fixed on obtaining additional water rights, construction of treatment facilities for the Hawks Prairie wells, the Gateway transportation project, Mullen Road improvements east of Ruddell Road, fine tuning the new water system chlorination facilities, and residential roadway rehabilitation. A detailed listing of projects is provided in the summary pages entitled Arterial Street Fund, Water, Wastewater and Stormwater Utility Funds. The Engineering Division services budget is \$2,538,663, an

increase of \$96,957.

The *Water Resource Division* of Public Works faces a full schedule of responsibilities and projects for 2008. Water Resource personnel are not only heavily involved in securing water rights but also monitoring the quality of surface and groundwater, development review, public education, flooding issues, treatment facility design and construction, water system modeling, and water conservation efforts. They will continue their public information campaign regarding the four-tier rate schedule for water customers initiated in 2006. This new rate schedule will provide motivation to conserve water extending the capacity of our water supplies.

Because of the Federal mandate to implement the requirements of Phase 2 NPDES (Stormwater treatment and discharge), an additional water resource technician is being added. We continue to benefit from having interns from the Department of Ecology to assist our full-time staff and also focus on salmon recovery efforts in Woodland Creek. Budget requirements for this division total \$816,435. This is a \$135,928 increase.

The *Facilities Management Division* will have a budget of \$312,584, an increase of \$19,442 from last year. Most of this increase is to address



the cost of custodial services required to maintain city facilities. Staffing for the performance of these duties does not change. This division is responsible for the care and upkeep of city owned buildings and facilities (e.g., City Hall, Library, Community Center, Maintenance Center, Jacob Smith House, and the Senior Center).

The *Parks Maintenance Division* is responsible for the care and upkeep of City parks, park structures, planter strips, street trees, and



St. Martin's Stormwater Pond

other vegetated street rights-of-way. Maintenance staff also provides coordination and supervision for the Council's WIN (Work Involvement Now) program that is an award winning community service partnership between the City and youth organizations within the community.

Part-time and seasonal employees are a key ingredient in meeting the significant workload of this division. The Parks Maintenance operating budget totals \$1,902,433, an increase of \$51,276.

The *Street Maintenance Division* is responsible for the cleaning, upkeep, and repair of all City streets, sidewalks, street lighting, markings, and signals. The 2008 City Street fund budget totals \$2,469,269, an increase of \$147,674. This increase provides for the construction of a materials storage shelter, the anticipated cost of electric power needed for street lights and

traffic control devices, and enhancing materials and supply inventories for street signs and traffic markers.

Other Key Priorities of the 2007 General Fund Budget

Many of the programs and initiatives implemented by the City in recent years continue to be very effective at meeting their objectives and goals. Among many, these include the WIN program, *Lacey ACT*, *Just Hire One*, *School Resource Officers*, *Citizens' Academy*, *After School Program*, *Laceylife*, *Multi-housing Crime Prevention Program*, and the *Senior Patrol*. Funding for these successful outreach programs will continue in 2008.

This budget proposal includes two positions that will be new to the City and reflect the growing use of technology in operations and customer service. Once redesign of the City's Web page is completed, it will be necessary to hire a Webmaster to manage, coordinate, maintain, and oversee this upgraded service. It will be interactive and will greatly expand this capability of service delivery and informational tool. The other new position is a geographic information system (GIS) coordinator. This position will directly serve the needs of Public Works, Community Development, and Police Departments being responsible for coordinating and maintaining the many layers of data (land use, public utility infrastructure, crime information, etc.) that make up such a complex system.



A management analyst position is being added to meet the ever increasing service demands placed on the Community Services and Public Affairs Department, the City Council, and City

Manager’s Office. This position will be directed by and report to the assistant city manager.

The acquisition of tools and equipment for staff to effectively perform their work is provided for in the Capital Equipment Fund. One of the key reasons Lacey is able to operate with fewer employees than typical

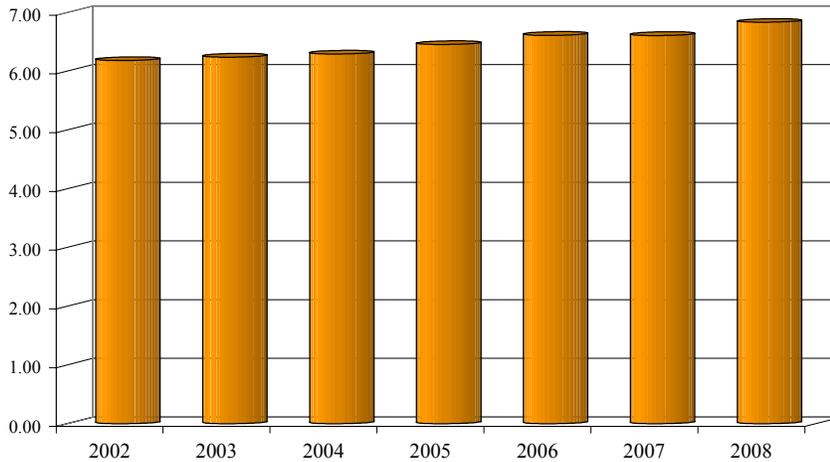
cities has been its willingness to ensure that our employees have the tools and working environment necessary to perform at high

levels. This fund provides the desks, chairs, software, computers, vehicles, and equipment that are required each year. A listing of all operating capital is located at the end of this summary section of the budget document.

The 2008 Capital Equipment Fund budget totals \$2,301,662, a decrease of \$1,026,761. This decrease reflects the one-time transfer-out in the 2007 budget for the acquisition of property from St.

Martin’s Abbey. Reserve accounts have been established within this fund to address the repair and replacement of the many City owned buildings and structures.

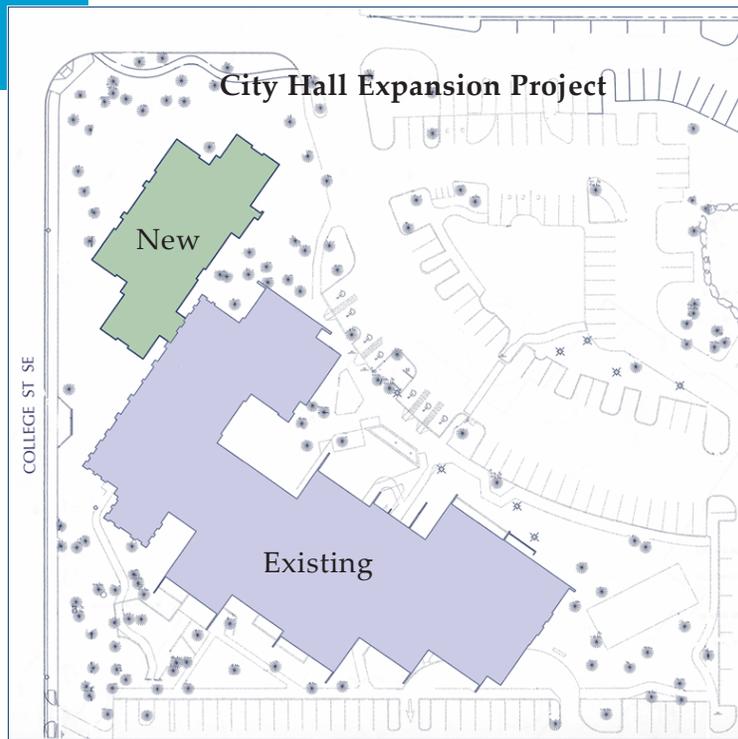
**Full Time Equivalent Employees
Per 1000 Population**



Building Improvement Fund

The Building Improvement Fund was created to provide for the source and use of funds to account for the acquisition of property and construction of City owned facilities. The most recent activity was the construction of an addition to the Police Department portion of City Hall. In the 2007 budget, the fourth addition to City Hall was budgeted. This will add approximately 19,000 square feet of office space, 6,000 square feet of basement storage, significant renovation to the original portion of City Hall constructed in 1979, and the addition of 132 parking spaces. It is anticipated that this additional space will meet the needs of the City for the next fifteen to twenty years. By the end of this year, it is anticipated that a contractor will be selected and construction can proceed just after the first of the year. The 2008 budget for this task is \$8 million. The

effort to purchase additional property from St. Martin's Abbey did not take place in 2007 and the budget amount for this has been carried forward into 2008. This purchase will secure the long-range viability of this site to serve the needs of this growing community. The specific amount of property and cost is yet to be determined.



Revenues to accomplish these significant expenditures will come from reserves, one-time revenues directly associated with growth, and the issuance in 2006 of limited tax general obligation bonds (L.T.G.O. or Councilmanic bonds). The bonds will be retired by setting aside \$330,000 each year from the growth in sales tax revenues generated by new retail outlets. In doing so, there is no direct financial impact on Lacey citizens.

Parks and Open Space Fund & The RAC

The Parks and Open Space Fund was initially created to acquire property for future park development and the preservation of open space. Funding was provided by dedicating one-sixth of the City’s utility tax to this purpose. Over the years, the City has been very successful in acquiring property and leveraging grant funds to augment resources. This fund also is the depository of the revenue from the sale of 2002 voter approved Park Improvement Bonds to construct improvements to various park properties. Public Facility District revenues for the development of the Regional Athletic Complex (The RAC), also are accounted for in this particular fund.

Because several City parks have been developed and others improved, the City has begun transferring some of the utility tax revenue to the Current Expense fund to assist with the cost of maintaining these facilities. The 2008 budget provides \$335,590 for that purpose.

During this calendar year, approximately \$2.4 million was spent to develop Meridian Park and construct improvements to the Woodland Creek Community Park. These projects were funded by the voter approved bonds. The remaining bond funds will be spent on the projects scheduled for 2008 as follows:

Avonlea Park	\$ 249,200
Thornbury Park	210,000
Bush Park	165,000
Regional Athletic Complex – Phase 2	1,700,000

The most significant park improvement project for next year is the construction of Phase 2 of the Regional Athletic Complex (The RAC) estimated to cost \$11 million. This phase will complete the scheduled improvements to the original 68 acre site and will be funded by City parks bond dollars (\$1.7 million), revenue from the sale of City LTGO bonds backed by PFD revenue (\$8 million), and cash on hand from PFD revenues.

It is now appropriate to establish a separate fund to account for the revenues and expenditures directly associated with The RAC. To do so, the 2008 budget shows a transfer-out of \$12.95 million to a new Regional Athletic Complex Capital fund. In turn, this new fund shows this transfer-in plus estimated PFD revenues for 2008. This transfer

amount is recorded twice in the grand total of the budget and thereby ‘inflates’ the total by \$12.95 million.

As part of the agreement with Thurston County, twenty-six additional acres was purchased in 2007 located on the southwest corner of

Steilacoom and Marvin Roads. This will be held in reserve until such time as the third phase of the Regional Athletic Complex is ready for development. All future improvements beyond Phase 2 will be funded by Public Facility District (PFD) revenues.



Regional Athletic Complex

Regional Athletic Complex Fund

Beginning with the 2008 budget, expenditures relating to construction of improvements for the second phase of development of the Regional Athletic Complex (RAC) will be budgeted as a separate fund. Revenues of \$12,950,000 will come from a transfer-in from



the Parks and Open Space Fund. This amount includes the proceeds of an \$8 million LTGO bond sale held in December 2007 and Public Facilities District (PFD) sales tax received by the end of the year. Estimated revenue from PFD sales tax for 2008 is \$925,350 and the total of the fund will be \$13,879,150.



Once the original 68 acre complex is completed, the City will create maintenance and operating expense accounts and a debt service account to complete the financial picture of this fund. It is anticipated that it will take twelve to eighteen months to complete Phase 2 of the RAC. Once the grounds have matured sufficiently, the facility will be available for tournament play. It is estimated that it will take \$11-\$13 million to complete the complex.

Arterial Street Fund

The 2008 Arterial Street Fund totals \$18,214,680 which is \$5,269,104 or 40.7% more than last year's budget. There are several significant projects that have been under construction this year and will continue into 2008.



These include the Mullen Road widening project and the Lacey

Gateway infrastructure project.

The first phase of the Gateway project will soon be completed with construction of the access road to the new Cabela's store. Once the final development contract has been signed with the developer, we will be able to draw down on the \$9.9 million Community Economic Revitalization Board (CERB) Job Development Fund Program (JDFP) grant authorized by the Legislature this year and proceed with construction of Main Street. Matching funds and donated right-of-way will come from the developer, Hawks Prairie, LLC. The City has committed to \$5 million in street and wastewater improvements on top of administering the CERB grant and developer contribution. It is estimated that the total

infrastructure project will cost \$34.5 million.

Finding the necessary resources for roadway improvements always is a challenge. Over the years, our



transportation engineers have done an exceptional job of securing funding through various regional, state, and federal programs. Recently, they have secured grants for the additional south bound I-5 exit lane at Marvin Road, BNRR trail conversion, Carpenter Road design, 6th Avenue realignment project, and major upgrade to Mullen Road east. Their skill in matching our needs with potential grant funds is second to none.

In 2008, the City will allocate the following resources to match grants and construct several transportation improvements:

\$1,051,000 Real Estate Excise Tax, \$271,935 State Fuel Tax, and a special transfer in of \$1,350,000 from the General Fund. Approximately \$556,165 in collected mitigation fees will be used as well.

Many of the projects listed on this page have been *in process* for several months and will require the following resources during the 2008 budget year:

Lacey Gateway Project (CERB/JDFP)	\$ 3,660,000
Mullen Road East Reconstruction	3,531,210
6 th Avenue and Sleater-Kinney	2,691,925
Transportation Improvement Comprehensive Plan	48,765
Interchange Justification Report	500,000
Freeway Entrance Markers	175,000
Woodland Trail Improvements	882,000
Residential Street Overlay & Rehabilitation	1,000,000
Encumbered for Projects in Process	<u>5,725,780</u>
Total	\$ 18,214,680

Lodging Tax Fund

Particular mention needs to be made of the growing significance of this fund. It was not until the number of motels in our community grew beyond one and the state legislature permitted the doubling of the tax rate (with certain use restrictions), that the revenue generated from this tax could have a truly meaningful and beneficial impact on our community. By the end of this year, there will be seven hotel/motels with one more announced to be built north of I-5 on Marvin Road.



The statute that increased the room tax rate from 2% to 4% also required the formation of a Lodging Tax Advisory Committee. This five member committee is comprised of representatives of the motel industry, authorized beneficiaries of the tax, and a member of the City Council. This committee has adopted the following mission statement:



“To invest lodging tax revenues in community events and projects that attract the greatest number of visitors and tourism dollars to Lacey.”

With this mission statement in mind and in accordance with the uses authorized by state statute, the following expenditures are for 2008:

Lacey Museum Operations and Capital Equipment	\$ 62,950
Lacey Chamber of Commerce – Visitor Services & Community Profile	25,000
Washington Center for the Performing Arts	18,500
Visitor and Convention Bureau – Events Guide, Visitor Services, Wayfinding Project	86,500
Fun Fair	7,000
Jazz Festival	7,240
Summer’s End at Lacey (classic car show)	4,000
Alternate Fuel Fair	2,000
Senior Games	5,000
Lacey Farmers Market	7,000
New City Events – Hawks Prairie Rotary	25,000
Huntamer Park Concerts and Events	16,500
Regional Sports & Events Complex (Marketing & Promotion)	60,000
Kiosk – Regional Sports Complex	<u>25,000</u>
Total	\$ 351,690

In 2001, the Lodging Tax Advisory Committee concluded that sport tournament play had a direct and beneficial impact to the community. In keeping with this determination, the Committee agreed that a substantial contribution to the Regional Athletic Complex was in total harmony with its mission statement. Based upon this recommendation, the City contributed \$500,000 from this fund to its partnership with Thurston County to increase the number of soccer fields that can

be put to use in the first phase of development. This first phase has been completed and the Lodging Tax committee is now focusing on the marketing and promotion of the facility.

Lodging tax revenues are projected to continue to grow in 2008. Total revenues are estimated at \$300,000 with \$12,000 contributed in donations and \$39,690 coming from cash on hand and interest earnings.

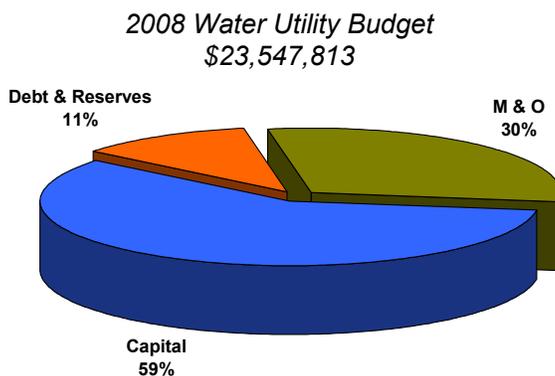
Water Utility Fund

The City's water utility continues to grow with new customers coming on line each month. With nearly 21,000 water accounts, the City's Water Utility serves approximately 60,000 customers. As an enterprise fund, the Water Utility must be self-supporting through the collection of fees for service and system connection charges.

Each year, through the budget process,

the treatment of an additional well in the area. Operating these new facilities will increase costs and impact current rates. The Council has already authorized a 5% rate increase for 2008 but, unfortunately, this does not appear to be enough to meet operating expenses anticipated for next year. Additional analysis will be necessary before setting rates for 2008.

Annual water rate and connection fee adjustments have helped to minimize the need to use debt financing for water delivery improvements and water source development over the years. This, in turn, has reduced the



improvements to the system's service delivery capacity are initiated. In 2007 the City completed the construction of permanent chlorination facilities at various well sites. This required a significant capital investment in equipment and facilities. Another significant project currently under construction is the water treatment plant next to the Hawks Prairie well and reservoir on Marvin Road. This facility is scheduled to come on-line by June of 2008 and will handle



Water Treatment Plant

financial impact on present and future customers. However, the serious delay in acquiring new water rights and the inflationary impact on capital improvement projects have now changed this pattern. The cost of building chlorination facilities and a water treatment plant has required an interfund loan from the Wastewater Utility in 2007 in the amount of \$8 million. In spite of these challenges, Lacey continues to take aggressive steps to ensure its water system is in peak condition to guarantee the consistent delivery of high quality water to our customers.

There are three major categories under which the Water Utility allocates revenues and expenditures. These are *Maintenance and*

Operations, Replacement and Capital Construction, and Debt and Reserves.

Maintenance and Operations

The 2008 Maintenance and Operations budget totals \$7,045,804, a \$40,573 increase over the 2007 amended budget. This increase is minimized by the exceptional amendment that was authorized in the 2007 to provide for the increased cost of engineering services, electrical costs, and other operating impacts. The 2008 budget includes one additional journey level maintenance technician authorized last year when the treatment plant construction contract was approved.

Water System Improvements – Replacement and Construction

Within the Water Comprehensive Plan is a schedule of system improvements determined

to be necessary to maintain and meet service demands for the next several years. The 2008 budget continues the newly implemented conversion to automated meter reading. By the end of this year, the Water Utility will be nearly 80% converted to the automated, fixed base reading system similar to what Puget Sound Energy is using. This will enhance customer service and provide more viable data for understanding the dynamics of the system and how to manage it more efficiently. Replacement dollars also are allocated to perform system line looping, designing waterline replacements for 2009, and complete waterline modifications in various service areas. Each year, 12.6% of each water sales dollar collected is set aside for water system replacement projects and 2.4% is set aside for meter replacement.

The capital budget for 2008 totals \$13,852,009 and includes the following significant projects

Hawks Prairie Treatment Facility	\$ 4,866,000
Automated Meter Reading Conversion & Replacement	639,195
Potable Water Exploration – Hawks Prairie	200,000
Reservoir Land Acquisition – Hawks Prairie	350,000
Gateway Project – Water Infrastructure	525,000
Equipping Hawks Prairie Well #2	350,000
Water Main Looping	450,000
400 Pressure Zone Transmission Main	2,115,000
SE Lacey Reservoir	375,000
Corrosion Control – Well #4	550,000

Revenue for system construction projects comes from General Facility Connection (GFC) charges, front footage charges, and user rates. Because of the substantial cost associated with the construction of permanent chlorination and water treatment facilities, it will be necessary to increase water rates and to provide a short-term inter-fund loan from the Wastewater Construction Fund. Other major system improvements will be funded by increasing the GFC to provide the revenue necessary to service long-term borrowing needs. The GFC fee for a standard 5/8" connection will increase 6% to \$3,042. Larger

meter connections will increase in proportion to the new cost of a residential meter.

Water System Debt and Reserves

Debt obligations for the Water Utility, secured by revenue bonds, have been retired as of this year. Unfortunately, the tremendous cost associated with current water system improvements will require new debt. An interfund loan of approximately \$8 million from the Wastewater Utility will cover the needs for 2007 and 2008. It is likely that revenue bonds will have to be issued to

provide additional funding to complete all the capital improvement projects currently underway. Revenue to retire debt obligations comes from user fees, connection charges, and local improvement district payments benefiting property owners. The amount that

will be budgeted each year reflects the anticipated amount necessary for bond debt coverage requirements and reserve for future years' obligations.

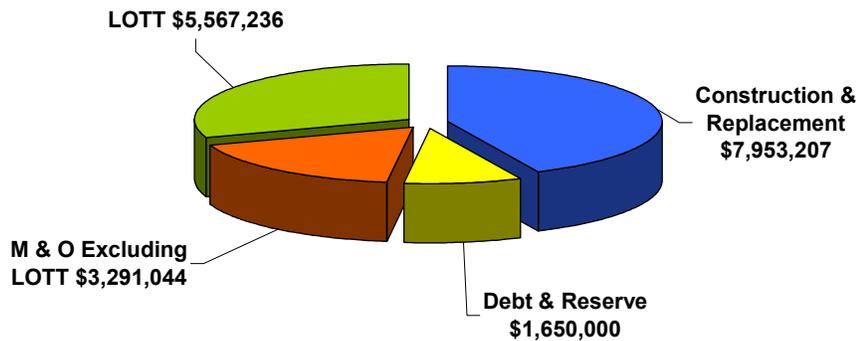
Wastewater Utility Fund

Lacey’s wastewater utility provides service to approximately 13,500 connections. Lacey is responsible for the utility’s collection system, while LOTT provides wastewater treatment services.

is the most significant expenditure or pass-through payment (\$27.00 per month per equivalent residential unit). The estimated total LOTT fee for 2008 is \$5,567,236 or 62.9% of the Wastewater Utility’s operating budget.

The 2008 revenues for Wastewater Utility activities that fund City operations are estimated at \$3,096,994. A rate increase of

**2008 Wastewater Budget
\$18,461,487**



The Wastewater Utility also is divided into three major categories for budgeting and cost accounting purposes, *Maintenance and Operations*, *Replacement and Capital Construction*, and, *Debt and Reserves*. Revenue for the utility comes from monthly user fees and connection charges.

Maintenance and Operations

The 2008 maintenance and operating budget totals \$8,858,280, which is \$272,880 or 3.2% more than the 2007 budget. This increase reflects the estimate for new service connections or ERU’s and the \$1.50 increase in LOTT fees the City collects and forwards to them.

That portion of the user fee collected for LOTT

\$0.25 per month is included in this budget. Lacey’s portion of the monthly user charge will increase from \$14.75 to \$15.00 effective January 2008.

Replacement and Construction Activity

Replacement and construction of wastewater facilities is funded in the capital budget. Revenue for replacement projects comes from a \$1.25 component incorporated in the monthly rates. When this is not sufficient to meet replacement needs, additional resources are allocated from General Facility Connection (GFC) charges. The 2008 capital budget totals \$7,953,207.

Replacement and construction activity scheduled for 2008 are as follows:

Replacement Projects

Wastewater Line Rehab	\$ 366,250
Upgrade to LS #14 and LS #18	42,000
Potable Water Isolation in Lift Stations	120,000
Control Cabinet – LS #8, 11, 12	207,000
STEP Main Upgrade/Replacement	500,000
LS #25, 31, and 36 Pump and Electrical Upgrades	215,000

Capital Projects

Gateway Project Lift Station and Conveyance	\$ 2,990,355
Mullen Road east	304,335
Transfer-out to Support Replacement Projects	500,000

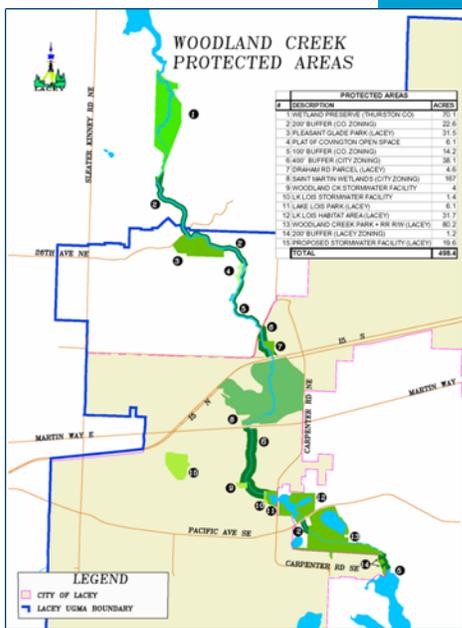
Wastewater Debt and Reserves

Generally speaking, debt in the Wastewater Utility has been issued to finance lift stations and transmission (collection and conveyance) lines. There is also a significant amount of

local improvement district debt being paid by benefiting property owners over a period of time. Total outstanding debt in this utility will be paid in full by November 2007. Revenues for debt obligations come from user fees, connection charges, and assessments.

Stormwater Utility Fund

The Stormwater Utility is divided into two funds. One provides for the maintenance and operation of existing facilities as well as engineering services for planning. The other fund is for the acquisition and construction of stormwater treatment facilities. Since there is no *connection charge* for this utility, funding for construction projects and improvements must come from monthly rates not



required for maintenance and operation.

The operating budget for 2008 totals \$2,864,379, which is a \$376,673 or 15.1% increase over the 2007 budget. This increase includes a journey level maintenance technician to focus on the mandates of the Phase 2 NPDES requirements of inspecting and monitoring stormwater treatment facilities. This budget includes \$0.40 increase in the monthly fee to \$7.15.

Capital Improvement Projects

Over the past several years, Lacey has taken aggressive steps to address stormwater



flooding and treatment problems in the community. Lacey continues to be in the forefront of communities within the state and across the nation in addressing water quality issues associated with stormwater runoff. By the end of this year, the largest and most expensive stormwater treatment facility will be completed just east of City Hall on St. Martin's western campus.

Lacey also takes great pride in taking steps to improve habitat, stream flows, and spawning beds to help restore salmon runs in Woodland Creek. The 2008 budget provides for the ongoing commitment for salmon habitat restoration and water rights mitigation.

As mentioned above, funding of stormwater improvement projects comes from monthly system charges. For the past several years, \$250,000 has been transferred out of the Maintenance and Operations portion of the budget into the Construction Fund. Other funding has come from grants, mitigation fees, and loans. There are no projects of significance budgeted for 2008.

Reclaimed Water Fund

With the adoption of the 2008 budget, the City officially will create the Reclaimed Water Fund. This fund is divided into two functions – Maintenance and Operations and Capital Projects.

The Maintenance and Operations portion of



the fund will begin by addressing the planning and design of the infrastructure of this utility.

This will be accomplished through professional service contracts. Development of a tradition M&O budget will not begin until such time as there is a “system” to maintain and customers to be served.

Initial funding comes from one-time growth related revenues transferred in from the Current Expense, Park and Open Space, and Wastewater Utility Funds. Upon completion of a comprehensive plan for this new utility, connection and user fees will be established and implemented to fund operations and capital projects.



This initial budget provides \$100,000 for miscellaneous Maintenance and Operations type expenditures and \$2.17 million for Capital Projects. The Capital Projects budget anticipates that property will be purchased to locate the first system reservoir and pump station.

General Obligation Debt Funds

Voter Approved G. O. Debt

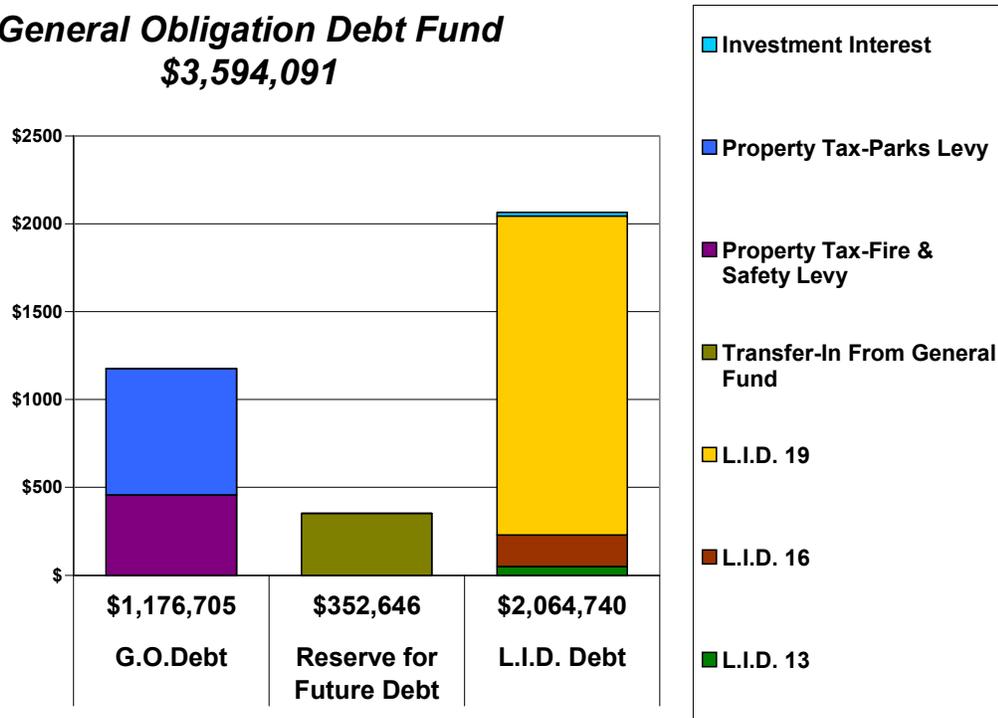
The General Obligation (G.O.) Debt Fund was created to provide for the payment of principal and interest on all general-purpose bonds issued by the City for facilities and equipment. When significant capital expenditures are funded by voter approval, the necessary revenue for debt retirement comes from an

maturing in 2021; and, a \$374,400 levy that began in 2007 for the final group of Parks Improvement projects.

Councilmanic or L.T.G.O. Debt

State statutes permit city councils authority to issue a limited amount of debt *without* voter approval. This is referred to as Limited Tax General Obligation (L.T.G.O.) bonded indebtedness. Income to pay annual principal and interest obligations must come from general revenue sources of the City. L.T.G.O. debt has been issued in the past to construct

General Obligation Debt Fund
\$3,594,091



excess property tax levy.

The 2008 excess levy rate for *voter approved* debt will be \$0.26461 per \$1,000 assessed value based on a \$1,176,701 levy. This includes a \$458,199 excess levy that began in 2002 is for Fire Safety Improvements and will mature in 2019; a \$344,102 excess levy that began in 2003 for the first group of Park Improvements

the Library, Community Center, and an addition to City Hall. Some of the revenue from property, sales, business and occupation, and utility taxes was committed to debt retirement.

As a result of good fiscal management, the City was able to pay off all outstanding L.T.G.O. debt in 2005 saving \$433,019 in interest

payments. However, new L.T.G.O. debt of \$3.5 million was issued in December 2006 to assist in the financing to construct a much needed 25,000 square foot addition to City Hall.

Local Improvement District Bond Fund

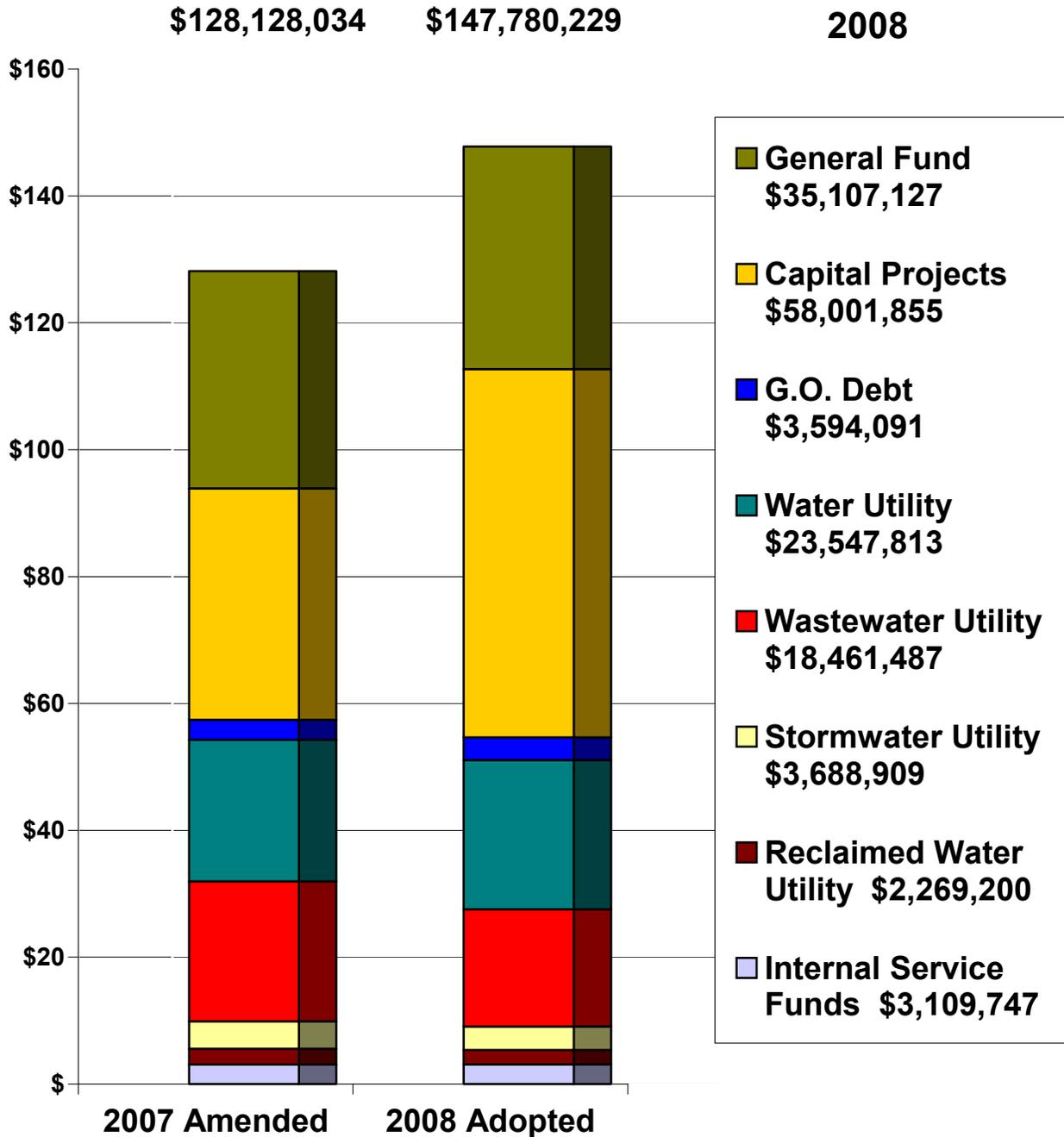
One of the tools available to assist property owners finance public improvements in their neighborhood is the formation of a special taxing district called a Local Improvement District (L.I.D.). This is accomplished by petitioning the City Council to hold a public hearing for the purpose of creating a *benefit district*. When these improvements are solely for the purpose of water or wastewater services, it is referred to as a Utility Local Improvement District (ULID) and is accounted for in the utility debt portion of the budget. Transportation improvements funded through this mechanism are referred to as Local

Improvement Districts (LIDs). In either case, benefiting property owners are assessed for their portion of improvement costs and are required to make annual payments to the City until their assessment is paid in full.

The L.I.D. Fund has only one active transportation improvement taxing district in the 2008 budget: L.I.D. #19 - Northeast Lacey Transportation Improvements. The bonds backed by L.I.D. #16, Meridian Campus/Commerce Place and #13, College Street were paid off in 2005 and 2006 respectively. Although the bonds have been paid off, there are still outstanding assessments due the City.

Anticipated revenues for 2008 assessments totals \$2,064,740 and will provide the revenue necessary to meet all debt obligations. No City funds are used to pay LID debt.

