



# CITY OF LACEY, WASHINGTON 2010 BUDGET

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# City of Lacey, Washington 2010 Adopted Budget



City of Lacey  
420 College St SE  
P.O. Box 3400  
Lacey, WA 98509-3400

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**CITY OF LACEY, WASHINGTON**  
**2010 City Officials**

*Council*

<i>Mayor</i>	<i>Graeme Sackrison</i>	<i>Term - Dec. 2009</i>
<i>Deputy Mayor</i>	<i>John Darby</i>	<i>Term - Dec. 2009</i>
<i>Councilmember</i>	<i>Ann Burgman</i>	<i>Term - Dec. 2009</i>
<i>Councilmember</i>	<i>Jason Hearn</i>	<i>Term - Dec. 2011</i>
<i>Councilmember</i>	<i>Mary Dean</i>	<i>Term - Dec. 2011</i>
<i>Councilmember</i>	<i>Thomas L. Nelson</i>	<i>Term - Dec. 2011</i>
<i>Councilmember</i>	<i>Virgil Clarkson</i>	<i>Term - Dec. 2009</i>

*Administration*

<i>Greg J. Cuoio</i>	<i>City Manager</i>
<i>Scott H. Spence</i>	<i>Assistant City Manager</i>
<i>Kenneth R. Ahlf</i>	<i>City Attorney</i>
<i>Frederick O. Walk</i>	<i>Community Development Director</i>
<i>Troy M. Woo</i>	<i>Finance Director</i>
<i>Merri A. Lannoye</i>	<i>Human Resources Director</i>
<i>Lorraine M. Flemm</i>	<i>Parks and Recreation Director</i>
<i>Dusty D. Pierpoint</i>	<i>Police Chief</i>
<i>Scott Egger</i>	<i>Public Works Director</i>

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## A Message from Greg J Cuoio, City Manager December 3, 2009

Citizens of Lacey, Honorable Mayor,  
Councilmembers and City Staff:

The 2010 Budget continues the City's long-standing commitment to fiscal prudence while maintaining all services levels and funding important capital improvement projects.

Lacey's present fiscal condition has worsened since the adoption of the 2009 Budget, but remains able to maintain its service levels. The cautious and conservative use of temporary revenue growth related to the construction boom during the mid-2000s is now paying dividends. The City Council and staff should be commended for their quick and decisive actions taken when it was recognized that 2009 revenues were not going to meet projections. On June 25, 2009 the City Council adopted unanticipated budget amendments reducing the 2009 Budget by \$2.1 million. City staff has been scrutinizing expenditures to ensure only absolutely necessary expenditures are incurred. The fortunate economic position Lacey finds itself is in large part due its conservative approach to budgeting and actions by the City Council and staff.

The 2010 budget is balanced. The budget continues to support reserve and contingency funds. The City is living within its means and is able to address current requirements for quality public services. Our residents may feel confident that the City is managing its responsibilities and resources in a financially prudent,



thoughtful, and progressive manner. The key priorities and responsibilities of local government continue to be addressed in an effective manner, while moving forward on a number of community improvement projects. It should be noted that some much needed community improvement projects were not included in the 2010 Budget. Maintaining current services levels took priority in this budget.

The budget for 2010 totals \$102,889,290, a \$7.1 million decrease from the amended 2009 budget. This significant decrease is associated with the completion of major capital improvement projects. These include the expansion of the Regional Athletic Complex and the completion of the 25,000 square foot addition to City Hall.

The 2010 budget focuses on current needs as well as essential priorities that will serve the long-term interests of the community. It encourages economy and efficiency in service delivery while at the same time enhancing park and recreation facilities, addressing priority transportation projects, expanding water utility capabilities, continuing environmental stewardship initiatives, building upon our successful public safety programs, promoting economic development, and planning for the future needs of the City.

Lacey has successfully kept pace with its

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public safety, infrastructure, quality of life, and service challenges. Crimes are low. City streets are well-maintained. Parks and public buildings are in excellent condition. And, the City of Lacey has been recognized for its environmental stewardship, quality capital projects, and excellent customer service.

We will continue to build upon our past successes and accomplishments. New demands on local government surface almost daily and pose challenges for our community. Higher energy, infrastructure, and labor costs, growing public safety demands, water rights issues, expanding unfunded mandates, and increasing contract service costs consume more and more of our resources and challenge our ability to meet the needs and expectations of a growing community. In addition, there is an elevated level of complexity, concern, and uncertainty due to the expected slow economic recovery from the “Great Recession”.

The City expects to continue to meet these challenges. This budget ensures we stay the course that has served us so well over the past two decades. Our investments over the past several years are producing positive outcomes and our strategic efforts for continuous improvement will ensure

this success continues. Our numerous comprehensive plans provide clear direction for the future and we continue to focus on the fundamentals of local government. Assets are safeguarded and resources are put to efficient use to ensure maximum value from tax dollars and produce an enhanced quality of life. Our residents should expect the same level of commitment in the future.

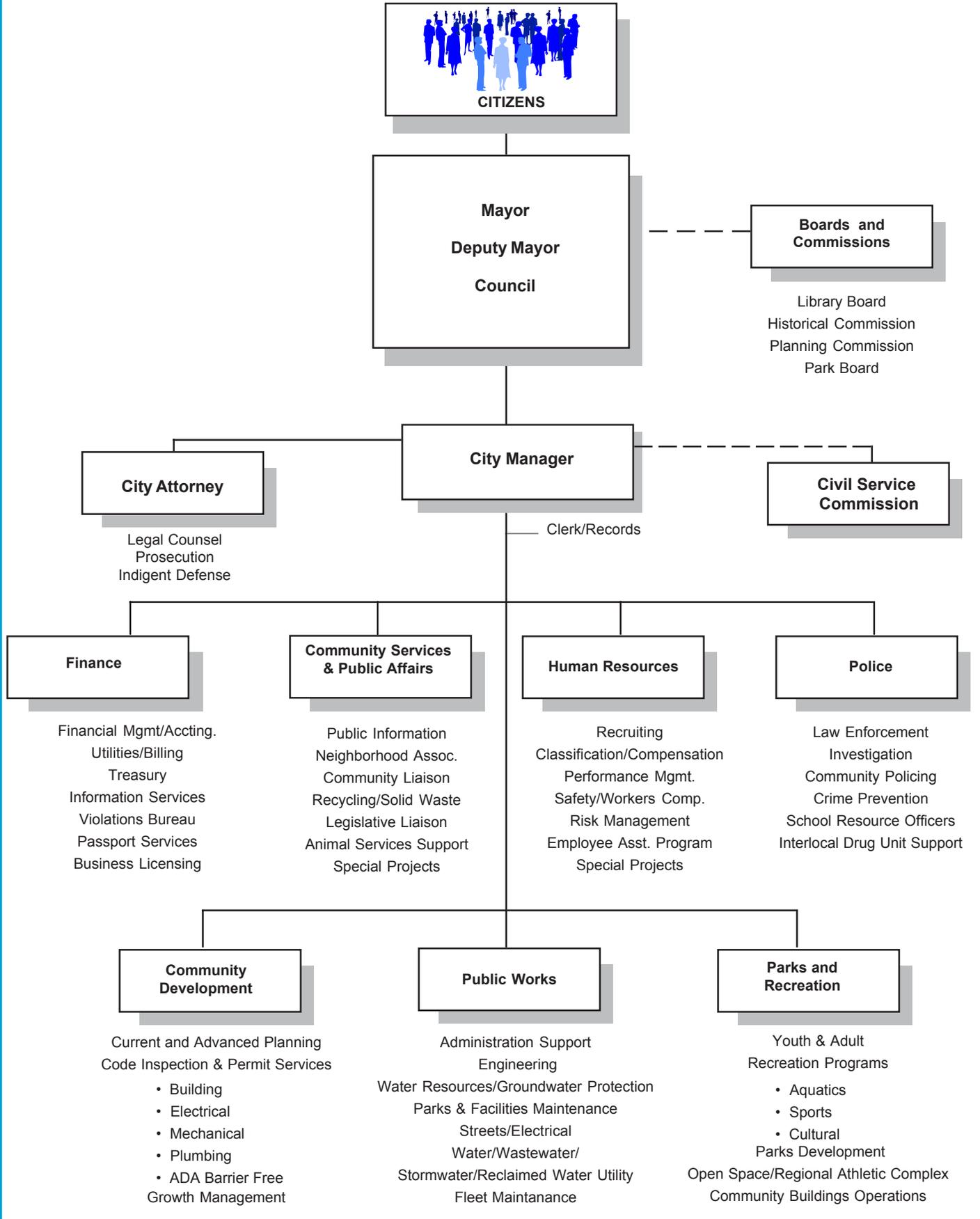
On the pages following, you will find an overview of the 2010 budget including several charts, graphs, and pictures for ease of review and understanding. For those interested in the intricacies of financial plans, this budget document also contains extensive line-item details and a comprehensive listing of revenues and expenditures for each fund. As always, the budget includes program narratives for each department in which you will find their priority goals and objectives for the coming year.

I want to acknowledge the City Council, Boards and Commissions, Department Directors and staff for their many hours of dedicated and productive service on behalf of the citizens of Lacey. Our community is well served through the leadership and commitment of these dedicated public servants.

Greg J. Cuoio  
City Manager



# LACEY CITY GOVERNMENT





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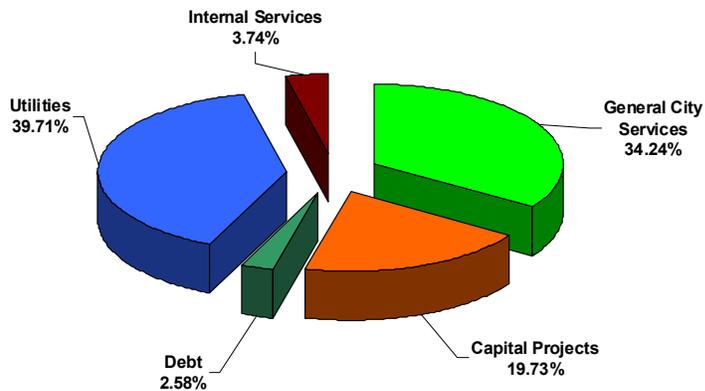
# Budget 2010 Summary

The 2010 budget totals \$102,889,290, a reduction from the 2009 amended budget of \$7,072,481 or, 6.4%. The budget is balanced. The City is living within its means. Service levels are maintained, and the City

Each of the funds that make up the budget has a specific role and responsibility. Revenues and expenditures, must be balanced and each fund must be closely monitored to ensure accuracy,

*Lacey residents may feel confident that the City is managing its responsibilities and resources in a financially prudent, thoughtful, and progressive manner.*

**Total City Budget by Funds**  
**\$102,889,290**



continues its long-term track record of investing significantly in quality of life improvements and infrastructure maintenance and construction.

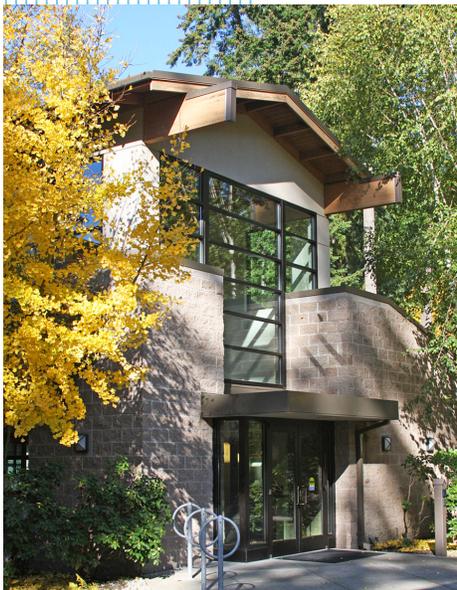
accountability, and efficiency as well as remain solvent during the course of the fiscal year.

