



2009 BUDGET

CITY OF LACEY, WASHINGTON

City of Lacey, Washington 2009 Budget



City of Lacey
420 College St SE
P.O. Box 3400
Lacey, WA 98509-3400

CITY OF LACEY, WASHINGTON
2009 City Officials

Council

<i>Mayor</i>	<i>Graeme Sackrison</i>	<i>Term - Dec. 2009</i>
<i>Deputy Mayor</i>	<i>John Darby</i>	<i>Term - Dec. 2009</i>
<i>Councilmember</i>	<i>Ann Burgman</i>	<i>Term - Dec. 2009</i>
<i>Councilmember</i>	<i>Jason Hearn</i>	<i>Term - Dec. 2011</i>
<i>Councilmember</i>	<i>Mary Dean</i>	<i>Term - Dec. 2011</i>
<i>Councilmember</i>	<i>Thomas L. Nelson</i>	<i>Term - Dec. 2011</i>
<i>Councilmember</i>	<i>Virgil Clarkson</i>	<i>Term - Dec. 2009</i>

Administration

<i>Greg J. Cuoio</i>	<i>City Manager</i>
<i>Scott H. Spence</i>	<i>Assistant City Manager</i>
<i>Kenneth R. Ahlf</i>	<i>City Attorney</i>
<i>Frederick O. Walk</i>	<i>Community Development Director</i>
<i>Blaine L. Martin</i>	<i>Finance Director</i>
<i>Merri A. Lannoye</i>	<i>Human Resources Director</i>
<i>Jim L. Sheler</i>	<i>Parks and Recreation Director</i>
<i>Dusty D. Pierpoint</i>	<i>Police Chief</i>
<i>Scott Egger</i>	<i>Public Works Director</i>

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A Message from Greg J Cuoio, City Manager December 4, 2008

Citizens of Lacey, Honorable Mayor,
Councilmembers and City Staff:

This budget continues the City's long-standing commitment to fiscal prudence while maintaining all services levels and funding important capital improvement projects.

Lacey's present fiscal condition is sound. The 2009 budget is balanced. Reserve and contingency funds are well supported. The City is living within its means and is able to address current requirements for quality public services. Our residents may feel confident that the City is managing its responsibilities and resources in a financially prudent, thoughtful, and progressive manner. The key priorities and responsibilities of local government are effectively addressed, yet the City also is able to move forward on a number of community improvement projects.

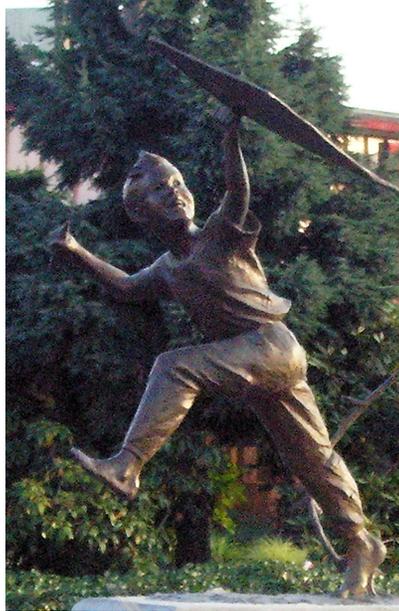
The budget for 2009 totals \$109,074,569, a \$43.9 million decrease from the amended 2008 budget. This significant decrease is associated with the completion of several major capital improvement projects. These include the expansion of the Regional Athletic Complex, construction of Gateway Boulevard, widening of Mullen Road, rehabilitation of 6th Avenue and Sleater-Kinney roads, completion of the \$12 million Hawks Prairie water treatment plant, finalization of the St. Martin's storm water treatment facility, and the near completion of the 25,000 square foot addition to City Hall.



The 2009 budget focuses on current needs as well as essential priorities that will serve the long-term interests of the community. It encourages economy and efficiency in service delivery while at the same time enhancing park and recreation facilities, addressing priority transportation projects, expanding water utility capabilities, continuing environmental stewardship initiatives, building upon our successful public safety programs, promoting economic development, and planning for the future needs of the City.

Lacey has grown rapidly in recent years and has successfully kept pace with its public safety, infrastructure, quality of life, and service challenges. There is much more to do, though, and we cannot rest on our past successes and accomplishments. New demands on local government surface almost daily and pose challenges for our community. Higher energy, infrastructure, and labor costs, growing public safety demands, water rights issues, expanding unfunded mandates, and increasing contract service costs consume more and more of our resources and challenge our ability to meet the needs and expectations of a growing community. And, there also is no doubt the current economic crisis adds a heightened level of complexity, concern, and uncertainty.

The City is very capable of effectively meeting these challenges. This budget ensures we stay the course that has served us so well over the past two decades. Our investments over the past several years are producing positive outcomes and our strategic efforts for continuous improvement will ensure this success continues. Our numerous comprehensive plans provide clear direction for the future and our continued focus on the fundamentals of local government are serving us well. Assets are safeguarded and resources are put to efficient use to ensure value from tax dollars and an enhanced quality of life. Our residents should expect and receive nothing less in the years to come.

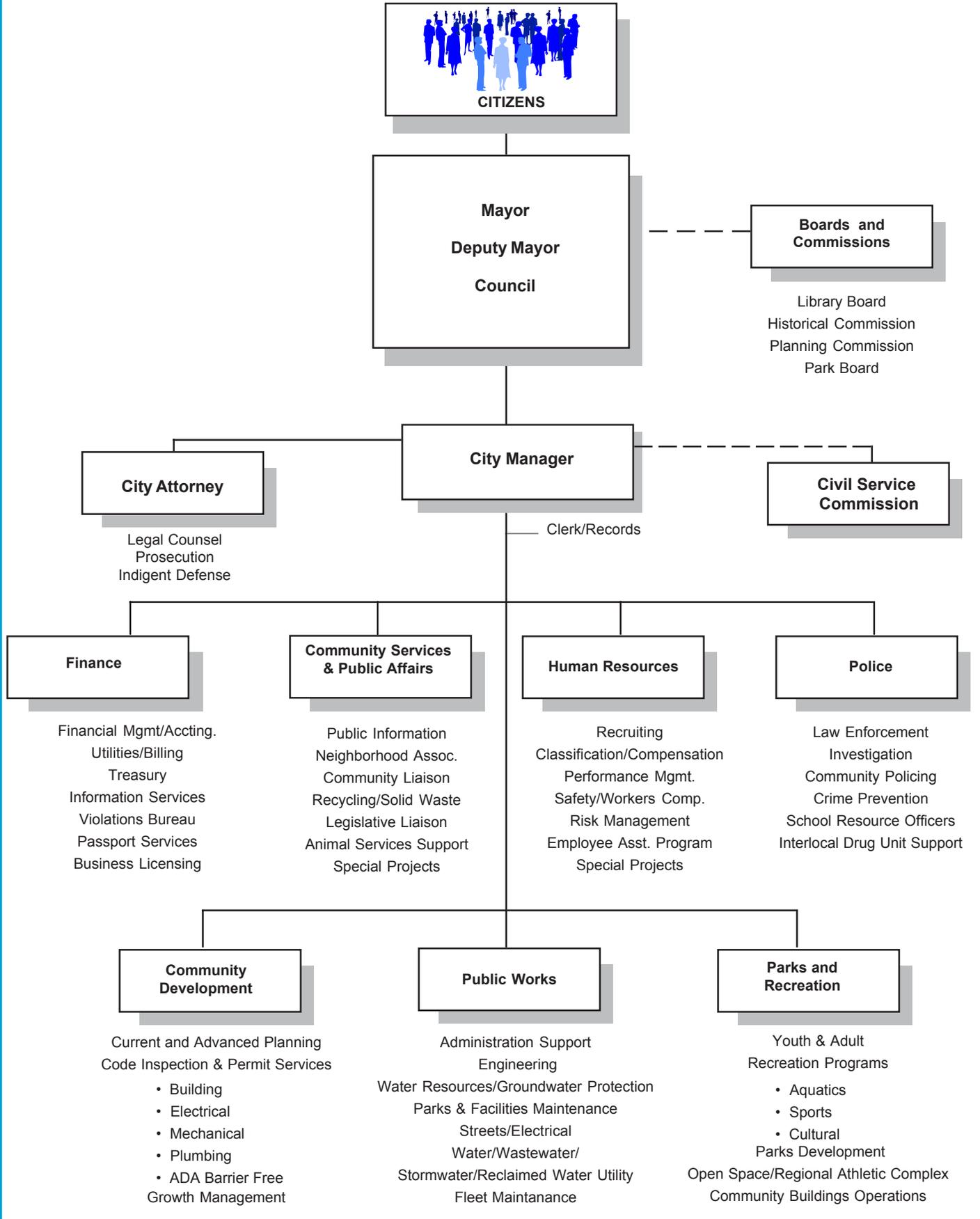


On the pages following, you will find an overview of the 2009 budget including several charts, graphs, and pictures for ease of review and understanding. For those interested in the intricacies of financial plans, this budget document also contains extensive line-item details and a comprehensive listing of revenues and expenditures for each fund. As always, the budget includes program narratives for each department in which you will find their priority goals and objectives for the coming year.

I want to acknowledge the City Council, Boards and Commissions, Department Directors and staff for their many hours of dedicated and productive service on behalf of the citizens of Lacey. Our community is well served through the leadership and commitment of these dedicated public servants.

Greg J. Cuoio
City Manager

LACEY CITY GOVERNMENT





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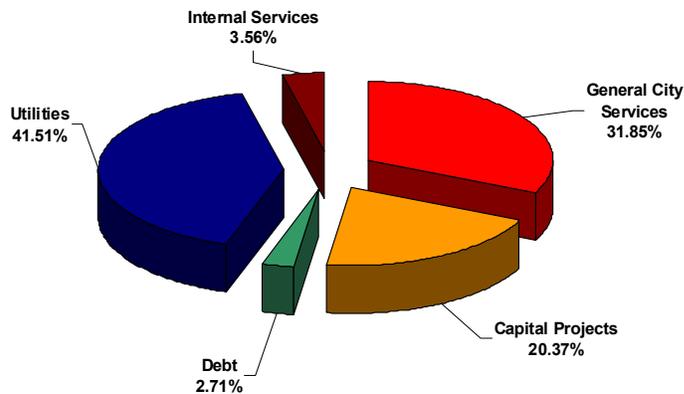
Budget 2009 Summary

This summary section of the 2009 budget will focus on the activities, goals, and priorities of the many funds making up the City's budget. It is our hope that this document becomes more than pages of

to make up the City's GENERAL FUND. There are ten separate funds that account for the major components of the City's water, wastewater, stormwater utilities, and the newly created reclaimed

Lacey residents may feel confident that the City is managing its responsibilities and resources in a financially prudent, thoughtful, and progressive manner.

Total City Budget by Funds
\$109,074,659



numbers but an understandable and informative message to you, the reader.

water utility. These are referred to as the *enterprise funds* of the City.

Each of the funds that make up the budget has a specific role and responsibility. Revenues and expenditures must be balanced and each fund must be closely monitored to ensure accuracy, accountability, and efficiency as well as remain *in the black* during the course of the fiscal year.

Other special purpose funds have been created to account for capital improvement expenditures for streets, buildings, parks and open space, the Regional Athletic Complex, and activities of the Lodging Tax Fund. Voter approved General obligation debt along with local improvement district (LID) debt also are accounted for separately.

The Funds

The Current Expense, Criminal Justice, Community Buildings, City Street, and Capital Equipment Funds combine

The City established two additional funds that account for the resources and assets of internal support activities. These are the Equipment Rental Fund that manages all vehicles and equipment used in providing services, and, the Information Management Services



Fund that accounts for expenses associated with all of the City's computer and communications equipment used by all departments.

A Community Block Grant Fund has been established to facilitate the pass through of state and federal grants to address special needs within the community such as housing

rehabilitation, a child care facility, low income housing, the Lacey Senior Center and the Community Action Council building.

Overall, the City accounts for its resources and expenditures in twenty-six separate funds. It also maintains two joint-venture funds for Animal Services and Drug Enforcement activities.

The General Fund

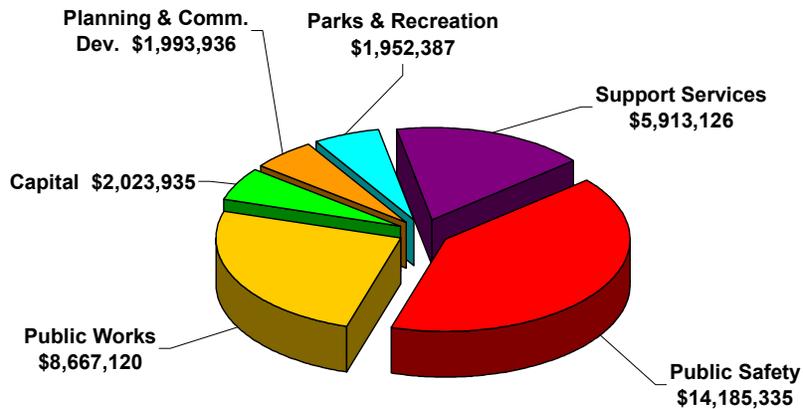
The General Fund provides and accounts for most traditionally recognized local government functions. These include: police services, health and social services, recreation programs, financial and administrative services, community development including planning, zoning, permits, code enforcement and building inspection, maintenance of parks,

expenditures enhancing street rehabilitation efforts and construction of city facilities.

General Fund services and activities constitute 31.85% of the total \$109.1 million budget proposal. Excluding the transfers, the increase is largely associated with the addition of two new full-time positions, salary and benefit

Expenditures

The General Fund Budget
2009 General Fund \$34,735,839



streets and rights-of-way, public works administration and engineering services, administration of contracts with other agencies that provide fire and emergency medical services, emergency communications, district court, jail services, and the like.

adjustments, energy costs, contracted fire services, and inflation.

The total General Fund operating budget for 2009 is \$34,735,839, which is 3.1% or \$1,103,739 less than the 2008 amended budget. When a comparison is made that excludes one-time transfers, the General Fund totals \$33,885,839, or \$396,261 more which is 1.2% greater than the 2008 General Fund budget less its transfers. These transfers provide for special one-time

General Fund - Revenue Summary

Property and sales tax revenues are the dominant income sources for the General Fund. Combined, they total \$17,998,320. Of this amount, \$1,000,000 of sales tax revenue is deposited into the Building Improvement Fund as a contribution towards the funding requirements of the addition to and renovation of City Hall. And, \$332,400 is allocated to the General Obligation Debt Fund for principal and interest expense for councilmanic bonds

issued in 2006. Excluding these deductions, the combined total is adjusted to \$16,665,920, or 48% of all revenues supporting general government services in 2009. If the combined total was dedicated just to the General Fund, it would equal 51.8% which is equal to the traditional level of 50% to 52% of General Fund income.

The *property tax* levy for 2009 has been determined by calculating the 1% allowable

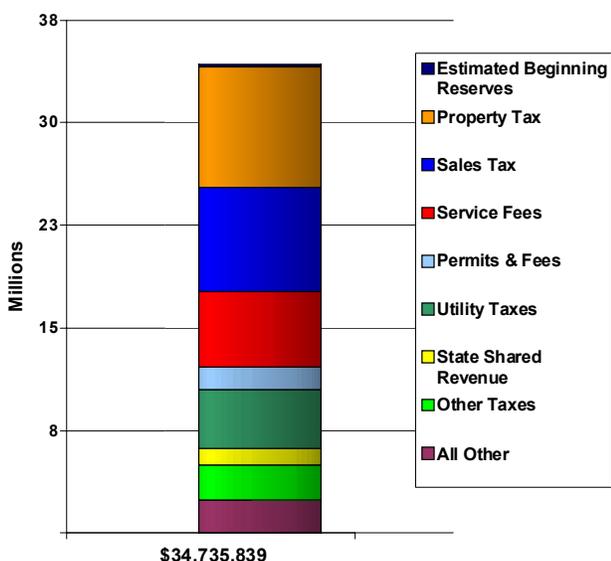
for a total of \$4.88 billion. New construction value accounts for \$249.6 million of this adjustment. This increase is very significant even though it is \$84 million less than experienced in 2008. Based on this information, the City's regular levy is estimated to be \$8,925,113. As a result, it is likely that the levy rate will decrease \$0.01568 to \$1.86 per \$1,000 of assessed property value, the lowest in Lacey's 43 year history.

Sales tax receipts for 2008 continue to perform within expectation, but are beginning to slow in large part due to the current economic crisis currently gripping the country. This decline is the first in over 56 months and is basically the result of a slow down in construction activity and consumer spending.

The 2009 budget anticipates a continued modest decline in sales tax receipts for a total collection of \$8,498,524, or 1.4% less. Retail sales receipts will be distributed to the Current Expense (\$7,166,124), Building Improvement (\$1,000,000), and General Obligation Debt (\$332,400) Funds. The Criminal Justice Fund will receive \$574,683 in sales tax revenue that is collected from a special levy and distributed by the County.

Although a modest reduction in sales tax receipts is estimated for 2009, it will be monitored very closely in case current economic conditions worsen and retail sales

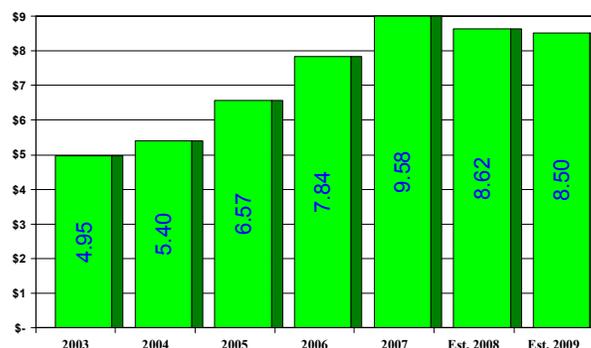
General Fund Revenues by Type



limitation, adding the value of annexations, and new construction. The 1% adjustment amounts to an \$85,573 increase in the property tax levy. While this tax limitation is appreciated by property owners, the 1% maximum adjustment in the property tax levy remains insufficient to meet the inflation and fixed cost increases associated with a \$34.7 million public service operating budget. As such, it is critical that the City also experience a strong performance from new construction and other General Fund revenues in order to maintain service levels each year.

Preliminary values issued by Thurston County Assessor's Office indicate that the City's total assessed value increased 9.1% or \$460 million

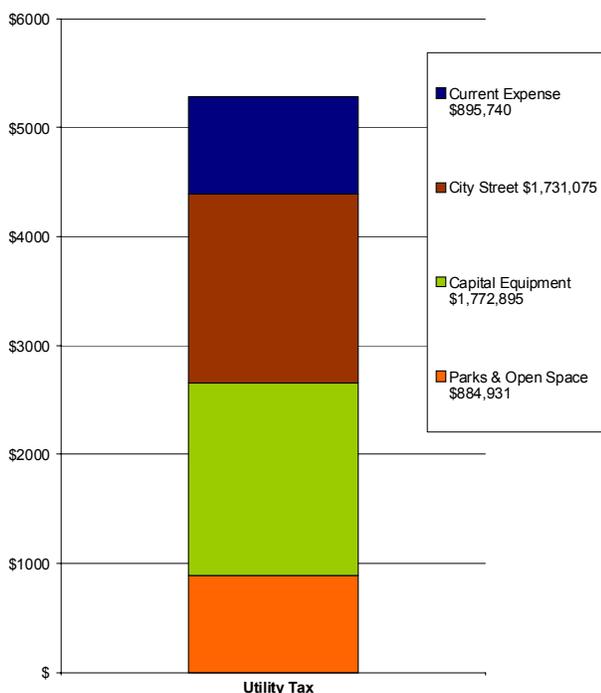
Sales Tax Revenue In Millions



volumes decline more dramatically. These are uncertain times and this revenue source accounts for a significant 24.6% of the 2009 budget.

Lacey still lags behind Olympia, Tumwater, and Yelm in retail sales per capita. However, Lacey has recently benefitted from new developments that have strengthened its collections – making a substantial contribution to supporting our public safety, parks, and transportation needs.

Distribution of Utility Tax



The City’s *utility tax* continues to be a very stable and flexible source of General Fund revenue. Income from this tax is distributed to the Current Expense, City Street, Capital Equipment, and the Parks and Open Space funds. It is estimated that General Fund utility tax receipts for 2009 will be \$4.4 million.

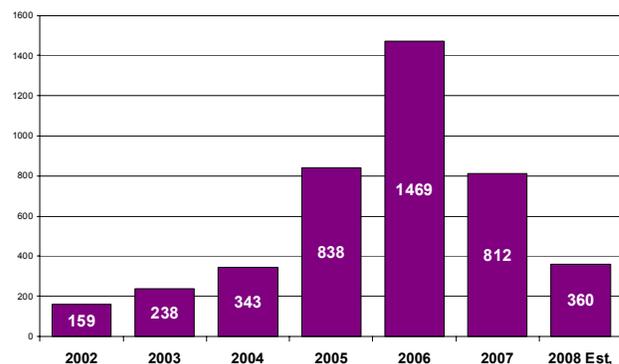
The Parks and Open Space Fund will receive approximately \$884,931 of utility tax revenue. Since 1990, these funds have been dedicated to acquiring hundreds of acres of park and

open space property for the benefit of Lacey citizens. Starting with the 2004 budget, a portion of these revenues continue to be transferred to the Current Expense Fund to cover the cost of operating and maintaining Rainier Vista Park. As planned, and beginning with the 2009 budget, a transfer also will be made to help support the maintenance and operation budget of the Regional Athletic Complex. These transfers will be \$353,096 and \$118,789 respectively in 2009.

The balance of utility tax revenue is used to fund capital projects and to provide matching funds for transportation grants, street maintenance, and general government purposes. Over the past several years, this source of revenue has made it possible for the City to undertake numerous transportation projects that otherwise would not have been possible.

“Other taxes” total \$4,320,855 or 12.4% of General Fund revenues. Anticipated revenue from *building permits, development review fees, and related services* are estimated to decline \$1.3 million in 2008 from 2007 receipts. Projections for 2009 will be down \$220,551 from 2008 estimated revenues. This illustrates the dramatic cycle that has recently impacted the construction industry.

Residential Building Permits



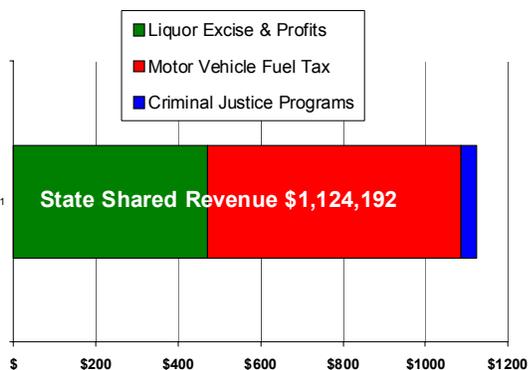
Residential housing construction volume has slowed considerably. As of the end of this past September, 311 single family permits have been issued compared to 739 at this time last year. It is likely that this lower volume of permit issuance will continue through 2009.

We also expect to see a continued decline in commercial construction activity, a consequence of the current national and global economic crisis.

It is anticipated that **Business and Occupation tax** revenue also will slow and total \$1,828,500, down \$37,600 in 2009. Parks & Recreation program fees remain stable and contribute \$623,000.

Many of the functions performed by the City are financed or partially reimbursed through service fees and user charges. These **fees for service** total \$5,516,943 and represent 15.9% of the General Fund revenues. The most significant amount, \$3,792,320, comes from Public Works engineering, water resources, and maintenance support services performed for the benefit of the City's utilities and capital projects. These services include utility planning, ground and surface water protection activities, water conservation, wellhead protection, capital facilities planning, engineering design, construction oversight, and facilities maintenance. Also incorporated into this category of revenue are charges for administrative services to Animal Services and Metro Drug Unit, the North Thurston Public Schools pool and field use contracts, and other contracted and internal services.

Each year, every city receives a per capita share of taxes collected by the State of Washington. These are commonly referred to as **state shared revenues** and include Liquor Profits Tax, Fuel Tax, and Criminal Justice funds. The General Fund will receive state-shared



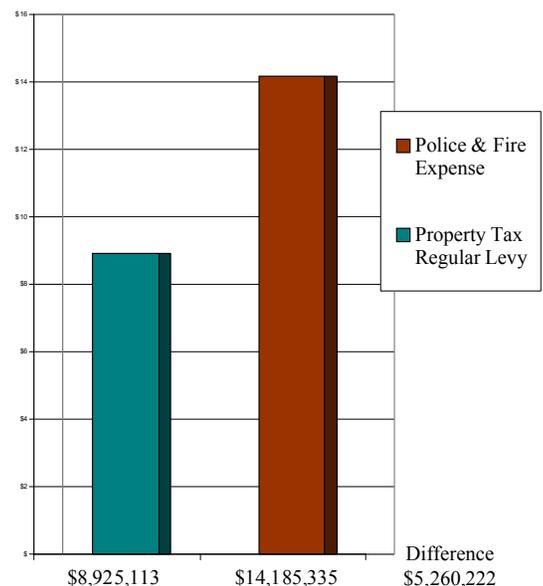
revenues totaling \$1,124,192 in fiscal year 2009. State shared revenues have gradually increased but are still below historical amounts received prior to the elimination of the Motor Vehicle tax with passage of Initiative 695 in 1999. State shared revenues, including the Fuel Tax allocated to the Arterial Street Fund (\$276,060), total \$36.81 per capita and have increased \$3.36 in the past five years.

General Fund - Expenditure Summary

The City of Lacey is a general-purpose government agency providing numerous services through its employees and other contracted sources. The cost of public safety services (i.e., police, fire, emergency preparedness, district court, jail, prisoner medical expenses, legal, indigent defense, and victim advocacy) represents the single largest expenditure from the General Fund. These services will require \$14,178,889 in 2009, which represents 40.8% of all expenses within this \$34.7 million fund.

The corresponding chart on this page illustrates the cost of our public safety services in relation to the City's regular property tax

Public Safety Compared to Entire Regular Property Tax Levy



levy and other revenues associated with these services (e.g. court fines). As demonstrated by this chart, revenue from property taxes falls \$5,253,776 short of meeting public safety costs and \$4,067,273 short when all applicable public safety revenues are considered in the comparison.

It is always interesting to note that although property taxes are likely the single most frustrating to citizens, every last penny Lacey collects cannot fund the most basic purpose for which the City was incorporated (i.e., public safety).

Police Services

The police budget totals \$8,482,636, which represents 24.4% of the General Fund budget. Two new police officer positions are included in this budget.

The police department’s outreach effort to businesses, youth, seniors, ethnic, and citizen groups is noteworthy and has produced positive benefits for the City and the community. The department’s partnership



with the Nisqually Indian Tribe and Lewis County for prisoner support services has also served the community well. Lacey allocates \$615,000 annually for prisoner support and medical expenses.

The department has established two police substations, one in south Lacey, the second in Hawks Prairie. These substations are

strategically located to support patrol officers and enhance their efficiency.

Lacey residents are most fortunate to have such a fine group of dedicated professional men and women providing innovative and quality public safety services. Once again,



Senior Patrol

local crime statistics indicate that Lacey’s residents enjoy one of the lowest crime rates per capita among municipalities in the state.

Fire and Emergency Medical Services

Lacey Fire District 3 has been the City’s partner in providing fire suppression and emergency medical services even prior to incorporation in 1966. Services are contracted with the District which manages, supervises, and administers the operations of the Department.

A six year service contract was put into place effective January 1, 2006. With this contract, six additional firefighters were hired with a portion of their salary and benefits funded by a federal grant. These positions complete the staffing requirements for 24-hour coverage at the new station on Willamette Drive which serves the northeast portion of our community. Also in 2006, a new half-time Medic Unit operating out of the Steilacoom Road station was put into place providing much needed additional coverage for Lacey and its urban growth area.

This 2009 budget proposal includes the increase in contract costs, the funds required to match the grant positions, and the transition of three trainee positions to full-time. The result is a \$522,562 or 13.8% increase in the annual contract to the District for 2009 totaling \$4,273,309 or 12.3% of General Fund expenditures.

In spite of rapidly rising contract costs, fire and life safety services provided by Fire District #3 continue to be less than that of similar services provided other jurisdictions around the state. At the same time, fire loss, response time, and the City's insurance rating for fire purposes are comparable to like communities. A study is underway to identify ways to contain costs and to determine if it is time for Lacey to start up its own life safety and fire services department.

While advanced life support services are provided by LFD #3 paramedic personnel. Basic, non-life threatening medical services are provided by highly trained firefighters and Emergency Medical Technicians. The cost of advanced life support services are funded by the Medic One levy, but only at 80% of the total bill. The remaining 20% is funded by the District and the City, and, 100% of basic life support emergency services are funded jointly by the City and District.

Advanced and basic life support services (provided by fire EMT) Emergency medical calls make up about 85% of all calls to the Fire Department. We are grateful that the residents of the City and District have supported the Medic One property tax levy to meet the growing needs of this critical and beneficial service.

Parks and Recreation

This budget proposal maintains funding for Lacey's highly successful recreation, aquatics, sport, cultural and special events programming including the Lacey Activities Coalition for Teens (ACT), and the After

School and Day Camp programs. This coming year, the City will assume the management and programming of the newly completed Regional Athletic Complex developed in



partnership with Thurston County. The Parks and Recreation department is charged with the responsibility for the success of this new regional facility.

Lacey's parks and recreation programs are held in high regard by jurisdictions throughout the state because of their excellent variety, organization, planning, and supervision. The popularity of the Friday evening ACT event is a testimony to the effectiveness of this program and the caring attitude of the staff and numerous volunteers who are dedicated to serving our community's youth.

The Community Center continues to grow in use as does the historic Jacob Smith House. The Senior Center is a very active place operated by Senior Services of South Sound with the City maintaining the facility. The operation and maintenance of these three buildings are funded out of the Community Buildings Fund budget which is included in the General Fund.

The Community Center and Jacob Smith

House will generate combined rental income estimated at \$233,406 with additional revenue coming from the City's regular property tax levy. The 2009 Community Buildings Fund



budget totals \$559,165.

Registration and service fees, for the myriad of recreation programs Lacey Parks offers, are estimated at \$623,000, or about 32% of the \$1,952,387 Parks and Recreation's program budgets. General Fund revenues support the balance of the cost of these quality of life activities.

Some of the cultural programs offered by Lacey's Parks and Recreation department are supported through Lodging Tax receipts. (This fund is not included in the composition of the General Fund.) These programs include *Music in the Park*, the Cinema series, Summer's End, and other events that attract visitors to our community. Operation of the City's museum is also financed by Lodging Tax revenues.

Health, Library and Human Services

Many of the services provided Lacey residents for public health, social services, youth initiatives, library services, cultural and community enrichment programs are performed by contract through other agencies and volunteer groups. Each is important to

the quality of life and well being of our citizens.

The City owns and maintains the Lacey Timberland Library building located next to City Hall. Maintaining the building and grounds will cost \$106,726 in 2009. Each year the City replaces furniture and fixtures as required. Expenditures next year will also include remodeling of the staff's restroom and storage room located off the public meeting room. Estimated cost to complete this work is \$31,345.

Lacey continues its participation in the Human Services Review Council (HSRC), an intergovernmental organization responsible for the distribution of social service dollars contributed by each funding jurisdiction. As participating jurisdiction face increasing



Senior Center

financial challenges, funding for these services will be impacted. This 2009 budget provides that the City's contribution be maintained at \$85,000. It also maintains funding for TOGETHER at a total of \$12,900.

The cost of providing Indigent Defense counsel continues to rise requiring an additional \$6,900 next year. The cost of this mandated service has risen 32% in two years to a total \$130,500.

Planning and Community Development

The department of Planning and Community Development is responsible for building code enforcement, and planning services including

commercial and residential construction. This coming year will see the beginning of the second phase of infrastructure improvements in the Gateway Project located in northeast



Lacey between Britton Parkway and Interstate 5. A five lane main entrance to Gateway is planned for completion by late July as is the addition of another lane of travel on Britton Parkway. It has been the vision of the City Council, for nearly twenty years, that this area zoned Hawks Prairie Business District develop as high intensity, mixed-use urban center. These infrastructure improvements represent an important step towards achieving this long-standing goal.

The number of residential housing permit applications as of the end of September totaled 311 compared to 739 this time last year and 950 the year before that. It is anticipated that single family permits issued may continue to slow through 2009 as the home building industry economy tries to stabilize. Revenues projections for development proposals, permits, and building fees have been adjusted accordingly.

The Community Development Department budget totals \$1,993,936, a 2.6% increase over the amended 2008 budget.

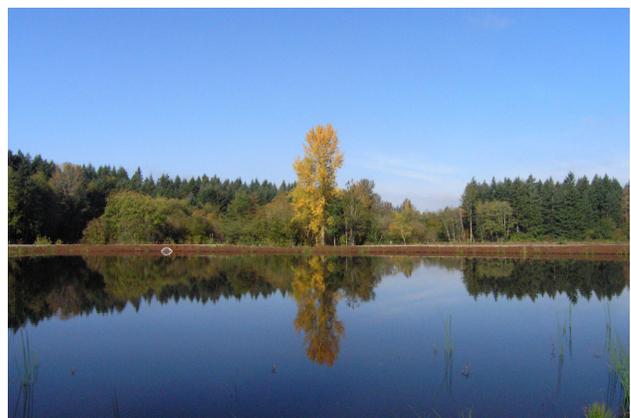
Public Works – Engineering and Maintenance Services

Public Works administration, project and utility engineering, construction management,

transportation planning and engineering, water resource management, and parks and street maintenance services all are included in the General Fund budget. Where appropriate, the cost of these services is reimbursed from city capital construction projects, charges to utilities, and from fees assessed to private development. Fees and charges collected for these services account for \$2,777,516 or 8% of General Fund revenues. Expenditures will be \$8,667,120, or 25% of all General Fund activity.

The *Engineering Division* work program for 2009 continues to be dominated the demands of transportation, utility capital improvement projects, and review of private developer improvements. The focus remains fixed on obtaining additional water rights, development of the Gateway Project infrastructure, Mullen Road improvements west of Ruddell Road, and residential roadway rehabilitation. A detailed listing of projects is provided in the summary pages entitled Arterial Street Fund, Water, Wastewater and Stormwater Utility Funds. The Engineering Division services budget is \$2,715,167, an increase of \$160,374.

The *Water Resource Division* of Public Works faces a full schedule of responsibilities and projects for 2008. Water Resource personnel are not only heavily involved in securing water rights but also monitoring the quality of surface and groundwater, development review, flooding issues, treatment facility



St. Martins Storm Pond

design and construction, water system modeling, and water conservation efforts. Water Resource staff also will continue their public information campaign regarding the four-tier rate schedule for water customers initiated in 2006. This new rate schedule is consistent with neighboring jurisdictions and is a proven effective means of promoting conservation and extending the capacity of our water supplies.

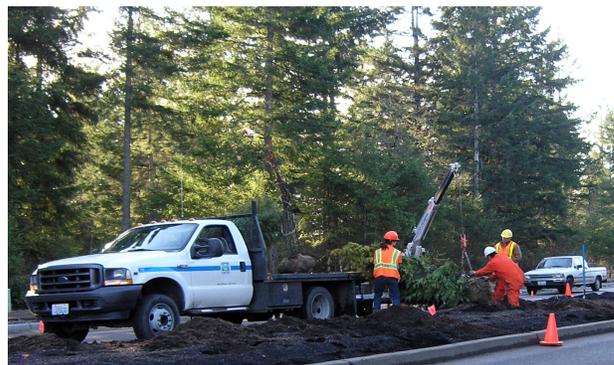
Implementing the state and federal requirements of Phase 2 NPDES (Stormwater treatment and discharge) continues to have a significant impact on Water Resource staff. Clearly, however, there is a long-term positive benefit to local waterways and Puget Sound. This budget initiates a ten year program to focus on salmon recovery efforts in Woodland Creek as part of a long-term water rights mitigation and stream improvement strategy. Budget requirements for this division total \$888,805. This is a \$72,370 increase.

The *Facilities Management Division* will have a budget of \$372,881, an increase of \$36,162 from last year. Most of this increase is to address the increased cost of custodian and professional services required to maintain expanding city facilities. Staffing for the performance of these duties does not change. This division is responsible for the care and upkeep of city owned buildings and facilities (e.g., City Hall, Library, Community Center, Maintenance Center, Jacob Smith House, and the Senior Center).

The *Parks Maintenance Division* is responsible for the care and upkeep of City parks, park structures, planter strips, street trees, and other vegetated street rights-of-way. Maintenance staff also provides coordination and supervision for the Council's WIN (Work Involvement Now) program that is an award winning community service partnership between the City and youth organizations within the community.

Part-time and seasonal employees are a key

ingredient in meeting the significant workload of this division. The Parks Maintenance



Meridian strip planting

operating budget totals \$2,108,905, an increase of \$145,072.

The *Street Maintenance Division* is responsible for the cleaning, upkeep, and repair of all City streets, sidewalks, street lighting, markings, and signals. The 2009 City Street fund budget totals \$2,432,421, a decrease of \$192,283. This decrease is the result reduced capital and a reduction in professional services.

Other Key Priorities of the 2009 General Fund Budget

Many of the programs and initiatives implemented by the City in recent years continue to be very highly effective at meeting their objectives and goals. These include the WIN program, *Lacey ACT*, *Just Hire One*, *School Resource Officers*, *Citizens' Academy*, *After School*



WIN Program

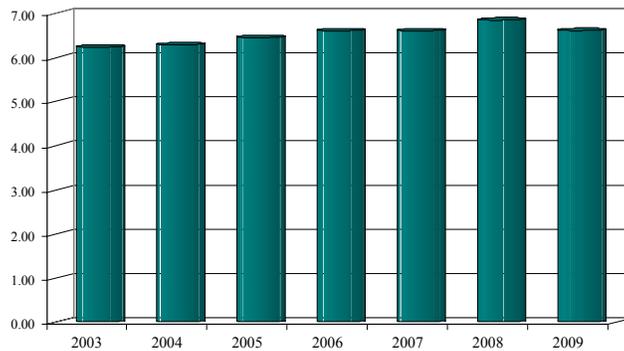
Program, LaceyLife, Multi-housing Crime Prevention Program, and the Senior Patrol. Funding for these successful outreach programs will continue in 2009.

Progress is being achieved in the redesign of the City's Web page and should be completed soon. The newly hired Web development specialist is working with the City departments in getting their services and best image into the system. This redesign is interactive and greatly expands service delivery and informational tools.

The acquisition of equipment for staff to effectively perform their work is provided for in the Capital Equipment Fund. One of the key reasons Lacey is able to operate with fewer employees than typical cities has been its willingness to ensure that our employees have the tools and working environment necessary to perform at

high levels. This fund provides the desks, chairs, software, computers, vehicles, and equipment that are required each year. A listing of all operating capital is located at the end of this summary section of the budget document.

Full Time Equivalent Employees Per 1000 Population

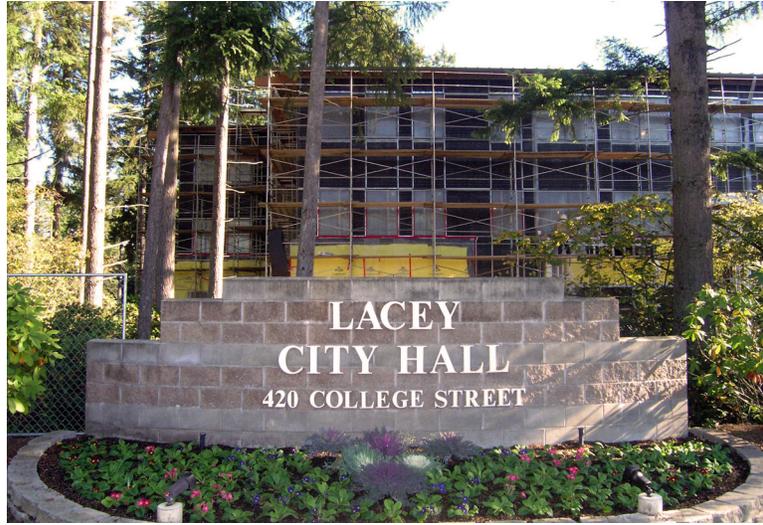


The 2009 Capital Equipment Fund budget totals \$2,023,935, a decrease of \$317,727. This decrease is consistent with the direction given to staff to conserve resources. This fund still provides for a \$1 million transfer to the Arterial Street Fund for the City's annual street overlay and rehabilitation

program. Reserve accounts are also established within this fund to address the repair and replacement of the many City owned buildings and structures.

Building Improvement Fund

The Building Improvement Fund was created to provide for the source and use of funds to account for the acquisition of property and construction of City owned facilities. In the 2007 budget, the fourth addition to City Hall was proposed and initiated. This project adds approximately 19,000 square feet of office space, 6,000 square feet of basement storage, significant renovation to the original portion of City Hall constructed in 1979, and the addition of 132 parking spaces. It is anticipated that this additional space will meet the needs of the City for the next fifteen years. It is the contractor's goal to complete the new addition by January 2009. Following that, the contractor will begin the remodel and renovation of the older sections of City Hall with completion of that work by June 2009. Negotiations continue with St.



Martin's Abbey to acquire additional property to the east of City Hall. This purchase will secure the long-range viability of this site to serve the needs of this growing community. The specific amount of property and cost is yet to be determined.

Revenues to construct the City Hall addition and acquire additional property come from reserves, one-time revenues directly associated with growth, and the issuance in 2006 of limited tax general obligation bonds (L.T.G.O. or Councilmanic bonds). The bonds will be retired by setting aside \$332,400 each year from the growth in sales tax revenues generated by new retail outlets. In doing so, there is no direct financial impact on Lacey citizens.

Parks and Open Space Fund

The Parks and Open Space Fund was created to acquire property for future park development and the preservation of open space. Funding was provided by dedicating a one percent utility tax to this purpose. Over the years, the City has been very successful in acquiring property and leveraging grant funds to augment resources. This fund is the depository of the revenue from the sale of voter approved Park Improvement Bonds to construct improvements to various park properties. It was also the place where Public Facility District revenues were deposited for the development of the Regional Athletic Complex (RAC), a partnership with Thurston



Regional Athletic Complex

County. The 2008 budget established a separate fund to account for The RAC capital expenditures.

As more parks have been developed and others improved, the City has planned to



Lake Lois

transfer some of the utility tax revenue to the Current Expense and the RAC maintenance Fund to assist with the ongoing cost of maintaining these facilities. The 2009 budget provides \$471,885 for this purpose.

The only other expenditure anticipated in this fund is to set aside \$25,000 as a matching grant to assist in the acquisition and development of an off-leash dog park.

Arterial Street Fund

The 2009 Arterial Street Fund totals \$15,027,334 which is \$3,187,346 less than last year’s budget. There are several significant projects that have been under construction this year and will be completed by year end. These include 6th Avenue and Sleater-Kinney improvements, Mullen Road east enhancements, Gateway Boulevard, and the annual street reconstruction and overlay program.

Design work for the second phase of the Gateway project will soon be completed. This work will include the construction of a five lane main street into the Gateway project and the addition of a third lane to Britton Parkway. Partial funding for the project comes from a \$9.9 million grant from the Community Economic Revitalization Board (CERB) Job Development Fund Program (JDFFP) authorized by the Legislature in 2007.



Mullen Road

Matching funds and donated right-of-way will come from the developer, Hawks Prairie, LLC. The City has committed to \$5 million in street and wastewater improvements on top of administering the CERB grant and developer contribution.

Finding the necessary resources for roadway improvements always is a challenge. Over the years, our transportation engineers have done an exceptional job of securing funding through various regional, state, and federal programs.



Woodland Trail

Recently, they have secured grants for the additional south bound I-5 exit lane at Marvin Road, Woodland Trail Phase 2, Carpenter Road design and right-of-way acquisition, 6th Avenue realignment project, and major upgrade to Mullen Road east. Their skill in matching our needs with potential grant funds is second to none.

In 2009, the City will allocate the following resources to match grants and construct several transportation improvements: \$1,785,000 Real Estate Excise Tax, \$276,060 State Fuel Tax, and a special transfer in of \$1,000,000 from the General Fund. Approximately \$556,165 in collected mitigation fees will be used as well.

Many of the projects listed on this page have been *in process* for several months and/or will be in process in 2009 and will require the following resources during the 2009 budget year:

Lacey Gateway Project (CERB/JDFP)	\$ 3,005,728
Mullen Road Extension (West)	4,503,000
College Street Corridor (Right-of-way)	500,000
Carpenter Road Widening	2,102,000
I-5 Access Study	566,290
Martin Way – Left Turn Lanes	684,200
Freeway Entrance Markers	152,000
Woodland Trail Improvements – Phase 2	1,706,254
Residential Street Overlay & Rehabilitation	1,000,000
Miscellaneous Projects in Process	257,862

Lodging Tax Fund

Particular mention needs to be made of the growing significance of this fund. It was not until the number of motels in our community grew beyond one and the state legislature permitted the doubling of the room tax rate (with certain use restrictions), that the revenue generated from this tax could have a truly meaningful and beneficial impact on our community. There are now seven hotel/motels in Lacey with two more announced to be built near the interchange of I-5 and Marvin Road.