2007 - 2008 Comparison Total City Budget



Description	Expenditure	2006 Actual Budget	2007 Amended Budget	2008 Adopted Budget
Revenue Summary by Fund				
Current Expense Fund		26,638,331	27,609,303	29,126,730
Criminal Justice Fund		618,163	574,740	683,564
Community Center Fund		463,927	475,324	525,902
City Street Fund		2,431,459	2,321,595	2,469,269
Arterial Street Fund		8,198,372	12,945,576	18,214,680
Lodging Tax Fund		285,098	286,530	351,690
Community Block Grant Fund		940,600	-	-
General Obligation Bonds Fund		841,502	1,524,555	1,529,351
L.I.D. Debt Fund		1,283,368	1,625,250	2,064,740
Building Improvement Fund		5,310,393	8,034,060	9,035,870
Capital Improvement Fund		1,981,147	3,328,423	2,301,662
Parks & Open Space Fund		8,051,926	15,113,873	16,520,465
Regional Athletic Complex Capital Fund		-	-	13,879,150
Water Utility Fund		6,036,564	7,005,231	7,045,804
Wastewater Utility Fund		7,614,160	8,585,400	8,858,280
Stormwater Utility Fund		7,185,420	2,487,706	2,864,379
Reclaimed Water Utility Fund		-	100,000	100,000
Water Capital Fund		6,507,609	13,062,583	13,852,009
Wastewater Capital Fund		4,692,021	11,987,104	7,953,207
Stormwater Capital Fund		1,566,855	1,843,154	824,530
Reclaimed Water Capital fund		-	2,400,000	2,169,200
Water Debt Fund		6,460,231	2,257,555	2,650,000
Wastewater Debt Fund		8,931,323	1,480,915	1,650,000
Equipment Rental Fund		2,422,232	1,761,358	1,627,276
Information Mgmt Services Fund		1,220,376	1,317,799	1,482,471
Total Revenues		109,681,077	128,128,034	147,780,229

Description	Expenditure	2006 Actual Budget	2007 Amended Budget	2008 Adopted Budget
Expenditure Summary by Fund				
City Council		183,646	172,258	185,943
Contracted Services		4,504,365	5,067,319	5,850,109
City Manager		385,637	446,568	464,079
Personnel Department		642,916	653,548	677,555
Comm Services & Public Affairs		300,683	368,539	409,402
Finance		511,361	579,526	629,141
Legal Services		349,608	373,869	415,372
Common Facilities		1,132,992	1,306,179	1,380,316
Police		5,694,771	6,700,091	7,395,317
P.W.-Support Services		121,117	159,900	150,904
P.W.-Engineering		2,115,527	2,441,706	2,538,663
P.W.-Parks Maintenance		1,481,291	1,851,157	1,902,433
P.W.-Facilities Maintenance		285,187	293,142	312,584
Planning & Comm Development		1,645,201	1,929,862	1,874,641
P.W.- Water Resources		474,735	680,507	816,435
Parks & Recreation		1,557,651	1,735,132	1,773,836
Transfers Out		1,890,600	2,850,000	2,350,000
Current Expense Fund		23,277,288	27,609,303	29,126,730
Criminal Justice Fund		468,877	574,740	683,564
Community Center Fund		376,281	475,324	525,902
City Street Fund		2,019,826	2,321,595	2,469,269
Arterial Street Fund		4,923,455	12,945,576	18,214,680
Lodging Tax Fund		172,066	286,530	351,690
Community Block Grant Fund		650,000	-	-
General Obligation Bonds Fund		933,568	1,524,555	1,529,351
L.I.D. Debt Fund		1,778,223	1,625,250	2,064,740
Building Improvement Fund		1,017,423	8,034,060	9,035,870
Capital Improvement Fund		1,051,124	3,328,423	2,301,662
Parks & Open Space Fund		1,667,141	15,113,873	16,520,465
Regional Athletic Complex Capital Fund		-	-	13,879,150
Water Utility Fund		6,392,480	7,005,231	7,045,804
Wastewater Utility Fund		7,794,955	8,585,400	8,858,280
Stormwater Utility Fund		3,492,908	2,487,706	2,864,379
Reclaimed Water Utility Fund		-	100,000	100,000
Water Capital Fund		117,864	13,062,583	13,852,009
Wastewater Capital Fund		39,922	11,987,104	7,953,207

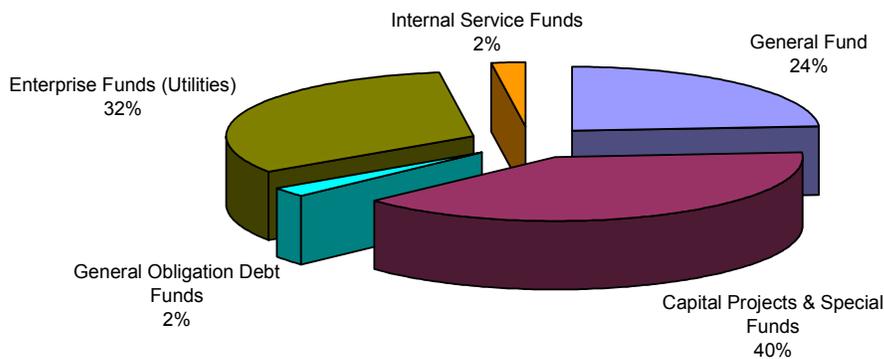
Description Expenditure	2006 Actual Budget	2007 Amended Budget	2008 Adopted Budget
Expenditure Summary by Fund			
Stormwater Capital Fund	100,237	1,843,154	824,530
Reclaimed Water Capital Fund	-	2,400,000	2,169,200
Water Debt Fund	2,193,860	2,257,555	2,650,000
Wastewater Debt Fund	1,890,943	1,480,915	1,650,000
Equipment Rental Fund	1,232,951	1,761,358	1,627,276
Information Mgmt Services Fund	979,825	1,317,799	1,482,471
Total Expenditures	62,571,217	128,128,034	147,780,229

Budget At A Glance 2008 Budget Comparison to 2007 Amended Budget				
	2,007 Amended	2,008 Adopted	Dollar Difference	Percent Variance
General Fund				
Current Expense:				
Council	172,258	185,943	13,685	7.94%
Contract Services	5,067,319	5,850,109	782,790	15.45%
City Manager	446,568	464,079	17,511	3.92%
Human Resources	653,548	677,555	24,007	3.67%
Public Affairs & Comm. Services	368,539	409,402	40,863	11.09%
Finance	579,526	629,141	49,615	8.56%
City Attorney	373,869	415,372	41,503	11.10%
Common Facilities	1,306,179	1,380,316	74,137	5.68%
Police	6,700,091	7,395,317	695,226	10.38%
Public Works - Support Services	159,900	150,904	(8,996)	-5.63%
Public Works - Engineering	2,441,706	2,538,663	96,957	3.97%
Public Works - Parks Maintenance	1,851,157	1,902,433	51,276	2.77%
Public Works - Facilities Maintenance	293,142	312,584	19,442	6.63%
Community Development	1,929,862	1,874,641	(55,221)	-2.86%
Public Works - Water Resources	680,507	816,435	135,928	19.97%
Parks & Recreation	1,735,132	1,773,836	38,704	2.23%
Sub-total Without Transfer	24,759,303	26,776,730	2,017,427	8.15%
Operating Transfers - Transfer Out	2,850,000	2,350,000	(500,000)	-17.54%
Total Current Expense	27,609,303	29,126,730	1,517,427	5.50%
Criminal Justice:				
Criminal Justice - Police	574,740	683,564	108,824	18.93%
Community Buildings:				
Community Buildings - Parks & Rec	475,324	525,902	50,578	10.64%
City Street:				
Public Works - Street Maintenance	2,321,595	2,469,269	147,674	6.36%
Capital Equipment:				
Capital Expenditures	3,093,423	2,066,662	(1,026,761)	-33.19%
Projects	85,000	85,000	-	0.00%
Transfers - Debt/Transportation/Etc.	150,000	150,000	-	0.00%
Total Capital Equipment	3,328,423	2,301,662	(1,026,761)	-30.85%
Total General Fund	34,309,385	35,107,127	797,742	2.33%
General Fund Less Transfers Out	31,459,385	32,757,127	1,297,742	4.13%
Capital Projects & Special Funds				
Arterial Street Fund	12,945,576	18,214,680	5,269,104	40.70%
Lodging Tax Fund	286,530	351,690	65,160	22.74%
Community Block Grant Fund	-	-	-	-
Building Improvement Fund	8,034,060	9,035,870	1,001,810	12.47%
Parks & Open Space Fund	15,113,873	16,520,465	1,406,592	9.31%
Regional Athletic Complex Capital Fun	-	13,879,150	13,879,150	-
Total Projects & Special Funds	36,380,039	58,001,855	21,621,816	59.43%
General Obligation Debt Funds				
General Obligation Tax Supported	989,540	1,176,705	187,165	18.91%
L.T.G.O. and Loans	535,015	352,646	(182,369)	-34.09%
L.I.D. Debt	1,625,250	2,064,740	439,490	27.04%
Total G.O. & L.I.D. Debt	3,149,805	3,594,091	444,286	14.11%
Enterprise Funds				
Water Utility:				
Maintenance & Operations	7,005,231	7,045,804	40,573	0.58%
Capital Projects & Reserves	13,062,583	13,852,009	789,426	6.04%
Debt & Debt Reserves	2,257,555	2,650,000	392,445	17.38%
Total Water Utility	22,325,369	23,547,813	1,222,444	5.48%
Wastewater Utility:				
Maintenance & Operations	8,585,400	8,858,280	272,880	3.18%
Capital Projects & Reserves	11,987,104	7,953,207	(4,033,897)	-33.65%
Debt & Debt Reserves	1,480,915	1,650,000	169,085	11.42%
Total Wastewater Utility	22,053,419	18,461,487	(3,591,932)	-16.29%
Stormwater Utility:				
Maintenance & Operations	2,487,706	2,864,379	376,673	15.14%
Capital Projects & Reserves	1,843,154	824,530	(1,018,624)	-55.27%
Total Stormwater Utility	4,330,860	3,688,909	(641,951)	-14.82%
Reclaimed Water Utility:				
Maintenance & Operations	100,000	100,000	-	0.00%
Capital Projects & Reserves	2,400,000	2,169,200	(230,800)	-9.62%
Total Reclaimed Water Utility	2,500,000	2,269,200	(230,800)	-9.23%
Total Enterprise Funds	51,209,648	47,967,409	(3,242,239)	-6.33%
Internal Service Funds				
Equipment Rental	1,761,358	1,627,276	(134,082)	-7.61%
Information Management Services	1,317,799	1,482,471	164,672	12.50%
Total Internal Service Funds	3,079,157	3,109,747	30,590	0.99%
Total All Funds	128,128,034	147,780,229	19,652,195	15.34%
Total All Funds Less Transfer Out In General	125,278,034	145,430,229	20,152,195	16.09%

**2008 SUMMARY OF EXPENDITURES
BY BUDGET CLASSIFICATION**

Classification	General Fund	Capital Projects & Special Funds	G.O. & L.I.D. Debt Funds	Enterprise Funds	Internal Service Funds	Total
Salaries	13,088,432	30,183	-	3,157,085	750,571	17,026,271
Employee Benefits	4,121,410	17,166	-	1,186,415	262,459	5,587,450
Operating Supplies	777,888	2,580	-	573,562	529,650	1,883,680
Professional Services	1,301,212	1,500	-	2,506,062	16,250	3,825,024
Communications	257,378	1,500	-	117,610	18,620	395,108
Training/Travel	222,809	750	-	51,450	25,350	300,359
Advertising	51,413	-	-	-	-	51,413
Rentals/Internal Service Charges	2,474,654	1,831	-	755,085	61,542	3,293,112
Insurance	398,888	330	-	101,756	34,533	535,507
Utilities	866,172	2,100	-	6,539,651	-	7,407,923
Repairs & Maintenance	60,004	-	-	161,078	51,346	272,428
Other Miscellaneous	698,626	266,300	-	774,101	243,944	1,982,971
Contractual Services	6,009,694	-	-	287,690	10,179	6,307,563
Capital Equipment & Projects	2,428,547	44,727,615	-	26,505,864	442,620	74,104,646
Debt Service	-	-	3,594,091	-	-	3,594,091
Depreciation	-	-	-	5,250,000	662,683	5,912,683
Total Budget before Transfers Out	32,757,127	45,051,855	3,594,091	47,967,409	3,109,747	132,480,229
Operating Transfers Out	2,350,000	12,950,000	-	-	-	15,300,000
Total Budget	35,107,127	58,001,855	3,594,091	47,967,409	3,109,747	147,780,229

*2008 Summary of Expenditures
by Budget Classification*



FTE'S By Department	Actual 2003	Actual 2004	Actual 2005	Actual 2006	Actual 2007	Adopted 2008
FTE SUMMARY BY CLASSIFICATION - GENERAL GOVERNMENT						
<u>CITY MANAGER DEPARTMENT</u>						
City Manager	1.00	1.00	1.00	1.00	1.00	1.00
City Clerk	-	-	-	1.00	1.00	1.00
Executive Assistant/Deputy City Clerk	1.00	1.00	1.00	1.00	1.00	1.00
Department Assistant II	0.25	0.25	0.25	0.50	0.50	0.50
Total Department	2.25	2.25	2.25	3.50	3.50	3.50
<u>HUMAN RESOURCES DEPARTMENT</u>						
Director-Human Resources	1.00	1.00	1.00	1.00	1.00	1.00
Human Resources Analyst	2.00	2.00	2.00	2.00	2.00	2.00
Management Analyst	1.00	1.00	1.00	1.00	1.00	1.00
Department Assistant II	0.50	0.50	0.50	1.00	1.00	1.00
Total Department	4.50	4.50	4.50	5.00	5.00	5.00
<u>COMM. SERVICES & PUBLIC AFFAIRS</u>						
Director-Assistant City Manager	1.00	1.00	1.00	1.00	1.00	1.00
Senior Management Analyst	1.00	1.00	1.00	1.00	1.00	1.00
Management Analyst	-	-	-	-	-	1.00
Department Assistant II	0.25	0.25	0.25	0.50	0.50	0.50
Total Department	2.25	2.25	2.25	2.50	2.50	3.50
<u>FINANCE DEPARTMENT</u>						
Director-Finance	1.00	1.00	1.00	1.00	1.00	1.00
Financial Services Manager	1.00	1.00	1.00	1.00	1.00	1.00
Accounting Manager	1.00	1.00	1.00	1.00	1.00	1.00
Senior Accountant	1.00	1.00	1.00	1.00	1.00	1.00
Payroll/Accounting Svc Specialist	1.00	1.00	1.00	1.00	1.00	1.00
City Clerk	1.00	1.00	1.00	-	-	-
Department Assistant III	1.00	1.00	1.00	1.00	1.00	1.00
Department Assistant II	1.00	1.00	1.00	2.00	2.00	2.00
Department Assistant I	1.00	1.00	1.00	1.00	1.00	1.00
Total Department	9.00	9.00	9.00	9.00	9.00	9.00
<u>INFORMATION SERVICES</u>						
Information Services Manager	1.00	1.00	1.00	1.00	1.00	1.00
Systems Application Specialist	2.00	2.00	2.00	3.00	3.00	3.00
GIS Coofinator	-	-	-	-	-	1.00
Webmaster	-	-	-	-	-	1.00
Application Support Specialist	1.00	1.00	1.00	1.00	1.00	1.00
Computer Support Technician	1.00	1.00	1.00	1.00	1.00	1.00
Technical Support Specialist	1.00	1.00	1.00	1.00	1.00	1.00
Total Department	6.00	6.00	6.00	7.00	7.00	9.00
<u>COMMUNITY DEVELOPMENT</u>						
Director-Community Development	1.00	1.00	1.00	1.00	1.00	1.00
Building Official	1.00	1.00	1.00	1.00	1.00	1.00
Assist Bldg Code Official	-	-	-	1.00	1.00	1.00
Senior Code Compliance Specialist	1.00	1.00	1.00	1.00	1.00	1.00
Building/Fire Code Inspector	-	-	1.00	1.00	1.00	1.00
Building Code Specialist II	2.00	2.00	2.00	2.00	2.00	2.00
Building Code Specialist I	-	-	1.00	1.00	1.00	1.00
Senior Code Specialist	1.00	1.00	1.00	-	-	-
Electrical Inspector	1.00	1.00	1.00	1.00	1.00	1.00
Principal Planner	1.00	1.00	1.00	1.00	1.00	1.00
Senior Planner	1.00	1.00	1.00	1.00	1.00	1.00
Associate Planner	2.00	2.00	2.00	2.00	2.00	2.00

FTE'S By Department	Actual 2003	Actual 2004	Actual 2005	Actual 2006	Actual 2007	Adopted 2008
FTE SUMMARY BY CLASSIFICATION - GENERAL GOVERNMENT						
COMMUNITY DEVELOPMENT - Continued						
Assistant Planner	-	-	-	-	1.00	1.00
Department Assistant III	2.00	2.00	2.00	3.00	3.00	3.00
Department Assistant II	0.50	0.50	0.75	0.75	0.75	0.75
Total Department	13.50	13.50	15.75	16.75	17.75	17.75
PARKS & RECREATION						
Director-Parks & Recreation	1.00	1.00	1.00	1.00	1.00	1.00
Recreation Supervisor II	5.00	5.00	5.00	5.00	5.00	5.00
Recreation Coordinator	1.00	1.00	2.00	2.00	3.00	3.00
Recreation Assistant	2.00	2.00	2.00	2.00	2.00	2.00
Department Assistant III	1.00	1.00	1.00	1.00	1.00	1.00
Department Assistant II	1.00	1.00	1.00	1.00	2.00	2.00
Department Assistant I	0.75	0.75	1.00	1.00	-	-
Total Department	11.75	11.75	13.00	13.00	14.00	14.00
POLICE DEPARTMENT						
Chief	1.00	1.00	1.00	1.00	1.00	1.00
Commander	3.00	3.00	2.00	2.00	2.00	2.00
*Lieutenant	5.00	5.00	5.00	5.00	5.00	5.00
Sergeant	5.00	5.00	6.00	6.00	6.00	6.00
Police Officer/Detective	6.00	6.00	5.00	5.00	5.00	5.00
**Police Officer	27.00	27.00	28.00	30.00	32.00	35.00
Administrative Assistant	1.00	1.00	1.00	1.00	1.00	1.00
Management Analyst	-	-	-	-	1.00	1.00
Police Services Specialist	1.00	1.00	1.00	1.00	1.00	1.00
Department Assistant III	1.00	1.00	1.00	1.00	1.00	1.00
Department Assistant II	5.00	5.00	5.00	5.00	5.00	5.00
Community Service Officer	4.41	4.41	4.41	4.41	5.28	5.28
Total Department	59.41	59.41	59.41	61.41	65.28	68.28
* 1 salary reimbursed Lieutenant at Drug Unit ** 1 salary reimbursed officer at WCJTC						
PUBLIC WORKS DEPARTMENT ENGINEERING DIVISION						
ADMINISTRATION						
Director-Public Works	1.00	1.00	1.00	1.00	1.00	1.00
Department Assistant III	2.00	2.00	2.00	2.00	2.00	2.00
Department Assistant I	0.50	-	-	-	-	-
Management Analyst	1.00	1.00	1.00	1.00	1.00	1.00
Total Department	4.50	4.00	4.00	4.00	4.00	4.00
ENGINEERING						
City Engineer	1.00	1.00	1.00	1.00	1.00	1.00
Project Administrator	1.00	1.00	1.00	1.00	1.00	1.00
Design Services Manager	1.00	1.00	1.00	1.00	1.00	1.00
Civil Engineer	3.00	3.00	3.00	3.00	3.00	3.00
Construction/Design Manager	1.00	1.00	1.00	1.00	1.00	1.00
City Surveyor	1.00	1.00	1.00	1.00	1.00	1.00
Development Review Engineer	1.00	1.00	1.00	1.00	1.00	1.00
Engineering Technician III	9.00	10.00	11.00	12.00	15.00	15.00
Engineering Technician II	4.00	3.00	3.00	3.00	1.00	1.00
Total Department	22.00	22.00	23.00	24.00	25.00	25.00

FTE'S By Department	Actual 2003	Actual 2004	Actual 2005	Actual 2006	Actual 2007	Adopted 2008
FTE SUMMARY BY CLASSIFICATION - GENERAL GOVERNMENT CONT.						
PUBLIC WORKS DEPARTMENT CONT.						
WATER RESOURCE						
Water Resource Manager	1.00	1.00	1.00	1.00	1.00	1.00
Sr Civil Engineer/Utilities	1.00	1.00	1.00	1.00	1.00	1.00
Water Resource Specialist	1.00	1.00	1.00	1.00	1.00	1.00
Water Quality Analyst	1.00	1.00	1.00	1.00	1.00	1.00
Engineering Tech III	-	-	-	1.00	1.00	2.00
Civil Engineer	1.00	1.00	1.00	3.00	3.00	3.00
Total Department	5.00	5.00	5.00	8.00	8.00	9.00
Total Engineering Division	31.50	31.00	32.00	36.00	37.00	38.00
Operations Division						
ADMINISTRATION						
Operations Manager	1.00	1.00	1.00	1.00	1.00	1.00
Department Assistant III	1.00	1.00	1.00	1.00	1.00	1.00
Total Department	2.00	2.00	2.00	2.00	2.00	2.00
EQUIPMENT RENTAL						
Equipment Maintenance Supervisor	1.00	1.00	1.00	1.00	1.00	1.00
Equipment Mechanic	1.00	1.00	1.00	1.00	1.00	1.00
Total Department	2.00	2.00	2.00	2.00	2.00	2.00
PARKS MAINTENANCE						
Parks Maintenance Supervisor	1.00	1.00	1.00	1.00	1.00	1.00
Senior Maintenance Technician	2.00	2.00	2.00	2.00	2.00	2.00
Journeylevel Maint. Technician	5.00	5.00	5.00	6.00	11.00	11.00
Maintenance Assistant	2.00	3.00	3.00	3.00	-	-
Total Department	10.00	11.00	11.00	12.00	14.00	14.00
FACILITIES MAINTENANCE						
Facilities Maintenance Technician	1.00	1.00	1.00	1.00	1.00	1.00
Total Department	1.00	1.00	1.00	1.00	1.00	1.00
CITY STREETS						
Elec/Streets/Strmwtr Maint. Supervisor	0.50	0.50	0.50	0.50	0.50	0.50
Senior Maintenance Technician	1.00	1.00	2.00	2.00	2.00	2.00
Journeylevel Maint. Technician	4.00	5.00	5.00	5.00	6.00	6.00
Sr. Electrical Maintenance Technician	1.00	1.00	1.00	1.00	1.00	1.00
Sweeper Operator	0.18	0.18	0.18	0.18	0.18	0.18
Maintenance Assistant	1.00	1.00	1.00	1.00	-	-
Electrical Maintenance Technician	2.00	2.00	2.00	2.00	2.00	2.00
Total Department	9.68	10.68	11.68	11.68	11.68	11.68
Total Operations Division	24.68	26.68	27.68	28.68	30.68	30.68
Total PW Dept (General Governmental)	56.18	57.68	59.68	64.68	67.68	68.68
Total General Government	164.84	166.34	171.84	182.84	191.71	198.71

FTE'S By Department	Actual 2003	Actual 2004	Actual 2005	Actual 2006	Actual 2007	Adopted 2008
FTE SUMMARY BY CLASSIFICATION - ENTERPRISE FUNDS						
CUSTOMER SERVICE-FINANCE						
WATER DIVISION						
Customer Service Supervisor	0.80	0.80	0.80	0.80	0.80	0.80
Meter Reader	2.75	2.75	2.75	2.75	2.75	2.75
Department Assistant II	0.90	0.90	0.90	0.90	0.90	0.90
WASTEWATER DIVISION						
Customer Service Supervisor	0.20	0.20	0.20	0.20	0.20	0.20
Meter Readers	0.25	0.25	0.25	0.25	0.25	0.25
Department Assistant II	0.10	0.10	0.10	0.10	0.10	0.10
Total Customer Service-Finance	5.00	5.00	5.00	5.00	5.00	5.00
PUBLIC WORKS OPERATIONS						
WATER DIVISIION						
Department Assistant III	1.00	1.00	1.00	1.00	1.00	1.00
Water/Wastewater Maint. Supervisor	0.50	0.50	0.50	0.50	0.50	0.50
Senior Maintenance Technician	1.50	1.50	1.50	1.50	1.50	1.50
Quality Control Technician	0.63	0.63	1.00	1.00	1.00	1.00
Sr.Utility Control Technician	0.50	0.50	0.50	0.50	0.50	0.50
JLT Utility Control Specialist	1.00	1.00	3.00	3.00	5.00	5.00
Plant Operator	-	-	-	-	1.00	1.00
Journeylevel Maint. Technician	7.83	9.83	11.00	10.00	9.00	9.00
Total Department	12.96	14.96	18.50	17.50	19.50	19.50
WASTEWATER DIVISION						
Water/Wastewater Maint. Supervisor	0.50	0.50	0.50	0.50	0.50	0.50
Senior Maintenance Technician	1.50	1.50	1.50	1.50	2.50	2.50
Quality Control Technician	0.37	0.37	-	-	-	-
Utility Control Technician	0.50	0.50	0.50	0.50	0.50	0.50
Utility Control Specialist	1.00	1.00	1.00	1.00	1.00	1.00
Journeylevel Maint. Technician	9.17	9.17	10.00	11.00	11.00	11.00
Total Department	13.04	13.04	13.50	14.50	15.50	15.50
STORMWATER DIVISION						
Elec/Streets/Strmwtr Maint. Supervisor	0.50	0.50	0.50	0.50	0.50	0.50
Senior Maintenance Technician	1.00	1.00	1.00	1.00	1.00	1.00
Journeylevel Maint. Technician	3.00	2.00	2.00	2.00	3.00	4.00
Sweeper Operator	0.82	0.82	0.82	0.82	0.82	0.82
Maintenance Assistant	-	1.00	1.00	1.00	-	-
Total Department	5.32	5.32	5.32	5.32	5.32	6.32
Total Operations	31.32	33.32	37.32	37.32	40.32	41.32
TOTAL ENTERPRISE FUNDS	36.32	38.32	42.32	42.32	45.32	46.32
TOTAL CITY FTE'S	201.16	204.66	214.16	225.16	237.03	245.03
Salary information available upon request. Contact Human Resource Department						

2008 Capital Budget	
Department	Adopted Budget
<u>City Council/Contract Services:</u>	
Landscape Woodland Trail	100,000
Urban Forestry	100,000
<u>City Manager/HR/CS&PA</u>	
Records Management System	21,680
<u>Community Services & Public Relations</u>	
PC & Software	2,422
Carry Forward Web Design	100,000
<u>Finance - IS</u>	
Citrix Remote Access System	37,940
E-mail Archiving System	27,100
Blade Chassis	10,840
PC's new positions	5,900
CLICK2GOV & IVR-carryover	64,405
Miscellaneous contingency	15,000
<u>Common Facilities - City Hall</u>	
Gutter repair & filter system	13,008
Prius pool vehicle	24,300
<u>Common Facilities - Library</u>	
Bike Racks	5,000
Rplace Mtg. Room Tables (18)	4,500
Remodel Women's Restroom	35,000
<u>Common Facilities - Maint. Center</u>	
CUBE Report Software	16,646
Replace UHG/VHF Radio	18,428
Old ER Bldg. Gutter & Fan	5,962
Service Center Interior Paint	7,859
Shop Shed Siding Replacement	8,672
<u>Police</u>	
16 Bushmaster Carbines	14,745
Cubby Cabinets - Patrol Cars	9,756
10 X-26 Tasers	8,994
6 MTC Units/Software	42,276
Nikon NPL-352 Total Station	9,927
Property/Evidence Safe	2,276
SLR Digital Camera - Detectives	1,732
<u>PW - Engineering</u>	
Data Collector - Travel Time Analysis	2,999
<u>PW - Parks Maintenance</u>	
Mower trailer	2,710
Replace Fence - Thornbury Park	21,680
Large Blower - Tractor	6,504
Fencing - Long Lake Volleyball Area	3,252
Repair Track - Homan Park	36,856
PTO Driven Fertilizer Spreader	5,420
Portable Radio Replacement	2,168
Utility Vehicle - Rainier Vista Park	6,879
<u>PW - Water Resources</u>	
PC Monitor 21"	400
Vehicle & computer equipment	33,420

2008 Capital Budget

Department	Adopted Budget
<u>Parks & Recreation</u>	
JS House Construction - Master Plan	56,000
Alarm Sys. - Whitehouse	2,500
Install wall at whitehouse for storage	2,500
Recreation Reserve Replacements:	
Aquatics	1,300
Fitness	1,100
Special Events	4,500
Sports	4,900
Youth & Teens	1,100
InDesign Software	2,450
40" Laminator	3,000
Portable Backstop - Rainier Vista	3,500
Holiday Lighting - Huntamer Park	7,500
<u>Community Buildings</u>	
Community Center Exterior Trim	4,878
JS House Exterior & Roof Treatment	12,141
JS House Replace HVAC	10,000
10 Aluminum Tables	2,600
<u>PW - City Streets</u>	
Sand/Salt Storage - pit site	113,985
20 yd. Drop Box - Sweeper Waste	8,672
Sign Retroreflectometer	15,100
Load Switch Tester	3,643
Cargo Van - Electric	46,363
Laptop PC/Software	2,830
Emergency Generators for signals	25,000
Total General Fund Capital	1,172,218
<u>Lodging Tax Fund</u>	
Museum - Window Replacement	950
Museum - Track Lighting	1,500
Kiosk at RAC	25,000
Total Lodging Tax Fund	27,450
<u>PW - Water M&O</u>	
1/2 T Pickup - trial period	21,761
VacCon Truck	302,520
1/2 T Pickup - Quality Control Tech.	21,761
Remote Chlorine Monitoring Station	19,512
Tool Storage Locker	1,626
Portable Pressure Washer	2,060
Manlift - HP Treatment Plant	34,447
Total PW - Water M&O	403,687
<u>PW - Wastewater M&O</u>	
Cargo Area Storage Cabinets	12,185

2008 Capital Budget	
department	Adopted Budget
<u>PW - Stormwater M&O</u> 3/4 T Pickup	24,173
<u>PW - Water Construction shared equipment</u> SCADA System Monitor Replacement 1/3	26,320
<u>PW - Wastewater Construction shared equipment</u> SCADA System Monitor Replacement 1/3	161,680
<u>PW - Equipment Rental</u> Parts Washer Exhaust Fan	4,889 9,756
Total PW - Equipment Rental	14,645
<u>Parks & Open Space Fund</u> Improvements to various parks	2,600,000
<u>Building Improvement Fund</u> Addition to City Hall-carry forward Upgrades and improvements City Hall Furniture & Fixtures ST. Martins land purchase-carry forward	7,000,000 750,000 250,000 1,000,000
Total Building Improvement Fund	9,000,000
<u>Regional Athletic Complex Capital Fund</u> Regional Athletic Complex	11,000,000
Grand Total	24,442,958
<p>Does not include Arterial Street Fund or Enterprise Fund capital projects.</p>	



*CITY
OF* **LACEY**

This Page Intentionally Left Blank

Account Number	Description	2006 Actual Revenue/Expense	2007 Amended Budget	2008 Adopted Budget
<i>Current Expense Fund - Revenues</i>				
Revenues				
001-0000-308.00-00	Estimated Beginning Cash	-	1,650,000	1,850,000
001-0000-311.10-00	Property Taxes-Current	5,560,605	6,843,539	7,451,521
001-0000-311.15-00	Property Taxes-Delinquent	800,606	392,963	408,243
001-0000-312.10-00	Forest Excise Tax	171	500	500
001-0000-313.10-00	Sales Taxes	6,799,552	6,722,282	7,290,763
001-0000-316.10-00	Business & Occupation Tax	1,876,138	1,560,000	1,636,000
001-0000-316.20-00	Admissions Tax	385,142	305,500	350,150
001-0000-316.41-00	Utility Tax/Electric	21,856	19,175	26,078
001-0000-316.43-00	Utility Tax/Gas	72,799	59,032	97,993
001-0000-316.47-01	Utility Tax/Telephone	20,557	44,658	119,798
001-0000-316.47-02	Utility Tax/Long Distance	105,002	5,440	-
001-0000-317.20-00	Leasehold Excise Taxes	674	500	500
001-0000-317.51-00	Punch Board & Pull Tabs	110,733	120,000	97,450
001-0000-317.52-00	Bingo & Raffles	848	1,400	1,000
001-0000-317.53-00	Amusement Games	113	-	-
001-0000-317.54-00	Card Games	394,904	425,600	337,266
001-0000-319.60-00	B & O Penalties	8,162	-	5,000
001-0000-319.80-00	Other Taxes - Penalties	-	200	-
001-0000-321.30-00	Fireworks Permits	825	-	-
001-0000-321.60-00	Professional & Occupation	3,550	5,000	3,000
001-0000-321.61-00	Farmer's Market Permit	1,628	1,000	850
001-0000-321.70-00	Amusement Licenses	970	1,000	1,000
001-0000-321.90-00	Business Licenses	12,425	65,000	13,500
001-0000-321.91-00	Franchise Fees	339,047	335,500	389,050
001-0000-322.10-00	Building Permits	2,104,594	1,488,277	1,035,000
001-0000-322.11-00	Mechanical Permits	168,676	71,000	63,900
001-0000-322.12-00	Plumbing Permits	261,489	105,000	94,500
001-0000-322.13-00	Electrical Permits	284,017	135,000	121,500
001-0000-322.14-00	Tree Protection Fees	14,716	4,000	8,000
001-0000-322.40-00	Street & Curb Permits	22,544	15,000	15,000
001-0000-322.90-00	Gun Permits	3,583	1,000	2,500
001-0000-322.91-00	Farmers Market Proceeds	10,665	12,000	8,000
001-0000-331.16-72	Law Enforce Grant-Vests	8,757	-	-
001-0000-331.16-76	COPS Universal Hiring	9,932	-	-
001-0000-332.99-99	HITDA Grant	52,325	-	-
001-0000-333.10-55	Child Nutrition Program	39,489	46,753	31,250
001-0000-333.16-00	Drug Enforcement Grant	162,152	-	-

Account Number	Description	2006 Actual Revenue/Expense	2007 Amended Budget	2008 Adopted Budget
<i>Current Expense Fund - Revenues</i>				
Revenues				
001-0000-333.17-10	WTSC CFDA #20.604	5,991	-	-
001-0000-333.20-60	WTSC CFDA #20.60X	4,489	9,530	-
001-0000-333.83-00	Indirect Federal Grant	-	26,070	-
001-0000-334.03-51	WTSC Grant	-	1,395	-
001-0000-334.05-40	Work Study	3,447	6,400	3,900
001-0000-336.84-00	Vessel Registration Fees	7,573	-	-
001-0000-336.94-00	Liquor Excise Tax	145,869	145,436	168,589
001-0000-336.95-00	Liquor Board Profits	215,275	253,406	253,960
001-0000-337.05-00	AWC Wellness Grant	600	-	-
001-0000-338.27-00	NTPS Security Contract	-	-	75,000
001-0000-338.39-00	Animal Services Admin	74,150	76,375	79,430
001-0000-338.74-00	Lydia Hawk Scholarship	-	23,521	-
001-0000-341.50-00	Sales of Maps/Publication	1,489	4,000	1,500
001-0000-341.51-00	Police Testing Revenues	1,090	-	-
001-0000-341.53-00	Notary Services	201	-	-
001-0000-341.54-00	NSF Fees	180	-	-
001-0000-341.55-00	Other Taxable Fees	4,571	-	-
001-0000-341.99-00	Passport Fees	23,430	30,000	43,500
001-0000-342.11-00	Criminal Justice Training	97,219	86,280	86,280
001-0000-342.12-00	NTPS Security Contract	-	75,000	-
001-0000-342.13-00	Evergreen State College	18,507	-	-
001-0000-342.14-00	Polygraph - Document Fees	6,938	8,000	5,000
001-0000-342.40-00	Overtime-Police Services	63,212	52,500	45,000
001-0000-345.81-00	Zoning & Subdivision Fees	142,695	98,560	88,650
001-0000-345.83-00	Plan Checking Fees	537,636	635,900	302,310
001-0000-345.83-01	Plan Check Fees-Streets	65,706	50,000	45,000
001-0000-345.83-02	Inspection Svs-Streets	157,652	97,600	87,840
001-0000-347.60-00	Recreation-Program Fees	(60)	-	-
001-0000-347.60-20	Youth & Teen Programs	132,890	154,100	154,100
001-0000-347.60-40	Aquatics Programs	150,132	141,500	131,500
001-0000-347.60-50	Physical Activities Prog	152,047	163,250	163,250
001-0000-347.60-60	Cultural Arts & Educ Prog	75,404	62,750	62,750
001-0000-347.60-70	Outdoor Activities Prog	31,485	26,850	23,250
001-0000-347.60-80	Fitness Program	31,309	28,625	28,625
001-0000-347.60-90	Special Events Program	28,814	22,450	22,450
001-0000-347.61-00	Program Fees-Replacement	11,650	38,510	12,900
001-0000-347.63-00	Tumwater Pool Agreement	16,291	16,300	16,300

Account Number	Description	2006 Actual Revenue/Expense	2007 Amended Budget	2008 Adopted Budget
<i>Current Expense Fund - Revenues</i>				
Revenues				
001-0000-347.64-00	Lacey ACT-Program Fees	33,037	31,250	31,250
001-0000-347.65-00	Field Use Fees	-	9,000	9,000
001-0000-348.95-00	Engineering Services Fees	1,854,520	2,226,344	2,284,073
001-0000-348.96-00	Parks Maintenance Service	241,235	225,565	214,467
001-0000-348.99-00	Water Resources Services	715,468	783,222	1,190,024
001-0000-349.16-00	Drug Unit Services	84,863	88,065	88,065
001-0000-349.18-00	Common Facilities Charges	198,105	169,018	203,585
001-0000-349.19-00	Overhead & Services	135,000	135,000	135,000
001-0000-349.20-00	Administration-Charges	57,634	19,000	19,000
001-0000-351.10-00	District Court	170,983	161,000	180,000
001-0000-351.20-00	Lacey Violations	163,514	190,000	192,250
001-0000-351.40-00	Red Light Cameras	-	-	362,080
001-0000-361.11-00	Investment Interest	621,700	400,471	455,250
001-0000-361.40-00	Interest Sales Tax	35,610	21,590	25,000
001-0000-362.40-00	Facility Rentals	3,545	-	3,000
001-0000-367.03-00	Donation-Crime Prevention	350	500	500
001-0000-367.04-00	Donations-Police	8,034	-	-
001-0000-367.14-00	Donations-Concert/Events	-	500	500
001-0000-367.15-00	Donations-Miscellaneous	1,278	-	-
001-0000-367.16-00	Donations-Senior Patrol	250	-	-
001-0000-367.18-00	Donations-Lakepoint HOA	15,000	15,000	-
001-0000-367.21-00	Parks - Youth Scholarship	4,650	-	-
001-0000-369.10-00	Sale of Scrap & Surplus	5,529	1,200	1,200
001-0000-369.13-00	Proceeds from Assets	1,304	-	-
001-0000-369.20-00	Sale/Unclaimed Property	2,226	1,000	3,000
001-0000-369.30-00	Merchandise Sales	66	-	-
001-0000-369.40-00	Court Fees/Judgments	28,712	4,800	500
001-0000-369.41-00	False Alarm	10,300	2,000	3,000
001-0000-369.81-00	Cash Over & Short	480	-	-
001-0000-369.90-00	Other Misc Revenue	49,299	25,000	25,000
001-0000-369.92-00	EAP/SPS Labor Management	54,762	-	-
001-0000-369.93-00	LMC Book Sales	600	500	500
001-0000-369.94-00	Developer Guidelines	497	-	-
001-0000-369.95-00	Multi-Housing Program	6,045	4,500	4,500
001-0000-397.09-00	Parks/ Open Space	266,607	324,151	335,590
Current Expense Fund Revenues		26,638,331	27,609,303	29,126,730



CITY
OF **LACEY**

This Page Intentionally Left Blank

CITY COUNCIL

The City Council is the elected governing body of the City of Lacey. The Council is comprised of seven members elected at large, each serving four year staggered terms of office. Councilmembers act as the City's legislative body with authority to enact laws, adopt the budget, determine service priorities, make public policy, and appoint citizen boards, commissions, and committees.

Every two years, the City Council selects a mayor and deputy mayor from among its membership. The Mayor presides over public meetings, recommends appointments to boards and commissions, and represents the City at community activities, events, and functions.

Members of the City Council serve on numerous intergovernmental committees, boards, and commissions responsible for regional service delivery, oversight and policy development. Councilmembers also serve on one or more committees responsible for policy development on City finances and economic development, community relations, transportation planning, utility oversight, and general government activities.

BUDGET SUMMARY

The 2008 budget for the City Council is **\$185,943**. This amount funds salaries, travel and training, special community events, youth initiatives, and related materials, supplies, and services. The Council budget is organized into three program areas.

- City Council Services
- Boards, Commissions, and Special Activities
- Youth Initiatives

2008 PROGRAMS, GOALS AND PRIORITIES

- Widened overlay Mullen Road-Ruddell to east City limits, thereby alleviating a vehicle-pedestrian safety problem
- Develop a concept plan for the newly acquired BNRR line and begin its conversion to an urban trail
- Complete the College Street Corridor Study and provide short and long term direction for corridor improvements
- Obtain additional water rights necessary to meet Lacey's short and long term service needs
- Continue a fourth year of our enhanced Residential Street Overlay Program
- Finalize the park improvements authorized by Lacey voters through the 2002 bond issue
- Improve and enhance the Farmer's Market with the goal of transitioning it to one of Lacey's finest community events
- Develop Phase 2 of the Regional Sport Complex, completing 68-acres; design Phase 3; acquire additional 26 acres; prepare for construction in 2008
- Continue to build upon Lacey's emergency preparedness capacity
- Complete an I-5 Access Study and develop a funding strategy to meet our transportation requirements along this corridor
- Acquire property in northeast Lacey for future second library, police sub-station, City services building, performing arts theatre, farmers' market, and park needs
- Construct new addition to City Hall that will address City's 15-20 years' growth requirements
- Complete the JDF Grant road and utility improvements providing the backbone infrastructure improvements to the

Account Number	Description	2006 Actual Revenue/Expenditure	2007 Amended Budget	2008 Adopted Budget
<i>Current Expense Fund - Expenditures</i>				
City Council				
Council Services				
001-0301-511.10-01	Salaries-Regular	77,400	79,718	82,048
001-0301-511.10-06	Salaries Part-time	61	-	-
001-0301-511.20-01	Employer Paid Benefits	6,385	6,767	7,148
001-0301-511.31-01	Office & Operating Supply	1,687	2,500	2,500
001-0301-511.41-01	Prof. Svc-Other	1,493	4,000	4,000
001-0301-511.42-01	Communications-Telephone	1,581	1,850	1,850
001-0301-511.43-01	Transportation/Per Diem	5,536	7,000	7,500
001-0301-511.43-03	Registrations	2,455	2,500	2,500
001-0301-511.45-02	IMS Rentals	5,000	-	5,201
001-0301-511.46-03	Insurance-Fidelity	1,510	1,661	1,661
001-0301-573.49-12	Special Events	30,930	11,200	11,200
Total Council Services		134,038	117,196	125,608
Boards/Memberships				
001-0302-519.49-14	Association of WA Cities	19,377	21,012	23,285
001-0302-519.49-15	National League of Cities	3,040	3,250	3,250
001-0302-572.31-30	Other Boards/Memberships	-	800	800
Total Boards/Memberships		22,417	25,062	27,335
Youth Initiatives				
001-0304-511.10-06	Salaries Part-time	-	13,100	13,900
001-0304-511.20-01	Employer Paid Benefits	-	1,900	2,100
001-0304-511.49-42	WIN Program	13,611	15,000	17,000
001-0304-511.49-49	Just Hire One	13,580	-	-
Total Youth Initiatives		27,191	30,000	33,000
Total City Council		183,646	172,258	185,943

CONTRACTED SERVICES

This budget details the cost of a variety of public services the City of Lacey purchases from or contracts with other agencies. When quality public services can be contracted cost-effectively, the City will frequently negotiate contractual agreements to provide these services rather than performing services through our own programs and staff. We will continue to contract for these services as long as the quality of service meets the public's needs in a cost-effective manner.

BUDGET SUMMARY

The 2008 budget for Contracted Services is **\$5,850,109**. This amount maintains current services while providing for increases as negotiated and approved by the Council.