### The Funds

The Current Expense, Criminal Justice, Community Buildings, City Street, and Capital Equipment Funds combine to make up the City's GENERAL FUND. There are ten separate funds that account for the major components of the City's water, wastewater, stormwater utilities, and reclaimed water utility. These are referred to as the *enterprise funds* of the City.

Other special purpose funds have been created to account for capital improvement expenditures for streets, buildings, parks and open

This summary section of the 2010 budget will focus on the activities, goals, and priorities of the many funds making up the City's budget. It is our hope that this document becomes more than pages of numbers but an understandable and informative message to you, the reader.



space, the Regional Athletic Complex, and activities of the Lodging Tax Fund. Voter approved General obligation debt along with local improvement district (LID) debt also are accounted for separately.

The City established two additional funds that account for the resources and assets of internal support activities. These are the Equipment Rental Fund that manages all vehicles and equipment used in providing services, and, the Information Management Services Fund that accounts for expenses associated with all of the City's computer and communications equipment used by all departments.

A Community Block Grant Fund has been established to facilitate the pass through of state and federal grants to address special needs within the community such as housing rehabilitation, a child care facility, low income housing, the Lacey Senior Center and the Community Action Council building.

Overall, the City accounts for its resources and expenditures in twenty-six separate funds. It also maintains two joint-venture funds for Animal Services and Drug Enforcement activities.

## The General Fund

The General Fund provides and accounts for most traditionally recognized local government functions. These include: police services, health and social services, recreation programs, financial and administrative services, community development including planning, zoning, permits, code enforcement and building inspection, maintenance of parks, streets and rights-of-way, public works administration and engineering services,

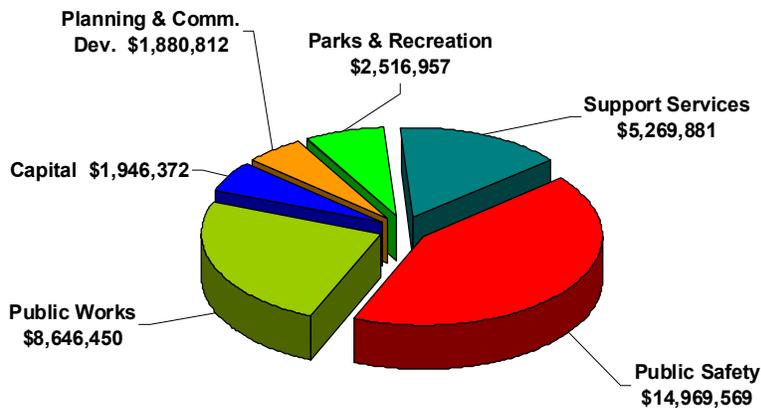
34.24 percent of the total \$102.9 million budget proposal. Excluding the transfers, the increase is largely associated with salary and benefit adjustments, energy costs, contracted fire services, and inflation.

### General Fund - Revenue Summary

*Property and sales tax* revenues are the dominant income sources for the General Fund. Combined, they total \$17,997,369. Of this amount, \$333,800 is transferred to the General Obligation Debt Fund for principal

Expenditures

**The General Fund Budget**  
2010 General Fund \$35,230,041



administration of contracts with other agencies that provide fire and emergency medical services, emergency communications, district court, jail services, and the like.

The total General Fund budget for 2010 is \$35,230,041, which is 5.4 percent or \$1,806,043 more than the 2009 amended budget. It should be noted, however, that the 2009 adopted budget was cut by \$2.1 million in response to an anticipated drop in revenues due to the declining economy brought on by the recession. When compared to the adopted 2009 budget, the increase is less than 1.5%

and interest expense for councilmanic bonds issued in 2006 for the 25,000 square foot addition to City Hall.

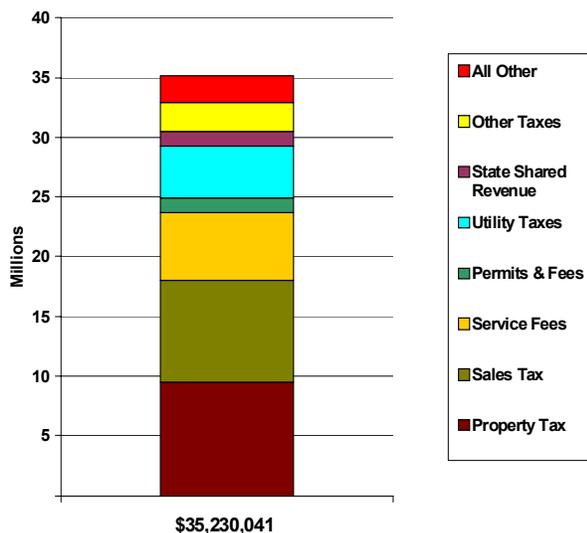
The *property tax* levy for 2010 has been determined by calculating the Initiative 747 one percent allowable limitation, recovering the value of refunds, and adding new construction. The one percent adjustment amounts to a \$90,879 increase in the property tax levy. With the passage of a resolution that makes a finding of substantial need, taxing districts with a population of over 10,000 are allowed to adjust property taxes up to the 101 percent levy limit factor. While this tax

General Fund services and activities constitute

limitation is appreciated by property owners, the one percent maximum adjustment in the property tax levy remains insufficient to meet the inflation and fixed cost increases associated with a \$35.2 million public service operating budget. As such, it is critical that the City also experience a strong performance from new construction and other General Fund revenues in order to maintain service levels each year. Unfortunately, this is not the case.

Preliminary values issued by Thurston County Assessor’s Office indicate that the City’s total assessed value increased 0.8 percent or \$37.2 million for a total of \$4.93 billion. New construction value increased \$140.4 million. This increase is very significant because it offsets an overall decrease to assessment

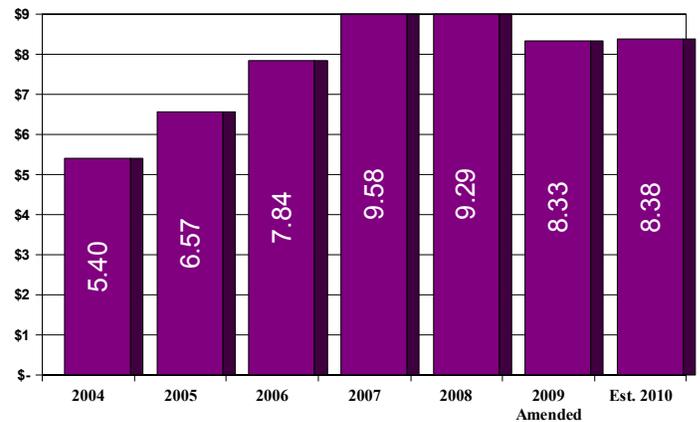
Summary of General Fund Revenue by Type



valuations. Based on this information, the City’s regular levy is estimated to be \$9,352,901. As a result, it is likely that the levy rate will increase \$0.0573 to \$1.8972 per \$1,000 of assessed property value.

**Sales tax** receipts for 2009 are not meeting projections in large part due to the current economic crisis currently gripping the country. In fact, they are on a course to decline by nearly \$1.2 million from 2008 collections. This

Sales Tax Revenue In Millions



is largely attributed to the slow down in construction activity. Overall consumer spending has decreased at a slower pace than construction activity.

The 2010 budget anticipates a slight increase in sales tax receipts to \$8,880,858 or 0.53 percent. Retail sales receipts will be distributed to the Current Expense (\$8,045,001), and General Obligation Debt (\$333,800) Funds. The Criminal Justice Fund will receive \$502,057 in sales tax revenue that is collected from a special levy and distributed by the County.

Although a modest increase in sales tax receipts is estimated for 2010, it will be monitored very closely in case current economic conditions worsen and retail sales volumes decline. These are uncertain times and the General Fund portion of this revenue source accounts for a significant 24.3 percent of the 2010 General Fund budget.

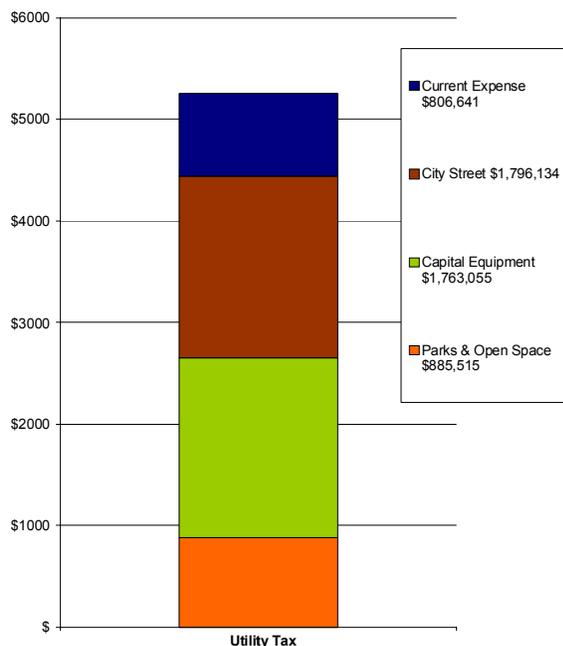
Lacey’s retail sales per capita remains low compared to the surrounding communities. Even so, Lacey has recently benefitted from new developments that have strengthened its collections – making a substantial contribution to supporting our public safety, parks, and transportation needs.

The City’s *utility tax* continues to be a very

stable and flexible source of General Fund revenue. Income from this tax is distributed to the Current Expense, City Street, Capital Equipment, and the Parks and Open Space funds. It is estimated that utility tax receipts for 2010 will be \$5.25 million.

The Parks and Open Space Fund will receive approximately \$885,818 of utility tax revenue. Since 1990, these funds have been dedicated

Distribution of Utility Tax



to acquiring hundreds of acres of park and open space property for the benefit of Lacey citizens. Beginning in 2004, a portion of these revenues were transferred to the Current Expense Fund to cover the cost of operating and maintaining Rainier Vista Park. The 2010 continues this practice. As planned, a transfer also will be made to help support the maintenance and operation budget of the Regional Athletic Complex. This practice began with the 2009 Budget. These transfers will be \$315,348 and \$185,302 respectively in 2010.

The balance of utility tax revenue is used to fund capital projects and to provide matching funds for transportation grants, street

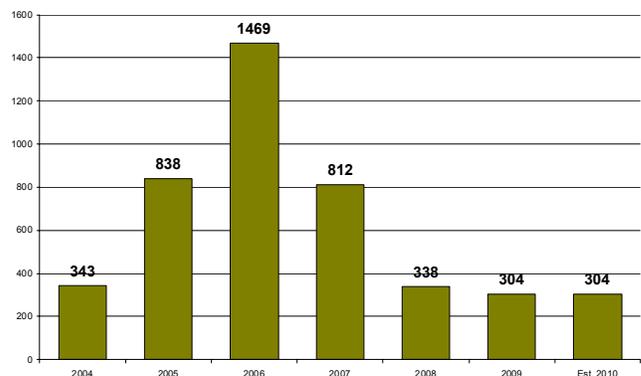
maintenance, and general government purposes. Over the past several years, this source of revenue has made it possible for the City to undertake numerous transportation projects that otherwise would not have been possible.

“Other taxes” total \$2,499,266 or 7.1 percent of General Fund revenues. It is anticipated that **Business and Occupation tax** revenue will show only modest growth and total \$1,723,016 in 2010. Admissions and gambling taxes are expected to experience only slight growth.

Anticipated revenue from **building permits, development review fees, and related services** declined \$1.1 million from 2007 to 2008 and it are estimated to decline \$575,000 in 2009 from 2008 receipts. Projections for 2010 will increase less than \$1,000 from 2009 estimated revenues. This illustrates the dramatic development downturn that has impacted the construction industry.