The statute that increased the tax rate from 2% to 4% also required the formation of a Lodging Tax Advisory Committee comprised of representatives of the motel industry, authorized beneficiaries of the tax, and a



Concerts/Events

member of the City Council. This committee has adopted the following mission statement:

“Invest lodging tax revenues in community events and projects that attract the greatest number of visitors and tourism dollars to Lacey.”

With this mission statement in mind and in accordance with the uses authorized by state statute, the following expenditures are budgeted for 2009:

Lacey Museum Operations	\$	60,500
Lacey Chamber of Commerce – Visitor Services & Community Profile		25,000
Washington Center for the Performing Arts		18,500
Visitor and Convention Bureau – Events Guide and Visitor Services		57,000
Lacey Wayfinding Project		30,000
Fun Fair		7,000
Jazz Festival		10,000
Summer’s End at Lacey (classic car show)		4,000
Alternate Fuel Fair		2,000
Senior Games		10,000
Lacey Community Market		7,000
Mushroom Festival – Hawks Prairie Rotary		25,000
Hershey Youth Track & Field State Championship		3,000
Huntamer Park Concerts and Events		16,500
Regional Sports & Events Complex (Marketing & Promotion)		125,000
Kiosk – Regional Sports Complex		25,000
Total	\$	425,500

In 2001, the Lodging Tax Advisory Committee concluded that sport tournament play had a direct and beneficial impact to the community. In keeping with this determination, the Committee agreed that a substantial contribution to the Regional Athletic Complex (The RAC) was in total harmony with its mission statement. This second phase will be

completed and available for use by mid-year 2009. Lodging Tax contributions will focus on the marketing and promotion of this facility.

Lodging tax revenues are projected to continue to grow in 2009. Total revenues are estimated at \$352,497 with \$12,000 contributed in donations and \$61,003 coming from cash on hand and interest earnings.

Regional Athletic Complex Operating and Capital Funds

Beginning with the 2008 budget, capital expenditures relating to construction of improvements for the second phase of the Regional Athletic Complex (RAC) were



budgeted as a separate fund. The 2009 budget will be the first year that the City will assume the responsibility for management and maintenance of the RAC. To account properly for these revenues, management, and operating expenses, the City has created The RAC operating fund. Up and until this time, Thurston County has taken the lead for scheduling and maintaining this facility.

The most significant park improvement project during 2008 was the construction of Phase 2 of the Regional Athletic Complex costing over \$13 million. This completes all the scheduled improvements to the original 68 acre site.

As part of the Capital Area Public Facilities District agreement, an additional 26 acres were purchased in 2007. They are located on the southwest corner of Steilacoom and Marvin Roads. This will be held in reserve until such time as the third phase of the RAC is ready

for development. These future improvements will be funded by Public Facility District (PFD) revenues.

The operating budget for the RAC is \$702,577. Because it will take a few years for this facility to mature and attract the activity level it is able to handle, field use, sponsorship, and rental fees of \$180,000 will need to be supplemented by contributions from Lacey's Lodging Tax fund (\$125,000), and equal assessments of \$198,789 from the City and County. This operating budget provides for a full-time manager to promote and schedule the facility,



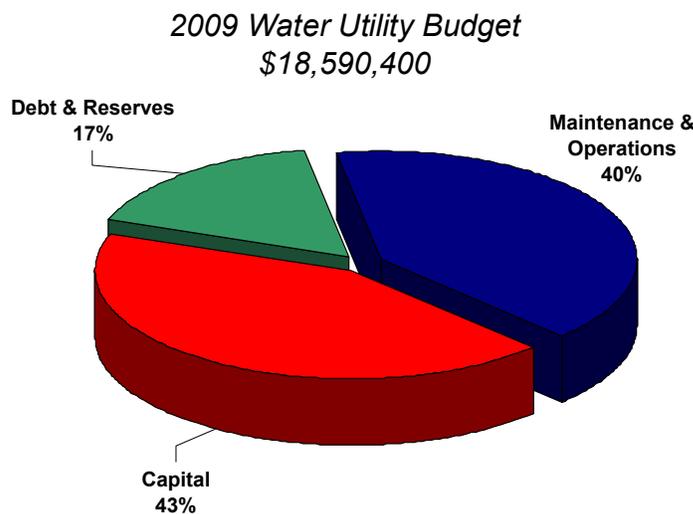
two maintenance personnel, and appropriate part-time and seasonal workers.

The Regional Athletic Complex capital budget totals \$1,386,130. Of that amount, \$579,730 will be used to pay the interest and principal due on the \$8 million of debt issued to help finance recent improvements. \$638,400 has been allocated to purchase the necessary equipment and tools to maintain this 68 acre activity center. The balance will be used to construct an equipment storage building (\$160,000) and pay for the City's share of PFD expenses (\$8,000).

Water Utility Fund

The growth rate of the City's Water Utility has slowed as the number of new residential and commercial structures has declined. With well over 21,400 water accounts, the City's Water Utility serves approximately 58,000 customers. As an enterprise fund, the Water Utility must

Construction Fund in the amount of \$15 million. When bond market conditions improve, the City will issue long-term revenue bonds to replace this interfund loan. In spite of the challenges acquiring additional water rights and financing essential capital



be self-supporting through the collection of fees for service and system connection charges.

Each year, through the budget process, improvements to the system's service delivery capacity are initiated. In 2007, the City completed the construction of permanent chlorination facilities at various well sites. This required a significant capital investment in equipment and facilities. Another significant project completed this year is the Hawks Prairie water treatment plant next to the well and reservoir on Marvin Road. This \$12 million facility is now functioning and performing well.

The cost of building chlorination facilities and a water treatment plant has required a temporary interfund loan from the Wastewater

improvements, Lacey continues to take aggressive steps to ensure its water system is in peak condition to guarantee the consistent delivery of high quality water to our customers.



There are three major categories under which the Water Utility allocates revenues and expenditures. These are *Maintenance and Operations*, *Replacement and Capital Construction*, and *Debt and Reserves*.



Maintenance and Operations

The 2009 Maintenance and Operations budget totals \$7,477,015. The 2008 budget included the additional journey level maintenance technicians authorized in 2007 to operate and maintain all the new treatment facilities including Hawks Prairie treatment plant. Operating these new facilities has increased production costs and impacted rates. Unfortunately, it is necessary to increase water

rates for 2009 by 12.5%. As a result of this increase, a customer using 900 cubic feet of water will pay \$2.41 more per month. A portion of this increase will go toward the annual amortization of the water system’s debt.

Water System Improvements – Replacement and Construction

Within the Water Comprehensive Plan is a schedule of system improvements determined to be necessary to maintain and meet service demands for the next several years. During 2008, the City completed its conversion to automated meter reading. This has enhanced customer service and provided more reliable data for understanding the dynamics of the system and how to manage it more efficiently. Replacement dollars also are allocated to perform system line looping, designing waterline replacement projects for 2010, and complete waterline modifications in various service areas. Each year, 12.6% of each water sales dollar collected is set aside for water system replacement projects and 2.4% is set aside for meter replacement.

The capital budget for 2009 totals \$8,013,385 and includes the following significant projects:

Water Rights Mitigation	\$ 400,000
Gateway Project – Water Infrastructure	270,535
Equipping Hawks Prairie Well #2	100,000
Water Main Looping	485,000
400 Pressure Zone transmission main	420,000
Mullen Road Extension (west)	325,000
SE Lacey Reservoir design	100,000
Corrosion Control – Well #4	797,735
Land Acquisition – Woodland Creek Basin	816,990
Water Rights Acquisition	350,000
Water Infiltration Facility Study	230,000
Marvin Road Well Site Acquisition	250,000
Stream Flow Augmentation	40,000
Waterline Replacement	574,905
Reservoir Seismic Analysis	110,000
Debt Service Obligations	636,610

Revenue for system construction projects comes from General Facility Connection (GFC) charges, front footage charges, and user rates. Because of the substantial cost associated with the construction of permanent chlorination and water treatment facilities, it has been necessary to provide a short-term inter-fund loan from the Wastewater Construction Fund until long-term financing is available. These costs have required a significant increase in the GFC charge in 2008 from \$3,042 to \$3,842. This connection fee will increase in 2009 to \$4,072.52. Water rates must also be increased to contribute to the high cost of these system wide improvements. Water sales revenue will contribute \$636,610 annually to principal and interest costs of the inter-fund loan.

Water System Debt and Reserves

Debt obligations of the Water Utility are normally secured by revenue bonds that are sold to investors. Until such time as the City sells revenue bonds, the Water Utility has the obligation to repay interim financing provided

by the Wastewater Construction Fund. A principal and interest payment of \$636,610 is scheduled for 2009. The tremendous cost associated with current water system improvements will require issuing revenue



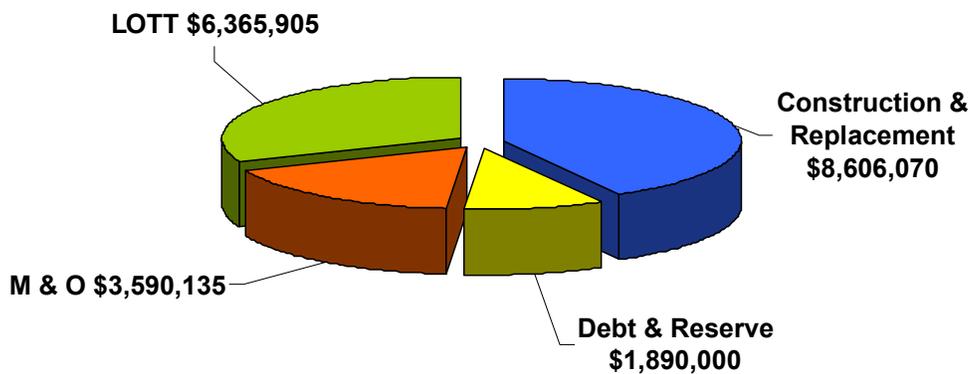
bonds when the market has stabilized from its current turmoil. Currently, the Council has authorized up to \$15 million in interfund loans to meet capital improvement needs. Revenue to retire debt obligations comes from user fees, connection charges, and local improvement district payments by benefiting property owners.

Wastewater Utility Fund

Lacey’s Wastewater Utility provides service to over 13,500 connections. Lacey is responsible for the utility’s collection system, while LOTT

total LOTT fee for 2009 is \$6,365,905 or 64% of the Wastewater Utility’s operating budget.

2009 Wastewater Budget \$20,452,110



provides wastewater treatment services.

The Wastewater Utility also is divided into three major categories for budgeting and cost accounting purposes, *Maintenance and Operations*, *Replacement and Capital Construction*, and, *Debt and Reserves*. Revenue for the utility comes from monthly user fees and connection charges.

Maintenance and Operations

The 2009 maintenance and operating budget totals \$9,956,040, which is \$876,695 or 9.6% more than the 2008 budget. This increase reflects the estimate for service locations or ERUs and the \$1.50 increase in LOTT fees which the City collects and forwards to them.

That portion of the user fee collected for LOTT is the most significant expenditure or pass-through payment (\$28.50 per month per equivalent residential unit). The estimated

The 2009 revenues for Wastewater Utility activities that fund City operations are



Hawks Prairie new lift station and pipe route

estimated at \$3,590,135. A rate increase of \$0.25 per month is included in this budget. Lacey’s portion of the monthly user charge will increase from \$15.00 to \$15.25 effective January 2009.

Replacement and Construction Activity

Replacement and construction of wastewater facilities is funded in the capital budget.

Revenue for replacement projects comes from a \$1.25 component incorporated in the monthly rates. When this is not sufficient to meet replacement needs, additional resources are allocated from General Facility Connection (GFC) charges. The 2009 capital budget totals \$8,606,070.

Replacement and construction activity scheduled for 2009 are as follows:

<u>Replacement Projects</u>	
Upgrade Lift Station #14	\$ 314,000
STEP Main Upgrade/Replacement	400,000
LS #25, 31, and 36 Pump and Electrical Upgrades	209,635
<u>Capital Projects</u>	
Gateway Project Lift Station and Conveyance	\$ 6,350,000
Lift Station #9	200,000

Wastewater Debt and Reserves

Generally speaking, debt in the Wastewater Utility has been issued to finance lift stations and transmission (collection and conveyance) lines. There is also a significant amount of

local improvement district debt being paid by benefiting property owners over a period of time. Total outstanding debt in this utility will be paid in full by November 2007. Revenues for debt obligations come from user fees, connection charges, and assessments.

Stormwater Utility Fund

The Stormwater Utility is divided into two funds. One provides for the maintenance and operation of existing facilities as well as



St. Martins Storm Pond

engineering services for planning. The other fund is for the acquisition and construction of stormwater treatment facilities. Since there is no *connection charge* for this utility, funding for construction projects and improvements must come from monthly rates not required for maintenance and operation.

The operating budget for 2009 totals \$3,359,250, which is a \$485,526 or 16.9% increase over the 2008 budget. This increase is basically driven by the accounting requirement to book depreciation of newly constructed facilities. Implementation of Phase 2 NPDES requirements of inspecting and monitoring stormwater treatment facilities continues to place increased demands on this utility. This budget increases the monthly fee by \$0.40.

Capital Improvement Projects

Over the past several years, Lacey has taken aggressive steps to address stormwater flooding and treatment problems in the community. Lacey continues to be in the forefront of communities within the state and across the nation in addressing water quality issues associated with stormwater runoff. During this year, the largest and most expensive stormwater treatment facility was completed just east of City Hall on St. Martin's western campus. Lacey also takes great pride in taking steps to improve habitat, stream flows, and spawning beds to help restore salmon runs in Woodland Creek. The 2009 budget provides for the on-going commitment for salmon habitat restoration and water rights mitigation.

As mentioned above, funding of stormwater improvement projects comes from monthly system charges. For the past several years,



Salmon in stream

\$250,000 has been transferred out of the Maintenance and Operations portion of the budget into the Construction Fund. Other funding has come from grants, mitigation fees, and loans.

Reclaimed Water Fund

The City created the Reclaimed Water Fund in 2008. This fund also is divided into two functions – Maintenance and Operations and Capital Projects.

The Maintenance and Operations portion of the fund will begin by addressing the planning



and design of the infrastructure of this utility. This will be accomplished through professional service contracts. Development

of a tradition M&O budget will not begin until such time as there is a “system” to maintain and customers to be served.

Upon completion of a comprehensive plan for this new utility, connection and user fees will be established and implemented to fund operations and capital projects.



This initial budget provides \$100,000 for miscellaneous Maintenance and Operations expenditures that may arise. The capital budget totals \$1,789,255 and provides the initial financing for the Carpenter Road transmission line to meet water mitigation requirements to be constructed at Woodland Creek Community Park.

General Obligation Debt Funds

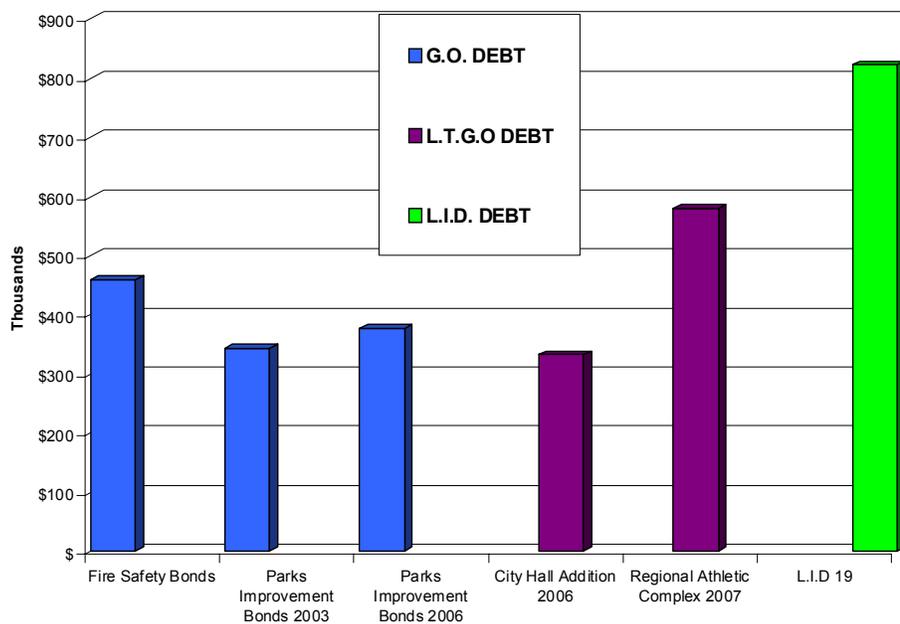
Voter Approved G. O. Debt

The General Obligation (G.O.) Debt Fund was created to provide for the payment of principal and interest on all general-purpose bonds issued by the City for facilities and equipment. When significant capital expenditures are funded by voter approval, the necessary revenue for debt retirement comes from an excess property tax levy.

Councilmanic or L.T.G.O. Debt

State statutes permit city councils authority to issue a limited amount of debt *without* voter approval. This is referred to as Limited Tax General Obligation (L.T.G.O.) bonded indebtedness. Income to pay annual principal and interest obligations must come from general revenue sources of the City. L.T.G.O. debt has been issued in the past to construct the Library, Community Center, and an

2009 Debt Service



The 2009 excess levy rate for *voter approved* debt will be \$0.24352 per \$1,000 assessed value based on a \$1,180,825 levy. This includes a \$459,320 excess levy that began in 2002 is for Fire Safety Improvements and will mature in 2019; a \$344,105 excess levy that began in 2003 for the first group of Park Improvements maturing in 2021; and, a \$377,400 levy that began in 2007 for the final group of Parks Improvement projects.

addition to City Hall. Some of the revenue from property, sales, business and occupation, and utility taxes was committed to debt retirement.

As a result of good fiscal management, the City was able to pay off all outstanding L.T.G.O. debt in 2005 saving \$433,019 in interest payments. However, new L.T.G.O. debt of \$3.5

million was issued in December 2006 to assist in the financing to construct a much needed 25,000 square foot addition to City Hall and in 2007 an additional \$8 million was issued to complete the Regional Athletic Complex. Retirement of debt obligation is funded by allocating \$332,400 of Sales Tax revenue for the City Hall project and a transfer in of \$579,730 from the Regional Athletic Complex Fund which is covered by PFD revenues.

Local Improvement District Bond Fund

One of the tools available to assist property owners finance public improvements in their neighborhood is the formation of a special taxing district called a Local Improvement District (L.I.D.). This is accomplished by petitioning the City Council to hold a public hearing for the purpose of creating a *benefit district*. When these improvements are solely

for the purpose of water or wastewater services, it is referred to as a Utility Local Improvement District (U.L.I.D.) and is accounted for in the utility debt portion of the budget. Transportation improvements funded through this mechanism are referred to as Local Improvement Districts (LIDs). In either case, benefiting property owners are assessed for their portion of improvement costs and are required to make annual payments to the City until their assessment is paid in full.

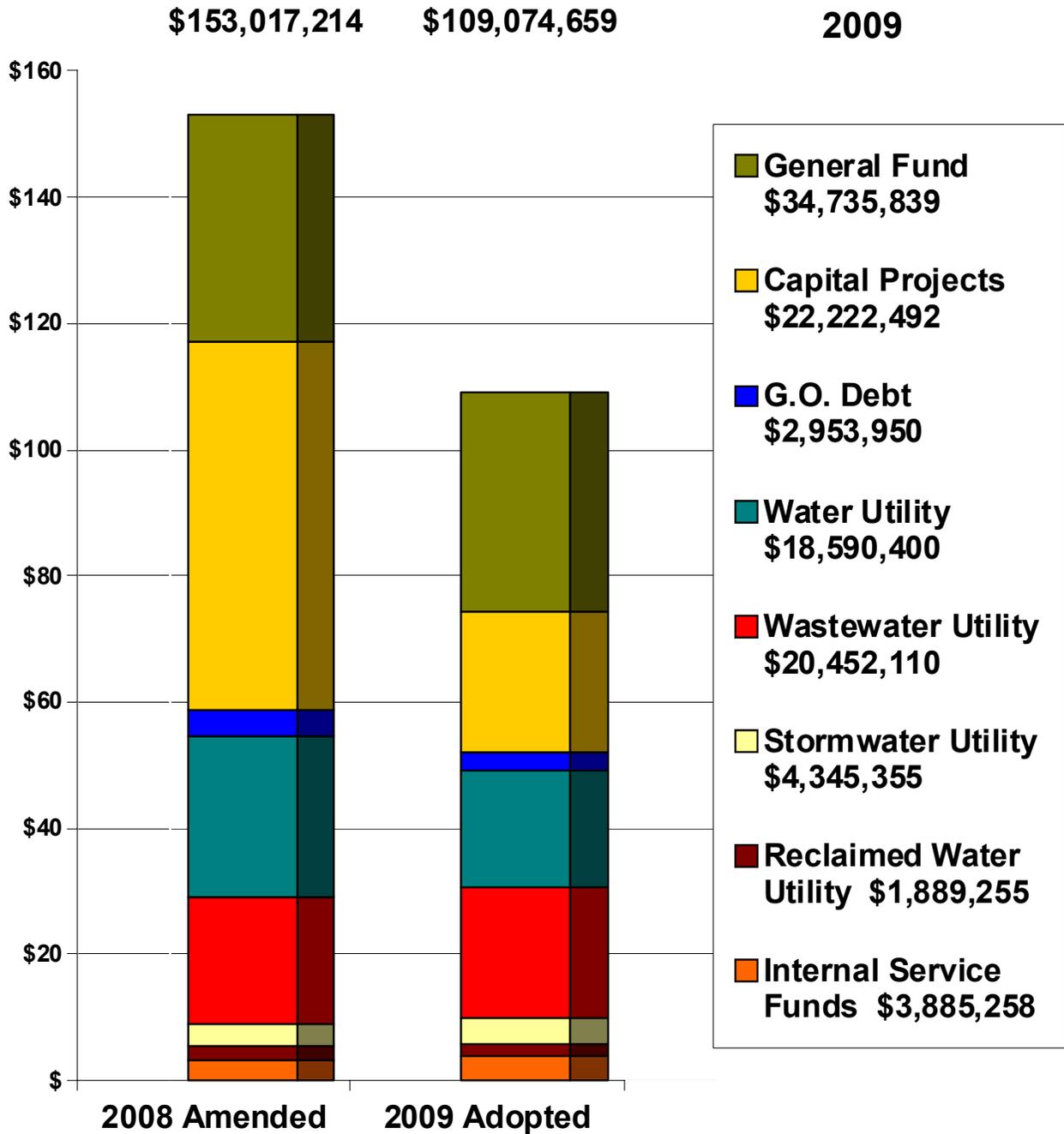
The L.I.D. Fund has only one active transportation improvement taxing district in the 2009 budget: L.I.D. #19 - Northeast Lacey Transportation Improvements.

Assessments receivable scheduled for 2009 total \$822,395 and will provide the revenue necessary to meet all debt obligations. No City funds are used to pay L.I.D. debt.



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2008 - 2009 Comparison Total City Budget



Description	2007 Actual Budget	2008 Amended Budget	2009 Adopted Budget
<i>Revenue Summary by Fund</i>			
Current Expense Fund	30,103,780	29,632,421	28,991,949
Criminal Justice Fund	666,723	683,564	728,369
Community Center Fund	529,087	557,227	559,165
City Street Fund	2,768,003	2,624,704	2,432,421
Arterial Street Fund	6,939,932	18,214,680	15,027,334
Regional Athletic Complex Fund	-	-	702,577
Lodging Tax Fund	343,921	351,690	425,500
Community Block Grant Fund	5,746	-	-
General Obligation Bonds Fund	1,171,792	2,081,753	2,131,555
L.I.D. Debt Fund	1,501,624	2,064,740	822,395
Building Improvement Fund	3,691,982	9,035,870	3,739,040
Capital Equipment Fund	2,233,406	2,341,662	2,023,935
Parks & Open Space Fund	10,337,062	16,533,265	941,911
Regional Athletic Complex Capital Fund	-	14,431,552	1,386,130
Water Utility Fund	6,545,574	7,640,364	7,477,015
Wastewater Utility Fund	8,574,516	9,079,345	9,956,040
Stormwater Utility Fund	13,391,195	2,873,724	3,359,250
Reclaimed Water Utility Fund	100,000	100,000	100,000
Water Capital Fund	6,126,521	15,107,009	8,013,385
Wastewater Capital Fund	4,218,126	7,953,207	8,606,070
Stormwater Capital Fund	335,608	824,530	986,105
Reclaimed Water Capital fund	2,627,463	2,169,200	1,789,255
Water Debt Fund	3,469,976	2,665,000	3,100,000
Wastewater Debt Fund	2,681,543	2,890,000	1,890,000
Equipment Rental Fund	2,281,178	1,679,236	2,126,089
Information Mgmt Services Fund	1,376,702	1,482,471	1,759,169
Total Revenues	112,021,460	153,017,214	109,074,659

Description	2007 Actual Budget	2008 Amended Budget	2009 Adopted Budget
<i>Expenditure Summary by Fund</i>			
City Council Contracted Services City Manager Personnel Department Comm Services & Public Affairs Finance Legal Services Common Facilities Police P.W.-Support Services P.W.-Engineering P.W.-Parks Maintenance P.W.-Facilities Maintenance Planning & Comm Development P.W.- Water Resources Parks & Recreation Transfers Out	160,721 5,154,625 402,475 637,751 324,431 565,101 378,551 1,187,064 6,428,323 130,541 2,210,705 1,781,138 294,150 1,908,799 652,576 1,688,557 2,850,000	194,443 5,874,359 467,079 704,045 409,402 639,141 424,472 1,399,616 7,509,208 150,904 2,554,793 1,963,833 336,719 1,943,566 816,435 1,894,406 2,350,000	198,223 6,446,114 492,366 715,454 427,278 670,585 437,444 1,669,196 7,754,267 148,941 2,715,167 2,108,905 372,881 1,993,936 888,805 1,952,387 -
Current Expense Fund Criminal Justice Fund Community Center Fund City Street Fund Arterial Street Fund Regional Athletic Complex Fund Lodging Tax Fund Community Block Grant Fund General Obligation Bonds Fund L.I.D. Debt Fund Building Improvement Fund Capital Equipment Fund Parks & Open Space Fund Regional Athletic Complex Capital Fund Water Utility Fund Wastewater Utility Fund Stormwater Utility Fund	26,755,508 565,684 431,795 2,280,636 9,691,247 - 205,473 - 1,524,553 1,625,246 926,915 2,589,056 4,087,416 - 6,727,223 8,275,779 2,669,864	29,632,421 683,564 557,227 2,624,704 18,214,680 - 351,690 - 2,081,753 2,064,740 9,035,870 2,341,662 16,533,265 14,431,552 7,640,364 9,079,345 2,873,724	28,991,949 728,369 559,165 2,432,421 15,027,334 702,577 425,500 - 2,131,555 822,395 3,739,040 2,023,935 941,911 1,386,130 7,477,015 9,956,040 3,359,250

Description Expenditure	2007 Actual Budget	2008 Amended Budget	2009 Adopted Budget
<i>Expenditure Summary by Fund</i>			
Reclaimed Water Utility Fund	-	100,000	100,000
Water Capital Fund	318,364	15,107,009	8,013,385
Wastewater Capital Fund	1,496,761	7,953,207	8,606,070
Stormwater Capital Fund	6,419	824,530	986,105
Reclaimed Water Capital Fund	332,391	2,169,200	1,789,255
Water Debt Fund	2,515,709	2,665,000	3,100,000
Wastewater Debt Fund	1,574,695	2,890,000	1,890,000
Equipment Rental Fund	1,451,400	1,679,236	2,126,089
Information Mgmt Services Fund	1,166,504	1,482,471	1,759,169
Total Expenditures	77,218,638	153,017,214	109,074,659

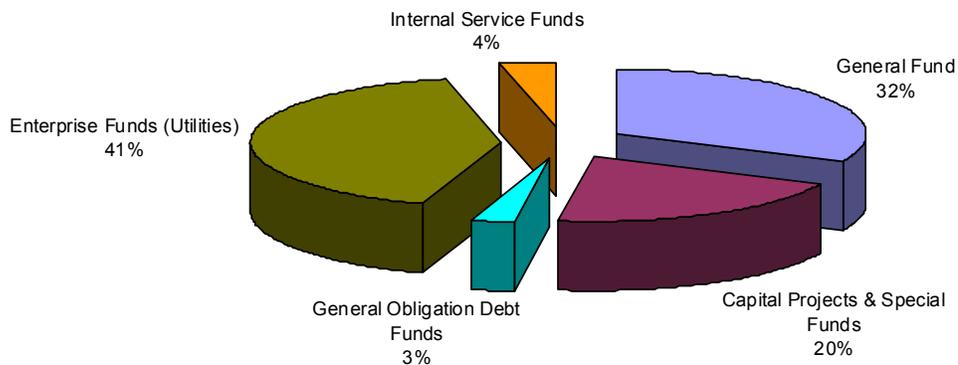
Budget At A Glance 2009 Budget Comparison to 2008 Amended Budget				
	2008 Amened	2009 Proposed	Dollar Difference	Percent Difference
General Fund				
Current Expense Fund:				
City Council	194,443	198,223	3,780	1.94%
Contract Services	5,874,359	6,446,114	571,755	9.73%
City Manager	467,079	492,366	25,287	5.41%
Human Resources	704,045	715,454	11,409	1.62%
Comm. Services & Public Affairs	409,402	427,278	17,876	4.37%
Finance	639,141	670,585	31,444	4.92%
City Attorney	424,472	437,444	12,972	3.06%
Common Facilities	1,399,616	1,669,196	269,580	19.26%
Police	7,509,208	7,754,267	245,059	3.26%
Public Works - Support Services	150,904	148,941	(1,963)	(1.30%)
Public Works -Engineering	2,554,793	2,715,167	160,374	6.28%
Public Works - Parks Maintenance	1,963,833	2,108,905	145,072	7.39%
Public Works - Facilities Maintenance	336,719	372,881	36,162	10.74%
Community Development	1,943,566	1,993,936	50,370	2.59%
Public Works - Water Resources	816,435	888,805	72,370	8.86%
Parks & Recreation	1,894,406	1,952,387	57,981	3.06%
Sub-total Without Transfer	27,282,421	28,991,949	1,709,528	6.27%
Operating Tranfers - Transfer Out	2,350,000	-	(2,350,000)	(100.00%)
Total Current Expense Fund	29,632,421	28,991,949	(640,472)	-2.16%
Criminal Justice Fund:				
Criminal Justice - Police	683,564	728,369	44,805	6.55%
Community Buildings Fund:				
Community Buildings	557,227	559,165	1,938	0.35%
City Street Fund:				
Public Works - Street Maintenance	2,624,704	2,432,421	(192,283)	(7.33%)
Capital Equipment Fund:				
Capital Equipment/Projects	2,191,662	1,023,935	(1,167,727)	(53.28%)
Transfers	150,000	1,000,000	850,000	566.67%
Total Capital Equipment Fund	2,341,662	2,023,935	(317,727)	(13.57%)
Total General Fund	35,839,578	34,735,839	(1,103,739)	(3.08%)
General Fund less Transfers Out	33,489,578	34,735,839	1,246,261	3.72%
Capital Projects & Special Funds				
Arterial Street Fund	18,214,680	15,027,334	(3,187,346)	(17.50%)
Regional Athletic Complex	-	702,577	-	
Lodging Tax Fund	351,690	425,500	73,810	20.99%
Building Improvement Fund	9,035,870	3,739,040	(5,296,830)	(58.62%)
Parks & Open Space/R.A.C. Fund	16,533,265	941,911	(15,591,354)	(94.30%)
Regional Athletic Complex - Capital	14,431,552	1,386,130	(13,045,422)	(90.40%)
Total Capital Projects & Special Funds	58,567,057	22,222,492	(36,344,565)	(62.06%)

Budget At A Glance 2009 Budget Comparison to 2008 Amended Budget				
	2008 Amended	2009 Proposed	Dollar Difference	Percent Difference
General Obligation Debt Funds				
General Obligation - Tax Supported	1,176,705	1,180,825	4,120	0.35%
Limited Tax General Obligations and Loans	905,048	950,730	45,682	5.05%
Local Improvement District Debt	2,064,740	822,395	(1,242,345)	(60.17%)
Total G.O. and L.I.D. Debt	4,146,493	2,953,950	(1,192,543)	(28.76%)
Enterprise Funds				
Water Utility:				
Maintenance & Operations	7,640,364	7,477,015	(163,349)	(2.14%)
Capital Projects & Reserves	15,107,009	8,013,385	(7,093,624)	(46.96%)
Debt & Debt Reserves	2,665,000	3,100,000	435,000	16.32%
Total Water Utility	25,412,373	18,590,400	(6,821,973)	(26.85%)
Wastewater Utility:				
Maintenance & Operations	9,079,345	9,956,040	876,695	9.66%
Capital Projects & Reserves	7,953,207	8,606,070	652,863	8.21%
Debt & Debt Reserves	2,890,000	1,890,000	(1,000,000)	(34.60%)
Total Wastewater Utility	19,922,552	20,452,110	529,558	2.66%
Stormwater Utility:				
Maintenance & Operations	2,873,724	3,359,250	485,526	16.90%
Capital Projects & Reserves	824,530	986,105	161,575	19.60%
Total Stormwater Utility	3,698,254	4,345,355	647,101	17.50%
Reclaimed Water Utility:				
Maintenance & Operations	100,000	100,000	-	0.00%
Capital Projects & Reserves	2,169,200	1,789,255	(379,945)	(17.52%)
Total Reclaimed Water Utility	2,269,200	1,889,255	(379,945)	(16.74%)
Total Enterprise Funds	51,302,379	45,277,120	(6,025,259)	(11.74%)
Internal Service Funds				
Equipment Rental Fund	1,679,236	2,126,089	446,853	26.61%
Information Services Fund	1,482,471	1,759,169	276,698	18.66%
Total Internal Service Funds	3,161,707	3,885,258	723,551	22.88%
Total All Funds	153,017,214	109,074,659	(43,942,555)	(28.74%)
Total All Funds less Transfer Out - General Fund	118,422,832	75,118,820	(44,338,816)	(37.10%)

**2009 SUMMARY OF EXPENDITURES
BY BUDGET CLASSIFICATION**

Classification	General Fund	Capital Projects & Special Funds	G.O. & L.I.D. Debt Funds	Enterprise Funds	Internal Service Funds	Total
Salaries	14,066,797	264,433	-	3,435,381	884,731	18,651,342
Employee Benefits	4,510,297	87,905	-	1,327,765	313,460	6,239,427
Operating Supplies	834,659	93,312	-	643,455	874,050	2,445,476
Professional Services	1,299,068	13,000	-	2,556,212	24,250	3,892,530
Communications	261,378	8,800	-	127,455	18,620	416,253
Training/Travel	234,709	2,800	-	63,608	34,950	336,067
Advertising	67,000	-	-	-	-	67,000
Rentals/Internal Service Charges	2,625,663	118,908	-	967,233	60,928	3,772,732
Insurance	414,166	330	-	105,955	36,000	556,451
Utilities	922,600	118,979	-	7,408,320	-	8,449,899
Repairs & Maintenance	69,404	4,500	-	279,058	56,346	409,308
Other Miscellaneous	780,731	390,110	-	905,792	251,444	2,328,077
Contractual Services	6,587,957	-	-	328,502	12,900	6,929,359
Capital Equipment & Projects	2,061,410	21,119,415	-	20,738,384	516,905	44,436,114
Debt Service	-	-	2,953,950	-	-	2,953,950
Depreciation	-	-	-	6,390,000	800,674	7,190,674
Total Budget before Transfers Out	34,735,839	22,222,492	2,953,950	45,277,120	3,885,258	109,074,659
Operating Transfers Out	-	-	-	-	-	-
Total Budget	34,735,839	22,222,492	2,953,950	45,277,120	3,885,258	109,074,659

*2009 Summary of Expenditures
by Budget Classification*



FTE'S By Department	Actual 2004	Actual 2005	Actual 2006	Actual 2007	Actual 2008	Adopted 2009
FTE SUMMARY BY CLASSIFICATION - GENERAL GOVERNMENT						
CITY MANAGER DEPARTMENT						
City Manager	1.00	1.00	1.00	1.00	1.00	1.00
City Clerk	-	-	1.00	1.00	1.00	1.00
Deputy City Clerk/Admin Specialist	1.00	1.00	1.00	1.00	1.00	1.00
Department Assistant II	0.25	0.25	0.50	0.50	-	-
Department Assistant III	-	-	-	-	0.50	0.50
Total Department	2.25	2.25	3.50	3.50	3.50	3.50
HUMAN RESOURCES DEPARTMENT						
Director-Human Resources	1.00	1.00	1.00	1.00	1.00	1.00
Human Resources Analyst	2.00	2.00	2.00	2.00	2.00	2.00
Management Analyst	1.00	1.00	1.00	1.00	1.00	1.00
Department Assistant II	0.50	0.50	1.00	1.00	-	-
Department Assistant III	-	-	-	-	1.00	1.00
Total Department	4.50	4.50	5.00	5.00	5.00	5.00
COMM. SERVICES & PUBLIC AFFAIRS						
Director-Assistant City Manager	1.00	1.00	1.00	1.00	1.00	1.00
Senior Management Analyst	1.00	1.00	1.00	1.00	1.00	1.00
Management Analyst	-	-	-	-	1.00	1.00
Department Assistant II	0.25	0.25	0.50	0.50	-	-
Department Assistant III	-	-	-	-	0.50	0.50
Total Department	2.25	2.25	2.50	2.50	3.50	3.50
FINANCE DEPARTMENT						
Director-Finance	1.00	1.00	1.00	1.00	1.00	1.00
Financial Services Manager	1.00	1.00	1.00	1.00	1.00	1.00
Accounting Manager	1.00	1.00	1.00	1.00	1.00	1.00
Senior Accountant	1.00	1.00	1.00	1.00	1.00	1.00
Payroll/Accounting Svc Specialist	1.00	1.00	1.00	1.00	1.00	1.00
City Clerk	1.00	1.00	-	-	-	-
Accounting Technician	-	-	-	-	1.00	1.00
Department Assistant III	1.00	1.00	1.00	1.00	2.00	2.00
Department Assistant II	1.00	1.00	2.00	2.00	1.00	1.00
Department Assistant I	1.00	1.00	1.00	1.00	-	-
Total Department	9.00	9.00	9.00	9.00	9.00	9.00
INFORMATION SERVICES						
Information Services Manager	1.00	1.00	1.00	1.00	1.00	1.00
Systems Application Specialist	2.00	2.00	3.00	3.00	3.00	3.00
GIS Coordinator	-	-	-	-	1.00	1.00
Web Developer	-	-	-	-	1.00	1.00
Application Support Specialist	1.00	1.00	1.00	1.00	1.00	1.00
Computer Support Technician	1.00	1.00	1.00	1.00	1.00	1.00
Help Desk Tech Support	1.00	1.00	1.00	1.00	1.00	1.00
Total Department	6.00	6.00	7.00	7.00	9.00	9.00
COMMUNITY DEVELOPMENT						
Director-Community Development	1.00	1.00	1.00	1.00	1.00	1.00
Building Official	1.00	1.00	1.00	1.00	1.00	1.00
Assist Bldg Code Official	-	-	1.00	1.00	1.00	1.00
Building Code Compliance Specialist	1.00	1.00	1.00	1.00	1.00	1.00
Building/Fire Code Inspector	-	1.00	1.00	1.00	1.00	1.00
Building Code Specialist II	2.00	2.00	2.00	2.00	2.00	2.00
Building Code Specialist I	-	1.00	1.00	1.00	1.00	1.00
Senior Code Specialist	1.00	1.00	-	-	-	-

FTE'S By Department	Actual 2004	Actual 2005	Actual 2006	Actual 2007	Actual 2008	Adopted 2009
FTE SUMMARY BY CLASSIFICATION - GENERAL GOVERNMENT						
COMMUNITY DEVELOPMENT - CONT.						
Electrical Inspector	1.00	1.00	1.00	1.00	1.00	1.00
Principal Planner	1.00	1.00	1.00	1.00	2.00	2.00
Senior Planner	1.00	1.00	1.00	1.00	-	-
Associate Planner	2.00	2.00	2.00	2.00	2.00	2.00
Assistant Planner	-	-	-	1.00	1.00	1.00
Land Management Database Specialist	-	-	-	-	1.00	1.00
Department Assistant III	2.00	2.00	3.00	3.00	2.00	2.00
Department Assistant II	0.50	0.75	0.75	0.75	0.75	0.75
Total Department	13.50	15.75	16.75	17.75	17.75	17.75
PARKS & RECREATION						
Director-Parks & Recreation	1.00	1.00	1.00	1.00	1.00	1.00
Facilities Manager (RAC)	-	-	-	-	-	1.00
Recreation Supervisor II	5.00	5.00	5.00	5.00	5.00	5.00
Recreation Coordinator	1.00	2.00	2.00	3.00	3.00	3.00
Recreation Assistant	2.00	2.00	2.00	2.00	2.00	2.00
Department Assistant III	1.00	1.00	1.00	1.00	1.00	1.00
Department Assistant II	1.00	1.00	1.00	2.00	2.00	2.00
Department Assistant I	0.75	1.00	1.00	-	-	-
Museum Curator	-	-	-	-	0.88	1.00
Total Department	11.75	13.00	13.00	14.00	14.88	16.00
POLICE DEPARTMENT						
Chief	1.00	1.00	1.00	1.00	1.00	1.00
Commander	3.00	2.00	2.00	2.00	2.00	2.00
*Lieutenant	5.00	5.00	5.00	5.00	5.00	5.00
Sergeant	5.00	6.00	6.00	6.00	6.00	7.00
Police Officer/Detective	6.00	5.00	5.00	5.00	5.00	5.00
**Police Officer	27.00	28.00	30.00	32.00	35.00	36.00
Customer Services Supervisor	1.00	1.00	1.00	1.00	1.00	1.00
Management Analyst	-	-	-	1.00	1.00	1.00
Police Services Specialist	1.00	1.00	1.00	1.00	1.00	1.00
Department Assistant III-Evidence Tech	1.00	1.00	1.00	1.00	1.00	1.00
Department Assistant II	5.00	5.00	5.00	5.00	5.00	5.00
Community Service Officer	4.41	4.41	4.41	5.28	5.28	5.28
Total Department	59.41	59.41	61.41	65.28	68.28	70.28
* 1 salary reimbursed Lieutenant at Drug Unit						
** 1 salary reimbursed officer at WCJTC						
PUBLIC WORKS DEPARTMENT - ENGINEERING DIVISION						
ADMINISTRATION						
Director-Public Works	1.00	1.00	1.00	1.00	1.00	1.00
Department Assistant III	2.00	2.00	2.00	2.00	2.00	2.00
Management Analyst	1.00	1.00	1.00	1.00	1.00	1.00
Total Department	4.00	4.00	4.00	4.00	4.00	4.00
ENGINEERING						
City Engineer	1.00	1.00	1.00	1.00	1.00	1.00
Project Administrator	1.00	1.00	1.00	1.00	1.00	1.00
Transportation Design Services Manager	1.00	1.00	1.00	1.00	1.00	1.00
Civil Engineer	3.00	3.00	3.00	3.00	3.00	3.00
Construction/Design Manager	1.00	1.00	1.00	1.00	1.00	1.00
City Surveyor	1.00	1.00	1.00	1.00	1.00	1.00
Development Review Engineer	1.00	1.00	1.00	1.00	1.00	1.00
Engineering Technician III	10.00	11.00	12.00	15.00	16.00	16.00