CONTRACTUAL - INTERLOCAL AGREEMENTS

Public Safety

FIRE:

The City contracts for fire protection and emergency medical services from Lacey Fire District #3. In addition to basic services, District personnel provide fire prevention, inspection, basic and advance life support services, and public education activities for Lacey residents.

COURT SERVICES:

Thurston County District Court currently provides court services for traffic and criminal citations issued by Lacey Police. These services include provision of a judge, court and process, probationary services, and the collection of fines and forfeitures.

PUBLIC DEFENDER:

The criminal justice system requires the City provide an attorney for those unable to afford one when charged with a criminal offense. All legal defense fees are paid by the City of Lacey.

JAIL SERVICES:

The City currently contracts with Thurston and Lewis County and the Nisqually Indian Tribe for incarceration of individuals charged or convicted of offenses committed in Lacey. Thurston County also conducts a work release and electronic monitoring program. Included in these charges are all medical and dental expenses that may be incurred while an individual is in the City's custody.

911/EMERGENCY DISPATCH:

911/CAPCOM provides dispatch services county-wide to police, fire, and medic agencies. Lacey is a partner in an inter-local agreement for these services. Operating costs are funded by a voter approved 1/10th of 1% sales tax. This budget allocation is for services provided to Public Works operations.

ANIMAL SERVICES:

Joint Animal Services is a service provider created through an Intergovernmental Cooperative Agreement to provide animal control and related services to Lacey, Olympia, Tumwater and unincorporated Thurston County. Services include licensing, adoption, education, complaint investigation, enforcement and a shelter for lost animals. Each member jurisdiction is charged an assessment for Animal Services' maintenance and operation expenses.

EMERGENCY DISASTER PREPAREDNESS:

In 1991, a multi-agency emergency preparedness task force was organized. The task force has developed a regional program to coordinate the communities' response in the event of a major disaster. The City continues in its efforts to implement a disaster plan within City departments and also provides ongoing education and training in the community.

Health and Human Services

SOCIAL SERVICES:

Lacey annually contributes funding to support the social services programs administered by the Thurston County Human Services Review Council (HSRC). HSRC distributes nearly \$400,000 annually in public funding for critical social services needs. These services are provided to Lacey and Thurston County residents through a number of human services agencies. Thurston County also provides services regarding alcohol abuse education and services.

VICTIM ADVOCATE:

This new program provides an advocate to crime victims in helping them convey feelings to the Court and City; Attorney's office; creating a safety plan; obtain counseling services; keep court dates; and access to community resources

Planning/Growth Management

REGIONAL PLANNING:

The City of Lacey is a partner with the Thurston Regional Planning Council that offers a mechanism to address common regional issues and provide for area-wide coordination and planning. This budget reflects the City's contribution for these general services. The City also contracts with TRPC for special planning studies relating to transportation, growth, and environmental issues.

FOREIGN TRADE ZONE:

The Port of Olympia is the Grantee for the South Puget Sound Foreign Trade Zone where customs duty can be deferred or reduced. The zone includes 389 acres in northeast Lacey. There are 12 sites in a four county area (Thurston, Mason, Lewis, and Kitsap). As business sites are activated within the zone, the funding from the governmental partners in the zone will be reduced.

Community Services

ELECTION/VOTER REGISTRATION:

The City is billed by the Thurston County Auditor's Office for its share of all general and special election costs. These amounts are based on the number of registered voters in the City.

THURSTON COMMUNITY TELEVISION:

Under contract with local jurisdictions, Thurston Community Television (TCTV) operates, maintains, and administers a public access channel and production facility as a part of its television cable services. The public access channel is available for public broadcasting by non-profit organizations and the general public.

ECONOMIC DEVELOPMENT COUNCIL:

The Economic Development Council (EDC) is a partnership between local public agencies and private business to promote and maintain a healthy economic environment. The focus of the EDC has been to nurture already existing businesses looking at expansion and to develop strategies to attract new manufacturing and warehousing companies that will create livable wage local jobs.

MISCELLANEOUS CONTRACTS:

The City also provides funding to a number of other public service agencies that provide public services for Lacey residents. Included in this category is funding to Intercity Transit for the Amtrak Depot and the Olympic Air Pollution Control Authority for monitoring and enforcement of air quality issues.

TOGETHER!:

TOGETHER! is a community partnership comprised of a coalition of local government entities, interested citizens, social service agencies, and community activists. The mission of TOGETHER! is to motivate community commitment to the health and safety of our youth through active community coalitions and neighborhood centers.

FARMERS MARKET:

This community event, held during the summer months at Huntamer Park, is in its fourth year of operation. The Lacey Farmers Market venue brings together a diverse vendor base offering fresh produce, nursery items, baked goods, and handcraft items to the public. Music and entertainment is also a major feature of this 10-weekend market.

Account Number	Description	2006 Actual Revenue/Expense	2007 Amended Budget	2008 Adopted Budget
<i>Current Expense Fund - Expenditures</i>				
Contracted Services				
001-0401-511.58-18	Election/Voter Registrare	25,084	50,000	50,000
001-0401-511.58-21	Inter-governmental	33,531	136,104	536,104
001-0401-512.58-12	District Court	153,840	140,000	200,000
001-0401-512.58-13	Public Defender-Indigent	52,565	96,800	123,600
001-0401-521.58-24	Victim Advocate	24,088	30,000	40,000
001-0401-522.58-08	Fire District #3	2,864,480	3,306,825	3,755,473
001-0401-523.58-10	Th Co Corrections	95,610	195,000	195,000
001-0401-523.58-11	Other Jail Services	532,581	510,000	380,000
001-0401-523.58-12	Medical Services	44,987	80,000	30,000
001-0401-525.58-22	Emergency Services Prog.	2,655	11,000	11,000
001-0401-528.58-05	Central Dispatch	6,996	7,706	4,556
001-0401-531.58-01	Pollution Control Auth.	12,205	14,931	15,327
001-0401-539.58-04	Joint Animal Services	151,067	160,153	160,153
001-0401-552.58-14	Dispute Resolution Center	2,500	2,500	2,700
001-0401-552.58-15	Social Services-HSRC	72,617	85,000	85,000
001-0401-552.58-16	TOGETHER	12,280	12,900	12,900
001-0401-552.58-17	Social Svc-Local Grants	-	-	15,000
001-0401-552.58-24	Foreign Trade Zone	3,335	3,350	3,350
001-0401-557.58-17	Th Community TV	75,700	84,125	84,125
001-0401-558.58-02	Thurston Region Planning	68,090	69,111	73,610
001-0401-559.58-03	Economic Develop. Council	16,000	25,000	25,000
001-0401-566.58-07	Th Co Social Services S/A	5,405	7,603	7,603
001-0401-573.58-20	IT/Amtrak	5,008	5,095	5,492
001-0401-573.58-23	Farmer's Market	29,264	34,116	34,116
001-0401-598.52-10	Grant Proceeds	214,477	-	-
Total Contracted Services		4,504,365	5,067,319	5,850,109



This Page Intentionally Left Blank

CITY MANAGER

The City Manager is the chief administrative officer of the City, appointed by and accountable to the City Council.

The City Manager is responsible for the effective administration and management of the City and the efficient delivery of all City services. All department directors are appointed by and report directly to the City Manager. The City Manager is responsible for all hiring and employment decisions, the approval of all operating rules and procedures, ensuring quality performance, proper financial management of City funds, and carrying out the policy directives of the City Council.

The City Manager prepares the annual budget for Council approval, assists in the identification of community priorities, and facilitates public involvement and participation in key areas of policy development and service delivery. The City Manager proposes policy recommendations to the City Council, advises them on matters of community interest, and supplies facts and information as appropriate to provide the Council with a comprehensive basis for making decisions and establishing annual goals and priorities for the City. The City Manager also attends and represents the City on various intergovernmental committees.

BUDGET SUMMARY

The 2008 budget for the office of the City Manager is **\$464,079**. This amount maintains current levels of staffing and service. In addition to covering operating expenses, the Manager's budget includes funding for City Clerk, Deputy City Clerk, and a one half-time Department Assistant II to provide technical and administrative support to the City Manager and the City Council.

2008 PROGRAMS, GOALS AND PRIORITIES

- Facilitate the implementation of City Council goals, policies, and priorities
- Develop a concept plan development for the newly acquired BNRR line
- Diligently pursue new water rights to meet Lacey short and long term needs
- Work to enhance and improve the Lacey Farmer's Market
- Develop a management and marketing plan for the Regional Sports Complex
- Continue to aggressively promote quality new business and economic development with the objective of improving Lacey's sales tax base, improving shopping opportunities for area residents, and diversifying the community's employment base
- Continue to develop Lacey's emergency preparedness capability by initiating on-going staff training and improving the City's ability to respond to significant events and disasters
- Implement web and telephone based e-government improvements that enhance registrations, payments, and service to the community
- Complete the I-5 Interchange Justification Report that will lay the groundwork for future interchange improvements at SR510 Exit 111, Martin Way Exit 108, and a new interchange at Carpenter Road. Seek additional funding for completion of the analysis
- Implement an automated camera system at key intersections to help reduce red light violations
- Continue to enhance the City's strong environmental stewardship efforts with an emphasis on water conservation and water quality improvements
- Implement phased construction of needed reclaimed water facilities enabling the use of reclaimed Class A wastewater for irrigation purposes
- Widen and overlay Mullen Road from Ruddell to the east City limits to enhance road capacity and safety
- Acquire property in the Hawks Prairie Business District for a future northeast Lacey library, police substation, performing arts theatre, farmers' market, and/or central park
- Complete the Hawks Prairie Business District road and utility infrastructure improvements partially funded through the State Job Development Fund grant
- Complete Phase 2 of the 68-acre Regional Athletic Complex

Account Number	Description	2006 Actual Revenue/Expense	2007 Amended Budget	2008 Adopted Budget
<i>Current Expense Fund - Expenditures</i>				
City Manager				
Administration				
001-0501-513.10-01	Salaries-Regular	215,770	244,902	249,272
001-0501-513.10-06	Salaries-Part-Time	2,679	2,600	2,600
001-0501-513.20-01	Employer Paid Benefits	44,331	73,107	80,122
001-0501-513.31-01	Office & Operating Supply	2,836	2,600	2,600
001-0501-513.41-01	Prof. Svc-Other	-	3,000	3,000
001-0501-513.43-01	Transportation/Per Diem	2,152	4,000	4,000
001-0501-513.43-02	Dues, Subscriptions, Publ	3,306	3,750	3,750
001-0501-513.43-03	Registrations	301	1,700	1,700
001-0501-513.45-02	IMS Rental	6,621	6,820	8,322
001-0501-513.49-02	Printing & Binding	119	400	400
Total Administration		278,115	342,879	355,766
City Clerk/Records Management				
001-0502-514.10-01	Salaries-Regular	66,418	68,794	70,497
001-0502-514.20-01	Employer Paid Benefits	13,737	15,678	17,922
001-0502-514.31-01	Office & Operating Supply	422	1,000	1,000
001-0502-514.41-06	Codification/Microfilm	14,326	5,500	5,500
001-0502-514.41-07	Records Destruction	2,342	2,500	2,500
001-0502-514.43-01	Transportation/Per Diem	144	1,000	1,000
001-0502-514.43-02	Dues, Subscriptions, Publ	603	500	500
001-0502-514.43-03	Registrations	300	1,000	1,000
001-0502-514.44-04	Ordinances & Resolutions	5,146	3,500	3,500
001-0502-514.45-02	IMS Rental	3,123	3,217	3,894
001-0502-514.49-30	Software Maintenance	961	1,000	1,000
Total City Clerk/Records Management		107,522	103,689	108,313
Total City Manager		385,637	446,568	464,079

HUMAN RESOURCES

The Human Resources Department provides administrative and support services to all city departments related to the recruitment, training, performance, and compensation of the City's work force. In addition, this department manages labor contract negotiations, the employee relations and benefits program, and provides research and project support to the City Manager's office for special projects. Human Resource is also responsible for the City's loss control and safety programs, administration of the City's liability and worker's injury claims, and co-management of the City's emergency preparedness programs.

There are nine areas of program responsibility:

- Recruitment and selection
- Employee and labor relations
- Risk management, safety and wellness programs
- Personnel policy development and implementation
- Employee and training development
- Salary and employee benefits administration
- Compliance with employment law
- Emergency preparedness
- Claims administration for City liability, worker's compensation and unemployment insurance

Human Resources staffing includes the Director, two Human Resource Analysts, a Management Analyst, and a Department Assistant. This is supplemented at times with a youth intern.

BUDGET SUMMARY

The Human Resources Department budget is organized into two program areas.

- General Services
- Risk/Management/Loss Control

The total 2008 budget for Human Resources is **\$677,555**. Recruitment activity for 2007 was active and slightly higher than previous years. The severity of Worker's Compensation claims has decreased and general liability claims activity was at average levels this year. However, the severity of the City's losses is significantly less than the average city on our risk category with our insurance pool. Additionally, the City received a refund on our worker's compensation program for effectively managing and quickly getting employee's back to work after an on-the-job injury.

Noteworthy program efforts in 2007 included negotiation of renewal of the collective bargaining agreement with AFSCME 618-L; increased supervisory and mid-level management training; extensive compensation review for a number of city positions; negotiation and clarification of AFSCME's layoff contractual provisions; recruitment and selection of our new PW Director; re-organization of the Animal Services after hours response positions to reduce overtime and turnover expense; increased HR involvement in employee disability and management of accommodation issues; management and resolution of employee grievances & increased use of dispute resolution processes throughout the organization; the continued innovation and creativity of the Wellness Committee in promoting good health and fitness; organizational training on the National Incident Management Strategy (NIMS) and continued planning for the City's emergency preparedness programs; review of the employee benefits program to maximize benefits obtained from dollars spent; and continued enhancement of our in-house employee training programs.

In 2007 the Wellness Committee received the AWC Well City Award for the seventh year in a row for motivating employee wellness in the workplace.

2008 PROGRAMS, GOALS AND PRIORITIES

- Implement a team performance review process for employee's in the probationary period
- Facilitate planning for development of the Woodland Creek Trail
- Continue to develop emergency preparedness procedures
- Focus on improved selection strategies targeted at core values and behaviors important to job success in the Lacey workplace
- Continue needed updates to the City's Safety Manual; implement recommendations from the Worker's Comp Retro pool designed to replace workplace injuries and return injured employees to work to minimize time loss expense
- Implement information systems module to improve our capability to pull HR reports and data from the payroll database

Account Number	Description	2006 Actual Revenue/Expense	2007 Amended Budget	2008 Adopted Budget
<i>Current Expense Fund - Expenditures</i>				
Human Resources				
General Services				
001-0701-516.10-01	Salaries-Regular	266,983	298,857	302,692
001-0701-516.10-06	Salaries-Part-Time	2,679	2,600	2,700
001-0701-516.20-01	Employer Paid Benefits	81,345	98,789	107,563
001-0701-516.31-01	Office & Operating Supply	2,710	15,275	10,275
001-0701-516.31-04	Supplies - Testing/Exam	19,197	15,060	15,060
001-0701-516.41-01	Other	-	500	500
001-0701-516.41-03	Prof. Svc-Consultant	43,866	45,000	45,000
001-0701-516.41-04	EAP/SPS Labor Management	14,440	7,800	8,073
001-0701-516.43-01	Transportation/Per Diem	1,692	1,800	2,800
001-0701-516.43-02	Dues, Subscriptions, Publ	3,105	2,700	2,700
001-0701-516.43-03	Registrations	578	1,800	2,300
001-0701-516.44-01	Adv/Full-Time Position	28,479	26,000	26,413
001-0701-516.44-02	Adv/Part-Time Position	4,313	3,000	3,000
001-0701-516.45-02	IMS Rental	10,454	10,768	20,305
001-0701-516.49-02	Printing & Binding	5,101	3,500	3,500
001-0701-516.49-04	Employee Relations Proj	6,330	5,884	6,384
001-0701-516.49-05	Professional Development	14,007	25,750	25,750
001-0701-516.49-56	Emp Perform Recognition	-	5,000	5,000
Total General Services		505,279	570,083	590,015
Risk Management/Loss Control				
001-0702-514.10-01	Salaries-Regular	44,731	48,984	49,578
001-0702-514.20-01	Employer Paid Benefits	13,755	16,331	16,751
001-0702-514.41-03	Prof. Svc-Consultant	6,323	3,000	4,000
001-0702-514.42-01	Communications-Telephone	77	150	150
001-0702-514.43-02	Dues, Subscriptions, Publ	644	400	961
001-0702-514.49-17	Pre-employment Medicals	8,937	5,850	6,850
001-0702-514.49-18	Wellness Prog. AWC-Grant	5,809	5,500	6,000
001-0702-514.49-43	Drug & Alcohol Testing	3,431	3,250	3,250
Total Risk Management/Loss Control		83,707	83,465	87,540

Account Number	Description	2006 Actual Revenue/Expense	2007 Amended Budget	2008 Adopted Budget
<i>Current Expense Fund - Expenditures</i>				
Human Resources				
EAP/SPS Labor Management				
001-0703-516.31-01	Office & Operating Supply	928	-	-
001-0703-516.41-03	Prof. Svc-Consultant	44,984	-	-
001-0703-516.43-01	Transportation/Per Diem	2,262	-	-
001-0703-516.49-02	Printing & Binding	858	-	-
001-0703-516.49-05	Professional Development	4,898	-	-
Total EAP/SPS Labor Management		53,930	-	-
Total Human Resources		642,916	653,548	677,555

COMMUNITY SERVICES AND PUBLIC AFFAIRS

The Community Services and Public Affairs Office is responsible for administering the City's public information programs, supporting or developing activities that will foster community pride, assisting the Council and City Manager on a full array of special projects, providing legislative support, and serving as a resource for the resolution of citizen concerns and/or complaints. These activities include:

- Publication of the City's newsletter, Lacey Life
- Providing information about City activities through community meetings and public forums
- Fostering creation of ongoing relationships with neighborhood and homeowners' associations
- Administering the City's contractual agreements with Joint Animal Services, Comcast Cable, Thurston Community Television, and Thurston/Mason Head Start/ECEAP
- Responding to citizen questions, complaints, and concerns
- Provide staff representation for the regional Solid Waste Advisory Committee
- Provide staff representation for the HOME Consortium Committee
- Acting as liaison to Washington State Legislature on proposed bills which would impact the City
- Coordinating efforts to acquire art for public facilities
- Grant writing and administration for special community projects
- Creating and maintaining the City's web page
- Assist local and regional media agencies by providing timely information and response to stories affecting Lacey
- Representing the City Manager on the Site Plan Review Committee
- Produce programming for local cable access

Department services are provided by a Director, two Management Analysts, and a one half-time Department Assistant II.

BUDGET SUMMARY

The total 2008 budget for Community Services and Public Affairs is **\$409,402**.

2008 PROGRAMS, GOALS AND PRIORITIES

- Coordinate City's Emergency Cold Weather Response Plan for the Homeless
- Publish up to five issues of Lacey Life
- Maintain a Neighborhood Resource Guide for Lacey neighborhoods
- Enhance communication between City Hall and neighborhood associations
- Continue acquisition of public art
- Continue Work Involvement Now (W.I.N.) project coordination
- Provide support to Lacey Area Youth Task Force
- Work with TCTV, Olympia, and Thurston County to more fully utilize the government and education channels
- Redevelop the City's official website
- Acquire grant funding for economic development and other city projects
- Provide legislative evaluation and support services
- Provide staff and research support to the City Council and City Manager as needed
- Provide information to the local media about programs and events affecting Lacey residents
- Make preparations to negotiate new franchise with Comcast Cable
- Explore opportunities for partnerships with other organizations (Saint Martin's, Panorama City, and Lacey Chamber of Commerce) that will benefit the Lacey community
- Coordinate 11 programs for broadcast on Panorama City's closed circuit television
- Oversee Lacey Farmers' Market on the Green
- Assist Community Development with the Local Infrastructure Financing Tool, an economic development program to build public infrastructure

Account Number	Description	2006 Actual Revenue/Expense	2007 Amended Budget	2008 Adopted Budget
<i>Current Expense Fund - Expenditures</i>				
Community Services and Public Affairs				
General Services				
001-0901-513.10-01	Salaries-Regular	177,370	214,305	237,005
001-0901-513.10-05	Salaries-Overtime	321	-	-
001-0901-513.10-06	Salaries-Part-Time	19,186	18,160	18,900
001-0901-513.20-01	Employer Paid Benefits	44,593	63,495	73,924
001-0901-513.31-01	Office & Operating Supply	2,473	3,000	3,250
001-0901-513.41-03	Prof. Svc-Consultant	-	5,000	5,000
001-0901-513.43-01	Transportation/Per Diem	397	1,500	1,500
001-0901-513.43-02	Dues, Subscriptions, Publ	1,781	1,900	2,000
001-0901-513.43-03	Registrations	200	1,200	1,200
001-0901-513.45-02	IMS Rental	11,271	11,609	16,423
001-0901-513.49-02	Printing & Binding	3,606	2,500	2,500
001-0901-573.49-12	Special Events	-	2,500	2,500
001-0901-573.49-20	Special Projects	2,870	4,000	4,000
001-0901-573.49-21	LaceyLife Newsletter	36,615	39,370	41,200
Total Community Services and Public Affairs		300,683	368,539	409,402

FINANCE

The Finance Department is responsible for ensuring the sound financial management of all City operations, the safekeeping of City assets, budget development, debt administration, records management, and the administration of Lacey's automated Information Systems. Major program areas include:

- Payroll and Benefits
- Central Purchasing
- Miscellaneous Receivables, Accounts Payable and General Ledger Accounting
- Utilities Billing and Customer Services
- Budget and Financial Statements
- Investments and Debt Management
- Business Licensing, Registration and Passport processing
- Violations Bureau
- Information Systems, Support and Services

These services are provided by 23 full-time employees that are budgeted in the Current Expense, Utilities, and Information Management Services Funds.

BUDGET SUMMARY

This portion of the Finance Department is related to Current Expense Fund services only and represents 9 FTE's.

The 2008 budget for the Finance Department is **\$629,141**. The Information Services division and Utility Customer Service division is budgeted under separate funds.

2008 PROGRAMS, GOALS AND PRIORITIES

- Research availability of ULID/LID assessment systems
- Enhance financial reporting and compliance
- Revenue monitoring, forecasting and enhancement
- Pursue GFOA certification of Lacey's Comprehensive Financial Report
- In conjunction with Human Resources complete implement new Applicant Tracking and Employee Self Serve systems
- Complete implementation of web/credit card/IVR processing in Utility Billing
- Continue the program of replacing aged water meters with electronic meters to achieve an automated reading system

Account Number	Description	2006 Actual Revenue/Expense	2007 Amended Budget	2008 Adopted Budget
<i>Current Expense Fund - Expenditures</i>				
Finance				
General Services				
001-1401-514.10-01	Salaries-Regular	338,952	364,231	385,982
001-1401-514.10-05	Salaries-Overtime	150	850	850
001-1401-514.20-01	Employer Paid Benefits	102,853	120,052	139,995
001-1401-514.31-01	Office & Operating Supply	6,381	5,000	5,000
001-1401-514.41-05	Prof. Svc-Audit	17,529	33,500	33,500
001-1401-514.43-01	Transportation/Per Diem	629	4,515	4,515
001-1401-514.43-02	Dues, Subscriptions, Publ	2,142	2,175	2,175
001-1401-514.43-03	Registrations	1,490	2,450	2,450
001-1401-514.45-02	IMS Rental	31,894	32,851	40,272
001-1401-514.48-01	Rep & Maint-Equipment	-	100	100
001-1401-514.49-02	Printing & Binding	426	4,950	4,950
001-1401-514.49-06	Maintenance Contracts	1,315	-	500
001-1401-514.49-08	Witness Fee-Court	1,737	1,000	1,000
001-1401-514.49-09	Interpreter Svcs-Court	5,863	6,500	6,500
001-1401-514.49-30	Software Maintenance	-	1,352	1,352
Total Finance		511,361	579,526	629,141

LEGAL SERVICES

The City Attorney's office provides legal counsel and related services to the City. This office is also responsible for the prosecution of all misdemeanors resulting from citations by Lacey Police officers, Animal Service officers, and code enforcement personnel. Legal services include advising the Council, City Manager, and all other departments, representing the city in litigation, and preparing legislation for consideration by the Council. The City contracts for these services through its adopted budget.

Personnel staffing includes 5 employees in the City Attorney's office. The Finance Department staffs the Violations Bureau at City Hall, which processes traffic, parking, and criminal citations issued by Lacey Police and the City Attorney's office. City staff also receipts paid fines or forfeitures for traffic and parking violations, and refers more serious citations to District Court.

BUDGET SUMMARY

The total 2008 budget for City Attorney is **\$415,372**.

2008 PROGRAMS, GOALS AND PRIORITIES

- Provide legal guidance to the Council and City administration on the planning and regulatory functions of the City
- Continue a positive approach to the City's legal ability to accomplish tasks and projects necessary for its citizens
- Acquire necessary property rights for future street, water and other City projects

Account Number	Description	2006 Actual Revenue/Expense	2007 Amended Budget	2008 Adopted Budget
<i>Current Expense Fund - Expenditures</i>				
Legal Services				
Legal Services				
001-1501-515.10-01	Salaries-Regular	74,401	79,266	82,471
001-1501-515.20-01	Employer Paid Benefits	5,179	5,357	5,741
001-1501-515.31-01	Office & Operating Supply	617	2,980	4,200
001-1501-515.41-01	Prof. Svc-Other	88,219	95,750	101,160
001-1501-515.41-08	Prof. Svc-Litigation	134	3,000	3,000
001-1501-515.41-09	Prof. Svc-Prosecution	159,341	161,316	193,000
001-1501-515.43-01	Transportation/Per Diem	-	2,000	2,000
001-1501-515.43-02	Dues, Subscriptions, Publ	625	1,000	1,000
001-1501-515.43-03	Registrations	-	1,000	1,000
001-1501-515.45-05	Rentals-Other	11,244	11,880	12,300
001-1501-515.49-07	Support Services	9,848	10,320	9,500
Total Legal Services		349,608	373,869	415,372

COMMON FACILITIES

The Common Facilities budget provides funding for maintaining and operating City Hall, the Maintenance Service Center and the Library. Expenditures include all utilities, maintenance contracts, insurance, janitorial services, common supplies, postage, computer system replacement charges, maintenance of pooled vehicles, miscellaneous charges for services, and contract copying and support.

BUDGET SUMMARY

The Common Facilities budget is organized into two programs.

- Facilities - City Hall/Library Operations
- Facilities - Maintenance Service Center

The 2008 budget for Common Facilities is **\$1,380,316**. This amount maintains the current level of services while reducing the impact of Information Services support by direct allocation of expense to departments. Where appropriate, Common Facility charges are allocated back to various operating funds (e.g., Streets and utilities). This budget also provides for some exterior improvements to gutters, siding on old maintenance shed, interior painting at the service center, and the addition of an alternative fuel vehicle to the common vehicle pool.

Account Number	Description	2006 Actual Revenue/Expense	2007 Amended Budget	2008 Adopted Budget
<i>Current Expense Fund - Expenditures</i>				
Common Facilities Overhead				
City Hall & Library Operations				
001-1901-514.31-01	Office & Operating Supply	20,237	20,370	20,370
001-1901-514.41-01	Prof. Svc-Other	17,633	33,346	33,346
001-1901-514.42-01	Communications-Telephone	25,500	52,913	52,913
001-1901-514.42-02	Communications-Postage	34,618	42,000	42,000
001-1901-514.45-01	Equipment Rental	11,819	26,000	25,083
001-1901-514.45-02	IMS Rental	318,020	327,561	409,191
001-1901-514.45-03	Copier Rental	57,927	64,400	73,700
001-1901-514.45-07	Rentals-Mailing Equipment	5,814	12,300	12,300
001-1901-514.45-08	Lease Miscellaneous	100	4,980	4,980
001-1901-514.46-01	Insurance-Liability	199,317	219,249	219,382
001-1901-514.46-02	Insurance-Fire/Property	30,957	34,052	26,473
001-1901-514.46-06	AWC-L & I Pool	11,455	12,294	12,294
001-1901-514.47-01	Utility-Electric	83,135	91,984	124,000
001-1901-514.47-02	Utility-City of Lacey	4,812	4,750	4,750
001-1901-514.48-01	Rep & Maint-Equipment	407	3,700	3,700
001-1901-514.49-02	Printing & Binding	1,975	8,000	8,000
001-1901-514.49-06	Maintenance Contracts	54,404	56,944	39,944
001-1901-514.49-25	Assessments/Taxes	1,017	2,050	2,050
001-1901-514.49-27	Bad Debt Expense	770	-	-
001-1901-572.46-02	Insurance-Fire/Property	8,345	9,200	7,153
001-1901-572.47-01	Utility-Electric	38,481	45,402	45,402
001-1901-572.47-02	Utility-City of Lacey	5,911	4,300	7,000
001-1901-572.47-07	Utility-Solid Waste	636	650	650
001-1901-572.48-01	Rep & Maint-Equipment	-	250	250
001-1901-572.49-06	Maintenance Contracts	1,596	1,800	1,800
Total City Hall & Library Operations		934,886	1,078,495	1,176,731
Maintenance Service Center				
001-1902-514.31-01	Office & Operating Supply	6,987	6,500	6,900
001-1902-514.31-02	Small Tools & Equipment	2,719	2,800	4,367
001-1902-514.31-23	Supplies-Building Maint.	2,472	3,600	3,600
001-1902-514.41-01	Prof. Svc-Other	2,729	2,200	2,200
001-1902-514.41-31	Prof. Svc-Building Maint.	222	1,500	1,500
001-1902-514.42-01	Communications-Telephone	2,990	2,750	2,750
001-1902-514.42-02	Communications-Postage	40	100	100

Account Number	Description	2006 Actual Revenue/Expense	2007 Amended Budget	2008 Adopted Budget
<i>Current Expense Fund - Expenditures</i>				
Common Facilities Overhead				
Maintenance Service Center - Continued				
001-1902-514.43-02	Dues, Subscriptions, Publ	258	400	400
001-1902-514.44-03	Adv/Call for Bids	-	50	50
001-1902-514.45-01	Equipment Rental	17,108	22,625	22,809
001-1902-514.45-02	IMS Rental	31,367	32,308	11,070
001-1902-514.45-03	Copier Rental	4,651	4,764	4,764
001-1902-514.46-02	Insurance-Fire/Property	19,172	21,100	16,404
001-1902-514.47-01	Utility-Electric	22,777	34,000	37,000
001-1902-514.47-02	Utility-City of Lacey	8,574	9,900	9,900
001-1902-514.47-03	Utility-Natural Gas	16,552	22,000	17,000
001-1902-514.47-07	Utility-Solid Waste	2,801	2,200	2,200
001-1902-514.48-01	Rep & Maint-Equipment	102	1,000	1,000
001-1902-514.48-03	Rep & Maint-Facilities	4,076	1,000	1,000
001-1902-514.49-02	Printing & Binding	-	150	150
001-1902-514.49-06	Maintenance Contracts	14,828	12,407	12,407
001-1902-514.49-23	Custodial	37,131	42,080	43,764
001-1902-514.49-25	Assessments/Taxes	550	-	-
001-1902-514.50-01	Inter-Governmental	-	2,250	2,250
Total Maintenance Service Center		198,106	227,684	203,585
Total Common Facilities Overhead		1,132,992	1,306,179	1,380,316



This Page Intentionally Left Blank

POLICE

The Police Department's mission is to partner with the community to make Lacey a safe and desirable place to live, work, learn, and play. To accomplish this mission, the department operates under the following philosophies:

Community Based Policing, Problem Solving Policing, No Tolerance Policing, Preventative Policing, and Knowledge Based Innovative Policing

As a part of these philosophies, officers work to establish professional, yet personable relationships with businesses, school officials, citizens, and youth. To achieve this goal, the Police Department operates a variety of programs. Resource Officers are assigned to North Thurston Public School's four high schools and two middle schools providing not only enforcement and security, but also initiating a proactive contact with the students, parents, and administration.

A Multi-Housing Crime Prevention Program, coordinated by the Crime Prevention Officer, has been implemented to reduce the number of police calls to rental property. To encourage citizen involvement and community outreach, the department will continue its two annual Citizen Academy Programs, the Asian Citizens Academy, the Chief of Police Roundtable, the African American Leadership Committee and representation on the Hispanic Roundtable. We will also continue to offer the Business Academy, which was created to provide local businesses with the skills needed to prevent business-related crime. The department operates the Bike Patrol, Boat Patrol and the K-9 Program. The popular and successful Senior Patrol Program enlists senior citizen volunteers to assist the Patrol Division in many areas, including issuing citations for violations of handicapped parking spaces, checking on resident's homes while they are on vacation, operating the Inmate Litter Patrol Program, Graffiti Cleanup Program, and performing numerous administrative assignments.

Department Services are provided by 54 commissioned officers, 9 non-commissioned employees and 6 part-time (5.28 FTE's) Community Service Officers. Included is one commissioned officer assigned to the Criminal Justice Training Academy, and two officers assigned to the county-wide Drug Unit, of which one is funded by contract and grant dollars. Volunteer services are also provided by Reserve Officers, Senior Patrol Officers and one civilian volunteer. The department is a partner in the Thurston County DUI Task Force and has been aggressive with alcohol and tobacco compliance checks, working with community partner TOGETHER!.

BUDGET SUMMARY

The Police Department budget is organized into nine programs.

- General Services
- Investigations and Apprehension
- Records and Support Services
- Protection and Enforcement Patrol
- Property Control
- Traffic
- Special Events and Training
- Volunteers
- Prevention/Suppression of Crime

The total 2008 budget for Police is **\$7,395,317**, not including expenditures in the Criminal Justice Fund. Funding for court, 911, and jail services is budgeted separately. These services are provided through a contractual agreement with Thurston County, Lewis County and the Nisqually Tribe.

2008 PROGRAMS, GOALS AND PRIORITIES

- Continue enhancement of the department's policing philosophies
- Improve school security and enforcement by continued close working relationship with the NTPS District
- Continue to emphasize aggressive traffic enforcement to reduce accidents
- Implement a video court security surveillance system to reduce transports to court
- Continue community outreach programs to include the Citizens' Academy, Business Academy, Roundtable Meetings, Multi-housing Program, School Resource Officer's Program and cultural diversity enrichment programs
- Attain accreditation recognition through WASPC
- Continue development of department structure for future growth and patrol team concept
- Enhance training and professional standards program
- Upgrade the Records Management System and citizen reporting module and work towards a regional county wide records system
- Implement a Red Light Camera Intersection Safety Program

Account Number	Description	2006 Actual Revenue/Expense	2007 Amended Budget	2008 Adopted Budget
<i>Current Expense Fund - Expenditures</i>				
Police				
General Services				
001-2101-521.10-01	Salaries-Regular	182,185	418,509	391,287
001-2101-521.10-05	Salaries-Overtime	348	500	500
001-2101-521.20-01	Employer Paid Benefits	37,821	104,397	102,123
001-2101-521.20-02	LEOFF Disability-Retired	166,895	181,115	200,915
001-2101-521.31-01	Office & Operating Supply	2,435	2,500	2,500
001-2101-521.31-15	Evidence Monies	-	2,000	2,000
001-2101-521.41-01	Prof. Svc-Other	104,781	11,300	11,300
001-2101-521.42-01	Communications-Telephone	3,190	6,500	3,400
001-2101-521.43-02	Dues, Subscriptions, Publ	1,158	2,000	2,000
001-2101-521.45-01	Equipment Rental	18,330	21,881	16,766
001-2101-521.45-02	IMS Rental	-	-	12,077
001-2101-521.48-01	Rep & Maint-Equipment	249	150	150
001-2101-521.49-27	Bad Debt Expense	375	-	-
Total General Services		517,767	750,852	745,018
Records and Support Services				
001-2102-521.10-01	Salaries-Regular	205,049	236,246	243,860
001-2102-521.10-05	Salaries-Overtime	2,706	4,200	5,100
001-2102-521.10-06	Salaries-Part-Time	1,304	6,000	6,000
001-2102-521.20-01	Employer Paid Benefits	76,876	93,916	97,331
001-2102-521.31-01	Office & Operating Supply	10,055	9,000	9,000
001-2102-521.31-02	Small Tools & Equipment	1,175	1,200	1,200
001-2102-521.41-06	Codification/Microfilm	900	10,000	10,000
001-2102-521.42-01	Communications-Telephone	5,717	10,540	2,540
001-2102-521.43-02	Dues, Subscriptions, Publ	196	250	300
001-2102-521.45-02	IMS Rental	48,055	49,496	26,279
001-2102-521.48-01	Rep & Maint-Equipment	556	600	600
001-2102-521.49-02	Printing & Binding	5,738	8,000	8,000
001-2102-521.49-06	Maintenance Contracts	-	4,000	4,000
001-2102-521.49-24	Drug Education-10%	2,249	-	-
001-2102-521.50-01	Olympia Contract	41,941	47,450	47,450
Total Records and Support Services		402,517	480,898	461,660

Account Number	Description	2006 Actual Revenue/Expense	2007 Amended Budget	2008 Adopted Budget
<i>Current Expense Fund - Expenditures</i>				
Police				
Property Control				
001-2103-521.10-01	Salaries-Regular	48,917	56,554	61,193
001-2103-521.10-05	Salaries-Overtime	628	925	1,800
001-2103-521.20-01	Employer Paid Benefits	15,301	21,961	24,188
001-2103-521.31-01	Office & Operating Supply	1,760	2,750	2,750
001-2103-521.31-02	Small Tools & Equipment	687	750	750
001-2103-521.31-17	Supplies-Uniform Purchase	-	-	500
001-2103-521.45-02	IMS Rental	-	-	6,614
001-2103-521.49-02	Printing & Binding	-	250	250
Total Property Control		67,293	83,190	98,045
Training				
001-2104-521.10-01	Salaries-Regular	59,421	-	-
001-2104-521.10-05	Salaries-Overtime	713	-	-
001-2104-521.20-01	Employer Paid Benefits	24,360	-	-
001-2104-521.31-01	Office & Operating Supply	184	-	-
001-2104-521.31-17	Supplies-Uniform Purchase	4,198	-	-
001-2104-521.41-01	Prof. Svc-Other	17	-	-
001-2104-521.43-01	Transportation/Per Diem	17,492	15,000	30,000
001-2104-521.43-02	Dues, Subscriptions, Publ	261	300	300
001-2104-521.43-03	Registrations	13,246	15,800	30,800
001-2104-521.43-05	Memorial Fund-McMillen Sr	-	500	500
001-2104-521.49-05	Professional Development	1,469	37,277	7,277
001-2104-521.49-10	Uniform Contract/Cleaning	1,275	-	-
Total Training		122,636	68,877	68,877
Crime Prevention				
001-2105-521.10-01	Salaries-Regular	84,028	94,632	86,155
001-2105-521.10-05	Salaries-Overtime	6,826	6,000	6,000
001-2105-521.20-01	Employer Paid Benefits	17,003	19,611	22,513
001-2105-521.31-01	Office & Operating Supply	2,743	3,930	3,930
001-2105-521.31-10	Multi-Housing Program	206	1,250	1,250
001-2105-521.31-17	Supplies-Uniform Purchase	-	400	400
001-2105-521.41-01	Prof. Svc-Other	217	1,500	1,500
001-2105-521.42-01	Communications-Telephone	532	1,000	1,800
001-2105-521.43-02	Dues, Subscriptions, Publ	70	615	615

Account Number	Description	2006 Actual Revenue/Expense	2007 Amended Budget	2008 Adopted Budget
<i>Current Expense Fund - Expenditures</i>				
Police				
Crime Prevention - Continued				
001-2105-521.45-01	Equipment Rental	2,916	-	2,641
001-2105-521.48-01	Rep & Maint-Equipment	-	100	100
001-2105-521.49-02	Printing & Binding	5,818	6,000	7,000
001-2105-521.49-10	Uniform Contract/Cleaning	64	925	925
001-2105-521.49-11	Public Education	1,162	2,100	2,100
Total Crime Preventi		121,585	138,063	136,929
Investigation and Apprehension				
001-2106-521.10-01	Salaries-Regular	526,987	691,004	703,774
001-2106-521.10-05	Salaries-Overtime	62,640	82,445	66,000
001-2106-521.20-01	Employer Paid Benefits	141,204	169,966	189,332
001-2106-521.31-01	Office & Operating Supply	3,432	8,750	4,450
001-2106-521.31-02	Small Tools & Equipment	2,486	2,000	2,800
001-2106-521.31-17	Supplies-Uniform Purchase	664	2,800	2,000
001-2106-521.41-01	Prof. Svc-Other	-	1,500	1,500
001-2106-521.42-01	Communications-Telephone	4,460	5,000	5,040
001-2106-521.43-02	Dues, Subscriptions, Publ	386	1,340	1,090
001-2106-521.45-01	Equipment Rental	53,324	63,826	33,255
001-2106-521.45-02	IMS Rental	-	-	11,995
001-2106-521.48-01	Rep & Maint-Equipment	457	1,000	1,000
001-2106-521.49-02	Printing & Binding	3	750	500
001-2106-521.49-10	Uniform Contract/Cleaning	2,743	2,500	3,000
Total Investigation and Apprehension		798,786	1,032,881	1,025,736
Protective Enforcement Patrol				
001-2107-521.10-01	Salaries-Regular	2,154,306	2,391,532	2,752,014
001-2107-521.10-05	Salaries-Overtime	231,655	295,180	255,000
001-2107-521.10-06	Salaries-Part-Time	5,809	16,907	17,836
001-2107-521.20-01	Employer Paid Benefits	494,824	574,648	694,191
001-2107-521.20-03	Unemployment Compensation	6,829	-	-
001-2107-521.31-01	Office & Operating Supply	15,810	16,400	16,400
001-2107-521.31-02	Small Tools & Equipment	4,852	4,885	4,885
001-2107-521.31-05	Firearms/Ammunition	10,609	10,256	15,134
001-2107-521.31-06	Supplies-Water Patrol	286	1,575	1,575
001-2107-521.31-07	Supplies-Tactical Team	6,605	11,000	11,000

Account Number	Description	2006 Actual Revenue/Expense	2007 Amended Budget	2008 Adopted Budget
<i>Current Expense Fund - Expenditures</i>				
Police				
Protective Enforcement Patrol - Continued				
001-2107-521.31-08	Supplies-K-9 Unit	3,308	2,500	2,500
001-2107-521.31-09	Supplies-Bike Patrol	332	-	-
001-2107-521.31-10	Multi-Housing Program	286	-	-
001-2107-521.31-17	Supplies-Uniform Purchase	30,011	30,950	40,781
001-2107-521.31-33	Supplies-Tactical Vests	3,718	17,886	20,000
001-2107-521.41-01	Prof. Svc-Other	2,397	2,000	2,000
001-2107-521.42-01	Communications-Telephone	40,166	24,918	45,627
001-2107-521.43-02	Dues, Subscriptions, Publ	608	500	500
001-2107-521.45-01	Equipment Rental	335,430	343,163	298,793
001-2107-521.45-02	IMS Rental	10,955	11,284	205,186
001-2107-521.45-03	Copier Rental	15,344	18,900	18,900
001-2107-521.45-05	Rentals-Other	4,045	-	-
001-2107-521.48-01	Rep & Maint-Equipment	11,631	8,400	8,400
001-2107-521.49-02	Printing & Binding	68	1,800	2,800
001-2107-521.49-10	Uniform Contract/Cleaning	12,562	16,000	17,500
001-2107-521.50-01	Olympia Contract	6,348	8,100	8,550
001-2107-521.60-01	Capital Outlays-Equipment	8,839	-	-
Total Protective Enforcement Patrol		3,417,633	3,808,784	4,439,572
Traffic				
001-2108-521.10-01	Salaries-Regular	122,372	153,517	147,446
001-2108-521.10-05	Salaries-Overtime	21,233	32,680	23,500
001-2108-521.20-01	Employer Paid Benefits	32,946	42,630	42,771
001-2108-521.31-01	Office & Operating Supply	1,123	1,200	2,000
001-2108-521.31-02	Small Tools & Equipment	794	3,300	1,000
001-2108-521.31-17	Supplies-Uniform Purchase	314	2,900	1,200
001-2108-521.42-01	Communications-Telephone	945	2,000	1,200
001-2108-521.43-02	Dues, Subscriptions, Publ	-	150	150
001-2108-521.45-01	Equipment Rental	19,997	41,828	26,454
001-2108-521.45-08	Lease Miscellaneous	-	-	113,685
001-2108-521.48-01	Rep & Maint-Equipment	173	200	400
001-2108-521.49-10	Uniform Contract/Cleaning	340	650	650
Total Traffic		200,237	281,055	360,456

Account Number	Description	2006 Actual Revenue/Expense	2007 Amended Budget	2008 Adopted Budget
<i>Current Expense Fund - Expenditures</i>				
Police				
Volunteers				
001-2109-521.10-01	Salaries-Regular	20,461	22,561	24,906
001-2109-521.10-05	Salaries-Overtime	8,213	7,500	7,500
001-2109-521.20-01	Employer Paid Benefits	6,782	5,755	6,943
001-2109-521.31-01	Office & Operating Supply	545	500	500
001-2109-521.31-02	Small Tools & Equipment	130	250	250
001-2109-521.31-18	Uniforms	7,774	10,100	10,100
001-2109-521.43-01	Transportation/Per Diem	948	1,250	1,250
001-2109-521.43-02	Dues, Subscriptions, Publ	-	200	200
001-2109-521.43-03	Registrations	240	500	500
001-2109-521.49-05	Professional Development	174	-	-
001-2109-521.49-10	Uniform Contract/Cleaning	574	1,875	1,875
001-2109-521.49-57	Senior Patrol	476	5,000	5,000
Total Volunteers		46,317	55,491	59,024
Total Police		5,694,771	6,700,091	7,395,317



This Page Intentionally Left Blank

PUBLIC WORKS ADMINISTRATION

Public Works Administration provides administrative support and assistance to all Public Works divisions. The Director of Public Works is responsible for the overall management of Utility Operations, Engineering, Water Resources, Utility Operations and Maintenance, Parks Maintenance, Facility Maintenance, and Streets Maintenance.