Residential housing construction volume has slowed considerably. As of the end of this past September, 244 single family permits have been issued. 836, 1,200, 807 and 338 residential permits were issued in 2005, 2006, 2007, and 2008, respectively. It is likely that this lower volume of permit issuance will continue

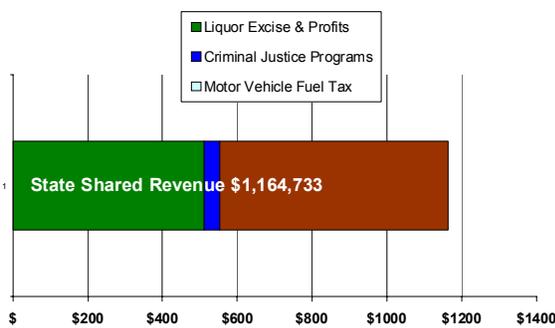
Residential Building Permits



through 2010. Also, it is not expected that commercial construction activity will recover in 2010.

Parks & Recreation program fees are anticipated to increase \$71,731 to \$659,731.

Many of the functions performed by the City are financed or partially reimbursed through service fees and user charges. These *fees for service* total \$5,729,961 and represent 16.3 percent of the General Fund revenues. The most significant amount, \$4,114,964, comes from Public Works engineering, water resources, and maintenance support services performed for the benefit of the City's utilities and capital projects. These services include utility planning, ground and surface water protection activities, water conservation, wellhead protection, capital facilities planning, engineering design, construction



oversight, and facilities maintenance. Also incorporated into this category of revenue are charges for administrative services to Animal Services and Metro Drug Unit, the North Thurston Public Schools pool and field use contracts, and other contracted and internal services.

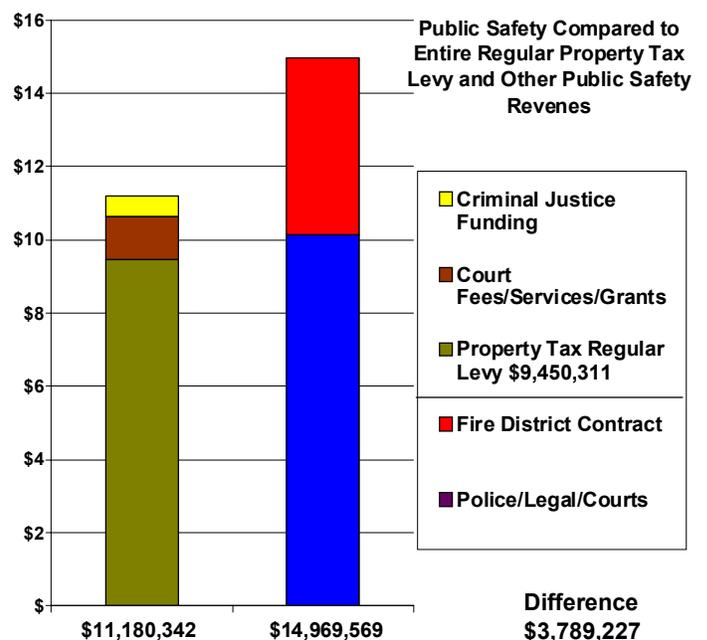
Each year, every city receives a per capita share of taxes collected by the State of Washington. These are commonly referred to as *state shared revenues* and include Liquor Profits Tax, Fuel Tax, and Criminal Justice funds. The General Fund will receive state-shared revenues totaling \$1,164,733 in fiscal year 2010. State shared revenues have gradually increased but are still below historical amounts received prior to the elimination of the Motor Vehicle tax with passage of Initiative 695 in 1999. State shared revenues, including

the Fuel Tax allocated to the Arterial Street Fund (\$271,935), total \$36.68 per capita and have increased \$1.77 in the past five years.

### General Fund - Expenditure Summary

The City of Lacey is a general-purpose government agency providing numerous services through its employees and other contracted sources. The cost of public safety services (i.e., police, fire, emergency preparedness, district court, jail, prisoner medical expenses, prosecution, indigent defense, and victim advocacy) represents the single largest expenditure from the General Fund. These services will require \$14,969,569 in 2010, which represents 42.5 percent of all expenses within this \$35.2 million fund.

The corresponding chart on this page illustrates the cost of our public safety services in relation to the City's regular property tax levy and other revenues associated with these services (e.g. court fines). As demonstrated by this chart, revenue from property taxes falls \$5,519,258 short of meeting public safety costs and \$3,789,227 short when all applicable public safety revenues are considered in the comparison.



It is always interesting to note that although property taxes are likely the single most frustrating to citizens, every last penny Lacey collects cannot fund the most basic purpose for which the City was incorporated (i.e., public safety).

### Police Services

The police budget totals \$8,662,090, an increase of \$589,430 over the amended 2009 budget. The Police Department budget represents 24.6 percent of the General Fund budget.

The police department's outreach effort to businesses, youth, seniors, ethnic, and citizen groups is noteworthy and has produced positive benefits for the City and the community. The department's partnership with the Nisqually Indian Tribe and Lewis County for prisoner support services has also served the community well. Lacey allocates \$588,000 annually for prisoner support and medical expenses.

The department has established two police



substations, one in south Lacey, the second in Hawks Prairie. These substations are strategically located to support patrol officers and enhance their efficiency.

In 2009, the Lacey Police Department (LPD) became the first city in Thurston County and only the 5th in the Washington to be state accredited. This means the LPD is meeting the best practices of professional performance established by the State of Washington. Next

year, the police department will introduce AED's (automatic external defibrillators) in its police patrol cars initiating a new emergency service program designed to quicken the response to cardiac arrests.

Lacey residents are most fortunate to have such a fine group of professional men and women dedicated to providing innovative and quality public safety services. Once again, local crime statistics indicate that Lacey's residents enjoy one of the lowest crime rates per capita among municipalities in the state.



### Fire and Emergency Medical Services

Lacey Fire District 3 has been the City's partner in providing fire suppression and emergency medical services even prior to incorporation in 1966. Services are contracted with the District which manages, supervises, and administers the operations of the Department.

The current service contract term began on January 1, 2006. It provided for six additional firefighter positions whose salaries and benefits would be partially funded over a four-year period by a federal grant. The grant requires a five-year commitment to the positions during which the grant would provide diminishing funding with no funding in year five. It was intended that the six positions would complete the 24-hour staffing requirements for Station 35 (Willamette Drive), which serves the northeast section of our community.

During 2009, the partnership eroded following the closure of Station 35 over the City's objection. In order to restore service to the more than 8,250 residents living in the vicinity of Station 35, the City agreed to pay additional monies to fund overtime necessary to re-open Station 35. As a result of the closure of Station 35, the City informed Lacey Fire District 3 of

its intent to implement its own fire department effective January 2011. Lacey Fire District 3 will provide fire and emergency medical services through December 31, 2010.

This budget does not include expenditures related to implementing its own emergency medical and fire services department. However, the necessary budget is being developed and the emergency medical and fire services budget will be addressed formally during a budget amendment process in 2010.

This 2010 budget proposal includes the increase in contract payments to Fire District 3, including funding for 100 percent of the grant positions (2009 was the final year of the diminishing grant funding), the transition of three trainee positions to full-time, and overtime adjustments to keep Station 35 in operation. The result is a \$443,289 or 10.0 percent increase in the annual contract to the District for 2010 totaling \$4,856,640 or 13.8 percent of General Fund expenditures.



While advanced life support services are provided by LFD #3 paramedic personnel. Basic, non-life threatening medical services are provided by highly trained firefighters and Emergency Medical Technicians. The cost of advanced life support services are funded by the Medic One levy, but only at 80 percent of the total bill. The remaining 20 percent is funded by the District and the City, and, 100 percent of basic life support emergency services are funded jointly by the City and District.

Advanced and basic life support services (provided by fire EMT) Emergency medical calls make up about 85 percent of all calls to the Fire Department. We are grateful that the residents of the City and District have supported the Medic One property tax levy to meet the growing needs of this critical and beneficial service.

### **Parks and Recreation**

This budget proposal maintains funding for Lacey's highly successful recreation, aquatics, sport, cultural and special events programming including the Lacey Activities Coalition for Teens (ACT), and the After School and Day Camp programs.

Lacey's parks and recreation programs are held in high regard by jurisdictions throughout the state because of their excellent variety, organization, planning, and supervision. The popularity of the Friday evening ACT event is a testimony to the effectiveness of this program and the caring attitude of the staff and numerous volunteers who are dedicated to serving our community's youth.

During 2009, the City assumed the management and programming of the newly completed Regional Athletic Complex developed in partnership with Thurston County. The Parks and Recreation department is charged with the responsibility for the success of this new regional facility.

The Community Center continues to grow in use as does the historic Jacob Smith House. The Senior Center is a very active place



operated by Senior Services of South Sound with the City maintaining the facility. This budget provides funding for schematic plans and preliminary design for the expansion of the Senior Center by 5,000 square feet. The operation and maintenance of these three buildings are funded out of the Community Buildings Fund budget which is included in the General Fund.

The Community Center and Jacob Smith House will generate combined rental income estimated at \$217,000 with additional revenue coming from the City’s regular property tax levy. The 2010 Community Buildings Fund budget totals \$493,657.

Registration and service fees, for the myriad of recreation programs Lacey Parks offers, are estimated at \$709,731, or about 35.1 percent of the \$2,023,300 Parks and Recreation’s program budgets. General Fund revenues support the balance of the cost of these quality of life activities.

Some of the cultural programs offered by

Lacey’s Parks and Recreation department are supported through Lodging Tax receipts. (This fund is not included in the composition of the General Fund.) These programs include *Music in the Park*, the Cinema series, Summer’s End, and other events that attract visitors to our community. Operation of the City’s museum is also financed by Lodging Tax revenues.

**Health, Library and Human Services**

Many of the services provided Lacey residents for public health, social services, youth initiatives, library services, cultural and community enrichment programs are performed by contract through other agencies and volunteer groups. Each is important to the quality of life and well being of our citizens.

The City owns and maintains the Lacey Timberland Library building located next to City Hall. Maintaining the building and grounds will cost \$137,363 in 2010. Each year the City replaces furniture and fixtures as required.



**Senior Center**

Lacey continues its participation in the Human Services Review Council (HSRC), an intergovernmental organization responsible for the distribution of social service dollars contributed by each funding jurisdiction. As participating jurisdictions face increasing financial challenges, funding for these services have been impacted. Thurston County has found it necessary to discontinue its

contribution and Olympia is considering similar action. However, this 2010 budget provides that the City's contribution will be maintained at \$85,000. It also maintains funding for TOGETHER at a total of \$12,900.

The cost of providing Indigent Defense counsel continues to rise requiring an additional \$10,800 next year. The cost of this mandated service has risen 42.8 percent in three years to a total \$141,300.

### **Planning and Community Development**

The department of Planning and Community Development is responsible for building code enforcement, and planning services including commercial and residential construction. The second phase of transportation and utility infrastructure improvements in the Gateway Project began in 2009. The utility infrastructure improvements will continue in 2010 with the completion a major wastewater lift station and conveyance system funded primarily with connection fees paid by new customers to the utility.

It has been the vision of the City Council, for nearly twenty years, that this area zoned Hawks Prairie Business District develop as high intensity, mixed-use urban center. This coming year, the City Council will approve a Master Plan and a Development Agreement that will guide construction of the Gateway Town Center project. The transportation and utility infrastructure improvements represent

an important step towards achieving this long-standing goal.

The number of residential housing permit applications as of the end of September totaled 244 compared to 302 this time last year and 739 the year before that. It is anticipated that single family permits issued will continue at the same slow pace through 2010. Revenues projections for development proposals, permits, and building fees for 2010 have been adjusted accordingly.

The Community Development Department budget totals \$1,880,812, a 3.5 percent increase over the amended 2009 budget.