FTE'S By Department	Actual 2004	Actual 2005	Actual 2006	Actual 2007	Actual 2008	Adopted 2009
FTE SUMMARY BY CLASSIFICATION - GENERAL GOVERNMENT CONT.						
PUBLIC WORKS DEPARTMENT CONT.						
ENGINEERING - CONT.						
Engineering Technician II	3.00	3.00	3.00	1.00	-	-
Total Department	22.00	23.00	24.00	25.00	25.00	25.00
WATER RESOURCE						
Water Resource Manager	1.00	1.00	1.00	1.00	1.00	1.00
Sr Civil Engineer/Utilities	1.00	1.00	1.00	1.00	1.00	1.00
Water Resource Specialist	1.00	1.00	1.00	1.00	1.00	1.00
Water Quality Analyst	1.00	1.00	1.00	1.00	1.00	1.00
Engineering Tech III	-	-	1.00	1.00	2.00	2.00
Civil Engineer	1.00	1.00	3.00	3.00	3.00	3.00
Total Department	5.00	5.00	8.00	8.00	9.00	9.00
Total Engineering Division	31.00	32.00	36.00	37.00	38.00	38.00
OPERATIONS DIVISION						
ADMINISTRATION						
Operations Manager	1.00	1.00	1.00	1.00	1.00	1.00
Department Assistant III	1.00	1.00	1.00	1.00	1.00	1.00
Total Department	2.00	2.00	2.00	2.00	2.00	2.00
EQUIPMENT RENTAL						
Equipment Maintenance Supervisor	1.00	1.00	1.00	1.00	1.00	1.00
Equipment Mechanic	1.00	1.00	1.00	1.00	1.00	2.00
Total Department	2.00	2.00	2.00	2.00	2.00	3.00
PARKS MAINTENANCE						
Parks Maintenance Supervisor	1.00	1.00	1.00	1.00	1.00	1.00
Senior Maintenance Technician	2.00	2.00	2.00	2.00	2.00	3.00
Maintenance Technician Journey Level	5.00	5.00	6.00	11.00	10.00	10.67
Horticulture Technician	-	-	-	-	1.00	1.00
Maintenance Assistant	3.00	3.00	3.00	-	-	-
Total Department	11.00	11.00	12.00	14.00	14.00	15.67
FACILITIES MAINTENANCE						
Senior Facilities Maintenance Technician	1.00	1.00	1.00	1.00	1.00	1.00
Total Department	1.00	1.00	1.00	1.00	1.00	1.00
CITY STREETS						
Elec/Streets/Strmwtr Maint. Supervisor	0.50	0.50	0.50	0.50	0.50	0.50
Senior Maintenance Technician	1.00	2.00	2.00	2.00	2.00	2.00
Maintenance Technician Journey Level	5.00	5.00	5.00	6.00	6.00	6.00
Sr. Electrical Maintenance Technician	1.00	1.00	1.00	1.00	1.00	1.00
Sweeper Operator	0.18	0.18	0.18	0.18	-	-
Maintenance Assistant	1.00	1.00	1.00	-	-	-
Electrical Maintenance Technician	2.00	2.00	2.00	2.00	2.00	2.00
Total Department	10.68	11.68	11.68	11.68	11.50	11.50
Total Operations Division	26.68	27.68	28.68	30.68	30.50	33.17
Total General Government	166.34	171.84	182.84	191.71	199.41	205.20

FTE'S By Department	Actual 2004	Actual 2005	Actual 2006	Actual 2007	Actual 2008	Adopted 2009
FTE SUMMARY BY CLASSIFICATION - ENTERPRISE FUNDS						
CUSTOMER SERVICE-FINANCE						
WATER DIVISION						
Customer Service Supervisor	0.80	0.80	0.80	0.80	0.80	0.80
Meter Reader	2.75	2.75	2.75	2.75	1.75	1.75
Department Assistant II	0.90	0.90	0.90	0.90	-	-
Department Assistant III	-	-	-	-	0.90	0.90
WASTEWATER DIVISION						
Customer Service Supervisor	0.20	0.20	0.20	0.20	0.20	0.20
Meter Readers	0.25	0.25	0.25	0.25	0.25	0.25
Department Assistant II	0.10	0.10	0.10	0.10	-	-
Department Assistant III	-	-	-	-	0.10	0.10
Total Customer Service-Finance	5.00	5.00	5.00	5.00	4.00	4.00
PUBLIC WORKS OPERATIONS						
WATER DIVISION						
Department Assistant III	1.00	1.00	1.00	1.00	1.00	1.00
Water/Wastewater Maint. Supervisor	0.50	0.50	0.50	0.50	0.50	0.50
Senior Maintenance Technician	1.50	1.50	1.50	1.50	1.50	1.50
Quality Control Technician	0.63	1.00	1.00	1.00	1.00	1.00
Sr.Utility Cont. Technician/Plant Operations	0.50	0.50	0.50	0.50	1.00	1.00
Maintenance Tech Cont. Spec Plant Operator	-	-	-	-	1.00	1.00
Maintenance Tech Control Spec. JL	1.00	3.00	3.00	5.00	3.00	3.00
Maintenance Tech. Plant Operator JL	-	-	-	1.00	-	-
Maintenance Technician Journey Level	9.83	11.00	10.00	9.00	11.00	11.00
Water Treatment Plant Operator	-	-	-	-	2.00	2.00
Total Department	14.96	18.50	17.50	19.50	22.00	22.00
WASTEWATER DIVISION						
Water/Wastewater Maint. Supervisor	0.50	0.50	0.50	0.50	0.50	0.50
Senior Maintenance Technician	1.50	1.50	1.50	2.50	1.50	1.50
Senior Electrical Control Technician	-	-	-	-	1.00	1.00
Quality Control Technician	0.37	-	-	-	-	-
Utility Control Technician	0.50	0.50	0.50	0.50	-	-
Maintenance Tech Control Specialist JL	1.00	1.00	1.00	1.00	1.00	1.00
Maintenance Technician Journey Level	9.17	10.00	11.00	11.00	10.00	10.00
Total Department	13.04	13.50	14.50	15.50	14.00	14.00
STORMWATER DIVISION						
Elec/Streets/Stormwater Maint. Supervisor	0.50	0.50	0.50	0.50	0.50	0.50
Senior Maintenance Technician	1.00	1.00	1.00	1.00	1.00	1.00
Maintenance Technician Journey Level	2.00	2.00	2.00	3.00	4.00	4.00
Sweeper Operator	0.82	0.82	0.82	0.82	1.00	1.00
Maintenance Assistant	1.00	1.00	1.00	-	-	-
Total Department	5.32	5.32	5.32	5.32	6.50	6.50
TOTAL ENTERPRISE FUNDS	38.32	42.32	42.32	45.32	46.50	46.50
TOTAL CITY FTE'S	204.66	214.16	225.16	237.03	245.91	251.70
Salary information available upon request. Contact Human Resource Department						

2009 Capital Budget	
Department	Adopted Budget
Capital Equipment Fund	
City Manager	
Electronic Records Imaging Program	20,000
Human Resources	
LapTop PC/software	3,128
Common Facilities - City Hall	
Replace thermostats Police dept	1,750
Internet terminals Lobby	2,260
Common Facilities - Maint. Center	
Replace metal siding Maint bldg	17,500
Common Facilities - Library	
Adjustment/Replacement HVAC vents	6,345
Remodel Staff Restroom	20,000
Remodel TCTV Room	5,000
Police	
Remodel - create Sergeant's Office	4,680
3 Patrol Vehicles - used	16,260
9 Shotguns	4,000
3 Desktop Scanners	2,672
Public Works Parks Maintenance	
Long Lake Park Sign Replacement	9,500
Electric Pallet Jack	5,900
Wonderwood Playground Repairs	21,680
Parks & Recreation	
Holiday Lighting - Huntamer Park	7,500
Public Works City Streets	
1 Ton Cab and Chassis	20,800
Workstation - Transportation Maint.	2,000
Portable Generator	2,700
Metrotech Cable Locator	4,500
Trailer - street light poles	8,000
Traffic Control Cabinet (spare)	22,000
Finance-Information Services	
3 Cisco 3750 Port Switch	12,308
Server Virtualization Solution	51,474
Sequel Web Module	4,878
IVR/WEB carry forward	20,000
Website redesign carry fprward	50,000
E-mail archiving system carry forward	27,100
Contingency	15,000
Replacement Reserves	
City Facilities and Equipment	450,000
Total Capital Equipment	838,935
Community Building Fund	
Senior Center	
Sound System - Senior Center	7,700
Auto-door Openers - Senior Center	6,500

2009 Capital Budget	
Department	Adopted Budget
Community Building Fund	
Community Center	
Repl. Chairs - Comm. Center	15,000
Total Community Building Fund	29,200
Building Improvement Fund	
Land	1,000,000
City Hall Expansion & Remodel	1,781,000
Public Art	38,040
Audio Visual Systems & equip	320,000
Voice/Data wiring	200,000
FF&E - City Hall Addition/Renovation	400,000
Total Building Improvement Fund	3,739,040
Parks & Open Space	
Off-Leash Dog Park(matching grant)	25,000
Total Parks & Open Space	25,000
Regional Athletic Complex Capital Fund	
3/4 T. Pickup	36,000
Trailer	10,000
Large Area Mower	80,000
72" Mower w/ catcher	24,000
36" Mower	6,500
21" Mower	1,200
2 Tractors	110,000
Deep Tine Aerator	18,000
Core Aerator	20,000
Field Groomer - Synthetic	11,000
Synthetic Field Brush	3,800
Utility Vehicle	13,000
100 Gallon Sprayer	3,500
Large Area Blower	3,500
Sweeper (parking lots, walks, etc.)	90,000
Fertilizer Spreader	5,400
2 Edgers	500
2 Weedeater	350
2 Chain Saws	600
4 Backpack Blowers	1,800
2 Backpack Sprayers	250
Power Washer	2,000
Mobile Hot Water Pressure Washer	15,000
Pesticide Storage Container	10,000
Paint Machine for Field Lining	7,000
Fuel Tanks (diesel & gas)	5,000
Workshop and Tools	9,000
Office Equipment	6,000
2 PC and Software (1 laptop)	6,000

2009 Capital Budget	
Department	Adopted Budget
Regional Athletic Complex Capital Fund	
Portable Mounds (4)	20,000
Portable Fencing (3 fields)	21,000
Portable Bleachers (4)	60,000
Office Furnishings	10,000
Concession - Hood/Duct System	28,000
Equipment Building	160,000
Total Regional Athletic Complex Capital Fund	798,400
Public Works Water Utility Fund	
Water Department	
Shore-Aluminum Trech Boxes	14,092
PC/Software - Quality Control Tech.	4,712
Polcon Sentry Flow Analyzer	23,075
Madrona Well site improvements	25,000
Renovate Landscape - Modrona Wells	10,000
Water Resources	
Software license H20NET	9,000
Total Public Works Water Utility Fund	85,879
Public Works Wastewater Utility Fund	
OZII Single Conductor Camera/Control	23,850
Epoxy injection system equip	15,000
Total Public Works Wastewater Utility Fund	38,850
Public Works Stormwater Utility Fund	
PC LapTop/Software	3,000
Total Public Works Stormwater Utility Fund	3,000
Information Services Fund	
Backup Server Recovery Software	2,044
Disaster Recovery Server	21,621
Network Management System	25,430
Disk Array Expansion - Network	5,431
Wall/Data Access Control - Software	5,468
3 Cisco 3750 Port Switch	20,006
Total Information Services Fund	80,000
Grand Total	11,276,608
<p>Does not include Arterial Street Fund or Enterprise Fund capital projects.</p>	

Account Number	Description	2007 Actual Revenue/Expense	2008 Amended Budget	2009 Adopted Budget
<i>Current Expense Fund - Revenues</i>				
Revenues				
001-0000-308.00-00	Estimated Beginning Cash	-	2,005,660	-
001-0000-311.10-00	Property Taxes-Current	7,122,152	7,451,521	8,155,559
001-0000-311.15-00	Property Taxes-Delinquent	127,674	408,243	446,245
001-0000-312.10-00	Forest Excise Tax	160	500	250
001-0000-313.10-00	Sales Taxes	8,424,675	7,290,763	7,166,124
001-0000-316.10-00	Business & Occupation Tax	2,174,904	1,866,100	1,828,500
001-0000-316.20-00	Admissions Tax	320,529	350,150	300,000
001-0000-316.41-00	Utility Tax/Electric	26,405	26,078	330,405
001-0000-316.43-00	Utility Tax/Gas	79,921	97,993	97,993
001-0000-316.45-00	Utility Tax/Solid Waste	-	-	15,665
001-0000-316.47-01	Utility Tax/Telephone	41,453	119,798	290,161
001-0000-316.47-02	Utility Tax/Long Distance	9,030	-	-
001-0000-316.70-00	Utility Tax/Lacey Utility	-	-	161,516
001-0000-317.20-00	Leasehold Excise Taxes	1,027	500	795
001-0000-317.51-00	Punch Board & Pull Tabs	100,820	97,450	99,250
001-0000-317.52-00	Bingo & Raffles	8	1,000	-
001-0000-317.53-00	Amusement Games	82	-	-
001-0000-317.54-00	Card Games	342,192	337,266	368,500
001-0000-319.60-00	B & O Penalties	7,017	5,000	5,000
001-0000-319.80-00	Other Taxes - Penalties	72	-	-
001-0000-321.60-00	Professional & Occupation	2,795	3,000	3,000
001-0000-321.61-00	Farmer's Market Permit	975	850	-
001-0000-321.70-00	Amusement Licenses	560	1,000	1,000
001-0000-321.90-00	Business Licenses	12,775	13,500	13,500
001-0000-321.91-00	Franchise Fees	396,593	389,050	487,500
001-0000-322.10-00	Building Permits	1,789,056	1,035,000	931,500
001-0000-322.11-00	Mechanical Permits	129,012	63,900	57,510
001-0000-322.12-00	Plumbing Permits	201,457	94,500	85,050
001-0000-322.13-00	Electrical Permits	243,426	121,500	109,350
001-0000-322.14-00	Tree Protection Fees	35,874	8,000	8,000
001-0000-322.40-00	Street & Curb Permits	26,029	15,000	13,500
001-0000-322.90-00	Gun Permits	4,272	2,500	3,650
001-0000-322.91-00	Farmers Market Proceeds	6,318	8,000	5,000
001-0000-331.16-58	JAG Prog, CFDA #16.XX	15,190	-	-
001-0000-331.16-72	Law Enforce Grant-Vests	1,516	-	-
001-0000-332.99-99	HITDA Grant	43,449	-	-
001-0000-333.10-55	Child Nutrition Program	46,753	54,650	35,000

Account Number	Description	2007 Actual Revenue/Expense	2008 Amended Budget	2009 Adopted Budget
<i>Current Expense Fund - Revenues</i>				
Revenues				
001-0000-333.16-00	Drug Enforcement Grant	184,381	-	-
001-0000-333.17-10	WTSC CFDA #20.604	4,673	-	-
001-0000-333.20-60	WTSC CFDA #20.60X	9,033	-	-
001-0000-333.83-00	FEMA 1682-DRWA	26,070	-	-
001-0000-334.03-51	WTSC Grant	12,549	36,336	-
001-0000-334.05-40	Work Study	7,123	3,900	3,900
001-0000-334.83-00	State Share of FEMA	3,774	-	-
001-0000-336.84-00	Vessel Registration Fees	7,027	-	-
001-0000-336.94-00	Liquor Excise Tax	159,598	168,589	191,722
001-0000-336.95-00	Liquor Board Profits	249,158	253,960	279,594
001-0000-337.04-00	TOGETHER Grant	1,966	-	-
001-0000-337.05-00	AWC Wellness Grant	504	600	-
001-0000-338.27-00	NTPS Security Contract	135,000	75,000	135,000
001-0000-338.37-00	Inspection Services	1,710	-	-
001-0000-338.39-00	Animal Services Admin	76,375	79,430	79,430
001-0000-338.74-00	Lydia Hawk Summer Program	23,521	-	-
001-0000-341.50-00	Sales of Maps/Publication	1,268	1,500	750
001-0000-341.53-00	Notary Services	153	-	-
001-0000-341.54-00	NSF Fees	200	-	-
001-0000-341.55-00	Other Taxable Fees	5,954	-	-
001-0000-341.91-00	Candidate Filing Fees	550	-	-
001-0000-341.99-00	Passport Fees	52,500	43,500	38,062
001-0000-342.11-00	Criminal Justice Training	113,317	86,280	93,500
001-0000-342.14-00	Polygraph - Document Fees	4,950	5,000	5,000
001-0000-342.40-00	Overtime-Police Services	213,770	45,000	45,000
001-0000-345.81-00	Zoning & Subdivision Fees	139,654	88,650	79,785
001-0000-345.83-00	Plan Checking Fees	735,694	312,040	272,079
001-0000-345.83-01	Plan Check Fees-Streets	24,521	45,000	37,525
001-0000-345.83-02	Inspection Svs-Streets	29,407	87,840	56,580
001-0000-347.60-20	Youth & Teen Programs	125,460	154,100	123,000
001-0000-347.60-40	Aquatics Programs	160,722	136,705	156,000
001-0000-347.60-50	Physical Activities Prog	148,006	163,250	131,000
001-0000-347.60-60	Cultural Arts & Educ Prog	74,567	68,650	51,000
001-0000-347.60-70	Outdoor Activities Prog	27,149	26,765	24,000
001-0000-347.60-80	Fitness Program	33,304	30,820	24,000
001-0000-347.60-90	Special Events Program	20,353	22,450	22,450
001-0000-347.61-00	Program Fees-Replacement	37,874	12,900	8,275

Account Number	Description	2007 Actual Revenue/Expense	2008 Amended Budget	2009 Adopted Budget
<i>Current Expense Fund - Revenues</i>				
Revenues				
001-0000-347.63-00	Tumwater Pool Agreement	-	16,300	16,300
001-0000-347.64-00	Lacey ACT-Program Fees	34,965	31,250	31,250
001-0000-347.65-00	Field Use Fees	-	9,000	9,000
001-0000-348.95-00	Engineering Services Fees	1,982,199	2,284,073	2,549,541
001-0000-348.96-00	Parks Maintenance Service	232,289	214,467	29,637
001-0000-348.96-20	Parks Maint - Streets	-	-	198,338
001-0000-348.99-00	Water Resources Services	1,007,190	1,190,024	1,014,804
001-0000-349.16-00	Drug Unit Services	78,287	88,065	88,065
001-0000-349.18-00	Common Facilities Charges	207,166	203,585	258,002
001-0000-349.18-10	Common Fac. - Culture	-	9,000	-
001-0000-349.19-00	Overhead & Services	135,000	135,000	135,000
001-0000-349.20-00	Administration-Charges	19,693	19,000	19,000
001-0000-351.10-00	District Court	252,189	180,000	235,750
001-0000-351.20-00	Lacey Violations	191,631	192,250	232,570
001-0000-351.40-00	Red Light Cameras	-	362,080	362,080
001-0000-361.11-00	Investment Interest	889,143	455,250	499,580
001-0000-361.40-00	Interest Sales Tax	40,326	25,000	34,500
001-0000-362.40-00	Facility Rentals	3,545	3,000	3,000
001-0000-367.03-00	Donation-Crime Prevention	1,000	500	500
001-0000-367.04-00	Donations-Police	2,502	-	-
001-0000-367.14-00	Donations-Concert/Events	3,500	14,000	500
001-0000-367.15-00	Donations-Miscellaneous	470	-	-
001-0000-367.16-00	Donations-Senior Patrol	50	-	-
001-0000-367.18-00	Donations-Lakepoint HOA	15,000	-	-
001-0000-367.21-00	Parks - Youth Scholarship	6,350	6,750	-
001-0000-369.10-00	Sale of Scrap & Surplus	223	1,200	1,200
001-0000-369.13-00	Proceeds from Assets	3,767	-	-
001-0000-369.20-00	Sale/Unclaimed Property	24,019	3,000	2,250
001-0000-369.30-00	Merchandise Sales	22	-	-
001-0000-369.40-00	Court Fees/Judgments	27,141	500	500
001-0000-369.41-00	False Alarm	10,200	3,000	3,000
001-0000-369.43-00	Seizure Funds	-	3,800	3,286
001-0000-369.81-00	Cash Over & Short	(341)	-	-
001-0000-369.90-00	Other Misc Revenue	20,180	25,000	25,000
001-0000-369.93-00	LMC Book Sales	550	500	500
001-0000-369.94-00	Developer Guidelines	152	-	-
001-0000-369.95-00	Multi-Housing Program	5,215	4,500	8,525

Account Number	Description	2007 Actual Revenue/Expense	2008 Amended Budget	2009 Adopted Budget
<i>Current Expense Fund - Revenues</i>				
Revenues				
001-0000-397.09-00	Parks/ Open Space	324,151	335,590	353,096
Current Expense Fund Revenues		30,103,780	29,632,421	28,991,949

CITY COUNCIL

The City Council is the elected governing body of the City of Lacey. The Council is comprised of seven members elected at large, each serving four year staggered terms of office. Council members act as the City's legislative body with authority to enact laws, adopt the budget, determine service priorities, make public policy, and appoint citizen boards, commissions, and committees.

Every two years, the City Council selects a mayor and deputy mayor from among its membership. The Mayor presides over public meetings, recommends appointments to boards and commissions, and represents the City at community activities, events, and functions.

Members of the City Council serve on numerous intergovernmental committees, boards, and commissions responsible for regional service delivery, oversight and policy development. Council members also serve on one or more committees responsible for policy development on City finances and economic development, community relations, transportation planning, utility oversight, and general government activities.

BUDGET SUMMARY

The 2009 budget for the City Council is **\$198,223**. This amount funds salaries, travel and training, special community events, youth initiatives, and related materials, supplies, and services. The Council budget is organized into three program areas.

- City Council Services
- Boards, Commissions, and Special Activities
- Youth Initiatives

2009 PROGRAMS, GOALS AND PRIORITIES

- Complete the Lacey Woodland Trail project
- Complete the College Street Corridor public involvement process and adopt a strategy for corridor improvements
- Obtain additional water rights to meet Lacey's short and long term service needs
- Continue a fifth year of our enhanced Residential Street Overlay Program bringing the condition of Lacey's roads to an excellent rating
- Continue to build upon the success of the Lacey Community Market with the goal of transitioning it to one of Lacey's finest community events
- Complete Phase 2 of the 68-acre Lacey Regional Sport Complex construction project
- Continue to build upon Lacey's emergency preparedness capacity
- Complete an I-5 Access Study and develop a strategy and partnerships to meet our transportation requirements along this corridor
- Acquire property in northeast Lacey for future second library, police sub-station, City services building, performing arts theatre, farmers' market, or park needs
- Complete construction of the new addition to City Hall
- Complete the construction of Main Street to the Gateway project
- Upgrade City's web page and capacity to serve as a communications/information tool
- Continue City's environmental stewardship efforts, with emphasis on water quality and conservation

Account Number	Description	2007 Actual Revenue/Expense	2008 Amended Budget	2009 Adopted Budget
<i>Current Expense Fund - Expenditures</i>				
City Council				
Council Services				
001-0301-511.10-01	Salaries-Regular	79,500	84,948	89,225
001-0301-511.20-01	Employer Paid Benefits	6,828	7,148	7,666
001-0301-511.31-01	Office & Operating Supply	3,002	2,500	2,500
001-0301-511.41-01	Prof. Svc-Other	1,900	4,000	4,000
001-0301-511.42-01	Communications-Telephone	1,445	1,850	1,850
001-0301-511.43-01	Transportation/Per Diem	4,883	7,500	7,500
001-0301-511.43-03	Registrations	2,543	3,100	3,500
001-0301-511.45-02	IMS Rentals	-	5,201	1,278
001-0301-511.46-03	Insurance-Fidelity	1,462	1,661	1,642
001-0301-573.49-12	Special Events	5,956	16,200	10,300
Total Council Services		107,519	134,108	129,461
Boards/Memberships				
001-0302-519.49-14	Association of WA Cities	21,019	23,285	26,312
001-0302-519.49-15	National League of Cities	3,012	3,250	3,250
001-0302-519.49-41	ICLEI	-	-	600
001-0302-572.31-30	Other Boards/Memberships	-	800	5,600
Total Boards/Memberships		24,031	27,335	35,762
Youth Initiatives				
001-0304-511.10-06	Salaries Part-time	13,100	13,900	13,900
001-0304-511.20-01	Employer Paid Benefits	1,483	2,100	2,100
001-0304-511.49-42	WIN Program	14,588	17,000	17,000
Total Youth Initiatives		29,171	33,000	33,000
Total City Council		160,721	194,443	198,223

CONTRACTED SERVICES

This budget details the cost of a variety of public services the City of Lacey purchases from or contracts with other agencies. When quality public services can be contracted cost-effectively, the City will frequently negotiate contractual agreements to provide these services rather than performing services through our own programs and staff. We will continue to contract for these services as long as the quality of service meets the public's needs in a cost-effective manner.

BUDGET SUMMARY

The 2009 budget for Contracted Services is **\$6,446,114**. This amount maintains current services while providing for increases as negotiated and approved by the Council.

CONTRACTUAL - INTERLOCAL AGREEMENTS

Public Safety

FIRE:

The City contracts for fire protection and emergency medical services from Lacey Fire District #3. In addition to basic services, District personnel provide fire prevention, inspection, basic and advance life support services, and public education activities for Lacey residents.

COURT SERVICES:

Thurston County District Court currently provides court services for traffic and criminal citations issued by Lacey Police. These services include provision of a judge, court and process, probationary services, and the collection of fines and forfeitures.

PUBLIC DEFENDER:

The criminal justice system requires the City provide an attorney for those unable to afford one when charged with a criminal offense. All legal defense fees are paid by the City of Lacey.

JAIL SERVICES:

The City currently contracts with Thurston and Lewis County and the Nisqually Indian Tribe for incarceration of individuals charged or convicted of offenses committed in Lacey. Thurston County also conducts a work release and electronic monitoring program. Included in these charges are all medical and dental expenses that may be incurred while an individual is in the City's custody.

911/EMERGENCY DISPATCH:

911/CAPCOM provides dispatch services county-wide to police, fire, and medic agencies. Lacey is a partner in an inter-local agreement for these services. Operating costs are funded by a voter approved 1/10th of 1% sales tax. This budget allocation is for services provided to Public Works operations.

ANIMAL SERVICES:

Joint Animal Services is a service provider created through an Intergovernmental Cooperative Agreement to provide animal control and related services to Lacey, Olympia, Tumwater and unincorporated Thurston County. Services include licensing, adoption, education, complaint investigation, enforcement and a shelter for lost animals. Each member jurisdiction is charged an assessment for Animal Services' maintenance and operation expenses.

EMERGENCY DISASTER PREPAREDNESS:

In 1991, a multi-agency emergency preparedness task force was organized. The task force has developed a regional program to coordinate the communities' response in the event of a major disaster. The City continues in its efforts to implement a disaster plan within City departments and also provides ongoing education and training in the community.

Health and Human Services

SOCIAL SERVICES:

Lacey annually contributes funding to support the social services programs administered by the Thurston County Human Services Review Council (HSRC). HSRC distributes nearly \$400,000 annually in public funding for critical social services needs. These services are provided to Lacey and Thurston County residents through a number of human services agencies. Thurston County also provides services regarding alcohol abuse education and services.

VICTIM ADVOCATE:

This new program provides an advocate to crime victims in helping them convey feelings to the Court and City; Attorney's office; creating a safety plan; obtain counseling services; keep court dates; and access to community resources

Planning/Growth Management

REGIONAL PLANNING:

The City of Lacey is a partner with the Thurston Regional Planning Council that offers a mechanism to address common regional issues and provide for area-wide coordination and planning. This budget reflects the City's contribution for these general services. The City also contracts with TRPC for special planning studies relating to transportation, growth, and environmental issues.

FOREIGN TRADE ZONE:

The Port of Olympia is the Grantee for the South Puget Sound Foreign Trade Zone where customs duty can be deferred or reduced. The zone includes 389 acres in northeast Lacey. There are 12 sites in a four county area (Thurston, Mason, Lewis, and Kitsap). As business sites are activated within the zone, the funding from the governmental partners in the zone will be reduced.

Community Services

ELECTION/VOTER REGISTRATION:

The City is billed by the Thurston County Auditor's Office for its share of all general and special election costs. These amounts are based on the number of registered voters in the City.

THURSTON COMMUNITY TELEVISION:

Under contract with local jurisdictions, Thurston Community Television (TCTV) operates, maintains, and administers a public access channel and production facility as a part of its television cable services. The public access channel is available for public broadcasting by non-profit organizations and the general public.

ECONOMIC DEVELOPMENT COUNCIL:

The Economic Development Council (EDC) is a partnership between local public agencies and private business to promote and maintain a healthy economic environment. The focus of the EDC has been to nurture already existing businesses looking at expansion and to develop strategies to attract new manufacturing and warehousing companies that will create livable wage local jobs.

MISCELLANEOUS CONTRACTS:

The City also provides funding to a number of other public service agencies that provide public services for Lacey residents. Included in this category is funding to Intercity Transit for the Amtrak Depot and the Olympic Air Pollution Control Authority for monitoring and enforcement of air quality issues.

TOGETHER!:

TOGETHER! is a community partnership comprised of a coalition of local government entities, interested citizens, social service agencies, and community activists. The mission of TOGETHER! is to motivate community commitment to the health and safety of our youth through active community coalitions and neighborhood centers.

LACEY COMMUNITY MARKET:

This community event, held 3 Saturdays during the summer months at Huntamer Park, is in its fifth year of operation. The Lacey Community Market venue brings together a diverse vendor base offering fresh produce, nursery items, baked goods, and handcraft items to the public. Music and entertainment is also a major feature of this event.

Account Number	Description	2007 Actual Revenue/Expense	2008 Amended Budget	2009 Adopted Budget
<i>Current Expense Fund - Expenditures</i>				
Contracted Services				
Contracted Services				
001-0401-511.58-18	Election/Voter Registrare	39,443	50,000	50,000
001-0401-511.58-21	Inter-governmental	103,501	536,104	528,911
001-0401-512.58-12	District Court	172,023	200,000	200,000
001-0401-512.58-13	Public Defender-Indigent	98,945	123,600	130,500
001-0401-521.58-24	Victim Advocate	28,560	40,000	40,000
001-0401-522.58-08	Fire District #3	3,306,824	3,755,473	4,273,309
001-0401-523.58-10	Th Co Corrections	84,986	195,000	120,000
001-0401-523.58-11	Other Jail Services	507,749	380,000	455,000
001-0401-523.58-12	Medical Services	87,108	42,155	40,000
001-0401-525.58-22	Emergency Services Prog.	4,712	11,000	11,000
001-0401-528.58-05	Central Dispatch	7,575	4,556	6,086
001-0401-531.58-01	Pollution Control Auth.	14,931	15,327	16,142
001-0401-539.58-04	Joint Animal Services	160,153	172,248	194,193
001-0401-552.58-14	Dispute Resolution Center	2,500	2,700	2,700
001-0401-552.58-15	Social Services-HSRC	81,100	85,000	85,000
001-0401-552.58-16	TOGETHER	11,825	12,900	12,900
001-0401-552.58-17	Social Svc-Local Grants	-	15,000	15,000
001-0401-552.58-18	G.R.U.B.	-	-	2,500
001-0401-552.58-24	Foreign Trade Zone	3,335	3,350	3,350
001-0401-557.58-17	Th Community TV	78,285	84,125	85,000
001-0401-558.58-02	Thurston Region Planning	69,896	73,610	78,063
001-0401-559.58-03	Economic Develop. Council	25,000	25,000	25,000
001-0401-566.58-07	Th Co Social Services S/A	9,993	7,603	8,360
001-0401-573.58-20	IT/Amtrak	5,670	5,492	8,100
001-0401-573.58-23	Lacey Community Market	22,681	34,116	55,000
001-0401-598.52-10	Grant Proceeds	227,830	-	-
Total Contracted Services		5,154,625	5,874,359	6,446,114



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CITY MANAGER

The City Manager is the chief administrative officer of the City, appointed by and accountable to the City Council.

The City Manager is responsible for the effective administration and management of the City and the efficient delivery of all City services. All department directors are appointed by and report directly to the City Manager. The City Manager is responsible for all hiring and employment decisions, the approval of all operating rules and procedures, ensuring quality performance, proper financial management of City funds, and carrying out the policy directives of the City Council.

The City Manager prepares the annual budget for Council approval, assists in the identification of community priorities, and facilitates public involvement and participation in key areas of policy development and service delivery. The City Manager proposes policy recommendations to the City Council, advises them on matters of community interest, and supplies facts and information as appropriate to provide the Council with a comprehensive basis for making decisions and establishing annual goals and priorities for the City. The City Manager also attends and represents the City on various intergovernmental committees.

BUDGET SUMMARY

The 2009 budget for the office of the City Manager is **\$492,366**. This amount maintains current levels of staffing and service. In addition to covering operating expenses, the Manager's budget includes funding for the City Clerk, Deputy City Clerk, and a one half-time Department Assistant III to provide technical and administrative support to the City Manager and the City Council.

2009 PROGRAMS, GOALS AND PRIORITIES

- Monitor revenues and expenditures to ensure the financial solvency of the City
- Pursue new water rights to meet Lacey short and long term needs
- Continue to build upon the successes of the Lacey Community Market
- Implement a management and marketing plan for the Regional Sports Complex
- Continue to aggressively promote quality new business and economic development with the objective of improving Lacey's sales tax base, improving shopping opportunities for area residents, and diversifying the community's employment base
- Continue to develop Lacey's emergency preparedness capability by initiating on-going staff training and improving the City's ability to respond to significant events and disasters
- Implement web and telephone based e-government improvements that enhance registrations, payment options, and overall service to the community
- Complete the I-5 Interchange Justification Report that will lay the groundwork for future interchange improvements at SR510 Exit 111, Martin Way Exit 108, and a new interchange at Carpenter Road
- Continue to enhance the City's strong environmental stewardship efforts with an emphasis on water conservation and water quality improvements
- Develop a funding plan for the Woodland Creek reclaimed water mitigation facility at Woodland Creek Community Park
- Acquire property in the Hawks Prairie Business District for a future northeast Lacey library, police substation, performing arts theatre, farmers' market, and/or central park
- Complete construction of Main Street providing primary access to the Gateway Project
- Complete Phase 2 of the 68-acre Regional Athletic Complex construction project
- Implement a comprehensive Records Management System to ensure timely compliance with state requirements, provide public access to city records, and ensure standardized records retention procedures.
- Develop and implement a City policy for responding to Public Information Requests
- Recruit to fill two department director positions anticipated to be vacant in 2009

Account Number	Description	2007 Actual Revenue/Expense	2008 Amended Budget	2009 Adopted Budget
<i>Current Expense Fund - Expenditures</i>				
City Manager				
Administration				
001-0501-513.10-01	Salaries-Regular	230,551	249,272	263,602
001-0501-513.10-06	Salaries-Part-Time	1,736	2,600	2,600
001-0501-513.20-01	Employer Paid Benefits	59,023	80,122	88,815
001-0501-513.31-01	Office & Operating Supply	1,731	2,600	2,600
001-0501-513.41-01	Prof. Svc-Other	248	3,000	3,000
001-0501-513.43-01	Transportation/Per Diem	1,446	4,000	4,000
001-0501-513.43-02	Dues, Subscriptions, Publ	2,976	3,750	3,750
001-0501-513.43-03	Registrations	430	1,700	1,700
001-0501-513.45-02	IMS Rental	6,820	8,322	6,035
001-0501-513.49-02	Printing & Binding	172	400	400
Total Administration		305,133	355,766	376,502
City Clerk/Records Management				
001-0502-514.10-01	Salaries-Regular	66,878	73,497	78,088
001-0502-514.20-01	Employer Paid Benefits	15,547	17,922	18,759
001-0502-514.31-01	Office & Operating Supply	655	1,000	1,000
001-0502-514.41-06	Codification/Microfilm	3,761	5,500	5,500
001-0502-514.41-07	Records Destruction	2,338	2,500	2,500
001-0502-514.43-01	Transportation/Per Diem	648	1,000	1,000
001-0502-514.43-02	Dues, Subscriptions, Publ	752	500	500
001-0502-514.43-03	Registrations	635	1,000	1,000
001-0502-514.44-04	Ordinances & Resolutions	2,911	3,500	3,500
001-0502-514.45-02	IMS Rental	3,217	3,894	3,017
001-0502-514.49-30	Software Maintenance	-	1,000	1,000
Total City Clerk/Records Management		97,342	111,313	115,864
Total City Manager		402,475	467,079	492,366

HUMAN RESOURCES

The Human Resources Department provides administrative and support services to all city departments related to the recruitment, training, performance, and compensation of the City's work force. In addition, this department manages labor contract negotiations, the employee relations and benefits program, and provides research and project support to the City Manager's office for special projects. Human Resources is also responsible for the City's loss control and safety programs, administration of the City's liability and worker's injury claims, and co-management of the City's emergency preparedness programs.

There are nine areas of program responsibility:

- Recruitment and selection
- Employee and labor relations
- Risk management, safety and wellness programs
- Personnel policy development and implementation
- Employee and training development
- Salary and employee benefits administration
- Compliance with employment law
- Emergency preparedness
- Claims administration for City liability, worker's compensation and unemployment insurance

Human Resources staffing includes the Director, two Human Resource Analysts, a Management Analyst, and a Department Assistant III. This is supplemented at times with a youth intern.

BUDGET SUMMARY

The Human Resources Department budget is organized into two program areas.

- General Services
- Risk/Management/Loss Control

The total 2009 budget for Human Resources is **\$715,454**. Recruitment activity for 2008 was active and higher than in previous years. This is due to an increased number of retirements, the number of positions budgeted for last year, and a shortage of qualified candidates; particularly early on during 2008. The severity of Worker's Compensation claims and number of worker time loss days away from work is down due to active risk management efforts. Additionally, the severity of the general liability losses is significantly less than the average city on our risk category with our insurance pool. Again, this is attributed to an active and effective claims response and risk management program.

Noteworthy program efforts in 2008 included: negotiation of renewal of the collective bargaining agreement with AFSCME 618-L; increased supervisory and mid-level management training; extensive compensation review for a number of city positions; negotiation and clarification of AFSCME's layoff contractual provisions; recruitment and selection of our new PW Director; re-organization of the Animal Services after hours response positions to reduce overtime and turnover expense; increased HR involvement in employee disability and management of accommodation issues; management and resolution of employee grievances & increased use of dispute resolution processes throughout the organization; the continued innovation and creativity of the Wellness Committee in promoting good health and fitness; organizational training on the National Incident Management Strategy (NIMS) and continued planning for the City's emergency preparedness programs; review of the employee benefits program to maximize benefits obtained from dollars spent; and continued enhancement of our in-house employee training programs.

In 2008 the Wellness Committee received the AWC Well City Award for the eighth year in a row for motivating employee wellness in the workplace.

2009 PROGRAMS, GOALS AND PRIORITIES

- Implement a team performance review process for employee's in the probationary period
- Implement design and construction, including grant management of the Woodland Creek Trail
- Continue to develop emergency preparedness procedures
- Focus on improved selection strategies targeted at core values and behaviors important to job success in the Lacey workplace
- Continue needed updates to the City's Safety Manual; implement recommendations from the Worker's Comp Retro pool designed to replace workplace injuries and return injured employees to work to minimize time loss expense
- Continue implementation of HTE HR software module to improve our capability to pull HR reports and data from the payroll database
- Assess and if workable implement an internet application process for applicant
- Assist with facilitation of Public Works organization development training initiatives
- Continue to update current policies to meet the requirements of various legislative actions.

Account Number	Description	2007 Actual Revenue/Expense	2008 Amended Budget	2009 Adopted Budget
<i>Current Expense Fund - Expenditures</i>				
Human Resources				
General Services				
001-0701-516.10-01	Salaries-Regular	280,400	302,692	317,132
001-0701-516.10-06	Salaries-Part-Time	1,671	2,700	2,700
001-0701-516.20-01	Employer Paid Benefits	93,133	107,563	112,875
001-0701-516.31-01	Office & Operating Supply	1,828	10,275	10,275
001-0701-516.31-04	Supplies - Testing/Exam	9,863	15,060	15,060
001-0701-516.41-01	Prof. Svc-Other	-	500	500
001-0701-516.41-03	Prof. Svc-Consultant	45,133	45,000	42,500
001-0701-516.41-04	EAP/SPS Labor Management	7,222	8,073	8,073
001-0701-516.43-01	Transportation/Per Diem	3,855	2,800	3,500
001-0701-516.43-02	Dues, Subscriptions, Publ	2,975	2,700	2,700
001-0701-516.43-03	Registrations	2,428	2,300	2,300
001-0701-516.44-01	Adv/Full-Time Position	41,668	45,773	40,000
001-0701-516.44-02	Adv/Part-Time Position	4,107	5,930	5,000
001-0701-516.45-02	IMS Rental	10,768	20,305	14,621
001-0701-516.49-02	Printing & Binding	5,882	3,500	3,500
001-0701-516.49-04	Employee Relations Proj	5,890	6,384	6,384
001-0701-516.49-05	Professional Development	32,345	25,750	25,750
001-0701-516.49-56	Emp Perform Recognition	455	5,000	6,600
Total General Services		549,623	612,305	619,470
Risk Management/Loss Control				
001-0702-514.10-01	Salaries-Regular	46,146	49,578	51,865
001-0702-514.20-01	Employer Paid Benefits	14,825	16,751	18,508
001-0702-514.41-03	Prof. Svc-Consultant	6,945	4,000	5,000
001-0702-514.42-01	Communications-Telephone	71	150	150
001-0702-514.43-02	Dues, Subscriptions, Publ	461	961	961
001-0702-514.49-17	Pre-employment Medicals	9,791	10,015	10,000
001-0702-514.49-18	Wellness Prog. AWC-Grant	6,068	6,600	6,000
001-0702-514.49-43	Drug & Alcohol Testing	3,821	3,685	3,500
Total Risk Management/Loss Control		88,128	91,740	95,984
Total Human Resources		637,751	704,045	715,454



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COMMUNITY SERVICES AND PUBLIC AFFAIRS

The Community Services and Public Affairs Office is responsible for administering the City's public information programs, supporting or developing activities that will foster community pride, assisting the Council and City Manager on a full array of special projects, providing legislative support, and serving as a resource for the resolution of citizen concerns and/or complaints. These activities include:

- Publication of the City's newsletter, Lacey Life
- Providing information about City activities through community meetings and public forums
- Fostering creation of ongoing relationships with neighborhood and homeowners' associations
- Administering the City's contractual agreements with Joint Animal Services, Comcast Cable, Thurston Community Television, and Thurston/Mason Head Start/ECEAP
- Responding to citizen questions, complaints, and concerns
- Provide staff representation for the regional Solid Waste Advisory Committee
- Provide staff representation for the HOME Consortium Committee
- Acting as liaison to Washington State Legislature on proposed bills which would impact the City
- Coordinating efforts to acquire art for public facilities
- Grant writing and administration for special community projects
- Provide oversight related to content on City's web page
- Assist local and regional media agencies by providing timely information and response to stories affecting Lacey
- Representing the City Manager on the Site Plan Review Committee
- Produce programming for local cable access

Department services are provided by a Director, two Management Analysts, and a one half-time Department Assistant III.

BUDGET SUMMARY

The total 2009 budget for Community Services and Public Affairs is **\$427,278**.

2009 PROGRAMS, GOALS AND PRIORITIES

- Coordinate City's Emergency Cold Weather Response Plan for the Homeless
- Publish up to four issues of Lacey Life
- Maintain a Neighborhood Resource Guide for Lacey neighborhoods
- Enhance communication between City Hall and neighborhood associations
- Continue acquisition of public art
- Continue Work Involvement Now (W.I.N.) project coordination
- Provide support to Lacey Area Youth Task Force
- Work with TCTV, Olympia, and Thurston County to more fully utilize the government and education channels
- Redevelop the City's official website
- Acquire grant funding for economic development and other city projects
- Provide legislative evaluation and support services
- Provide staff and research support to the City Council and City Manager as needed
- Provide information to the local media about programs and events affecting Lacey residents
- Negotiate new franchise with Comcast Cable
- Explore opportunities for partnerships with other organizations (Saint Martin's, Panorama, and Lacey Chamber of Commerce) that will benefit the Lacey community
- Coordinate 11 programs for broadcast on Panorama City's closed circuit television
- Oversee Lacey Community Market
- Assist Community Development with Gateway Project

Account Number	Description	2007 Actual Revenue/Expense	2008 Amended Budget	2009 Adopted Budget
<i>Current Expense Fund - Expenditures</i>				
Community Services and Public Affairs				
General Services				
001-0901-513.10-01	Salaries-Regular	190,418	237,005	271,106
001-0901-513.10-05	Salaries-Overtime	180	-	-
001-0901-513.10-06	Salaries-Part-Time	17,144	18,900	3,000
001-0901-513.20-01	Employer Paid Benefits	52,837	73,924	84,987
001-0901-513.20-03	Unemployment Compensation	1,748	-	-
001-0901-513.31-01	Office & Operating Supply	3,610	3,250	3,800
001-0901-513.41-03	Prof. Svc-Consultant	-	5,000	-
001-0901-513.43-01	Transportation/Per Diem	-	1,500	2,000
001-0901-513.43-02	Dues, Subscriptions, Publ	1,471	2,000	2,700
001-0901-513.43-03	Registrations	359	1,200	1,500
001-0901-513.45-02	IMS Rental	11,609	16,423	8,185
001-0901-513.49-02	Printing & Binding	2,903	2,500	2,500
001-0901-573.49-12	Special Events	1,262	2,500	2,500
001-0901-573.49-20	Special Projects	2,320	4,000	9,000
001-0901-573.49-21	LaceyLife Newsletter	38,570	41,200	36,000
Total Community Services and Public Affairs		324,431	409,402	427,278

FINANCE

The Finance Department is responsible for ensuring the sound financial management of all City operations, the safekeeping of City assets, budget development, debt administration, and the administration of Lacey's Information Systems. Major program areas include:

- Payroll and Benefits
- Central Purchasing
- Miscellaneous Receivables, Accounts Payable and General Ledger Accounting
- Utilities Billing and Customer Services
- Budget and Financial Statements
- Investments and Debt Management
- Business Licensing, Registration and Passport processing
- Violations Bureau
- Information Systems, Support and Services

These services are provided by 22 full-time employees that are budgeted in the Current Expense, Utilities, and Information Management Services Funds.