Administrative services are provided by one Management Analyst and two Department Assistants. Staff is responsible for customer service at the front counter, providing telephone support, file maintenance of public works and development projects, issuing permits, issuing water meters, and collecting a variety of fees. Staff also coordinates all interdepartmental efforts including the annual operating budgets of the department, payroll and purchasing, and computer and software acquisition. In addition, administrative support is provided for a variety of special projects and research as needed by the Public Works Director.

BUDGET SUMMARY

The 2008 budget for Public Works Administration is **\$150,904**. Some operating costs are recovered through the assessment of plan fees and charges to utilities or projects.

2008 PROJECTS, GOALS AND PRIORITIES

- Continue to emphasize and improve customer service throughout the department
- Optimize all resources allocated to the department
- Continue to improve support to all Directors, the City Council, and the City Manager
- Ensure division goals and priorities are facilitated and achieved

Account Number	Description	2006 Actual Revenue/Expense	2007 Amended Budget	2008 Adopted Budget
<i>Current Expense Fund - Expenditures</i>				
Public Works Support Services				
Support Services				
001-3101-532.10-01	Salaries-Regular	69,295	93,334	73,917
001-3101-532.10-05	Salaries-Overtime	35	200	200
001-3101-532.20-01	Employer Paid Benefits	17,931	28,099	26,751
001-3101-532.31-01	Office & Operating Supply	7,719	7,500	7,500
001-3101-532.31-02	Small Tools & Equipment	-	461	461
001-3101-532.31-27	Software Upgrade	1,895	1,500	1,500
001-3101-532.41-01	Prof. Svc-Other	-	1,000	1,000
001-3101-532.41-06	Codification/Microfilm	4,805	2,950	2,950
001-3101-532.43-01	Transportation/Per Diem	1,560	3,000	3,000
001-3101-532.43-02	Dues, Subscriptions, Publ	2,067	3,100	4,000
001-3101-532.43-03	Registrations	1,068	1,300	1,300
001-3101-532.45-01	Equipment Rental	3,718	5,679	8,830
001-3101-532.45-02	IMS Rental	9,978	10,277	17,195
001-3101-532.48-02	Rep & Maint-Equip Non-Pwr	-	300	300
001-3101-532.49-02	Printing & Binding	1,046	1,200	2,000
Total Public Works Support Services		121,117	159,900	150,904

PUBLIC WORKS-ENGINEERING

The City Engineer oversees the transportation, survey, design/construction management, and development review sections of the Public Works Department.

The Engineering staff identifies public improvement needs, designs and manages City-funded construction projects for utility and transportation systems, and provides technical support and information to utilities operators and the public. Engineering costs for these activities are charged to the utility or project for which the service is provided.

Engineering also reviews development proposals and inspects private construction of public facilities. This includes identifying the need for transportation and utility improvements. These costs are partially recovered from fees assessed to development for plan review and inspection services.

BUDGET SUMMARY

The Engineering budget is organized into six programs.

- General Services
- Transportation Engineering
- Water Utility Engineering
- Wastewater Utility Engineering
- Stormwater Utility Engineering
- Project Engineering

The total 2008 budget for Public Works Engineering is **\$2,538,663**. Some operating costs are recovered through the assessment of plan fees and charges to utilities or projects.

2008 PROJECTS, GOALS AND PRIORITIES

- Plan and execute the 2008 Residential Street Overlay
- Reconstruct the 6th Avenue and Sleater-Kinney intersection and the Sleater-Kinney rehabilitation
- Install a pedestrian crossing signal on Sleater-Kinney within Panorama City
- Construct Mullen Road Enhancements from Ruddell Road to the east City limit line
- Complete the design of Carpenter Road capacity improvements from Martin Way to Pacific Avenue
- Finalize design of Mullen Road Extension from Ruddell Road to College Street
- Update the Public Works Development Review Guidelines
- Design and construct Phase II of the Lacey Woodland Trail
- Complete the Transportation Improvement Comprehensive Plan
- Complete the I-5 Interstate Access Study
- Provide oversight, administrative, design and construction support to the Job Development Fund Gateway Project

Account Number	Description	2006 Actual Revenue/Expense	2007 Amended Budget	2008 Adopted Budget
<i>Current Expense Fund - Expenditures</i>				
Public Works Engineering Division				
General Services				
001-3201-532.10-01	Salaries-Regular	380,629	393,273	409,124
001-3201-532.10-05	Salaries-Overtime	7,528	5,000	3,000
001-3201-532.20-01	Employer Paid Benefits	94,359	117,732	126,863
001-3201-532.31-01	Office & Operating Supply	11,616	10,650	11,000
001-3201-532.31-02	Small Tools & Equipment	2,290	2,000	2,000
001-3201-532.31-17	Supplies-Uniform Purchase	2,665	2,000	2,500
001-3201-532.31-27	Software Upgrade	12,920	20,419	20,419
001-3201-532.41-01	Prof. Svc-Other	-	1,200	1,600
001-3201-532.41-02	Prof. Svc-Engineering	5,863	7,000	7,000
001-3201-532.42-01	Communications-Telephone	6,031	9,750	9,750
001-3201-532.43-01	Transportation/Per Diem	2,859	3,105	3,105
001-3201-532.43-02	Dues, Subscriptions, Publ	906	1,775	1,775
001-3201-532.43-03	Registrations	7,555	6,950	6,950
001-3201-532.44-03	Adv/Call for Bids	1,139	-	-
001-3201-532.45-01	Equipment Rental	71,731	65,652	63,668
001-3201-532.45-02	IMS Rental	59,704	61,495	99,762
001-3201-532.45-08	Lease Miscellaneous	6,685	7,720	7,720
001-3201-532.48-02	Rep & Maint-Equip Non-Pwr	567	1,020	1,020
001-3201-532.49-02	Printing & Binding	1,311	2,400	2,400
001-3201-532.49-03	Recording Fees	154	2,800	2,800
001-3201-532.49-06	Maintenance Contracts	2,334	2,800	2,800
001-3201-532.49-10	Uniform Contract/Cleaning	1,565	1,700	1,700
Total General Services		680,411	726,441	786,956
Transportation Engineering				
001-3202-532.10-01	Salaries-Regular	283,939	303,253	303,717
001-3202-532.10-05	Salaries-Overtime	7,619	3,000	3,000
001-3202-532.10-06	Salaries-Part-Time	6,802	9,700	9,700
001-3202-532.20-01	Employer Paid Benefits	83,488	102,082	101,366
001-3202-532.31-01	Office & Operating Supply	372	1,000	1,000
001-3202-532.31-02	Small Tools & Equipment	-	300	300
001-3202-532.31-03	Traffic Counting Supplies	320	1,010	1,010
001-3202-532.31-17	Supplies-Uniform Purchase	-	75	75
001-3202-532.41-02	Prof. Svc-Engineering	1,000	2,000	2,000
001-3202-532.42-01	Communications-Telephone	-	2,253	2,253

Account Number	Description	2006 Actual Revenue/Expense	2007 Amended Budget	2008 Adopted Budget
<i>Current Expense Fund - Expenditures</i>				
Public Works Engineering Division				
Transportation Engineering - Continued				
001-3202-532.43-01	Transportation/Per Diem	434	675	675
001-3202-532.43-02	Dues, Subscriptions, Publ	1,276	1,250	1,250
001-3202-532.43-03	Registrations	615	2,100	2,100
001-3202-532.45-01	Equipment Rental	4,093	4,617	3,677
001-3202-532.45-02	IMS Rental	1,585	2,578	12,997
001-3202-532.49-02	Printing & Binding	225	180	180
Total Transportation Engineering		391,768	436,073	445,300
Water Utility Engineering				
001-3203-532.10-01	Salaries-Regular	169,788	171,727	208,175
001-3203-532.10-05	Salaries-Overtime	7,914	8,000	8,000
001-3203-532.10-06	Salaries-Part-Time	-	3,990	3,990
001-3203-532.20-01	Employer Paid Benefits	49,148	56,132	73,135
Total Water Utility Engineering		226,850	239,849	293,300
Wastewater Utility Engineering				
001-3204-532.10-01	Salaries-Regular	165,597	178,854	200,891
001-3204-532.10-05	Salaries-Overtime	8,429	10,000	10,000
001-3204-532.10-06	Salaries-Part-Time	-	3,980	3,980
001-3204-532.20-01	Employer Paid Benefits	49,322	59,600	72,016
Total Wastewater Utility Engineering		223,348	252,434	286,887
Stormwater Utility Engineering				
001-3205-532.10-01	Salaries-Regular	106,657	97,229	106,742
001-3205-532.10-05	Salaries-Overtime	4,907	2,000	2,000
001-3205-532.20-01	Employer Paid Benefits	30,543	32,168	37,444
Total Stormwater Utility Engineering		142,107	131,397	146,186
Project Engineering				
001-3206-532.10-01	Salaries-Regular	325,618	472,727	423,338
001-3206-532.10-05	Salaries-Overtime	22,264	21,905	10,000
001-3206-532.10-06	Salaries-Part-Time	-	550	550
001-3206-532.20-01	Employer Paid Benefits	103,161	160,330	146,146
Total Project Engineering		451,043	655,512	580,034
Total Public Works Engineering Division		2,115,527	2,441,706	2,538,663



This Page Intentionally Left Blank

PUBLIC WORKS-PARKS MAINTENANCE

The Public Works Parks Maintenance Division maintains the grounds of all City-owned and operated buildings, water/wastewater facilities, parks, roundabouts, and planter strips. This includes over 530 acres of park land, grounds adjacent to occupied buildings, 74 water and wastewater sites, and 15 miles of right of way containing over 2,300 street trees.

The work performed by the Parks Maintenance Division includes routine and preventative maintenance, as well as repairs and special projects. Staff performs site repair, turf and grounds preservation, urban forest management, support of Parks and Recreation programs, limited construction, and coordination for volunteer and youth work groups. Work is prioritized to address safety and high community use areas.

BUDGET SUMMARY

The Parks budget is organized into four programs under the general service categories of Grounds.

- General Services
- Utilities/Right-of-Way
- Buildings/Structures/Grounds - Parks
- Rainier Vista Park Operations

The total 2008 budget for Parks, Grounds, and Facilities Maintenance is **\$1,902,433**. This includes staffing to 14 full-time equivalents, including a newly created Horticulturalist position. The staff adjusts seasonally with temporary labor to meet the demands created by warm weather and park activity. Parks Maintenance Operations are supported by the revenues the General Fund and Utility Tax receipts dedicated to parks maintenance.

2008 PROJECTS, GOALS AND PRIORITIES

- Develop innovative maintenance techniques through networking and training.
- Begin winter time weekend staffing to maintain restrooms on a year round basis.
- Develop and resource and operations plans for the new Athletic Complex on Marvin Road.
- Develop capital and O&M Plans for acquisition of tools and equipment.

Account Number	Description	2006 Actual Revenue/Expense	2007 Amended Budget	2008 Adopted Budget
<i>Current Expense Fund - Expenditures</i>				
Public Works Parks Maintenance Division				
General Services				
001-3301-576.10-01	Salaries-Regular	189,703	173,345	195,983
001-3301-576.10-05	Salaries-Overtime	3,206	200	200
001-3301-576.10-06	Salaries-Part-Time	4,070	13,178	14,095
001-3301-576.20-01	Employer Paid Benefits	56,678	57,513	70,656
001-3301-576.20-03	Unemployment Compensation	13,423	17,432	17,432
001-3301-576.31-01	Office & Operating Supply	8,073	8,722	8,722
001-3301-576.31-17	Supplies-Uniform Purchase	5,415	7,168	7,385
001-3301-576.42-01	Communications-Telephone	2,176	5,925	5,925
001-3301-576.43-01	Transportation/Per Diem	3,607	5,173	5,173
001-3301-576.43-02	Dues, Subscriptions, Publ	470	835	835
001-3301-576.43-03	Registrations	7,180	9,870	9,870
001-3301-576.45-01	Equipment Rental	6,322	14,957	14,977
001-3301-576.45-02	IMS Rental	8,875	9,141	9,985
001-3301-576.49-10	Uniform Contract/Cleaning	384	6,342	6,342
001-3301-576.49-35	CDL-Physicals/Licenses	425	958	958
001-3301-576.50-02	Common Facilities-1902	19,811	21,168	20,358
Total General Services		329,818	351,927	388,896
Utilities/Right of Way				
001-3302-576.10-01	Salaries-Regular	125,887	161,335	129,553
001-3302-576.10-05	Salaries-Overtime	370	600	600
001-3302-576.10-06	Salaries-Part-Time	47,523	61,496	65,775
001-3302-576.20-01	Employer Paid Benefits	53,717	64,230	71,715
001-3302-576.31-01	Office & Operating Supply	17,378	18,082	20,250
001-3302-576.31-02	Small Tools & Equipment	2,809	2,675	2,675
001-3302-576.41-01	Prof. Svc-Other	10,707	10,910	13,468
001-3302-576.42-01	Communications-Telephone	986	1,490	1,490
001-3302-576.45-01	Equipment Rental	27,597	42,970	43,029
001-3302-576.47-01	Utility-Electric	702	3,055	1,000
001-3302-576.47-02	Utility-City of Lacey	26,337	27,000	27,000
001-3302-576.48-01	Rep & Maint-Equipment	3,483	2,617	2,617
001-3302-576.48-15	Repairs & Maint - Grounds	1,066	950	950
Total Utilities/Right of Way		318,562	397,410	380,122

Account Number	Description	2006 Actual Revenue/Expense	2007 Amended Budget	2008 Adopted Budget
<i>Current Expense Fund - Expenditures</i>				
Public Works Parks Maintenance Division				
Building/Structures/Grounds				
001-3303-576.10-01	Salaries-Regular	211,449	294,822	319,886
001-3303-576.10-05	Salaries-Overtime	2,744	1,053	1,053
001-3303-576.10-06	Salaries-Part-Time	72,431	83,458	95,506
001-3303-576.20-01	Employer Paid Benefits	88,463	121,522	136,546
001-3303-576.31-01	Office & Operating Supply	53,126	65,995	66,970
001-3303-576.31-02	Small Tools & Equipment	4,734	5,173	5,173
001-3303-576.41-01	Prof. Svc-Other	15,410	50,456	17,382
001-3303-576.42-01	Communications-Telephone	1,411	950	950
001-3303-576.45-01	Equipment Rental	84,802	87,215	87,334
001-3303-576.45-05	Rentals-Other	5,682	8,875	8,875
001-3303-576.47-01	Utility-Electric	5,514	7,022	7,022
001-3303-576.47-02	Utility-City of Lacey	40,727	45,140	45,140
001-3303-576.48-01	Rep & Maint-Equipment	6,861	5,476	5,476
001-3303-576.48-03	Rep & Maint-Facilities	-	512	512
Total Building/Structures/Grounds		593,354	777,669	797,825
Rainier Vista Park				
001-3304-576.10-01	Salaries-Regular	45,430	57,593	61,153
001-3304-576.10-05	Salaries-Overtime	424	1,000	1,000
001-3304-576.10-06	Salaries-Part-Time	39,164	48,317	51,680
001-3304-576.20-01	Employer Paid Benefits	19,755	23,660	26,838
001-3304-576.31-01	Office & Operating Supply	35,776	47,810	47,810
001-3304-576.31-02	Small Tools & Equipment	1,326	1,450	1,450
001-3304-576.41-01	Prof. Svc-Other	1,295	950	950
001-3304-576.42-01	Communications-Telephone	1,139	1,514	1,514
001-3304-576.45-01	Equipment Rental	48,343	70,184	70,280
001-3304-576.45-02	IMS Rental	750	773	2,015
001-3304-576.47-01	Utility-Electric	4,475	6,500	6,500
001-3304-576.47-02	Utility-City of Lacey	35,720	53,800	53,800
001-3304-576.47-03	Utility-Natural Gas	-	2,000	2,000
001-3304-576.47-07	Utility-Solid Waste	4,845	7,200	7,200

Account Number	Description	2006 Actual Revenue/Expense	2007 Amended Budget	2008 Adopted Budget
<i>Current Expense Fund - Expenditures</i>				
Public Works Parks Maintenance Division				
Rainier Vista Park - Continued				
001-3304-576.48-01	Rep & Maint-Equipment	933	950	950
001-3304-576.48-03	Rep & Maint-Facilities	-	450	450
001-3304-576.49-23	Custodial	182	-	-
Total Rainier Vista Park		239,557	324,151	335,590
Total Public Works Parks Maintenance Division		1,481,291	1,851,157	1,902,433

PUBLIC WORKS-FACILITIES MAINTENANCE

The Public Works Facilities Maintenance Division is responsible for the maintenance of 97,000 square feet of occupied buildings, including City Hall, Lacey Timberland Library, Lacey Museum, Maintenance Service Center, Jacob Smith House, Community Center, Senior Center, and over 74 water/wastewater facilities. Support is also provided to the Water and Wastewater Divisions on an as needed basis.

BUDGET SUMMARY

The Facilities Maintenance Division is organized into one budget program under the umbrella of the General Fund. Funding for work in Water and Wastewater is provided through the applicable utility on as needed basis.

The total 2008 budget is **\$312,584**. The department is staffed by one Senior Maintenance Technician and one Seasonal Assistant.

2008 PROJECTS, GOALS AND PRIORITIES

- Continue to improve work order response time and reduce current backlog of service requests.

Account Number	Description	2006 Actual Revenue/Expense	2007 Amended Budget	2008 Adopted Budget
<i>Current Expense Fund - Expenditures</i>				
Public Works Facilities Maintenance Division				
Facilities Maintenance				
001-3601-514.31-23	Supplies-Building Maint.	1,977	1,650	1,650
001-3601-514.31-24	Small Tools & Equip-Grnds	689	400	400
001-3601-514.31-29	Supplies-Grounds Maint.	4,768	4,930	4,930
001-3601-514.41-31	Prof. Svc-Building Maint.	14,239	6,870	6,870
001-3601-514.41-39	Prof. Svc-Tree Evaluation	-	1,085	1,085
001-3601-514.48-03	Rep & Maint-Facilities	15,242	11,850	5,650
001-3601-514.48-10	Rep & Maint-Equip-Grnds	85	200	200
001-3601-514.49-06	Maintenance Contracts	24,234	25,324	27,560
001-3601-514.49-23	Custodial	73,611	77,000	94,172
001-3601-519.10-01	Salaries-Regular	48,783	45,073	48,177
001-3601-519.10-05	Salaries-Overtime	1,121	1,000	1,000
001-3601-519.10-06	Salaries-Part-Time	9,625	13,178	14,095
001-3601-519.20-01	Employer Paid Benefits	19,560	20,206	22,272
001-3601-519.20-03	Unemployment Compensation	1,416	600	600
001-3601-519.31-17	Supplies-Uniform Purchase	156	500	500
001-3601-519.42-01	Communications-Telephone	-	741	741
001-3601-519.43-01	Transportation/Per Diem	5	500	500
001-3601-519.43-02	Dues, Subscriptions, Publ	45	-	-
001-3601-519.43-03	Registrations	-	1,345	1,345
001-3601-519.45-01	Equipment Rental	12,229	12,236	10,944
001-3601-519.45-02	IMS Rental	2,271	2,339	2,630
001-3601-519.49-06	Maintenance Contracts	709	350	350
001-3601-519.49-10	Uniform Contract/Cleaning	-	950	950
001-3601-572.31-23	Supplies-Building Maint.	3,053	7,125	7,385
001-3601-572.31-24	Small Tools & Equip-Grnds	1,120	703	703
001-3601-572.31-29	Supplies-Grounds Maint.	2,845	2,184	2,184
001-3601-572.41-01	Prof. Svc-Other	-	5,420	5,420
001-3601-572.41-31	Prof. Svc-Building Maint.	2,733	3,750	3,750
001-3601-572.48-03	Rep & Maint-Facilities	1,544	2,643	1,143
001-3601-572.48-10	Rep & Maint-Equip-Grnds	126	130	130
001-3601-572.49-06	Maintenance Contracts	15,390	13,680	14,900
001-3601-572.49-23	Custodial - Library	27,611	29,180	30,348
Total Public Works Facilities Maintenance Division		285,187	293,142	312,584

PLANNING & COMMUNITY DEVELOPMENT

The Department of Community Development is responsible for the City's full range of Planning and Building and Fire Code compliance services. The Department's mission is to ensure the highest quality of development and construction in the City, and provide citizens with timely and accurate assistance concerning City regulations, goals and policies. The major divisions in the Department include Building/Fire and Code Enforcement, Advanced and Current Planning, and support services to the Hearings Examiner. These program efforts are summarized below. Department services are provided by 17.75 full-time employees.

The Building/Fire and Code Enforcement Division assures compliance with the full family of International Codes including construction, fire safety, electrical and plumbing codes. This division is also responsible for coordination with other City departments to assure that land use codes, and other construction related regulations are fully complied with. The code enforcement section performs general City code enforcement including but not limited to zoning, property management, housing, grading and other enforcement and violation issues. Additionally, the Building Official/Fire Marshal oversees special building construction activity for projects such as the City Hall addition and Parks Buildings associated with the bond improvements.

No significant staff additions are proposed in 2008 as the department is implementing new staffing requirements phased in during 2006 due to the assumption of fire services and an anticipated increase in residential building activity. Building activity has accelerated with record numbers of new residential starts in 2005 and increased more in 2006. It is anticipated that 2008 may revert back to more historical residential development and building activity with an increase in commercial and industrial activity.

The advanced planning staff, in conjunction with the Planning Commission and the City Council, develop and administer long range plans to achieve the growth and development goals of the City and the State Growth Management Act. This division is responsible for citizen involvement processes in compliance with the Growth Management Act related public involvement program. Advanced planning is dedicated primarily to drafting public policy and implementation regulations for an amendment of the City's various policy plans in compliance with the State Growth Management Act and at the request of Council and/or Planning Commission. Inter-jurisdictional planning efforts are also directed and monitored by the advanced planning staff. Due to recent and ongoing legislative and administrative actions at the State level, amendments to several land use, critical area and shoreline related ordinances will need to be reviewed and kept up-to-date over the next several years. An emphasis over the next two to three years will be the update to the Shoreline Master Program which has not been updated since the mid-1970's.

Current planning staff reviews land use applications and related development permits for compliance with federal, state and City guidelines and regulations. Permit activity to process major residential development is expected to continue over the next several years. With a strong emphasis in the City's economic development policies, current planning staff closely monitors the relationship between development permits and economic growth. The current planning division also closely monitors related ordinances for enforcement of environmental quality, wetland and tree regulations. New tree regulations were adopted in 2006 and will require additional staff time to enforce, which will continue throughout 2008. Current planning staff frequently participates in strategic implementation plans at the direction of Council for specific planning projects. Implementation of strategic plans frequently leads to additional Site Design Review standards. Accelerated commercial construction and rehabilitation/re-development has increased the emphasis on design review of projects. New Design Review requirements for all residential buildings are now being considered that could significantly increase current planning workload tasks.

The Hearings Examiner provides an official quasi-judicial review and objective hearing process to respond to individual applications for land use permits, administrative interpretations, wetland permits, shoreline permits and appeals.

BUDGET SUMMARY

The 2008 budget for Community Development is **\$1,874,641**. The Department has generally been able to fund all expenses from permit and fee revenues assessed on users of our services.

2008 PROGRAMS, GOALS AND PRIORITIES:

- Maintain timely plan review and inspection level of service
- Represent Lacey in the GMA appeal of Thurston County's comprehensive plan
- Continue implementation and enhancement of new permit tracking system
- Maintain land use permit and customer response level of service
- Maintain ongoing monitoring of comprehensive plan and amend as necessary through annual process, and monitor success of regulatory reform efforts
- Continue economic development efforts, especially as related to timely development of permit processing and NE Lacey plan implementation including the Gateway/JDF Grant program
- Continue implementation efforts for Woodland District
- Continue to work with the County to assure implementation of the City of Lacey street standards in the unincorporated urban growth area.
- Work with all parties to complete the Job Development Fund Grant to stimulate jobs and master plans in the Hawks Prairie Business District
- Respond to State mandated land use, shoreline and environmental requirements
- Complete implementation of fire services changes
- Assist in any way possible to achieve water capacity for the State mandated growth allocated to the City of Lacey
- Complete Design Review standards and amendments for all Single Family Residential structures, including implementation.

Account Number	Description	2006 Actual Revenue/Expense	2007 Amended Budget	2008 Adopted Budget
<i>Current Expense Fund - Expenditures</i>				
Planning and Community Development				
General Services				
001-3701-558.10-01	Salaries-Regular	373,151	412,385	452,398
001-3701-558.10-05	Salaries-Overtime	18,326	10,000	10,000
001-3701-558.10-06	Salaries-Part-Time	-	3,000	3,000
001-3701-558.20-01	Employer Paid Benefits	114,593	130,781	160,442
001-3701-558.31-01	Office & Operating Supply	10,378	6,000	6,500
001-3701-558.41-01	Prof. Svc-Other	1,385	70,000	10,500
001-3701-558.41-12	Special Needs Interpreter	-	500	500
001-3701-558.41-24	Tree Protection Specialist	28,265	40,000	40,000
001-3701-558.43-01	Transportation/Per Diem	2,227	4,500	5,000
001-3701-558.43-02	Dues, Subscriptions, Publ	2,160	3,000	3,000
001-3701-558.43-03	Registrations	1,605	4,800	4,800
001-3701-558.44-05	Adv/Public Hearings	15,029	14,000	14,000
001-3701-558.45-02	IMS Rental	39,291	40,470	60,491
001-3701-558.49-02	Printing & Binding	2,503	2,000	2,000
001-3701-558.49-20	Special Projects	108	2,000	2,000
001-3701-558.49-27	Bad Debt Expense	681	-	-
Total General Services		609,702	743,436	774,631
Building Codes				
001-3702-524.10-01	Salaries-Regular	508,771	579,873	604,956
001-3702-524.10-05	Salaries-Overtime	26,485	24,000	10,000
001-3702-524.10-06	Salaries-Part-Time	32,131	13,600	1,500
001-3702-524.20-01	Employer Paid Benefits	165,896	210,593	220,194
001-3702-524.31-01	Office & Operating Supply	10,635	9,250	9,250
001-3702-524.41-01	Prof Svc-Other	165,915	215,550	118,200
001-3702-524.41-06	Codification/Microfilm	2,451	8,000	8,000
001-3702-524.41-35	Prof Svc-Hazard Abatement	(3,800)	-	-
001-3702-524.42-01	Communications-Telephone	2,904	2,400	2,400
001-3702-524.43-01	Transportation/Per Diem	295	4,600	4,600
001-3702-524.43-02	Dues, Subscriptions, Publ	2,061	11,715	11,715
001-3702-524.43-03	Registrations	2,015	3,400	3,400
001-3702-524.45-01	Equipment Rental	28,349	20,471	20,405
001-3702-524.45-02	IMS Rental	1,000	1,030	-
001-3702-524.49-02	Printing & Binding	1,281	800	800
Total Building Codes		946,389	1,105,282	1,015,420

Account Number	Description	2006 Actual Revenue/Expenditure	2007 Amended Budget	2008 Adopted Budget
<i>Current Expense Fund - Expenditures</i>				
Planning and Community Development				
Hearings Examiner				
001-3703-558.10-01	Salaries-Regular	31,596	31,475	33,676
001-3703-558.10-05	Salaries-Overtime	909	500	500
001-3703-558.20-01	Employer Paid Benefits	8,461	9,169	10,414
001-3703-558.31-01	Office & Operating Supply	-	2,500	2,500
001-3703-558.41-10	Prof/Hearings Examiner	44,565	36,000	36,000
001-3703-558.44-05	Adv/Public Hearings	3,579	1,500	1,500
Total Hearings Examiner		89,110	81,144	84,590
Total Planning and Community Development		1,645,201	1,929,862	1,874,641

PUBLIC WORKS-WATER RESOURCES

The Water Resources Division of the Public Works Department provides a variety of technical, engineering and professional services relating to the water, wastewater, and stormwater utilities. These services include planning, regulatory compliance, community education/outreach, design and capital facilities programming, comprehensive review of developer utility projects, and broad oversight within the Utilities. The Water Resources Division draws upon resources both within and outside of the City to provide cross-departmental services throughout the City. The Water Resources Manager, a Senior Utility Engineer, three Utility Engineers, a Water Resource Specialist, a Water Quality Analyst, two Engineering Tech III's, and part-time and temporary employees provide Division services.

Water Resources is leading the City's efforts in a myriad of resource management issues, including: watershed planning, regional source development, water right acquisition, wastewater reduction, stormwater management, water conservation, water reuse, and ground/surface water quality monitoring. The Water Resource staff manages programs for cross-connection control, customer response, well-head protection, distribution system monitoring, volunteer programs, Project Green and Stream Team. Staff also participates with other local, state and federal agencies for regulatory issues, including wetland protection, water quality standards, permits, and environmental program evaluation. Additionally, Water Resources is the lead agency within the City for compliance with the Endangered Species Act. Water Resources is also the lead for providing engineering design/troubleshooting for the water, wastewater and stormwater utilities' comprehensive planning, capital projects and operational strategies and problems.

BUDGET SUMMARY

Implementing sound management practices and enhancing service to both internal and external customers remain the foremost goals of the Water Resources Division for 2008. In addition, Water Resources will emphasize and enhance our cross connection control efforts to minimize exposure to system contamination. The total budget for Water Resources is **\$816,435**.

2008 PROJECTS, GOALS AND PRIORITIES

- Obtain new water rights
- Prepare a Stormwater Comprehensive Plan in response to NPDES II
- Implement the programmatic requirements of NPDES II
- Monitor WRIA activities and assist in developing policy to ensure appropriate protection of these critical water resource areas
- Follow progress with the two Shellfish Protection Districts and participate as appropriate
- Identify and pursue property acquisitions and grant funding to address storm water treatment requirements
- Increase cross connection control level of effort
- Initiate a Reclaimed Water Utility including support facilities necessary to serve the Gateway Project, Regional Athletic Complex, and future water right mitigation efforts

Account Number	Description	2006 Actual Revenue/Expense	2007 Amended Budget	2008 Adopted Budget
<i>Current Expense Fund - Expenditures</i>				
Public Works Water Resource Division				
General Services				
001-3801-532.10-01	Salaries-Regular	27,375	135,392	50,505
001-3801-532.10-05	Salaries-Overtime	215	1,000	1,000
001-3801-532.20-01	Employer Paid Benefits	6,777	46,992	18,058
001-3801-532.20-03	Unemployment Compensation	(12)	-	-
001-3801-532.31-01	Office & Operating Supply	1,874	7,500	7,500
001-3801-532.31-02	Small Tools & Equipment	2,907	5,000	5,000
001-3801-532.31-17	Supplies-Uniform Purchase	246	500	500
001-3801-532.31-27	Software Upgrade	-	-	6,000
001-3801-532.41-01	Prof. Svc-Other	175	1,500	1,500
001-3801-532.42-01	Communications-Telephone	-	100	100
001-3801-532.42-02	Communications-Postage	66	1,000	1,000
001-3801-532.43-01	Transportation/Per Diem	2,652	3,500	3,500
001-3801-532.43-02	Dues, Subscriptions, Publ	1,961	2,300	2,300
001-3801-532.43-03	Registrations	1,985	4,000	4,500
001-3801-532.45-01	Equipment Rental	6,965	7,176	6,904
001-3801-532.45-02	IMS Rental	14,322	14,752	23,654
001-3801-532.46-02	Insurance-Fire/Property	1,778	-	2,000
001-3801-532.48-01	Rep & Maint-Equipment	-	350	350
001-3801-532.49-02	Printing & Binding	373	500	500
001-3801-532.49-03	Recording Fees	-	300	300
Total General Services		69,659	231,862	135,171
Water Utility				
001-3803-532.10-01	Salaries-Regular	140,803	114,571	208,223
001-3803-532.10-05	Salaries-Overtime	99	200	200
001-3803-532.10-06	Salaries-Part-Time	23,862	8,500	12,295
001-3803-532.20-01	Employer Paid Benefits	48,159	43,061	74,243
Total Water Utility		212,923	166,332	294,961
Wastewater Utility				
001-3804-532.10-01	Salaries-Regular	17,276	33,826	39,435
001-3804-532.10-05	Salaries-Overtime	-	200	200
001-3804-532.10-06	Salaries-Part-Time	288	2,855	2,855
001-3804-532.20-01	Employer Paid Benefits	5,038	12,782	14,217
Total Wastewater Utility		22,602	49,663	56,707

Account Number	Description	2006 Actual Revenue/Expense	2007 Amended Budget	2008 Adopted Budget
<i>Current Expense Fund - Expenditures</i>				
Public Works Water Resource Division				
Stormwater Utility				
001-3805-532.10-01	Salaries-Regular	80,143	43,682	120,527
001-3805-532.10-05	Salaries-Overtime	-	500	500
001-3805-532.10-06	Salaries-Part-Time	6,060	20,950	20,950
001-3805-532.20-01	Employer Paid Benefits	26,272	19,490	47,376
Total Stormwater Utility		112,475	84,622	189,353
Water Resource Projects				
001-3806-532.10-01	Salaries-Regular	43,679	108,793	103,075
001-3806-532.10-05	Salaries-Overtime	-	500	500
001-3806-532.20-01	Employer Paid Benefits	13,397	38,735	36,668
Total Water Resource Projects		57,076	148,028	140,243
Total Public Works Water Resources Division		474,735	680,507	816,435



This Page Intentionally Left Blank

PARKS AND RECREATION

The goal of the City's Parks and Recreation Department is to provide Lacey area residents with the best possible recreational opportunities through its facilities, services, and programs. The Department also manages City parks, open space, and natural habitat areas to meet current and future community needs. Parks and Recreation staff include the Director, three full-time Department Assistants, five Recreation Supervisors, three Recreation Coordinators, two Recreation Assistants (Community Center) and many seasonal part-time employees.

BUDGET SUMMARY

The Parks and Recreation Department budget is organized into nine programs.

- General Services
- Youth/Teens
- Recreation Administration
- Aquatics
- Physical Activities/Sports
- Cultural Arts and Education
- Outdoor Activities
- Fitness
- Special Events/Activities

The total 2008 budget for Parks and Recreation is **\$1,773,836**. The direct cost of recreation programs and classes is recovered through user fees with the exception of the Long Lake Park lifeguards, programs for special populations, after-school activities for youth, and the Day Camp Scholarship Program.

Traditional programs and several special events designed for youth and family are being planned for 2008. Some of the programs will offer special events celebrating cultural diversity, the many holidays of the year, and family concerts in the park.

The City's many programs and indoor activities are made possible by the long standing Joint Use Agreement between Lacey and the North Thurston School District.