### **Public Works – Engineering and Maintenance Services**

Public Works administration, project and utility engineering, construction management, transportation planning and engineering, water resource management, and parks and street maintenance services all are included in the General Fund budget. Where appropriate, the cost of these services is reimbursed from city capital construction projects, charges to utilities, and from fees assessed to private development. Fees and charges collected for these services account for \$2,945,391 or 8.4 percent of General Fund revenues. Expenditures will be \$8,646,450, or 24.5 percent of all General Fund activity.

The *Engineering Division* work program for



*Hawks Prairie Planned Community*

2010 continues to be dominated the demands of transportation and utility capital improvement projects. The focus remains fixed on obtaining additional water rights, completion of a major wastewater lift station and conveyance system for northeast Lacey, the extension of Mullen Road improvements from College Street to Ruddell Road, and residential roadway rehabilitation. A detailed listing of projects is provided in the summary pages entitled Arterial Street Fund, Water, Wastewater and Stormwater Utility Funds. The Engineering Division services budget is \$2,668,436, an increase of \$86,852 or 3.4 percent.

The *Water Resource Division* of Public Works faces a full schedule of responsibilities and



projects for 2010. Water Resource personnel are not only heavily involved in securing water rights but also monitoring the quality of surface and groundwater, development review, flooding issues, treatment facility design and construction, water system modeling, and water conservation efforts.

Implementing the state and federal requirements of Phase 2 NPDES (Stormwater treatment and discharge) continues as a top priority for the City's Water Resource staff. Clearly, however, there is a long-term positive benefit to local waterways and Puget Sound. This budget initiates a ten-year program to

focus on salmon recovery efforts in Woodland Creek as part of a long-term water rights mitigation and stream improvement strategy. Budget requirements for this division total



\$913,563. This is a \$30,187 increase.

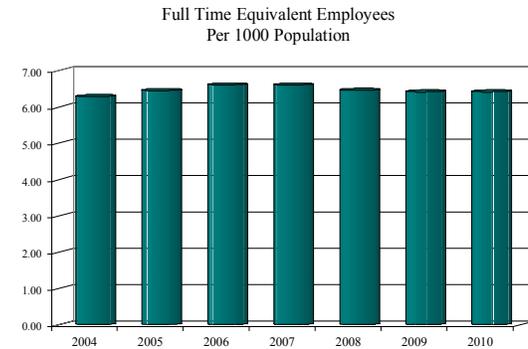
The *Facilities Management Division* will have a budget of \$382,622, an increase of \$38,305 from last year. Most of this increase is to address the increased cost of contracted custodian and professional services required to maintain expanding city facilities with the addition of 25,000 square feet to City Hall. Staffing for the performance of these duties does not change. This division is responsible for the care and upkeep of numerous city owned buildings and facilities including City Hall, Library, Community Center, Maintenance Center, Jacob Smith House, and the Senior Center.

The *Parks Maintenance Division* is responsible for the care and upkeep of City parks, park structures, planter strips, street trees, and other vegetated street rights-of-way. Maintenance staff also provides coordination and supervision for the Council's WIN (Work Involvement Now) program that is an award winning community service partnership between the City and youth organizations within the community.

Part-time and seasonal employees are a key ingredient in meeting the significant workload of this division. The Parks Maintenance operating budget totals \$2,140,485, an increase of \$219,795. A portion of the increase can be

attributed to rising utility costs, the addition of right-of-way maintenance responsibilities, and salary and benefit adjustments.

The *Street Maintenance Division* is responsible for the cleaning, upkeep, and repair of all City streets, sidewalks, street lighting, markings, and signals. Repair and maintenance responsibilities continue to grow as new streets are added to the inventory of transportation infrastructure.



The 2010 City Street fund

budget totals \$2,454,551, an increase of \$112,256. Funds for this program come primarily from the motor vehicle fuel tax and

dedicated utility tax revenues. Lacey annually evaluates the condition of its streets utilizing nationally recognized pavement management criteria. City streets continue to be very well maintained with over 90% of our roadways rated as being in good or very good condition.

## **Capital Equipment Fund**

The acquisition of tools and equipment for staff to effectively perform their work is provided for in the Capital Equipment Fund. One of the key reasons Lacey is able to operate with fewer employees than typical cities has been its willingness to ensure that our employees have the tools and working environment necessary to perform at high levels. This fund provides the desks, chairs, software, computers, vehicles, and equipment that are required each year. A listing of all operating capital is located at the end of this summary section of the budget document.

The 2010 Capital Equipment Fund budget totals \$1,946,372, an increase of \$166,788. This

fund provides for an \$850,000 transfer to the Arterial Street Fund for the City's annual street overlay and rehabilitation program. This 2010 transfer was reduced from \$1M in 2009 due to shortfalls revenue collections experienced because of the recession. The annual street overlay and rehabilitation program remains \$1M in 2010. The remaining \$150,000 is funded by the Arterial Street Fund's reserves. The budget increase within the Capital Equipment Fund is due to increases to reserve accounts and Parks and Recreation capital. The Parks and Recreation capital expenditures are funded by increase program and rental fees. Reserve accounts are also established within this fund to address the repair and replacement of the many City owned buildings and future equipment needs.

## Building Improvement Fund

The Building Improvement Fund was created to provide for the source and use of funds to account for the acquisition of property and construction of City owned facilities. In the 2007 budget, the fourth addition to City Hall was proposed and initiated. This project adds approximately 19,000 square feet of office space, 6,000 square feet of basement storage, significant renovation to the original portion of City Hall constructed in 1979, and the addition of 132 parking spaces. It is anticipated that this additional space will meet the needs of the City for the next fifteen years. The new addition was completed in the Spring of 2009. It is expected that the remodel and renovation of the older sections of City Hall will be



completed late 2010.

The City will continue negotiations with St. Martin's Abbey to acquire additional property to the east of City Hall. This purchase will secure the long-range viability of this site to serve the needs of this growing community. The specific amount of property and cost is yet to be determined; therefore it is not included in the 2010 budget.

Revenues to construct the City Hall addition and acquire additional property come from reserves, one-time revenues directly associated with growth, and the issuance in 2006 of limited tax general obligation bonds (L.T.G.O. or Councilmanic bonds). The bonds will be retired by setting aside \$333,800 each year from the growth in sales tax revenues generated by new retail outlets. In doing so, there is no direct financial impact on Lacey citizens.

## Parks and Open Space Fund

The Parks and Open Space Fund was created to acquire property for future park development and the preservation of open space. Funding was provided by dedicating a one percent utility tax to this purpose. Over the years, the City has been very successful in acquiring property and leveraging grant funds to augment resources. This fund is the depository of the revenue from the sale of voter approved Park Improvement Bonds to construct improvements to various park properties. It was also the place where Public Facility District revenues were deposited for the development of the Regional Athletic Complex (RAC), a partnership with Thurston County. The 2008 budget established a separate fund to account for The RAC capital expenditures.



*Pleasant Glade Park*

As more parks have been developed and others improved, the City has planned to transfer some of the utility tax revenue to the Current Expense and the RAC maintenance Fund to assist with the ongoing cost of maintaining these facilities. The 2010 budget provides \$500,650 for this purpose.

## Arterial Street Fund

The 2010 Arterial Street Fund totals \$17,013,921 which is \$2,136,587 more than last year's budget. There are several significant projects that have been under construction in 2009 and will continue in 2010. These include Martin Way widening at I-5, Woodland Trail Phase 2, and Carpenter Road improvements.

Finding the necessary resources for roadway improvements always is a challenge. Over the years, our transportation engineers have done



*Martin Way*

an exceptional job of securing funding through various regional, state, and federal programs. Recently, they have secured grants for the

additional south bound I-5 exit lane at Marvin Road, Woodland Trail Phase 2, Carpenter Road



*Woodland Trail*

design and right-of-way acquisition, 6<sup>th</sup> Avenue realignment project, and major upgrade to Mullen Road east. Their skill in matching our needs with potential grant funds is second to none.

In 2010, the City will allocate the following resources to match grants and construct several transportation improvements: \$1,051,000 Real Estate Excise Tax, \$271,935 State Fuel Tax, and a special transfer in of \$850,000 from the General Fund. Approximately \$2,034,380 in collected mitigation fees will be used as well.

Many of the projects listed on this page have been *in process* for several months and/or will be in process in 2010 and will require the following resources during the 2010 budget year:

6 <sup>th</sup> Avenue Realignment/Sleater-Kinney Rehab	250,000
Carpenter Road Widening	917,775
College St. & 22 <sup>nd</sup> Ave Roundabout	117,203
College St. Corridor Right of Way Acquisition	500,000
Martin Way Interchange Justification Report	250,000
Martin Way Widening (WSDOT)	679,000
Marvin Road Interchange Justification Report	250,000
Mullen Road Extension	4,819,526
Mullen Rd. & Carpenter Rd Intersection Improvements	51,500
Willamette Dr. & 31 <sup>st</sup> Ave Intersection Improvements	94,000
Woodland Trail Improvements – Phase 2	319,250
Residential Street Overlay & Rehabilitation	1,000,000
Miscellaneous 2010 Minor Projects	282,900
Miscellaneous Projects in Process	34,960
Ending Cash	<u>7,447,807</u>
<b>Total</b>	<b>\$ 17,013,921</b>

## Lodging Tax Fund

Particular mention needs to be made of the growing significance of this fund. It was not until the number of motels in our community grew beyond one and the state legislature permitted the doubling of the room tax rate (with certain use restrictions), that the revenue generated from this tax could have a truly meaningful and beneficial impact on our community. There are now seven hotel/motels in Lacey.

The statute that increased the tax rate from 2 percent to 4 percent also required the formation of a Lodging Tax Advisory Committee comprised of representatives of the motel industry, authorized beneficiaries of the tax, and a member of the City Council. This committee has adopted the following mission

With this mission statement in mind and in accordance with the uses authorized by state statute, the following expenditures are proposed for 2010:



**Summer's End at Lacey**

statement:

*“Invest lodging tax revenues in community events and projects that attract the greatest number of visitors and tourism dollars to Lacey.”*

Lacey Museum Operations	\$ 60,500
Lacey Chamber of Commerce – Visitor Services & Community Profile	25,000
Washington Center for the Performing Arts	15,500
Visitor and Convention Bureau – Events Guide and Visitor Services	57,000
Fun Fair	7,000
Jazz Festival	13,000
Summer’s End at Lacey (classic car show)	4,000
Alternate Fuel Fair	2,000
Senior Games	10,000
Lacey Community Market	7,000
Mushroom Festival – Hawks Prairie Rotary	25,000
Huntamer Park Concerts and Events	16,500
Regional Sports & Events Complex (Marketing & Promotion)	125,000
Kiosk – Regional Sports Complex	25,000
Total	\$ 392,500

In 2001, the Lodging Tax Advisory Committee concluded that sport tournament play had a direct and beneficial impact to the community. In keeping with this determination, the Committee agreed that a substantial contribution to the Regional Athletic Complex (The RAC) was in total harmony with its mission statement. Lodging Tax contributions will focus on the marketing and promotion of this facility.

Lodging tax revenues are projected to decrease in 2010 due to the downturn in the economy. Total revenues are estimated at \$350,593 with \$12,000 contributed in donations and \$32,907 coming from cash on hand and interest earnings. The economy has negatively impacted lodging revenues and interest earnings. As a result, the Jazz Festival is the only organization granted an increase in funding for 2010.

## Regional Athletic Complex - Operating and Capital Funds

Beginning with the 2008 budget, capital expenditures relating to construction of improvements for the second phase of the Regional Athletic Complex (RAC) were budgeted as a separate fund. The 2009 budget was the first year that the City assumed full responsibility for management and maintenance of the RAC. To account properly for revenues, management, and operating expenses, the City created The RAC operating



fund. Prior to 2009, Thurston County took the lead for scheduling and maintaining this facility.