BUDGET SUMMARY

The 2009 budget for the Finance Department is **\$670,585**. The Information Services division is listed under a separate budget because their expenses are managed as a separate fund. Finance Department payroll costs assigned to Utility Billing are budgeted in each of the Utilities.

2009 PROGRAMS, GOALS AND PRIORITIES

- Research availability of ULID/LID assessment systems
- Enhance financial reporting and compliance
- Revenue monitoring, forecasting and enhancement
- Pursue GFOA certification of Lacey's Comprehensive Financial Report
- implement new Employee Self Serve systems
- Complete implementation of web/credit card/IVR processing in Utility Billing

Account Number	Description	2007 Actual Revenue/Expense	2008 Amended Budget	2009 Adopted Budget
<i>Current Expense Fund - Expenditures</i>				
Finance				
General Services				
001-1401-514.10-01	Salaries-Regular	361,302	395,982	433,164
001-1401-514.10-05	Salaries-Overtime	3	850	850
001-1401-514.20-01	Employer Paid Benefits	120,490	139,995	148,589
001-1401-514.31-01	Office & Operating Supply	4,686	5,000	5,000
001-1401-514.41-05	Prof. Svc-Audit	30,454	33,500	33,500
001-1401-514.43-01	Transportation/Per Diem	1,574	4,515	4,515
001-1401-514.43-02	Dues, Subscriptions, Publ	1,751	2,175	2,175
001-1401-514.43-03	Registrations	1,935	2,450	2,450
001-1401-514.45-02	IMS Rental	32,851	40,272	25,940
001-1401-514.48-01	Rep & Maint-Equipment	-	100	100
001-1401-514.49-02	Printing & Binding	1,629	4,950	4,950
001-1401-514.49-06	Maintenance Contracts	300	500	500
001-1401-514.49-08	Witness Fee-Court	900	1,000	1,000
001-1401-514.49-09	Interpreter Svcs-Court	7,226	6,500	6,500
001-1401-514.49-30	Software Maintenance	-	1,352	1,352
Total Finance Department		565,101	639,141	670,585

LEGAL SERVICES

The City Attorney's office provides legal counsel and related services to the City. This office is also responsible for the prosecution of all misdemeanors resulting from citations by Lacey Police officers, Animal Service officers, and code enforcement personnel. Legal services include advising the Council, City Manager, and all other departments, representing the city in litigation, and preparing legislation for consideration by the Council. The City contracts for these services through its adopted budget.

Personnel staffing includes 5 employees in the City Attorney's office. The Finance Department staffs the Violations Bureau at City Hall, which processes traffic, parking, and criminal citations issued by Lacey Police and the City Attorney's office. City staff also receipts paid fines or forfeitures for traffic and parking violations, and refers more serious citations to District Court.

BUDGET SUMMARY

The total 2009 budget for City Attorney is **\$437,444**.

2009 PROGRAMS, GOALS AND PRIORITIES

- Provide legal guidance to the Council and City administration on the planning and regulatory functions of the City
- Continue a positive approach to the City's legal ability to accomplish tasks and projects necessary for its citizens
- Acquire necessary property rights for future street, water and other City projects

Account Number	Description	2007 Actual Revenue/Expense	2008 Amended Budget	2009 Adopted Budget
<i>Current Expense Fund - Expenditures</i>				
Legal Services				
Legal Services				
001-1501-515.10-01	Salaries-Regular	78,865	84,471	89,360
001-1501-515.20-01	Employer Paid Benefits	5,490	5,741	6,836
001-1501-515.31-01	Office & Operating Supply	471	4,200	4,200
001-1501-515.41-01	Prof. Svc-Other	95,928	101,160	105,708
001-1501-515.41-08	Prof. Svc-Litigation	3,480	9,000	3,000
001-1501-515.41-09	Prof. Svc-Prosecution	173,121	193,000	201,600
001-1501-515.43-01	Transportation/Per Diem	156	2,000	2,000
001-1501-515.43-02	Dues, Subscriptions, Publ	-	1,000	1,000
001-1501-515.43-03	Registrations	-	1,000	1,000
001-1501-515.45-05	Rentals-Other	11,880	12,300	12,840
001-1501-515.49-07	Support Services	9,160	10,600	9,900
Total Legal Services		378,551	424,472	437,444

COMMON FACILITIES

The Common Facilities budget provides funding for maintaining and operating City Hall, the Maintenance Service Center and the Library. Expenditures include all utilities, maintenance contracts, insurance, janitorial services, common supplies, postage, computer system replacement charges, maintenance of pooled vehicles, miscellaneous charges for services, and contract copying and support.

BUDGET SUMMARY

The Common Facilities budget is organized into two programs.

- Facilities - City Hall/Library Operations
- Facilities - Maintenance Service Center

The 2009 budget for Common Facilities is **\$1,669,196**. This amount maintains the current level of services while reducing the impact of Information Services support by direct allocation of expense to departments. Where appropriate, Common Facility charges are allocated back to various operating funds (e.g., Streets and utilities).

Account Number	Description	2007 Actual Revenue/Expense	2008 Amended Budget	2009 Adopted Budget
<i>Current Expense Fund - Expenditures</i>				
Common Facilities Overhead				
City Hall & Library Operations				
001-1901-514.31-01	Office & Operating Supply	21,285	20,370	20,370
001-1901-514.41-01	Prof. Svc-Other	18,423	33,346	33,346
001-1901-514.42-01	Communications-Telephone	16,522	52,913	52,913
001-1901-514.42-02	Communications-Postage	40,066	42,000	42,000
001-1901-514.45-01	Equipment Rental	26,000	25,083	28,202
001-1901-514.45-02	IMS Rental	338,242	409,191	580,671
001-1901-514.45-03	Copier Rental	51,528	73,700	73,700
001-1901-514.45-07	Rentals-Mailing Equipment	7,752	12,300	12,300
001-1901-514.45-08	Lease Miscellaneous	100	4,980	4,980
001-1901-514.46-01	Insurance-Liability	217,529	219,382	226,509
001-1901-514.46-02	Insurance-Fire/Property	24,174	26,473	28,638
001-1901-514.46-06	AWC-L & I Pool	11,071	12,294	12,294
001-1901-514.47-01	Utility-Electric	93,092	124,000	165,000
001-1901-514.47-02	Utility-City of Lacey	4,873	4,750	7,500
001-1901-514.48-01	Rep & Maint-Equipment	325	5,500	3,700
001-1901-514.49-02	Printing & Binding	376	8,000	8,000
001-1901-514.49-06	Maintenance Contracts	48,241	44,944	45,180
001-1901-514.49-25	Assessments/Taxes	1,033	2,050	2,050
001-1901-514.49-27	Bad Debt Expense	3,362	-	1,000
001-1901-572.46-02	Insurance-Fire/Property	6,531	7,153	7,739
001-1901-572.47-01	Utility-Electric	38,341	45,402	45,402
001-1901-572.47-02	Utility-City of Lacey	6,970	7,000	7,000
001-1901-572.47-07	Utility-Solid Waste	378	650	650
001-1901-572.48-01	Rep & Maint-Equipment	-	250	250
001-1901-572.49-06	Maintenance Contracts	1,463	1,800	1,800
Total City Hall & Library Operations		977,677	1,183,531	1,411,194
Maintenance Service Center				
001-1902-514.31-01	Office & Operating Supply	7,104	6,900	6,900
001-1902-514.31-02	Small Tools & Equipment	3,047	4,367	4,367
001-1902-514.31-23	Supplies-Building Maint.	2,523	3,600	3,600
001-1902-514.41-01	Prof. Svc-Other	876	2,200	2,200
001-1902-514.41-31	Prof. Svc-Building Maint.	720	1,500	1,500
001-1902-514.42-01	Communications-Telephone	2,251	2,750	2,750
001-1902-514.42-02	Communications-Postage	38	100	100
001-1902-514.43-02	Dues, Subscriptions, Publ	352	400	400

Account Number	Description	2007 Actual Revenue/Expense	2008 Amended Budget	2009 Adopted Budget
<i>Current Expense Fund - Expenditures</i>				
Common Facilities Overhead				
Maintenance Service Center-Continued				
001-1902-514.44-03	Adv/Call for Bids	-	50	50
001-1902-514.45-01	Equipment Rental	22,625	22,809	23,478
001-1902-514.45-02	IMS Rental	32,308	11,070	54,486
001-1902-514.45-03	Copier Rental	4,242	4,764	4,764
001-1902-514.46-02	Insurance-Fire/Property	14,979	16,404	17,747
001-1902-514.47-01	Utility-Electric	32,486	37,000	39,000
001-1902-514.47-02	Utility-City of Lacey	7,998	9,900	9,900
001-1902-514.47-03	Utility-Natural Gas	18,804	19,000	22,000
001-1902-514.47-07	Utility-Solid Waste	3,163	2,200	3,500
001-1902-514.48-01	Rep & Maint-Equipment	-	8,000	1,000
001-1902-514.48-03	Rep & Maint-Facilities	4,227	1,000	1,000
001-1902-514.49-02	Printing & Binding	-	150	150
001-1902-514.49-06	Maintenance Contracts	13,099	15,907	14,546
001-1902-514.49-23	Custodial	37,799	43,764	43,764
001-1902-514.49-25	Assessments/Taxes	558	-	700
001-1902-514.49-31	Hardware Maintenance	188	-	100
001-1902-514.50-01	Inter-Governmental	-	2,250	-
Total Maintenance Service Center		209,387	216,085	258,002
Total Common Facilities Overhead		1,187,064	1,399,616	1,669,196



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POLICE

The Police Department's mission is to partner with the community to make Lacey a safe and desirable place to live, work, learn, and play. To accomplish this mission, the department operates under the following philosophies:

Community Based Policing, Problem Solving Policing, No Tolerance Policing, Preventative Policing, and Knowledge Based Innovative Policing

As a part of these philosophies, officers work to establish professional, yet personable relationships with businesses, school officials, citizens, and youth. To achieve this goal, the Police Department operates a variety of programs. Resource Officers are assigned to North Thurston Public School's four high schools and two middle schools providing not only enforcement and security, but also initiating proactive contact with the students, parents, and administration.

A Multi-Housing Crime Prevention Program, coordinated by the Crime Prevention Officer, has been implemented to reduce the number of police calls to rental property. To encourage citizen involvement and community outreach, the department will continue its annual Citizen Academy, the Chief of Police Roundtable and representation on the Hispanic Roundtable. We will continue to offer the Business Academy, which was created to provide local businesses with the skills needed to prevent business-related crime. The department operates Boat Patrol and the K-9 Program. A successful Senior Patrol Program enlists senior citizen volunteers to assist the Patrol Division in many areas, including issuing citations for violations of handicapped parking spaces, checking on resident's homes while they are on vacation, operating the Inmate Litter Patrol Program, Graffiti Cleanup Program, and performing numerous administrative assignments.

Department Services are provided by 56 commissioned officers, 10 non-commissioned employees and 6 part-time (5.28 FTE's) Community Service Officers. Included is one commissioned officer assigned to the Criminal Justice Training Academy, and two officers assigned to the county-wide Drug Unit, of which one is funded by contract and grant dollars. Volunteer services are also provided by Reserve Officers, Senior Patrol Officers, Explorer Post and one civilian volunteer. The department is a partner in the Thurston County DUI Task Force and has been aggressive with alcohol and tobacco compliance checks, working with community partner TOGETHER!.

BUDGET SUMMARY

The Police Department budget is organized into nine programs.

- General Services
- Investigations and Apprehension
- Records and Support Services
- Protection and Enforcement Patrol
- Property Control
- Traffic
- Special Events and Training
- Volunteers
- Prevention/Suppression of Crime

The total 2009 budget for Police is **\$7,754,267**, not including expenditures in the Criminal Justice Fund. Funding for court, 911, and jail services is budgeted separately. These services are provided through a contractual agreement with Thurston County, Lewis County and the Nisqually Tribe.

2009 PROGRAMS, GOALS AND PRIORITIES

- Implement new department structure and patrol shift change
- Continue enhancement of the department's policing philosophies
- Improve school security and enforcement by continued close working relationship with the NTPS District
- Continue to emphasize aggressive traffic enforcement to reduce accidents
- Implement a video court security surveillance system to reduce transports to court
- Continue community outreach programs to include the Citizens' Academy, Business Academy, Roundtable Meetings, Multi-housing Program, School Resource Officer's Program and cultural diversity enrichment programs
- Continue training and professional standards program
- Upgrade the Records Management System and citizen reporting module and work towards a regional county wide records system
- Increase use of Red Light Camera Intersection Safety Program; monitor effectiveness of program
- Increase participation in Multi-Family Crime Reduction Program
- Decrease calls for False alarms

Account Number	Description	2007 Actual Revenue/Expense	2008 Amended Budget	2009 Adopted Budget
<i>Current Expense Fund - Expenditures</i>				
Police				
General Services				
001-2101-521.10-01	Salaries-Regular	332,730	391,287	424,144
001-2101-521.10-05	Salaries-Overtime	1,086	500	500
001-2101-521.10-06	Salaries-Part-Time	114	-	-
001-2101-521.20-01	Employer Paid Benefits	78,755	102,123	110,994
001-2101-521.20-02	LEOFF Disability-Retired	180,213	200,915	210,960
001-2101-521.31-01	Office & Operating Supply	2,637	2,500	2,500
001-2101-521.31-15	Evidence Monies	1,089	2,000	2,000
001-2101-521.41-01	Prof. Svc-Other	13,444	11,300	11,300
001-2101-521.42-01	Communications-Telephone	5,657	3,400	3,400
001-2101-521.43-02	Dues, Subscriptions, Publ	1,256	2,000	2,000
001-2101-521.45-01	Equipment Rental	21,881	16,766	15,964
001-2101-521.45-02	IMS Rental	-	12,077	13,284
001-2101-521.48-01	Rep & Maint-Equipment	-	150	150
001-2101-521.49-27	Bad Debt Expense	750	-	-
Total General Services		639,612	745,018	797,196
Records and Support Services				
001-2102-521.10-01	Salaries-Regular	236,442	280,196	260,089
001-2102-521.10-05	Salaries-Overtime	5,816	5,100	5,100
001-2102-521.10-06	Salaries-Part-Time	5,358	6,000	6,000
001-2102-521.20-01	Employer Paid Benefits	83,371	109,331	103,652
001-2102-521.20-03	Unemployment Compensation	2,770	-	-
001-2102-521.31-01	Office & Operating Supply	10,317	11,000	9,000
001-2102-521.31-02	Small Tools & Equipment	1,295	1,200	1,200
001-2102-521.41-06	Codification/Microfilm	10,000	10,000	-
001-2102-521.42-01	Communications-Telephone	6,095	2,540	2,540
001-2102-521.43-02	Dues, Subscriptions, Publ	1,205	300	300
001-2102-521.45-02	IMS Rental	49,496	26,279	11,070
001-2102-521.48-01	Rep & Maint-Equipment	1,080	600	600
001-2102-521.49-02	Printing & Binding	7,395	8,000	8,000
001-2102-521.49-06	Maintenance Contracts	-	4,000	4,000
001-2102-521.49-24	Drug Education-10%	2,274	-	-
001-2102-521.50-01	Olympia Contract	43,402	47,450	50,693
Total Records and Support Services		466,316	511,996	462,244

Account Number	Description	2007 Actual Revenue/Expense	2008 Amended Budget	2009 Adopted Budget
<i>Current Expense Fund - Expenditures</i>				
Police				
Property Control				
001-2103-521.10-01	Salaries-Regular	54,185	61,193	65,307
001-2103-521.10-05	Salaries-Overtime	1,206	2,045	1,800
001-2103-521.20-01	Employer Paid Benefits	20,580	24,188	18,257
001-2103-521.31-01	Office & Operating Supply	2,810	6,550	2,750
001-2103-521.31-02	Small Tools & Equipment	308	750	750
001-2103-521.31-17	Supplies-Uniform Purchase	-	500	500
001-2103-521.45-02	IMS Rental	-	6,614	2,214
001-2103-521.49-02	Printing & Binding	-	250	250
Total Property Control		79,089	102,090	91,828
Training				
001-2104-521.43-01	Transportation/Per Diem	20,408	30,000	30,000
001-2104-521.43-02	Dues, Subscriptions, Publ	130	300	300
001-2104-521.43-03	Registrations	16,928	30,800	30,800
001-2104-521.43-05	Memorial Fund-McMillen Sr	-	500	500
001-2104-521.49-05	Professional Development	24,273	7,277	7,277
001-2104-521.49-10	Uniform Contract/Cleaning	117	-	-
Total Training		61,856	68,877	68,877
Crime Prevention				
001-2105-521.10-01	Salaries-Regular	64,850	86,155	93,574
001-2105-521.10-05	Salaries-Overtime	8,541	8,740	6,000
001-2105-521.20-01	Employer Paid Benefits	15,924	22,513	23,726
001-2105-521.31-01	Office & Operating Supply	3,151	3,930	3,930
001-2105-521.31-10	Supplies-Multi-Housing	238	1,250	1,250
001-2105-521.31-17	Supplies-Uniform Purchase	-	400	400
001-2105-521.41-01	Prof. Svc-Other	-	1,500	1,500
001-2105-521.42-01	Communications-Telephone	882	1,800	1,800
001-2105-521.43-02	Dues, Subscriptions, Publ	60	615	615
001-2105-521.45-01	Equipment Rental	-	2,641	2,617
001-2105-521.48-01	Rep & Maint-Equipment	-	100	100
001-2105-521.49-02	Printing & Binding	5,901	7,800	7,000
001-2105-521.49-10	Uniform Contract/Cleaning	245	925	925
001-2105-521.49-11	Public Education	202	2,100	2,100
Total Crime Prevention		99,994	140,469	145,537

Account Number	Description	2007 Actual Revenue/Expense	2008 Amended Budget	2009 Adopted Budget
<i>Current Expense Fund - Expenditures</i>				
Police				
Investigation and Apprehension				
001-2106-521.10-01	Salaries-Regular	671,147	703,774	732,726
001-2106-521.10-05	Salaries-Overtime	82,248	88,000	66,000
001-2106-521.20-01	Employer Paid Benefits	165,902	189,332	188,286
001-2106-521.31-01	Office & Operating Supply	8,484	5,000	7,736
001-2106-521.31-02	Small Tools & Equipment	792	2,800	2,800
001-2106-521.31-17	Supplies-Uniform Purchase	283	2,000	2,000
001-2106-521.41-01	Prof. Svc-Other	1,253	1,500	1,500
001-2106-521.42-01	Communications-Telephone	4,382	5,040	5,040
001-2106-521.43-02	Dues, Subscriptions, Publ	240	1,090	1,090
001-2106-521.45-01	Equipment Rental	63,826	33,255	22,978
001-2106-521.45-02	IMS Rental	-	11,995	13,284
001-2106-521.48-01	Rep & Maint-Equipment	-	1,000	1,000
001-2106-521.49-02	Printing & Binding	-	500	500
001-2106-521.49-10	Uniform Contract/Cleaning	3,440	3,000	3,000
Total Investigation and Apprehension		1,001,997	1,048,286	1,047,940
Protective Enforcement Patrol				
001-2107-521.10-01	Salaries-Regular	2,335,445	2,752,014	2,946,465
001-2107-521.10-05	Salaries-Overtime	299,524	285,650	255,000
001-2107-521.10-06	Salaries-Part-Time	11,959	17,836	18,573
001-2107-521.20-01	Employer Paid Benefits	573,256	694,191	788,326
001-2107-521.20-03	Unemployment Compensation	3,234	-	-
001-2107-521.31-01	Office & Operating Supply	17,626	16,400	18,400
001-2107-521.31-02	Small Tools & Equipment	3,977	4,885	4,885
001-2107-521.31-05	Firearms/Ammunition	9,949	15,134	24,500
001-2107-521.31-06	Supplies-Water Patrol	817	1,575	1,575
001-2107-521.31-07	Supplies-Tactical Team	11,718	11,000	11,000
001-2107-521.31-08	Supplies-K-9 Unit	2,238	2,500	2,500
001-2107-521.31-17	Supplies-Uniform Purchase	32,397	40,781	48,081
001-2107-521.31-33	Supplies-Tactical Vests	20,087	20,000	20,000
001-2107-521.41-01	Prof. Svc-Other	1,102	2,000	2,000
001-2107-521.42-01	Communications-Telephone	45,007	45,627	45,627
001-2107-521.43-02	Dues, Subscriptions, Publ	913	500	500
001-2107-521.45-01	Equipment Rental	343,163	298,793	329,952
001-2107-521.45-02	IMS Rental	11,284	205,186	121,765
001-2107-521.45-03	Copier Rental	17,205	18,900	18,900

Account Number	Description	2007 Actual Revenue/Expense	2008 Amended Budget	2009 Adopted Budget
<i>Current Expense Fund - Expenditures</i>				
Police				
Protective Enforcement Patrol - Continued				
001-2107-521.45-05	Rentals-Other	1,450	-	-
001-2107-521.48-01	Rep & Maint-Equipment	8,788	8,400	8,400
001-2107-521.49-02	Printing & Binding	40	2,800	2,800
001-2107-521.49-06	Maintenance Contracts	233	-	-
001-2107-521.49-10	Uniform Contract/Cleaning	12,351	19,170	17,500
001-2107-521.50-01	Olympia Contract	6,734	8,550	8,550
Total Protective Enforcement Patrol		3,770,497	4,471,892	4,695,299
Traffic				
001-2108-521.10-01	Salaries-Regular	139,226	147,446	157,258
001-2108-521.10-05	Salaries-Overtime	34,027	23,500	23,500
001-2108-521.20-01	Employer Paid Benefits	38,235	42,771	45,068
001-2108-521.31-01	Office & Operating Supply	1,308	3,100	2,900
001-2108-521.31-02	Small Tools & Equipment	3,359	1,000	1,000
001-2108-521.31-17	Supplies-Uniform Purchase	297	1,200	1,200
001-2108-521.42-01	Communications-Telephone	976	1,200	1,200
001-2108-521.43-02	Dues, Subscriptions, Publ	140	150	150
001-2108-521.45-01	Equipment Rental	41,828	26,454	37,489
001-2108-521.45-08	Lease Miscellaneous	-	113,685	113,685
001-2108-521.48-01	Rep & Maint-Equipment	191	400	400
001-2108-521.49-10	Uniform Contract/Cleaning	512	650	650
Total Traffic		260,099	361,556	384,500
Volunteers				
001-2109-521.10-01	Salaries-Regular	23,036	24,906	26,551
001-2109-521.10-05	Salaries-Overtime	6,426	7,500	7,500
001-2109-521.20-01	Employer Paid Benefits	6,811	6,943	7,120
001-2109-521.31-01	Office & Operating Supply	1,370	500	500
001-2109-521.31-02	Small Tools & Equipment	118	250	250
001-2109-521.31-18	Uniforms	4,886	10,100	10,100
001-2109-521.43-01	Transportation/Per Diem	1,208	1,250	1,250
001-2109-521.43-02	Dues, Subscriptions, Publ	250	200	200
001-2109-521.43-03	Registrations	1,940	500	500

Account Number	Description	2007 Actual Revenue/Expense	2008 Amended Budget	2009 Adopted Budget
<i>Current Expense Fund - Expenditures</i>				
Police				
Volunteers - Continued				
001-2109-521.49-10	Uniform Contract/Cleaning	366	1,875	1,875
001-2109-521.49-57	Senior Patrol	2,452	5,000	5,000
Total Volunteers		48,863	59,024	60,846
Total Police		6,428,323	7,509,208	7,754,267



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PUBLIC WORKS ADMINISTRATION

Public Works Administration provides administrative support and assistance to all Public Works divisions. The Director of Public Works is responsible for the overall management of Utility Operations, Engineering, Water Resources, Utility Operations and Maintenance, Parks Maintenance, Facility Maintenance, and Streets Maintenance.

Administrative services are provided by one Management Analyst and two Department Assistants. Staff is responsible for customer service at the front counter, providing telephone support, file maintenance of public works and development projects, issuing permits, issuing water meters, and collecting a variety of fees. Staff also coordinates all interdepartmental efforts including the annual operating budgets of the department, payroll and purchasing, and computer and software acquisition. In addition, administrative support is provided for a variety of special projects and research as needed by the Public Works Director.

BUDGET SUMMARY

The 2009 budget for Public Works Administration is **\$148,941**. Some operating costs are recovered through the assessment of plan fees and charges to utilities or projects.

2009 PROJECTS, GOALS AND PRIORITIES

- Continue to emphasize and improve customer service throughout the department
- Optimize all resources allocated to the department
- Continue to improve support to all Directors, the City Council, and the City Manager
- Ensure division goals and priorities are facilitated and achieved

Account Number	Description	2007 Actual Revenue/Expense	2008 Amended Budget	2009 Adopted Budget
<i>Current Expense Fund - Expenditures</i>				
Public Works Support Services				
General Services				
001-3101-532.10-01	Salaries-Regular	72,492	73,917	78,663
001-3101-532.10-05	Salaries-Overtime	133	200	200
001-3101-532.20-01	Employer Paid Benefits	21,592	26,751	24,885
001-3101-532.31-01	Office & Operating Supply	8,669	7,500	7,850
001-3101-532.31-02	Small Tools & Equipment	-	461	461
001-3101-532.31-27	Software Upgrade	1,482	1,500	1,500
001-3101-532.41-01	Prof. Svc-Other	634	1,000	1,000
001-3101-532.41-06	Codification/Microfilm	-	2,950	2,950
001-3101-532.43-01	Transportation/Per Diem	2,101	3,000	3,000
001-3101-532.43-02	Dues, Subscriptions, Publ	4,489	4,000	5,700
001-3101-532.43-03	Registrations	1,350	1,300	1,300
001-3101-532.45-01	Equipment Rental	5,679	8,830	8,038
001-3101-532.45-02	IMS Rental	10,277	17,195	11,094
001-3101-532.48-02	Rep & Maint-Equip Non-Pwr	-	300	300
001-3101-532.49-02	Printing & Binding	1,643	2,000	2,000
Total Public Works Support Services		130,541	150,904	148,941

PUBLIC WORKS-ENGINEERING

The City Engineer oversees the transportation, survey, design/construction management, and development review sections of the Public Works Department.

The Engineering staff identifies public improvement needs, designs and manages City-funded construction projects for utility and transportation systems, and provides technical support and information to utilities operators and the public. Engineering costs for these activities are charged to the utility or project for which the service is provided.

Engineering also reviews development proposals and inspects private construction of public facilities. This includes identifying the need for transportation and utility improvements. These costs are partially recovered from fees assessed to development for plan review and inspection services.

BUDGET SUMMARY

The Engineering budget is organized into six programs.

- General Services
- Transportation Engineering
- Water Utility Engineering
- Wastewater Utility Engineering
- Stormwater Utility Engineering
- Project Engineering

The total 2009 budget for Public Works Engineering is **\$2,715,167**. Some operating costs are recovered through the assessment of plan fees and charges to utilities or projects.

2009 PROJECTS, GOALS AND PRIORITIES

- Construct Phase II of the Lacey Woodland Trail
- Plan and execute the 2009 Residential Street Overlay
- Provide oversight, administrative, design and construction support to the Job Development Fund Gateway Project Phase II including in construction of Main Street, and an additional Eastbound Lane on Britton Parkway
- Construct Mullen Road Extension from Ruddell Road to College Street pending Transportation Improvement Board Grant approval
- Complete the right of way acquisitions for Carpenter Road capacity improvements from Martin Way to Pacific Avenue
- Partner with WSDOT to construct I-5 at Martin Way (Exit 109) roadway improvements
- Update the Public Works Development Review Guidelines
- Complete design of College Street Extension NE
- Complete the Transportation Improvement Comprehensive Plan

Account Number	Description	2007 Actual Revenue/Expense	2008 Amended Budget	2009 Adopted Budget
<i>Current Expense Fund - Expenditures</i>				
Public Works Engineering Division				
General Services				
001-3201-532.10-01	Salaries-Regular	362,356	409,124	407,875
001-3201-532.10-05	Salaries-Overtime	4,999	4,200	3,000
001-3201-532.10-06	Salaries-Part-Time	182	-	-
001-3201-532.20-01	Employer Paid Benefits	99,540	126,863	129,840
001-3201-532.31-01	Office & Operating Supply	12,247	11,000	12,000
001-3201-532.31-02	Small Tools & Equipment	1,769	3,200	2,500
001-3201-532.31-17	Supplies-Uniform Purchase	2,789	2,500	3,000
001-3201-532.31-27	Software Upgrade	18,442	20,419	21,500
001-3201-532.41-01	Prof. Svc-Other	1,510	1,600	1,600
001-3201-532.41-02	Prof. Svc-Engineering	-	7,000	7,000
001-3201-532.42-01	Communications-Telephone	9,003	9,750	9,750
001-3201-532.43-01	Transportation/Per Diem	1,138	6,305	3,105
001-3201-532.43-02	Dues, Subscriptions, Publ	1,415	1,775	1,775
001-3201-532.43-03	Registrations	2,993	8,950	6,950
001-3201-532.44-03	Adv/Call for Bids	1,176	-	-
001-3201-532.45-01	Equipment Rental	65,652	63,668	68,261
001-3201-532.45-02	IMS Rental	61,495	99,762	50,993
001-3201-532.45-08	Lease Miscellaneous	6,892	7,720	7,720
001-3201-532.48-02	Rep & Maint-Equip Non-Pwr	545	1,020	1,020
001-3201-532.49-02	Printing & Binding	420	2,400	2,400
001-3201-532.49-03	Recording Fees	513	2,800	2,800
001-3201-532.49-06	Maintenance Contracts	3,115	2,800	2,800
001-3201-532.49-10	Uniform Contract/Cleaning	1,153	1,700	1,200
Total General Services		659,344	794,556	747,089
Transportation Engineering				
001-3202-532.10-01	Salaries-Regular	303,432	303,717	353,434
001-3202-532.10-05	Salaries-Overtime	4,147	3,000	3,000
001-3202-532.10-06	Salaries-Part-Time	7,004	9,700	9,700
001-3202-532.20-01	Employer Paid Benefits	94,998	101,366	122,902
001-3202-532.31-01	Office & Operating Supply	475	1,000	1,000
001-3202-532.31-02	Small Tools & Equipment	-	300	300
001-3202-532.31-03	Traffic Counting Supplies	1,196	1,010	1,010
001-3202-532.31-17	Supplies-Uniform Purchase	574	75	75
001-3202-532.41-01	Prof. Svc-Other	156	-	-
001-3202-532.41-02	Prof. Svc-Engineering	4,900	2,000	2,000

Account Number	Description	2007 Actual Revenue/Expense	2008 Amended Budget	2009 Adopted Budget
<i>Current Expense Fund - Expenditures</i>				
Public Works Engineering Division				
001-3202-532.42-01	Communications-Telephone	-	2,253	2,253
001-3202-532.43-01	Transportation/Per Diem	1,488	675	675
001-3202-532.43-02	Dues, Subscriptions, Publ	660	1,250	1,250
001-3202-532.43-03	Registrations	399	2,100	2,100
001-3202-532.45-01	Equipment Rental	4,617	3,677	3,265
001-3202-532.45-02	IMS Rental	2,578	12,997	7,555
001-3202-532.49-02	Printing & Binding	148	180	180
Total Transportation Engineering		426,772	445,300	510,699
Water Utility Engineering				
001-3203-532.10-01	Salaries-Regular	166,155	208,175	218,150
001-3203-532.10-05	Salaries-Overtime	5,636	8,000	8,000
001-3203-532.10-06	Salaries-Part-Time	-	3,990	3,990
001-3203-532.20-01	Employer Paid Benefits	51,940	73,135	75,526
Total Water Utility Engineering		223,731	293,300	305,666
Wastewater Utility Engineering				
001-3204-532.10-01	Salaries-Regular	170,939	200,891	208,582
001-3204-532.10-05	Salaries-Overtime	5,873	10,000	10,000
001-3204-532.10-06	Salaries-Part-Time	-	3,980	3,980
001-3204-532.20-01	Employer Paid Benefits	54,699	72,016	73,198
Total Wastewater Utility Engineering		231,511	286,887	295,760
Stormwater Utility Engineering				
001-3205-532.10-01	Salaries-Regular	91,991	106,742	114,825
001-3205-532.10-05	Salaries-Overtime	3,211	3,200	2,000
001-3205-532.20-01	Employer Paid Benefits	28,621	37,444	40,489
Total Stormwater Utility Engineering		123,823	147,386	157,314
Project Engineering				
001-3206-532.10-01	Salaries-Regular	390,569	423,338	502,995
001-3206-532.10-05	Salaries-Overtime	19,906	17,330	10,000
001-3206-532.10-06	Salaries-Part-Time	2,101	550	550
001-3206-532.20-01	Employer Paid Benefits	132,948	146,146	185,094
Total Project Engineering		545,524	587,364	698,639
Total Public Works Engineering Division		2,210,705	2,554,793	2,715,167



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PUBLIC WORKS-PARKS MAINTENANCE

The Public Works Parks Maintenance Division maintains the grounds of all City-owned and operated buildings, water/wastewater facilities, parks, roundabouts, and planter strips. This includes over 530 acres of park land, grounds adjacent to occupied buildings, 74 water and wastewater sites, and 15 miles of right of way containing over 2,500 street trees.

The work performed by the Parks Maintenance Division includes routine and preventative maintenance, as well as repairs and special projects. Staff performs site repair, turf and grounds preservation, urban forest management, support of Parks and Recreation programs, limited construction, and coordination for volunteer and youth work groups. Work is prioritized to address safety and high community use areas.

BUDGET SUMMARY

The Parks budget is organized into four programs under the general service categories of Grounds.

- General Services
- Utilities/Right-of-Way
- Buildings/Structures/Grounds - Parks
- Rainier Vista Park Operations

The total 2009 budget for Parks, Grounds, and Facilities Maintenance is **\$2,108,905**. This includes staffing to 14 full-time equivalents. The staff adjusts seasonally with temporary labor to meet the demands created by warm weather and park activity. Parks Maintenance Operations are supported by the revenues the General Fund and Utility Tax receipts dedicated to parks maintenance.

2009 PROJECTS, GOALS AND PRIORITIES

- Develop innovative maintenance techniques through networking and training.
- Develop resource and operations plans for the new Athletic Complex on Marvin Road.
- Develop capital and O&M plans for acquisition of tools and equipment at the new Athletic Complex.

Account Number	Description	2007 Actual Revenue/Expense	2008 Amended Budget	2009 Adopted Budget
<i>Current Expense Fund - Expenditures</i>				
Public Works Parks Maintenance Division				
General Services				
001-3301-576.10-01	Salaries-Regular	230,324	195,983	211,051
001-3301-576.10-05	Salaries-Overtime	7,584	3,315	3,000
001-3301-576.10-06	Salaries-Part-Time	5,887	14,095	15,107
001-3301-576.20-01	Employer Paid Benefits	79,846	70,656	76,689
001-3301-576.20-03	Unemployment Compensation	11,005	17,432	17,432
001-3301-576.31-01	Office & Operating Supply	8,963	9,222	9,672
001-3301-576.31-17	Supplies-Uniform Purchase	5,155	7,385	7,385
001-3301-576.42-01	Communications-Telephone	2,083	5,925	5,925
001-3301-576.43-01	Transportation/Per Diem	4,172	5,173	5,173
001-3301-576.43-02	Dues, Subscriptions, Publ	811	835	835
001-3301-576.43-03	Registrations	7,772	9,870	9,870
001-3301-576.45-01	Equipment Rental	14,957	14,977	14,977
001-3301-576.45-02	IMS Rental	9,141	9,985	5,897
001-3301-576.49-02	Printing & Binding	2	-	-
001-3301-576.49-10	Uniform Contract/Cleaning	257	6,342	6,342
001-3301-576.49-35	CDL-Physicals/Licenses	240	958	958
001-3301-576.50-02	Common Facilities-1902	20,717	20,358	25,800
Total General Services		408,916	392,511	416,113
Utilities/Right of Way				
001-3302-576.10-01	Salaries-Regular	101,011	129,553	152,134
001-3302-576.10-05	Salaries-Overtime	236	600	600
001-3302-576.10-06	Salaries-Part-Time	54,969	65,775	70,502
001-3302-576.20-01	Employer Paid Benefits	54,594	71,715	80,730
001-3302-576.31-01	Office & Operating Supply	24,208	22,100	23,750
001-3302-576.31-02	Small Tools & Equipment	2,517	2,975	2,675
001-3302-576.41-01	Prof. Svc-Other	13,938	13,468	15,968
001-3302-576.42-01	Communications-Telephone	1,093	1,490	1,490
001-3302-576.45-01	Equipment Rental	42,970	43,029	43,029
001-3302-576.47-01	Utility-Electric	718	1,000	1,000
001-3302-576.47-02	Utility-City of Lacey	25,485	46,650	27,000
001-3302-576.48-01	Rep & Maint-Equipment	5,461	2,617	2,617
001-3302-576.48-15	Repairs & Maint - Grounds	173	950	1,850
Total Utilities/Right of Way		327,373	401,922	423,345

Account Number	Description	2007 Actual Revenue/Expense	2008 Amended Budget	2009 Adopted Budget
<i>Current Expense Fund - Expenditures</i>				
Public Works Parks Maintenance Division				
Building/Structures/Grounds				
001-3303-576.10-01	Salaries-Regular	261,617	319,886	380,370
001-3303-576.10-05	Salaries-Overtime	2,651	3,688	1,500
001-3303-576.10-06	Salaries-Part-Time	94,267	95,506	95,681
001-3303-576.20-01	Employer Paid Benefits	119,631	136,546	169,963
001-3303-576.31-01	Office & Operating Supply	67,365	68,670	70,470
001-3303-576.31-02	Small Tools & Equipment	5,049	5,173	6,073
001-3303-576.34-01	Fuel	-	3,415	4,238
001-3303-576.41-01	Prof. Svc-Other	49,379	19,382	20,882
001-3303-576.42-01	Communications-Telephone	1,040	950	950
001-3303-576.45-01	Equipment Rental	87,215	87,334	97,621
001-3303-576.45-05	Rentals-Other	3,122	8,875	8,875
001-3303-576.47-01	Utility-Electric	8,262	12,052	8,600
001-3303-576.47-02	Utility-City of Lacey	52,160	59,895	45,140
001-3303-576.48-01	Rep & Maint-Equipment	7,118	5,476	5,476
001-3303-576.48-03	Rep & Maint-Facilities	268	3,012	512
Total Building/Structures/Grounds		759,144	829,860	916,351
Rainier Vista Park				
001-3304-576.10-01	Salaries-Regular	54,412	61,153	64,828
001-3304-576.10-05	Salaries-Overtime	261	1,000	1,000
001-3304-576.10-06	Salaries-Part-Time	47,288	51,680	55,394
001-3304-576.20-01	Employer Paid Benefits	24,878	26,838	28,626
001-3304-576.31-01	Office & Operating Supply	41,393	50,310	50,310
001-3304-576.31-02	Small Tools & Equipment	959	2,350	2,350
001-3304-576.41-01	Prof. Svc-Other	3,452	950	950
001-3304-576.42-01	Communications-Telephone	1,485	1,514	1,514
001-3304-576.45-01	Equipment Rental	70,184	70,280	75,567
001-3304-576.45-02	IMS Rental	773	2,015	1,417
001-3304-576.47-01	Utility-Electric	3,464	6,500	6,500
001-3304-576.47-02	Utility-City of Lacey	29,742	53,800	53,800
001-3304-576.47-03	Utility-Natural Gas	-	2,000	2,000
001-3304-576.47-07	Utility-Solid Waste	4,946	7,200	7,200
001-3304-576.48-01	Rep & Maint-Equipment	1,976	1,250	950

Account Number	Description	2007 Actual Revenue/Expense	2008 Amended Budget	2009 Adopted Budget
<i>Current Expense Fund - Expenditures</i>				
Public Works Parks Maintenance Division				
Rainier Vista Park - Continued				
001-3304-576.48-03	Rep & Maint-Facilities	243	450	450
001-3304-576.49-23	Custodial	249	250	240
Total Rainier Vista Park		285,705	339,540	353,096
Total Public Works Parks Maintenance Division		1,781,138	1,963,833	2,108,905

PUBLIC WORKS-FACILITIES MAINTENANCE

The Public Works Facilities Maintenance Division is responsible for the maintenance of 97,000 square feet of occupied buildings, including City Hall, Lacey Timberland Library, Lacey Museum, Maintenance Service Center, Jacob Smith House, Community Center, Senior Center, and over 74 water/wastewater facilities. Support is also provided to the Water and Wastewater Divisions on an as needed basis.

BUDGET SUMMARY

The Facilities Maintenance Division is organized into one budget program under the umbrella of the General Fund. Funding for work in Water and Wastewater is provided through the applicable utility on as needed basis.

The total 2009 budget is **\$372,881**. The department is staffed by one Senior Maintenance Technician and one Seasonal Assistant.

2009 PROJECTS, GOALS AND PRIORITIES

- Continue to improve work order response time and reduce current backlog of service requests.

Account Number	Description	2007 Actual Revenue/Expense	2008 Amended Budget	2009 Adopted Budget
<i>Current Expense Fund - Expenditures</i>				
Public Works Facilities Maintenance Division				
Facilities Maintenance				
001-3601-514.31-23	Supplies-Building Maint.	1,849	1,650	1,650
001-3601-514.31-24	Small Tools & Equip-Grnds	297	400	400
001-3601-514.31-29	Supplies-Grounds Maint.	4,732	4,930	4,930
001-3601-514.41-31	Prof. Svc-Building Maint.	7,644	6,870	6,870
001-3601-514.41-39	Prof. Svc-Tree Evaluation	271	1,085	1,085
001-3601-514.48-03	Rep & Maint-Facilities	12,969	5,650	5,650
001-3601-514.48-10	Rep & Maint-Equip-Grnds	301	200	200
001-3601-514.49-06	Maintenance Contracts	25,706	27,560	37,560
001-3601-514.49-23	Custodial	75,727	94,172	130,000
001-3601-519.10-01	Salaries-Regular	56,194	60,377	51,515
001-3601-519.10-05	Salaries-Overtime	1,512	1,935	1,000
001-3601-519.10-06	Salaries-Part-Time	16,477	14,095	15,107
001-3601-519.20-01	Employer Paid Benefits	24,488	30,472	24,901
001-3601-519.20-03	Unemployment Compensation	3,322	3,400	600
001-3601-519.31-17	Supplies-Uniform Purchase	271	500	500
001-3601-519.42-01	Communications-Telephone	593	741	741
001-3601-519.43-01	Transportation/Per Diem	454	500	500
001-3601-519.43-03	Registrations	260	1,345	1,345
001-3601-519.45-01	Equipment Rental	12,236	10,944	12,406
001-3601-519.45-02	IMS Rental	2,339	2,630	1,338
001-3601-519.49-06	Maintenance Contracts	-	350	350
001-3601-519.49-10	Uniform Contract/Cleaning	-	950	950
001-3601-572.31-23	Supplies-Building Maint.	945	7,385	7,385
001-3601-572.31-24	Small Tools & Equip-Grnds	(300)	703	703
001-3601-572.31-29	Supplies-Grounds Maint.	981	2,184	2,184
001-3601-572.41-01	Prof. Svc-Other	-	5,420	5,420
001-3601-572.41-31	Prof. Svc-Building Maint.	774	3,750	3,750
001-3601-572.48-03	Rep & Maint-Facilities	2,607	1,143	1,143
001-3601-572.48-10	Rep & Maint-Equip-Grnds	-	130	130
001-3601-572.49-06	Maintenance Contracts	13,714	14,900	22,220
001-3601-572.49-23	Custodial - Library	27,787	30,348	30,348
Total Facilities Maintenance		294,150	336,719	372,881

PLANNING & COMMUNITY DEVELOPMENT

The Department of Community Development is responsible for the City's full range of Planning and Building and Fire. The Department of Community Development is responsible for the City's full range of land use and construction code compliance services. The Department's mission is to ensure the highest quality of development and construction in the City, and provide citizens with timely and accurate assistance concerning City regulations, goals and policies. The major divisions in the Department include Building and Code Enforcement, Advanced and Current Planning, and support services to the Hearings Examiner. These program efforts are summarized below. Department services are provided by 17.75 full-time employees.