2008 PROGRAMS, GOALS AND PRIORITIES

- Expand the rental use of the Jacob Smith House while maintaining the quality of the facility
- Promote legislation that will provide ongoing, substantial funding for acquisition and development of park and recreation facilities
- Expand the recruitment and use of volunteers to assist with programs and encourage them to contribute their ideas and expertise in the development of new activities
- Expand and improve year-round special events
- Continue the grant-supported summer playground and "hot meal" programs
- Initiate Phase II development of the Regional Sports and Athletic Complex
- Prepare plans and specifications and bid for the four (4) remaining park bond projects:
 - Avonlea
 - Thornbury
 - Bush
- Finalize a master plan for redeveloping the grounds around the Jacob Smith House
- Prepare criteria and solicit a mobile vendor to provide concession service to selected park sites

Account Number	Description	2006 Actual Revenue/Expense	2007 Amended Budget	2008 Adopted Budget
<i>Current Expense Fund - Expenditures</i>				
Parks and Recreation				
General Services				
001-7401-574.10-01	Salaries-Regular	107,862	116,391	118,789
001-7401-574.20-01	Employer Paid Benefits	29,180	34,740	39,113
001-7401-574.31-01	Office & Operating Supply	488	2,300	2,300
001-7401-574.31-02	Small Tools & Equipment	1,765	1,700	1,700
001-7401-574.41-01	Prof. Svc-Other	25,419	21,500	21,500
001-7401-574.41-36	Prof. Svc-Facility Plan	603	8,500	8,500
001-7401-574.41-40	Prof. Svc-Milfoil Project	-	5,000	5,000
001-7401-574.43-01	Transportation/Per Diem	-	1,670	1,670
001-7401-574.43-02	Dues, Subscriptions, Publ	570	720	720
001-7401-574.43-03	Registrations	-	750	750
001-7401-574.45-01	Equipment Rental	2,030	2,407	2,933
001-7401-574.45-02	IMS Rental	8,371	8,622	8,544
001-7401-574.48-01	Rep & Maint-Equipment	-	150	150
001-7401-574.49-02	Printing & Binding	26	400	400
001-7401-574.49-06	Maintenance Contracts	-	850	850
001-7401-574.49-25	Assessments/Taxes	10,547	10,800	11,800
001-7401-574.49-30	Software Maintenance	-	-	5,000
001-7401-574.60-01	Capital Outlays-Equipment	73	-	-
001-7401-574.60-17	Replacement Reserves	11,650	38,510	12,900
Total General Services		198,584	255,010	242,619
Youth/Teens				
001-7402-574.10-01	Salaries-Regular	69,428	89,881	120,828
001-7402-574.10-05	Salaries-Overtime	-	1,000	1,000
001-7402-574.10-06	Salaries-Part-Time	106,318	107,500	95,100
001-7402-574.20-01	Employer Paid Benefits	35,345	44,333	55,790
001-7402-574.31-01	Office & Operating Supply	16,583	14,630	14,630
001-7402-574.31-02	Small Tools & Equipment	1,291	8,000	6,000
001-7402-574.41-01	Prof. Svc-Other	102,219	85,900	69,500
001-7402-574.42-01	Communications-Telephone	174	-	-
001-7402-574.42-03	Communications-Recreation	12,394	-	-
001-7402-574.45-06	Rentals-School Facilities	2,005	5,200	2,500
001-7402-574.49-02	Printing & Binding	757	1,300	1,300
Total Youth/Teens		346,514	357,744	366,648

Account Number	Description	2006 Actual Revenue/Expense	2007 Amended Budget	2008 Adopted Budget
<i>Current Expense Fund - Expenditures</i>				
Parks and Recreation				
Recreation Administration				
001-7403-574.10-01	Salaries-Regular	112,599	120,121	128,044
001-7403-574.10-05	Salaries-Overtime	-	4,300	4,300
001-7403-574.10-06	Salaries-Part-Time	5,631	11,562	12,300
001-7403-574.20-01	Employer Paid Benefits	42,183	50,435	57,285
001-7403-574.31-01	Office & Operating Supply	4,466	5,800	6,050
001-7403-574.31-02	Small Tools & Equipment	1,176	1,200	1,200
001-7403-574.41-01	Prof. Svc-Other	1,543	3,400	3,400
001-7403-574.41-37	Prof Svc-Sunshine Program	7,322	7,350	7,350
001-7403-574.42-01	Communications-Telephone	1,725	1,200	1,200
001-7403-574.42-02	Postage	8	-	-
001-7403-574.42-03	Communications-Recreation	39,586	57,500	62,000
001-7403-574.43-01	Transportation/Per Diem	1,696	2,050	2,050
001-7403-574.43-02	Dues, Subscriptions, Publ	484	825	825
001-7403-574.43-03	Registrations	2,374	2,830	2,830
001-7403-574.44-02	Adv/Part-time Position	-	150	2,350
001-7403-574.45-01	Equipment Rental	24,771	21,666	26,400
001-7403-574.45-02	IMS Rental	22,491	23,166	31,035
001-7403-574.45-05	Rentals-Other	10,303	8,500	8,500
001-7403-574.45-06	Rentals-School Facilities	8,594	9,800	9,800
001-7403-574.49-02	Printing & Binding	4,569	1,700	1,700
001-7403-574.49-06	Maintenance Contracts	-	100	100
Total Recreation Administration		291,521	333,655	368,719
Aquatics				
001-7404-574.10-01	Salaries-Regular	39,433	42,033	44,923
001-7404-574.10-05	Salaries-Overtime	-	500	500
001-7404-574.10-06	Salaries-Part-Time	86,212	90,241	90,241
001-7404-574.20-01	Employer Paid Benefits	22,026	26,068	26,785
001-7404-574.31-01	Office & Operating Supply	2,852	2,550	2,550
001-7404-574.31-02	Small Tools & Equipment	1,580	1,500	1,500
001-7404-574.42-03	Communications-Recreation	-	75	75
001-7404-574.43-01	Transportation/Per Diem	-	200	900
001-7404-574.44-02	Adv/Part-time Position	-	50	50
001-7404-574.45-09	North Thurston Pool Agree	70,614	77,500	77,500
001-7404-574.49-02	Printing & Binding	554	500	500
Total Aquatics		223,271	241,217	245,524

Account Number	Description	2006 Actual Revenue/Expense	2007 Amended Budget	2008 Adopted Budget
<i>Current Expense Fund - Expenditures</i>				
Parks and Recreation				
Physical Activities				
001-7405-574.10-01	Salaries-Regular	87,128	91,281	95,599
001-7405-574.10-06	Salaries-Part-Time	29,545	28,240	31,500
001-7405-574.20-01	Employer Paid Benefits	27,616	32,148	35,827
001-7405-574.31-01	Office & Operating Supply	7,235	6,000	6,000
001-7405-574.31-02	Small Tools & Equipment	3,200	3,900	3,900
001-7405-574.41-11	Prof. Svc-Recreational	48,710	59,000	58,000
001-7405-574.45-05	Rentals-Other	3,223	2,600	2,600
001-7405-574.45-06	Rentals-School Facilities	6,893	7,500	9,000
001-7405-574.48-01	Rep & Maint-Equipment	550	350	350
001-7405-574.49-02	Printing & Binding	1,740	3,050	3,050
Total Physical Activities		215,840	234,069	245,826
Cultural Arts and Education				
001-7406-574.10-01	Salaries-Regular	13,169	13,961	13,250
001-7406-574.10-06	Salaries-Part-Time	25,522	25,122	25,122
001-7406-574.20-01	Employer Paid Benefits	7,580	9,360	9,529
001-7406-574.20-03	Unemployment Compensation	4,103	-	-
001-7406-574.31-01	Office & Operating Supply	476	2,600	2,600
001-7406-574.31-02	Small Tools & Equipment	1,016	1,000	1,000
001-7406-574.41-01	Prof. Svc-Other	5,031	6,000	11,000
001-7406-574.44-02	Adv/Part-time Position	-	50	50
001-7406-574.45-05	Rentals-Other	4,470	3,650	5,000
001-7406-574.45-06	Rentals-School Facilities	537	450	450
001-7406-574.49-02	Printing & Binding	50	20	20
Total Cultural Arts and Education		61,954	62,213	68,021
Outdoor Activities				
001-7407-574.10-01	Salaries-Regular	15,625	16,158	17,269
001-7407-574.10-05	Salaries-Overtime	-	200	200
001-7407-574.10-06	Salaries-Part-Time	4,033	3,517	4,500
001-7407-574.20-01	Employer Paid Benefits	4,493	5,118	5,705
001-7407-574.31-01	Office & Operating Supply	4,870	2,000	2,000
001-7407-574.31-02	Small Tools & Equipment	557	2,650	2,650
001-7407-574.41-01	Prof. Svc-Other	12,555	17,520	15,700

Account Number	Description	2006 Actual Revenue/Expense	2007 Amended Budget	2008 Adopted Budget
<i>Current Expense Fund - Expenditures</i>				
Parks and Recreation				
Outdoor Activities - Continued				
001-7407-574.45-06	Rentals-School Facilities	31	1,170	1,170
001-7407-574.49-02	Printing & Binding	14	50	50
Total Outdoor Activities		42,178	48,383	49,244
Fitness				
001-7408-574.10-01	Salaries-Regular	10,361	10,960	11,714
001-7408-574.10-05	Salaries-Overtime	-	100	100
001-7408-574.10-06	Salaries-Part-Time	11,443	15,375	15,375
001-7408-574.20-01	Employer Paid Benefits	3,904	5,535	5,760
001-7408-574.31-01	Office & Operating Supply	40	100	100
001-7408-574.31-02	Small Tools & Equipment	2,381	1,800	1,800
001-7408-574.41-01	Prof. Svc-Other	5,227	5,400	5,400
001-7408-574.45-06	Rentals-School Facilities	3,843	3,300	3,300
Total Fitness		37,199	42,570	43,549
Special Events				
001-7409-574.10-01	Salaries-Regular	63,668	83,510	67,314
001-7409-574.10-06	Salaries-Part-Time	6,339	5,727	5,727
001-7409-574.20-01	Employer Paid Benefits	26,075	34,434	31,595
001-7409-574.31-01	Office & Operating Supply	3,939	3,900	10,000
001-7409-574.31-02	Small Tools & Equipment	984	1,300	2,300
001-7409-574.41-11	Prof. Svc-Recreational	14,084	11,200	23,500
001-7409-574.45-06	Rentals-School Facilities	-	1,450	500
001-7409-574.48-01	Rep & Maint-Equipment	-	50	50
001-7409-574.49-02	Printing & Binding	4,765	2,700	2,700
001-7409-574.49-12	Special Events	20,736	16,000	-
Total Special Events		140,590	160,271	143,686
Total Parks and Recreation		1,557,651	1,735,132	1,773,836

Account Number	Description	2006 Actual Revenue/Expense	2007 Amended Budget	2008 Adopted Budget
<i>Current Expense Fund - Expenditures</i>				
Transfers Out				
001-7501-597.02-01	Transfers out	1,890,600	2,850,000	2,350,000
Total Transfers Out		1,890,600	2,850,000	2,350,000
Total Current Expense Fund Expenditures		23,277,288	27,609,303	29,126,730

CRIMINAL JUSTICE FUND

The Criminal Justice Fund was established in 1990 to account for the revenue and expenditures associated with special purpose public safety resources. State legislative action provided extra funding for criminal justice related activities with revenue for these activities coming from local option sales tax of .001 cents. Other funding comes from the Washington State Department of Community, Trade and Economic Development (CTED). The Criminal Justice Fund provides funding support for 4 full-time Police Officers and 6 Community Service Officers.

BUDGET SUMMARY

The total budget for 2008 is **\$683,564**. This budget amount maintains the current level of staffing and services.

2008 PROJECTS, GOALS AND PRIORITIES

- Continue enhancement of the department's policing philosophies

Account Number	Description	2006 Actual Revenue/Expense	2007 Amended Budget	2008 Adopted Budget
<i>Criminal Justice Fund - Revenues</i>				
Revenues				
003-0000-308.00-00	Estimated Beginning Cash	-	8,986	73,625
003-0000-313.70-00	Sales Tax-Crim/Justice	551,063	512,500	554,194
003-0000-336.06-21	Criminal Justice - Pop	6,406	7,493	8,250
003-0000-336.06-26	Special Programs	25,228	25,886	27,620
003-0000-336.06-51	DUI/Other Criminal Asst	5,520	-	-
003-0000-361.11-00	Investment Interest	29,946	19,875	19,875
Total Criminal Justice Fund Revenues		618,163	574,740	683,564

Account Number	Description	2006 Actual Revenue/Expense	2007 Amended Budget	2008 Adopted Budget
<i>Criminal Justice Fund - Expenditures</i>				
Police				
Investigation and Apprehension				
003-2106-521.10-01	Salaries-Regular	290,331	356,780	435,702
003-2106-521.10-05	Salaries-Overtime	30,809	26,000	26,000
003-2106-521.20-01	Employer Paid Benefits	80,179	125,165	148,798
003-2106-521.31-01	Office & Operating Supply	759	1,525	1,525
003-2106-521.31-02	Small Tools & Equipment	786	1,100	1,100
003-2106-521.31-09	Supplies-Bike Patrol	79	2,000	2,000
003-2106-521.31-17	Supplies-Uniform Purchase	2,440	8,150	13,065
003-2106-521.41-01	Prof. Svc-Other	-	1,620	1,620
003-2106-521.45-01	Equipment Rental	11,665	18,530	19,884
003-2106-521.48-01	Rep & Maint-Equipment	404	500	500
003-2106-521.49-05	Professional Development	7,447	-	-
003-2106-521.49-10	Uniform Contract/Cleaning	1,029	2,370	2,370
003-2106-521.50-04	Olympia New World System	31,000	31,000	31,000
003-2106-521.60-01	Capital Outlays-Equipment	1,826	-	-
003-2106-521.60-03	Capital Improvements	10,123	-	-
Total Criminal Justice Fund Expenditures		468,877	574,740	683,564



This Page Intentionally Left Blank

COMMUNITY BUILDINGS FUND

The Community Buildings Fund was established to identify operating revenues and expenditures directly related to operating the City's public facilities. The Jacob Smith House was acquired in 2001, and construction on the Senior Center was completed in 2002.

BUDGET SUMMARY

Ten years of operations at the Community Center has provided a solid foundation for examining maintenance and operation costs for City public facilities. That information has been used to project potential revenue from the Community Center and the Jacob Smith House.

For 2008 the operating budget will be **\$525,902**. The individual operating and maintenance budgets for each facility are as follows:

- Community Center \$338,555
- Jacob Smith House \$116,226
- Senior Center \$71,121

2008 PROJECTS, GOALS AND PRIORITIES

- Develop promotional materials to increase community awareness of the programs offered and facility uses available at each facility.
- Train staff to assist with events and rentals in order to maintain a high standard of customer services
- Maintain the quality of the facility while increasing use
- Continue to increase rental revenues to help offset costs

Account Number	Description	2006 Actual Revenue/Expense	2007 Amended Budget	2008 Adopted Budget
<i>Community Buildings Fund - Revenues</i>				
Revenues				
005-0000-311.10-00	Property Taxes-Current	226,362	259,764	305,102
005-0000-361.11-00	Investment Interest	4,060	800	800
005-0000-362.40-00	Facility Rentals	192,250	176,260	180,000
005-0000-362.60-00	Smith Facility Rentals	41,235	38,500	40,000
005-0000-369.40-00	Court Fees/Judgments	20	-	-
Total Community Buildings Fund Revenues		463,927	475,324	525,902

Account Number	Description	2006 Actual Revenue/Expense	2007 Amended Budget	2008 Adopted Budget
<i>Community Buildings Fund - Expenditures</i>				
Parks and Recreation				
Community Center				
005-7601-575.10-01	Salaries-Regular	95,359	108,759	109,537
005-7601-575.10-06	Salaries-Part-Time	10,787	15,500	15,500
005-7601-575.20-01	Employer Paid Benefits	31,701	38,457	42,467
005-7601-575.31-01	Office & Operating Supply	2,564	2,900	2,900
005-7601-575.31-02	Small Tools & Equipment	1,133	3,000	3,000
005-7601-575.31-17	Supplies-Uniform Purchase	111	1,100	1,100
005-7601-575.41-01	Prof. Svc-Other	7,374	9,700	15,200
005-7601-575.42-01	Communications/Telephone	2,949	3,150	3,150
005-7601-575.44-02	Adv/Part-time Position	-	200	200
005-7601-575.45-02	IMS Rental	6,813	7,017	19,560
005-7601-575.45-03	Copier Rental	119	2,700	2,700
005-7601-575.46-02	Insurance-Fire/Property	-	3,699	2,876
005-7601-575.47-01	Utility-Electric	13,359	13,000	16,000
005-7601-575.47-02	Utility-City of Lacey	5,794	5,500	6,000
005-7601-575.47-03	Utility-Natural Gas	5,376	4,500	7,000
005-7601-575.47-07	Utility-Solid Waste	4,563	4,208	4,208
005-7601-575.48-01	Rep & Maint-Equipment	333	1,000	1,000
005-7601-575.48-10	Rep & Maint-Equip-Grnds	-	103	103
005-7601-575.49-02	Printing & Binding	45	2,000	2,000
005-7601-575.49-06	Maintenance Contracts	3,473	2,700	3,100
005-7601-575.49-12	Special Events	-	500	500
005-7601-575.49-23	Custodial	5,845	5,000	6,100
005-7601-575.60-01	Capital Outlays-Equipment	-	1,560	2,600
005-7601-575.60-03	Capital Outlays-Improven	-	-	4,878
Total Community Center		197,698	236,253	271,679
Jacob Smith Facility				
005-7602-575.10-01	Salaries-Regular	30,129	28,662	28,846
005-7602-575.10-06	Salaries-Part-Time	4,961	8,000	8,000
005-7602-575.20-01	Employer Paid Benefits	10,504	10,640	11,682
005-7602-575.31-01	Office & Operating Supply	103	2,000	2,000
005-7602-575.31-02	Small Tools & Equipment	199	2,500	2,500
005-7602-575.31-17	Supplies-Uniform Purchase	-	300	300
005-7602-575.41-01	Prof. Svc-Other	1,790	6,500	6,500
005-7602-575.42-01	Communications/Telephone	2,709	4,500	4,500
005-7602-575.43-02	Dues, Subscriptions, Publ	27	-	-

Account Number	Description	2006 Actual Revenue/Expense	2007 Amended Budget	2008 Adopted Budget
<i>Community Buildings Fund - Expenditures</i>				
Parks and Recreation				
Jacob Smith Facility - Continued				
005-7602-575.44-02	Adv/Part-time Position	-	300	300
005-7602-575.45-02	IMS Rental	4,194	4,320	4,815
005-7602-575.45-05	Rentals-Other	-	500	500
005-7602-575.46-02	Insurance-Fire/Property	-	539	419
005-7602-575.47-01	Utility-Electric	1,418	2,000	2,000
005-7602-575.47-02	Utility-City of Lacey	1,131	1,000	1,000
005-7602-575.47-03	Utility-Natural Gas	1,362	2,500	2,500
005-7602-575.47-07	Utility-Solid Waste	-	800	800
005-7602-575.48-01	Rep & Maint-Equipment	-	400	400
005-7602-575.48-03	Rep & Maint-Facilities	36	1,000	1,000
005-7602-575.49-02	Printing & Binding	14	1,200	1,200
005-7602-575.49-06	Maintenance Contracts	366	750	750
005-7602-575.49-23	Custodial	5,239	4,000	4,000
005-7602-575.60-03	Capital Outlays-Improven	-	-	22,141
Total Jacob Smith Facility		64,182	82,411	106,153
Senior Center				
005-7603-555.31-01	Office & Operating Supply	-	500	500
005-7603-555.46-02	Insurance-Fire/Property	-	2,321	1,804
005-7603-555.47-01	Utility-Electric	8,076	9,300	9,300
005-7603-555.47-02	Utility-City of Lacey	1,087	1,200	1,200
005-7603-555.47-03	Utility-Natural Gas	4,062	3,600	3,600
005-7603-555.49-06	Maintenance Contracts	-	450	450
Total Senior Center		13,225	17,371	16,854
Community Center Facility Maintenance				
005-7611-575.31-23	Supplies-Building Maint.	1,704	10,041	10,041
005-7611-575.31-29	Supplies-Grounds Maint.	373	1,000	1,000
005-7611-575.41-31	Prof. Svc-Building Maint.	1,643	5,100	5,100
005-7611-575.48-01	Rep & Maint-Equipment	-	103	103
005-7611-575.48-03	Rep & Maint-Facilities	2,135	12,500	4,750
005-7611-575.48-10	Rep & Maint-Equip-Grnds	34	200	200
005-7611-575.49-06	Maintenance Contracts	7,723	7,379	3,879
005-7611-575.49-23	Custodial	38,180	40,195	41,803
Total Community Center Facility Maintenance		51,792	76,518	66,876

Account Number	Description	2006 Actual Revenue/Expense	2007 Amended Budget	2008 Adopted Budget
<i>Community Buildings Fund - Expenditures</i>				
Parks and Recreation				
Jacob Smith Facility Maintenance				
005-7612-575.31-23	Supplies-Building Maint.	365	875	875
005-7612-575.31-24	Small Tools & Equip-Bldg	165	200	200
005-7612-575.31-29	Supplies-Grounds Maint.	1,099	1,750	1,750
005-7612-575.41-31	Prof. Svc-Building Maint.	-	2,018	2,018
005-7612-575.41-39	Prof. Svc-Tree Evaluation	-	250	250
005-7612-575.48-01	Rep & Maint-Equipment	-	250	250
005-7612-575.48-03	Rep & Maint-Facilities	124	750	750
005-7612-575.48-10	Rep & Maint-Equip-Grnds	180	200	200
005-7612-575.49-06	Maintenance Contracts	-	3,780	3,780
Total Jacob Smith Facility Maintenance		1,933	10,073	10,073
Senior Center Facility Maintenance				
005-7613-555.31-23	Supplies-Building Maint.	240	2,126	2,126
005-7613-555.31-24	Small Tools & Equip-Bldg	78	200	200
005-7613-555.31-29	Supplies-Grounds Maint.	195	1,000	1,000
005-7613-555.41-31	Prof. Svc-Building Maint.	-	500	500
005-7613-555.41-39	Prof. Svc-Tree Evaluation	3,505	900	900
005-7613-555.48-01	Rep & Maint-Equipment	-	250	250
005-7613-555.48-03	Rep & Maint-Facilities	2,200	250	250
005-7613-555.48-10	Rep & Maint-Equip-Grnds	-	250	250
005-7613-555.49-06	Maintenance Contracts	5,983	8,000	8,000
005-7613-555.49-23	Custodial	35,250	39,222	40,791
Total Senior Center Facility Maintenance		47,451	52,698	54,267
Total Community Buildings Fund Expenditures		376,281	475,324	525,902



CITY
OF **LACEY**

This Page Intentionally Left Blank

PUBLIC WORKS-CITY STREET FUND

The Public Works Street Division is responsible for evaluating, maintaining and repairing all roadways, traffic control devices, drainage systems, sidewalks and roadsides. The Division is also responsible for street cleaning, snow and ice removal, and removing road debris from traffic lanes. Additionally, the Street Division performs special projects such as the Christmas tree pickup, hanging the College Street banners and supporting special events, such as Fun Fair, car shows and Electrathon races.

BUDGET SUMMARY

The Street Division budget is organized into nine programs.

- Supervision and Support
- Sidewalks
- Street Lights
- Traffic Control Devices/Street Signs & Markers
- Snow and Ice
- Street Cleaning
- Roadside Maintenance
- Roadway Maintenance
- Sidewalk Maintenance
- Traffic Control Devices/Electrical

The total 2008 budget for the Street Division is **\$2,469,269**. In addition to the general operating revenue, the City Street Fund receives State Fuel Tax revenue to partially offset the cost of street maintenance.

2008 PROJECTS, GOALS AND PRIORITIES

- Continue implementation of thermoplastic roadway markings.
- Continue an active asphalt crack sealing program.
- Expand the Sidewalk Repair Program to improve public safety.

Account Number	Description	2006 Actual Revenue/Expense	2007 Amended Budget	2008 Adopted Budget
<i>City Street Fund - Revenues</i>				
Revenues				
101-0000-316.41-00	Utility Tax/Electric	848,333	742,975	786,633
101-0000-316.42-00	Utility Tax/Water-Private	1,000	402	1,580
101-0000-316.43-00	Utility Tax/Gas	297,394	244,062	405,115
101-0000-316.45-00	Utility Tax/Solid Waste	35,705	32,743	39,946
101-0000-316.47-01	Utility Tax/Telephone	90,556	148,597	327,065
101-0000-316.47-02	Utility Tax/Long Distance	187,404	241,630	-
101-0000-316.52-00	Utility Tax/Olympia City	277	560	560
101-0000-316.70-00	Utility Tax/Lacey Utility	-	210,414	220,935
101-0000-316.72-00	Water	84,743	-	-
101-0000-316.74-00	Wastewater	99,397	-	-
101-0000-316.78-00	Stormwater	19,200	-	-
101-0000-336.87-00	Motor Vehicle Fuel Tax	467,014	577,862	611,985
101-0000-338.36-00	Signal Maintenance	9,126	14,300	-
101-0000-344.81-00	New Development Signalization	-	13,800	-
101-0000-348.95-00	Engineering Services	-	18,800	-
101-0000-361.11-00	Investment Interest	73,301	40,350	40,350
101-0000-367.09-00	Drunk Driving Memorials	200	-	-
101-0000-369.10-00	Sale of Scrap & Surplus	1,231	-	-
101-0000-369.40-00	Court Fees/Judgments	216,583	35,000	35,000
101-0000-369.90-00	Other Misc Revenue	(5)	100	100
Total City Street Fund Revenues		2,431,459	2,321,595	2,469,269

Account Number	Description	2006 Actual Revenue/Expense	2007 Amended Budget	2008 Adopted Budget
<i>City Street Fund - Expenditures</i>				
Public Works Street Division				
General Services				
101-4201-543.10-01	Salaries-Regular	222,821	143,287	143,956
101-4201-543.10-05	Salaries-Overtime	5,248	5,635	1,700
101-4201-543.10-06	Salaries-Part-Time	7,350	4,707	4,538
101-4201-543.20-01	Employer Paid Benefits	68,692	49,436	52,929
101-4201-543.20-03	Unemployment Compensation	778	4,200	4,200
101-4201-543.31-01	Office & Operating Supply	1,246	1,500	2,400
101-4201-543.31-02	Small Tools & Equipment	895	1,000	1,000
101-4201-543.31-17	Supplies-Uniform Purchase	3,129	3,000	3,000
101-4201-543.33-01	Small Tools-Electrical	-	500	500
101-4201-543.41-01	Prof. Svc-Other	4	600	600
101-4201-543.42-01	Communications-Telephone	903	-	-
101-4201-543.43-01	Transportation/Per Diem	2,241	4,815	4,815
101-4201-543.43-02	Dues, Subscriptions, Publ	496	1,000	1,000
101-4201-543.43-03	Registrations	1,852	2,900	2,900
101-4201-543.45-01	Equipment Rental	23,977	9,568	9,884
101-4201-543.45-02	IMS Rental	7,285	7,504	25,019
101-4201-543.46-01	Insurance-Liability	97,705	107,475	107,540
101-4201-543.46-06	AWC-L & I Pool	822	882	882
101-4201-543.48-01	Equipment	34	-	-
101-4201-543.48-03	Rep & Maint-Facilities	405	1,000	1,000
101-4201-543.49-10	Uniform Contract/Cleaning	950	2,000	2,000
101-4201-543.49-27	Bad Debt Expense	3,471	7,600	200
101-4201-543.49-35	CDL-Physicals/Licenses	504	360	360
101-4201-543.50-02	Common Facilities-1902	19,811	21,168	20,358
Total General Services		470,619	380,137	390,781
Street Lighting				
101-4204-542.10-01	Salaries-Regular	42,500	59,763	60,941
101-4204-542.10-05	Salaries-Overtime	216	500	500
101-4204-542.10-06	Salaries-Part-Time	(56)	35,854	4,226
101-4204-542.20-01	Employer Paid Benefits	15,471	30,815	26,958
101-4204-542.31-17	Supplies-Uniform Purchase	455	500	500
101-4204-542.32-01	Electrical Supplies	52,200	50,500	8,500
101-4204-542.33-01	Small Tools-Electrical	1,223	1,500	2,000
101-4204-542.41-32	Prof. Svc-Utility Locates	301	340	340
101-4204-542.43-03	Registrations	279	2,500	2,500

Account Number	Description	2006 Actual Revenue/Expense	2007 Amended Budget	2008 Adopted Budget
<i>City Street Fund - Expenditures</i>				
Public Works Street Division				
Street Lighting - Continued				
101-4204-542.45-01	Equipment Rental	10,971	23,500	24,275
101-4204-542.47-01	Utility-Electric	297,172	320,500	360,000
101-4204-542.49-10	Uniform Contract/Cleaning	-	950	950
Total Street Lighting		420,732	527,222	491,690
Street Signs & Markers				
101-4205-542.10-01	Salaries-Regular	90,832	127,472	143,387
101-4205-542.10-05	Salaries-Overtime	1,966	790	790
101-4205-542.10-06	Salaries-Part-Time	24,316	-	32,994
101-4205-542.20-01	Employer Paid Benefits	34,392	44,570	59,792
101-4205-542.31-01	Office & Operating Supply	79,630	77,400	2,500
101-4205-542.31-02	Small Tools & Equipment	873	1,000	1,000
101-4205-542.31-27	Software Upgrade	-	1,075	1,075
101-4205-542.31-31	Supplies-City Projects	-	5,000	5,000
101-4205-542.31-32	Sign Making Supplies	-	-	41,850
101-4205-542.31-34	Road Marking Supplies	-	-	25,000
101-4205-542.41-01	Prof. Svc-Other	6,770	51,949	31,900
101-4205-542.41-32	Prof. Svc-Utility Locates	188	50	50
101-4205-542.45-01	Equipment Rental	7,520	26,137	27,000
Total Street Signs & Markers		246,487	335,443	372,338
Snow & Ice Removal				
101-4206-542.10-01	Salaries-Regular	4,499	21,277	23,825
101-4206-542.10-05	Salaries-Overtime	1,328	3,500	3,500
101-4206-542.10-06	Salaries-Part-Time	170	-	-
101-4206-542.20-01	Employer Paid Benefits	1,818	7,247	9,393
101-4206-542.31-01	Office & Operating Supply	4,362	2,500	2,500
101-4206-542.31-02	Small Tools & Equipment	-	250	250
101-4206-542.45-01	Equipment Rental	10,883	6,606	6,824
101-4206-542.60-03	Capital Outlays-Improv	-	-	113,985
Total Snow & Ice Removal		23,060	41,380	160,277
Street Cleaning				
101-4207-542.10-01	Salaries-Regular	1,047	23,037	19,976
101-4207-542.10-05	Salaries-Overtime	15	200	200
101-4207-542.10-06	Salaries-Part-Time	-	-	4,341

Account Number	Description	2006 Actual Revenue/Expense	2007 Amended Budget	2008 Adopted Budget
<i>City Street Fund - Expenditures</i>				
Public Works Street Division				
Street Cleaning - Continued				
101-4207-542.20-01	Employer Paid Benefits	257	8,416	8,692
101-4207-542.31-01	Office & Operating Supply	888	1,100	1,600
101-4207-542.45-01	Equipment Rental	12,829	-	-
Total Street Cleaning		15,036	32,753	34,809
Roadside Maintenance				
101-4208-542.10-01	Salaries-Regular	62,239	75,215	89,010
101-4208-542.10-05	Salaries-Overtime	4,570	200	200
101-4208-542.10-06	Salaries-Part-Time	12,931	30,891	12,156
101-4208-542.20-01	Employer Paid Benefits	24,249	35,650	35,649
101-4208-542.31-01	Office & Operating Supply	4,844	3,500	4,400
101-4208-542.31-02	Small Tools & Equipment	2,911	3,500	4,000
101-4208-542.41-01	Prof. Svc-Other	2,212	1,000	1,000
101-4208-542.41-16	Prof. Svc-Parks	211,237	180,452	186,280
101-4208-542.45-01	Equipment Rental	15,572	17,453	18,029
Total Roadside Maintenance		340,765	347,861	350,724
Roadway Maintenance				
101-4209-542.10-01	Salaries-Regular	88,149	102,791	83,077
101-4209-542.10-05	Salaries-Overtime	426	400	400
101-4209-542.10-06	Salaries-Part-Time	14,859	13,174	29,686
101-4209-542.20-01	Employer Paid Benefits	31,633	41,555	48,612
101-4209-542.20-03	Unemployment Compensation	-	60	60
101-4209-542.31-01	Office & Operating Supply	24,648	21,400	21,400
101-4209-542.31-02	Small Tools & Equipment	855	1,000	1,500
101-4209-542.41-01	Prof. Svc-Other	10,357	11,000	21,000
101-4209-542.45-01	Equipment Rental	18,315	39,897	41,214
101-4209-542.45-05	Rentals-Other	3,394	17,600	5,000
101-4209-542.48-15	Repairs & Maint-Grounds	-	-	12,000
Total Roadway Maintenance		192,636	248,877	263,949
Sidewalk Maintenance				
101-4210-542.10-01	Salaries-Regular	13,233	39,974	36,945
101-4210-542.10-05	Salaries-Overtime	30	100	100
101-4210-542.10-06	Salaries-Part-Time	2,217	5,067	4,341
101-4210-542.20-01	Employer Paid Benefits	4,693	15,126	14,877

Account Number	Description	2006 Actual Revenue/Expense	2007 Amended Budget	2008 Adopted Budget
<i>City Street Fund - Expenditures</i>				
Public Works Street Division				
Sidewalk Maintenance - Continued				
101-4210-542.31-01	Office & Operating Supply	480	1,000	1,500
101-4210-542.31-02	Small Tools & Equipment	415	500	1,000
101-4210-542.41-01	Prof. Svc-Other	25,806	40,500	45,000
101-4210-542.45-01	Equipment Rental	5,397	4,623	4,776
Total Sidewalk Maintenance		52,271	106,890	108,539
Traffic Control Device/Electrical				
101-4211-542.10-01	Salaries-Regular	56,893	47,873	48,812
101-4211-542.10-05	Salaries-Overtime	214	200	200
101-4211-542.10-06	Salaries-Part-Time	46	9,421	11,622
101-4211-542.20-01	Employer Paid Benefits	21,450	23,439	28,049
101-4211-542.32-01	Electrical Supplies	18,119	30,472	21,672
101-4211-542.33-01	Small Tools-Electrical	425	500	1,000
101-4211-542.41-01	Prof. Svc-Other	-	3,500	3,500
101-4211-542.41-32	Prof. Svc-Utility Locates	-	250	250
101-4211-542.42-01	Telephone	1,423	-	960
101-4211-542.45-01	Equipment Rental	37,218	44,450	48,910
101-4211-542.45-02	IMS Rental	2,858	2,944	8,401
101-4211-542.47-01	Utility-Electric	34,487	55,000	55,000
Total Traffic Control Device/Electrical		173,133	218,049	228,376
Electrical Other				
101-4212-543.10-01	Salaries-Regular	52,801	42,688	40,262
101-4212-543.10-05	Salaries-Overtime	447	500	500
101-4212-543.10-06	Salaries-Part-Time	-	3,426	4,226
101-4212-543.20-01	Employer Paid Benefits	19,490	19,469	18,898
101-4212-543.31-01	Office & Operating Supply	657	800	800
101-4212-543.32-01	Electrical Supplies	11,235	15,000	2,000
101-4212-543.33-01	Small Tools-Electrical	235	500	500
101-4212-543.41-01	Prof. Svc-Other	222	600	600
Total Electrical Other		85,087	82,983	67,786
Total Public Works Street Division Expenditures		2,019,826	2,321,595	2,469,269

PUBLIC WORKS-ARTERIAL STREET FUND

The Arterial Street Fund provides funding for street construction and transportation improvement projects. Work accomplished includes right-of-way acquisition, design, and construction of roadways, storm drainage, sidewalks, street lighting, traffic signals, and landscaping.

Revenues for the Arterial Street Fund come from the following sources:

- State and Federal Grants
- State Shared Fuel Taxes
- General Revenues of the City – Utility Tax
- Public works Trust Fund Loan
- Real Estate Excise Tax

BUDGET SUMMARY

All expenditures are for specific improvement projects included in the City's Six-Year Transportation Plan and Capital Facilities Plan. Expenditures from this fund fluctuate dramatically based on the City's success in obtaining grant funding, new development occurring in the City, and the number of street projects ready for construction. For 2008, budgeted expenditures are **\$18,214,680**.

2008 PROJECTS, GOALS AND PRIORITIES

- I-5 Access study (Carpenter Rd)
- Miscellaneous pedestrian enhancements
- Enhancement of residential street repair, rehabilitation, and maintenance program
- Lacey Gateway project infrastructure
- Mullen Rd – East
- Carpenter Road widening – right of way
- 6th Avenue realignment/Sleater-Kinney rehabilitation
- Woodland Trail improvement-phase II
- Complete College Street Corridor Study phase II
- College Street NE extension
- Transportation improvement comp plan

Account Number	Description	2006 Actual Revenue/Expense	2007 Amended Budget	2008 Adopted Budget
<i>Arterial Street Fund - Revenues</i>				
Revenues				
102-0000-308.00-00	Estimated Beginning Cash	-	770,516	3,521,780
102-0000-317.34-00	Real Estate Excise Tax 1	2,941,119	1,250,000	1,051,000
102-0000-333.20-20	20.205 Highway Planning	1,514,445	1,797,749	1,706,487
102-0000-334.03-80	03.8x Trans Improv Board	414,945	1,803,061	7,569,908
102-0000-334.04-20	JDF-Job development funds	-	-	2,037,405
102-0000-336.88-00	Motor Vehicle Fuel Tax	313,644	271,935	271,935
102-0000-336.98-00	Excise Tax-City Assistance	(6,628)	-	-
102-0000-344.85-00	Mitigation/Impact Fees	1,319,229	105,115	556,165
102-0000-361.11-00	Investment Interest	435,861	-	-
102-0000-362.40-00	Facility Rentals	4,520	-	-
102-0000-369.90-00	Other Misc Revenue	11,237	5,947,200	-
102-0000-397.00-00	Transfers In	-	850,000	1,350,000
102-0000-397.01-00	Capital Improvement Fund	1,250,000	150,000	150,000
Total Arterial Street Fund Revenues		8,198,372	12,945,576	18,214,680

Account Number	Description	2006 Actual Revenue/Expense	2007 Amended Budget	2008 Adopted Budget
<i>Arterial Street Fund - Expenditures</i>				
Public Works Arterial Streets				
Street & Transportation Improvements				
102-4101-595.90-01	Preliminary Engineering	733,772	1,567,019	975,765
102-4101-595.90-02	Right of Way	556,427	200,000	2,492,280
102-4101-595.90-03	Road Way	2,854,671	8,720,157	12,309,275
102-4101-595.90-05	Construction Engineering	356,064	1,488,400	1,385,360
102-4101-595.90-07	Special Purpose Paths	283,993	800,000	882,000
102-4101-595.90-08	Street Lighting	35,338	60,000	60,000
102-4101-595.90-09	Traffic Control Devices	42,930	-	-
102-4101-595.90-10	Roadside Development	17,982	-	-
102-4101-595.90-11	Construction Administrative	4,467	-	-
102-4101-595.90-13	Side Walks-ADA	-	75,000	75,000
102-4101-595.90-14	Signal Timing	18,824	15,000	15,000
102-4101-595.90-15	Pavement Mgmt System	18,987	-	-
102-4101-595.90-16	Pavement Restoration/PMS	-	20,000	20,000
Total Arterial Street Fund Expenditures		4,923,455	12,945,576	18,214,680



This Page Intentionally Left Blank

LODGING TAX FUND

The Lodging Tax Fund is authorized by state law and must operate under the restrictive provision thereof. Revenue is generated from a 4% use tax on hotel/motel room rentals. Lodging tax receipts for 2008 are estimated at \$300,000. Expenditures of Lodging Tax dollars are limited to tourist promotion and for the acquisition and/or maintenance of tourism-related facilities. The budget is developed in concert with the Lodging Tax Advisory Committee.

Included in Contract Services expenditures are services performed by the Lacey Chamber of Commerce, Visitor and Convention Bureau, Washington Center for the Performing Arts, and publication of promotional materials. Community Events include Lacey Fun Fair, Jazz Festival, Summer's End At Lacey (classic car show), Alternate Fuel Fair, Senior Games, Lacey Farmers Market, and Concerts in the Park series.