The most significant park improvement project during 2009 was the completion of Phase 2 of the Regional Athletic Complex costing over \$13 million. This completes all the scheduled improvements to the original 68 acre site that were funded by City parks bond dollars (\$1.7 million), revenue from the sale of City LTGO bonds backed by PFD revenue (\$8 million), and cash on hand from PFD revenues of \$4.1 million.

As part of the Public Facilities District interlocal agreement, an additional 26-acres was purchased in 2007. This property is

located on the southwest corner of Steilacoom and Marvin Roads. This land will be held in reserve until such time as funding for the third phase of the RAC is available for development. It is anticipated that all future improvements beyond Phase 2 will be funded by Public Facility District (PFD) revenues.

The operating budget for the RAC is \$830,504. Because it will take a few years for this facility to mature and attract the activity level it is able to handle, field use, sponsorship, concession contracts, and rental fees of \$174,900 will need to be supplemented by contributions from Lacey's Lodging Tax fund (\$125,000), equal

assessments of \$185,302 from the City and County, and \$160,000 for PFD revenues. This operating budget provides for a full-time manager to promote and schedule the facility, two maintenance personnel, and appropriate part-time and seasonal workers.

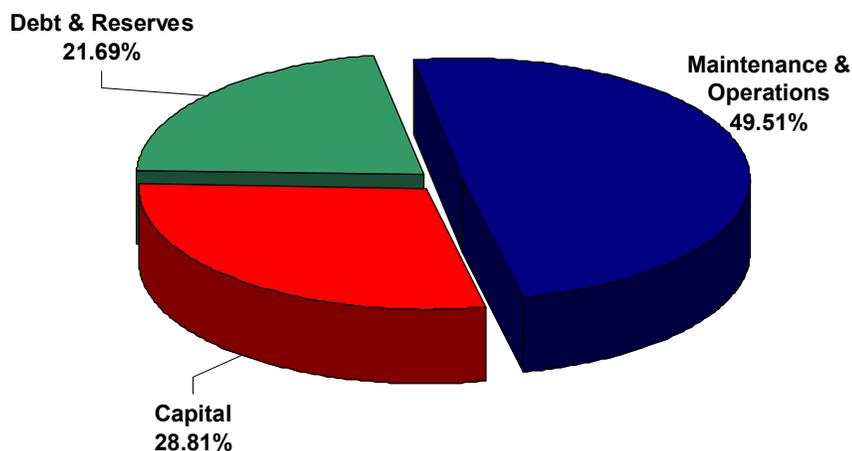
The Regional Athletic Complex capital budget totals \$632,130. Of that amount, \$584,130 will be used to pay the interest and principal due on the \$8 million of debt issued to help finance recent improvements. \$100,000 has been allocated to construct additional backstops and netting to keep balls within the park and out of Marvin Road and the adjacent residential areas. The balance will be used to pay for the City's share of PFD expenses (\$8,000).

## Water Utility Fund

The growth rate of the City's Water Utility has slowed as the number of new residential and commercial structures has declined. With over 21,800 water accounts, the City's Water Utility

a water treatment plant has required an interfund loan from the Wastewater Construction Fund in the amount of \$10 million. When bond market conditions improve, the City will issue long-term revenue bonds to replace this interfund loan. In spite of the challenges acquiring additional water rights and financing essential capital

2010 Water Utility Budget  
\$16,137,647



serves approximately 59,000 customers. As an enterprise fund, the Water Utility must be self-supporting through the collection of fees for service and system connection charges.

Each year, through the budget process, improvements to the system's service delivery capacity are initiated. In 2007, the City completed the construction of permanent chlorination facilities at various well sites. This required a significant capital investment in equipment and facilities. Another significant project completed in 2008 is the Hawks Prairie water treatment plant next to the well and reservoir on Marvin Road. This \$12 million facility is now functioning and is capable of treating an additional 1,200 gallons per minute of groundwater planned to come on line in 2011.

The cost of building chlorination facilities and

improvements, Lacey continues to take aggressive steps to ensure its water system is in peak condition to guarantee the consistent delivery of high quality water to our customers.

There are three major categories under which the Water Utility allocates revenues and expenditures.

These are *Maintenance and Operations*, *Replacement and Capital Construction*, and *Debt and Reserves*.



**Maintenance and Operations**

The 2010 Maintenance and Operations budget totals \$7,989,033, a \$427,183 or 5.7 percent increase over the 2009 amended budget. The



2008 budget included the additional journey level maintenance technicians authorized in 2007 to operate and maintain all the new treatment facilities including Hawks Prairie treatment plant.

The 2010 budget does not include the addition

of any personnel or new operating requirements. However, operating a major new treatment plant, rising power costs, and adjustments to labor expenses all combine to increase production costs and subsequently impacted rates. Unfortunately, it is necessary to implement a 4.0 percent increase in water rates for 2010 to stay current with these expenses. As a result of this increase, a customer using 900 cubic feet of water will pay approximately \$0.88 more per month

**Water System Improvements – Replacement and Construction**

Within the Water Comprehensive Plan is a schedule of system improvements determined to be necessary to maintain and meet service demands for the next several years. Replacement dollars are allocated to perform system line looping, designing waterline replacement projects for 2011, and complete waterline modifications in various service areas. Each year, 15 percent of each water sales dollar collected is set aside for water system replacement projects.

The capital budget for 2010 totals \$4,648,614 and includes the following significant projects:

<b>Water Rights Mitigation</b>	<b>\$ 200,000</b>
<b>Lacey Share of the Brewery Studies</b>	<b>100,000</b>
<b>Equipping Hawks Prairie Well #2</b>	<b>400,000</b>
<b>Martin Way Waterline</b>	<b>100,000</b>
<b>Mullen Road Extension</b>	<b>325,000</b>
<b>SE Lacey Reservoir design</b>	<b>100,000</b>
<b>Corrosion Control – Well #4</b>	<b>600,000</b>
<b>Land Acquisition – Woodland Creek Basin</b>	<b>510,303</b>
<b>Water Rights Acquisition</b>	<b>348,333</b>
<b>Waterline Replacement</b>	<b>682,000</b>
<b>Wells 1, 2, 3 Replacement Analysis</b>	<b>97,000</b>
<b>Water System Comprehensive Plan</b>	<b>108,000</b>
<b>Water Rate Study</b>	<b>50,000</b>
<b>Debt Service Obligations</b>	<b>700,000</b>

Revenue for system construction projects comes from General Facility Connection (GFC) charges, front footage charges, and user rates. Major system improvements are funded in large part through the assessment of the General Facility Charge (GFC) which is paid by all new customers connecting to the City's water system. The 2010 GFC fee for a standard 5/8" connection, a typical single family home meter size, will increase 6.0 percent to \$4,317. Larger meter connections will increase in proportion to the new cost of a residential meter.

**Water System Debt and Reserves**

Debt obligations of the Water Utility are normally secured by revenue bonds that are sold to investors. Until such time as the City sells revenue bonds, the Water Utility has the obligation to repay interim financing provided by the Wastewater Construction Fund. A principal and interest payment of \$700,000 is scheduled for 2010. The tremendous cost associated with current water system improvements will require issuing revenue

bonds. Currently, the Council has authorized up to \$15 million in interfund loans to meet capital improvement needs. To date \$10



million has been borrowed. Revenue to retire debt obligations comes from user fees, connection charges, and local improvement district payments by benefiting property owners.

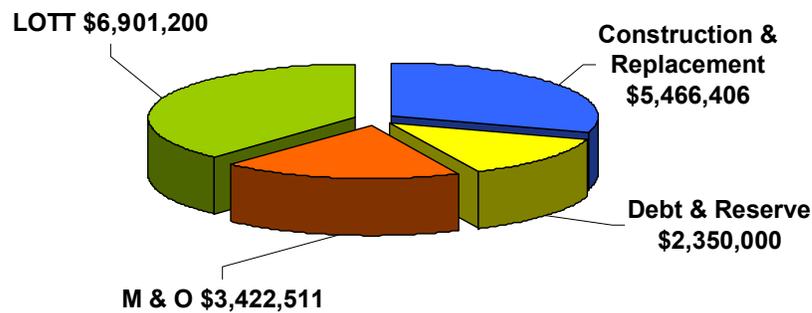
## Wastewater Utility Fund

Lacey’s Wastewater Utility provides service to over 13,500 connections. Lacey is responsible for the utility’s collection

reflects the estimate for new service connections or Equivalent Residential Units (ERUs) and the planned \$1.50 increase in LOTT fees which the City collects and forwards to them.

The user fee collected for LOTT (\$30.00 per

### 2010 Wastewater Budget \$18,140,117



system, while the Lacey, Olympia, Tumwater, Thurston Council Alliance aka LOTT, provides wastewater treatment services.

The Wastewater Utility also is divided into three major categories for budgeting and cost accounting purposes, *Maintenance and Operations*, *Replacement and Capital Construction*, and, *Debt and Reserves*. Revenue for the utility comes from monthly user fees and connection charges.

#### Maintenance and Operations

The 2010 maintenance and operating budget totals \$10,323,711, which is \$367,671 or 3.7 percent more than the 2009 amended budget. This increase

month per equivalent residential unit) is the most significant expenditure or pass-through payment. The estimated total LOTT fee for 2010 is \$6,901,200 or 66.9 percent of the Wastewater Utility’s operating budget.

The 2010 revenues for Wastewater Utility activities that fund City operations are estimated at \$3,278,070. The rate will remain the same in the 2010 budget. Lacey’s portion of the monthly user charge is \$15.25.

#### Replacement and Construction Activity

Replacement and construction of wastewater facilities is funded in the capital budget. Revenue for replacement



projects comes from a \$1.25 component incorporated in the monthly rates. When this is not sufficient to meet replacement needs,

additional resources are allocated from General Facility Connection (GFC) charges. The 2010 capital budget totals \$4,700,811.

Replacement and construction activity scheduled for 2010 are as follows:

<b>Replacement Projects</b>	
Upgrade Lift Station #14	\$ 314,000
Upgrade Lift Station #18	450,000
LS #25, 31, and 36 Pump and Electrical Upgrades	209,635
<b>Capital Projects</b>	
Northeast Lacey Lift Station and Conveyance	\$ 2,776,132
Lift Station #9	951,044

**Wastewater Debt and Reserves**

As of 2007, there is no outstanding debt in this utility.

## Stormwater Utility Fund

The Stormwater Utility is divided into two funds. One provides for the maintenance and operation of existing facilities as well as engineering services for planning. The other fund is for the acquisition and construction of stormwater treatment facilities. Since there is no *connection charge* for this utility, funding for construction projects and improvements must come from monthly rates not required for maintenance and operation.

The Stormwater Utility operates and maintains storm drain facilities that serve the public right of way. An emphasis is placed on remediating water quality and flooding concerns; cleaning and maintaining catch basins, storm ponds, swales, and other rainwater treatment facilities; monitoring water quality to address pollution problems; and, ensuring compliance with state and federal standards for stormwater treatment. In 2010, an emphasis will be placed on the rehabilitation of aged and under performing stormwater facilities.

The operating budget for 2010 totals \$3,428,535, which is a \$69,285 or 2.1 percent increase over the 2009 budget. Implementation of Phase 2 NPDES requirements of inspecting and monitoring stormwater treatment facilities continues to



place increased demands on this utility. This budget proposes no increase to the monthly fee.

### Capital Improvement Projects

Over the past several years, Lacey has taken aggressive steps to address stormwater flooding and treatment problems in the community. Lacey continues to be in the forefront of communities within the state and across the nation in addressing water quality

issues associated with stormwater runoff. Lacey also takes great pride in taking steps to improve habitat, stream flows, and spawning beds to help restore salmon runs in Woodland Creek. The 2010 budget provides for the ongoing commitment for salmon habitat

restoration, stormwater treatment, and water rights mitigation. Planned for 2010 is the preparation of a stormwater comprehensive plan that will guide future capital construction and rehabilitation projects.