The Building and Code Enforcement Division assures compliance with the full family of International Codes including construction, fire safety, electrical and plumbing codes. This division is also responsible for coordination with other City departments to assure that land use codes, and other construction related regulations are fully complied with. The code enforcement section performs general City code enforcement including but not limited to zoning, property management, housing, grading and other enforcement and violation issues. Additionally, the Building Official/Fire Marshal oversees special building construction activity for projects such as the City Hall addition and Parks Buildings associated with the bond improvements.

No staff additions are proposed in 2009. Both Current Planning projects and construction activity are lower significantly from the 2006 high and we anticipate activity will not significantly pick up for 2009.

The Advanced Planning staff, in conjunction with the Planning Commission, the City Council, and Administration, develop and administer long range plans to achieve the growth and development goals of the City and the State Growth Management Act. This division is responsible for the major citizen involvement process for compliance with the Growth Management Act public involvement process. Advanced Planning is dedicated primarily to drafting land use public policy, compliance with the State Growth Management Act, and inter-jurisdictional planning efforts. Due to recent and ongoing legislative and administrative actions at the State level, amendments to several land use, critical area and shoreline related ordinances will need to be reviewed and kept up-to-date over the next several years.

Current Planning staff reviews land use applications and related development permits for compliance with federal, state and City guidelines and regulations. Permit activity to process major residential development is expected to slow over the next couple of years. With a strong emphasis in the City's economic development policies, current planning staff closely monitors the relationship between development permits and economic growth. The current planning division also closely monitors related ordinances for enforcement of environmental quality, wetland and tree regulations. Current planning staff frequently participates in strategic implementation plans at the direction of Council for specific planning projects. Implementation of strategic plans frequently leads to additional Site Design Review standards. Accelerated commercial construction and rehabilitation/re-development has increased the emphasis on design review of projects.

The hearings Examiner provides an official quasi-judicial review and objective hearing process to respond to individual applications for land use permits, administrative interpretations, wetland permits, shoreline permits and appeals.

BUDGET SUMMARY

The 2009 budget for Community Development is **\$1,993,936**. The Department has generally been able to fund all expenses from permit and fee revenues assessed users of City services. Due to the current economic downturn, revenues from permits have been significantly reduced.

2009 PROGRAMS, GOALS & PRIORITIES:

- Maintain timely plan review and inspection level of service
- Continue implementation and enhancement of permit tracking system and new Geographical Information Services
- Maintain land use permit and customer response level of service
- Maintain ongoing monitoring of comprehensive plan and amend as necessary through annual process, and monitor success of regulatory reform efforts
- Continue economic development efforts, especially as related to timely development of permit processing
- Continue implementation efforts for Woodland District
- Respond to State Mandated land use, shoreline, and environmental requirements
- Regularly monitor development activity and approved projects to provide key information and reporting to Public Works on water system demands
- Continue implementation of the Urban Forestry Management Plan
- Complete implementation of fire services changes
- Amend tree code to require a prescribed level of conifers in new developments

Account Number	Description	2007 Actual Revenue/Expense	2008 Amended Budget	2009 Adopted Budget
<i>Current Expense Fund - Expenditures</i>				
Planning and Community Development				
General Services				
001-3701-558.10-01	Salaries-Regular	416,493	465,398	488,106
001-3701-558.10-05	Salaries-Overtime	11,020	10,000	10,000
001-3701-558.10-06	Salaries-Part-Time	2,715	3,000	3,000
001-3701-558.20-01	Employer Paid Benefits	134,679	160,442	172,445
001-3701-558.31-01	Office & Operating Supply	10,573	6,500	6,500
001-3701-558.41-01	Prof. Svc-Other	75,944	30,100	10,500
001-3701-558.41-12	Special Needs Interpreter	-	500	500
001-3701-558.41-24	Tree Protection Specialist	48,746	40,000	40,000
001-3701-558.43-01	Transportation/Per Diem	8,605	7,100	5,000
001-3701-558.43-02	Dues, Subscriptions, Publ	4,967	3,000	3,000
001-3701-558.43-03	Registrations	3,593	4,800	4,800
001-3701-558.44-05	Adv/Public Hearings	17,318	14,000	14,000
001-3701-558.45-02	IMS Rental	40,470	60,491	70,950
001-3701-558.49-02	Printing & Binding	3,859	4,200	3,000
001-3701-558.49-20	Special Projects	-	2,000	2,000
Total General Services		778,982	811,531	833,801
Building Codes				
001-3702-524.10-01	Salaries-Regular	559,864	613,456	652,712
001-3702-524.10-05	Salaries-Overtime	31,296	24,675	25,000
001-3702-524.10-06	Salaries-Part-Time	435	1,500	1,500
001-3702-524.20-01	Employer Paid Benefits	195,017	224,194	237,115
001-3702-524.31-01	Office & Operating Supply	2,939	9,250	9,250
001-3702-524.41-01	Prof Svc-Other	198,134	118,200	90,000
001-3702-524.41-06	Codification/Microfilm	16,983	8,000	8,000
001-3702-524.42-01	Communications-Telephone	3,047	2,400	2,400
001-3702-524.43-01	Transportation/Per Diem	5,230	4,600	4,600
001-3702-524.43-02	Dues, Subscriptions, Publ	9,782	11,715	11,715
001-3702-524.43-03	Registrations	1,440	3,400	3,400
001-3702-524.45-01	Equipment Rental	20,471	20,405	24,960
001-3702-524.45-02	IMS Rental	1,030	-	-
001-3702-524.49-02	Printing & Binding	421	1,050	800
Total Building Codes		1,046,089	1,042,845	1,071,452

Account Number	Description	2007 Actual Revenue/Expense	2008 Amended Budget	2009 Adopted Budget
<i>Current Expense Fund - Expenditures</i>				
Planning and Community Development				
Hearings Examiner				
001-3703-558.10-01	Salaries-Regular	31,352	35,776	36,596
001-3703-558.10-05	Salaries-Overtime	492	500	500
001-3703-558.20-01	Employer Paid Benefits	9,053	10,414	11,587
001-3703-558.31-01	Office & Operating Supply	36	2,500	2,500
001-3703-558.41-10	Prof/Hearings Examiner	42,795	38,500	36,000
001-3703-558.44-05	Adv/Public Hearings	-	1,500	1,500
Total Hearings Examiner		83,728	89,190	88,683
Total Planning and Community Development		1,908,799	1,943,566	1,993,936

PUBLIC WORKS-WATER RESOURCES

The Water Resources Division of the Public Works Department provides a variety of technical, engineering and professional services relating to the water, wastewater, and stormwater utilities. These services include planning, regulatory compliance, community education/outreach, design and capital facilities programming, comprehensive review of developer utility projects, and broad oversight within the Utilities. The Water Resources Division draws upon resources both within and outside of the City to provide cross-departmental services throughout the City. The Water Resources Manager, a Senior Utility Engineer, three Utility Engineers, a Water Resource Specialist, a Water Quality Analyst, two Engineering Tech III's, and part-time and temporary employees provide Division services.

Water Resources is leading the City's efforts in a myriad of resource management issues, including: watershed planning, regional source development, water right acquisition, wastewater reduction, stormwater management, water conservation, water reuse, and ground/surface water quality monitoring. The Water Resource staff manages programs for cross-connection control, customer response, well-head protection, distribution system monitoring, volunteer programs, Project Green and Stream Team. Staff also participates with other local, state and federal agencies for regulatory issues, including wetland protection, water quality standards, permits, and environmental program evaluation. Additionally, Water Resources is the lead agency within the City for compliance with the Endangered Species Act. Water Resources is also the lead for providing engineering design/troubleshooting for the water, wastewater and stormwater utilities' comprehensive planning, capital projects and operational strategies and problems.

BUDGET SUMMARY

Implementing sound management practices and enhancing service to both internal and external customers remain the foremost goals of the Water Resources Division for 2009. In addition, Water Resources will emphasize and enhance our cross connection control efforts to minimize exposure to system contamination. The total budget for Water Resources is **\$888,805**.

2009 PROJECTS, GOALS AND PRIORITIES

- Obtain new water rights
- Implement the programmatic requirements of NPDES II
- Monitor WRIA activities and assist in developing policy to ensure appropriate protection of these critical water resource areas
- Follow progress with the two Shellfish Protection Districts and participate as appropriate
- Identify and pursue property acquisitions and grant funding to address storm water treatment requirements
- Initiate a Reclaimed Water Utility including support facilities necessary to serve the Gateway Project, Regional Athletic Complex, and future water right mitigation efforts

Account Number	Description	2007 Actual Revenue/Expense	2008 Amended Budget	2009 Adopted Budget
<i>Current Expense Fund - Expenditures</i>				
Public Works Water Resource Division				
General Services				
001-3801-532.10-01	Salaries-Regular	30,021	50,505	139,298
001-3801-532.10-05	Salaries-Overtime	-	1,000	1,000
001-3801-532.20-01	Employer Paid Benefits	9,536	18,058	50,797
001-3801-532.31-01	Office & Operating Supply	1,843	7,500	8,000
001-3801-532.31-02	Small Tools & Equipment	7,080	5,000	5,000
001-3801-532.31-17	Supplies-Uniform Purchase	-	500	500
001-3801-532.31-27	Software Upgrade	1,500	6,000	6,000
001-3801-532.41-01	Prof. Svc-Other	-	1,500	1,500
001-3801-532.42-01	Communications-Telephone	-	100	100
001-3801-532.42-02	Communications-Postage	23	1,000	1,000
001-3801-532.43-01	Transportation/Per Diem	910	3,500	7,500
001-3801-532.43-02	Dues, Subscriptions, Publ	504	2,300	2,300
001-3801-532.43-03	Registrations	3,173	4,500	7,500
001-3801-532.45-01	Equipment Rental	7,176	6,904	16,572
001-3801-532.45-02	IMS Rental	14,752	23,654	17,953
001-3801-532.46-02	Insurance-Fire/Property	-	2,000	2,164
001-3801-532.48-01	Rep & Maint-Equipment	-	350	350
001-3801-532.49-02	Printing & Binding	221	500	500
001-3801-532.49-03	Recording Fees	-	300	300
Total General Services		76,739	135,171	268,334
Water Utility				
001-3803-532.10-01	Salaries-Regular	188,515	208,223	159,958
001-3803-532.10-05	Salaries-Overtime	36	200	5,200
001-3803-532.10-06	Salaries-Part-Time	18,872	12,295	12,295
001-3803-532.20-01	Employer Paid Benefits	68,409	74,243	59,295
Total Water Utility		275,832	294,961	236,748
Wastewater Utility				
001-3804-532.10-01	Salaries-Regular	31,513	39,435	35,463
001-3804-532.10-05	Salaries-Overtime	-	200	500
001-3804-532.10-06	Salaries-Part-Time	865	2,855	2,855
001-3804-532.20-01	Employer Paid Benefits	10,823	14,217	13,419
Total Wastewater Utility		43,201	56,707	52,237

Account Number	Description	2007 Actual Revenue/Expense	2008 Amended Budget	2009 Adopted Budget
<i>Current Expense Fund - Expenditures</i>				
Public Works Water Resource Division				
Stormwater Utility				
001-3805-532.10-01	Salaries-Regular	88,355	120,527	123,047
001-3805-532.10-05	Salaries-Overtime	-	500	3,000
001-3805-532.10-06	Salaries-Part-Time	4,372	20,950	20,950
001-3805-532.20-01	Employer Paid Benefits	32,070	47,376	48,582
Total Stormwater Utility		124,797	189,353	195,579
Water Resource Projects				
001-3806-532.10-01	Salaries-Regular	98,233	103,075	99,428
001-3806-532.10-05	Salaries-Overtime	-	500	500
001-3806-532.10-06	Salaries-Part-Time	593	-	-
001-3806-532.20-01	Employer Paid Benefits	33,181	36,668	35,979
Total Water Resource Projects		132,007	140,243	135,907
Total Public Works Water Resources Division		652,576	816,435	888,805



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PARKS AND RECREATION

The goal of the City's Parks and Recreation Department is to provide Lacey area residents with the best possible recreational opportunities through its facilities, services, and programs. The Department also manages City parks, open space, and natural habitat areas to meet current and future community needs. Parks and Recreation staff include the Director, three full-time Department Assistants, five Recreation Supervisors, three Recreation Coordinators, two Recreation Assistants (Community Center) and many seasonal part-time employees.

BUDGET SUMMARY

The Parks and Recreation Department budget is organized into nine programs.

- General Services
- Youth/Teens
- Recreation Administration
- Aquatics
- Physical Activities/Sports
- Cultural Arts and Education
- Outdoor Activities
- Fitness
- Special Events/Activities

The total 2009 budget for Parks and Recreation is **\$1,952,387**. The direct cost of recreation programs and classes is recovered through user fees with the exception of the Long Lake Park lifeguards, programs for special populations, after-school activities for youth, and the Day Camp Scholarship Program.

Traditional programs and several special events designed for youth and family are being planned for 2009. Some of the programs will offer special events celebrating cultural diversity, the many holidays of the year, and family concerts in the park.

The City's many programs and indoor activities are made possible by the long standing Joint Use Agreement between Lacey and the North Thurston School District.

2009 PROGRAMS, GOALS AND PRIORITIES

- Expand the rental use of the Jacob Smith House while maintaining the quality of the facility
- Promote legislation that will provide ongoing, substantial funding for acquisition and development of park and recreation facilities
- Expand the recruitment and use of volunteers to assist with programs and encourage them to contribute their ideas and expertise in the development of new activities
- Expand and improve year-round special events
- Continue the grant-supported summer playground and "hot meal" programs
- Open the Regional Athletic Complex to local and regional users
- Finalize a master plan for redeveloping the grounds around the Jacob Smith House
- Assist local "dog park" advocates to identify property that is appropriate for off-leash use.
- Develop a policy recommendation for Council approval that outlines Lacey's participation in the acquisition, development, and maintenance of a "dog park."

Account Number	Description	2007 Actual Revenue/Expense	2008 Amended Budget	2009 Adopted Budget
<i>Current Expense Fund - Expenditures</i>				
Parks and Recreation				
General Services				
001-7401-574.10-01	Salaries-Regular	112,686	118,789	142,325
001-7401-574.20-01	Employer Paid Benefits	33,697	39,113	61,251
001-7401-574.31-01	Office & Operating Supply	1,565	2,300	2,300
001-7401-574.31-02	Small Tools & Equipment	450	1,700	1,700
001-7401-574.41-01	Prof. Svc-Other	21,458	21,500	21,500
001-7401-574.41-36	Prof. Svc-Facility Plan	-	8,500	8,500
001-7401-574.41-40	Prof. Svc-Milfoil Project	7,110	5,000	5,000
001-7401-574.43-01	Transportation/Per Diem	60	1,670	1,670
001-7401-574.43-02	Dues, Subscriptions, Publ	952	720	720
001-7401-574.43-03	Registrations	-	750	750
001-7401-574.45-01	Equipment Rental	2,407	2,933	2,933
001-7401-574.45-02	IMS Rental	8,622	8,544	7,188
001-7401-574.48-01	Rep & Maint-Equipment	-	150	150
001-7401-574.49-02	Printing & Binding	932	400	400
001-7401-574.49-05	Professional Development	-	-	5,000
001-7401-574.49-06	Maintenance Contracts	-	850	850
001-7401-574.49-25	Assessments/Taxes	11,579	11,800	12,600
001-7401-574.49-30	Software Maintenance	-	5,000	1,500
001-7401-574.60-17	Replacement Reserves	37,874	12,900	8,275
General Services		239,392	242,619	284,612
Youth/Teens				
001-7402-574.10-01	Salaries-Regular	106,361	120,828	127,456
001-7402-574.10-05	Salaries-Overtime	548	4,480	2,000
001-7402-574.10-06	Salaries-Part-Time	108,721	123,090	115,000
001-7402-574.20-01	Employer Paid Benefits	46,274	55,790	56,563
001-7402-574.31-01	Office & Operating Supply	14,254	14,630	14,630
001-7402-574.31-02	Small Tools & Equipment	6,165	6,000	6,000
001-7402-574.41-01	Prof. Svc-Other	105,894	127,050	69,500
001-7402-574.42-03	Communications-Recreation	58	-	-
001-7402-574.45-06	Rentals-School Facilities	1,911	2,500	2,500
001-7402-574.49-02	Printing & Binding	1,385	1,300	1,300
Total Youth/Teens		391,571	455,668	394,949
Recreation Administration				
001-7403-574.10-01	Salaries-Regular	120,353	128,044	145,186

Account Number	Description	2007 Actual Revenue/Expense	2008 Amended Budget	2009 Adopted Budget
<i>Current Expense Fund - Expenditures</i>				
Parks and Recreation				
Recreation Administration - Continued				
001-7403-574.10-05	Salaries-Overtime	-	4,300	4,300
001-7403-574.10-06	Salaries-Part-Time	6,689	12,300	12,300
001-7403-574.20-01	Employer Paid Benefits	48,474	57,285	69,251
001-7403-574.20-03	Unemployment Compensation	767	-	-
001-7403-574.31-01	Office & Operating Supply	6,261	6,050	6,050
001-7403-574.31-02	Small Tools & Equipment	1,462	1,200	1,200
001-7403-574.41-01	Prof. Svc-Other	98	3,400	3,400
001-7403-574.41-37	Prof Svc-Sunshine Program	7,322	7,350	8,200
001-7403-574.42-01	Communications-Telephone	2,160	1,935	1,200
001-7403-574.42-03	Communications-Recreation	51,208	62,000	66,000
001-7403-574.43-01	Transportation/Per Diem	1,273	2,050	2,050
001-7403-574.43-02	Dues, Subscriptions, Publ	624	825	825
001-7403-574.43-03	Registrations	2,021	2,830	2,830
001-7403-574.44-02	Adv/Part-time Position	225	2,350	2,350
001-7403-574.45-01	Equipment Rental	21,666	26,400	26,272
001-7403-574.45-02	IMS Rental	23,166	31,035	28,753
001-7403-574.45-05	Rentals-Other	9,394	8,500	8,500
001-7403-574.45-06	Rentals-School Facilities	7,859	9,800	9,800
001-7403-574.49-02	Printing & Binding	4,836	3,550	2,500
001-7403-574.49-06	Maintenance Contracts	-	6,000	4,000
Total Recreation Administration		315,858	377,204	404,967
Aquatics				
001-7404-574.10-01	Salaries-Regular	42,943	44,923	47,945
001-7404-574.10-05	Salaries-Overtime	129	1,775	1,000
001-7404-574.10-06	Salaries-Part-Time	88,967	92,826	90,241
001-7404-574.20-01	Employer Paid Benefits	22,491	26,785	27,701
001-7404-574.20-03	Unemployment Compensation	74	-	-
001-7404-574.31-01	Office & Operating Supply	2,753	2,950	2,550
001-7404-574.31-02	Small Tools & Equipment	2,607	1,950	2,000
001-7404-574.42-03	Communications-Recreation	-	75	75
001-7404-574.43-01	Transportation/Per Diem	26	900	900
001-7404-574.44-02	Adv/Part-time Position	-	50	50
001-7404-574.45-09	North Thurston Pool Agree	79,307	77,500	108,000
001-7404-574.49-02	Printing & Binding	616	995	500
Total Aquatics		239,913	250,729	280,962

Account Number	Description	2007 Actual Revenue/Expense	2008 Amended Budget	2009 Adopted Budget
<i>Current Expense Fund - Expenditures</i>				
Parks and Recreation				
Physical Activities				
001-7405-574.10-01	Salaries-Regular	91,256	95,599	100,185
001-7405-574.10-05	Salaries-Overtime	283	600	1,000
001-7405-574.10-06	Salaries-Part-Time	30,931	33,150	31,500
001-7405-574.20-01	Employer Paid Benefits	31,293	35,827	38,201
001-7405-574.20-03	Unemployment Compensation	12	-	-
001-7405-574.31-01	Office & Operating Supply	5,603	7,500	6,000
001-7405-574.31-02	Small Tools & Equipment	4,025	3,900	3,900
001-7405-574.41-11	Prof. Svc-Recreational	46,224	58,000	58,000
001-7405-574.45-05	Rentals-Other	2,593	2,600	2,600
001-7405-574.45-06	Rentals-School Facilities	7,509	9,000	9,000
001-7405-574.48-01	Rep & Maint-Equipment	87	350	350
001-7405-574.49-02	Printing & Binding	3,506	5,000	3,050
Total Physical Activities		223,322	251,526	253,786
Cultural Arts and Education				
001-7406-574.10-01	Salaries-Regular	11,364	13,250	14,225
001-7406-574.10-06	Salaries-Part-Time	21,699	25,122	26,200
001-7406-574.20-01	Employer Paid Benefits	6,794	9,529	10,083
001-7406-574.31-01	Office & Operating Supply	987	2,600	2,600
001-7406-574.31-02	Small Tools & Equipment	737	1,000	1,000
001-7406-574.41-01	Prof. Svc-Other	15,192	16,990	11,000
001-7406-574.44-02	Adv/Part-time Position	-	50	50
001-7406-574.45-05	Rentals-Other	5,816	5,000	6,000
001-7406-574.45-06	Rentals-School Facilities	488	450	600
001-7406-574.49-02	Printing & Binding	10	20	20
Total Cultural Arts and Education		63,087	74,011	71,778
Outdoor Activities				
001-7407-574.10-01	Salaries-Regular	16,568	17,269	18,430
001-7407-574.10-05	Salaries-Overtime	-	200	200
001-7407-574.10-06	Salaries-Part-Time	4,987	6,015	4,500
001-7407-574.20-01	Employer Paid Benefits	5,228	5,705	5,967
001-7407-574.20-03	Unemployment Compensation	-	-	100
001-7407-574.31-01	Office & Operating Supply	1,099	2,000	2,500
001-7407-574.31-02	Small Tools & Equipment	216	2,650	2,650
001-7407-574.41-01	Prof. Svc-Other	18,197	17,700	15,700

Account Number	Description	2007 Actual Revenue/Expense	2008 Amended Budget	2009 Adopted Budget
<i>Current Expense Fund - Expenditures</i>				
Parks and Recreation				
Outdoor Activities - Continued				
001-7407-574.45-05	Rentals-Other	66	-	-
001-7407-574.45-06	Rentals-School Facilities	-	1,170	1,170
001-7407-574.49-02	Printing & Binding	9	50	50
Total Outdoor Activities		46,370	52,759	51,267
Fitness				
001-7408-574.10-01	Salaries-Regular	11,208	11,714	12,502
001-7408-574.10-05	Salaries-Overtime	-	100	100
001-7408-574.10-06	Salaries-Part-Time	12,511	15,375	15,375
001-7408-574.20-01	Employer Paid Benefits	4,368	5,760	5,941
001-7408-574.31-01	Office & Operating Supply	130	100	100
001-7408-574.31-02	Small Tools & Equipment	1,784	1,800	1,800
001-7408-574.41-01	Prof. Svc-Other	6,395	6,550	5,400
001-7408-574.45-05	Rentals-Other	2,191	1,045	-
001-7408-574.45-06	Rentals-School Facilities	1,558	3,300	3,900
001-7408-574.49-02	Printing & Binding	15	-	-
Total Fitness		40,160	45,744	45,118
Special Events				
001-7409-574.10-01	Salaries-Regular	60,303	67,314	72,090
001-7409-574.10-05	Salaries-Overtime	-	460	-
001-7409-574.10-06	Salaries-Part-Time	5,017	5,727	5,727
001-7409-574.20-01	Employer Paid Benefits	26,398	31,595	34,281
001-7409-574.31-01	Office & Operating Supply	4,008	10,000	10,000
001-7409-574.31-02	Small Tools & Equipment	747	2,300	2,300
001-7409-574.41-11	Prof. Svc-Recreational	14,259	23,500	28,500
001-7409-574.45-05	Rentals-Other	-	-	8,800
001-7409-574.45-06	Rentals-School Facilities	-	500	500
001-7409-574.48-01	Rep & Maint-Equipment	-	50	50
001-7409-574.49-02	Printing & Binding	2,323	2,700	2,700
001-7409-574.49-12	Special Events	15,829	-	-
Total Special Events		128,884	144,146	164,948
Total Parks and Recreation		1,688,557	1,894,406	1,952,387

Account Number	Description	2007 Actual Revenue/Expense	2008 Amended Budget	2009 Adopted Budget
<i>Current Expense Fund - Expenditures</i>				
Transfers Out				
001-7501-597.02-01	Transfers out	2,850,000	2,350,000	-
Total Transfers Out		2,850,000	2,350,000	-
Total Current Expense Fund Expenditures		26,755,508	29,632,421	28,991,949

CRIMINAL JUSTICE FUND

The Criminal Justice Fund was established in 1990 to account for the revenue and expenditures associated with special purpose public safety resources. State legislative action provided extra funding for criminal justice related activities with revenue for these activities coming from local option sales tax of .001 cents. Other funding comes from the Washington State Department of Community, Trade and Economic Development (CTED). The Criminal Justice Fund provides funding support for 4 full-time Police Officers and 6 Community Service Officers.

BUDGET SUMMARY

The total budget for 2009 is **\$728,369**. This budget amount maintains the current level of staffing and services.

2009 PROJECTS, GOALS AND PRIORITIES

- Continue enhancement of the department's policing philosophies

Account Number	Description	2007 Actual Revenue/Expense	2008 Amended Budget	2009 Adopted Budget
<i>Criminal Justice Fund - Revenues</i>				
Revenues				
003-0000-308.00-00	Estimated Beginning Cash	-	73,625	95,391
003-0000-313.70-00	Sales Tax-Crim/Justice	588,653	554,194	574,683
003-0000-336.06-21	Criminal Justice - Pop	6,891	8,250	8,749
003-0000-336.06-26	Special Programs	26,816	27,620	29,671
003-0000-336.06-51	DUI/Other Criminal Asst	8,104	-	-
003-0000-361.11-00	Investment Interest	36,259	19,875	19,875
Total Criminal Justice Fund Revenues		666,723	683,564	728,369

Account Number	Description	2007 Actual Revenue/Expense	2008 Amended Budget	2009 Adopted Budget
<i>Criminal Justice Fund - Expenditures</i>				
Police				
Investigation and Apprehension				
003-2106-521.10-01	Salaries-Regular	363,750	435,702	470,100
003-2106-521.10-05	Salaries-Overtime	22,000	26,000	26,000
003-2106-521.20-01	Employer Paid Benefits	114,045	148,798	159,205
003-2106-521.20-03	Unemployment Compensation	3,424	-	-
003-2106-521.31-01	Office & Operating Supply	1,694	1,525	1,525
003-2106-521.31-02	Small Tools & Equipment	388	1,100	1,100
003-2106-521.31-09	Supplies-Bike Patrol	-	2,000	2,000
003-2106-521.31-17	Supplies-Uniform Purchase	6,395	13,065	13,065
003-2106-521.41-01	Prof. Svc-Other	1,212	1,620	1,620
003-2106-521.45-01	Equipment Rental	18,530	19,884	19,884
003-2106-521.48-01	Rep & Maint-Equipment	405	500	500
003-2106-521.49-10	Uniform Contract/Cleaning	2,841	2,370	2,370
003-2106-521.50-04	Olympia New World System	31,000	31,000	31,000
Total Criminal Justice Fund Expenditures		565,684	683,564	728,369



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COMMUNITY BUILDINGS FUND

The Community Buildings Fund was established to identify operating revenues and expenditures directly related to operating the City's public facilities. The Jacob Smith House was acquired in 2001, and construction on the Senior Center was completed in 2002.

BUDGET SUMMARY

Twelve years of operations at the Community Center has provided a solid foundation for examining maintenance and operation costs for City public facilities. That information has been used to project potential revenue from the Community Center and the Jacob Smith House.

For 2009 the operating budget will be **\$559,165**. The individual operating and maintenance budgets for each facility are as follows:

- Community Center \$xxx
- Jacob Smith House \$xxx
- Senior Center \$xxx

2009 PROJECTS, GOALS AND PRIORITIES

- Develop promotional materials to increase community awareness of the programs offered and facility uses available at each facility.
- Train staff to assist with events and rentals in order to maintain a high standard of customer services
- Maintain the quality of the facility while increasing use
- Continue to increase rental revenues to help offset costs

Account Number	Description	2007 Actual Revenue/Expense	2008 Amended Budget	2009 Adopted Budget
<i>Community Buildings Fund - Revenues</i>				
Revenues				
005-0000-308.00-00	Estimated Beginning Cash	-	31,325	-
005-0000-311.10-00	Property Taxes-Current	259,764	305,102	323,309
005-0000-361.11-00	Investment Interest	14,381	800	1,250
005-0000-362.40-00	Facility Rentals	198,208	180,000	189,656
005-0000-362.60-00	Smith Facility Rentals	56,674	40,000	43,750
005-0000-367.00-00	Contributions	-	-	1,200
005-0000-369.40-00	Court Fees/Judgments	60	-	-
Total Community Buildings Fund Revenues		529,087	557,227	559,165

Account Number	Description	2007 Actual Revenue/Expense	2008 Amended Budget	2009 Adopted Budget
<i>Community Buildings Fund - Expenditures</i>				
Parks and Recreation				
Community Center				
005-7601-575.10-01	Salaries-Regular	101,235	109,537	122,762
005-7601-575.10-06	Salaries-Part-Time	11,717	15,500	15,500
005-7601-575.20-01	Employer Paid Benefits	36,467	42,467	52,756
005-7601-575.31-01	Office & Operating Supply	3,109	2,900	2,900
005-7601-575.31-02	Small Tools & Equipment	3,058	3,000	3,000
005-7601-575.31-17	Supplies-Uniform Purchase	422	1,100	1,100
005-7601-575.41-01	Prof. Svc-Other	7,969	15,200	15,200
005-7601-575.42-01	Communications/Telephone	2,957	3,150	3,150
005-7601-575.44-02	Adv/Part-time Position	-	200	200
005-7601-575.45-02	IMS Rental	7,017	19,560	8,668
005-7601-575.45-03	Copier Rental	-	2,700	2,700
005-7601-575.46-02	Insurance-Fire/Property	2,626	2,876	3,111
005-7601-575.47-01	Utility-Electric	15,562	18,740	16,000
005-7601-575.47-02	Utility-City of Lacey	5,248	6,000	6,000
005-7601-575.47-03	Utility-Natural Gas	8,337	8,560	7,000
005-7601-575.47-07	Utility-Solid Waste	4,905	4,968	4,208
005-7601-575.48-01	Rep & Maint-Equipment	89	1,000	1,000
005-7601-575.48-10	Rep & Maint-Equip-Grnds	-	103	103
005-7601-575.49-02	Printing & Binding	688	2,000	2,000
005-7601-575.49-06	Maintenance Contracts	2,017	3,100	3,100
005-7601-575.49-12	Special Events	-	500	500
005-7601-575.49-23	Custodial	5,405	6,100	6,100
005-7601-575.60-01	Capital Outlays-Equipment	1,929	2,600	15,000
005-7601-575.60-03	Capital Outlays-Improvmen	-	4,878	-
	Total Community Center	220,757	276,739	292,058
Jacob Smith Facility				
005-7602-575.10-01	Salaries-Regular	31,341	31,261	30,888
005-7602-575.10-06	Salaries-Part-Time	8,428	10,975	8,000
005-7602-575.20-01	Employer Paid Benefits	12,242	11,682	13,513
005-7602-575.31-01	Office & Operating Supply	1,433	2,000	2,000
005-7602-575.31-02	Small Tools & Equipment	2,374	2,500	2,500
005-7602-575.31-17	Supplies-Uniform Purchase	-	300	300
005-7602-575.41-01	Prof. Svc-Other	7,783	6,500	8,700
005-7602-575.42-01	Communications/Telephone	3,177	4,500	4,500
005-7602-575.44-02	Adv/Part-time Position	-	300	300

Account Number	Description	2007 Actual Revenue/Expense	2008 Amended Budget	2009 Adopted Budget
<i>Community Buildings Fund - Expenditures</i>				
Parks and Recreation				
Jacob Smith Facility - Continued				
005-7602-575.45-02	IMS Rental	4,320	4,815	1,469
005-7602-575.45-05	Rentals-Other	-	500	500
005-7602-575.46-02	Insurance-Fire/Property	383	419	454
005-7602-575.47-01	Utility-Electric	1,778	2,415	2,800
005-7602-575.47-02	Utility-City of Lacey	958	6,595	3,000
005-7602-575.47-03	Utility-Natural Gas	1,137	2,500	2,500
005-7602-575.47-07	Utility-Solid Waste	-	800	800
005-7602-575.48-01	Rep & Maint-Equipment	-	400	400
005-7602-575.48-03	Rep & Maint-Facilities	-	1,000	1,000
005-7602-575.48-10	Rep & Maint-Equip-Grnds	199	-	-
005-7602-575.49-02	Printing & Binding	512	1,200	1,200
005-7602-575.49-06	Maintenance Contracts	225	750	750
005-7602-575.49-23	Custodial	6,317	5,870	4,000
005-7602-575.60-03	Capital Outlays-Improven	-	22,141	-
Total Jacob Smith Facility		82,607	119,423	89,574
Senior Center				
005-7603-555.31-01	Office & Operating Supply	-	500	500
005-7603-555.46-02	Insurance-Fire/Property	1,648	1,804	1,952
005-7603-555.47-01	Utility-Electric	7,480	9,300	9,300
005-7603-555.47-02	Utility-City of Lacey	1,142	1,200	1,200
005-7603-555.47-03	Utility-Natural Gas	4,185	4,190	3,600
005-7603-555.49-06	Maintenance Contracts	-	450	450
005-7603-555.60-01	Capital Outlays-Equipment	-	-	7,700
Total Senior Center		14,455	17,444	24,702
Community Center Facility Maintenance				
005-7611-575.31-23	Supplies-Building Maint.	1,693	10,041	10,041
005-7611-575.31-29	Supplies-Grounds Maint.	2,042	1,000	1,000
005-7611-575.41-31	Prof. Svc-Building Maint.	711	5,100	5,100
005-7611-575.48-01	Rep & Maint-Equipment	-	103	103
005-7611-575.48-03	Rep & Maint-Facilities	12,469	4,750	4,750
005-7611-575.48-10	Rep & Maint-Equip-Grnds	-	200	200
005-7611-575.49-06	Maintenance Contracts	7,537	7,674	7,694
005-7611-575.49-23	Custodial	36,839	41,803	41,803
Total Community Center Facility Maintenance		61,291	70,671	70,691

Account Number	Description	2007 Actual Revenue/Expense	2008 Amended Budget	2009 Adopted Budget
<i>Community Buildings Fund - Expenditures</i>				
Parks and Recreation				
Jacob Smith Facility Maintenance				
005-7612-575.31-23	Supplies-Building Maint.	869	875	875
005-7612-575.31-24	Small Tools & Equip-Bldg	-	200	200
005-7612-575.31-29	Supplies-Grounds Maint.	2,459	1,750	1,750
005-7612-575.41-31	Prof. Svc-Building Maint.	-	2,018	2,018
005-7612-575.41-39	Prof. Svc-Tree Evaluation	-	250	250
005-7612-575.48-01	Rep & Maint-Equipment	-	250	250
005-7612-575.48-03	Rep & Maint-Facilities	501	6,360	750
005-7612-575.48-10	Rep & Maint-Equip-Grnds	1,734	200	200
005-7612-575.49-06	Maintenance Contracts	75	3,780	3,780
Total Jacob Smith Facility Maintenance		5,638	15,683	10,073
Senior Center Facility Maintenance				
005-7613-555.31-23	Supplies-Building Maint.	971	2,126	2,126
005-7613-555.31-24	Small Tools & Equip-Bldg	-	200	200
005-7613-555.31-29	Supplies-Grounds Maint.	1,243	1,000	1,000
005-7613-555.41-31	Prof. Svc-Building Maint.	582	3,500	500
005-7613-555.41-39	Prof. Svc-Tree Evaluation	385	900	3,700
005-7613-555.48-01	Rep & Maint-Equipment	-	250	250
005-7613-555.48-03	Rep & Maint-Facilities	1,331	250	8,750
005-7613-555.48-10	Rep & Maint-Equip-Grnds	-	250	250
005-7613-555.49-06	Maintenance Contracts	5,977	8,000	8,000
005-7613-555.49-23	Custodial	36,558	40,791	40,791
005-7613-555.60-01	Capital Outlays-Equipment	-	-	6,500
Total Senior Center Facility Maintenance		47,047	57,267	72,067
Total Community Buildings Fund Expenditures		431,795	557,227	559,165



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PUBLIC WORKS-CITY STREET FUND

The Public Works Street Division is responsible for evaluating, maintaining and repairing all roadways, traffic control devices, drainage systems, sidewalks and roadsides. The Division is also responsible for street cleaning, snow and ice removal, and removing road debris from traffic lanes. Additionally, the Street Division performs special projects such as the Christmas tree pickup, hanging the College Street banners and supporting special events, such as Fun Fair and car shows.

Budget Summary

The Street Division budget is organized into nine programs.

- Supervision and Support
- Sidewalks
- Street Lights
- Traffic Control Devices/Street Signs & Markers
- Snow and Ice
- Street Cleaning
- Roadside Maintenance
- Roadway Maintenance
- Sidewalk Maintenance
- Traffic Control Devices/Electrical

The total 2009 budget for the Street Division is **\$2,432,421**. In addition to the general operating revenue, the City Street Fund receives State Fuel Tax revenue to partially offset the cost of street maintenance.

2009 PROJECTS, GOALS AND PRIORITIES

- Continue an active asphalt crack sealing program.
- Develop performance benchmarks for Street Division activities such as Street Sweeping.
- Develop a reporting system to monitor performance benchmarks.

Account Number	Description	2007 Actual Revenue/Expense	2008 Amended Budget	2009 Adopted Budget
<i>City Street Fund - Revenues</i>				
Revenues				
101-0000-308.00-00	Estimated Beginning Cash	-	77,075	-
101-0000-316.41-00	Utility Tax/Electric	994,905	786,633	735,874
101-0000-316.42-00	Utility Tax/Water-Private	357	1,580	1,580
101-0000-316.43-00	Utility Tax/Gas	330,490	405,115	405,115
101-0000-316.45-00	Utility Tax/Solid Waste	45,083	39,946	39,946
101-0000-316.47-01	Utility Tax/Telephone	131,013	327,065	327,065
101-0000-316.47-02	Utility Tax/Long Distance	262,211	-	-
101-0000-316.52-00	Utility Tax/Olympia City	709	560	560
101-0000-316.70-00	Utility Tax/Lacey Utility	-	220,935	220,935
101-0000-316.72-00	Water	89,344	-	-
101-0000-316.74-00	Wastewater	106,670	-	-
101-0000-316.78-00	Stormwater	21,119	-	-
101-0000-333.83-00	FEMA 1682-DRWA	2,450	-	-
101-0000-336.87-00	Motor Vehicle Fuel Tax	605,409	611,985	614,456
101-0000-338.36-00	Signal Maintenance	14,301	14,865	-
101-0000-344.81-00	New Development Signage	14,689	28,495	-
101-0000-348.95-00	Engineering Services Fees	21,252	-	-
101-0000-361.11-00	Investment Interest	81,607	40,350	45,540
101-0000-369.10-00	Sale of Scrap & Surplus	2,465	-	-
101-0000-369.40-00	Court Fees/Judgments	43,929	70,000	41,350
101-0000-369.90-00	Other Misc Revenue	-	100	-
Total City Street Fund Revenues		2,768,003	2,624,704	2,432,421

Account Number	Description	2007 Actual Revenue/Expense	2008 Amended Budget	2009 Adopted Budget
<i>City Street Fund - Expenditures</i>				
Public Works Street Division				
General Services				
101-4201-543.10-01	Salaries-Regular	224,827	143,956	151,920
101-4201-543.10-05	Salaries-Overtime	6,226	6,200	1,700
101-4201-543.10-06	Salaries-Part-Time	7,658	4,538	7,616
101-4201-543.20-01	Employer Paid Benefits	76,355	52,929	58,432
101-4201-543.20-03	Unemployment Compensation	808	4,200	4,200
101-4201-543.31-01	Office & Operating Supply	2,478	2,400	3,300
101-4201-543.31-02	Small Tools & Equipment	226	1,000	1,900
101-4201-543.31-17	Supplies-Uniform Purchase	2,409	4,250	3,000
101-4201-543.32-01	Electrical Supplies	117	-	-
101-4201-543.33-01	Small Tools-Electrical	404	500	1,000
101-4201-543.41-01	Prof. Svc-Other	-	600	600
101-4201-543.42-01	Communications-Telephone	81	-	-
101-4201-543.43-01	Transportation/Per Diem	1,997	4,815	4,815
101-4201-543.43-02	Dues, Subscriptions, Publ	309	1,000	1,000
101-4201-543.43-03	Registrations	2,820	2,900	2,900
101-4201-543.45-01	Equipment Rental	9,568	9,884	9,884
101-4201-543.45-02	IMS Rental	7,504	25,019	7,551
101-4201-543.46-01	Insurance-Liability	106,632	107,540	111,034
101-4201-543.46-06	AWC-L & I Pool	794	882	882
101-4201-543.48-03	Rep & Maint-Facilities	-	1,000	1,000
101-4201-543.49-10	Uniform Contract/Cleaning	1,213	2,000	2,000
101-4201-543.49-27	Bad Debt Expense	18,925	6,400	200
101-4201-543.49-35	CDL-Physicals/Licenses	325	360	660
101-4201-543.50-02	Common Facilities-1902	20,717	20,358	25,800
Total General Services		492,393	402,731	401,394
Street Lighting				
101-4204-542.10-01	Salaries-Regular	68,869	60,941	65,032
101-4204-542.10-05	Salaries-Overtime	35	1,025	500
101-4204-542.10-06	Salaries-Part-Time	9,325	4,226	4,692
101-4204-542.20-01	Employer Paid Benefits	28,365	26,958	29,266
101-4204-542.31-17	Supplies-Uniform Purchase	743	950	500
101-4204-542.32-01	Electrical Supplies	81,610	100,500	9,000
101-4204-542.33-01	Small Tools-Electrical	1,136	3,250	2,000
101-4204-542.41-32	Prof. Svc-Utility Locates	321	340	340
101-4204-542.43-03	Registrations	227	2,500	2,500

Account Number	Description	2007 Actual Revenue/Expense	2008 Amended Budget	2009 Adopted Budget
<i>City Street Fund - Expenditures</i>				
Public Works Street Division				
Street Lighting - Continued				
101-4204-542.45-01	Equipment Rental	23,500	24,275	24,275
101-4204-542.47-01	Utility-Electric	333,126	362,000	360,000
101-4204-542.49-10	Uniform Contract/Cleaning	-	950	950
Total Street Lighting		547,257	587,915	499,055
Street Signs & Markers				
101-4205-542.10-01	Salaries-Regular	101,374	143,387	146,120
101-4205-542.10-05	Salaries-Overtime	383	1,765	790
101-4205-542.10-06	Salaries-Part-Time	23,437	32,994	38,147
101-4205-542.20-01	Employer Paid Benefits	40,073	59,792	61,766
101-4205-542.31-01	Office & Operating Supply	78,992	5,200	3,000
101-4205-542.31-02	Small Tools & Equipment	2,302	3,000	1,000
101-4205-542.31-27	Software Upgrade	-	1,075	1,075
101-4205-542.31-31	Supplies-City Projects	7,653	5,000	5,000
101-4205-542.31-32	Sign Making Supplies	236	41,850	42,750
101-4205-542.31-34	Road Marking Supplies	-	31,500	25,000
101-4205-542.41-01	Prof. Svc-Other	7,796	48,350	31,900
101-4205-542.41-32	Prof. Svc-Utility Locates	201	50	50
101-4205-542.45-01	Equipment Rental	26,137	27,000	27,000
Total Street Signs & Markers		288,584	400,963	383,598
Snow & Ice Removal				
101-4206-542.10-01	Salaries-Regular	5,347	23,825	25,154
101-4206-542.10-05	Salaries-Overtime	1,916	3,500	3,500
101-4206-542.10-06	Salaries-Part-Time	48	-	-
101-4206-542.20-01	Employer Paid Benefits	2,547	9,393	11,158
101-4206-542.31-01	Office & Operating Supply	1,596	4,700	2,500
101-4206-542.31-02	Small Tools & Equipment	76	250	500
101-4206-542.45-01	Equipment Rental	6,606	6,824	6,824
101-4206-542.60-03	Capital Outlays-Improv	-	113,985	-
Total Snow & Ice Removal		18,136	162,477	49,636
Street Cleaning				
101-4207-542.10-01	Salaries-Regular	1,187	19,976	12,788
101-4207-542.10-05	Salaries-Overtime	59	200	200
101-4207-542.10-06	Salaries-Part-Time	-	4,341	4,600

Account Number	Description	2007 Actual Revenue/Expense	2008 Amended Budget	2009 Adopted Budget
<i>City Street Fund - Expenditures</i>				
Public Works Street Division				
Street Cleaning - Continued				
101-4207-542.20-01	Employer Paid Benefits	366	8,692	5,408
101-4207-542.31-01	Office & Operating Supply	902	1,600	1,600
Total Street Cleaning		2,514	34,809	24,596
Roadside Maintenance				
101-4208-542.10-01	Salaries-Regular	56,807	89,010	84,738
101-4208-542.10-05	Salaries-Overtime	1,104	200	200
101-4208-542.10-06	Salaries-Part-Time	20,382	12,156	7,785
101-4208-542.20-01	Employer Paid Benefits	26,652	35,649	37,292
101-4208-542.31-01	Office & Operating Supply	2,663	7,900	4,400
101-4208-542.31-02	Small Tools & Equipment	2,990	4,000	4,000
101-4208-542.34-01	Fuel	61	2,500	-
101-4208-542.41-01	Prof. Svc-Other	271	1,000	1,000
101-4208-542.41-16	Prof. Svc-Parks	183,339	186,280	198,338
101-4208-542.45-01	Equipment Rental	17,453	18,029	18,029
Total Roadside Maintenance		311,722	356,724	355,782
Roadway Maintenance				
101-4209-542.10-01	Salaries-Regular	61,522	83,077	79,282
101-4209-542.10-05	Salaries-Overtime	1,057	1,300	400
101-4209-542.10-06	Salaries-Part-Time	15,584	29,686	26,084
101-4209-542.20-01	Employer Paid Benefits	27,142	48,612	39,112
101-4209-542.20-03	Unemployment Compensation	-	60	60
101-4209-542.31-01	Office & Operating Supply	29,124	21,400	22,000
101-4209-542.31-02	Small Tools & Equipment	397	1,500	1,500
101-4209-542.41-01	Prof. Svc-Other	14,277	21,000	21,000
101-4209-542.45-01	Equipment Rental	39,987	41,214	41,214
101-4209-542.45-05	Rentals-Other	15,007	5,000	11,000
101-4209-542.48-15	Repairs & Maint-Grounds	-	12,000	12,000
Roadway Maintenance		204,097	264,849	253,652
Sidewalk Maintenance				
101-4210-542.10-01	Salaries-Regular	34,029	36,945	35,165
101-4210-542.10-05	Salaries-Overtime	118	100	100
101-4210-542.10-06	Salaries-Part-Time	9,053	4,341	2,919
101-4210-542.20-01	Employer Paid Benefits	14,768	14,877	15,916

Account Number	Description	2007 Actual Revenue/Expense	2008 Amended Budget	2009 Adopted Budget
<i>City Street Fund - Expenditures</i>				
Public Works Street Division				
Sidewalk Maintenance - Continued				
101-4210-542.31-01	Office & Operating Supply	4,593	1,500	1,500
101-4210-542.31-02	Small Tools & Equipment	-	1,000	1,000
101-4210-542.41-01	Prof. Svc-Other	43,420	48,000	45,000
101-4210-542.45-01	Equipment Rental	4,623	4,776	4,776
Total Sidewalk Maintenance		110,604	111,539	106,376
Traffic Control Device/Electrical				
101-4211-542.10-01	Salaries-Regular	51,563	48,812	52,089
101-4211-542.10-05	Salaries-Overtime	196	590	200
101-4211-542.10-06	Salaries-Part-Time	3,951	11,622	12,903
101-4211-542.20-01	Employer Paid Benefits	20,340	28,049	30,370
101-4211-542.32-01	Electrical Supplies	31,298	21,672	22,572
101-4211-542.33-01	Small Tools-Electrical	340	2,500	1,500
101-4211-542.41-01	Prof. Svc-Other	1,678	3,500	4,000
101-4211-542.41-32	Prof. Svc-Utility Locates	-	250	250
101-4211-542.42-01	Telephone	1,069	960	960
101-4211-542.45-01	Equipment Rental	44,450	48,910	106,166
101-4211-542.45-02	IMS Rental	2,944	8,401	3,020
101-4211-542.47-01	Utility-Electric	46,653	55,000	55,000
Total Traffic Control Device/Electrical		204,482	230,266	289,030
Electrical Other				
101-4212-543.10-01	Salaries-Regular	55,832	40,262	42,966
101-4212-543.10-05	Salaries-Overtime	898	875	500
101-4212-543.10-06	Salaries-Part-Time	4,761	4,226	4,350
101-4212-543.20-01	Employer Paid Benefits	22,513	18,898	16,886
101-4212-543.31-01	Office & Operating Supply	285	800	1,000
101-4212-543.32-01	Electrical Supplies	16,246	6,270	2,500
101-4212-543.33-01	Small Tools-Electrical	312	500	500
101-4212-543.41-01	Prof. Svc-Other	-	600	600
Total Electrical Other		100,847	72,431	69,302
Total Public Works Street Division Expenditures		2,280,636	2,624,704	2,432,421

PUBLIC WORKS-ARTERIAL STREET FUND

The Arterial Street Fund provides funding for street construction and transportation improvement projects. Work accomplished includes right-of-way acquisition, design, and construction of roadways, storm drainage, sidewalks, street lighting, traffic signals, and landscaping.