The total 2008 budget for the Lodging Tax Fund is **\$351,690**.

The Lodging Tax budget is divided into 3 categories:

- Museum Operation
- Contracted Services
- Performing Arts & Events

Account Number	Description	2006 Actual Revenue/Expense	2007 Amended Budget	2008 Adopted Budget
<i>Lodging Tax Fund - Revenues</i>				
Revenues				
109-0000-308.00-00	Estimated Beginning Cash	-	-	10,940
109-0000-313.30-00	Hotel/Motel Taxes	244,060	255,750	300,000
109-0000-361.11-00	Investment Interest	26,703	18,780	28,750
109-0000-367.14-00	Donations-Concert/Events	14,025	12,000	12,000
109-0000-367.15-00	Donations-Miscellaneous	160	-	-
109-0000-369.90-00	Other Misc Revenue	150	-	-
Total Lodging Tax Fund Revenues		285,098	286,530	351,690

Account Number	Description	2006 Actual Revenue/Expense	2007 Amended Budget	2008 Adopted Budget
<i>Lodging Tax Fund - Expenditures</i>				
Council / Parks and Recreation				
Museum Operation				
109-0303-575.10-01	Salaries-Regular	21,100	17,953	30,183
109-0303-575.10-06	Salaries-Part-Time	13,251	14,141	-
109-0303-575.20-01	Employer Paid Benefits	16,209	17,166	17,166
109-0303-575.31-01	Office & Operating Supply	1,695	1,400	1,400
109-0303-575.31-02	Small Tools & Equipment	590	500	880
109-0303-575.31-23	Supplies-Building Maint.	92	150	150
109-0303-575.31-29	Supplies-Grounds Maint.	34	150	150
109-0303-575.41-01	Prof. Svc-Other	804	1,000	1,500
109-0303-575.41-31	Prof. Svc-Building Maint.	101	-	-
109-0303-575.42-01	Communications/Telephone	1,510	1,500	1,500
109-0303-575.43-01	Transportation/Per Diem	-	-	200
109-0303-575.43-02	Dues, Subscriptions, Publ	175	200	200
109-0303-575.43-03	Registrations	175	150	350
109-0303-575.45-02	IMS Rental	-	-	1,631
109-0303-575.45-05	Rentals-Other	178	200	200
109-0303-575.46-02	Insurance-Fire/Property	-	330	330
109-0303-575.47-01	Utility-Electric	399	600	600
109-0303-575.47-02	Utility-City of Lacey	453	500	500
109-0303-575.47-03	Utility-Natural Gas	1,252	1,000	1,000
109-0303-575.48-03	Rep & Maint-Facilities	-	1,000	-
109-0303-575.49-02	Printing & Binding	186	450	450
109-0303-575.49-06	Maintenance Contracts	1,502	1,200	1,200
109-0303-575.49-23	Custodial	840	910	910
109-0303-575.60-03	Capital Outlays-Improvmen	-	11,060	27,450
Total Museum Operation		60,546	71,560	87,950
Contracted Services				
109-0401-573.49-51	Promotion-Community Event	-	-	51,240
109-0401-575.49-12	Special Events	19,080	32,300	-
109-0401-575.49-33	Chamber of Commerce	15,000	17,000	25,000
109-0401-575.49-34	Washington Center	17,000	17,500	18,500
109-0401-575.49-38	Visitor/Convention Bureau	44,843	57,094	86,500
109-0401-575.49-51	Promotion/Advertising	-	60,000	60,000
109-0401-575.69-01	Estimated Ending Fund Bal	-	14,576	-
Total Contracted Services		95,923	198,470	241,240

Account Number	Description	2006 Actual Revenue/Expense	2007 Amended Budget	2008 Adopted Budget
<i>Lodging Tax Fund - Expenditures</i>				
Council / Parks and Recreation				
Performing Arts & Parks Events				
109-0601-573.49-52	Promotion-Parks Events	-	-	6,000
109-0601-573.49-54	Concert Series/Events	-	-	16,500
109-0601-575.49-51	Promotion/Advertising	3,535	3,500	-
109-0601-575.49-54	Concert Series/Events	10,262	13,000	-
109-0601-575.60-05	Capital Outlay-Land	1,800	-	-
Total Performing Arts & Parks Events		15,597	16,500	22,500
Total Lodging Tax Fund Expenditures		172,066	286,530	351,690

COMMUNITY DEVELOPMENT BLOCK GRANT FUND

The Community Development Block Grant (CDBG) Fund provides for the accounting of state and federal grant dollars awarded to qualifying agencies serving Lacey citizens. This fund also facilitates block grants awarded to Lacey for housing and capital improvement projects primarily benefiting low-income residents.

Lacey has received CDBG grant funding for housing rehabilitation, low-income apartment complex acquisition, a child care and family services center, and a new senior center.

In 2006, the City received a \$650,000 pass-through grant for the purchase of the Community Action Council's new community service center.

There are no anticipated projects for 2008.

Account Number	Description	2006 Actual Revenue/Expense	2007 Amended Budget	2008 Adopted Budget
<i>Community Development Block Grant Fund - Revenues</i>				
Revenues				
120-0000-333.14-20	Community Development	650,000	-	-
120-0000-397.01-00	Capital Improvement Fund	290,600	-	-
Total Community Development Block Grant Fund Revenues		940,600	-	-

Account Number	Description	2006 Actual Revenue/Expense	2007 Amended Budget	2008 Adopted Budget
<i>Community Development Block Grant Fund Expenditures</i>				
Public Affairs and Community Relations				
120-3701-598.97-52	Pass Through Grant	650,000	-	-
Total Community Development Block Grant Expenditures		650,000	-	-



This Page Intentionally Left Blank

GENERAL OBLIGATION BOND FUND

The General Obligation (G.O.) Bond Fund was created to provide for the retirement of all general purpose bonds issued for City facilities or equipment. When capital expenditures are funded by debt authorized by voter approval, the revenues generated to retire this debt come from property taxes. Debt issued or bonds sold without the guarantee of City tax revenues (i.e. Limited Tax General Obligations) must depend on general revenues of the City to retire the debt.

General Obligation debt currently supported by property taxes includes \$5.99 million of Fire Safety Improvement Bonds approved by voters in September 2000. It also includes Parks Improvement Bonds sold in 2003, \$5 million and in 2006, \$4.985 million.

Non-property tax supported debt was issued in 2006 for \$3.5 million for the addition to City Hall.

The City issued refunding bonds in 1998 to include all previous bond issues that resulted in net savings of \$450,000 plus, over the life of these bonds which were paid off in 2007. The total outstanding General Obligation Tax support debt is \$13,875,000. The total outstanding Limited Tax General Obligation debt is \$3,500,000.

Account Number	Description	2006 Actual Revenue/Expense	2007 Amended Budget	2008 Adopted Budget
<i>G. O. Bond Fund - Revenues</i>				
Revenues				
201-0000-308.00-00	Estimated Beginning Cash	-	393,465	-
201-0000-311.10-00	Property Taxes-Current	777,789	975,440	1,176,701
201-0000-311.15-00	Property Taxes-Delinquent	11,277	14,100	14,100
201-0000-313.10-00	Sales Taxes	-	133,000	330,000
201-0000-361.11-00	Investment Interest	52,436	8,550	8,550
Total General Obligation Bond Revenues		841,502	1,524,555	1,529,351

Account Number	Description	2006 Actual Revenue/Expense	2007 Amended Budget	2008 Adopted Budget
<i>G. O. Bond Fund - Expenditures</i>				
G.O. Debt - Finance				
G.O. Tax Supported				
201-1904-591.70-11	Principal UTGO Bond 2002	225,000	235,000	245,000
201-1904-591.70-12	Principal UTGO Bond 2003	190,000	195,000	200,000
201-1904-591.70-13	Principal UTGO Bond 2006	-	-	175,000
201-1904-591.80-11	Interest UTGO 2002	227,880	221,130	213,200
201-1904-591.80-12	Interest UTGO 2003	153,728	148,980	144,105
201-1904-591.80-13	Interest UTGO 2006	-	189,430	199,400
Total G.O. Tax Supported		796,608	989,540	1,176,705
L.T.G.O. & Loans				
201-1905-591.69-01	Estimated Ending Fund Bal	-	-	22,646
201-1905-591.70-10	Principal LTGO 98 Refund	115,000	385,000	-
201-1905-591.70-14	Principal LTGO 2006	-	-	190,000
201-1905-591.80-10	Interest LTGO 1998 Refund	21,960	17,015	-
201-1905-591.80-14	Interest LTGO 2006	-	133,000	140,000
Total L.T.G.O. & Loans		136,960	535,015	352,646
Total General Obligation Bond Expenditures		933,568	1,524,555	1,529,351



This Page Intentionally Left Blank

LOCAL IMPROVEMENT DISTRICT BOND FUND

The Local Improvement District (L.I.D.) Bond Fund was created to provide for the retirement of all local improvement district bonds issued for City streets, utilities, and related equipment. Debt issued or bonds received without the guarantee of City tax revenues must depend on these special assessments against property owners.

There are three transportation improvement projects in this fund: L.I.D. #13 – College Street widening; L.I.D. #16 – Meridian Campus road construction; and, L.I.D. #19 – a variety of transportation improvements serving NE Lacey and Hawks Prairie area.

Although annual assessments are billed to property owners, the actual retirement of L.I.D. debt in any given year is based on the amount of dollars collected. The amount collected is either a result of billed assessment amounts received or payment-in-full as property changes ownership. Regardless when payments are received, the City must call (retire) outstanding bonds when funds are available to do so.

Account Number	Description	2006 Actual Revenue/Expense	2007 Amended Budget	2008 Adopted Budget
<i>L.I.D. Bond Fund - Revenues</i>				
Revenues				
202-0000-361.11-00	Investment Interest	39,860	21,750	21,750
202-0000-361.50-01	L.I.D. # 13	34,554	20,360	14,500
202-0000-361.50-02	L.I.D. # 16	30,696	22,035	11,000
202-0000-361.50-03	L.I.D. # 19	397,431	362,500	412,710
202-0000-368.01-00	L.I.D. # 13	207,291	36,870	36,870
202-0000-368.02-00	L.I.D. # 16	-	161,625	167,710
202-0000-368.03-00	L.I.D. # 19	573,536	1,000,110	1,400,200
Total L.I.D. Bond Fund Revenues		1,283,368	1,625,250	2,064,740

Account Number	Description	2006 Actual Revenue/Expense	2007 Amended Budget	2008 Adopted Budget
<i>L.I.D. Bond Fund - Expenditures</i>				
L.I.D. Debt - Finance				
L.I.D. Debt - Finance				
202-1906-591.73-01	Principal - L.I.D. # 13	310,000	-	-
202-1906-591.73-03	Principal L.I.D. # 19	970,000	1,205,000	1,720,000
202-1906-591.73-04	Principal L.I.D.# 19 PWTF	196,416	196,420	196,420
202-1906-591.83-01	Interest - L.I.D. # 13	18,500	-	-
202-1906-591.83-03	Interest L.I.D. # 19	206,705	153,120	83,500
202-1906-591.83-04	Interest L.I.D. # 19 PWTF	76,602	70,710	64,820
Total L.I.D. Bond Fund Expenditures		1,778,223	1,625,250	2,064,740



This Page Intentionally Left Blank

BUILDING IMPROVEMENT FUND

The Building Improvement Fund is only used when there is a need to account for a significant building project or equipment acquisition that is usually funded by a bond sale or special revenue. The fund was originally created to account for impact fees associated with the WPPSS project of several years ago.

Each year, an amount equivalent to \$1.00 per capita is deposited into this fund from sales tax revenue for the purpose of acquiring public art.

2008 PROJECTS, GOALS & PRIORITIES

- Construct a 25,000 square foot addition to City Hall
- Renovate existing City Hall building
- Acquire additional property from St. Martin's Abbey

Account Number	Description	2006 Actual Revenue/Expense	2007 Amended Budget	2008 Adopted Budget
<i>Building Improvement Fund - Revenues</i>				
Revenues				
301-0000-308.00-00	Estimated Beginning Cash	-	4,699,000	7,000,000
301-0000-313.10-00	Sales Taxes	1,217,129	1,034,060	1,035,870
301-0000-361.11-00	Investment Interest	37,938	1,000	-
301-0000-382.10-00	General Obligations Bonds	3,500,000	-	-
301-0000-392.00-00	Premiums on Bonds	55,326	-	-
301-0000-397.00-00	Transfers In	500,000	2,300,000	1,000,000
Total Building Improvement Fund Revenues		5,310,393	8,034,060	9,035,870

Account Number	Description	2006 Actual Revenue/Expense	2007 Amended Budget	2008 Adopted Budget
<i>Building Improvement Fund - Expenditures</i>				
City Facilities Development				
Building Improvements				
301-0101-514.60-02	Capital Outlay-Public Art	3,252	34,060	35,870
301-0101-514.60-04	Capital Outlay-Buildings	313,123	7,000,000	8,000,000
301-0101-514.60-05	Capital Outlay-Land	-	1,000,000	1,000,000
301-0101-522.60-01	Equipment	462,235	-	-
301-0101-522.60-04	Buildings	238,813	-	-
Total Building Improvement Fund Expenditures		1,017,423	8,034,060	9,035,870



This Page Intentionally Left Blank

CAPITAL EQUIPMENT FUND

The Capital Equipment Fund accounts for special revenues dedicated to capital facility construction and equipment purchases that are required for general operating purposes. Utility and Real Estate Excise taxes are the main sources of revenue.

BUDGET SUMMARY

Expenditures are budgeted in three program areas.

- Operating Capital and Reserves
- Capital Improvement Projects
- Debt Service (transfer out to General Obligation Bond Fund)

The 2008 budget is **\$2,301,662**.

2008 PROJECTS, GOALS AND PRIORITIES

A full listing of Capital Equipment expenditures is provided in the Budget Summary section of this document. Major expenditures for 2008 include:

- Council requested projects, such as urban forestry plantings; streetscaping banners; Jacob Smith facility master plan; Woodland Trail; and, Web site upgrade
- Interactive Voice Response (IVR) and Web based systems to provide better customer service in Community Relations, Parks and Recreation programs, and Building Inspection processes
- Records management system, remote access system and e-mail archiving system.

Account Number	Description	2006 Actual Revenue/Expense	2007 Amended Budget	2008 Adopted Budget
<i>Capital Equipment Fund - Revenues</i>				
Revenues				
302-0000-308.00-00	Estimated Beginning Cash	-	1,549,800	203,405
302-0000-316.41-00	Utility Tax/Electric	212,251	185,860	476,583
302-0000-316.42-00	Utility Tax/Water-Private	2,806	3,630	1,580
302-0000-316.43-00	Utility Tax/Gas	223,419	183,354	304,368
302-0000-316.45-00	Utility Tax/Solid Waste	123,821	113,568	138,553
302-0000-316.47-01	Utility Tax/Telephone	112,515	162,597	555,339
302-0000-316.47-02	Utility Tax/Long Distance	461,947	519,580	-
302-0000-316.52-00	Utility Tax/Olympia City	607	1,228	1,228
302-0000-316.70-00	Utility Tax/Lacey Utility	-	542,006	569,106
302-0000-316.72-00	Water	238,082	-	-
302-0000-316.74-00	Wastewater	279,250	-	-
302-0000-316.78-00	Stormwater	53,940	-	-
302-0000-333.97-00	DHS CFDA#97.004	15,992	11,500	-
302-0000-333.97-06	DHS/ODP CFDA #97.067	39,081	3,800	-
302-0000-334.03-51	WTSC Grant	5,700	-	-
302-0000-361.11-00	Investment Interest	205,736	47,500	47,500
302-0000-367.00-00	Contributions	6,000	4,000	4,000
Total Capital Equipment Fund Revenues		1,981,147	3,328,423	2,301,662

Account Number	Description	2006 Actual Revenue/Expense	2007 Amended Budget	2008 Adopted Budget
<i>Capital Equipment Fund - Expenditures</i>				
General Fund Capital				
Capital Equipment				
302-0102-519.64-01	Capital-Council	49,117	245,500	200,000
302-0102-519.64-02	Capital-City Manager	-	1,800	21,680
302-0102-519.64-03	Capital-Human Resources	26,297	-	-
302-0102-519.64-04	Capital-Community Relatio	2,192	100,000	102,422
302-0102-519.64-05	Capital-Finance	5,991	8,500	-
302-0102-519.64-06	Capital-Common Facilities	94,007	183,575	37,308
302-0102-519.64-07	Capital-Common Fac.-Shop	-	6,560	57,567
302-0102-519.64-08	Capital-Common Fac.-Libra	7,046	28,644	44,500
302-0102-519.64-10	Capital-Police	164,936	106,400	140,654
302-0102-519.64-11	Capital-Public Works-Admi	17,719	25,800	36,819
302-0102-519.64-12	Capital-Public Works-Pks	215,899	321,461	85,469
302-0102-519.64-15	Capital-Community Develop	3,116	7,500	-
302-0102-519.64-16	Capital-Parks & Recreatio	14,574	70,500	77,450
302-0102-519.64-17	Capital-City Streets	34,643	148,227	101,608
302-0102-519.64-19	Capital-Information Svcs	39,133	88,956	161,185
302-0102-554.48-00	Repairs & Maintenance	1,357	-	-
302-0102-594.60-01	Operating Contingency	569	-	-
302-0102-594.60-02	Replacement Res-City Hall	16,549	130,000	130,000
302-0102-594.60-03	Replacement Res-Library	11,638	80,000	80,000
302-0102-594.60-04	Replacement Res-Telephone	2,822	15,000	15,000
302-0102-594.60-05	Replacement Res-Comm Ctrs	11,020	100,000	100,000
302-0102-594.60-06	Replacement Res-Park Oper	-	100,000	100,000
302-0102-594.60-08	Replace Res-Child Care	-	25,000	25,000
302-0102-597.01-05	Transfer to Fund 301	-	1,300,000	-
302-0102-597.01-07	Transfer Out to 410	-	-	550,000
Total Capital Equipment		718,625	3,093,423	2,066,662
Projects				
302-0104-514.60-06	Capital-City Hall Repairs	661	20,000	20,000
302-0104-542.60-02	Capital-Streetscaping	18,801	20,000	20,000
302-0104-559.60-01	Economic Development	58,592	45,000	45,000
302-0104-574.60-01	Capital Outlays-Equipment	18,445	-	-
Total Projects		96,499	85,000	85,000

Account Number	Description	2006 Actual Revenue/Expense	2007 Amended Budget	2008 Adopted Budget
<i>Capital Equipment Fund - Expenditures</i>				
General Fund Capital				
Debt Service Transfers				
302-0105-597.01-01	Tran Out-Arterial Streets	150,000	150,000	150,000
302-0105-597.02-01	Transfers out	86,000	-	-
Total Debt Service Transfers		236,000	150,000	150,000
Total Capital Equipment Fund Expenditures		1,051,124	3,328,423	2,301,662

PARKS AND OPEN SPACE FUND

Funding for the Parks and Open Space Fund was established by Council action to set aside the revenue generated by a one-percent Utility Tax rate for the acquisition of property for future parks and open space, and/or the development of existing parks sites. Where possible, the City has applied for and been awarded grant funds to finance a significant portion of these acquisition costs. Park Development is accomplished utilizing accumulated utility tax revenues and the 2002 and 2006 Park Bonds:

PARK DEVELOPMENT

	<u>SIZE</u>
WONDERWOOD	46 ACRES
LONG LAKE	10 ACRES
RAINIER VISTA	46 ACRES
LAKEPOINTE	8 ACRES
WOODLAND CREEK	70 ACRES
MERIDIAN PARK	24 ACRES
HORIZON POINTE PARK	9.5 ACRES
COMMUNITY SKATE PARK	<u>.3 ACRES</u>
 TOTAL	 213.8 ACRES

IMPROVEMENT PROJECTS TO BE INITIATED IN 2008

	<u>SIZE</u>
AVONLEA	5.4 ACRES
THORNBURY	9 ACRES
BUSH	8.5 ACRES
JACOB SMITH HOUSE	<u>1.2 ACRES</u>
 TOTAL	 24.1 ACRES

BUDGET SUMMARY

The 2008 budget is **\$16,520,465**. This includes a transfer out of \$12,950,000 to the new Regional Athletic Complex Capital Fund, which was established to track the future development of this project.

Account Number	Description	2006 Actual Revenue/Expense	2007 Amended Budget	2008 Adopted Budget
<i>Parks and Open Space Fund - Revenues</i>				
Revenues				
303-0000-308.00-00	Estimated Beginning Cash	-	5,527,738	15,650,000
303-0000-316.41-00	Utility Tax/Electric	231,522	204,423	259,928
303-0000-316.42-00	Utility Tax/Water-Private	812	803	1,580
303-0000-316.43-00	Utility Tax/Gas	117,686	96,370	159,974
303-0000-316.45-00	Utility Tax/Solid Waste	31,821	29,203	35,627
303-0000-316.47-01	Utility Tax/Telephone	49,297	71,217	193,380
303-0000-316.47-02	Utility Tax/Long Distance	139,838	84,689	-
303-0000-316.52-00	Utility Tax/Olympia City	194	392	392
303-0000-316.70-00	Utility Tax/Lacey Utility	-	160,618	168,649
303-0000-316.72-00	Water	64,577	-	-
303-0000-316.74-00	Wastewater	75,743	-	-
303-0000-316.78-00	Stormwater	14,631	-	-
303-0000-334.02-70	Outdoor Recreation IAC	27,500	-	-
303-0000-338.10-10	Capital Area - PFD	2,015,621	887,485	-
303-0000-361.11-00	Investment Interest	96,454	44,500	44,500
303-0000-362.40-00	Facility Rentals	7,577	6,435	6,435
303-0000-369.40-00	Court Fees/Judgments	42,783	-	-
303-0000-382.10-00	General Obligations Bonds	4,985,000	8,000,000	-
303-0000-392.00-00	Premiums on Bonds	64,870	-	-
303-0000-397.00-00	Transfers In	86,000	-	-
Total Parks and Open Space Revenues		8,051,926	15,113,873	16,520,465

Account Number	Description	2006 Actual Revenue/Expense	2007 Amended Budget	2008 Adopted Budget
<i>Parks and Open Space Fund - Expenditures</i>				
Parks and Recreation				
Acquisition and Park Improvements				
303-0106-576.47-02	Utility-City of Lacey	169	-	-
303-0106-576.48-03	Rep & Maint-Facilities	9,453	-	-
303-0106-576.60-05	Capital Outlay-Land	443,219	-	-
303-0106-576.60-17	Rainier Vista Park	123,400	-	-
303-0106-576.60-18	Regional Sports Complex	5,020	-	-
303-0106-576.60-20	Pks Bond Architect/Eng	196,069	-	-
303-0106-576.60-21	Pks Bond Contractor Prim	309,604	3,556,377	2,600,000
303-0106-576.60-23	Pks Bond Cont-Comm Sub	89,733	-	-
303-0106-576.60-24	Pks Bond Prof Services	14,589	9,800	-
303-0106-576.60-26	Pks Bond City Staff/Serv	58,467	96,000	-
303-0106-576.60-27	Pks Bond Printing/Advert	15,411	-	-
303-0106-576.60-29	Pks Bond Admin Costs	48,696	-	-
303-0106-576.62-19	Sport Com-Prel Design	3,069	-	-
303-0106-576.62-21	Sport Com-Contractor Prim	-	9,700,000	-
303-0106-576.62-25	Sport Com-Permits	11,250	-	-
303-0106-576.62-26	Sport Com-Staff Services	72,385	-	-
303-0106-576.69-01	Estimated Ending Fund Bal	-	927,545	634,875
303-0106-597.01-06	Transfer Out-Reclaimed	-	500,000	-
303-0106-597.02-01	Transfers out	266,607	324,151	335,590
303-0106-597.10-08	Transfer out to 307	-	-	12,950,000
Total Parks and Open Space Expenditures		1,667,141	15,113,873	16,520,465



This Page Intentionally Left Blank

REGIONAL ATHLETIC COMPLEX CAPITAL FUND

The Regional Athletic Complex (RAC) is a joint venture governed by Thurston County and the City of Lacey. In 1998, Thurston County and the City entered into an agreement to jointly purchase and own recreational lands, cooperatively develop such lands and jointly share the costs of maintaining the recreational facilities. Phase I of the facility was completed in September of 2005 and opened and dedicated for the benefit of the citizens of Thurston County. In 2006 the Capital Area Regional Public Facilities District (CARPFD) contracted with the City of Lacey to further develop the RAC in conjunction with a City of Olympia approved project. As a result of amendments to the CARPFD Interlocal agreements the City of Lacey receives 71.77% of the revenues received by the CARPFD which are dedicated to the future development of the RAC. These funds in conjunction with the issue of \$8 million in L.T.G.O. bonds in 2007 will fund phase II of this project.

IMPROVEMENT PROJECTS TO BE INITIATED IN 2008

REGIONAL SPORTS COMPLEX PHASE II IMPROVEMENTS	<u>SIZE</u> 68 ACRES
---	-------------------------

BUDGET SUMMARY

The 2008 budget is **\$13,879,150**.

The remaining park improvements for Phase II of the Regional Athletic Complex (68 acres) are scheduled for completion in 2008. The improvements include: completing the two (2) additional soccer fields; constructing five (5) lighted baseball/softball fields; picnic and playground facilities; walking trails; 1/2 court basketball; additional parking with utilities to facilitate vendors and displays; support structures that include restrooms, concessions, bleachers, on site maintenance and supervisory staff. In addition, the main entrance/exit on Steilacoom Road is to be signalized. "Purple" pipe is included in the development program to ensure the transition to reclaimed water once available. Cost estimate to complete Phase II is \$11 million. Phase III (26 acres) design to be initiated in 2008.

Account Number	Description	2006 Actual Revenue/Expense	2007 Amended Budget	2008 Adopted Budget
<i>Regional Athletic Complex Capital Fund - Revenues</i>				
Revenues				
307-0000-338.10-10	Capital Area - PFD	-	-	925,350
307-0000-361.11-00	Investment Interest	-	-	3,800
307-0000-397.10-01	Transfer in 303 Fund	-	-	12,950,000
Total Regional Athletic Complex Capital Revenues		-	-	13,879,150

Account Number	Description	2006 Actual Revenue/Expense	2007 Amended Budget	2008 Adopted Budget
<i>Regional Athletic Complex Capital Fund - Expenditures</i>				
Parks and Recreation				
Regional Athletic Complex Capital				
307-0106-576.62-18	PFD - Administrative Cost	-	-	8,000
307-0106-576.62-21	Sport Com-Contractor Prim	-	-	11,000,000
307-0106-576.69-01	Estimated Ending Fund Bal	-	-	2,871,150
Total Regional Athletic Complex Capital Expenditures		-	-	13,879,150



This Page Intentionally Left Blank

PUBLIC WORKS-WATER UTILITY FUND

The Water Utility provides high quality drinking water in sufficient quantity and pressure to support the citizens of Lacey and residents of the entire water service area. Virtually all of Lacey's water comes from groundwater wells owned and operated by the Utility. Water rates cover current operating expenses, maintenance of the system, replacement of worn and failing waterlines, emergency repairs, and debt service. In addition to water rates, new connections to the water system are charged a one-time fee to cover costs of infrastructure requirements necessary to ensure continued quality service to serve the connection. Such infrastructure includes City owned production wells, over 300 miles of distribution lines, numerous pressure control devices, and seven storage reservoirs

Public Works programs include distribution line maintenance and repair, water quality and regulatory compliance, resource management, conservation, wellhead protection, water production and storage operations, and system engineering. Financial services include meter reading, accounting, billing, and collection. The Operations Division is responsible for operating the system, repairs and preventive maintenance. Planning, capital improvements, regulatory compliance, community education/outreach, design and capital programming, development review, and source development are provided by the Water Resources and Engineering Divisions. Water Utility maintenance services are provided by 19.5 full-time employees. The Finance Department provides 4.45 full-time employees to provide customer services, billing and collections.

BUDGET SUMMARY

This budget reflects the Utility's current maintenance and operation expenses. Replacement projects and construction projects as well as debt payment for the utility are funded under the Water/Wastewater Replacement and Construction Fund and the Water/Wastewater Debt Service Fund.

The Water maintenance and operations budget is organized into seven programs.

- Supervision and Support
- Utility Billing
- Production and Storage
- Maintenance - Water
- Construction - Water
- Cross Connection Control
- Water Quality

The 2008 operating budget for the Utility is **\$7,045,804**. Water revenues are obtained from water rates with no support from the City's operating levy or general fund.

2008 PROJECTS, GOALS AND PRIORITIES

- Maximize production capabilities from existing water rights/production facilities.
- Implement compliance practices to meet revisions to the Safe Drinking Water Act.
- Operate newly completed Water Chlorination System.
- Improve the City's cross connection control program.
- Pursue water rights to meet future demand requirements.
- Enhance and improve water quality management program.
- Enhance and improve Water Conservation Plan.
- Implement Leak Detection Program
- Implement hydrant inspection program
- Develop accelerated Water Treatment Plant Operator Program.
- Convert 380 zone to the 400 zone to improve source utilization .

Explanation of Water Rates Explanation of Water Rates

Beginning in 2006, the City adopted a new water rate schedule that is designed to encourage conservation. These new rates place greater emphasis on the relationship of water usage to the amount paid by the customer. This change rewards the conservative customer while encouraging, through a higher rate, the high-end consumer to conserve water resources. The new rates will have 4 tier fees instead of the 2 tiers as in the past. The new rates are shown below.

The Base Rate reflects the cost of meter reading, billing, debt payment, debt reserves, replacement and replacement reserves. Revenues generated from consumption charges pay for maintaining and operating the utility as well as making additional contributions to replacement reserves and capital construction. The chart printed on this page illustrates rates for the years 2005 through 2008. The City has adopted two rate schedules - resident and nonresident. The nonresident rates are based on the schedule printed below plus 30%. This differential in charges reflects the costs associated with serving areas outside the City.

**2008
Rates and Cost Per 100 Cubic Feet (1)**

		2005	2006	2007	2008
Base Rate		\$7.73	\$8.41	\$8.83	\$9.27
1st 500 Cubic Feet	Per 100 c.f.	0.4239			
Over 500 Cubic Feet	Per 100 c.f.	1.5501			
(New) First 600 c.f.	Per 100 c.f.		.70	.7350	.7718
Tier 2 (601-1,200 c.f.)	Per 100 c.f.		1.64	1.7253	1.8116
Tier 3 – 4 (1,201-2,400 c.f.)	Per 100 c.f.			2.2051	2.3154
Tier 4 (2401 c.f. plus)	Per 100 c.f.				3.0918

**Example of Monthly Bill
900 Cubic Feet Consumption**

Description	2005	2006	2007	2008
Base Rate	\$7.93	\$8.41	\$8.83	\$9.27
Consumption	8.32	9.12	9.59	10.07
Total (2)	\$16.25	\$17.53	\$18.42	\$19.34
Change over Prior Year	\$0.40	\$1.28	\$.89	\$0.92
Percent Change	2.52%	7.9%	5.0%	5.0%

(1) 2005 and prior years, nonresident charges are based on resident rates plus 30%.
 (2) The City provides a 50% discount for qualified low income senior and disabled citizens, earning less than 50% of the median income for Thurston County depending on the size of the household as it relates to income.

Account Number	Description	2006 Actual Revenue/Expense	2007 Amended Budget	2008 Adopted Budget
<i>Water Utility Fund - Revenues</i>				
Revenues				
401-0000-308.00-00	Estimated Beginning Cash	-	875,661	481,094
401-0000-343.05-00	Shut-Offs	89,875	58,500	74,000
401-0000-343.40-01	Sales	5,511,751	5,792,770	6,194,805
401-0000-343.40-02	Penalties	74,081	64,850	66,795
401-0000-345.83-00	Plan Checking Fees	28,146	17,500	17,500
401-0000-345.83-02	Inspection Svs-Streets	72,117	37,500	37,500
401-0000-345.83-06	Water/Fire Flow Analysis	5,250	2,250	2,250
401-0000-361.11-00	Investment Interest	17,169	13,000	13,000
401-0000-362.51-00	Cell Tower Lease	67,511	65,200	71,860
401-0000-362.90-00	Hydrant Meter Rental	40,433	21,500	35,000
401-0000-369.10-00	Sale of Scrap & Surplus	7,743	1,250	1,250
401-0000-369.11-00	Sale of Meters	(1,356)	-	-
401-0000-369.12-00	Construction Water	103,970	38,500	38,500
401-0000-369.40-00	Court Fees/Judgments	14,729	-	-
401-0000-369.81-00	Cash Over & Short	10	-	-
401-0000-369.90-00	Other Misc Revenue	496	750	750
401-0000-369.97-00	Escrow Search Fees	4,639	16,000	11,500
Total Water Utility Fund Revenues		6,036,564	7,005,231	7,045,804

Account Number	Description	2006 Actual Revenue/Expense	2007 Amended Budget	2008 Adopted Budget
<i>Water Utility Fund - Expenditures</i>				
Public Works Water Division				
General Services				
401-3401-534.10-01	Salaries-Regular	313,241	358,013	397,206
401-3401-534.10-05	Salaries-Overtime	13,928	27,970	2,500
401-3401-534.10-06	Salaries-Part-Time	1,108	3,669	3,669
401-3401-534.20-01	Employer Paid Benefits	94,664	122,713	148,472
401-3401-534.20-03	Unemployment Compensation	56	-	-
401-3401-534.31-01	Office & Operating Supply	2,433	4,000	4,000
401-3401-534.31-02	Small Tools & Equipment	351	500	500
401-3401-534.31-17	Supplies-Uniform Purchase	4,602	5,412	5,412
401-3401-534.31-27	Software Upgrade	-	330	330
401-3401-534.41-01	Prof. Svc-Other	146,706	52,700	41,500
401-3401-534.41-02	Prof. Svc-Engineering	404,550	423,566	423,566
401-3401-534.41-05	Prof. Svc-Audit	7,422	9,425	9,425
401-3401-534.41-15	Prof. Svc-Legal	49,326	39,000	2,000
401-3401-534.41-17	Prof. Svc-Water Resources	377,687	480,715	515,679
401-3401-534.41-32	Prof. Svc-Utility Locates	551	2,000	2,000
401-3401-534.43-01	Transportation/Per Diem	8,693	11,872	11,872
401-3401-534.43-02	Dues, Subscriptions, Publ	1,356	1,415	1,415
401-3401-534.43-03	Registrations	6,606	17,480	17,480
401-3401-534.45-01	Equipment Rental	2,059	3,605	3,669
401-3401-534.45-02	IMS Rental	29,346	30,226	70,199
401-3401-534.45-08	Lease Miscellaneous	3,522	4,400	4,400
401-3401-534.46-01	Insurance-Liability	35,174	38,691	38,715
401-3401-534.48-03	Rep & Maint-Facilities	2,576	2,000	2,000
401-3401-534.49-02	Printing & Binding	2,180	11,900	9,500
401-3401-534.49-03	Recording Fees	1,703	300	300
401-3401-534.49-06	Maintenance Contracts	-	1,000	1,000
401-3401-534.49-10	Uniform Contract/Cleaning	3,593	5,147	5,147
401-3401-534.49-25	Assessments/Taxes	998	-	-
401-3401-534.49-35	CDL-Physicals/Licenses	550	210	210
401-3401-534.49-55	Conservation Program	27,802	38,500	43,500
401-3401-534.50-02	Common Facilities-1902	69,337	74,089	71,255
401-3401-534.50-03	Intra-Governmental	112,550	112,550	112,550
401-3401-534.60-01	Capital Outlays-Equipment	-	7,389	-
Total General Services		1,724,670	1,890,787	1,949,471

Account Number	Description	2006 Actual Revenue/Expense	2007 Amended Budget	2008 Adopted Budget
<i>Water Utility Fund - Expenditures</i>				
Public Works Water Division				
Customer Service				
401-3402-514.10-01	Salaries-Regular	306,217	340,216	359,696
401-3402-514.10-05	Salaries-Overtime	120	3,200	3,200
401-3402-514.20-01	Employer Paid Benefits	107,175	135,339	142,211
401-3402-514.31-01	Office & Operating Supply	21,022	21,950	21,950
401-3402-514.31-02	Small Tools & Equipment	891	500	500
401-3402-514.31-17	Supplies-Uniform Purchase	1,189	540	540
401-3402-514.41-25	Prof. Svc-Computer	-	750	750
401-3402-514.42-01	Communications-Telephone	9,510	10,715	11,500
401-3402-514.42-02	Communications-Postage	55,066	68,970	68,970
401-3402-514.43-01	Transportation/Per Diem	1,484	1,640	1,640
401-3402-514.43-03	Registrations	(522)	990	990
401-3402-514.45-01	Equipment Rental	11,944	17,124	14,137
401-3402-514.45-02	IMS Rental	164,500	169,435	78,631
401-3402-514.46-06	AWC-L & I Pool	2,180	2,340	2,340
401-3402-514.48-01	Rep & Maint-Equipment	205	150	150
401-3402-514.49-01	Excise Taxes	395,132	338,125	338,125
401-3402-514.49-02	Printing & Binding	83	2,000	2,000
401-3402-514.49-06	Maintenance Contracts	5,053	11,748	10,944
401-3402-514.49-10	Uniform Contract/Cleaning	185	500	500
401-3402-514.49-27	Bad Debt Expense	19,577	8,500	8,500
401-3402-514.49-30	Software Maintenance	1,133	7,900	7,900
401-3402-514.49-60	Contractual Services	50,369	45,700	45,700
401-3402-514.60-01	Capital Outlays	-	19,700	-
401-3402-597.69-02	Transf Out-Construction	960,270	960,270	636,610
Total Customer Service		2,112,783	2,168,302	1,757,484
Production & Storage				
401-3403-534.10-01	Salaries-Regular	327,650	278,368	374,337
401-3403-534.10-05	Salaries-Overtime	23,101	19,000	19,000
401-3403-534.10-06	Salaries-Part-Time	178	5,000	5,000
401-3403-534.20-01	Employer Paid Benefits	120,373	102,344	154,671
401-3403-534.31-01	Office & Operating Supply	17,432	9,145	9,145
401-3403-534.31-02	Small Tools & Equipment	6,795	6,495	6,495
401-3403-534.31-11	Water Treatment Supplies	58,408	82,430	73,360
401-3403-534.31-28	Conf Space-Safety Equip	4,215	3,200	3,200
401-3403-534.32-01	Electrical Supplies	3,390	5,000	5,000

Account Number	Description	2006 Actual Revenue/Expense	2007 Amended Budget	2008 Adopted Budget
<i>Water Utility Fund - Expenditures</i>				
Public Works Water Division				
Production & Storage - Continued				
401-3403-534.33-01	Small Tools-Electrical	1,248	700	700
401-3403-534.41-01	Prof. Svc-Other	41,647	84,100	84,100
401-3403-534.41-16	Prof. Svc-Parks	21,824	35,413	21,764
401-3403-534.41-23	Prof. Svc-H2O Smples-DSHS	820	1,500	1,500
401-3403-534.42-01	Communications-Telephone	1,090	4,600	4,600
401-3403-534.45-01	Equipment Rental	44,686	60,454	61,533
401-3403-534.45-05	Rentals-Other	1,236	2,200	2,200
401-3403-534.46-02	Insurance-Fire/Property	-	22,887	17,793
401-3403-534.47-01	Utility-Electric	514,222	470,555	545,000
401-3403-534.47-02	Utility-City of Lacey	980	-	2,915
401-3403-534.47-06	Olympia Water Agreement	104,900	450,000	350,000
401-3403-534.48-01	Rep & Maint-Equipment	2,885	300	300
401-3403-534.48-02	Rep & Maint-Equip Non-Pwr	270	300	300
401-3403-534.48-03	Rep & Maint-Facilities	174,340	82,900	22,900
401-3403-534.48-11	Rep & Maint-Telemetry	5,471	10,900	1,500
401-3403-534.49-06	Maintenance Contracts	13,145	5,304	31,790
401-3403-534.60-01	Capital Outlays-Equipment	95,828	57,378	57,645
401-3403-534.60-99	Capitalized Assets	(75,122)	-	-
401-3403-587.60-99	Capital-Transferred Out	76,518	-	-
Total Production & Storage		1,587,530	1,800,473	1,856,748
System Maintenance				
401-3404-534.10-01	Salaries-Regular	417,802	344,272	364,479
401-3404-534.10-05	Salaries-Overtime	15,694	22,865	5,000
401-3404-534.10-06	Salaries-Part-Time	646	4,256	4,256
401-3404-534.20-01	Employer Paid Benefits	145,405	130,199	143,788
401-3404-534.31-01	Office & Operating Supply	10,235	20,510	9,515
401-3404-534.31-02	Small Tools & Equipment	4,344	9,518	9,518
401-3404-534.31-19	Inventory	44,775	55,000	55,000
401-3404-534.31-20	Street Restoration	7,080	10,000	10,000
401-3404-534.31-21	Non-Inventory-Under \$60	21,696	13,700	13,700
401-3404-534.31-22	Manhole/Ring/Lid Replace	-	250	250
401-3404-534.31-26	Hydrants/valves	78,311	102,000	60,000
401-3404-534.41-01	Prof. Svc-Other	5,035	8,600	-
401-3404-534.41-30	Prof. Svc-Leak Survey	5,360	6,500	6,500

Account Number	Description	2006 Actual Revenue/Expense	2007 Amended Budget	2008 Adopted Budget
<i>Water Utility Fund - Expenditures</i>				
Public Works Water Division				
System Maintenance - Continued				
401-3404-534.42-01	Communications-Telephone	7,890	5,500	5,500
401-3404-534.45-01	Equipment Rental	79,294	78,484	132,879
401-3404-534.45-05	Rentals-Other	178	1,800	1,800
401-3404-534.48-01	Rep & Maint-Equipment	1,550	2,420	2,420
401-3404-534.48-02	Rep & Maint-Equip Non-Pwr	496	1,350	1,350
401-3404-534.60-01	Capital Outlays-Equipment	22,276	33,903	346,042
401-3404-534.60-99	Capitalized Assets	(13,203)	-	-
401-3404-587.60-99	Capital-Transferred Out	13,203	-	-
Total System Maintenance		868,067	851,127	1,171,997
Construction/Utility Crews				
401-3405-534.10-01	Salaries-Regular	24,554	79,016	80,954
401-3405-534.10-05	Salaries-Overtime	42	800	800
401-3405-534.10-06	Salaries-Part-Time	-	2,061	2,061
401-3405-534.20-01	Employer Paid Benefits	9,811	28,251	31,576
401-3405-534.31-01	Office & Operating Supply	1,145	1,450	1,450
401-3405-534.31-02	Small Tools & Equipment	1,072	2,150	2,150
401-3405-534.31-19	Inventory	1,176	15,000	15,000
401-3405-534.31-21	Non-Inventory-Under \$60	2,156	3,700	3,700
401-3405-534.45-01	Equipment Rental	15,956	21,849	22,239
401-3405-534.45-05	Rentals-Other	-	500	500
401-3405-534.48-01	Rep & Maint-Equipment	-	1,350	1,350
401-3405-534.48-02	Rep & Maint-Equip Non-Pwr	-	1,200	1,200
401-3405-534.60-99	Capitalized Assets	(55,912)	-	-
Total Construction/Utility Crews		-	157,327	162,980
Cross Control Connections				
401-3406-534.31-01	Office & Operating Supply	4,250	1,600	1,600
401-3406-534.31-02	Small Tools & Equipment	-	1,200	1,200
401-3406-534.41-01	Prof. Svc-Other	-	500	500
401-3406-534.48-02	Rep & Maint-Equip Non-Pwr	-	750	750
401-3406-534.49-35	CDL-Physicals/Licenses	285	120	120
Total Cross Control Connections		4,535	4,170	4,170

Account Number	Description	2006 Actual Revenue/Expense	2007 Amended Budget	2008 Adopted Budget
<i>Water Utility Fund - Expenditures</i>				
Public Works Water Division				
Water Quality				
401-3407-534.20-01	Employer Paid Benefits	4	-	-
401-3407-534.31-01	Office & Operating Supply	-	750	750
401-3407-534.31-02	Small Tools & Equipment	310	1,150	1,150
401-3407-534.41-01	Prof. Svc-Other	-	14,225	14,225
401-3407-534.41-14	Prof. Svc-Grdwater Mgmt	861	25,000	25,000
401-3407-534.41-23	Prof. Svc-H2O SmpIs-DSHS	58,442	67,170	71,279
401-3407-534.42-01	Communications-Telephone	550	500	500
401-3407-534.42-02	Communications-Postage	7,911	6,000	9,500
401-3407-534.43-02	Dues, Subscriptions, Publ	489	-	500
401-3407-534.45-01	Equipment Rental	6,305	-	-
401-3407-534.48-01	Rep & Maint-Equipment	-	250	250
401-3407-534.49-02	Printing & Binding	8,482	7,500	9,300
401-3407-534.49-32	Operating Permit-DSHS	11,541	8,000	8,000
401-3407-534.49-44	Project Green	-	2,500	2,500
Total Water Quality		94,895	133,045	142,954
Total Water Utility Fund Expenditures		6,392,480	7,005,231	7,045,804

PUBLIC WORKS-WASTEWATER UTILITY FUND

Lacey's Wastewater Utility consists of a collection system of sewer pipelines, sewage pump stations, STEP systems, and community on-site septic systems. These facilities serve to collect, initiate treatment, and transport wastewater to the regional LOTT Treatment Facility. Lacey's Wastewater Utility is responsible for operation and maintenance of approximately 189 miles of wastewater lines, 38 lift stations and nearly 2,700 residential and community STEP systems.