As mentioned above, funding of stormwater improvement projects comes from monthly system charges. For the past several years, \$250,000 has been transferred out of the Maintenance and Operations portion of the budget into the Construction Fund. Other funding has come from grants, mitigation fees, and loans.

## Reclaimed Water Fund

The City created the Reclaimed Water Fund in 2008. This fund also is divided into two functions – Maintenance and Operations and Capital Projects.

Reclaimed water is highly treated wastewater that is environmentally safe to use as irrigation water or to supplement stream flows.

The Maintenance and Operations portion of the fund will begin by addressing the planning and design of the infrastructure of this utility. This will be accomplished through professional service contracts. Development of a tradition M&O budget will not begin until such time as there is a “system” to maintain and customers to be served.

Upon completion of a comprehensive plan for this new utility, connection and user fees will be established and implemented to fund

operations and capital projects.

The 2010 budget provides \$100,000 for miscellaneous Maintenance and Operations expenditures that may arise. The capital budget totals \$2,169,055 and includes a minor reclaimed water project and provides funding for anticipated reclaimed projects necessary to

mitigate the impacts of new water right applications Lacey expects to receive over the next several years.

Over the past two years, the City has pursued federal and state assistance in initiating its reclaimed water utility. We are pleased to report that a \$500,000 federal grant has been secured to assist with the construction of a

reclaimed water conveyance system from the LOTT wastewater treatment plant to the city-owned regional 72 acre Woodland Creek Community Park. From there, reclaimed water will be used to bolster steam flows in Woodland Creek benefitting salmon migration and improving water quality.



*LOTT Reclaimed Water Martin Way Plant*

## General Obligation Debt Funds

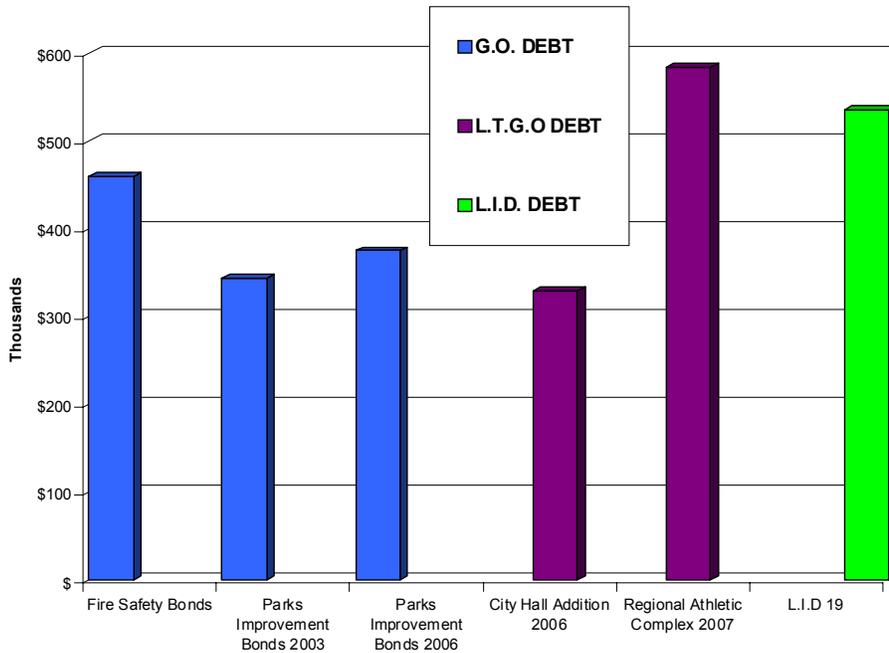
### Voter Approved G. O. Debt

The General Obligation (G.O.) Debt Fund was created to provide for the payment of principal and interest on all general-purpose bonds issued by the City for facilities and equipment. When significant capital expenditures are

funded by voter approval, the necessary revenue for debt retirement comes from an excess property tax levy.

The 2010 excess levy rate for *voter approved* debt is estimated to be \$0.24021 per \$1,000 assessed value based on a \$1,178,420 levy. This includes a \$459,440 excess levy that began in 2002 is for Fire Safety Improvements and will mature in 2019; a \$343,980 excess levy that began in 2003 for the first group of Park Improvements maturing in 2021; and, a \$375,000 levy that began in 2007 for the final group of Parks Improvement projects.

2010 Debt Service



The following table provides additional information about each G.O. Bond.

	Original Issue Amount	Jan. 1, 2010 Outstanding Balance	Maturity Date
2002 Fire Safety GO Bond	5,990,000	4,225,000	Dec. 2021
2003 Parks Improvement GO Bond	5,000,000	3,760,000	Dec. 2023
2006 Parks Improvement GO Bond	4,985,000	4,625,000	Dec. 2026
<b>Total</b>	<b>15,975,000</b>	<b>12,610,000</b>	

**Councilmanic or L.T.G.O. Debt**

State statutes permit city councils authority to issue a limited amount of debt *without* voter approval. This is referred to as Limited Tax General Obligation (L.T.G.O.) bonded indebtedness. Income to pay annual principal and interest obligations must come from general revenue sources of the City. L.T.G.O. debt has been issued in the past to construct the Library, Community Center, and an addition to City Hall. Some of the revenue from property, sales, business and occupation, and utility taxes was committed to debt retirement.

As a result of good fiscal management, the City was able to pay off all outstanding L.T.G.O. debt in 2005 saving \$433,019 in interest payments. However, new L.T.G.O. debt of \$3.5 million was issued in December 2006 to assist in the financing to construct a much needed 25,000 square foot addition to City Hall. \$333,800 of Sales Tax revenue is allocated in the 2010 budget toward retiring this debt obligation.

**Local Improvement District Bond Fund**

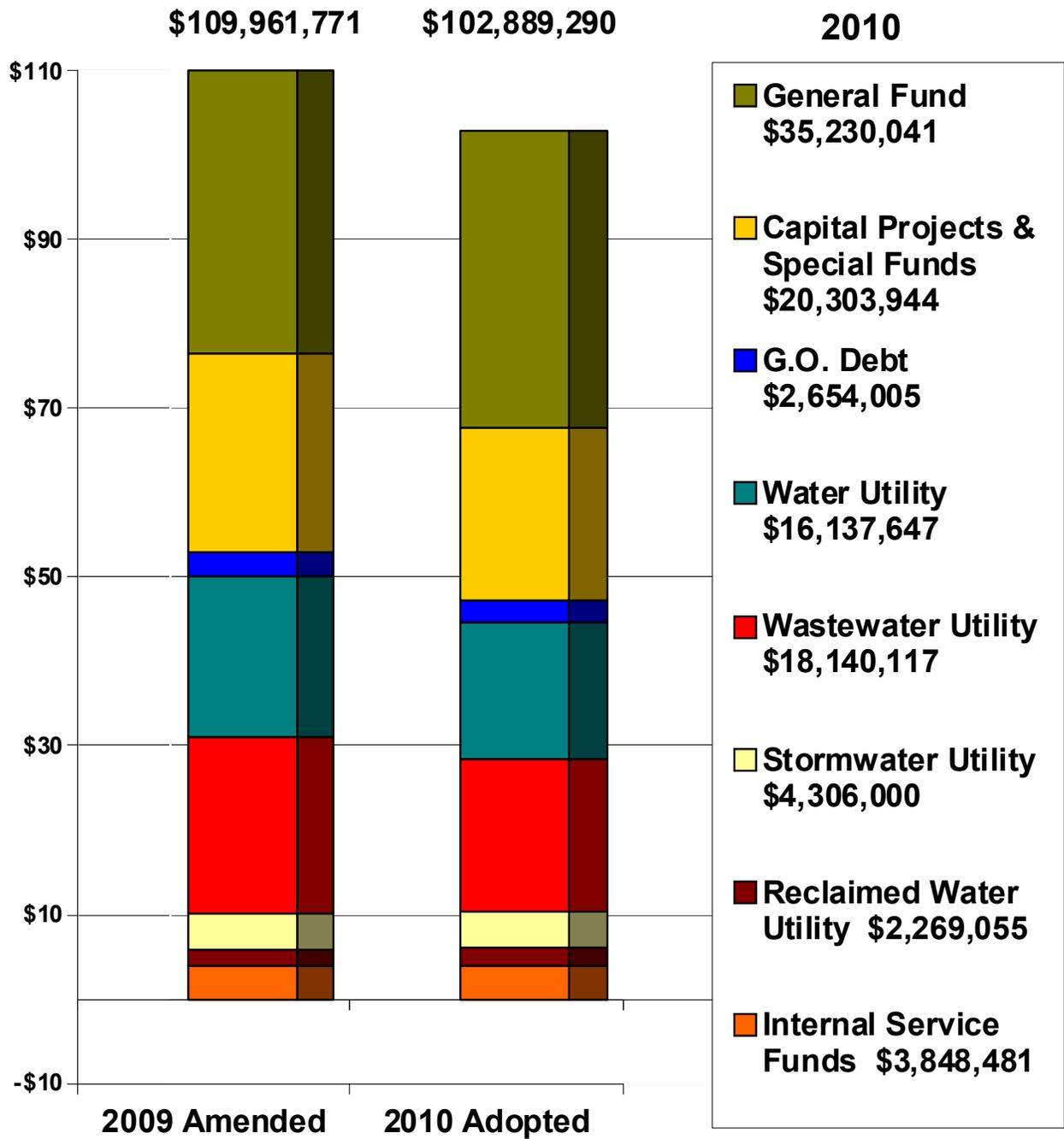
One of the tools available to assist property

owners finance public improvements in their neighborhood is the formation of a special taxing district called a Local Improvement District (L.I.D.). This is accomplished by petitioning the City Council to hold a public hearing for the purpose of creating a *benefit district*. When these improvements are solely for the purpose of water or wastewater services, it is referred to as a Utility Local Improvement District (U.L.I.D.) and is accounted for in the utility debt portion of the budget. Transportation improvements funded through this mechanism are referred to as Local Improvement Districts (LIDs). In either case, benefiting property owners are assessed for their portion of improvement costs and are required to make annual payments to the City until their assessment is paid in full.

The L.I.D. Fund has only one active transportation improvement taxing district in the 2010 budget: L.I.D. #19 - Northeast Lacey Transportation Improvements.

Assessments receivable scheduled for 2010 total \$535,655 and will provide the revenue necessary to meet all debt obligations. No City funds are used to pay L.I.D. debt.