Revenues for the Arterial Street Fund come from the following sources:

- State and Federal Grants
- State Shared Fuel Taxes
- General Revenues of the City – Utility Tax
- Public works Trust Fund Loan
- Real Estate Excise Tax

BUDGET SUMMARY

All expenditures are for specific improvement projects included in the City's Six-Year Transportation Plan and Capital Facilities Plan. Expenditures from this fund fluctuate dramatically based on the City's success in obtaining grant funding, new development occurring in the City, and the number of street projects ready for construction. For 2009, budgeted expenditures are **\$15,027,334**.

2009 PROJECTS, GOALS AND PRIORITIES

- College St Corridor right of way acquisition
- Miscellaneous pedestrian enhancements
- Enhancement of residential street repair, rehabilitation, and maintenance program
- Lacey Gateway project infrastructure
- Mullen Road extension
- Carpenter Road widening
- Martin Way left turn lanes
- 6th Avenue realignment/Sleater-Kinney rehabilitation
- Woodland Trail improvement-phase II
- Complete College Street Corridor Study phase II
- College Street NE extension
- Transportation improvement comp plan
- Marvin Rd/Martin Way access study

Account Number	Description	2007 Actual Revenue/Expense	2008 Amended Budget	2009 Adopted Budget
<i>Arterial Street Fund - Revenues</i>				
Revenues				
102-0000-308.00-00	Estimated Beginning Cash	-	3,521,780	2,805,288
102-0000-317.34-00	Real Estate Excise Tax 1	2,856,510	1,051,000	1,785,000
102-0000-333.20-20	20.205 Highway Planning	493,881	1,706,487	1,401,735
102-0000-334.03-80	03.8x Trans Improv Board	708,056	7,569,908	6,613,274
102-0000-334.04-20	CTED/JDF - Gateway	-	2,037,405	-
102-0000-336.88-00	Motor Vehicle Fuel Tax	221,930	271,935	276,060
102-0000-344.85-00	Mitigation/Impact Fees	1,037,884	556,165	1,145,977
102-0000-361.11-00	Investment Interest	603,796	-	-
102-0000-362.40-00	Facility Rentals	9,039	-	-
102-0000-369.90-00	Other Misc Revenue	8,836	-	-
102-0000-397.00-00	Transfers In	850,000	1,350,000	-
102-0000-397.01-00	Capital Improvement Fund	150,000	150,000	1,000,000
Total Arterial Street Fund Revenues		6,939,932	18,214,680	15,027,334

Account Number	Description	2007 Actual Revenue/Expense	2008 Amended Budget	2009 Adopted Budget
<i>Arterial Street Fund - Expenditures</i>				
Public Works Arterial Streets				
Street & Transportation Improvements				
102-4101-595.90-01	Preliminary Engineering	1,752,282	975,765	1,063,342
102-4101-595.90-02	Right of Way	351,842	2,492,280	2,602,000
102-4101-595.90-03	Road Way	6,877,959	12,309,275	10,257,192
102-4101-595.90-04	Storm Drainage	84,017	-	-
102-4101-595.90-05	Construction Engineering	495,632	1,385,360	1,069,800
102-4101-595.90-07	Special Purpose Paths	2,600	882,000	-
102-4101-595.90-08	Street Lighting	36,172	60,000	-
102-4101-595.90-09	Traffic Control Devices	19,998	-	-
102-4101-595.90-11	Construction Administrative	163	-	-
102-4101-595.90-13	Side Walks-ADA	10,708	75,000	-
102-4101-595.90-14	Signal Timing	23,130	15,000	15,000
102-4101-595.90-15	Pavement Mgmt System	36,744	-	-
102-4101-595.90-16	Pavement Restoration/PMS	-	20,000	20,000
Total Arterial Street Fund Expenditures		9,691,247	18,214,680	15,027,334



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THE REGIONAL ATHLETIC COMPLEX (RAC)

The Regional Athletic Complex (the RAC) is comprised of 98 acres, 68 of which have been under construction since January 2008. December 2008 is the projected completion date with the expectation of a "soft opening" for the complex in 2009. In order to withstand the intense use the complex will receive, the newly planted turf area must be allowed to mature, thus tentative dates for opening use areas is planned. The three (3) existing grass soccer fields and one (1) synthetic soccer field are currently in use. Use of the five (5) baseball / softball fields with a combination of synthetic infields and turf outfields is anticipated next May. The two (2) new turf soccer fields are to be ready for play in September 2009. The common park area that separates the soccer fields and the baseball / softball fields will be available for use in June.

The City of Lacey will be the lead agency for the maintenance and operation of the complex with the cost to be shared by the City and Thurston County. As is the use, the maintenance and operation will be phased in as well. In 2009, a new facilities manager will coordinate the scheduled use of the complex and all associated sponsorships and contracts. An on site crew of two (2) full-time maintenance personnel and part-time staff will maintain the 68 acre site.

The 2009 budget **\$702,577** is the estimated cost to operate the RAC. The costs to maintain this facility are covered by fees, and intergovernmental revenues. The intergovernmental revenues are made up of the shared costs with Thurston County as well as revenues contractually received from the Capital Area Regional Public Facilities District. The Regional Athletic Complex budget is organized into two program areas.

- Public Works Parks Maintenance Division
- Parks & Recreation General Services

Account Number	Description	2007 Actual Revenue/Expense	2008 Amended Budget	2009 Adopted Budget
<i>Regional Athletic Complex - Revenues</i>				
Revenues				
107-0000-338.10-10	Capital Area - PFD	-	-	160,000
107-0000-338.10-20	Thurston County	-	-	118,788
107-0000-347.65-00	Field Use Fees	-	-	180,000
107-0000-397.10-01	Transfer in 303 Fund	-	-	118,789
107-0000-397.10-02	Transfer in (109) Fund	-	-	125,000
Total Regional Athletic Complex Fund Revenues		-	-	702,577

Account Number	Description	2007 Actual Revenue/Expense	2008 Amended Budget	2009 Adopted Budget
<i>Regional Athletic Complex - Expenditures</i>				
Regional Athletic Complex				
Regional Athletic Complex Maintenance				
107-3305-576.10-01	Salaries-Regular	-	-	90,678
107-3305-576.10-05	Salaries-Overtime	-	-	2,500
107-3305-576.10-06	Salaries-Part-Time	-	-	60,000
107-3305-576.20-01	Employer Paid Benefits	-	-	49,020
107-3305-576.31-01	Office & Operating Supply	-	-	80,000
107-3305-576.31-02	Small Tools & Equipment	-	-	4,923
107-3305-576.41-01	Prof. Svc-Other	-	-	2,500
107-3305-576.42-01	Communications-Telephone	-	-	3,000
107-3305-576.45-01	Equipment Rental	-	-	93,577
107-3305-576.45-02	IMS Rental	-	-	2,500
107-3305-576.45-05	Rentals-Other	-	-	5,000
107-3305-576.47-01	Utility-Electric	-	-	46,879
107-3305-576.47-02	Utility-City of Lacey	-	-	60,000
107-3305-576.47-07	Utility-Solid Waste	-	-	10,000
107-3305-576.48-01	Rep & Maint-Equipment	-	-	3,500
107-3305-576.48-03	Rep & Maint-Facilities	-	-	1,000
107-3305-576.49-25	Assessments/Taxes	-	-	6,400
Total Regional Athletic Complex Maintenance		-	-	521,477
Regional Athletic Complex General Services				
107-7401-576.10-01	Salaries-Regular	-	-	65,000
107-7401-576.10-06	Salaries-Part-Time	-	-	12,000
107-7401-576.20-01	Employer Paid Benefits	-	-	23,100
107-7401-576.31-01	Office & Operating Supply	-	-	1,500
107-7401-576.31-02	Small Tools & Equipment	-	-	5,000
107-7401-576.41-01	Prof. Svc-Other	-	-	10,000
107-7401-576.42-01	Communications-Telephone	-	-	4,500
107-7401-576.43-01	Transportation/Per Diem	-	-	1,500
107-7401-576.43-03	Registrations	-	-	1,000
107-7401-576.45-01	Equipment Rental	-	-	2,000
107-7401-576.45-02	IMS Rental	-	-	4,000
107-7401-576.45-05	Rentals-Other	-	-	10,000
107-7401-576.49-02	Printing & Binding	-	-	39,500
107-7401-576.49-06	Maintenance Contracts	-	-	2,000
Total Regional Athletic Complex General Services		-	-	181,100
Total Regional Athletic Complex Fund Expenditures		-	-	702,577



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LODGING TAX FUND

The Lodging Tax Fund is authorized by state law and must operate under the restrictive provision thereof. Revenue is generated from a 4% use tax on hotel/motel room rentals. Lodging tax receipts for 2009 are estimated at \$352,497. Expenditures of Lodging Tax dollars are limited to tourist promotion and for the acquisition and/or maintenance of tourism-related facilities. The budget is developed in concert with the Lodging Tax Advisory Committee.

Included in Contract Services expenditures are services performed by the Lacey Chamber of Commerce, Visitor and Convention Bureau, Washington Center for the Performing Arts, and publication of promotional materials. Community Events include Lacey Fun Fair, Jazz Festival, Summer's End At Lacey (classic car show), Alternate Fuel Fair, Senior Games, Mushroom Festival, Lacey Farmers Market, and Concerts in the Park series.

The total 2009 budget for the Lodging Tax Fund is **\$425,500**.

The Lodging Tax budget is divided into 3 categories:

- Museum Operation
- Contracted Services
- Performing Arts & Events

Account Number	Description	2007 Actual Revenue/Expense	2008 Amended Budget	2009 Adopted Budget
<i>Lodging Tax Fund - Revenues</i>				
Revenues				
109-0000-308.00-00	Estimated Beginning Cash	-	10,940	25,000
109-0000-313.30-00	Hotel/Motel Taxes	299,458	300,000	352,497
109-0000-361.11-00	Investment Interest	34,073	28,750	36,003
109-0000-367.14-00	Donations-Concert/Events	10,300	12,000	12,000
109-0000-367.15-00	Donations-Miscellaneous	90	-	-
Total Lodging Tax Fund Revenues		343,921	351,690	425,500

Account Number	Description	2007 Actual Revenue/Expense	2008 Amended Budget	2009 Adopted Budget
<i>Lodging Tax Fund - Expenditures</i>				
Council / Parks and Recreation				
Museum Operation				
109-0303-575.10-01	Salaries-Regular	28,338	30,183	34,255
109-0303-575.10-05	Salaries-Overtime	378	-	-
109-0303-575.10-06	Salaries-Part-Time	6,690	-	-
109-0303-575.20-01	Employer Paid Benefits	14,843	17,166	15,785
109-0303-575.31-01	Office & Operating Supply	1,749	1,400	1,400
109-0303-575.31-02	Small Tools & Equipment	541	880	189
109-0303-575.31-23	Supplies-Building Maint.	67	150	150
109-0303-575.31-29	Supplies-Grounds Maint.	-	150	150
109-0303-575.41-01	Prof. Svc-Other	1,067	1,500	500
109-0303-575.42-01	Communications/Telephone	1,232	1,500	1,300
109-0303-575.43-01	Transportation/Per Diem	128	200	50
109-0303-575.43-02	Dues, Subscriptions, Publ	279	200	200
109-0303-575.43-03	Registrations	170	350	50
109-0303-575.45-02	IMS Rental	-	1,631	1,631
109-0303-575.45-05	Rentals-Other	25	200	200
109-0303-575.46-02	Insurance-Fire/Property	234	330	330
109-0303-575.47-01	Utility-Electric	550	600	600
109-0303-575.47-02	Utility-City of Lacey	474	500	500
109-0303-575.47-03	Utility-Natural Gas	1,577	1,000	1,000
109-0303-575.49-02	Printing & Binding	27	450	100
109-0303-575.49-06	Maintenance Contracts	1,476	1,200	1,200
109-0303-575.49-23	Custodial	840	910	910
109-0303-575.60-03	Capital Outlays-Improven	8,877	27,450	-
Total Museum Operation		69,562	87,950	60,500
Contracted Services				
109-0401-573.49-51	Promotion-Community Event	-	51,240	59,000
109-0401-575.49-12	Special Events	26,361	-	-
109-0401-575.49-33	Chamber of Commerce	17,000	25,000	25,000
109-0401-575.49-34	Washington Center	17,500	18,500	18,500
109-0401-575.49-38	Visitor/Convention Bureau	58,592	86,500	87,000
109-0401-575.49-51	Promotion/Advertising	-	60,000	-
109-0401-597.02-01	Transfers out	-	-	125,000
Total Contracted Services		119,453	241,240	314,500

Account Number	Description	2007 Actual Revenue/Expense	2008 Amended Budget	2009 Adopted Budget
<i>Lodging Tax Fund - Expenditures</i>				
Council / Parks and Recreation				
Performing Arts & Parks Events				
109-0601-573.49-52	Promotion-Parks Events	-	6,000	9,000
109-0601-573.49-54	Concert Series/Events	-	16,500	16,500
109-0601-575.49-51	Promotion/Advertising	3,468	-	-
109-0601-575.49-54	Concert Series/Events	12,990	-	-
109-0601-575.60-04	Capital Outlays-Equipment	-	-	25,000
Total Performing Arts & Parks Events		16,458	22,500	50,500
Total Lodging Tax Fund Expenditures		205,473	351,690	425,500

COMMUNITY DEVELOPMENT BLOCK GRANT FUND

The Community Development Block Grant (CDBG) Fund provides for the accounting of state and federal grant dollars awarded to qualifying agencies serving Lacey citizens. This fund also facilitates block grants awarded to Lacey for housing and capital improvement projects primarily benefiting low-income residents.

Lacey has received CDBG grant funding for housing rehabilitation, low-income apartment complex acquisition, a child care and family services center, and a new senior center.

There are no anticipated projects for 2009.

Account Number	Description	2007 Actual Revenue/Expense	2008 Amended Budget	2009 Adopted Budget
<i>Community Development Block Grant Fund - Revenues</i>				
Revenues				
120-0000-333.14-21	Program Income F96745006	5,746	-	-
Total Community Development Block Grant Revenues		5,746	-	-

Account Number	Description	2007 Actual Revenue/Expense	2008 Amended Budget	2009 Adopted Budget
<i>Community Development Block Grant Fund - Expenditures</i>				
Public Affairs and Community Relations				
120-3701-598.97-52	Pass Through Grant	-	-	-
Total Community Development Block Grant Expenditures		-	-	-



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GENERAL OBLIGATION BOND FUND

The General Obligation (G.O.) Bond Fund was created to provide for the retirement of all general purpose bonds issued for City facilities or equipment. When capital expenditures are funded by debt authorized by voter approval, the revenues generated to retire this debt come from property taxes. Debt issued or bonds sold without the guarantee of City tax revenues (i.e. Limited Tax General Obligations) must depend on general revenues of the City to retire the debt.

General Obligation debt currently supported by property taxes includes \$5.99 million of Fire Safety Improvement Bonds approved by voters in September 2000. It also includes Parks Improvement Bonds sold in 2003, \$5 million and in 2006, \$4.985 million.

Non-property tax supported debt was issued in 2006 for \$3.5 million for the addition to City Hall and in 2007 for \$8.0 million to complete the 68 acres of the Regional Athletic Complex.

The total outstanding General Obligation Tax support debt is \$13,230,000. The total outstanding Limited Tax General Obligation debt is \$3,500,000.

Account Number	Description	2007 Actual Revenue/Expense	2008 Amended Budget	2009 Adopted Budget
<i>G. O. Bond Fund - Revenues</i>				
Revenues				
201-0000-311.10-00	Property Taxes-Current	978,246	1,176,701	1,180,825
201-0000-311.15-00	Property Taxes-Delinquent	15,599	14,100	14,100
201-0000-313.10-00	Sales Taxes	133,000	330,000	332,400
201-0000-361.11-00	Investment Interest	44,947	8,550	24,500
201-0000-397.01-00	Capital Improvement Fund	-	552,402	579,730
Total General Obligation Bond Revenues		1,171,792	2,081,753	2,131,555

Account Number	Description	2007 Actual Revenue/Expense	2008 Amended Budget	2009 Adopted Budget
<i>G. O. Bond Fund - Expenditures</i>				
G.O. Debt - Finance				
G.O. Tax Supported				
201-1904-591.70-11	Principal UTGO Bond 2002	235,000	245,000	255,000
201-1904-591.70-12	Principal UTGO Bond 2003	195,000	200,000	205,000
201-1904-591.70-13	Principal UTGO Bond 2006	-	175,000	185,000
201-1904-591.80-11	Interest UTGO 2002	221,130	213,200	204,320
201-1904-591.80-12	Interest UTGO 2003	148,978	144,105	139,105
201-1904-591.80-13	Interest UTGO 2006	189,430	199,400	192,400
Total G.O. Tax Supported		989,538	1,176,705	1,180,825
L.T.G.O. & Loans				
201-1905-591.69-01	Estimated Ending Fund Bal	-	22,646	38,600
201-1905-591.70-10	Principal LTGO 98 Refund	385,000	-	-
201-1905-591.70-14	Principal LTGO 2006	-	190,000	200,000
201-1905-591.70-16	Principal LTGO Bond 2007	-	245,000	265,000
201-1905-591.80-10	Interest LTGO 1998 Refund	17,015	-	-
201-1905-591.80-14	Interest LTGO 2006	133,000	140,000	132,400
201-1905-591.80-16	Interest LTGO 2007	-	307,402	314,730
Total L.T.G.O. & Loans		535,015	905,048	950,730
Total General Obligation Bond Expenditures		1,524,553	2,081,753	2,131,555



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LOCAL IMPROVEMENT DISTRICT BOND FUND

The Local Improvement District (L.I.D.) Bond Fund was created to provide for the retirement of all local improvement district bonds issued for City streets, utilities, and related equipment. Debt issued or bonds received without the guarantee of City tax revenues must depend on these special assessments against property owners.

There are three transportation improvement projects in this fund: L.I.D. #13 – College Street widening; L.I.D. #16 – Meridian Campus road construction; and, L.I.D. #19 – a variety of transportation improvements serving NE Lacey and Hawks Prairie area.

Although annual assessments are billed to property owners, the actual retirement of L.I.D. debt in any given year is based on the amount of dollars collected. The amount collected is either a result of billed assessment amounts received or payment-in-full as property changes ownership. Regardless when payments are received, the City must call (retire) outstanding bonds when funds are available to do so.

Account Number	Description	2007 Actual Revenue/Expense	2008 Amended Budget	2009 Adopted Budget
<i>L.I.D. Bond Fund - Revenues</i>				
Revenues				
202-0000-361.11-00	Investment Interest	48,754	21,750	14,500
202-0000-361.50-01	L.I.D. # 13	19,700	14,500	13,800
202-0000-361.50-02	L.I.D. # 16	21,642	11,000	-
202-0000-361.50-03	L.I.D. # 19	416,806	412,710	310,590
202-0000-368.01-00	L.I.D. # 13	48,682	36,870	37,485
202-0000-368.02-00	L.I.D. # 16	173,037	167,710	-
202-0000-368.03-00	L.I.D. # 19	773,003	1,400,200	446,020
Total L.I.D. Bond Fund Revenues		1,501,624	2,064,740	822,395

Account Number	Description	2007 Actual Revenue/Expense	2008 Amended Budget	2009 Adopted Budget
<i>L.I.D. Bond Fund - Expenditures</i>				
L.I.D. Debt - Finance				
Debt Service				
202-1906-591.73-03	Principal L.I.D. # 19	1,205,000	1,720,000	535,000
202-1906-591.73-04	Principal L.I.D.# 19 PWTF	196,416	196,420	196,420
202-1906-591.83-03	Interest L.I.D. # 19	153,120	83,500	32,050
202-1906-591.83-04	Interest L.I.D. # 19 PWTF	70,710	64,820	58,925
Total L.I.D. Bond Fund Expenditures		1,625,246	2,064,740	822,395



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BUILDING IMPROVEMENT FUND

The Building Improvement Fund is only used when there is a need to account for a significant building project or equipment acquisition that is usually funded by a bond sale or special revenue. The fund was originally created to account for impact fees associated with the WPPSS project of several years ago.

Each year, an amount equivalent to \$1.00 per capita is deposited into this fund from sales tax revenue for the purpose of acquiring public art.

2009 PROJECTS, GOALS & PRIORITIES

- Complete construction of the new 25,000 square foot addition to City Hall
- Renovate existing City Hall building
- Acquire additional property from St. Martin's Abbey

Account Number	Description	2007 Actual Revenue/Expense	2008 Amended Budget	2009 Adopted Budget
<i>Building Improvement Fund - Revenues</i>				
Revenues				
301-0000-308.00-00	Estimated Beginning Cash	-	7,000,000	2,700,000
301-0000-313.10-00	Sales Taxes	1,060,870	1,035,870	1,038,040
301-0000-361.11-00	Investment Interest	331,112	-	1,000
301-0000-397.00-00	Transfers In	2,300,000	1,000,000	-
Total Building Improvement Fund Revenues		3,691,982	9,035,870	3,739,040

Account Number	Description	2007 Actual Revenue/Expense	2008 Amended Budget	2009 Adopted Budget
<i>Building Improvement Fund - Expenditures</i>				
City Facilities Development				
Building Improvements				
301-0101-514.60-01	Capital Outlays-Equipment	-	-	720,000
301-0101-514.60-02	Capital Outlay-Public Art	140	35,870	38,040
301-0101-514.60-04	Capital Outlay-Buildings	618,878	8,000,000	1,981,000
301-0101-514.60-05	Capital Outlay-Land	258,087	1,000,000	1,000,000
301-0101-522.60-04	Buildings	49,810	-	-
Total Building Improvement Fund Expenditures		926,915	9,035,870	3,739,040



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CAPITAL EQUIPMENT FUND

The Capital Equipment Fund accounts for special revenues dedicated to capital facility construction and equipment purchases that are required for general operating purposes. Utility and Real Estate Excise taxes are the main sources of revenue.

BUDGET SUMMARY

Expenditures are budgeted in three program areas.

- Operating Capital and Reserves
- Capital Improvement Projects
- Debt Service (transfer out to General Obligation Bond Fund)

The 2009 budget is **\$2,023,935**, which includes a transfer out of \$1,000,000 to the Arterial Streets Fund.

2009 PROJECTS, GOALS AND PRIORITIES

A full listing of Capital Equipment expenditures is provided in the Budget Summary section of this document. Major expenditures for 2009 include:

- Council requested projects, such as urban forestry plantings; streetscaping banners; and, Web site upgrade.
- Interactive Voice Response (IVR) and Web based systems to provide better customer service in Community Relations, Parks and Recreation programs, and Building Inspection processes.
- Records management system, remote access system and e-mail archiving system.
- Network upgrades/disaster recovery solutions.
- Signage and safety modification parks playground equipment.

Account Number	Description	2007 Actual Revenue/Expense	2008 Amended Budget	2009 Adopted Budget
<i>Capital Equipment Fund - Revenues</i>				
Revenues				
302-0000-308.00-00	Estimated Beginning Cash	-	228,405	119,800
302-0000-316.41-00	Utility Tax/Electric	281,359	476,583	354,204
302-0000-316.42-00	Utility Tax/Water-Private	2,917	1,580	1,580
302-0000-316.43-00	Utility Tax/Gas	248,288	304,368	304,368
302-0000-316.45-00	Utility Tax/Solid Waste	156,350	138,553	138,553
302-0000-316.47-01	Utility Tax/Telephone	162,400	555,339	480,727
302-0000-316.47-02	Utility Tax/Long Distance	465,477	-	-
302-0000-316.52-00	Utility Tax/Olympia City	1,555	1,228	1,228
302-0000-316.70-00	Utility Tax/Lacey Utility	-	569,106	494,495
302-0000-316.72-00	Water	257,655	-	-
302-0000-316.74-00	Wastewater	307,620	-	-
302-0000-316.78-00	Stormwater	60,903	-	-
302-0000-333.20-60	WTSC CFDA #20.60X	3,879	-	-
302-0000-333.97-00	DHS CFDA#97.004	10,265	-	-
302-0000-333.97-06	DHS/ODP CFDA #97.067	3,847	-	-
302-0000-334.03-51	WTSC Grant	2,100	-	-
302-0000-361.11-00	Investment Interest	262,791	47,500	124,980
302-0000-367.00-00	Contributions	6,000	19,000	4,000
Total Capital Equipment Fund Revenues		2,233,406	2,341,662	2,023,935

Account Number	Description	2007 Actual Revenue/Expense	2008 Amended Budget	2009 Adopted Budget
<i>Capital Equipment Fund - Expenditures</i>				
General Fund Capital				
Capital Equipment				
302-0102-519.64-01	Capital-Council	268,923	200,000	-
302-0102-519.64-02	Capital-City Manager	-	21,680	20,000
302-0102-519.64-03	Capital-Human Resources	-	-	3,128
302-0102-519.64-04	Capital-Community Relatio	332	102,422	-
302-0102-519.64-05	Capital-Finance	8,432	-	-
302-0102-519.64-06	Capital-Common Facilities	90,464	37,308	4,010
302-0102-519.64-07	Capital-Common Fac.-Shop	6,548	57,567	17,500
302-0102-519.64-08	Capital-Common Fac.-Libra	23,624	44,500	31,345
302-0102-519.64-10	Capital-Police	114,776	140,654	27,612
302-0102-519.64-11	Capital-Public Works-Admi	31,469	36,819	-
302-0102-519.64-12	Capital-Public Works-Pks	262,231	125,469	37,080
302-0102-519.64-15	Capital-Community Develop	1,284	-	-
302-0102-519.64-16	Capital-Parks & Recreatio	35,211	77,450	7,500
302-0102-519.64-17	Capital-City Streets	147,398	101,608	60,000
302-0102-519.64-19	Capital-Information Svcs	69,835	161,185	180,760
302-0102-594.60-02	Replacement Res-City Hall	7,787	130,000	130,000
302-0102-594.60-03	Replacement Res-Library	32,656	80,000	80,000
302-0102-594.60-04	Replacement Res-Telephone	4,064	15,000	15,000
302-0102-594.60-05	Replacement Res-Comm Ctrs	15,447	100,000	100,000
302-0102-594.60-06	Replacement Res-Park Oper	-	100,000	100,000
302-0102-594.60-08	Replace Res-Child Care	-	25,000	25,000
302-0102-597.01-05	Transfer to Fund 301	1,300,000	-	-
302-0102-597.01-07	Transfer Out to 410	-	550,000	-
Total Capital Equipment		2,420,481	2,106,662	838,935
Projects				
302-0104-514.60-06	Capital-City Hall Repairs	-	20,000	20,000
302-0104-542.60-02	Capital-Streetscaping	16,118	20,000	120,000
302-0104-559.60-01	Economic Development	2,457	45,000	45,000
Total Projects		18,575	85,000	185,000
Debt Service Transfers				
302-0105-597.01-01	Tran Out-Arterial Streets	150,000	150,000	1,000,000
Total Debt Service Transfers		150,000	150,000	1,000,000
Total Capital Equipment Fund Expenditures		2,589,056	2,341,662	2,023,935



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PARKS AND OPEN SPACE FUND

Funding for the Parks and Open Space Fund was established by Council action to set aside the revenue generated by a one-percent Utility Tax rate for the acquisition of property for future parks and open space, and/or the development of existing parks sites. Where possible, the City has applied for and been awarded grant funds to finance a significant portion of these acquisition costs. Park Development has been accomplished utilizing the 2002 and 2006 Park Bonds. The Regional Athletic Complex (RAC) was moved in 2008 to a new fund to accommodate the completion of the 68 acre park utilizing Park Bonds sold in 2007 to be used specifically for this facility.

PARK DEVELOPMENT

	<u>SIZE</u>
THE REGIONAL ATHLETIC COMPLEX (RAC)	68 ACRES
WONDERWOOD	46 ACRES
LONG LAKE	10 ACRES
RAINIER VISTA	46 ACRES
LAKEPOINTE	8 ACRES
WOODLAND CREEK	70 ACRES
MERIDIAN PARK	24 ACRES
HORIZON POINTE PARK	9.5 ACRES
COMMUNITY SKATE PARK	.3 ACRES
AVONLEA	6 ACRES
WANSCHERS	16 ACRES
BUSH	8.5 ACRES
THORNBURY	9 ACRES

BUDGET SUMMARY

The 2009 budget is **\$941,911**. This includes a transfer out of \$353,096 to the Current Expense Fund, to cover the cost of maintaining Rainier Vista Park, and \$118,789 to the Regional Athletic Complex Fund to maintain the RAC.

Account Number	Description	2007 Actual Revenue/Expense	2008 Amended Budget	2009 Adopted Budget
<i>Parks and Open Space Fund - Revenues</i>				
Revenues				
303-0000-308.00-00	Estimated Beginning Cash	-	15,662,800	-
303-0000-316.41-00	Utility Tax/Electric	260,833	259,928	285,920
303-0000-316.42-00	Utility Tax/Water-Private	678	1,580	1,580
303-0000-316.43-00	Utility Tax/Gas	131,599	159,974	159,974
303-0000-316.45-00	Utility Tax/Solid Waste	40,287	35,627	38,833
303-0000-316.47-01	Utility Tax/Telephone	66,296	193,380	212,718
303-0000-316.47-02	Utility Tax/Long Distance	147,378	-	-
303-0000-316.52-00	Utility Tax/Olympia City	464	392	392
303-0000-316.70-00	Utility Tax/Lacey Utility	-	168,649	185,514
303-0000-316.72-00	Water	71,533	-	-
303-0000-316.74-00	Wastewater	85,405	-	-
303-0000-316.78-00	Stormwater	16,909	-	-
303-0000-338.10-10	Capital Area - PFD	1,014,566	-	-
303-0000-361.11-00	Investment Interest	360,671	44,500	44,500
303-0000-362.40-00	Facility Rentals	12,230	6,435	12,480
303-0000-382.10-00	General Obligations Bonds	8,000,000	-	-
303-0000-392.00-00	Premium on Bonds	128,213	-	-
Total Parks and Open Space Revenues		10,337,062	16,533,265	941,911

Account Number	Description	2007 Actual Revenue/Expense	2008 Amended Budget	2009 Adopted Budget
<i>Parks and Open Space Fund - Expenditures</i>				
Parks and Recreation				
Acquisition and Park Improvements				
303-0106-576.47-02	Utility-City of Lacey	230	-	-
303-0106-576.48-03	Rep & Maint-Facilities	(16,934)	12,800	-
303-0106-576.60-05	Capital Outlay-Land	-	-	25,000
303-0106-576.60-18	Regional Sports Complex	7,525	-	-
303-0106-576.60-19	Pks Bond Prelim design	20,017	-	-
303-0106-576.60-20	Pks Bond Architect/Eng	45,901	-	-
303-0106-576.60-21	Pks Bond Contractor Prim	2,518,999	2,600,000	-
303-0106-576.60-22	Pks Bond Cont-Gen Sub	18,015	-	-
303-0106-576.60-23	Pks Bond Cont-Comm Sub	248,663	-	-
303-0106-576.60-24	Pks Bond Prof Services	19,582	-	-
303-0106-576.60-25	Pks Bond Permits	4,635	-	-
303-0106-576.60-26	Pks Bond City Staff/Serv	81,928	-	-
303-0106-576.60-27	Pks Bond Printing/Advert	672	-	-
303-0106-576.62-20	Sport Com-Archit/Eng	144,617	-	-
303-0106-576.62-24	Sport Com-Prof Service	30,874	-	-
303-0106-576.62-26	Sport Com-Staff Services	2,633	-	-
303-0106-576.62-27	Sport Com-Printing/Advert	676	-	-
303-0106-576.69-01	Estimated Ending Fund Bal	-	634,875	445,026
303-0106-576.84-02	Debt Issue Costs	135,232	-	-
303-0106-597.01-06	Transfer Out-Reclaimed	500,000	-	-
303-0106-597.02-01	Transfers out	324,151	335,590	353,096
303-0106-597.10-08	Transfer out to 307	-	12,950,000	118,789
Total Parks and Open Space Expenditures		4,087,416	16,533,265	941,911



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REGIONAL ATHLETIC COMPLEX CAPITAL FUND

The Regional Athletic Complex (RAC) is a joint venture governed by Thurston County and the City of Lacey. In 1998, Thurston County and the City entered into an agreement to jointly purchase and own recreational lands, cooperatively develop such lands and jointly share the costs of maintaining the recreational facilities. Phase I of the facility was completed in September of 2005 and opened and dedicated for the benefit of the citizens of Thurston County. In 2006 the Capital Area Regional Public Facilities District (CARPFD) contracted with the City of Lacey to further develop the RAC in conjunction with a City of Olympia approved project. As a result of amendments to the CARPFD Interlocal agreements the City of Lacey receives 71.77% of the revenues received by the CARPFD which are dedicated to the future development of the RAC. These funds in conjunction with other city contributions and a 2007 Park Bond were used to finance Phase II of this project.

IMPROVEMENT PROJECTS

	<u>SIZE</u>
REGIONAL SPORTS COMPLEX PHASE I & II	68 ACRES
PHASE III - FUTURE IMPROVEMENTS	26 ACRES

BUDGET SUMMARY

The 2009 budget is **\$1,386,130**.

Completion of Phase II will be completed in 2008. This budget covers the cost of purchasing capital equipment to operate this facility, construct a maintenance building as well as a \$579,730 transfer out to cover debt service for the 2007 Park Bond. Phase III (26 acres) is slated for future development.

Account Number	Description	2007 Actual Revenue/Expense	2008 Amended Budget	2009 Adopted Budget
<i>Regional Athletic Complex Capital Fund - Revenues</i>				
Revenues				
307-0000-308.00-00	Estimated Beginning Cash	-	552,402	600,000
307-0000-338.10-10	Capital Area - PFD	-	925,350	786,130
307-0000-361.11-00	Investment Interest	-	3,800	-
307-0000-397.10-01	Transfer in 303 Fund	-	12,950,000	-
Total Regional Athletic Complex Capital Revenues		-	14,431,552	1,386,130

Account Number	Description	2007 Actual Revenue/Expense	2008 Amended Budget	2009 Adopted Budget
<i>Regional Athletic Complex Capital Fund - Expenditures</i>				
Parks and Recreation				
Regional Athletic Complex Capital				
307-0106-576.60-01	Capital Outlays-Equipment	-	-	638,400
307-0106-576.60-04	Capital Outlay-Buildings	-	-	160,000
307-0106-576.62-18	PFD - Administrative Cost	-	8,000	8,000
307-0106-576.62-21	Sport Com-Contractor Prim	-	11,000,000	-
307-0106-576.69-01	Estimated Ending Fund Bal	-	2,871,150	-
307-0106-597.69-01	Transf Out-Debt Service	-	552,402	579,730
Total Regional Athletic Complex Capital Expenditures		-	14,431,552	1,386,130



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PUBLIC WORKS-WATER UTILITY FUND

The Water Utility provides high quality drinking water in sufficient quantity and pressure to support the citizens of Lacey and residents of the entire water service area. Virtually all of Lacey's water comes from groundwater wells owned and operated by the Utility. Water rates cover current operating expenses, maintenance of the system, and replacement of worn and failing waterlines, emergency repairs, and debt service. In addition to water rates, new connections to the water system are charged a one-time fee to cover costs of infrastructure requirements necessary to ensure continued quality service to serve the connection. Such infrastructure includes City owned production wells, over 300 miles of distribution lines, numerous pressure control devices, and seven storage reservoirs

Public Works programs include distribution line maintenance and repair, water quality and regulatory compliance, resource management, conservation, wellhead protection, water production and storage operations, and system engineering. Financial services include meter reading, accounting, billing, and collection. The Operations Division is responsible for operating the system, repairs and preventive maintenance. Planning, capital improvements, regulatory compliance, community education/outreach, design and capital programming, development review, and source development are provided by the Water Resources and Engineering Divisions. Water Utility maintenance services are provided by 22 full-time employees. The Finance Department provides 4 full-time employees to provide customer services, billing and collections.

BUDGET SUMMARY

This budget reflects the Utility's current maintenance and operation expenses. Replacement projects and construction projects as well as debt payment for the utility are funded under the Water/Wastewater Replacement and Construction Fund and the Water/Wastewater Debt Service Fund.

The Water maintenance and operations budget is organized into seven programs.

- Supervision and Support
- Utility Billing
- Production and Storage
- Maintenance - Water
- Construction - Water
- Cross Connection Control
- Water Quality

The 2009 operating budget for the Utility is **\$7,477,015**. Water revenues are obtained from water rates with no support from the City's operating levy or general fund.

2009 PROJECTS, GOALS AND PRIORITIES

- Pursue water rights to meet future demand requirements.
- Maximize production capabilities from existing water production facilities.
- Fine tune operation of newly completed Hawks Prairie Water Treatment Plant.
- Continue priority programs such as leak detection, cross connection control, flushing, water conservation, education, and outreach.
- Evaluate the effectiveness of the existing work management software.
- Adopt an updated Water System Comprehensive Plan.

Explanation of Water Rates

Beginning in 2006, the City adopted a new water rate schedule that is designed to encourage conservation. These new rates place greater emphasis on the relationship of water usage to the amount paid by the customer. This change rewards the conservative customer while encouraging, through a higher rate, the high-end consumer to conserve water resources. The new rates have 4 tier fees instead of the 2 tiers as in the past. The new rates are shown below.

The Base Rate reflects the cost of meter reading, billing, debt payment, debt reserves, replacement and replacement reserves. Revenues generated from consumption charges pay for maintaining and operating the utility as well as making additional contributions to replacement reserves and capital construction. The chart printed on this page illustrates rates for the years 2009 through 2011. The City has adopted two rate schedules - resident and nonresident. The nonresident rates are based on the schedule printed below plus 20%. This differential in charges reflects the costs associated with serving areas outside the City.

**2009
Rates and Cost Per 100 Cubic Feet (1)**

	2006	2007	2008	2009
Base Rate	\$8.41	\$8.83	\$9.27	\$10.43
First 600 c.f. Per 100 c.f.	.70	.7350	.7718	.8683
Tier 2 (601 to 1,200 c.f.) Per 100 c.f.	1.6431	1.7253	1.8116	2.0381
Tier 3 – 4 (1,201 c.f. plus) Per 100 c.f.	1.6431	2.2051	2.3154	2.6048
Tier 4 (2401 plus) Per 100 c.f.	1.6431	2.2051	3.0918	3.4783

**Example of Monthly Bill
900 Cubic Feet Consumption**

Description	2006	2007	2008	2009
Base Rate	\$8.41	\$8.83	\$9.27	\$10.43
Consumption	9.12	9.59	10.07	11.32
Total (2)	\$17.53	\$18.42	\$19.34	\$21.75
Change over Prior Year	\$1.28	\$.89	\$.92	\$2.41
Percent Change	7.9%	5.0%	5.0%	12.5%

(2) The City provides a 50% discount for qualified low income senior and disabled citizens, earning less than 50% of the median income for Thurston County depending on the size of the household as it relates to income.