Utility operations are funded through wastewater service fees. These revenues cover current operating expenses, maintenance of the system, replacement, and emergency repairs. Revenues required to finance needed capital improvements comes from the general facility charge (GFC) that all new connections must pay.

Management and administration of the Wastewater Utility is provided by 15.5 full-time employees in the Public Works Operations and Maintenance Division. This support includes repair and maintenance of collection systems, planning and capital improvements, design and construction compliance, and administrative support. The City's Finance Department allocates 0.55 full-time employees to customer services, billing and collections.

BUDGET SUMMARY

This budget reflects the Utility's current maintenance and operating expenses. Replacement and construction projects, as well as debt services for the Utility, are funded under the Water/Wastewater Replacement and Construction Fund and Water/Wastewater Debt Service Fund.

The Wastewater maintenance and operations budget is organized into five programs.

- Supervision and Support
- Utility Billing
- Maintenance - Wastewater Lift Stations
- Maintenance - Wastewater Mains (collection system)
- Maintenance - STEP Systems

The total 2008 operating budget for the Wastewater Utility is **\$8,858,280** of which \$5,567,236 will be paid to LOTT Alliance for treatment plant operations and capital requirements.

2008 PROJECTS, GOALS AND PRIORITIES

- Implement STEP Cost Reduction Program
- Solve ATEC Waste Disposal issues.
- Ensure compliance with Industrial Pretreatment Program

EXPLANATION OF CHARGES

The monthly Wastewater Utility rate is made up of several components listed below. The current rates and the increase January 1, 2008, are:

CITY CHARGES (1)	2006	2007	2008
Maintenance/Operations	\$12.25	\$12.50	\$12.75
Replacement Reserves	1.25	1.25	1.25
Construction/Capital	1.00	1.00	1.00
Subtotal	14.50	14.75	15.00
LOTT Charges	25.50	25.50	27.00
Total Monthly Charges	\$40.00	\$40.25	\$42.00

(1) The City provides a 50% discount for qualified low income senior and disabled citizens earning less than 50% of the median income for Thurston County depending on the size of the household as it relates to income.

Account Number	Description	2006 Actual Revenue/Expense	2007 Amended Budget	2008 Adopted Budget
<i>Wastewater Utility Fund - Revenues</i>				
Revenues				
402-0000-308.00-00	Estimated Beginning Cash	-	446,815	-
402-0000-343.50-01	Sales	2,497,395	2,653,255	3,096,994
402-0000-343.50-02	Penalties	77,446	73,500	73,500
402-0000-343.50-03	LOTT Sales	4,843,577	5,291,280	5,567,236
402-0000-343.50-05	Community on site systems	4,569	4,000	4,000
402-0000-345.83-00	Plan Checking Fees	23,382	16,500	16,500
402-0000-345.83-02	Inspection Svs-Streets	67,282	31,500	31,500
402-0000-345.83-03	Plan Check-STEP	-	800	800
402-0000-345.83-04	Inspection Services-STEP	10,448	8,500	8,500
402-0000-361.11-00	Investment Interest	88,743	59,250	59,250
402-0000-369.40-00	Court Fees/Judgments	1,318	-	-
Total Wastewater Utility Fund Revenues		7,614,160	8,585,400	8,858,280

Account Number	Description	2006 Actual Revenue/Expense	2007 Amended Budget	2008 Adopted Budget
<i>Wastewater Utility Fund - Expenditures</i>				
Public Works Wastewater Division				
General Services				
402-3501-535.10-01	Salaries-Regular	279,428	293,279	322,629
402-3501-535.10-05	Salaries-Overtime	9,280	17,430	2,500
402-3501-535.10-06	Salaries-Part-Time	-	575	575
402-3501-535.20-01	Employer Paid Benefits	87,395	104,050	119,244
402-3501-535.20-03	Unemployment Compensation	142	500	500
402-3501-535.31-01	Office & Operating Supply	88	950	950
402-3501-535.31-02	Small Tools & Equipment	879	850	850
402-3501-535.31-17	Supplies-Uniform Purchase	3,706	4,607	4,607
402-3501-535.31-27	Software Upgrade	-	285	285
402-3501-535.41-01	Prof. Svc-Other	36,985	25,200	1,500
402-3501-535.41-02	Prof. Svc-Engineering	397,373	445,268	445,268
402-3501-535.41-05	Prof. Svc-Audit	485	615	615
402-3501-535.41-15	Prof. Svc-Legal	1,184	2,890	2,890
402-3501-535.41-17	Prof. Svc-Water Resources	40,166	86,544	99,197
402-3501-535.41-32	Prof. Svc-Utility Locates	1,242	2,000	2,000
402-3501-535.43-01	Transportation/Per Diem	5,451	17,627	4,627
402-3501-535.43-02	Dues, Subscriptions, Publ	328	335	335
402-3501-535.43-03	Registrations	2,825	7,650	7,650
402-3501-535.45-01	Equipment Rental	1,686	3,605	3,195
402-3501-535.45-02	IMS Rental	8,509	945	30,290
402-3501-535.45-08	Lease Miscellaneous	680	500	500
402-3501-535.46-01	Insurance-Liability	19,541	21,495	21,508
402-3501-535.47-04	LOTT Treatment	4,822,458	5,291,280	5,567,236
402-3501-535.48-03	Rep & Maint-Facilities	-	2,000	2,000
402-3501-535.49-02	Printing & Binding	16	-	-
402-3501-535.49-03	Recording Fees	1,264	3,000	3,000
402-3501-535.49-10	Uniform Contract/Cleaning	5,102	5,400	5,400
402-3501-535.49-25	Assessments/Taxes	29	50	50
402-3501-535.49-30	Software Maintenance	-	1,400	1,400
402-3501-535.49-35	CDL-Physicals/Licenses	90	340	340
402-3501-535.50-02	Common Facilities-1902	69,337	74,089	71,255
402-3501-535.50-03	Intra-Governmental	18,920	18,920	18,920
402-3501-535.60-01	Capital Outlays-Equipment	-	7,389	12,185
Total General Services		5,814,589	6,441,068	6,753,501

Account Number	Description	2006 Actual Revenue/Expense	2007 Amended Budget	2008 Adopted Budget
<i>Wastewater Utility Fund - Expenditures</i>				
Public Works Wastewater Division				
Customer Service				
402-3502-514.10-01	Salaries-Regular	39,710	40,867	44,543
402-3502-514.10-05	Salaries-Overtime	7	100	100
402-3502-514.20-01	Employer Paid Benefits	12,419	14,646	15,371
402-3502-514.31-01	Office & Operating Supply	-	100	100
402-3502-514.31-17	Supplies-Uniform Purchase	-	60	60
402-3502-514.42-01	Communications-Telephone	-	200	200
402-3502-514.42-02	Communications-Postage	7,480	7,480	7,480
402-3502-514.45-01	Equipment Rental	1,840	3,022	2,495
402-3502-514.45-02	IMS Rental	50,060	51,562	29,212
402-3502-514.45-08	Lease Miscellaneous	-	1,000	1,000
402-3502-514.46-06	AWC-L & I Pool	889	954	954
402-3502-514.49-01	Excise Taxes	185,062	130,095	130,095
402-3502-514.49-02	Printing & Binding	-	450	450
402-3502-514.49-10	Uniform Contract/Cleaning	-	60	60
402-3502-514.49-27	Bad Debt Expense	11,771	4,000	4,000
402-3502-597.69-02	Transf Out-Construction	152,405	152,405	295,263
Total Customer Service		461,643	407,001	531,383
Lift Station Maintenance				
402-3503-535.10-01	Salaries-Regular	192,378	219,066	240,414
402-3503-535.10-05	Salaries-Overtime	20,460	12,000	12,000
402-3503-535.10-06	Salaries-Part-Time	592	2,538	2,538
402-3503-535.20-01	Employer Paid Benefits	70,796	84,073	94,465
402-3503-535.31-01	Office & Operating Supply	8,666	8,662	8,662
402-3503-535.31-02	Small Tools & Equipment	6,709	5,800	5,800
402-3503-535.31-28	Conf Space-Safety Equip	4,906	3,200	3,200
402-3503-535.32-01	Electrical Supplies	3,033	4,000	4,000
402-3503-535.33-01	Small Tools-Electrical	840	700	700
402-3503-535.41-01	Prof. Svc-Other	-	5,500	500
402-3503-535.41-16	Prof. Svc-Parks	8,175	9,700	6,423
402-3503-535.42-01	Communications-Telephone	6,206	6,810	7,410
402-3503-535.45-01	Equipment Rental	46,998	40,571	35,952
402-3503-535.45-05	Rentals-Other	2,763	1,000	1,000
402-3503-535.46-02	Insurance-Fire/Property	3,024	3,543	2,754
402-3503-535.47-01	Utility-Electric	39,861	48,815	60,000

Account Number	Description	2006 Actual Revenue/Expense	2007 Amended Budget	2008 Adopted Budget
<i>Wastewater Utility Fund - Expenditures</i>				
Public Works Wastewater Division				
Lift Station Maintenance - Continued				
402-3503-535.47-02	Utility-City of Lacey	781	2,500	2,500
402-3503-535.47-03	Utility-Natural Gas	-	1,500	1,500
402-3503-535.48-01	Rep & Maint-Equipment	2,476	6,200	2,000
402-3503-535.48-02	Rep & Maint-Equip Non-Pwr	1,071	2,500	2,500
402-3503-535.48-11	Rep & Maint-Telemetry	2,048	3,750	950
402-3503-535.48-12	Rep & Maint-Liftstations	67,481	54,740	40,000
402-3503-535.49-06	Maintenance Contracts	15,802	18,000	18,000
402-3503-535.60-01	Capital Outlays-Equipment	128,128	49,709	-
402-3503-535.60-99	Capitalized Assets	(120,972)	-	-
402-3503-587.60-99	Capital-Transferred Out	120,972	-	-
Total Lift Station Maintenance		633,194	594,877	553,268
Wastewater Main Maintenance				
402-3504-535.10-01	Salaries-Regular	134,735	255,618	218,124
402-3504-535.10-05	Salaries-Overtime	3,642	7,200	2,200
402-3504-535.10-06	Salaries-Part-Time	2,463	2,500	2,500
402-3504-535.20-01	Employer Paid Benefits	51,353	106,262	86,581
402-3504-535.31-01	Office & Operating Supply	7,640	8,105	8,230
402-3504-535.31-02	Small Tools & Equipment	6,978	6,850	6,850
402-3504-535.31-22	Manhole/Ring/Lid Replace	10,298	3,000	3,000
402-3504-535.31-25	Supplies-Odor Control	625	-	-
402-3504-535.41-01	Prof. Svc-Other	504	14,544	3,000
402-3504-535.41-38	Wastewater Testing	-	500	500
402-3504-535.45-01	Equipment Rental	49,707	84,855	75,195
402-3504-535.45-05	Rentals-Other	-	200	200
402-3504-535.48-01	Rep & Maint-Equipment	5,911	7,100	3,000
402-3504-535.48-02	Rep & Maint-Equip Non-Pwr	4,497	12,150	3,150
402-3504-535.49-28	Land Fill	-	2,000	2,000
402-3504-535.60-01	Capital Outlays-Equipment	25,088	41,886	-
402-3504-535.60-99	Capitalized Assets	(22,378)	-	-
402-3504-587.60-99	Capital-Transferred Out	8,774	-	-
Total Wastewater Main Maintenance		289,837	552,770	414,530
S.T.E.P. System Maintenance				
402-3505-535.10-01	Salaries-Regular	192,675	189,224	210,689
402-3505-535.10-05	Salaries-Overtime	12,211	9,750	4,000

Account Number	Description	2006 Actual Revenue/Expense	2007 Amended Budget	2008 Adopted Budget
<i>Wastewater Utility Fund - Expenditures</i>				
Public Works Wastewater Division				
S.T.E.P. System Maintenance - Continued				
402-3505-535.10-06	Salaries-Part-Time	5,372	2,030	2,030
402-3505-535.20-01	Employer Paid Benefits	76,582	74,185	92,656
402-3505-535.31-01	Office & Operating Supply	9,482	14,903	14,903
402-3505-535.31-02	Small Tools & Equipment	5,097	4,650	4,650
402-3505-535.31-13	Supplies-Locks/STEP Sys	1,306	1,300	1,300
402-3505-535.31-25	Supplies-Odor Control	139,776	150,940	150,940
402-3505-535.41-01	Prof. Svc-Other	705	-	-
402-3505-535.41-38	Wastewater Testing	-	1,000	1,000
402-3505-535.41-41	On site septic system	-	950	950
402-3505-535.45-01	Equipment Rental	81,801	58,987	52,272
402-3505-535.45-05	Rentals-Other	-	50	50
402-3505-535.47-01	Utility-Electric	-	500	-
402-3505-535.48-01	Rep & Maint-Equipment	1,042	2,500	2,500
402-3505-535.48-02	Rep & Maint-Equip Non-Pwr	1,390	1,300	1,300
402-3505-535.48-13	Rep & Maint-S.T.E.P. Sys	67,823	66,358	66,358
402-3505-535.60-01	Capital Outlays-Equipment	430	11,057	-
Total S.T.E.P. System Maintenance		595,692	589,684	605,598
Total Wastewater Utility Fund Expenditures		7,794,955	8,585,400	8,858,280

PUBLIC WORKS-STORMWATER UTILITY FUND

The Stormwater Utility operates and maintains City-owned storm drainage systems. The Utility is also responsible for developing plans, programs, and constructing treatment facilities as necessary to comply with Federal, State and City non-point source surface water requirements. Significant resources are devoted to public education, responding to citizen inquiries, identifying water quality/quantity concerns and developing solutions. An emphasis is placed on:

1. Identifying requirements for facilities to remediate known water quality and flooding concerns;
2. Cleaning and maintaining catch basins, storm ponds, swales and other treatment devices;
3. Developing water quality monitoring and maintenance plans for both public and private facilities to ensure resources devoted to maintenance; and,
4. Maximizing pollutant removal efficiency of the storm water system through an aggressive street sweeping program. Stormwater Utility services are provided by 6.32 full-time employees.

BUDGET SUMMARY

This budget reflects the Utility’s current supervision and support, utility billing, and maintenance. Construction projects and land acquisition are funded in the Stormwater Construction Fund budget.

The Stormwater Utility budget is organized into four programs.

- Supervision and Support
- Customer Service
- Stormwater Facilities Maintenance
- Water Resources

The total 2008 budget for the Stormwater Utility is **\$2,864,379**. The current rate will be increased for the first time in many years to provide for current operating expenses and reserves for future treatment facilities. Upon completion, the comprehensive capital improvement plan will identify new treatment facilities and programs that will be funded by rates.

2008 PROJECTS, GOALS AND PRIORITIES

- Continue salmon habitat enhancements to Woodland Creek.
- Accomplish preventative maintenance goals on or ahead of schedule.
- Respond to citizen inquiries regarding maintenance of private facilities and provide technical assistance.
- Continue the implementation of the private facility monitoring program.
- Identify and improve stormwater flow problems in residential areas.
- Develop capital improvement plans for remaining unprotected outfalls

EXPLANATION OF RATE

RATES FOR STORMWATER	2006	2007	2008
Residential	6.50	6.75	7.15
Duplex	13.00	13.50	14.30

The City provides a 50% discount for qualified low income senior and disabled citizens, earning less than 50% of the median income for Thurston County, depending on the size of the household as it relates to income.

Commercial rates are calculated by a formula based on the total of the parcel’s impervious surface area.

Account Number	Description	2006 Actual Revenue/Expense	2007 Amended Budget	2008 Adopted Budget
<i>Stormwater Utility Fund - Revenues</i>				
Revenues				
403-0000-308.00-00	Estimated Beginning Cash	-	714,945	98,649
403-0000-308.04-00	Depreciation-Balancing	-	-	950,000
403-0000-343.51-01	Sales	1,468,674	1,718,811	1,761,780
403-0000-345.83-00	Plan Checking Fees	8,614	5,000	5,000
403-0000-345.83-02	Inspection Svs-Streets	56,082	22,500	22,500
403-0000-361.11-00	Investment Interest	34,083	26,450	26,450
403-0000-369.40-00	Court Fees/Judgments	1,217	-	-
403-0000-383.10-00	Contributed Capital	5,616,750	-	-
Total Stormwater Utility Fund Revenues		7,185,420	2,487,706	2,864,379

Account Number	Description	2006 Actual Revenue/Expense	2007 Amended Budget	2008 Adopted Budget
<i>Stormwater Utility Fund - Expenditures</i>				
Public Works Stormwater Division				
General Services				
403-4201-538.10-01	Salaries-Regular	170,553	111,782	165,369
403-4201-538.10-05	Salaries-Overtime	2,580	3,025	1,000
403-4201-538.10-06	Salaries-Part-Time	1,451	3,040	3,040
403-4201-538.20-01	Employer Paid Benefits	52,353	39,179	50,892
403-4201-538.31-01	Office & Operating Supply	377	1,000	1,000
403-4201-538.31-02	Small Tools & Equipment	407	1,000	1,000
403-4201-538.31-17	Supplies-Uniform Purchase	890	1,760	1,760
403-4201-538.31-27	Software Upgrade	-	240	2,760
403-4201-538.41-01	Prof. Svc-Other	435	5,500	5,500
403-4201-538.41-02	Prof. Svc-Engineering	253,671	230,626	230,626
403-4201-538.41-05	Prof. Svc-Audit	353	450	450
403-4201-538.41-15	Prof. Svc-Legal	1,518	47,200	2,200
403-4201-538.41-17	Prof. Svc-Water Resources	196,860	211,775	331,330
403-4201-538.41-23	Prof. Svc-Local Monitor	20,894	20,000	20,000
403-4201-538.41-27	Prof. Svc-PIE Program	15,339	17,500	18,000
403-4201-538.41-32	Prof. Svc-Utility Locates	753	725	725
403-4201-538.41-33	Prof. Svc-Facility Eval	-	4,600	4,600
403-4201-538.42-01	Communications-Telephone	298	350	350
403-4201-538.43-01	Transportation/Per Diem	1,028	2,228	2,228
403-4201-538.43-02	Dues, Subscriptions, Publ	-	145	145
403-4201-538.43-03	Registrations	748	2,568	2,568
403-4201-538.45-01	Equipment Rental	9,270	2,408	2,415
403-4201-538.45-02	IMS Rental	4,816	4,960	9,229
403-4201-538.46-01	Insurance-Liability	15,632	17,195	17,206
403-4201-538.49-10	Uniform Contract/Cleaning	120	1,650	1,650
403-4201-538.49-25	Assessments/Taxes	161	7,600	8,100
403-4201-538.49-35	CDL-Physicals/Licenses	30	120	120
403-4201-538.49-43	Regional Monitoring Prog.	-	15,000	15,000
403-4201-538.49-44	Project Green	10,286	11,000	11,000
403-4201-538.49-45	Fones Road Treatment	1,787	8,250	8,250
403-4201-538.50-02	Common Facilities-1902	9,905	10,585	10,180
403-4201-538.50-03	Intra-Governmental	3,530	3,530	3,530
403-4201-538.60-01	Capital Outlays-Equipment	2,234	3,195	-
Total General Services		778,279	790,186	932,223

Account Number	Description	2006 Actual Revenue/Expense	2007 Amended Budget	2008 Adopted Budget
<i>Stormwater Utility Fund - Expenditures</i>				
Public Works Stormwater Division				
Customer Service				
403-4202-514.10-01	Salaries-Regular	3,169	3,273	3,428
403-4202-514.10-05	Salaries-Overtime	2	50	50
403-4202-514.20-01	Employer Paid Benefits	994	1,181	1,235
403-4202-514.31-01	Office & Operating Supply	-	200	200
403-4202-514.42-01	Communications-Telephone	-	50	50
403-4202-514.42-02	Communications-Postage	1,550	1,550	1,550
403-4202-514.45-02	IMS Rental	29,143	30,017	12,359
403-4202-514.45-08	Lease Miscellaneous	-	500	500
403-4202-514.46-06	AWC-L & I Pool	453	486	486
403-4202-514.49-01	Excise Taxes	21,889	20,950	20,950
403-4202-514.49-02	Printing & Binding	-	500	500
403-4202-514.49-27	Bad Debt Expense	2,478	1,100	1,100
403-4202-514.82-01	Depreciation-Utilities	761,036	800,000	950,000
403-4202-597.69-02	Transf Out-Construction	1,500,000	250,000	335,000
Total Customer Service		2,320,714	1,109,857	1,327,408
Stormwater Facility Maintenance				
403-4203-538.10-01	Salaries-Regular	177,106	221,079	275,619
403-4203-538.10-05	Salaries-Overtime	7,821	7,560	4,000
403-4203-538.10-06	Salaries-Part-Time	16,145	32,428	17,579
403-4203-538.20-01	Employer Paid Benefits	65,356	87,437	104,753
403-4203-538.31-01	Office & Operating Supply	20,761	24,540	24,540
403-4203-538.31-02	Small Tools & Equipment	3,918	2,000	2,000
403-4203-538.31-17	Supplies-Uniform Purchase	921	1,100	1,100
403-4203-538.31-22	Manhole/Ring/Lid Replace	-	4,000	4,000
403-4203-538.41-01	Prof. Svc-Other	8,734	9,000	9,000
403-4203-538.45-01	Equipment Rental	71,231	99,922	107,034
403-4203-538.47-01	Utility-Electric	567	900	900
403-4203-538.47-02	Utility-City of Lacey	6,224	900	9,600
403-4203-538.48-01	Rep & Maint-Equipment	280	800	800
403-4203-538.48-03	Rep & Maint-Facilities	18	2,050	2,050
403-4203-538.48-16	Storm Pond Rehab	-	25,000	-
403-4203-538.49-10	Uniform Contract/Cleaning	-	1,700	1,700

Account Number	Description	2006 Actual Revenue/Expense	2007 Amended Budget	2008 Adopted Budget
<i>Stormwater Utility Fund - Expenditures</i>				
Public Works Stormwater Division				
Stormwater Facility Maintenance - Continued				
403-4203-538.49-29	Vactor Waste	14,685	15,900	15,900
403-4203-538.49-45	Fones Road Treatment	148	-	-
403-4203-538.60-01	Capital Outlays-Equipment	-	51,347	24,173
Total Stormwater Facility Maintenance		393,915	587,663	604,748
Total Stormwater Utility Fund Expenditures		3,492,908	2,487,706	2,864,379



This Page Intentionally Left Blank

PUBLIC WORKS-RECLAIMED WATER UTILITY FUND

The Hawks Prairie Reclaimed Water Satellite, owned and operated by the LOTT Alliance, is currently online and, through use of a membrane bioreactor system, is producing Class A reclaimed water. The reclaimed water available will provide the City of Lacey with the opportunity to reduce both peak and annual potable water demands by utilizing an alternative water supply for non-potable water applications such as irrigation, toilet flushing, and fire suppression. Initially, the City of Lacey will have access to 1.08 MGD of reclaimed water daily.

BUDGET SUMMARY

The 2008 maintenance and operating budget for the Reclaimed Water Utility Fund is **\$100,000**. This is primarily for initiating the engineering and consultant services necessary to prepare the comprehensive plan of how this utility will be structured, where facilities and infrastructure will be located, an estimate of the anticipated cost of operating and maintaining the system, and the fees recommended to be charged. This budget allocation is just to get the process started.

2008 PROJECTS, GOALS AND PRIORITIES

- Complete a pre-design report for the Gateway project that will:
 - Identify the amount of reclaimed water required for the project,
 - Identify the hydraulic grade necessary to provide a minimum pressure of 50 psi to the distribution area,
 - Reviews and evaluates alternatives for maintaining the desired pressure,

Account Number	Description	2006 Actual Revenue/Expense	2007 Amended Budget	2008 Adopted Budget
<i>Reclaimed Water Utility Fund - Revenues</i>				
Revenues				
404-0000-308.00-00	Estimated Beginning Cash	-	-	100,000
404-0000-397.11-01	Transfer In-Current Exp	-	100,000	-
Total Reclaimed Water Utility Fund Revenues		-	100,000	100,000

Account Number	Description	2006 Actual Revenue/Expense	2007 Amended Budget	2008 Adopted Budget
<i>Reclaimed Water Utility Fund - Expenditures</i>				
Public Works Reclaimed Division				
404-3501-535.41-17	Prof. Svc-Water Resources	-	100,000	100,000
Total Reclaimed Water Utility Fund Expenditures		-	100,000	100,000



This Page Intentionally Left Blank

PUBLIC WORKS-WATER CAPITAL FUND

The Water Capital Fund provides revenues and reserve dollars to construct new or replace older water production and distribution facilities. Revenues also provide resources for studies and resources to fund system improvements.

BUDGET SUMMARY

Revenues in this fund come from GFC's, user fees, bond sales, and loans. The Water Utility rate structure includes a specific component for reserves to fund future replacement or construction projects. After all expenses are paid, remaining revenues are carried forward into the next fiscal year and are allocated to fund reserves for construction.

The total 2008 budget for this fund is **\$13,852,009**. Water Capital requirements total \$2,980,014. Water System Construction is budgeted at \$10,871,995.

2008 PROJECTS, GOALS AND PRIORITIES**Water Replacement Projects:**

- Complete Mullen Road Waterline relocation
- Complete 380 to 400 zone conversion
- Waterline Replacement
- Water System Comprehensive Plan
- Marian Dr Water Main Upgrade-Design
- Carpenter Loop SE Water Main Upgrade-Design
- 18th Ave Water Main Upgrade-Design
- Decommission Meridian Acres Well #1

Water Construction Projects:

- Complete Hawks Prairie Treatment Facility Construction
- Equip Hawks Prairie Well #2
- Reservoir property acquisition – Hawks Prairie
- Corrosion control, Well #4
- Construction of a booster pump station for Hawks Prairie area
- 400 PZ Transmission Main
- Potable water exploration – Hawks Prairie
- Gateway-Water Infrastructure
- Water Rights Mitigation Study
- Leak Survey

Account Number	Description	2006 Actual Revenue/Expense	2007 Amended Budget	2008 Adopted Budget
<i>Water Capital Fund - Revenues</i>				
Revenues				
410-0000-308.00-00	Estimated Beginning Cash	-	2,109,469	2,105,984
410-0000-308.01-00	Construction Cash	-	201,756	823,985
410-0000-343.40-05	Replacement Sales	776,550	653,330	685,995
410-0000-343.40-06	Replacement Sales-AMR	194,137	173,135	173,135
410-0000-343.40-07	General Facilities Charge	3,851,665	1,665,900	1,665,900
410-0000-343.40-08	Front Footage	22,705	1,600	1,600
410-0000-361.11-00	Investment Interest	50,045	2,500	12,500
410-0000-361.12-00	Interest Construction	137,893	500	500
410-0000-369.11-00	Sale of Meters	514,344	173,250	195,800
410-0000-381.10-00	Loans Received	-	7,120,873	7,000,000
410-0000-397.02-00	Transfers In-Water Fund	461,075	461,075	461,075
410-0000-397.08-00	Transfers in-Water AMR	499,195	499,195	175,535
410-0000-397.12-00	Transfer In-Water Mitigat	-	-	550,000
Total Water Capital Fund Revenues		6,507,609	13,062,583	13,852,009

Account Number	Description	2006 Actual Revenue/Expense	2007 Amended Budget	2008 Adopted Budget
<i>Water Capital Fund - Expenditures</i>				
Public Works Water Capital				
Replacement Construction				
410-3417-534.60-99	Capitalized Assets	(413,043)	-	-
410-3417-534.69-01	Estimated Ending Fund Bal	-	1,749,784	397,909
410-3417-534.90-01	Preliminary Engineering	92,804	92,860	288,000
410-3417-534.90-05	Construction Engineering	18,341	87,655	235,000
410-3417-534.90-11	Construction Administrative	9,503	-	-
410-3417-534.90-13	Construction/Utilities	306,851	835,000	1,857,250
410-3417-534.90-15	Shared Equipment/Bldg	-	-	26,320
410-3417-534.90-19	AMR Water Meter Project	-	475,535	175,535
Total Replacement Construction		14,456	3,240,834	2,980,014
Construction				
410-3418-534.60-99	Capitalized Assets	(3,918,482)	-	-
410-3418-534.90-01	Preliminary Engineering	1,214,733	1,057,957	1,033,550
410-3418-534.90-05	Construction Engineering	98,164	711,200	718,400
410-3418-534.90-11	Construction Administrative	121,576	150,000	250,000
410-3418-534.90-13	Construction/Utilities	943,350	6,582,547	7,425,000
410-3418-534.90-19	AMR Water Meter Project	1,057,462	370,045	170,045
410-3418-534.90-22	Purchase of Land	3,500	950,000	725,000
410-3418-534.90-24	Water Rights Purchases	508,200	-	-
410-3418-534.90-25	Water Rights Mitigation	-	-	550,000
410-3418-587.60-99	Capital-Transferred Out	74,905	-	-
Total Construction		103,408	9,821,749	10,871,995
Total Water Capital Fund Expenditures		117,864	13,062,583	13,852,009



This Page Intentionally Left Blank

PUBLIC WORKS-WASTEWATER CAPITAL FUND

The Wastewater Capital Fund provides revenues to construct new or replace portions of existing wastewater collection and treatment systems. Revenues also provide funding for special studies and resources for system improvements.

BUDGET SUMMARY

Revenues in this fund come from user fees, bond sales, and loans. The Wastewater Utility rate structure includes a specific component of \$1.25 per month assessment for reserves to fund replacement projects. The Utility also has a separate component to fund future construction projects.

The total 2008 fund requirements are **\$7,953,207**. Wastewater Capital requirements total \$1,681,930. Wastewater System Construction is budgeted at \$6,271,277.

2008 PROJECTS, GOALS AND PRIORITIES

Wastewater Replacement Projects:

- Wastewater line replacements
- S.T.E.P. main upgrade/replacement
- Lift station upgrades
- Potable water isolation
- Control cabinet replacements
- Liftstation 9 Pre-design report

Wastewater Construction Projects:

- Gateway Project-lift station and conveyance
- Mullen Road East
- Mullen Road west enhancements

Account Number	Description	2006 Actual Revenue/Expense	2007 Amended Budget	2008 Adopted Budget
<i>Wastewater Capital Fund - Revenues</i>				
Revenues				
411-0000-308.00-00	Estimated Beginning Cash	-	806,490	678,212
411-0000-308.01-00	Construction Cash	-	9,059,779	4,954,732
411-0000-343.50-04	Replacement Sales	257,815	239,930	241,500
411-0000-343.50-06	Front Footage	20,107	-	-
411-0000-343.50-08	General Facilities Charge	3,697,238	1,250,000	1,250,000
411-0000-361.11-00	Investment Interest	45,127	-	5,000
411-0000-361.12-00	Interest Construction	501,079	28,500	28,500
411-0000-366.10-00	Interfund Interest	9,145	-	-
411-0000-369.90-00	Other Misc Revenue	9,105	-	-
411-0000-397.03-00	Transfers In-Wastewater	-	450,000	500,000
411-0000-397.04-00	Transfers In-Wastewtr 1.0	152,405	152,405	295,263
Total Wastewater Capital Fund Revenues		4,692,021	11,987,104	7,953,207

Account Number	Description	2006 Actual Revenue/Expense	2007 Amended Budget	2008 Adopted Budget
<i>Wastewater Capital Fund - Expenditures</i>				
Public Works Wastewater Capital				
Replacement Construction				
411-3517-535.69-01	Estimated Ending Fund Bal	-	23,313	-
411-3517-535.90-01	Preliminary Engineering	19,936	120,100	208,800
411-3517-535.90-05	Construction Engineering	-	152,007	122,200
411-3517-535.90-13	Construction/Utilities	-	1,201,000	1,189,250
411-3517-535.90-15	Shared Equipment	-	-	161,680
Total Replacement Construction		19,936	1,496,420	1,681,930
Construction				
411-3518-535.60-99	Capitalized Assets	(300,418)	-	-
411-3518-535.69-01	Estimated Ending Fund Bal	-	6,586,474	2,426,587
411-3518-535.90-01	Preliminary Engineering	33,389	386,710	317,200
411-3518-535.90-05	Construction Engineering	-	214,500	237,490
411-3518-535.90-11	Construction Administrative	8,666	-	-
411-3518-535.90-13	Construction/Utilities	272,026	1,853,000	2,790,000
411-3518-587.60-99	Capital-Transferred Out	6,323	-	-
411-3518-597.01-06	Transfer Out-Reclaimed	-	1,000,000	-
411-3518-597.02-02	Transfers Out Replacement	-	450,000	500,000
Total Construction		19,986	10,490,684	6,271,277
Total Wastewater Capital Fund Expenditures		39,922	11,987,104	7,953,207



This Page Intentionally Left Blank

PUBLIC WORKS-STORMWATER CAPITAL FUND

This fund provides revenues to construct new or replace portions of the stormwater collection and treatment system. Revenues also provide funding to purchase studies and resources for system improvements.

BUDGET SUMMARY

All expenditures are allocated for specific improvement projects included in the City's Capital Facilities Plan. Expenditures from this fund fluctuate significantly based on success in obtaining grant funding. Expenditures for 2008 are budgeted to be **\$824,530**. Revenues for this fund come from rates, loans, and grants.

2008 PROJECTS, GOALS AND PRIORITIES

- Continue Woodland Creek salmon habitat enhancement projects
- College Ditch Stormwater Facility
- Chambers Lake stormwater facility - design
- Shared equipment.

Account Number	Description	2006 Actual Revenue/Expense	2007 Amended Budget	2008 Adopted Budget
<i>Stormwater Capital Fund - Revenues</i>				
Revenues				
412-0000-308.00-00	Estimated Beginning Cash	-	1,588,154	487,030
412-0000-361.11-00	Investment Interest	66,855	5,000	2,500
412-0000-397.05-00	Transfers In-Stormwater	1,500,000	250,000	335,000
Total Stormwater Capital Fund Revenues		1,566,855	1,843,154	824,530

Account Number	Description	2006 Actual Revenue/Expense	2007 Amended Budget	2008 Adopted Budget
<i>Stormwater Capital Fund - Expenditures</i>				
Public Works Stormwater Capital				
Construction				
412-4218-542.60-99	Capitalized Assets	(84,972)	-	-
412-4218-542.69-01	Estimated Ending Fund Bal	-	3,882	574,530
412-4218-542.90-01	Preliminary Engineering	84,972	178,272	65,000
412-4218-542.90-04	Storm Drainage	2,961	1,465,000	135,000
412-4218-542.90-05	Construction Engineering	-	146,000	-
412-4218-542.90-13	Construction/Utilities	1,556	50,000	50,000
412-4218-587.60-99	Capital-Transferred Out	95,720	-	-
Total Stormwater Capital Fund Expenditures		100,237	1,843,154	824,530



This Page Intentionally Left Blank

PUBLIC WORKS-RECLAIMED WATER CAPITAL FUND

The Reclaimed Water Capital Fund provides the revenues to construct reclaimed water storage and distribution systems.

BUDGET SUMMARY

The 2008 budget for the Reclaimed Water Capital Fund is **\$2,169,200**. Upon the completion of a master plan, this fund will provide for the construction of the facilities necessary to serve the Gateway Project in Hawks Prairie, Regional Athletic Complex, and provide future water right mitigation efforts.