## 2009 - 2010 Comparison Total City Budget



Description	2008 Actual Budget	2009 Amended Budget	2010 Adopted Budget
<i>Revenue Summary by Fund</i>			
Current Expense Fund	29,142,744	28,107,341	29,786,191
Criminal Justice Fund	624,624	665,486	549,270
Community Center Fund	570,506	529,292	493,657
City Street Fund	2,746,077	2,342,295	2,454,551
Arterial Street Fund	12,976,342	14,877,334	17,013,921
Regional Athletic Complex Fund	-	786,219	830,504
Lodging Tax Fund	407,154	425,500	395,500
Community Block Grant Fund	-	-	-
General Obligation Bonds Fund	2,065,246	2,131,555	2,118,350
L.I.D. Debt Fund	1,145,464	822,395	535,655
Building Improvement Fund	2,264,414	3,808,600	10,000
Capital Equipment Fund	2,500,736	1,779,584	1,946,372
Parks & Open Space Fund	966,110	1,255,977	1,235,697
Regional Athletic Complex Capital Fund	14,542,860	2,314,780	818,322
Water Utility Fund	7,071,836	7,561,850	7,989,033
Wastewater Utility Fund	9,406,204	9,956,040	10,323,711
Stormwater Utility Fund	10,797,130	3,359,250	3,428,535
Reclaimed Water Utility Fund	-	100,000	100,000
Water Capital Fund	6,358,996	8,413,385	4,648,614
Wastewater Capital Fund	2,467,100	8,606,070	5,466,406
Stormwater Capital Fund	352,672	986,105	877,465
Reclaimed Water Capital fund	53,178	1,789,255	2,169,055
Water Debt Fund	10,180,940	3,100,000	3,500,000
Wastewater Debt Fund	4,863,817	2,290,000	2,350,000
Equipment Rental Fund	2,452,765	2,126,089	2,137,392
Information Mgmt Services Fund	1,525,030	1,827,369	1,711,089
<b>Total Revenues</b>	<b>125,481,945</b>	<b>109,961,771</b>	<b>102,889,290</b>

Description	2008 Actual Budget	2009 Amended Budget	2010 Adopted Budget
<i>Expenditure Summary by Fund</i>			
City Council	191,320	172,394	183,405
Contracted Services	5,533,025	6,582,872	6,699,944
City Manager	444,888	485,859	486,201
Personnel Department	687,825	749,655	718,747
Comm Services & Public Affairs	356,811	398,456	423,986
Finance	624,040	670,572	677,183
Legal Services	402,885	453,444	445,313
Common Facilities	1,287,540	1,515,309	1,842,581
Police	7,079,922	7,407,174	8,112,820
P.W.-Support Services	151,732	138,228	86,793
P.W.-Engineering	2,453,146	2,581,584	2,668,436
P.W.-Parks Maintenance	1,914,330	1,920,690	2,140,485
P.W.-Facilities Maintenance	294,078	344,317	382,622
Planning & Comm Development	1,879,590	1,816,669	1,880,812
P.W.- Water Resources	767,633	883,376	913,563
Parks & Recreation	1,777,107	1,986,742	2,023,300
Transfers Out	2,350,000	-	100,000
Current Expense Fund	28,195,872	28,107,341	29,786,191
Criminal Justice Fund	642,326	665,486	549,270
Community Center Fund	488,486	529,292	493,657
City Street Fund	2,396,483	2,342,295	2,454,551
Arterial Street Fund	9,492,662	14,877,334	17,013,921
Regional Athletic Complex Fund	-	786,219	830,504
Lodging Tax Fund	237,093	425,500	395,500
Community Block Grant Fund	-	-	-
General Obligation Bonds Fund	2,059,104	2,131,555	2,118,350
L.I.D. Debt Fund	1,214,731	822,395	535,655
Building Improvement Fund	6,818,711	3,808,600	10,000
Capital Equipment Fund	1,374,428	1,779,584	1,946,372
Parks & Open Space Fund	14,165,718	1,255,977	1,235,697
Regional Athletic Complex Capital Fund	13,491,002	2,314,780	818,322
Water Utility Fund	7,291,117	7,561,850	7,989,033
Wastewater Utility Fund	9,257,776	9,956,040	10,323,711
Stormwater Utility Fund	3,170,196	3,359,250	3,428,535
Reclaimed Water Utility Fund	-	100,000	100,000
Water Capital Fund	642,806	8,413,385	4,648,614

Description Expenditure	2008 Actual Budget	2009 Amended Budget	2010 Adopted Budget
<i>Expenditure Summary by Fund</i>			
Wastewater Capital Fund	113,002	8,606,070	5,466,406
Stormwater Capital Fund	28,745	986,105	877,465
Reclaimed Water Capital Fund	66,557	1,789,255	2,169,055
Water Debt Fund	2,962,414	3,100,000	3,500,000
Wastewater Debt Fund	2,726,699	2,290,000	2,350,000
Equipment Rental Fund	1,575,715	2,126,089	2,137,392
Information Mgmt Services Fund	1,293,938	1,827,369	1,711,089
<b>Total Expenditures</b>	<b>109,705,581</b>	<b>109,961,771</b>	<b>102,889,290</b>

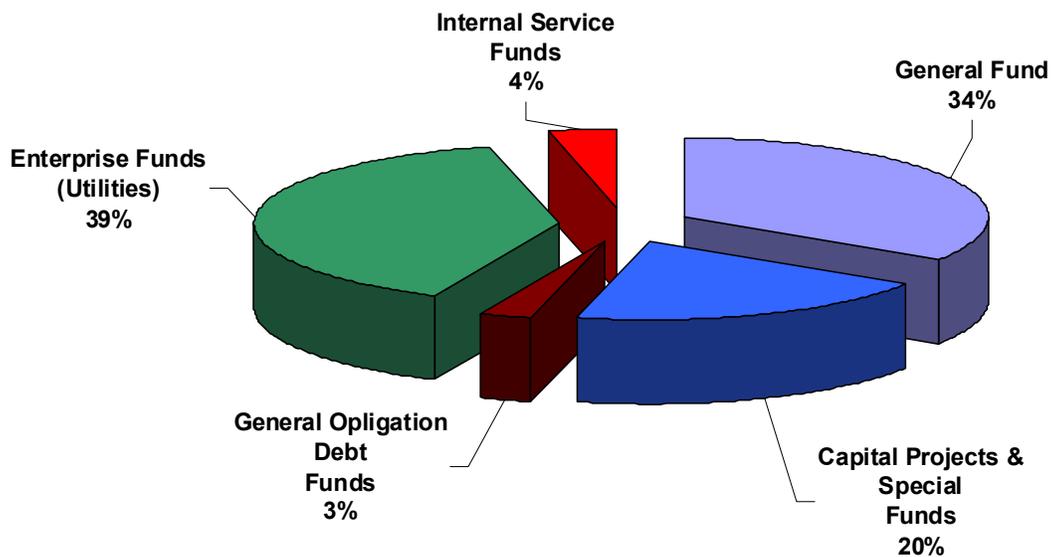
<b>Budget At A Glance 2010 Budget Comparison to 2009 Amended Budget</b>				
	<b>2009 Amended</b>	<b>2010 Adopted</b>	<b>Dollar Difference</b>	<b>Percent Difference</b>
<b>General Fund</b>				
<b>Current Expense Fund:</b>				
City Council	172,394	183,405	11,011	6.39%
Contract Services	6,582,872	6,699,944	117,072	1.78%
City Manager	485,859	486,201	342	0.07%
Human Resources	749,655	718,747	(30,908)	-4.12%
Comm. Services & Public Affairs	398,456	423,986	25,530	6.41%
Finance	670,572	677,183	6,611	0.99%
City Attorney	453,444	445,313	(8,131)	-1.79%
Common Facilities	1,515,309	1,842,581	327,272	21.60%
Police	7,407,174	8,112,820	705,646	9.53%
Public Works - Support Services	138,228	86,793	(51,435)	-37.21%
Public Works -Engineering	2,581,584	2,668,436	86,852	3.36%
Public Works - Parks Maintenance	1,920,690	2,140,485	219,795	11.44%
Public Works - Facilities Maintenance	344,317	382,622	38,305	11.12%
Community Development	1,816,669	1,880,812	64,143	3.53%
Public Works - Water Resources	883,376	913,563	30,187	3.42%
Parks & Recreation	1,986,742	2,023,300	36,558	1.84%
<b>Sub-total Without Transfer</b>	<b>28,107,341</b>	<b>29,686,191</b>	<b>1,578,850</b>	<b>5.62%</b>
Operating Transfers - Transfer Out	-	100,000	100,000	
<b>Total Current Expense Fund</b>	<b>28,107,341</b>	<b>29,786,191</b>	<b>1,678,850</b>	<b>5.97%</b>
<b>Criminal Justice Fund:</b>				
Criminal Justice - Police	665,486	549,270	(116,216)	-17.46%
<b>Community Buildings Fund:</b>				
Community Buildings	529,292	493,657	(35,635)	-6.73%
<b>City Street Fund:</b>				
Public Works - Street Maintenance	2,342,295	2,454,551	112,256	4.79%
<b>Capital Equipment Fund:</b>				
Capital Equipment/Projects	929,584	1,096,372	166,788	17.94%
Transfers	850,000	850,000	-	0.00%
<b>Total Capital Equipment Fund</b>	<b>1,779,584</b>	<b>1,946,372</b>	<b>166,788</b>	<b>9.37%</b>
<b>Total General Fund</b>	<b>33,423,998</b>	<b>35,230,041</b>	<b>1,806,043</b>	<b>5.40%</b>
General Fund less Transfers Out	33,423,998	35,130,041	1,706,043	5.10%
<b>Capital Projects &amp; Special Funds</b>				
Arterial Street Fund	14,877,334	17,013,921	2,136,587	14.36%
Regional Athletic Complex	786,219	830,504	44,285	5.63%
Lodging Tax Fund	425,500	395,500	(30,000)	-7.05%
Building Improvement Fund	3,808,600	10,000	(3,798,600)	-99.74%
Parks & Open Space/R.A.C. Fund	1,255,977	1,235,697	(20,280)	-1.61%
Regional Athletic Complex - Capital	2,314,780	818,322	(1,496,458)	-64.65%
<b>Total Capital Projects &amp; Special Funds</b>	<b>23,468,410</b>	<b>20,303,944</b>	<b>(3,164,466)</b>	<b>-13.48%</b>

<b>Budget At A Glance 2010 Budget Comparison to 2009 Amended Budget</b>				
	<b>2009 Amened</b>	<b>2010 Adopted</b>	<b>Dollar Difference</b>	<b>Percent Difference</b>
<b>General Obligation Debt Funds</b>				
General Obligation - Tax Supported	1,180,825	1,178,420	(2,405)	-0.20%
Limited Tax General Obligations and Loans	950,730	939,930	(10,800)	-1.14%
Local Improvement District Debt	822,395	535,655	(286,740)	-34.87%
<b>Total G.O. and L.I.D. Debt</b>	<b>2,953,950</b>	<b>2,654,005</b>	<b>(299,945)</b>	<b>-10.15%</b>
<b>Enterprise Funds</b>				
<b>Water Utility:</b>				
Maintenance & Operations	7,561,850	7,989,033	427,183	5.65%
Capital Projects & Reserves	8,413,385	4,648,614	(3,764,771)	-44.75%
Debt & Debt Reserves	3,100,000	3,500,000	400,000	12.90%
<b>Total Water Utility</b>	<b>19,075,235</b>	<b>16,137,647</b>	<b>(2,937,588)</b>	<b>-15.40%</b>
<b>Wastewater Utility:</b>				
Maintenance & Operations	9,956,040	10,323,711	367,671	3.69%
Capital Projects & Reserves	8,606,070	5,466,406	(3,139,664)	-36.48%
Debt & Debt Reserves	2,290,000	2,350,000	60,000	2.62%
<b>Total Wastewater Utility</b>	<b>20,852,110</b>	<b>18,140,117</b>	<b>(2,711,993)</b>	<b>-13.01%</b>
<b>Stormwater Utility:</b>				
Maintenance & Operations	3,359,250	3,428,535	69,285	2.06%
Capital Projects & Reserves	986,105	877,465	(108,640)	-11.02%
<b>Total Stormwater Utility</b>	<b>4,345,355</b>	<b>4,306,000</b>	<b>(39,355)</b>	<b>-0.91%</b>
<b>Reclaimed Water Utility:</b>				
Maintenance & Operations	100,000	100,000	-	0.00%
Capital Projects & Reserves	1,789,255	2,169,055	379,800	21.23%
<b>Total Reclaimed Water Utility</b>	<b>1,889,255</b>	<b>2,269,055</b>	<b>379,800</b>	<b>20.10%</b>
<b>Total Enterprise Funds</b>	<b>46,161,955</b>	<b>40,852,819</b>	<b>(5,309,136)</b>	<b>-11.50%</b>
<b>Internal Service Funds</b>				
Equipment Rental Fund	2,126,089	2,137,392	11,303	0.53%
Information Services Fund	1,827,369	1,711,089	(116,280)	-6.36%
<b>Total Internal Service Funds</b>	<b>3,953,458</b>	<b>3,848,481</b>	<b>(104,977)</b>	<b>-2.66%</b>
<b>Total All Funds</b>	<b>109,961,771</b>	<b>102,889,290</b>	<b>(7,072,481)</b>	<b>-6.43%</b>
Total All Funds less Transfer Out - General Fund	109,961,771	102,789,290	(7,172,481)	-6.52%