Account Number	Description	2006 Actual Revenue/Expense	2007 Amended Budget	2008 Adopted Budget
<i>Water Utility Fund - Revenues</i>				
Revenues				
401-0000-308.00-00	Estimated Beginning Cash	-	481,094	37,345
401-0000-333.83-00	FEMA 1682-DRWA	7,055	-	-
401-0000-343.05-00	Shut-Offs	98,138	93,500	107,160
401-0000-343.40-01	Sales	5,947,775	6,701,865	7,044,410
401-0000-343.40-02	Penalties	80,746	78,795	88,010
401-0000-345.83-00	Plan Checking Fees	13,908	17,500	10,200
401-0000-345.83-02	Inspection Svs-Streets	27,439	37,500	23,440
401-0000-345.83-06	Water/Fire Flow Analysis	5,250	2,250	4,000
401-0000-361.11-00	Investment Interest	21,365	13,000	5,600
401-0000-362.51-00	Cell Tower Lease	69,816	71,860	72,200
401-0000-362.90-00	Hydrant Meter Rental	43,423	35,000	29,500
401-0000-369.10-00	Sale of Scrap & Surplus	16,205	1,250	2,000
401-0000-369.12-00	Construction Water	69,686	94,500	38,500
401-0000-369.40-00	Court Fees/Judgments	123,263	-	-
401-0000-369.90-00	Other Misc Revenue	3,686	750	750
401-0000-369.97-00	Escrow Search Fees	17,819	11,500	13,900
Total Water Utility Fund Revenues		6,545,574	7,640,364	7,477,015

Account Number	Description	2007 Actual Revenue/Expense	2008 Amended Budget	2009 Adopted Budget
<i>Water Utility Fund - Expenditures</i>				
Public Works Water Division				
General Services				
401-3401-534.10-01	Salaries-Regular	374,348	397,206	441,783
401-3401-534.10-05	Salaries-Overtime	30,521	43,290	35,000
401-3401-534.10-06	Salaries-Part-Time	151	3,669	3,669
401-3401-534.20-01	Employer Paid Benefits	130,603	148,472	172,253
401-3401-534.20-03	Unemployment Compensation	1,496	-	-
401-3401-534.31-01	Office & Operating Supply	2,643	4,000	4,000
401-3401-534.31-02	Small Tools & Equipment	-	500	500
401-3401-534.31-17	Supplies-Uniform Purchase	4,509	5,412	5,412
401-3401-534.31-27	Software Upgrade	-	330	330
401-3401-534.41-01	Prof. Svc-Other	64,195	61,450	47,300
401-3401-534.41-02	Prof. Svc-Engineering	395,522	423,566	423,566
401-3401-534.41-05	Prof. Svc-Audit	8,568	9,425	9,425
401-3401-534.41-15	Prof. Svc-Legal	52,685	44,875	20,000
401-3401-534.41-17	Prof. Svc-Water Resources	483,255	515,679	515,679
401-3401-534.41-32	Prof. Svc-Utility Locates	-	2,000	2,000
401-3401-534.43-01	Transportation/Per Diem	8,813	11,872	11,872
401-3401-534.43-02	Dues, Subscriptions, Publ	4,668	1,415	5,000
401-3401-534.43-03	Registrations	9,844	17,480	22,280
401-3401-534.45-01	Equipment Rental	3,605	3,669	3,669
401-3401-534.45-02	IMS Rental	30,226	70,199	42,630
401-3401-534.45-08	Lease Miscellaneous	3,752	4,400	4,400
401-3401-534.46-01	Insurance-Liability	38,388	38,715	39,973
401-3401-534.48-03	Rep & Maint-Facilities	467	2,000	2,000
401-3401-534.49-02	Printing & Binding	11,829	9,500	500
401-3401-534.49-03	Recording Fees	2,567	3,000	3,000
401-3401-534.49-06	Maintenance Contracts	-	1,000	1,000
401-3401-534.49-10	Uniform Contract/Cleaning	4,643	5,147	5,147
401-3401-534.49-25	Assessments/Taxes	999	-	-
401-3401-534.49-35	CDL-Physicals/Licenses	(4,179)	560	210
401-3401-534.49-55	Conservation Program	39,750	43,500	43,500
401-3401-534.50-02	Common Facilities-1902	72,508	71,255	90,301
401-3401-534.50-03	Intra-Governmental	112,550	112,550	112,550
401-3401-534.60-01	Capital Outlays-Equipment	7,526	-	-
401-3401-534.60-99	Capitalized Assets	(24,723)	-	-
401-3401-587.60-99	Capital-Transferred Out	24,723	-	-
Total General Services		1,896,452	2,056,136	2,068,949

Account Number	Description	2007 Actual Revenue/Expense	2008 Amended Budget	2009 Adopted Budget
<i>Water Utility Fund - Expenditures</i>				
Public Works Water Division				
Customer Service				
401-3402-514.10-01	Salaries-Regular	307,284	359,696	343,760
401-3402-514.10-05	Salaries-Overtime	35	3,200	3,200
401-3402-514.20-01	Employer Paid Benefits	109,284	142,211	127,330
401-3402-514.31-01	Office & Operating Supply	19,993	21,950	21,950
401-3402-514.31-02	Small Tools & Equipment	347	500	500
401-3402-514.31-17	Supplies-Uniform Purchase	669	540	650
401-3402-514.41-25	Prof. Svc-Computer	-	750	750
401-3402-514.42-01	Communications-Telephone	9,920	11,500	11,500
401-3402-514.42-02	Communications-Postage	69,268	68,970	78,015
401-3402-514.43-01	Transportation/Per Diem	1,318	1,640	2,140
401-3402-514.43-03	Registrations	395	990	990
401-3402-514.45-01	Equipment Rental	17,124	14,137	13,680
401-3402-514.45-02	IMS Rental	169,435	78,631	66,332
401-3402-514.46-06	AWC-L & I Pool	2,107	2,340	2,340
401-3402-514.48-01	Rep & Maint-Equipment	-	150	150
401-3402-514.49-01	Excise Taxes	383,343	363,985	388,845
401-3402-514.49-02	Printing & Binding	1,952	27,500	23,900
401-3402-514.49-06	Maintenance Contracts	13,297	10,944	21,750
401-3402-514.49-10	Uniform Contract/Cleaning	-	500	500
401-3402-514.49-27	Bad Debt Expense	7,226	8,500	12,600
401-3402-514.49-30	Software Maintenance	8,437	7,900	7,900
401-3402-514.49-60	Contractual Services	48,863	45,700	45,700
401-3402-514.60-01	Capital Outlays-Equipment	17,250	-	-
401-3402-597.69-02	Transf Out-Construction	960,270	636,610	636,610
Total Customer Service		2,147,817	1,808,844	1,811,092
Production & Storage				
401-3403-534.10-01	Salaries-Regular	336,039	374,337	461,347
401-3403-534.10-05	Salaries-Overtime	19,479	19,000	19,000
401-3403-534.10-06	Salaries-Part-Time	-	5,000	5,000
401-3403-534.20-01	Employer Paid Benefits	129,471	154,671	210,716
401-3403-534.31-01	Office & Operating Supply	13,846	18,210	9,145
401-3403-534.31-02	Small Tools & Equipment	2,583	16,215	6,495
401-3403-534.31-11	Water Treatment Supplies	67,862	118,860	95,300
401-3403-534.31-28	Conf Space-Safety Equip	493	10,820	3,200
401-3403-534.32-01	Electrical Supplies	1,603	5,000	5,000

Account Number	Description	2007 Actual Revenue/Expense	2008 Amended Budget	2009 Adopted Budget
<i>Water Utility Fund - Expenditures</i>				
Public Works Water Division				
Production & Storage - Continued				
401-3403-534.33-01	Small Tools-Electrical	561	1,300	700
401-3403-534.34-01	Fuel	-	180	-
401-3403-534.41-01	Prof. Svc-Other	9,992	84,100	84,100
401-3403-534.41-16	Prof. Svc-Parks	17,062	21,764	23,709
401-3403-534.41-23	Prof. Svc-H2O Smpls-DSHS	-	1,500	1,500
401-3403-534.42-01	Communications-Telephone	1,172	4,600	4,600
401-3403-534.45-01	Equipment Rental	60,454	61,533	61,533
401-3403-534.45-05	Rentals-Other	5,556	2,200	3,100
401-3403-534.46-02	Insurance-Fire/Property	16,248	17,793	19,250
401-3403-534.47-01	Utility-Electric	504,630	545,000	615,000
401-3403-534.47-02	Utility-City of Lacey	1,893	2,915	2,915
401-3403-534.47-03	Utility Gas	-	1,800	-
401-3403-534.47-06	Olympia Water Agreement	210,657	350,000	350,000
401-3403-534.48-01	Rep & Maint-Equipment	1,905	2,800	2,500
401-3403-534.48-02	Rep & Maint-Equip Non-Pwr	166	300	300
401-3403-534.48-03	Rep & Maint-Facilities	115,463	100,470	75,000
401-3403-534.48-11	Rep & Maint-Telemetry	30,494	26,390	23,000
401-3403-534.49-06	Maintenance Contracts	11,744	31,790	31,790
401-3403-534.60-01	Capital Outlays-Equipment	48,272	57,645	58,075
401-3403-534.60-99	Capitalized Assets	(41,878)	-	-
401-3403-587.60-99	Capital-Transferred Out	41,878	-	-
Total Production & Storage		1,607,645	2,036,193	2,172,275
System Maintenance				
401-3404-534.10-01	Salaries-Regular	456,352	419,479	406,137
401-3404-534.10-05	Salaries-Overtime	19,976	18,450	6,700
401-3404-534.10-06	Salaries-Part-Time	9,421	4,256	4,256
401-3404-534.20-01	Employer Paid Benefits	180,688	178,288	166,557
401-3404-534.31-01	Office & Operating Supply	19,470	14,030	10,700
401-3404-534.31-02	Small Tools & Equipment	11,430	11,478	9,518
401-3404-534.31-19	Inventory	51,489	55,000	55,000
401-3404-534.31-20	Street Restoration	10,497	14,700	20,000
401-3404-534.31-21	Non-Inventory-Under \$60	19,871	19,700	13,700
401-3404-534.31-22	Manhole/Ring/Lid Replace	-	250	250
401-3404-534.31-26	Hydrants/valves	109,544	142,535	90,000
401-3404-534.41-01	Prof. Svc-Other	8,696	7,500	-

Account Number	Description	2007 Actual Revenue/Expense	2008 Amended Budget	2009 Adopted Budget
<i>Water Utility Fund - Expenditures</i>				
Public Works Water Division				
System Maintenance - Continued				
401-3404-534.41-30	Prof. Svc-Leak Survey	-	6,500	6,500
401-3404-534.42-01	Communications-Telephone	8,490	7,445	5,500
401-3404-534.45-01	Equipment Rental	78,484	132,879	218,057
401-3404-534.45-05	Rentals-Other	405	1,800	1,800
401-3404-534.48-01	Rep & Maint-Equipment	1,873	5,845	5,200
401-3404-534.48-02	Rep & Maint-Equip Non-Pwr	1,216	1,350	1,350
401-3404-534.60-01	Capital Outlays-Equipment	31,528	383,042	18,804
401-3404-534.60-99	Capitalized Assets	(30,406)	-	-
Total System Maintenance		989,024	1,424,527	1,040,029
Construction/Utility Crews				
401-3405-534.10-01	Salaries-Regular	34,632	80,954	101,267
401-3405-534.10-05	Salaries-Overtime	277	800	800
401-3405-534.10-06	Salaries-Part-Time	-	2,061	2,061
401-3405-534.20-01	Employer Paid Benefits	14,327	31,576	41,029
401-3405-534.31-01	Office & Operating Supply	294	1,450	1,450
401-3405-534.31-02	Small Tools & Equipment	-	2,150	2,150
401-3405-534.31-19	Inventory	3,109	15,000	15,000
401-3405-534.31-21	Non-Inventory-Under \$60	5,808	3,700	3,700
401-3405-534.45-01	Equipment Rental	21,849	22,239	22,239
401-3405-534.45-05	Rentals-Other	-	500	500
401-3405-534.48-01	Rep & Maint-Equipment	-	1,350	1,350
401-3405-534.48-02	Rep & Maint-Equip Non-Pwr	161	1,200	1,200
401-3405-534.60-99	Capitalized Assets	(80,457)	-	-
Total Construction/Utility Crews		-	162,980	192,746
Cross Control Connections				
401-3406-534.10-05	Salaries-Overtime	-	-	25,000
401-3406-534.31-01	Office & Operating Supply	250	1,600	1,600
401-3406-534.31-02	Small Tools & Equipment	-	1,200	1,200
401-3406-534.41-01	Prof. Svc-Other	-	500	500
401-3406-534.48-02	Rep & Maint-Equip Non-Pwr	-	750	750
401-3406-534.49-35	CDL-Physicals/Licenses	-	120	120
Total Cross Control Connections		250	4,170	29,170

Account Number	Description	2007 Actual Revenue/Expense	2008 Amended Budget	2009 Adopted Budget
<i>Water Utility Fund - Expenditures</i>				
Public Works Water Division				
Water Quality				
401-3407-534.20-01	Employer Paid Benefits	2	-	-
401-3407-534.31-01	Office & Operating Supply	-	750	750
401-3407-534.31-02	Small Tools & Equipment	-	1,150	1,150
401-3407-534.41-01	Prof. Svc-Other	-	14,225	14,225
401-3407-534.41-14	Prof. Svc-Grdwater Mgmt	-	25,000	25,000
401-3407-534.41-23	Prof. Svc-H2O SmpIs-DSHS	69,282	71,279	71,279
401-3407-534.42-01	Communications-Telephone	441	500	500
401-3407-534.42-02	Communications-Postage	8,050	9,500	9,500
401-3407-534.43-02	Dues, Subscriptions, Publ	-	500	500
401-3407-534.48-01	Rep & Maint-Equipment	-	250	250
401-3407-534.49-02	Printing & Binding	306	13,860	18,600
401-3407-534.49-32	Operating Permit-DSHS	6,954	8,000	8,500
401-3407-534.49-44	Project Green	1,000	2,500	2,500
401-3407-534.49-55	Conservation Program	-	-	1,000
401-3407-534.60-01	Capital Outlays-Equipment	-	-	9,000
Water Quality		86,035	147,514	162,754
Total Water Utility Fund Expenditures		6,727,223	7,640,364	7,477,015

PUBLIC WORKS-WASTEWATER UTILITY FUND

Lacey's Wastewater Utility consists of a collection system of sewer pipelines, sewage pump stations, STEP systems, and community on-site septic systems. These facilities serve to collect, initiate treatment, and transport wastewater to the regional LOTT Treatment Facilities. Lacey's Wastewater Utility is responsible for operation and maintenance of approximately 189 miles of wastewater lines, 44 lift stations and nearly 2928 residential and community STEP systems.

Utility operations are funded through wastewater service fees. These revenues cover current operating expenses, maintenance of the system, replacement, and emergency repairs. Revenues required to finance needed capital improvements comes from the general facility charge (GFC) that all new connections must pay.

Management and administration of the Wastewater Utility is provided by 14 full-time employees in the Public Works Operations and Maintenance Division. This support includes repair and maintenance of collection systems, planning and capital improvements, design and construction compliance, and administrative support. The City's Finance Department allocates 0.55 full-time employees to customer services, billing and collections.

BUDGET SUMMARY

This budget reflects the Utility's current maintenance and operating expenses. Replacement and construction projects, as well as debt services for the Utility, are funded under the Water/Wastewater Replacement and Construction Fund and Water/Wastewater Debt Service Fund.

The Wastewater maintenance and operations budget is organized into five programs.

- Supervision and Support
- Utility Billing
- Maintenance - Wastewater Lift Stations
- Maintenance - Wastewater Mains (collection system)
- Maintenance - STEP Systems

The total 2009 operating budget for the Wastewater Utility is **\$9,956,040** of which \$6,365,905 will be paid to LOTT Alliance for treatment plant operations and capital requirements.

2009 PROJECTS, GOALS AND PRIORITIES

- Research and implementation of alternative odor control solutions.
- Research ATEC Waste Disposal issues.
- Repair/upgrade deficient lift stations.
- Review/enhance utilization of HTE Work Management Software.

EXPLANATION OF CHARGES

The monthly Wastewater Utility rate is made up of several components listed below. The current rates and the increase January 1, 2009, are:

CITY CHARGES (1)	2007	2008	2009
Maintenance/Operations	\$12.50	\$12.75	\$13.00
Replacement Reserves	1.25	1.25	1.25
Construction/Capital	1.00	1.00	1.00
Subtotal	14.75	15.00	15.25
LOTT Charges	25.50	27.00	28.50
Total Monthly Charges	\$40.25	\$42.00	\$43.75

(1) The City provides a 50% discount for qualified low income senior and disabled citizens earning less than 50% of the median income for Thurston County depending on the size of the household as it relates to income.

Account Number	Description	2007 Actual Revenue/Expense	2008 Amended Budget	2009 Adopted Budget
<i>Wastewater Utility Fund - Revenues</i>				
Revenues				
402-0000-308.00-00	Estimated Beginning Cash	-	221,065	-
402-0000-333.83-00	FEMA 1682-DRWA	32,251	-	-
402-0000-334.83-00	State Share of FEMA	8,085	-	-
402-0000-343.50-01	Sales	2,795,811	3,096,994	3,406,315
402-0000-343.50-02	Penalties	86,544	73,500	97,875
402-0000-343.50-03	LOTT Sales	5,288,110	5,567,236	6,365,905
402-0000-343.50-05	Community on site systems	4,306	4,000	4,500
402-0000-345.83-00	Plan Checking Fees	11,035	16,500	9,115
402-0000-345.83-02	Inspection Svs-Streets	22,591	31,500	22,600
402-0000-345.83-03	Plan Check-STEP	-	800	-
402-0000-345.83-04	Inspection Services-STEP	12,892	8,500	9,030
402-0000-361.11-00	Investment Interest	92,553	59,250	40,700
402-0000-369.40-00	Court Fees/Judgments	220,338	-	-
Total Wastewater Utility Fund Revenues		8,574,516	9,079,345	9,956,040

Account Number	Description	2007 Actual Revenue/Expense	2008 Amended Budget	2009 Adopted Budget
<i>Wastewater Utility Fund - Expenditures</i>				
Public Works Wastewater Division				
General Services				
402-3501-535.10-01	Salaries-Regular	288,467	322,629	331,113
402-3501-535.10-05	Salaries-Overtime	16,142	14,650	8,200
402-3501-535.10-06	Salaries-Part-Time	131	575	575
402-3501-535.20-01	Employer Paid Benefits	99,157	119,244	123,348
402-3501-535.20-03	Unemployment Compensation	-	500	500
402-3501-535.31-01	Office & Operating Supply	390	950	950
402-3501-535.31-02	Small Tools & Equipment	16	850	850
402-3501-535.31-17	Supplies-Uniform Purchase	3,261	4,607	4,607
402-3501-535.31-27	Software Upgrade	-	285	285
402-3501-535.41-01	Prof. Svc-Other	24,291	1,500	1,500
402-3501-535.41-02	Prof. Svc-Engineering	408,322	445,268	445,268
402-3501-535.41-05	Prof. Svc-Audit	560	615	615
402-3501-535.41-15	Prof. Svc-Legal	2,981	5,440	2,890
402-3501-535.41-17	Prof. Svc-Water Resources	75,580	99,197	99,197
402-3501-535.41-32	Prof. Svc-Utility Locates	1,326	2,000	2,000
402-3501-535.43-01	Transportation/Per Diem	17,397	4,627	7,900
402-3501-535.43-02	Dues, Subscriptions, Publ	150	335	335
402-3501-535.43-03	Registrations	6,616	7,650	7,650
402-3501-535.45-01	Equipment Rental	3,605	3,195	3,195
402-3501-535.45-02	IMS Rental	9,454	30,290	50,358
402-3501-535.45-08	Lease Miscellaneous	340	500	500
402-3501-535.46-01	Insurance-Liability	21,326	21,508	22,207
402-3501-535.47-04	LOTT Treatment	5,291,336	5,567,236	6,365,905
402-3501-535.48-03	Rep & Maint-Facilities	-	2,000	2,000
402-3501-535.49-03	Recording Fees	693	3,000	3,000
402-3501-535.49-10	Uniform Contract/Cleaning	6,777	5,400	5,400
402-3501-535.49-25	Assessments/Taxes	29	50	50
402-3501-535.49-30	Software Maintenance	1,518	1,400	1,400
402-3501-535.49-35	CDL-Physicals/Licenses	513	340	340
402-3501-535.50-02	Common Facilities-1902	72,508	71,255	90,301
402-3501-535.50-03	Intra-Governmental	18,920	18,920	18,920
402-3501-535.60-01	Capital Outlays-Equipment	7,526	12,185	-
Total General Services		6,379,332	6,768,201	7,601,359

Account Number	Description	2007 Actual Revenue/Expense	2008 Amended Budget	2009 Adopted Budget
<i>Wastewater Utility Fund - Expenditures</i>				
Public Works Wastewater Division				
Customer Service				
402-3502-514.10-01	Salaries-Regular	40,461	44,543	44,139
402-3502-514.10-05	Salaries-Overtime	4	100	100
402-3502-514.20-01	Employer Paid Benefits	13,205	15,371	14,861
402-3502-514.31-01	Office & Operating Supply	-	100	100
402-3502-514.31-17	Supplies-Uniform Purchase	-	60	80
402-3502-514.42-01	Communications-Telephone	-	200	200
402-3502-514.42-02	Communications-Postage	7,480	7,480	8,080
402-3502-514.45-01	Equipment Rental	3,022	2,495	1,520
402-3502-514.45-02	IMS Rental	51,817	29,212	42,747
402-3502-514.45-08	Lease Miscellaneous	-	1,000	1,000
402-3502-514.46-06	AWC-L & I Pool	859	954	954
402-3502-514.49-01	Excise Taxes	151,943	130,095	143,105
402-3502-514.49-02	Printing & Binding	-	450	450
402-3502-514.49-10	Uniform Contract/Cleaning	-	60	60
402-3502-514.49-27	Bad Debt Expense	4,676	4,000	9,000
402-3502-597.69-02	Transf Out-Construction	152,405	295,263	329,230
Total Customer Service		425,872	531,383	595,626
Lift Station Maintenance				
402-3503-535.10-01	Salaries-Regular	210,450	240,414	256,857
402-3503-535.10-05	Salaries-Overtime	17,552	13,365	12,000
402-3503-535.10-06	Salaries-Part-Time	68	2,538	2,538
402-3503-535.20-01	Employer Paid Benefits	84,426	94,465	110,140
402-3503-535.31-01	Office & Operating Supply	9,416	10,507	11,000
402-3503-535.31-02	Small Tools & Equipment	8,746	5,800	5,800
402-3503-535.31-28	Conf Space-Safety Equip	1,305	9,700	3,200
402-3503-535.32-01	Electrical Supplies	3,319	4,000	4,000
402-3503-535.33-01	Small Tools-Electrical	374	1,400	700
402-3503-535.34-01	Fuel	-	4,100	1,300
402-3503-535.41-01	Prof. Svc-Other	6,668	500	10,400
402-3503-535.41-16	Prof. Svc-Parks	5,143	6,423	5,928
402-3503-535.42-01	Communications-Telephone	5,086	7,410	7,410
402-3503-535.45-01	Equipment Rental	40,571	35,952	35,952
402-3503-535.45-05	Rentals-Other	78	1,000	1,000
402-3503-535.46-02	Insurance-Fire/Property	2,515	2,754	2,980
402-3503-535.47-01	Utility-Electric	50,242	60,000	60,000

Account Number	Description	2007 Actual Revenue/Expense	2008 Amended Budget	2009 Adopted Budget
<i>Wastewater Utility Fund - Expenditures</i>				
Public Works Wastewater Division				
Lift Station Maintenance - Continued				
402-3503-535.47-02	Utility-City of Lacey	763	2,500	2,500
402-3503-535.47-03	Utility-Natural Gas	-	1,500	1,500
402-3503-535.48-01	Rep & Maint-Equipment	6,832	3,500	3,000
402-3503-535.48-02	Rep & Maint-Equip Non-Pwr	5,453	3,400	2,500
402-3503-535.48-11	Rep & Maint-Telemetry	8,474	5,775	2,500
402-3503-535.48-12	Rep & Maint-Liftstations	57,489	85,500	70,000
402-3503-535.49-06	Maintenance Contracts	18,957	29,885	30,000
402-3503-535.60-01	Capital Outlays-Equipment	47,351	65,500	-
402-3503-535.60-99	Capitalized Assets	(47,442)	-	-
402-3503-587.60-99	Capital-Transferred Out	17,036	-	-
Total Lift Station Maintenance		560,872	697,888	643,205
Wastewater Main Maintenance				
402-3504-535.10-01	Salaries-Regular	146,617	218,124	243,487
402-3504-535.10-05	Salaries-Overtime	5,095	7,460	6,000
402-3504-535.10-06	Salaries-Part-Time	141	2,500	2,500
402-3504-535.20-01	Employer Paid Benefits	57,263	86,581	97,774
402-3504-535.31-01	Office & Operating Supply	7,221	8,230	8,230
402-3504-535.31-02	Small Tools & Equipment	6,555	6,850	6,850
402-3504-535.31-22	Manhole/Ring/Lid Replace	1,269	4,600	3,000
402-3504-535.31-25	Supplies-Odor Control	8	650	-
402-3504-535.41-01	Prof. Svc-Other	11,544	3,000	3,000
402-3504-535.41-38	Wastewater Testing	-	500	500
402-3504-535.45-01	Equipment Rental	84,855	75,195	116,438
402-3504-535.45-05	Rentals-Other	-	200	200
402-3504-535.48-01	Rep & Maint-Equipment	8,563	3,750	3,000
402-3504-535.48-02	Rep & Maint-Equip Non-Pwr	12,221	49,750	10,000
402-3504-535.49-28	Land Fill	-	2,000	2,000
402-3504-535.60-01	Capital Outlays-Equipment	30,683	-	38,850
402-3504-535.60-99	Capitalized Assets	(28,202)	-	-
402-3504-587.60-99	Capital-Transferred Out	28,202	-	-
Total Wastewater Main Maintenance		372,035	469,390	541,829
S.T.E.P. System Maintenance				
402-3505-535.10-01	Salaries-Regular	191,215	210,689	183,018
402-3505-535.10-05	Salaries-Overtime	9,250	10,885	10,000

Account Number	Description	2007 Actual Revenue/Expense	2008 Amended Budget	2009 Adopted Budget
<i>Wastewater Utility Fund - Expenditures</i>				
Public Works Wastewater Division				
S.T.E.P. System Maintenance - Continued				
402-3505-535.10-06	Salaries-Part-Time	123	2,030	2,030
402-3505-535.20-01	Employer Paid Benefits	78,074	92,656	81,750
402-3505-535.31-01	Office & Operating Supply	8,778	14,903	14,903
402-3505-535.31-02	Small Tools & Equipment	3,354	4,650	4,650
402-3505-535.31-13	Supplies-Locks/STEP Sys	57	1,300	1,300
402-3505-535.31-25	Supplies-Odor Control	143,440	150,940	150,940
402-3505-535.41-38	Wastewater Testing	-	1,000	2,000
402-3505-535.41-41	On site septic system	-	950	950
402-3505-535.45-01	Equipment Rental	59,122	52,272	52,272
402-3505-535.45-05	Rentals-Other	-	50	50
402-3505-535.48-01	Rep & Maint-Equipment	444	2,500	2,500
402-3505-535.48-02	Rep & Maint-Equip Non-Pwr	2,997	1,300	1,300
402-3505-535.48-13	Rep & Maint-S.T.E.P. Sys	37,290	66,358	66,358
402-3505-535.60-01	Capital Outlays-Equipment	3,524	-	-
Total S.T.E.P. System Maintenance		537,668	612,483	574,021
Total Wastewater Utility Fund Expenditures		8,275,779	9,079,345	9,956,040

PUBLIC WORKS-STORMWATER UTILITY FUND

The Stormwater Utility operates and maintains City-owned storm drainage systems. The Utility is also responsible for developing plans, programs, and constructing treatment facilities as necessary to comply with Federal, State and City non-point source surface water requirements. Significant resources are devoted to public education, responding to citizen inquiries, identifying water quality/quantity concerns and developing solutions. An emphasis is placed on:

1. Identifying requirements for facilities to remediate known water quality and flooding concerns;
2. Cleaning and maintaining catch basins, storm ponds, swales and other treatment devices;
3. Developing water quality monitoring and maintenance plans for both public and private facilities to ensure resources devoted to maintenance; and,
4. Maximizing pollutant removal efficiency of the storm water system through an aggressive street sweeping program. Stormwater Utility services are provided by **6.50** full-time employees.

BUDGET SUMMARY

This budget reflects the Utility’s current supervision and support, utility billing, and maintenance. Construction projects and land acquisition are funded in the Stormwater Construction Fund budget.

The Stormwater Utility budget is organized into four programs.

- Supervision and Support
- Customer Service
- Stormwater Facilities Maintenance
- Water Resources

The total 2009 budget for the Stormwater Utility is **\$3,359,250**. The rates provide for current operating expenses and reserves for future treatment facilities. Upon completion, the comprehensive capital improvement plan will identify new treatment facilities and programs that will be funded by rates.

2009 PROJECTS, GOALS AND PRIORITIES

- § Initiate new programs and policies to maintain compliance with NPDES II requirements.
- § Update the City’s drainage manual.
- Continue salmon habitat enhancements to Woodland Creek.
- Accomplish preventative maintenance goals on or ahead of schedule.
- Respond to citizen inquiries regarding maintenance of private facilities and provide technical assistance.
- Continue the implementation of the private facility monitoring program.
- Identify and improve stormwater flow problems in residential areas.
- Develop capital improvement plans for remaining unprotected outfalls

EXPLANATION OF RATE

RATES FOR STORMWATER	2007	2008	2009
Residential	6.75	6.75	7.15
Duplex	13.50	13.50	14.30

The City provides a 50% discount for qualified low income senior and disabled citizens, earning less than 50% of the median income for Thurston County, depending on the size of the household as it relates to income.

Commercial rates are calculated by a formula based on the total of the parcel’s impervious surface area.

Account Number	Description	2007 Actual Revenue/Expense	2008 Amended Budget	2009 Adopted Budget
<i>Stormwater Utility Fund - Revenues</i>				
Revenues				
403-0000-308.00-00	Estimated Beginning Cash	-	98,649	134,870
403-0000-308.04-00	Depreciation-Balancing	-	950,000	1,400,000
403-0000-333.83-00	FEMA 1682-DRWA	3,328	-	-
403-0000-343.51-01	Sales	1,653,659	1,771,125	1,788,880
403-0000-345.83-00	Plan Checking Fees	8,176	5,000	4,500
403-0000-345.83-02	Inspection Svs-Streets	23,175	22,500	18,500
403-0000-361.11-00	Investment Interest	28,539	26,450	12,500
403-0000-369.40-00	Court Fees/Judgments	1,051	-	-
403-0000-383.10-00	Contributed Capital	11,673,267	-	-
Total Stormwater Utility Fund Revenues		13,391,195	2,873,724	3,359,250

Account Number	Description	2007 Actual Revenue/Expense	2008 Amended Budget	2009 Adopted Budget
<i>Stormwater Utility Fund - Expenditures</i>				
Public Works Stormwater Division				
General Services				
403-4201-538.10-01	Salaries-Regular	185,531	165,369	160,280
403-4201-538.10-05	Salaries-Overtime	2,323	1,805	1,000
403-4201-538.10-06	Salaries-Part-Time	2,643	3,040	2,909
403-4201-538.20-01	Employer Paid Benefits	63,832	50,892	61,119
403-4201-538.20-03	Unemployment Compensation	4,948	-	-
403-4201-538.31-01	Office & Operating Supply	1,353	1,000	1,500
403-4201-538.31-02	Small Tools & Equipment	-	1,000	1,500
403-4201-538.31-17	Supplies-Uniform Purchase	909	1,760	2,260
403-4201-538.31-27	Software Upgrade	-	2,760	2,760
403-4201-538.41-01	Prof. Svc-Other	-	5,500	15,500
403-4201-538.41-02	Prof. Svc-Engineering	219,026	230,626	230,626
403-4201-538.41-05	Prof. Svc-Audit	410	450	450
403-4201-538.41-15	Prof. Svc-Legal	47,191	3,350	2,200
403-4201-538.41-17	Prof. Svc-Water Resources	217,524	331,330	331,330
403-4201-538.41-23	Prof. Svc-Local Monitor	18,701	20,000	20,000
403-4201-538.41-27	Prof. Svc-PIE Program	17,125	18,000	18,000
403-4201-538.41-32	Prof. Svc-Utility Locates	804	725	725
403-4201-538.41-33	Prof. Svc-Facility Eval	-	4,600	4,600
403-4201-538.42-01	Communications-Telephone	173	350	350
403-4201-538.43-01	Transportation/Per Diem	1,166	2,228	2,228
403-4201-538.43-02	Dues, Subscriptions, Publ	98	145	145
403-4201-538.43-03	Registrations	675	2,568	2,568
403-4201-538.45-01	Equipment Rental	2,408	2,415	2,415
403-4201-538.45-02	IMS Rental	4,960	9,229	22,905
403-4201-538.46-01	Insurance-Liability	17,060	17,206	17,765
403-4201-538.49-10	Uniform Contract/Cleaning	246	1,650	1,650
403-4201-538.49-25	Assessments/Taxes	7,491	8,100	9,000
403-4201-538.49-35	CDL-Physicals/Licenses	60	120	120
403-4201-538.49-43	Regional Monitoring Prog.	-	15,000	15,000
403-4201-538.49-44	Project Green	10,000	11,000	11,000
403-4201-538.49-45	Fones Road Treatment	-	8,250	8,250
403-4201-538.50-02	Common Facilities-1902	10,358	10,180	12,900
403-4201-538.50-03	Intra-Governmental	3,530	3,530	3,530
403-4201-538.60-01	Capital Outlays-Equipment	2,638	-	3,000

Account Number	Description	2007 Actual Revenue/Expense	2008 Amended Budget	2009 Adopted Budget
<i>Stormwater Utility Fund - Expenditures</i>				
Public Works Stormwater Division				
General Services - Continued				
403-4201-538.60-99	Capitalized Assets	(2,135)	-	-
403-4201-587.60-99	Capital-Transferred Out	2,135	-	-
Total General Services		843,183	934,178	969,585
Customer Service				
403-4202-514.10-01	Salaries-Regular	3,278	3,428	3,710
403-4202-514.10-05	Salaries-Overtime	1	50	50
403-4202-514.20-01	Employer Paid Benefits	1,073	1,235	1,286
403-4202-514.31-01	Office & Operating Supply	-	200	200
403-4202-514.42-01	Communications-Telephone	-	50	50
403-4202-514.42-02	Communications-Postage	1,550	1,550	1,750
403-4202-514.45-02	IMS Rental	30,017	12,359	38,325
403-4202-514.45-08	Lease Miscellaneous	-	500	500
403-4202-514.46-06	AWC-L & I Pool	438	486	486
403-4202-514.49-01	Excise Taxes	26,520	25,080	29,005
403-4202-514.49-02	Printing & Binding	-	500	500
403-4202-514.49-27	Bad Debt Expense	1,338	1,100	1,800
403-4202-514.82-01	Depreciation-Utilities	1,038,070	950,000	1,400,000
403-4202-597.69-02	Transf Out-Construction	250,000	335,000	250,000
Total Customer Service		1,352,285	1,331,538	1,727,662
Stormwater Facility Maintenance				
403-4203-538.10-01	Salaries-Regular	176,582	275,619	264,916
403-4203-538.10-05	Salaries-Overtime	9,498	4,000	4,000
403-4203-538.10-06	Salaries-Part-Time	17,304	17,579	36,979
403-4203-538.20-01	Employer Paid Benefits	70,387	104,753	119,102
403-4203-538.31-01	Office & Operating Supply	21,907	24,540	25,040
403-4203-538.31-02	Small Tools & Equipment	3,540	2,000	2,500
403-4203-538.31-17	Supplies-Uniform Purchase	636	1,100	1,600
403-4203-538.31-22	Manhole/Ring/Lid Replace	-	4,000	4,000
403-4203-538.41-01	Prof. Svc-Other	4,552	9,000	13,000
403-4203-538.45-01	Equipment Rental	100,076	107,034	159,916
403-4203-538.47-01	Utility-Electric	579	900	900
403-4203-538.47-02	Utility-City of Lacey	6,309	12,860	9,600
403-4203-538.48-01	Rep & Maint-Equipment	-	800	800
403-4203-538.48-03	Rep & Maint-Facilities	347	2,050	2,050

Account Number	Description	2007 Actual Revenue/Expense	2008 Amended Budget	2009 Adopted Budget
<i>Stormwater Utility Fund - Expenditures</i>				
Public Works Stormwater Division				
Stormwater Facility Maintenance - Continued				
403-4203-538.49-10	Uniform Contract/Cleaning	-	1,700	1,700
403-4203-538.49-29	Vactor Waste	8,662	15,900	15,900
403-4203-538.60-01	Capital Outlays-Equipment	54,017	24,173	-
403-4203-538.60-99	Capitalized Assets	(49,933)	-	-
403-4203-587.60-99	Capital-Transferred Out	49,933	-	-
Total Stormwater Facility Maintenance		474,396	608,008	662,003
Total Stormwater Utility Fund Expenditures		2,669,864	2,873,724	3,359,250



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PUBLIC WORKS-RECLAIMED WATER UTILITY FUND

The Lacey Prairie Reclaimed Water Treatment Plant, owned and operated by the LOTT Alliance, is currently online and, through use of a membrane bioreactor system, is producing Class A reclaimed water. The reclaimed water available will provide the City of Lacey with the opportunity to reduce both peak and annual potable water demands by utilizing an alternative water supply for non-potable water applications such as irrigation, toilet flushing, and water rights mitigation. Initially, the City of Lacey will have access to 1.08 MGD of reclaimed water daily.

BUDGET SUMMARY

The 2009 maintenance and operating budget for the Reclaimed Water Utility Fund is **\$100,000**. This is primarily for initiating the engineering and consultant services necessary to prepare the comprehensive plan of how this utility will be structured, where facilities and infrastructure will be located, an estimate of the anticipated cost of operating and maintaining the system, and the fees recommended to be charged. This budget allocation is just to get the process started.

2009 PROJECTS, GOALS AND PRIORITIES

- Review and evaluate alternatives for reclaimed water utility options (routing and use) related to possible expansion of Martin Way Facility to 8 mgd.

Account Number	Description	2007 Actual Revenue/Expense	2008 Amended Budget	2009 Adopted Budget
<i>Reclaimed Water Utility Fund - Revenues</i>				
Revenues				
404-0000-308.00-00	Estimated Beginning Cash	-	100,000	100,000
404-0000-397.11-01	Transfer In-Current Exp	100,000	-	-
Total Reclaimed Water Utility Fund Revenues		100,000	100,000	100,000

Account Number	Description	2007 Actual Revenue/Expense	2008 Amended Budget	2009 Adopted Budget
<i>Reclaimed Water Utility Fund - Expenditures</i>				
Public Works Reclaimed Division				
404-3501-535.41-17	Prof. Svc-Water Resources	-	100,000	100,000
Total Reclaimed Water Utility Fund Expenditures		-	100,000	100,000



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PUBLIC WORKS-WATER CAPITAL FUND

The Water Capital Fund provides revenues and reserve dollars to construct new or replace older water production and distribution facilities. Revenues also provide resources for studies and resources to fund system improvements.

BUDGET SUMMARY

Revenues in this fund come from GFC's, user fees, bond sales, and loans. The Water Utility rate structure includes a specific component for reserves to fund future replacement or construction projects. After all expenses are paid, remaining revenues are carried forward into the next fiscal year and are allocated to fund reserves for construction.

The total 2009 budget for this fund is **\$8,013,385**. The Water Replacement Fund total is \$1,576,115. The Water Construction Fund total is \$6,437,270.

2009 PROJECTS, GOALS AND PRIORITIES

Water Replacement Fund:

- Water System Comprehensive Plan Update
- Marian Dr Water Main Upgrade-Construction
- Carpenter Loop SE Water Main Upgrade-Construction
- 18th Ave Water Main Upgrade-Construction
- Carpenter Road Waterline Relocation
- Decommission Meridian Acres Well #1
- Reservoir Seismic Analysis
- Wells 1,2,3 Replacement Analysis
- Waterline Replacement

Water Construction Fund:

- Water Rights Mitigation Study
- Corrosion control, Well #4
- Equip Hawks Prairie Well #2
- 400 Pressure Zone Transmission Improvements
- Water main Looping
- South End Reservoir Analysis
- Mullen Rd. Extension Water Main
- Gateway-Water Infrastructure
- Land Acquisition – Woodland Creek Basin
- Purchase Water Rights
- Marvin Rd. Well Site Acquisition
- Stream Flow Augmentation - Woodland Creek
- Atec (Well #7) Water Treatment Facility Study
- Nisqually Cla-Val Telemetry

Account Number	Description	2007 Actual Revenue/Expense	2008 Amended Budget	2009 Adopted Budget
<i>Water Capital Fund - Revenues</i>				
Revenues				
410-0000-308.00-00	Estimated Beginning Cash	-	2,105,984	789,370
410-0000-308.01-00	Construction Cash	-	823,985	1,144,640
410-0000-334.04-20	CTED/JDF - Gateway	412,074	-	270,535
410-0000-343.40-05	Replacement Sales	838,552	685,995	771,745
410-0000-343.40-06	Replacement Sales-AMR	209,638	173,135	173,135
410-0000-343.40-07	General Facilities Charge	3,216,283	1,665,900	2,050,250
410-0000-343.40-08	Front Footage	5,104	1,600	1,600
410-0000-361.11-00	Investment Interest	106,487	12,500	15,000
410-0000-361.12-00	Interest Construction	56,236	500	500
410-0000-369.11-00	Sale of Meters	321,874	195,800	160,000
410-0000-369.90-00	Other Misc Revenue	3	-	-
410-0000-381.10-00	Loans Received	-	7,000,000	2,000,000
410-0000-397.02-00	Transfers In-Water Fund	461,075	1,716,075	636,610
410-0000-397.08-00	Transfers in-Water AMR	499,195	175,535	-
410-0000-397.12-00	Transfer In-Water Mitigat	-	550,000	-
Total Water Capital Fund Revenues		6,126,521	15,107,009	8,013,385

Account Number	Description	2007 Actual Revenue/Expense	2008 Amended Budget	2009 Adopted Budget
<i>Water Capital Fund - Expenditures</i>				
Public Works Water Capital				
Replacement Construction				
410-3417-534.60-99	Capitalized Assets	(818,076)	-	-
410-3417-534.69-01	Estimated Ending Fund Bal	-	397,909	-
410-3417-534.90-01	Preliminary Engineering	204,554	288,000	484,000
410-3417-534.90-05	Construction Engineering	22,605	235,000	98,000
410-3417-534.90-13	Construction/Utilities	574,112	1,857,250	994,115
410-3417-534.90-15	Shared Equipment/Bldg	23,239	26,320	-
410-3417-534.90-19	AMR Water Meter Project	-	175,535	-
Total Replacement Construction		6,434	2,980,014	1,576,115
Construction				
410-3418-534.60-99	Capitalized Assets	(10,963,832)	-	-
410-3418-534.90-01	Preliminary Engineering	730,610	1,033,550	933,135
410-3418-534.90-05	Construction Engineering	682,250	718,400	708,000
410-3418-534.90-11	Construction Administrative	133,597	250,000	250,000
410-3418-534.90-13	Construction/Utilities	7,965,332	8,680,000	2,917,000
410-3418-534.90-15	Shared Equipment/Bldg	7,666	-	-
410-3418-534.90-19	AMR Water Meter Project	1,418,625	170,045	333,135
410-3418-534.90-22	Purchase of Land	337,682	725,000	1,296,000
410-3418-534.90-25	Water Rights Mitigation	-	550,000	-
Total Construction		311,930	12,126,995	6,437,270
Total Water Capital Fund Expenditures		318,364	15,107,009	8,013,385



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PUBLIC WORKS-WASTEWATER CAPITAL FUND

The Wastewater Capital Fund provides revenues to construct new or replace portions of existing wastewater collection and treatment systems. Revenues also provide funding for special studies and resources for system improvements.

BUDGET SUMMARY

Revenues in this fund come from user fees, bond sales, and loans. The Wastewater Utility rate structure includes a specific component of \$1.25 per month assessment for reserves to fund replacement projects. The Utility also has a separate component to fund future construction projects.

The total 2009 fund requirements are **\$8,606,070**. Wastewater Replacement Fund is budgeted at \$1,182,177. Wastewater Construction Fund is budgeted at \$7,423,893.