2008 PROJECTS, GOALS AND PRIORITIES

- Infrastructure Study/Design/Land Acquisition
- Carpenter Road Reclaimed Waterline

Account Number	Description	2006 Actual Revenue/Expense	2007 Amended Budget	2008 Adopted Budget
<i>Reclaimed Water Capital Fund - Revenues</i>				
Revenues				
414-0000-308.00-00	Estimated Beginning Cash	-	-	2,066,700
414-0000-361.11-00	Investment Interest	-	-	102,500
414-0000-397.11-01	Transfer In-Current Exp	-	900,000	-
414-0000-397.11-02	Transfer In-Parks & Open	-	500,000	-
414-0000-397.11-03	Transfer In-Wastewater	-	1,000,000	-
Total Reclaimed Water Capital Fund Revenues		-	2,400,000	2,169,200

Account Number	Description	2006 Actual Revenue/Expense	2007 Amended Budget	2008 Adopted Budget
<i>Reclaimed Water Capital Fund - Expenditures</i>				
Public Works Reclaimed Water Capital				
Construction				
414-3518-535.69-01	Estimated Ending Fund Bal	-	-	169,200
414-3518-535.90-01	Preliminary Engineering	-	200,000	150,720
414-3518-535.90-05	Construction Engineering	-	200,000	103,180
414-3518-535.90-13	Construction/Utilities	-	2,000,000	1,246,100
414-3518-535.90-22	Purchase of Land	-	-	500,000
Total Reclaimed Water Capital Fund Expenditures		-	2,400,000	2,169,200



This Page Intentionally Left Blank

WATER DEBT SERVICE FUND

The Water Debt Service Fund was created to remove debt obligations from the operating budget. This enhances the accountability of utility maintenance supervisors for their individual areas of responsibility.

Debt obligations must be retired from utility system operating revenues or by special assessment against benefited properties. The Water Utility has a debt cost component built into its rate structure. Current debt obligations are the result of various improvement projects including reservoirs, tanks, and major transmission lines.

Account Number	Description	2006 Actual Revenue/Expense	2007 Amended Budget	2008 Adopted Budget
<i>Water Debt Fund - Revenues</i>				
Revenues				
450-0000-308.02-00	Debt Service Cash	-	1,023,155	-
450-0000-308.03-00	Debt Service-Reserve	-	1,225,630	-
450-0000-308.04-00	Depreciation-Balancing	-	-	2,644,965
450-0000-361.11-00	Investment Interest	7,511	1,500	1,500
450-0000-361.51-00	ULID 20 Interest	4,617	7,270	3,535
450-0000-383.10-00	Contributed Capital	5,898,103	-	-
450-0000-397.06-00	Transfers In-Water Fund	550,000	-	-
Total Water Debt Fund Revenues		6,460,231	2,257,555	2,650,000

Account Number	Description	2006 Actual Revenue/Expense	2007 Amended Budget	2008 Adopted Budget
<i>Water Debt Fund - Expenditures</i>				
Finance - Debt Retirement				
Debt Retirement				
450-3401-534.81-09	Interest 1998 Refunding	23,209	5,890	-
450-3401-534.82-01	Depreciation-Utilities	2,168,837	2,250,000	2,650,000
450-3401-534.83-09	LTD Disc-1998 Refunding	1,814	1,665	-
Total Water Debt Fund Expenditures		2,193,860	2,257,555	2,650,000



This Page Intentionally Left Blank

WASTEWATER DEBT SERVICE FUND

The Wastewater Debt Service Fund was created to separate the budgetary functions of this utility into three distinct funds including operations, construction and replacement, and debt. The change enhances the accountability of utility maintenance supervisors for their individual areas of responsibility.

Debt obligations must be retired from utility system operating revenues, general facility charges for new sewer connections, or by special assessment against benefited properties. Generally speaking, debt in the wastewater utility has been issued to finance lift stations and major transmission lines. When property owners request the formation of a local improvement district to finance the construction of sewer lines to serve their property, bonds are sold to provide financing. Property owners then make installment payments to retire the debt. Current debt obligations are for several projects completed including sewer interceptors, lift stations, force mains, and related equipment requirements.

Account Number	Description	2006 Actual Revenue/Expense	2007 Amended Budget	2008 Adopted Budget
<i>Wastewater Debt Fund - Revenues</i>				
Revenues				
451-0000-308.02-00	Debt Service Cash	-	489,110	-
451-0000-308.03-00	Debt Service-Reserve	-	915,950	-
451-0000-308.04-00	Depreciation-Balancing	-	-	1,644,900
451-0000-361.11-00	Investment Interest	64,373	38,500	-
451-0000-361.13-00	Int. Earned Debt Reserve	50,502	32,500	500
451-0000-361.50-00	Interest on Assessments	16,917	4,855	4,600
451-0000-383.10-00	Contributed Capital	8,799,531	-	-
Total Wastewater Debt Fund Revenue		8,931,323	1,480,915	1,650,000

Account Number	Description	2006 Actual Revenue/Expense	2007 Amended Budget	2008 Adopted Budget
<i>Wastewater Debt Fund - Expenditures</i>				
Finance - Debt Retirement				
Debt Retirement				
451-3501-535.81-09	Interest 1998 Refunding	33,550	8,510	-
451-3501-535.82-01	Depreciation-Utilities	1,304,771	1,470,000	1,650,000
451-3501-535.83-09	LTD Disc-1998 Refunding	2,622	2,405	-
451-3501-597.69-01	Transf Out-Debt Service	550,000	-	-
Total Wastewater Debt Fund Expenditures		1,890,943	1,480,915	1,650,000



This Page Intentionally Left Blank

EQUIPMENT RENTAL FUND

The Equipment Rental Fund is an internal service fund created to provide for the repair, maintenance, and replacement of City-owned vehicles and equipment. The Finance Department provides administrative support while the Public Works Department provides maintenance, management, and repair services. The Equipment Rental Division is responsible for the repair and maintenance of 168 vehicles and over 25 other pieces of equipment in addition to the operation of the fueling facility. General purpose work is performed in-house by two full-time equipment mechanics. Specialized work is contracted to local automotive repair shops.

BUDGET SUMMARY

The Equipment Rental Fund budget is organized into three programs.

- General Services
- Preventative Maintenance and Repairs
- Fuel, Oil, and Tires

The 2008 budget for the Equipment Rental Fund is **\$1,627,276** inclusive of annual replacement reserve expenses. This budget maintains the current level of staffing and services. Equipment Rental operations are funded by direct charges assessed to all operating budgets based on vehicle use and maintenance costs.

2008 PROJECTS, GOALS AND PRIORITIES

- Ensure 2008 charges provide full funding of depreciation and replacement
- Continue systematic preventive maintenance and repair of vehicles
- Improve utilization of operations vehicle/equipment fleet

Account Number	Description	2006 Actual Revenue/Expense	2007 Amended Budget	2008 Adopted Budget
<i>Equipment Rental Fund - Revenues</i>				
Revenues				
501-0000-308.00-00	Estimated Beginning Cash	-	169,065	-
501-0000-361.11-00	Investment Interest	205,662	-	60,283
501-0000-365.10-07	Police	443,933	489,228	397,793
501-0000-365.10-08	Planning & Comm. Dev.	28,349	20,471	20,405
501-0000-365.10-09	Public Works	79,542	75,948	76,175
501-0000-365.10-10	Parks & Recreation	26,801	24,073	29,333
501-0000-365.10-11	Facilities Maintenance	12,229	12,236	10,944
501-0000-365.10-12	Parks Maintenance	167,064	215,326	215,620
501-0000-365.10-13	Water	159,976	181,516	234,457
501-0000-365.10-14	Wastewater	182,032	191,040	169,109
501-0000-365.10-15	Stormwater	80,501	102,330	109,449
501-0000-365.10-16	Streets	142,682	172,324	180,912
501-0000-365.10-17	Animal Services	15,936	18,000	18,000
501-0000-365.10-20	City Hall	11,819	26,000	25,083
501-0000-365.10-21	City Shops	17,108	22,625	22,809
501-0000-365.10-22	Fire District #3	70,609	34,000	50,000
501-0000-365.10-23	Water Resource	6,965	7,176	6,904
501-0000-369.13-00	Proceeds from Assets	15,547	-	-
501-0000-369.40-00	Court Fees/Judgments	17,794	-	-
501-0000-373.00-00	Other Gains & Losses	(5,217)	-	-
501-0000-383.11-00	From Governmental Funds	346,485	-	-
501-0000-387.00-00	Residual Equity Trans In	396,415	-	-
Total Equipment Rental Fund Revenues		2,422,232	1,761,358	1,627,276

Account Number	Description	2006 Actual Revenue/Expense	2007 Amended Budget	2008 Adopted Budget
<i>Equipment Rental Fund - Expenditures</i>				
Public Works Equipment Rental				
General Services				
501-4801-548.10-01	Salaries-Regular	78,899	81,991	86,503
501-4801-548.10-05	Salaries-Overtime	194	200	200
501-4801-548.20-01	Employer Paid Benefits	23,473	27,337	30,297
501-4801-548.31-01	Office & Operating Supply	329	750	750
501-4801-548.31-17	Supplies-Uniform Purchase	325	500	500
501-4801-548.41-01	Prof. Svc-Other	1,637	1,000	1,000
501-4801-548.41-26	Prof. Svc-Administration	-	250	250
501-4801-548.43-01	Transportation/Per Diem	-	450	450
501-4801-548.43-02	Dues, Subscriptions, Publ	-	300	300
501-4801-548.43-03	Registrations	-	800	800
501-4801-548.45-02	IMS Rental	4,866	5,012	1,958
501-4801-548.46-04	Insurance-Vehicle	26,382	29,487	34,533
501-4801-548.48-01	Rep & Maint-Equipment	-	650	650
501-4801-548.48-03	Rep & Maint-Facilities	-	2,896	2,896
501-4801-548.49-10	Uniform Contract/Cleaning	1,126	1,600	2,300
501-4801-548.49-35	CDL-Physicals/Licenses	-	144	144
501-4801-548.50-02	Common Facilities-1902	9,905	10,585	10,179
501-4801-548.60-01	Capital Outlays-Equipment	9,714	82,455	14,645
501-4801-548.60-02	Capital Outlays-Replace	565,620	250,000	266,000
501-4801-548.60-99	Capitalized Fixed Asset	(531,230)	-	-
501-4801-548.65-02	Depreciation-Vehicles	468,498	590,400	517,000
Total General Services		659,738	1,086,807	971,355
Preventative Maintenance				
501-4802-548.10-01	Salaries-Regular	58,775	60,794	63,399
501-4802-548.10-05	Salaries-Overtime	41	200	200
501-4802-548.10-06	Salaries-Part-Time	9,676	14,650	12,760
501-4802-548.20-01	Employer Paid Benefits	20,384	23,205	25,617
501-4802-548.31-01	Office & Operating Supply	45,009	52,480	45,000
501-4802-548.31-02	Small Tools & Equipment	2,205	2,650	2,650
501-4802-548.31-27	Software Upgrade	2,220	2,550	2,550
501-4802-548.41-01	Prof. Svc-Other	576	1,000	1,000
501-4802-548.48-01	Rep & Maint-Equipment	27,852	53,245	45,000
501-4802-548.49-30	Software Maintenance	537	-	-
Total Preventative Maintenance		167,275	210,774	198,176

Account Number	Description	2006 Actual Revenue/Expense	2007 Amended Budget	2008 Adopted Budget
<i>Equipment Rental Fund - Expenditures</i>				
Public Works Equipment Rental				
Fuel, Oil, Tires				
501-4803-548.10-01	Salaries-Regular	11,326	11,714	12,216
501-4803-548.20-01	Employer Paid Benefits	3,630	4,213	4,529
501-4803-548.31-01	Office & Operating Supply	383	550	700
501-4803-548.34-01	Fuel	266,312	300,000	300,000
501-4803-548.34-02	Diesel	105,593	114,000	114,000
501-4803-548.34-03	Tires	18,359	22,500	22,500
501-4803-548.41-01	Prof. Svc-Other	116	9,000	2,000
501-4803-548.48-01	Rep & Maint-Equipment	219	1,800	1,800
Total Fuel, Oil, Tires		405,938	463,777	457,745
Total Equipment Rental Fund Expenditures		1,232,951	1,761,358	1,627,276

INFORMATION MANAGEMENT SERVICES FUND

Information Management Services provides technical support and management of all computer software, hardware, and communication links for all city departments. Department responsibilities include establishing standards and direction citywide, ensuring smooth operation of city services, and ensuring a total integrated solution. These services are accomplished through researching and evaluating new computer systems and technologies; correcting and revising programs to meet changing needs; and managing the City's networks, and AS/400 operating systems to achieve maximum performance with minimum "downtime." Information Management Services staff also conducts word processing, desktop publishing, AS/400, PC, and telephone training for all city employees. Seven full-time employees provide support to this division.

BUDGET SUMMARY

The Information Management Fund is organized into three programs.

- Central System Support
- Personal Computer and Network Support
- Help Desk

The 2008 budget for Information Management Services is **\$1,482,471** including annual replacement expenses. An Information Services Manager, 3 System Application Specialist which provide network and AS400 support, a Computer Support Technician, a new GIS Coordinator, a new Webmaster and 2 Tech Support/Application Specialist which provide technical support for software applications, telephone systems and the Help Desk. Information Management Services is totally funded by direct charges/user fees assessed back to all operating budgets.

2008 PROJECTS, GOALS AND PRIORITIES

- Implement interactive Web access for several existing city applications. This will allow the flexibility for our citizens to perform city functions using the Internet.
- complete Implementation of Interactive Voice Response (IVR) capabilities for our building inspection module. This will allow the ability for contractors and our inspectors to schedule inspections from the field, 24/7 using the phone.
- Setup and install replacement and new workstations.
- Implement Citrix remote access system.
- Implement a new e-mail archiving system.
- Upgrade backup/recovery systems.
- Oversee cabling/wiring requirements for new computer room in City Hall addition.

Account Number	Description	2006 Actual Revenue/Expense	2007 Amended Budget	2008 Adopted Budget
<i>Information Management Service Fund - Revenues</i>				
Revenues				
502-0000-308.00-00	Estimated Beginning Cash	-	323,855	145,683
502-0000-361.11-00	Investment Interest	134,545	-	-
502-0000-365.90-01	City Manager	11,621	10,037	12,216
502-0000-365.90-02	Finance	31,894	32,851	40,272
502-0000-365.90-03	Council	3,123	-	5,201
502-0000-365.90-05	Personnel	10,454	10,768	20,305
502-0000-365.90-06	Community Relations	11,271	11,609	16,423
502-0000-365.90-07	Police	59,010	60,780	262,151
502-0000-365.90-08	Planning & Comm. Dev.	40,291	41,500	60,491
502-0000-365.90-09	Public Works	71,267	74,350	129,954
502-0000-365.90-10	Parks & Recreation	30,862	31,788	41,210
502-0000-365.90-11	Parks Maintenance	9,625	9,914	12,000
502-0000-365.90-12	Facility Maintenance	2,271	2,339	2,630
502-0000-365.90-13	Water	193,846	199,661	148,830
502-0000-365.90-14	Wastewater	58,569	61,271	59,502
502-0000-365.90-15	Stormwater	33,959	34,977	21,588
502-0000-365.90-16	City Streets	10,143	10,448	33,420
502-0000-365.90-17	Animal Services	-	-	347
502-0000-365.90-18	Community Buildings	11,007	11,337	24,375
502-0000-365.90-19	Common Facilities	318,020	338,242	409,191
502-0000-365.90-20	Equipment Rental	4,866	5,012	1,958
502-0000-365.90-21	City Shops	31,367	32,308	11,070
502-0000-365.90-23	Water Resource	14,322	14,752	23,654
502-0000-369.10-00	Sale of Scrap & Surplus	113	-	-
502-0000-369.90-00	Other Misc Revenue	4,179	-	-
502-0000-383.11-00	From Governmental Funds	123,751	-	-
Total Information Mgmt. Services Fund Revenues		1,220,376	1,317,799	1,482,471
Total City Revenues		109,681,077	128,128,034	147,780,229

Account Number	Description	2006 Actual Revenue/Expense	2007 Amended Budget	2008 Adopted Budget
<i>Information Management Service Fund - Expenditures</i>				
Finance				
Central System Support				
502-1801-518.10-01	Salaries-Regular	135,656	161,873	106,370
502-1801-518.10-05	Salaries-Overtime	1,017	3,000	3,000
502-1801-518.20-01	Employer Paid Benefits	41,578	56,481	37,037
502-1801-518.31-01	Office & Operating Supply	9,161	17,000	17,000
502-1801-518.31-27	Software Upgrade	10,344	8,000	8,000
502-1801-518.41-25	Prof. Svc-Computer	4,125	6,000	6,000
502-1801-518.42-01	Communications-Telephone	19,232	18,120	18,120
502-1801-518.43-01	Transportation/Per Diem	2,878	4,000	4,000
502-1801-518.43-02	Dues, Subscriptions, Publ	1,528	2,400	2,400
502-1801-518.43-03	Registrations	1,045	5,000	5,000
502-1801-518.45-08	Lease Miscellaneous	46,350	59,584	59,584
502-1801-518.46-02	Insurance-Fire/Property	1,114	-	-
502-1801-518.47-01	Utility-Electric	-	310	-
502-1801-518.48-01	Rep & Maint-Equipment	452	1,000	1,000
502-1801-518.49-02	Printing & Binding	121	500	500
502-1801-518.49-05	Professional Development	6,550	6,000	6,000
502-1801-518.49-30	Software Maintenance	160,017	200,000	200,000
502-1801-518.49-31	Hardware Maintenance	24,598	23,000	23,000
Total Central System Support		465,766	572,268	497,011
PC & Network Support				
502-1802-518.10-01	Salaries-Regular	227,574	237,658	419,677
502-1802-518.10-05	Salaries-Overtime	1,893	3,000	3,000
502-1802-518.20-01	Employer Paid Benefits	69,634	85,109	149,426
502-1802-518.31-01	Office & Operating Supply	8,759	7,000	9,000
502-1802-518.41-25	Prof. Svc-Computer	6,000	6,000	6,000
502-1802-518.43-01	Transportation/Per Diem	1,278	4,000	4,000
502-1802-518.43-03	Registrations	-	-	5,000
502-1802-518.49-05	Professional Development	7,046	10,000	10,000
502-1802-518.60-01	Capital Outlays-Equipment	92,904	150,000	161,975
502-1802-518.60-99	Capitalize Assets	(49,108)	-	-
502-1802-518.65-04	Depreciation-IMS Equip	89,616	174,800	145,683
Total PC & Network Support		455,596	677,567	913,761

Account Number	Description	2006 Actual Revenue/Expense	2007 Amended Budget	2008 Adopted Budget
<i>Information Management Service Fund - Expenditures</i>				
Finance Expenditures				
Help Desk				
502-1803-518.10-01	Salaries-Regular	37,721	39,610	41,746
502-1803-518.10-05	Salaries-Overtime	-	1,500	1,500
502-1803-518.20-01	Employer Paid Benefits	11,655	13,799	15,553
502-1803-518.31-01	Office & Operating Supply	8,459	7,000	7,000
502-1803-518.42-01	Communications-Telephone	-	500	500
502-1803-518.43-01	Transportation/Per Diem	-	1,600	1,600
502-1803-518.43-02	Dues, Subscriptions, Publ	304	1,000	1,000
502-1803-518.43-03	Registrations	-	800	800
502-1803-518.46-02	Insurance-Fire/Property	324	-	-
502-1803-518.47-01	Utility-Electric	-	155	-
502-1803-518.49-05	Professional Development	-	2,000	2,000
Help Desk		58,463	67,964	71,699
Total Information Mgmt. Services Fund Expenditures		979,825	1,317,799	1,482,471
Total City Expenditures		62,571,217	128,128,034	147,780,229

2008 Budget

Animal Services Budget



This Page Intentionally Left Blank

JOINT ANIMAL SERVICES

Joint Animal Services is a service provider created through an Intergovernmental Cooperative Agreement to provide animal control and related services to Lacey, Olympia, Tumwater and Thurston County. Services include licensing, adoption, education, complaint investigation, and enforcement. The shelter holds impounded or lost animals, animals involved in court action, and owner-relinquished animals. This is the seventh full year in the new shelter, located at 3120 Martin Way NE.

The City of Lacey is the lead agency for Animal Services providing administrative and financial management for the intergovernmental agency. Animal Services is funded by assessing participating jurisdictions. The assessments are primarily based on a per capita formula, distributing the costs of the organization. Additional funding comes from shelter and license fees charged for services used by the public. Participating agencies assessments are reflected as revenue in the Joint Animal Services Fund. In 2007, Animal Services employed 15.39 FTE.

BUDGET SUMMARY

The Animal Services budget is organized into six programs.

- Administrative and Support Services
- Licensing
- Shelter Operation
- Field Services
- Grants
- Shelter Debt & Depreciation

The 2008 budget for the Animal Services Fund is \$1,664,087

2008 PROGRAMS, GOALS & PRIORITIES

- Maintain or increase current levels of pet adoption
- Maximize community awareness of pet-related grants available through this agency for pet spay/neuter services and urgent care for pets belonging to low income seniors
- Utilize the expanded building space to provide more training/education opportunities for interested public, staff, and for other agencies
- Address landscaping needs in a way that is water efficient and enhances the attractiveness of the new building
- Maintain spay/neuter and microchip identification programs
- Expand public awareness of shelter programs and animal issues
- Improve and maintain quality of educational and informational materials and venues such as pamphlets, TV programs, web site, and media spots
- Administer community grants specific to animal-related care
- Administer a twelve month from date of purchase pet license program
- Maintain a network system for information management and retrieval that increases staff efficiency and effectively documents department interactions with the community
- Maintain remote license sales to enhance convenience for pet owners
- Continue to encourage a high level of volunteer activity and support for sheltered animals
- Enhance data collection capabilities to increase effectiveness of animal enforcement

2008 COST DISTRIBUTION BY PARTICIPATING AGENCIES:

	<u>M & O</u>	<u>DEBT RETIREMENT</u>
<i>THURSTON COUNTY</i>	\$ 472,087	\$ -
<i>OLYMPIA</i>	\$ 206,174	\$ 23,471
<i>LACEY</i>	\$ 172,248	\$ -
<i>TUMWATER</i>	\$ 64,154	\$ -

Account Number.	Description	2006 Actual Revenue/Expense	2007 Amended Budget	2008 Adopted Budget
<i>Joint Animal Services</i>				
Revenue				
503-0000-308.00-00	Estimated Beginning Cash	-	179,666	192,475
503-0000-322.30-01	Th County-License Sales	86,217	80,000	83,000
503-0000-322.30-02	Olympia-License Sales	43,806	40,500	42,000
503-0000-322.30-03	Lacey-License Sales	30,227	27,000	29,000
503-0000-322.30-04	Tumwater-License Sales	11,583	9,700	11,000
503-0000-322.30-05	Dangerous Dog Registrare	150	100	100
503-0000-337.06-00	Grants-Educ & Vet Care	30,388	-	-
503-0000-337.08-00	Restricted-Sup/Med/Vaccin	17,183	3,000	5,500
503-0000-337.09-00	Restricted-Prof Svc Other	4,069	2,500	2,500
503-0000-337.10-00	Restricted-Vet Services	6,210	5,000	5,000
503-0000-337.11-00	Restricted-Spay Neuter	30,000	30,000	30,000
503-0000-337.12-00	Restricted-Public Educ	6,809	5,000	5,000
503-0000-338.39-01	Th County-Assessment	425,570	446,803	472,087
503-0000-338.39-02	Olympia-Assessment	188,112	197,517	206,174
503-0000-338.39-03	Lacey-Assessment	151,067	160,153	172,248
503-0000-338.39-04	Tumwater-Assessment	59,426	62,459	64,154
503-0000-343.93-01	Reclaims-Thurston County	13,840	13,500	14,000
503-0000-343.93-02	Reclaims-Olympia	5,564	6,300	6,000
503-0000-343.93-03	Reclaims-Lacey	4,493	4,000	4,500
503-0000-343.93-04	Reclaims-Tumwater	1,058	1,300	1,300
503-0000-343.93-05	Reclaims-Non City/county	1,069	1,000	1,100
503-0000-361.11-00	Investment Interest	50,999	40,000	50,000
503-0000-362.40-00	Facility Rentals	6,000	6,000	6,000
503-0000-362.41-00	Rental Fees Traps	2,340	3,200	2,500
503-0000-367.05-00	Donation-Catalog Sales	18,430	18,000	26,000
503-0000-367.06-00	Donation-Private Sources	11,208	6,000	8,000
503-0000-367.13-00	Donation-Facilities	10,000	-	-
503-0000-369.10-00	Sale of Scrap & Surplus	80	-	-
503-0000-369.13-00	Proceeds from Assets	195	-	-
503-0000-369.20-01	Adoptions-Thurston County	17,132	14,300	15,500
503-0000-369.20-02	Adoptions-Olympia	6,486	6,300	6,300
503-0000-369.20-03	Adoptions-Lacey	4,658	4,000	4,400
503-0000-369.20-04	Adoptions-Tumwater	1,717	1,600	1,700
503-0000-369.20-05	Adoptions-Non City/County	7,659	7,000	7,400
503-0000-369.20-06	Adoptions-Promo Project	87,091	80,000	84,000
503-0000-369.40-00	Court Fees/Judgments	37	500	500
503-0000-369.40-01	Shelter Fees	25,059	23,000	25,000

Account Number.	Description	2006 Actual Revenue/Expense	2007 Amended Budget	2008 Adopted Budget
<i>Joint Animal Services</i>				
Revenues				
503-0000-369.81-00	Cash Over & Short	1	-	-
503-0000-369.90-00	Other Misc Revenue	120	-	-
503-0006-308.05-00	Bldg Depreciation Asset	-	56,177	56,178
503-0006-338.39-06	Olympia-Loan Assessment	23,472	23,471	23,471
Total Joint Animal Services Revenue		1,389,525	1,565,046	1,664,087

Account Number.	Description	2006 Actual Revenue/Expense	2007 Amended Budget	2008 Adopted Budget
<i>Joint Animal Services</i>				
Animal Services Expenditures				
General Services				
503-3901-539.10-01	Salaries-Regular	84,218	91,419	99,529
503-3901-539.20-01	Employer Paid Benefits	21,633	31,060	32,948
503-3901-539.31-01	Office & Operating Supply	715	800	800
503-3901-539.31-14	Supplies-Catalog Donation	9,521	10,000	10,000
503-3901-539.41-01	Prof. Svc-Other	525	5,800	1,500
503-3901-539.41-05	Prof. Svc-Audit	-	2,000	2,000
503-3901-539.41-26	Prof. Svc-Administration	74,150	76,375	79,430
503-3901-539.42-02	Communications-Postage	47	600	600
503-3901-539.43-01	Transportation/Per Diem	-	400	400
503-3901-539.43-02	Dues, Subscriptions, Publ	260	550	550
503-3901-539.43-03	Registrations	-	500	500
503-3901-539.46-01	Insurance-Liability	23,450	25,795	25,811
503-3901-539.46-06	AWC-L & I Pool	848	910	910
503-3901-539.48-01	Rep & Maint-Equipment	-	350	350
503-3901-539.49-02	Printing & Binding	21	450	450
503-3901-539.49-11	Public Education	3,368	7,000	7,000
503-3901-539.49-12	Special Events	(176)	1,200	1,200
503-3901-539.49-27	Bad Debt Expense	164	500	500
503-3901-539.49-30	Software Maintenance	-	3,000	3,000
503-3901-539.49-32	Bankcard Service Fees	3,168	2,700	2,700
Total General Services		221,912	261,409	270,178
Shelter Operations				
503-3902-539.10-01	Salaries-Regular	194,498	228,760	244,105
503-3902-539.10-05	Salaries-Overtime	477	1,500	1,500
503-3902-539.10-06	Salaries-Part-Time	19,069	21,470	22,957
503-3902-539.20-01	Employer Paid Benefits	84,394	111,163	127,541
503-3902-539.20-03	Unemployment Compensation	240	-	-
503-3902-539.31-01	Office & Operating Supply	5,743	4,500	4,500
503-3902-539.31-02	Small Tools & Equipment	941	1,500	1,500
503-3902-539.31-17	Supplies-Uniform Purchase	1,719	2,000	2,300
503-3902-539.35-01	Supplies-Food & Cleaning	12,819	14,500	14,500
503-3902-539.35-02	Supplies-Medical/Vaccine	6,095	6,000	8,000
503-3902-539.35-03	Supplies-Euthanasia	4,196	5,500	5,500
503-3902-539.41-19	Prof. Svc-Vet Services	11,125	10,000	10,000
503-3902-539.41-20	Prof. Svc-Spay, Neuter	68,264	60,000	82,000

Account Number.	Description	2006 Actual Revenue/Expense	2007 Amended Budget	2008 Adopted Budget
<i>Joint Animal Services</i>				
Animal Services Expenditures				
Shelter Operations - Continued				
503-3902-539.41-21	Prof. Svc-Disposal	21,600	23,500	23,500
503-3902-539.41-22	Prof. Svc-Security System	762	1,000	1,000
503-3902-539.42-01	Communications-Telephone	7,259	11,000	11,000
503-3902-539.42-02	Communications-Postage	692	2,000	2,000
503-3902-539.43-01	Transportation/Per Diem	-	400	400
503-3902-539.43-02	Dues, Subscriptions, Publ	135	200	450
503-3902-539.43-03	Registrations	-	600	600
503-3902-539.44-03	Adv/Call for Bids	-	100	100
503-3902-539.45-03	Copier Rental	3,232	3,800	3,800
503-3902-539.46-02	Insurance-Fire/Property	1,674	3,396	2,641
503-3902-539.47-01	Utility-Electric	15,041	14,000	15,500
503-3902-539.47-03	Utility-Natural Gas	9,703	10,800	12,000
503-3902-539.47-05	Utility-City of Olympia	10,401	15,000	12,000
503-3902-539.47-08	Utility-Recycled Waste	443	400	400
503-3902-539.48-01	Rep & Maint-Equipment	6,565	7,300	7,300
503-3902-539.48-02	Rep & Maint-Equip Non-Pwr	152	-	-
503-3902-539.48-03	Rep & Maint-Facilities	6,017	12,000	12,000
503-3902-539.49-02	Printing & Binding	1,130	2,500	2,500
503-3902-539.49-06	Maintenance Contracts	-	500	500
503-3902-539.49-23	Custodial	9,729	9,000	10,000
503-3902-539.49-25	Assessments/Taxes	10	-	-
503-3902-539.60-01	Capital Outlays-Equipment	26,077	59,991	6,000
503-3902-539.60-02	Capital Outlays-Replace	-	19,475	19,475
503-3902-539.60-03	Capital-Improvements	-	20,000	110,000
503-3902-539.65-04	Depreciation-Equipment	7,988	19,475	19,475
Total Shelter Operations		538,190	703,330	797,044
Field Services				
503-3903-539.10-01	Salaries-Regular	146,998	152,620	160,093
503-3903-539.10-05	Salaries-Overtime	4,270	3,000	5,000
503-3903-539.10-06	Salaries-Part-Time	38,845	45,054	46,856
503-3903-539.20-01	Employer Paid Benefits	55,483	69,632	73,363
503-3903-539.31-01	Office & Operating Supply	1,432	1,500	1,500
503-3903-539.31-02	Small Tools & Equipment	1,117	1,600	1,600
503-3903-539.31-17	Supplies-Uniform Purchase	1,440	2,000	2,000
503-3903-539.42-01	Communications-Telephone	4,013	4,500	4,500

Account Number.	Description	2006 Actual Revenue/Expense	2007 Amended Budget	2008 Adopted Budget
<i>Joint Animal Services</i>				
Animal Services Expenditures				
Field Services - Continued				
503-3903-539.42-04	Communications-Base Radio	1,606	2,500	2,700
503-3903-539.43-01	Transportation/Per Diem	-	300	300
503-3903-539.43-03	Registrations	665	500	500
503-3903-539.46-04	Insurance-Vehicle	855	800	1,040
503-3903-539.48-01	Rep & Maint-Equipment	-	750	750
503-3903-539.48-09	Rep & Maint-Fleet Mgmt	16,066	18,000	18,000
503-3903-539.49-02	Printing & Binding	55	1,000	1,000
503-3903-539.60-02	Capital Outlays-Replace	-	13,000	13,000
503-3903-539.60-99	Capitalize Asset	(27,117)	-	-
503-3903-539.65-02	Depreciation-Vehicles	10,995	13,000	13,000
Total Field Services		256,723	329,756	345,202
Licensing				
503-3904-539.10-01	Salaries-Regular	48,410	50,003	52,056
503-3904-539.10-05	Salaries-Overtime	96	-	-
503-3904-539.10-06	Salaries-Part-Time	3,945	4,100	4,264
503-3904-539.20-01	Employer Paid Benefits	11,681	13,950	15,519
503-3904-539.31-01	Office & Operating Supply	103	400	400
503-3904-539.31-17	Supplies-Uniform Purchase	-	250	275
503-3904-539.42-02	Communications-Postage	4,879	6,500	6,500
503-3904-539.43-03	Registrations	-	200	200
503-3904-539.44-06	Adv/Public Notices	2,025	2,000	2,000
503-3904-539.48-01	Rep & Maint-Equipment	-	200	200
503-3904-539.49-02	Printing & Binding	3,894	5,600	5,600
Total Licensing		75,033	83,203	87,014
Grants, Education and Vet Care				
503-3905-539.35-02	Supplies-Medical/Vaccine	8,323	17,900	10,500
503-3905-539.41-01	Prof. Svc-Other	3,865	17,500	7,500
503-3905-539.41-19	Prof. Svc-Vet Services	15,999	30,800	26,000
503-3905-539.41-20	Prof. Svc-Spay, Neuter	30,408	30,000	30,000
503-3905-539.49-11	Public Education	9,532	11,500	11,000
Total Grants, Education and Vet Care		68,127	107,700	85,000

Account Number.	Description	2006 Actual Revenue/Expense	2007 Amended Budget	2008 Adopted Budget
<i>Joint Animal Services</i>				
Animal Services Expenditures				
Shelter Debt				
503-3906-539.65-06	Replacement-Building	56,178	56,177	56,178
503-3906-539.70-01	Principal on Loan	-	14,694	15,271
503-3906-539.80-21	Interest on Loan	9,244	8,777	8,200
Total Shelter Debt		65,422	79,648	79,649
Total Joint Animal Services Expenditures		1,225,407	1,565,046	1,664,087



This Page Intentionally Left Blank

2008 Budget

Thurston County Narcotics Task Force



This Page Intentionally Left Blank

THURSTON COUNTY NARCOTICS TASK FORCE

The Thurston County Regional Narcotics Task Force is a partnership of all local police agencies responsible for stopping illegal drug trafficking in Thurston County. This group investigates violations of the Uniform Controlled Substance Act and provides training and assistance to nine local law enforcement agencies in Thurston County.

The City of Lacey is the administrative lead agency for the Drug Unit. In this capacity, the City provides clerical support, and financial reporting services.

The Drug Unit is comprised of one grant covered Lieutenant from Lacey with oversight by an Olympia Commander, a WSP Sergeant, one Olympia Detective, one Tumwater Detective, two Thurston County Detectives (one covered by grant), one Lacey Detectives, one Prosecutor, and two support staff. Except for clerical and prosecutor support, other personnel costs are provided by each member agency and the drug grant.

BUDGET SUMMARY

The 2008 budget for the Drug Unit is **\$803,666**. This amount expands the current level of staffing and services. This does not include the cost of member agency personnel assigned to the unit.

2008 PROJECTS, GOALS & PRIORITIES

- Focus on middle and upper level drug dealers, especially DTO's (Drug Trafficking Organizations)
- Continue focus of removing illegal drugs from streets and communities
- Expand DEC (Drug-Endangered Children) program
- Continue to disrupt and dismantle DTOs through aggressive prosecution and asset forfeiture
- Establish Website for Task Force
- Train 3 new detectives as well as continue inservice training of current staff
- Continue public education efforts

Account Number.	Description	2006 Actual Revenue/Expense	2007 Amended Budget	2008 Adopted Budget
<i>Thurston County Narcotics Task Force</i>				
Revenue				
504-0000-308.00-00	Estimated Beginning Cash	-	124,558	196,666
504-0000-332.99-99	HITDA Grant	52,325	52,000	52,000
504-0000-333.16-00	Drug Enforcement Grant	162,152	180,000	180,000
504-0000-333.16-01	WSP-CFDA # 07.000	3,330	15,000	13,000
504-0000-338.21-00	Drug Enforcement Service	11,738	-	-
504-0000-361.11-00	Investment Interest	31,068	2,000	2,000
504-0000-369.40-00	Court Fees/Judgments	504,032	340,000	340,000
504-0000-369.42-00	Federal Asset Sharing	-	20,000	20,000
504-0000-369.90-00	Other Misc Revenue	101	-	-
504-0000-373.00-00	Other Gains & Losses	(273)	-	-
Total Thurston County Narcotics Task Force Revenue		764,473	733,558	803,666

Account Number.	Description	2006 Actual Revenue/Expense	2007 Amended Budget	2008 Adopted Budget
<i>Thurston County Narcotics Task Force</i>				
Drug Unit Expenditures				
Investigation and Apprehension				
504-2106-521.10-01	Salaries-Regular	88,409	91,661	98,078
504-2106-521.10-05	Salaries-Overtime	59	-	-
504-2106-521.20-01	Employer Paid Benefits	33,591	38,867	41,588
504-2106-521.31-01	Office & Operating Supply	9,118	12,000	12,000
504-2106-521.31-15	Evidence Monies	34,549	25,000	60,000
504-2106-521.31-16	Evidence Money-HIDTA	-	25,000	-
504-2106-521.41-01	Prof. Svc-Other	12,326	12,000	12,000
504-2106-521.41-05	Prof. Svc-Audit	3,716	4,750	4,750
504-2106-521.41-09	Prof. Svc-Prosecution	-	49,960	78,000
504-2106-521.41-15	Prof Svc-Hearings Officer	240	1,200	1,500
504-2106-521.41-24	Prof. Svc-Police Agencies	49,105	80,000	80,000
504-2106-521.41-26	Prof. Svc-Administration	9,000	9,000	9,270
504-2106-521.41-39	PD Agencies-Street Drug	-	15,000	15,000
504-2106-521.41-41	Crime Stoppers	1,500	2,000	2,000
504-2106-521.42-01	Communications-Telephone	18,642	20,400	22,000
504-2106-521.42-02	Communications-Postage	66	350	350
504-2106-521.43-01	Transportation/Per Diem	5,704	8,000	10,000
504-2106-521.43-02	Dues, Subscriptions, Publ	779	800	800
504-2106-521.43-03	Registrations	3,000	3,000	5,000
504-2106-521.45-02	IMS Rental	6,159	8,500	10,000
504-2106-521.45-03	Copier Rental	1,631	3,200	3,300
504-2106-521.45-04	Vehicle Lease	-	19,000	-
504-2106-521.45-10	Rental Facilities	62,560	70,560	67,000
504-2106-521.46-04	Insurance-Vehicles	669	-	200
504-2106-521.46-06	AWC-L & I Pool	168	180	180
504-2106-521.47-01	Utility-Electric	2,797	3,000	3,200
504-2106-521.47-03	Utility-Natural Gas	1,239	1,500	1,500
504-2106-521.47-05	Utility-City of Tumwater	750	750	750
504-2106-521.47-07	Utility-Solid Waste	223	400	400
504-2106-521.48-01	Rep & Maint-Equipment	4,737	5,000	5,000
504-2106-521.49-06	Maintenance Contracts	1,829	3,000	3,000
504-2106-521.49-23	Custodial	1,470	1,800	1,800
504-2106-521.49-24	Drug Education-10%	36,966	25,000	25,000
504-2106-521.60-01	Capital Outlays-Equipment	42,730	11,000	25,000
504-2106-521.60-99	Capitalize Expenditures	(39,865)	-	-
504-2106-521.65-05	Depreciation-Equipment	23,610	39,180	25,000
Total Investigation and Apprehension		417,477	591,058	623,666

Account Number.	Description	2006 Actual Revenue/Expense	2007 Amended Budget	2008 Adopted Budget
<i>Thurston County Narcotics Task Force</i>				
Drug Unit Expenditures				
Protective Enforcement				
504-2107-521.41-09	Prof. Svc-Prosecution	96,614	61,965	61,965
504-2107-521.41-24	Prof. Svc-Police Agencies	147,312	118,035	118,035
Total Protective Enforcement		243,926	180,000	180,000
Total Thurston County Narcotics Task Force Expenditures		661,403	771,058	803,666