2009 PROJECTS, GOALS AND PRIORITIES

Wastewater Replacement Fund Projects

- S.T.E.P. Main Upgrade/Replacement (Wastewater Line Replacements)
- Lift Station Pump & Electrical Upgrades – #25, 31, 36
- Upgrade Lift Station #14
- Upgrade Lift Station #18
- Control Cabinet Replacements

Wastewater Construction Fund Projects:

- Gateway Project- Regional Lift Station and Conveyance
- Lift Station #9
- Mullen Road West Enhancements

Account Number	Description	2007 Actual Revenue/Expense	2008 Amended Budget	2009 Adopted Budget
<i>Wastewater Capital Fund - Revenues</i>				
Revenues				
411-0000-308.00-00	Estimated Beginning Cash	-	678,212	897,971
411-0000-308.01-00	Construction Cash	-	4,954,732	5,101,020
411-0000-334.04-20	CTED/JDF - Gateway	480,500	-	-
411-0000-343.50-04	Replacement Sales	264,415	241,500	279,206
411-0000-343.50-06	Front Footage	7,962	-	-
411-0000-343.50-08	General Facilities Charge	2,157,427	1,250,000	1,375,500
411-0000-361.11-00	Investment Interest	38,193	5,000	5,000
411-0000-361.12-00	Interest Construction	667,224	28,500	15,500
411-0000-381.10-00	Loans Received	-	-	636,610
411-0000-397.03-00	Transfers In-Wastewater	450,000	500,000	295,263
411-0000-397.04-00	Transfers In-Wastewtr 1.0	152,405	295,263	-
Total Wastewater Capital Fund Revenues		4,218,126	7,953,207	8,606,070

Account Number	Description	2007 Actual Revenue/Expense	2008 Amended Budget	2009 Adopted Budget
<i>Wastewater Capital Fund - Expenditures</i>				
Public Works Wastewater Capital				
Replacement Construction				
411-3517-535.60-99	Capitalized Assets	(111,577)	-	-
411-3517-535.90-01	Preliminary Engineering	23,526	208,800	120,000
411-3517-535.90-05	Construction Engineering	9,234	122,200	80,000
411-3517-535.90-13	Construction/Utilities	78,818	1,189,250	982,177
411-3517-535.90-15	Shared Equipment	-	161,680	-
Total Replacement Construction		1	1,681,930	1,182,177
Construction				
411-3518-535.60-99	Capitalized Assets	(784,382)	-	-
411-3518-535.69-01	Estimated Ending Fund Bal	-	2,426,587	-
411-3518-535.90-01	Preliminary Engineering	357,021	317,200	995,000
411-3518-535.90-05	Construction Engineering	19,386	237,490	875,893
411-3518-535.90-13	Construction/Utilities	454,735	2,790,000	5,553,000
411-3518-597.01-06	Transfer Out-Reclaimed	1,000,000	-	-
411-3518-597.02-02	Transfers Out Replacement	450,000	500,000	-
Total Construction		1,496,760	6,271,277	7,423,893
Total Wastewater Capital Fund Expenditures		1,496,761	7,953,207	8,606,070



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PUBLIC WORKS-STORMWATER CAPITAL FUND

This fund provides revenues to construct new or replace portions of the stormwater collection and treatment system. Revenues also provide funding to purchase studies and resources for system improvements.

BUDGET SUMMARY

All expenditures are allocated for specific improvement projects included in the City's Capital Facilities Plan. Expenditures from this fund fluctuate significantly based on success in obtaining grant funding. Expenditures for 2009 are budgeted to be **\$986,105**. Revenues for this fund come from rates, loans, and grants.

2009 PROJECTS, GOALS AND PRIORITIES

- Initiate Woodland Creek enhancement projects consistent with water right mitigation agreements
- Prepare an updated stormwater drainage manual.

Account Number	Description	2007 Actual Revenue/Expense	2008 Amended Budget	2009 Adopted Budget
<i>Stormwater Capital Fund - Revenues</i>				
Revenues				
412-0000-308.00-00	Estimated Beginning Cash	-	487,030	733,605
412-0000-361.11-00	Investment Interest	85,608	2,500	2,500
412-0000-397.05-00	Transfers In-Stormwater	250,000	335,000	250,000
Total Stormwater Capital Fund Revenues		335,608	824,530	986,105

Account Number	Description	2007 Actual Revenue/Expense	2008 Amended Budget	2009 Adopted Budget
<i>Stormwater Capital Fund - Expenditures</i>				
Public Works Stormwater Capital				
Construction				
412-4218-542.60-99	Capitalized Assets	(1,250,018)	-	-
412-4218-542.69-01	Estimated Ending Fund Bal	-	574,530	490,105
412-4218-542.90-01	Preliminary Engineering	144,273	65,000	280,000
412-4218-542.90-04	Storm Drainage	970,171	135,000	150,000
412-4218-542.90-05	Construction Engineering	137,817	-	16,000
412-4218-542.90-13	Construction/Utilities	4,176	50,000	50,000
Total Stormwater Capital Fund Expenditures		6,419	824,530	986,105



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PUBLIC WORKS-RECLAIMED WATER CAPITAL FUND

The Lacey Reclaimed Water Treatment Plant, owned and operated by the LOTT Alliance, is currently online and, through use of a membrane bioreactor system, is producing Class A reclaimed water. The reclaimed water will provide the City of Lacey with the opportunity to reduce both peak and annual potable water demands by utilizing an alternative water supply for non-potable water applications such as irrigation, toilet flushing, and fire suppression. Additionally, the reclaimed water will be used to mitigate predicted depletions of surface water bodies resulting from use of new water rights. Initially, the City of Lacey will have access to 1.06 MGD of reclaimed water daily.

The Reclaimed Water Capital Fund provides the revenues to construct reclaimed water storage and distribution systems.

BUDGET SUMMARY

The 2009 budget for the Reclaimed Water Capital Fund is **\$1,789,255**. This fund will provide for the construction of the facilities necessary to irrigate rights-of-way in northeast Lacey, Regional Athletic Complex, and provide future water right mitigation efforts.

2009 PROJECTS, GOALS AND PRIORITIES

- Gateway/Main Street Construction
- Gateway Land Property Acquisition for reservoir and pump station
- Carpenter Road Reclaimed Waterline (2010-11)
- Woodland Trail Reclaimed Waterline and (2010-11)

Account Number	Description	2007 Actual Revenue/Expense	2008 Amended Budget	2009 Adopted Budget
<i>Reclaimed Water Capital Fund - Revenues</i>				
Revenues				
414-0000-308.00-00	Estimated Beginning Cash	-	2,066,700	1,789,255
414-0000-334.04-20	CTED/JDF - Gateway	184,047	-	-
414-0000-361.11-00	Investment Interest	43,416	102,500	-
414-0000-397.11-01	Transfer In-Current Exp	900,000	-	-
414-0000-397.11-02	Transfer In-Parks & Open	500,000	-	-
414-0000-397.11-03	Transfer In-Wastewater	1,000,000	-	-
Total Reclaimed Water Capital Fund Revenues		2,627,463	2,169,200	1,789,255

Account Number	Description	2007 Actual Revenue/Expense	2008 Amended Budget	2009 Adopted Budget
<i>Reclaimed Water Capital Fund - Expenditures</i>				
Public Works Reclaimed Water Capital				
Construction				
414-3518-535.69-01	Estimated Ending Fund Bal	-	169,200	689,255
414-3518-535.90-01	Preliminary Engineering	216,158	150,720	450,000
414-3518-535.90-05	Construction Engineering	5,505	103,180	350,000
414-3518-535.90-13	Construction/Utilities	110,728	1,246,100	-
414-3518-535.90-22	Purchase of Land	-	500,000	300,000
Total Reclaimed Water Capital Fund Expenditures		332,391	2,169,200	1,789,255



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WATER DEBT SERVICE FUND

The Water Debt Service Fund was created to remove debt obligations from the operating budget. This enhances the accountability of utility maintenance supervisors for their individual areas of responsibility.

Debt obligations must be retired from utility system operating revenues or by special assessment against benefited properties. The Water Utility has a debt cost component built into its rate structure. Current debt obligations are the result of various improvement projects including reservoirs, tanks, and major transmission lines.

Account Number	Description	2007 Actual Revenue/Expense	2008 Amended Budget	2009 Adopted Budget
<i>Water Debt Fund - Revenues</i>				
Revenues				
450-0000-308.02-00	Debt Service Cash	-	15,000	-
450-0000-308.04-00	Depreciation-Balancing	-	2,644,965	3,096,205
450-0000-361.11-00	Investment Interest	8,046	1,500	-
450-0000-361.51-00	ULID 20 Interest	3,419	3,535	3,795
450-0000-383.10-00	Contributed Capital	3,330,511	-	-
450-0000-397.06-00	Transfers In-Water Fund	128,000	-	-
Total Water Debt Fund Revenues		3,469,976	2,665,000	3,100,000

Account Number	Description	2007 Actual Revenue/Expense	2008 Amended Budget	2009 Adopted Budget
<i>Water Debt Fund - Expenditures</i>				
Finance - Debt Retirement				
Debt Retirement				
450-3401-534.81-09	Interest 1998 Refunding	4,353	-	-
450-3401-534.82-01	Depreciation-Utilities	2,509,693	2,650,000	3,100,000
450-3401-534.83-09	LTD Disc-1998 Refunding	1,663	-	-
450-3401-597.02-01	Transfers out	-	15,000	-
Total Water Debt Fund Expenditures		2,515,709	2,665,000	3,100,000



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WASTEWATER DEBT SERVICE FUND

The Wastewater Debt Service Fund was created to separate the budgetary functions of this utility into three distinct funds including operations, construction and replacement, and debt. The change enhances the accountability of utility maintenance supervisors for their individual areas of responsibility.

Debt obligations must be retired from utility system operating revenues, general facility charges for new sewer connections, or by special assessment against benefited properties. Generally speaking, debt in the wastewater utility has been issued to finance lift stations and major transmission lines. When property owners request the formation of a local improvement district to finance the construction of sewer lines to serve their property, bonds are sold to provide financing. Property owners then make installment payments to retire the debt. Current debt obligations are for several projects completed including sewer interceptors, lift stations, force mains, and related equipment requirements.

Account Number	Description	2007 Actual Revenue/Expense	2008 Amended Budget	2009 Adopted Budget
<i>Wastewater Debt Fund - Revenues</i>				
Revenues				
451-0000-308.02-00	Debt Service Cash	-	1,240,000	-
451-0000-308.04-00	Depreciation-Balancing	-	1,644,900	1,884,900
451-0000-361.11-00	Investment Interest	13,083	-	-
451-0000-361.13-00	Int. Earned Debt Reserve	70,120	500	-
451-0000-361.50-00	Interest on Assessments	3,273	4,600	5,100
451-0000-383.10-00	Contributed Capital	2,595,067	-	-
Total Wastewater Debt Fund Revenue		2,681,543	2,890,000	1,890,000

Account Number	Description	2007 Actual Revenue/Expense	2008 Amended Budget	2009 Adopted Budget
<i>Wastewater Debt Fund - Expenditures</i>				
Finance - Debt Retirement				
Debt Retirement				
451-3501-535.81-06	Interest-1991 Bonds	4,255	-	-
451-3501-535.81-09	Interest 1998 Refunding	2,037	-	-
451-3501-535.82-01	Depreciation-Utilities	1,438,000	1,650,000	1,890,000
451-3501-535.83-09	LTD Disc-1998 Refunding	2,403	-	-
451-3501-597.02-01	Transfers out	-	1,240,000	-
451-3501-597.69-01	Transf Out-Debt Service	128,000	-	-
Total Wastewater Debt Fund Expenditures		1,574,695	2,890,000	1,890,000



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EQUIPMENT RENTAL FUND

The Equipment Rental Fund is an internal service fund created to provide for the repair, maintenance, and replacement of City-owned vehicles and equipment. The Finance Department provides administrative support while the Public Works Department provides maintenance, management, and repair services. The Equipment Rental Division is responsible for the repair and maintenance of 225 vehicles and pieces of equipment in addition to the operation of the fueling facility. Work is performed in-house by three full-time equipment mechanics (includes 1 new FTE in 2009), with some specialized work being contracted to local automotive repair shops.

BUDGET SUMMARY

The Equipment Rental Fund budget is organized into three programs.

- General Services
- Preventative Maintenance and Repairs
- Fuel, Oil, and Tires

The 2009 budget for the Equipment Rental Fund is **\$2,126,089** inclusive of annual replacement reserve expenses. This budget increases staffing by 1 mechanic and maintains current level of services. Equipment Rental operations are funded by direct charges assessed to all operating budgets based on vehicle use and maintenance costs.

2009 PROJECTS, GOALS AND PRIORITIES

- Ensure 2009 charges provide full funding of depreciation and replacement
- Continue systematic preventive maintenance and repair of vehicles
- Improve utilization of operations vehicle/equipment fleet

Account Number	Description	2007 Actual Revenue/Expense	2008 Amended Budget	2009 Adopted Budget
<i>Equipment Rental Fund - Revenues</i>				
Revenues				
501-0000-308.00-00	Estimated Beginning Cash	-	51,960	68,689
501-0000-361.11-00	Investment Interest	262,249	60,283	60,500
501-0000-365.10-07	Police	491,129	397,793	428,884
501-0000-365.10-08	Planning & Comm. Dev.	20,471	20,405	24,960
501-0000-365.10-09	Public Works	75,948	76,175	79,564
501-0000-365.10-10	Parks & Recreation	24,073	29,333	29,205
501-0000-365.10-11	Facilities Maintenance	12,236	10,944	12,406
501-0000-365.10-12	Parks Maintenance	215,326	215,620	231,194
501-0000-365.10-13	Water	181,516	234,457	319,178
501-0000-365.10-14	Wastewater	191,040	169,109	209,377
501-0000-365.10-15	Stormwater	102,330	109,449	162,331
501-0000-365.10-16	Streets	172,385	180,912	238,168
501-0000-365.10-17	Animal Services	18,297	18,000	24,000
501-0000-365.10-20	City Hall	26,000	25,083	28,202
501-0000-365.10-21	City Shops	22,625	22,809	23,478
501-0000-365.10-22	Fire District #3	66,119	50,000	73,804
501-0000-365.10-23	Water Resource	7,176	6,904	16,572
501-0000-365.10-24	Regional Athletic Complex	-	-	95,577
501-0000-369.13-00	Proceeds from Assets	15,529	-	-
501-0000-369.40-00	Court Fees/Judgments	45,857	-	-
501-0000-373.00-00	Other Gains & Losses	(2,439)	-	-
501-0000-383.11-00	From Governmental Funds	203,734	-	-
501-0000-387.00-00	Residual Equity Trans In	129,577	-	-
Total Equipment Rental Fund Revenues		2,281,178	1,679,236	2,126,089

Account Number	Description	2007 Actual Revenue/Expense	2008 Amended Budget	2009 Adopted Budget
<i>Equipment Rental Fund - Expenditures</i>				
Public Works Equipment Rental				
General Services				
501-4801-548.10-01	Salaries-Regular	83,420	86,503	93,809
501-4801-548.10-05	Salaries-Overtime	434	200	200
501-4801-548.20-01	Employer Paid Benefits	27,304	30,297	31,871
501-4801-548.31-01	Office & Operating Supply	114	750	750
501-4801-548.31-17	Supplies-Uniform Purchase	303	500	600
501-4801-548.41-01	Prof. Svc-Other	325	1,000	1,000
501-4801-548.41-26	Prof. Svc-Administration	-	250	250
501-4801-548.43-01	Transportation/Per Diem	-	450	450
501-4801-548.43-02	Dues, Subscriptions, Publ	162	300	300
501-4801-548.43-03	Registrations	80	800	800
501-4801-548.45-02	IMS Rental	5,012	1,958	1,344
501-4801-548.46-04	Insurance-Vehicle	31,411	34,533	36,000
501-4801-548.48-01	Rep & Maint-Equipment	-	650	650
501-4801-548.48-03	Rep & Maint-Facilities	103	2,896	2,896
501-4801-548.49-10	Uniform Contract/Cleaning	1,933	2,300	2,300
501-4801-548.49-35	CDL-Physicals/Licenses	-	144	144
501-4801-548.50-02	Common Facilities-1902	10,358	10,179	12,900
501-4801-548.60-01	Capital Outlays-Equipment	46,304	14,645	-
501-4801-548.60-02	Capital Outlays-Replace	576,019	266,000	274,930
501-4801-548.60-99	Capitalized Fixed Asset	(596,045)	-	-
501-4801-548.65-02	Depreciation-Vehicles	594,385	517,000	582,150
Total General Services		781,622	971,355	1,043,344
Preventative Maintenance				
501-4802-548.10-01	Salaries-Regular	60,627	63,399	120,801
501-4802-548.10-05	Salaries-Overtime	-	200	200
501-4802-548.10-06	Salaries-Part-Time	14,892	12,760	13,400
501-4802-548.20-01	Employer Paid Benefits	23,120	25,617	43,681
501-4802-548.31-01	Office & Operating Supply	49,382	45,000	60,000
501-4802-548.31-02	Small Tools & Equipment	1,659	2,650	3,250
501-4802-548.31-27	Software Upgrade	1,566	2,550	2,550
501-4802-548.41-01	Prof. Svc-Other	723	1,000	1,000
501-4802-548.48-01	Rep & Maint-Equipment	58,700	45,000	50,000
501-4802-548.49-30	Software Maintenance	495	-	-
Total Preventative Maintenance		211,164	198,176	294,882

Account Number	Description	2007 Actual Revenue/Expense	2008 Amended Budget	2009 Adopted Budget
<i>Equipment Rental Fund - Expenditures</i>				
Public Works Equipment Rental				
Fuel, Oil, Tires				
501-4803-548.10-01	Salaries-Regular	11,683	12,216	13,287
501-4803-548.20-01	Employer Paid Benefits	4,069	4,529	4,876
501-4803-548.31-01	Office & Operating Supply	579	700	700
501-4803-548.34-01	Fuel	292,745	333,000	506,700
501-4803-548.34-02	Diesel	120,961	132,960	236,000
501-4803-548.34-03	Tires	19,325	22,500	22,500
501-4803-548.41-01	Prof. Svc-Other	8,427	2,000	2,000
501-4803-548.48-01	Rep & Maint-Equipment	825	1,800	1,800
Total Fuel, Oil, Tires		458,614	509,705	787,863
Total Equipment Rental Fund Expenditures		1,451,400	1,679,236	2,126,089

INFORMATION MANAGEMENT SERVICES FUND

Information Management Services provides technical support and management of all computer software, hardware, and communication links for all city departments. Department responsibilities include establishing standards and direction citywide, ensuring smooth operation of city services, and ensuring a total integrated solution. These services are accomplished through researching and evaluating new computer systems and technologies; correcting and revising programs to meet changing needs; and managing the City's networks, and AS/400 operating systems to achieve maximum performance with minimum "downtime." Information Management Services staff also conducts word processing, desktop publishing, AS/400, PC, and telephone training for all city employees. Nine full-time employees provide support to this division.

BUDGET SUMMARY

The Information Management Fund is organized into three programs.

- Central System Support
- Personal Computer and Network Support
- Help Desk

The 2009 budget for Information Management Services is **\$1,759,169** including annual replacement expenses. An Information Services Manager, 3 System Application Specialists which provide network and AS400 support, a Computer Support Technician, a GIS Coordinator, a Web Developer which is responsible for support the City's website and online applications, an Application Specialist and a Helpdesk/Telecommunication Specialist which provide technical support for software applications, telephone systems and the Help Desk. Information Management Services is totally funded by direct charges/user fees assessed back to all operating budgets.

2009 PROJECTS, GOALS AND PRIORITIES

- Implement interactive Web access for several existing city applications. This will allow the flexibility for our citizens to perform city functions using the Internet.
- Setup and install replacement and new workstations.
- Implement a new e-mail archiving system.
- Upgrade backup/recovery systems.
- Oversee cabling/wiring requirements for the City Hall addition and remodel.
- 2009 budget will focus on implementing solutions for disaster recovery and server consolidation.

Account Number	Description	2007 Actual Revenue/Expense	2008 Amended Budget	2009 Adopted Budget
<i>Information Management Service Fund - Revenues</i>				
Revenues				
502-0000-308.00-00	Estimated Beginning Cash	-	145,683	342,826
502-0000-361.11-00	Investment Interest	110,478	-	63,875
502-0000-365.90-01	City Manager	10,037	12,216	9,052
502-0000-365.90-02	Finance	32,851	40,272	25,940
502-0000-365.90-03	Council	-	5,201	1,278
502-0000-365.90-05	Personnel	10,768	20,305	14,621
502-0000-365.90-06	Community Relations	11,609	16,423	8,185
502-0000-365.90-07	Police	60,780	262,151	161,617
502-0000-365.90-08	Planning & Comm. Dev.	41,500	60,491	70,950
502-0000-365.90-09	Public Works	74,350	129,954	69,642
502-0000-365.90-10	Parks & Recreation	31,788	41,210	35,941
502-0000-365.90-11	Parks Maintenance	9,914	12,000	7,314
502-0000-365.90-12	Facility Maintenance	2,339	2,630	1,338
502-0000-365.90-13	Water	199,661	148,830	108,962
502-0000-365.90-14	Wastewater	61,271	59,502	93,105
502-0000-365.90-15	Stormwater	34,977	21,588	61,230
502-0000-365.90-16	City Streets	10,448	33,420	10,571
502-0000-365.90-17	Animal Services	-	347	-
502-0000-365.90-18	Community Buildings	11,337	24,375	11,768
502-0000-365.90-19	Common Facilities	338,242	409,191	580,671
502-0000-365.90-20	Equipment Rental	5,012	1,958	1,344
502-0000-365.90-21	City Shops	32,308	11,070	54,486
502-0000-365.90-23	Water Resource	14,752	23,654	17,953
502-0000-365.90-24	Regional Athletic Complex	-	-	6,500
502-0000-383.11-00	From Governmental Funds	237,949	-	-
502-0000-387.00-00	Residual Equity Trans In	34,331	-	-
Total Information Mgmt. Services Fund Revenues		1,376,702	1,482,471	1,759,169
Total City Revenues		112,021,460	153,017,214	109,074,659

Account Number	Description	2007 Actual Revenue/Expense	2008 Amended Budget	2009 Adopted Budget
<i>Information Management Service Fund - Expenditures</i>				
Finance				
Central System Support				
502-1801-518.10-01	Salaries-Regular	167,160	106,370	330,128
502-1801-518.10-05	Salaries-Overtime	-	3,000	3,000
502-1801-518.20-01	Employer Paid Benefits	54,177	37,037	124,548
502-1801-518.31-01	Office & Operating Supply	8,946	17,000	17,000
502-1801-518.31-27	Software Upgrade	-	8,000	8,000
502-1801-518.41-25	Prof. Svc-Computer	163	6,000	10,000
502-1801-518.42-01	Communications-Telephone	21,068	18,120	18,120
502-1801-518.43-01	Transportation/Per Diem	5,771	4,000	8,000
502-1801-518.43-02	Dues, Subscriptions, Publ	1,396	2,400	3,000
502-1801-518.43-03	Registrations	3,133	5,000	8,000
502-1801-518.45-08	Lease Miscellaneous	292	59,584	59,584
502-1801-518.48-01	Rep & Maint-Equipment	277	1,000	1,000
502-1801-518.49-02	Printing & Binding	177	500	500
502-1801-518.49-05	Professional Development	3,102	6,000	11,000
502-1801-518.49-30	Software Maintenance	190,987	200,000	200,000
502-1801-518.49-31	Hardware Maintenance	20,644	23,000	25,000
502-1801-518.49-67	Web Domain	-	-	500
502-1801-518.60-99	Capitalize Assets	(4,050)	-	-
502-1801-518.80-83	Interest on Lease	6,124	-	-
Total Central System Support		479,367	497,011	827,380
PC & Network Support				
502-1802-518.10-01	Salaries-Regular	238,027	419,677	248,897
502-1802-518.10-05	Salaries-Overtime	498	3,000	3,000
502-1802-518.20-01	Employer Paid Benefits	81,508	149,426	91,184
502-1802-518.31-01	Office & Operating Supply	4,081	9,000	9,000
502-1802-518.41-25	Prof. Svc-Computer	1,344	6,000	10,000
502-1802-518.43-01	Transportation/Per Diem	1,261	4,000	6,000
502-1802-518.43-03	Registrations	295	5,000	5,000
502-1802-518.49-05	Professional Development	157	10,000	10,000
502-1802-518.60-01	Capital Outlays-Equipment	247,711	161,975	241,975
502-1802-518.60-99	Capitalize Assets	(144,185)	-	-
502-1802-518.65-04	Depreciation-IMS Equip	197,469	145,683	218,524
Total PC & Network Support		628,166	913,761	843,580

Account Number	Description	2007 Actual Revenue/Expense	2008 Amended Budget	2009 Adopted Budget
<i>Information Management Service Fund - Expenditures</i>				
Finance Expenditures				
Help Desk				
502-1803-518.10-01	Salaries-Regular	39,783	41,746	56,509
502-1803-518.10-05	Salaries-Overtime	-	1,500	1,500
502-1803-518.20-01	Employer Paid Benefits	11,740	15,553	17,300
502-1803-518.31-01	Office & Operating Supply	7,330	7,000	7,000
502-1803-518.42-01	Communications-Telephone	-	500	500
502-1803-518.43-01	Transportation/Per Diem	-	1,600	1,600
502-1803-518.43-02	Dues, Subscriptions, Publ	118	1,000	1,000
502-1803-518.43-03	Registrations	-	800	800
502-1803-518.49-05	Professional Development	-	2,000	2,000
Total Help Desk		58,971	71,699	88,209
Total Information Mgmt. Services Fund Expenditures		1,166,504	1,482,471	1,759,169
Total City Expenditures		77,218,638	153,017,214	109,074,659

ANIMAL SERVICES



2009 PROPOSED BUDGET



Serving the communities of
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JOINT ANIMAL SERVICES

The City of Lacey is the lead agency for Animal Services providing administrative and financial management for the intergovernmental agency. Animal Services allocates an assessment to each participating jurisdiction in order to financially support the maintenance and operations; assessments are calculated using a combination of population served and direct services received. Additional funding comes from shelter and license fees charged for services used by the public. Participating agencies assessments are reflected as revenue in the Joint Animal Services Fund. In 2008, Animal Services employed 15.39 FTE.

BUDGET SUMMARY

The Animal Services budget is organized into six programs.

- Administrative and Support Services
- Licensing
- Shelter Operation
- Field Services
- Grants
- Shelter Debt & Depreciation

The 2009 budget for the Animal Services Fund is \$1,862,453

2009 PROGRAMS, GOALS & PRIORITIES

- Maintain or increase current levels of pet adoption
- Maximize community awareness of pet-related grants available through this agency for pet spay/neuter services and urgent care for pets belonging to low income seniors
- Utilize the expanded building space to provide more training/education opportunities for interested public, staff, and for other agencies
- Maintain spay/neuter and microchip identification programs
- Expand public awareness of shelter programs and animal issues
- Improve and maintain quality of educational and informational materials and venues such as pamphlets, TV programs, web site, and media spots
- Administer community grants specific to animal-related care
- Administer a twelve month, from date of purchase, pet license program
- Maintain a network system for information management and retrieval that increases staff efficiency and effectively documents department interactions with the community
- Maintain remote license sales to enhance convenience for pet owners
- Continue to encourage a high level of volunteer activity and support for sheltered animals
- Enhance data collection capabilities to increase effectiveness of animal enforcement

2009 COST DISTRIBUTION BY PARTICIPATING AGENCIES:

	<u>M & O</u>	<u>DEBT RETIREMENT</u>
<i>THURSTON COUNTY</i>	\$ 508,434	\$ -
<i>OLYMPIA</i>	\$ 219,482	\$ 23,821
<i>LACEY</i>	\$ 194,193	\$ -
<i>TUMWATER</i>	\$ 70,481	\$ -

Account Number.	Description	2007 Actual Revenue/Expense	2008 Amended Budget	2009 Adopted Budget
<i>Joint Animal Services</i>				
Revenue				
503-0000-308.00-00	Estimated Beginning Cash	-	242,475	321,064
503-0000-322.30-01	Th County-License Sales	91,741	83,000	88,500
503-0000-322.30-02	Olympia-License Sales	47,435	42,000	45,000
503-0000-322.30-03	Lacey-License Sales	33,110	29,000	32,000
503-0000-322.30-04	Tumwater-License Sales	12,222	11,000	11,500
503-0000-322.30-05	Dangerous Dog Registrare	149	100	100
503-0000-337.06-00	Grants-Educ & Vet Care	18,000	-	-
503-0000-337.08-00	Restricted-Sup/Med/Vaccin	6,058	5,500	5,500
503-0000-337.09-00	Restricted-Prof Svc Other	6,242	2,500	5,000
503-0000-337.10-00	Restricted-Vet Services	8,936	5,000	10,000
503-0000-337.11-00	Restricted-Spay Neuter	20,000	30,000	-
503-0000-337.12-00	Restricted-Public Educ	18,214	5,000	5,000
503-0000-338.39-01	Th County-Assessment	446,803	472,087	508,434
503-0000-338.39-02	Olympia-Assessment	197,517	206,174	219,482
503-0000-338.39-03	Lacey-Assessment	160,153	172,248	194,193
503-0000-338.39-04	Tumwater-Assessment	62,499	64,154	70,481
503-0000-343.93-01	Reclaims-Thurston County	14,761	14,000	14,000
503-0000-343.93-02	Reclaims-Olympia	5,321	6,000	5,500
503-0000-343.93-03	Reclaims-Lacey	3,771	4,500	4,000
503-0000-343.93-04	Reclaims-Tumwater	1,978	1,300	1,300
503-0000-343.93-05	Reclaims-Non City/county	1,040	1,100	1,100
503-0000-361.11-00	Investment Interest	59,588	50,000	50,000
503-0000-362.40-00	Facility Rentals	4,507	6,000	6,000
503-0000-362.41-00	Rental Fees Traps	2,132	2,500	2,500
503-0000-367.05-00	Donation-Catalog Sales	28,727	26,000	27,000
503-0000-367.06-00	Donation-Private Sources	94,288	8,000	8,000
503-0000-369.20-01	Adoptions-Thurston County	15,784	15,500	15,500
503-0000-369.20-02	Adoptions-Olympia	6,934	6,300	6,300
503-0000-369.20-03	Adoptions-Lacey	4,856	4,400	4,400
503-0000-369.20-04	Adoptions-Tumwater	1,502	1,700	1,700
503-0000-369.20-05	Adoptions-Non City/County	8,129	7,400	7,400
503-0000-369.20-06	Adoptions-Promo Project	84,468	84,000	85,000
503-0000-369.40-00	Court Fees/Judgments	6,449	500	1,000
503-0000-369.40-01	Shelter Fees	26,996	25,000	25,500

Account Number.	Description	2007 Actual Revenue/Expense	2008 Amended Budget	2009 Adopted Budget
<i>Joint Animal Services</i>				
Revenues				
503-0000-369.81-00	Cash Over & Short	(7)	-	-
503-0000-369.90-00	Other Misc Revenue	3,131	-	-
503-0006-308.05-00	Bldg Depreciation Asset	-	56,178	56,178
503-0006-338.39-06	Olympia-Loan Assessment	23,471	23,471	23,821
Total Joint Animal Services Revenue		1,526,905	1,714,087	1,862,453

Account Number.	Description	2007 Actual Revenue/Expense	2008 Amended Budget	2009 Adopted Budget
<i>Joint Animal Services</i>				
Animal Services Expenditures				
General Services				
503-3901-539.10-01	Salaries-Regular	104,763	99,529	103,756
503-3901-539.20-01	Employer Paid Benefits	30,380	32,948	32,948
503-3901-539.31-01	Office & Operating Supply	1,180	800	800
503-3901-539.31-14	Supplies-Catalog Donation	12,840	10,000	10,000
503-3901-539.41-01	Prof. Svc-Other	211	1,500	1,500
503-3901-539.41-05	Prof. Svc-Audit	5,974	2,000	2,000
503-3901-539.41-26	Prof. Svc-Administration	76,375	79,430	79,430
503-3901-539.42-02	Communications-Postage	-	600	600
503-3901-539.43-01	Transportation/Per Diem	-	400	400
503-3901-539.43-02	Dues, Subscriptions, Publ	461	550	550
503-3901-539.43-03	Registrations	40	500	500
503-3901-539.46-01	Insurance-Liability	25,593	25,811	26,650
503-3901-539.46-06	AWC-L & I Pool	819	910	910
503-3901-539.48-01	Rep & Maint-Equipment	-	350	350
503-3901-539.49-02	Printing & Binding	404	450	450
503-3901-539.49-11	Public Education	6,714	7,000	7,000
503-3901-539.49-12	Special Events	1,114	1,200	1,200
503-3901-539.49-27	Bad Debt Expense	308	500	500
503-3901-539.49-30	Software Maintenance	-	3,000	3,000
503-3901-539.49-32	Bankcard Service Fees	2,764	2,700	3,000
Total General Services		269,940	270,178	275,544
Shelter Operations				
503-3902-539.10-01	Salaries-Regular	228,212	244,105	282,455
503-3902-539.10-05	Salaries-Overtime	-	1,500	1,500
503-3902-539.10-06	Salaries-Part-Time	12,163	22,957	3,366
503-3902-539.20-01	Employer Paid Benefits	110,266	127,541	144,265
503-3902-539.20-03	Unemployment Compensation	57	-	-
503-3902-539.31-01	Office & Operating Supply	4,960	4,500	4,500
503-3902-539.31-02	Small Tools & Equipment	1,170	1,500	1,500
503-3902-539.31-17	Supplies-Uniform Purchase	1,559	2,300	2,500
503-3902-539.35-01	Supplies-Food & Cleaning	14,955	14,500	15,000
503-3902-539.35-02	Supplies-Medical/Vaccine	6,395	8,000	8,000
503-3902-539.35-03	Supplies-Euthanasia	3,471	5,500	5,500
503-3902-539.41-19	Prof. Svc-Vet Services	8,829	10,000	15,000
503-3902-539.41-20	Prof. Svc-Spay, Neuter	68,917	82,000	82,000

Account Number.	Description	2007 Actual Revenue/Expense	2008 Amended Budget	2009 Adopted Budget
<i>Joint Animal Services</i>				
Animal Services Expenditures				
Shelter Operations - Continued				
503-3902-539.41-21	Prof. Svc-Disposal	22,941	23,500	23,500
503-3902-539.41-22	Prof. Svc-Security System	817	1,000	1,000
503-3902-539.42-01	Communications-Telephone	6,450	11,000	11,000
503-3902-539.42-02	Communications-Postage	624	2,000	2,000
503-3902-539.43-01	Transportation/Per Diem	-	400	400
503-3902-539.43-02	Dues, Subscriptions, Publ	358	450	450
503-3902-539.43-03	Registrations	90	600	600
503-3902-539.44-03	Adv/Call for Bids	-	100	100
503-3902-539.45-03	Copier Rental	3,235	3,800	3,800
503-3902-539.46-02	Insurance-Fire/Property	2,411	2,641	2,857
503-3902-539.47-01	Utility-Electric	14,711	15,500	16,500
503-3902-539.47-03	Utility-Natural Gas	10,226	12,000	12,000
503-3902-539.47-05	Utility-City of Olympia	12,834	12,000	12,000
503-3902-539.47-08	Utility-Recycled Waste	445	400	400
503-3902-539.48-01	Rep & Maint-Equipment	5,442	7,300	6,800
503-3902-539.48-02	Rep & Maint-Equip Non-Pwr	44	-	-
503-3902-539.48-03	Rep & Maint-Facilities	10,438	12,000	12,000
503-3902-539.49-02	Printing & Binding	2,996	2,500	2,500
503-3902-539.49-06	Maintenance Contracts	-	500	1,000
503-3902-539.49-23	Custodial	9,648	10,000	10,000
503-3902-539.49-25	Assessments/Taxes	10	-	-
503-3902-539.49-66	Senior Animal Adoptions	2,420	-	-
503-3902-539.60-01	Capital Outlays-Equipment	62,659	6,000	20,000
503-3902-539.60-02	Capital Outlays-Replace	-	19,475	19,475
503-3902-539.60-03	Capital-Improvements	22,913	110,000	130,000
503-3902-539.60-99	Capitalize Asset	(45,621)	-	-
503-3902-539.65-04	Depreciation-Equipment	16,380	19,475	19,475
Total Shelter Operations		623,425	797,044	873,443
Field Services				
503-3903-539.10-01	Salaries-Regular	153,158	160,093	168,020
503-3903-539.10-05	Salaries-Overtime	3,266	5,000	7,000
503-3903-539.10-06	Salaries-Part-Time	38,491	46,856	50,970
503-3903-539.20-01	Employer Paid Benefits	77,193	73,363	93,725
503-3903-539.31-01	Office & Operating Supply	1,403	1,500	1,500
503-3903-539.31-02	Small Tools & Equipment	1,435	1,600	1,600

Account Number.	Description	2007 Actual Revenue/Expense	2008 Amended Budget	2009 Adopted Budget
<i>Joint Animal Services</i>				
Animal Services Expenditures				
Field Services - Continued				
503-3903-539.31-17	Supplies-Uniform Purchase	1,390	2,000	2,000
503-3903-539.42-01	Communications-Telephone	3,897	4,500	4,500
503-3903-539.42-04	Communications-Base Radio	1,902	2,700	2,700
503-3903-539.43-01	Transportation/Per Diem	-	300	300
503-3903-539.43-03	Registrations	40	500	500
503-3903-539.46-04	Insurance-Vehicle	852	1,040	742
503-3903-539.48-01	Rep & Maint-Equipment	350	750	750
503-3903-539.48-09	Rep & Maint-Fleet Mgmt	20,141	18,000	24,000
503-3903-539.49-02	Printing & Binding	896	1,000	1,000
503-3903-539.60-01	Capital Outlays-Equipment	-	50,000	50,000
503-3903-539.60-02	Capital Outlays-Replace	-	13,000	13,000
503-3903-539.60-99	Capitalize Asset	(33,183)	-	-
503-3903-539.65-02	Depreciation-Vehicles	1,627	13,000	13,000
Total Field Services		272,858	395,202	435,307
Licensing				
503-3904-539.10-01	Salaries-Regular	49,866	52,056	54,113
503-3904-539.10-06	Salaries-Part-Time	2,529	4,264	4,264
503-3904-539.20-01	Employer Paid Benefits	13,403	15,519	15,519
503-3904-539.31-01	Office & Operating Supply	362	400	400
503-3904-539.31-17	Supplies-Uniform Purchase	182	275	275
503-3904-539.42-02	Communications-Postage	5,594	6,500	6,500
503-3904-539.43-03	Registrations	-	200	200
503-3904-539.44-06	Adv/Public Notices	130	2,000	2,000
503-3904-539.48-01	Rep & Maint-Equipment	85	200	200
503-3904-539.49-02	Printing & Binding	3,910	5,600	5,600
Total Licensing		76,061	87,014	89,071
Grants, Education and Vet Care				
503-3905-539.35-02	Supplies-Medical/Vaccine	19,312	10,500	18,500
503-3905-539.41-01	Prof. Svc-Other	6,668	7,500	41,854
503-3905-539.41-19	Prof. Svc-Vet Services	17,634	26,000	29,722
503-3905-539.41-20	Prof. Svc-Spay, Neuter	30,468	30,000	-
503-3905-539.49-11	Public Education	11,154	11,000	19,013

Account Number.	Description	2007 Actual Revenue/Expense	2008 Amended Budget	2009 Adopted Budget
<i>Joint Animal Services</i>				
Animal Services Expenditures				
Grants, Education and Vet Care - Continued				
503-3906-539.65-06	Replacement-Building	56,158	56,178	56,178
503-3906-539.70-01	Principal on Loan	-	15,271	15,432
503-3906-539.80-21	Interest on Loan	8,739	8,200	8,389
Grants, Education and Vet Care		150,133	164,649	189,088
Total Joint Animal Services Expenditures		1,392,417	1,714,087	1,862,453



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2009 Budget

Thurston County Narcotics Task Force



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THURSTON COUNTY NARCOTICS TASK FORCE

The Thurston County Regional Narcotics Task Force is a partnership of all local police agencies responsible for stopping illegal drug trafficking in Thurston County. This group investigates violations of the Uniform Controlled Substance Act and provides training and assistance to nine local law enforcement agencies in Thurston County.

The City of Lacey is the administrative lead agency for the Drug Unit. In this capacity, the City provides clerical support, budget, and financial reporting services.

The Drug Unit is comprised of one grant covered Lieutenant from Lacey with oversight by an Olympia Commander, a WSP Sergeant, one Olympia Detective, one Tumwater Detective, two Thurston County Detectives (one covered by grant), one Lacey Detectives, one Prosecutor, and two support staff. Except for clerical and prosecutor support, other personnel costs are provided by each member agency and the drug grant.

BUDGET SUMMARY

The 2009 budget for the Drug Unit is **\$870,830**. This amount expands the current level of staffing and services. This does not include the cost of member agency personnel assigned to the unit.

2009 PROJECTS, GOALS & PRIORITIES

- Focus on middle and upper level drug dealers, especially DTO's (Drug Trafficking Organizations)
- Continue focus of removing illegal drugs from streets and communities
- Continue to disrupt and dismantle DTOs through aggressive prosecution and asset forfeiture
- Continue public education efforts

Account Number.	Description	2007 Actual Revenue/Expense	2008 Amended Budget	2009 Adopted Budget
<i>Thurston County Narcotics Task Force</i>				
Revenue				
504-0000-308.00-00	Estimated Beginning Cash	-	196,666	312,270
504-0000-332.99-99	HITDA Grant	43,449	52,000	52,000
504-0000-333.16-00	Drug Enforcement Grant	184,381	180,000	131,560
504-0000-333.16-01	WSP-CFDA # 07.000	7,680	13,000	13,000
504-0000-338.21-00	Drug Enforcement Service	2,916	-	-
504-0000-361.11-00	Investment Interest	34,991	2,000	2,000
504-0000-369.40-00	Court Fees/Judgments	848,910	340,000	340,000
504-0000-369.42-00	Federal Asset Sharing	34,654	20,000	20,000
504-0000-369.81-00	Cash Over & Short	(88)	-	-
504-0000-369.90-00	Other Misc Revenue	356	-	-
Total Thurston County Narcotics Task Force Revenue		1,157,249	803,666	870,830

Account Number.	Description	2007 Actual Revenue/Expense	2008 Amended Budget	2009 Adopted Budget
<i>Thurston County Narcotics Task Force</i>				
Drug Unit Expenditures				
Investigation and Apprehension				
504-2106-521.10-01	Salaries-Regular	91,687	98,078	103,963
504-2106-521.20-01	Employer Paid Benefits	36,016	41,588	44,084
504-2106-521.31-01	Office & Operating Supply	10,632	12,000	13,000
504-2106-521.31-15	Evidence Monies	39,158	60,000	65,000
504-2106-521.41-01	Prof. Svc-Other	13,156	12,000	12,000
504-2106-521.41-05	Prof. Svc-Audit	246	4,750	4,750
504-2106-521.41-09	Prof. Svc-Prosecution	48,175	78,000	93,205
504-2106-521.41-15	Prof Svc-Hearings Officer	2,260	1,500	2,100
504-2106-521.41-24	Prof. Svc-Police Agencies	35,564	80,000	156,485
504-2106-521.41-26	Prof. Svc-Administration	9,000	9,270	9,825
504-2106-521.41-39	PD Agencies-Street Drug	-	15,000	15,000
504-2106-521.41-41	Crime Stoppers	-	2,000	2,000
504-2106-521.42-01	Communications-Telephone	23,791	22,000	24,000
504-2106-521.42-02	Communications-Postage	33	350	350
504-2106-521.43-01	Transportation/Per Diem	6,059	10,000	10,000
504-2106-521.43-02	Dues, Subscriptions, Publ	469	800	800
504-2106-521.43-03	Registrations	4,175	5,000	5,000
504-2106-521.45-02	IMS Rental	8,578	10,000	14,000
504-2106-521.45-03	Copier Rental	1,512	3,300	3,300
504-2106-521.45-10	Rental Facilities	65,040	67,000	68,160
504-2106-521.46-04	Insurance-Vehicles	-	200	618
504-2106-521.46-06	AWC-L & I Pool	162	180	180
504-2106-521.47-01	Utility-Electric	3,363	3,200	4,000
504-2106-521.47-03	Utility-Natural Gas	1,230	1,500	1,500
504-2106-521.47-05	Utility-City of Tumwater	735	750	750
504-2106-521.47-07	Utility-Solid Waste	281	400	400
504-2106-521.48-01	Rep & Maint-Equipment	5,569	5,000	5,000
504-2106-521.49-06	Maintenance Contracts	1,719	3,000	3,000
504-2106-521.49-23	Custodial	1,645	1,800	1,800
504-2106-521.49-24	Drug Education-10%	63,486	25,000	25,000
504-2106-521.60-01	Capital Outlays-Equipment	11,173	25,000	25,000
504-2106-521.65-05	Depreciation-Equipment	39,379	25,000	25,000
Total Investigation and Apprehension		524,293	623,666	739,270

Account Number.	Description	2007 Actual Revenue/Expense	2008 Amended Budget	2009 Adopted Budget
<i>Thurston County Narcotics Task Force</i>				
Drug Unit Expenditures				
Protective Enforcement				
504-2107-521.41-09	Prof. Svc-Prosecution	80,525	61,965	54,000
504-2107-521.41-24	Prof. Svc-Police Agencies	138,799	118,035	77,560
Total Protective Enforcement		219,324	180,000	131,560
Total Thurston County Narcotics Task Force Expenditures		743,617	803,666	870,830