**2010 SUMMARY OF EXPENDITURES  
BY BUDGET CLASSIFICATION**

Classification	General Fund	Capital Projects & Special Funds	G.O. & L.I.D. Debt Funds	Enterprise Funds	Internal Service Funds	Total
Salaries	13,981,685	334,121	-	3,544,185	899,207	18,759,198
Employee Benefits	4,664,080	113,213	-	1,485,741	346,756	6,609,790
Operating Supplies	743,149	116,812	-	813,455	874,050	2,547,466
Professional Services	1,377,982	26,500	-	2,655,333	24,250	4,084,065
Communications	258,300	8,800	-	127,455	18,620	413,175
Training/Travel	144,684	2,950	-	63,608	34,950	246,192
Advertising	56,400	-	-	-	-	56,400
Rentals/Internal Service Charges	2,675,162	105,194	-	816,281	62,604	3,659,241
Insurance	402,884	14,175	-	151,204	35,229	603,492
Utilities	1,055,300	120,329	-	7,949,600	-	9,125,229
Repairs & Maintenance	72,373	7,000	-	279,058	56,346	414,777
Other Miscellaneous	886,655	231,910	-	941,377	251,444	2,311,386
Contractual Services	6,839,015	-	-	309,972	11,664	7,160,651
Capital Equipment & Projects	1,972,372	19,222,940	-	14,465,550	414,866	36,075,728
Debt Service	-	-	2,654,005	-	-	2,654,005
Depreciation	-	-	-	7,250,000	818,495	8,068,495
<b>Total Budget before Transfers Out</b>	<b>35,130,041</b>	<b>20,303,944</b>	<b>2,654,005</b>	<b>40,852,819</b>	<b>3,848,481</b>	<b>102,789,290</b>
Operating Transfers Out	100,000	-	-	-	-	100,000
<b>Total Budget</b>	<b>35,230,041</b>	<b>20,303,944</b>	<b>2,654,005</b>	<b>40,852,819</b>	<b>3,848,481</b>	<b>102,889,290</b>

**2010 Summary of Expenditures  
by Budget Classification**



FTE'S By Department	Actual 2005	Actual 2006	Actual 2007	Actual 2008	Actual 2009	Adopted 2010
<b>FTE SUMMARY BY CLASSIFICATION - GENERAL GOVERNMENT</b>						
<b><u>CITY MANAGER DEPARTMENT</u></b>						
City Manager	1.00	1.00	1.00	1.00	1.00	1.00
City Clerk	1.00	1.00	1.00	1.00	1.00	1.00
Deputy City Clerk/Admin Specialist	1.00	1.00	1.00	1.00	1.00	1.00
Department Assistant II	0.25	0.50	0.50	-	-	-
Department Assistant III	-	-	-	0.50	0.50	0.50
<b>Total Department</b>	<b>3.25</b>	<b>3.50</b>	<b>3.50</b>	<b>3.50</b>	<b>3.50</b>	<b>3.50</b>
<b><u>HUMAN RESOURCES DEPARTMENT</u></b>						
Director-Human Resources	1.00	1.00	1.00	1.00	1.00	1.00
Human Resources Analyst	2.00	2.00	2.00	2.00	2.00	2.00
Management Analyst	1.00	1.00	1.00	1.00	1.00	1.00
Department Assistant II	0.50	1.00	1.00	-	-	-
Department Assistant III	-	-	-	1.00	1.00	1.00
<b>Total Department</b>	<b>4.50</b>	<b>5.00</b>	<b>5.00</b>	<b>5.00</b>	<b>5.00</b>	<b>5.00</b>
<b><u>COMM. SERVICES &amp; PUBLIC AFFAIRS</u></b>						
Director-Assistant City Manager	1.00	1.00	1.00	1.00	1.00	1.00
Senior Management Analyst	1.00	1.00	1.00	1.00	1.00	1.00
Management Analyst	-	-	-	1.00	1.00	1.00
Department Assistant II	0.25	0.50	0.50	-	-	-
Department Assistant III	-	-	-	0.50	0.50	0.50
<b>Total Department</b>	<b>2.25</b>	<b>2.50</b>	<b>2.50</b>	<b>3.50</b>	<b>3.50</b>	<b>3.50</b>
<b><u>FINANCE DEPARTMENT</u></b>						
Director-Finance	1.00	1.00	1.00	1.00	1.00	1.00
Financial Services Manager	1.00	1.00	1.00	1.00	1.00	1.00
Accounting Manager	1.00	1.00	1.00	1.00	1.00	1.00
Senior Accountant	1.00	1.00	1.00	1.00	1.00	1.00
Payroll/Accounting Svc Specialist	1.00	1.00	1.00	1.00	1.00	1.00
Accounting Technician	-	-	-	1.00	1.00	1.00
Department Assistant III	1.00	1.00	1.00	2.00	2.00	2.00
Department Assistant II	1.00	2.00	2.00	1.00	1.00	1.00
Department Assistant I	1.00	1.00	1.00	-	-	-
<b>Total Department</b>	<b>8.00</b>	<b>9.00</b>	<b>9.00</b>	<b>9.00</b>	<b>9.00</b>	<b>9.00</b>
<b><u>INFORMATION SERVICES</u></b>						
Information Services Manager	1.00	1.00	1.00	1.00	1.00	1.00
Systems Application Specialist	2.00	3.00	3.00	3.00	3.00	3.00
GIS Coordinator	-	-	-	1.00	1.00	1.00
Web Developer	-	-	-	1.00	1.00	1.00
Application Support Specialist	1.00	1.00	1.00	1.00	1.00	1.00
Computer Support Technician	1.00	1.00	1.00	1.00	1.00	1.00
Help Desk Tech Support	1.00	1.00	1.00	1.00	1.00	1.00
<b>Total Department</b>	<b>6.00</b>	<b>7.00</b>	<b>7.00</b>	<b>9.00</b>	<b>9.00</b>	<b>9.00</b>
<b><u>COMMUNITY DEVELOPMENT</u></b>						
Director-Community Development	1.00	1.00	1.00	1.00	1.00	1.00
Building Official	1.00	1.00	1.00	1.00	1.00	1.00
Assist Bldg Code Official	-	1.00	1.00	1.00	1.00	1.00
Building Code Compliance Specialist	1.00	1.00	1.00	1.00	1.00	1.00
Building/Fire Code Inspector	1.00	1.00	1.00	1.00	1.00	1.00
Building Code Specialist II	2.00	2.00	2.00	2.00	2.00	2.00
Building Code Specialist I	1.00	1.00	1.00	1.00	1.00	1.00
Senior Code Specialist	1.00	-	-	-	-	-
Electrical Inspector	1.00	1.00	1.00	1.00	1.00	1.00

FTE'S By Department	Actual 2005	Actual 2006	Actual 2007	Actual 2008	Actual 2009	Adopted 2010
<b>FTE SUMMARY BY CLASSIFICATION - GENERAL GOVERNMENT</b>						
<b>COMMUNITY DEVELOPMENT - Continued</b>						
Principal Planner (1 position unfunded)	1.00	1.00	1.00	2.00	2.00	2.00
Senior Planner	1.00	1.00	1.00	-	-	-
Associate Planner	2.00	2.00	2.00	2.00	2.00	2.00
Assistant Planner	-	-	1.00	1.00	1.00	1.00
Land Management Database Specialist	-	-	-	1.00	1.00	1.00
Department Assistant III	2.00	3.00	3.00	2.00	2.00	2.00
Department Assistant II	0.75	0.75	0.75	0.75	0.75	0.75
<b>Total Department</b>	<b>15.75</b>	<b>16.75</b>	<b>17.75</b>	<b>17.75</b>	<b>17.75</b>	<b>17.75</b>
<b>PARKS &amp; RECREATION</b>						
Director-Parks & Recreation	1.00	1.00	1.00	1.00	1.00	1.00
Facilities Manager (RAC)	-	-	-	-	1.00	1.00
Recreation Supervisor II (1 pos. unfunded)	5.00	5.00	5.00	5.00	5.00	5.00
Recreation Coordinator	2.00	2.00	3.00	3.00	3.00	3.00
Recreation Assistant	2.00	2.00	2.00	2.00	2.00	2.00
Department Assistant III	1.00	1.00	1.00	1.00	1.00	1.00
Department Assistant II	1.00	1.00	2.00	2.00	2.00	2.00
Department Assistant I	1.00	1.00	-	-	-	-
Museum Curator	-	-	-	0.88	1.00	1.00
<b>Total Department</b>	<b>13.00</b>	<b>13.00</b>	<b>14.00</b>	<b>14.88</b>	<b>16.00</b>	<b>16.00</b>
<b>POLICE DEPARTMENT</b>						
Chief	1.00	1.00	1.00	1.00	1.00	1.00
Commander	2.00	2.00	2.00	2.00	2.00	2.00
*Lieutenant	5.00	5.00	5.00	5.00	5.00	5.00
Sergeant	6.00	6.00	6.00	6.00	7.00	7.00
Police Officer/Detective	5.00	5.00	5.00	5.00	5.00	5.00
**Police Officer (1 position unfunded)	28.00	30.00	32.00	35.00	36.00	36.00
Customer Services Supervisor	1.00	1.00	1.00	1.00	1.00	1.00
Management Analyst	-	-	1.00	1.00	1.00	1.00
Police Services Specialist	1.00	1.00	1.00	1.00	1.00	1.00
Department Assistant III-Evidence Tech	1.00	1.00	1.00	1.00	1.00	1.00
Department Assistant II	5.00	5.00	5.00	5.00	5.00	5.00
Community Service Officer	4.41	4.41	5.28	5.28	5.28	5.28
<b>Total Department</b>	<b>59.41</b>	<b>61.41</b>	<b>65.28</b>	<b>68.28</b>	<b>70.28</b>	<b>70.28</b>
* 1 salary reimbursed Lieutenant at Drug Unit						
** 1 salary reimbursed officer at WCJTC						
<b>PUBLIC WORKS DEPARTMENT - ENGINEERING DIVISION</b>						
<b>ADMINISTRATION</b>						
Director-Public Works	1.00	1.00	1.00	1.00	1.00	1.00
Department Assistant III	2.00	2.00	2.00	2.00	2.00	2.00
Management Analyst	1.00	1.00	1.00	1.00	1.00	1.00
<b>Total Department</b>	<b>4.00</b>	<b>4.00</b>	<b>4.00</b>	<b>4.00</b>	<b>4.00</b>	<b>4.00</b>
<b>ENGINEERING</b>						
City Engineer	1.00	1.00	1.00	1.00	1.00	1.00
Project Administrator	1.00	1.00	1.00	1.00	1.00	1.00
Transportation Design Services Manager	1.00	1.00	1.00	1.00	1.00	1.00
Civil Engineer	3.00	3.00	3.00	3.00	3.00	3.00
Construction/Design Manager	1.00	1.00	1.00	1.00	1.00	1.00
City Surveyor	1.00	1.00	1.00	1.00	1.00	1.00
Development Review Engineer	1.00	1.00	1.00	1.00	1.00	1.00
Engineering Technician III (1 pos. unfunded)	11.00	12.00	15.00	16.00	16.00	16.00
Engineering Technician II	3.00	3.00	1.00	-	-	-
<b>Total Department</b>	<b>23.00</b>	<b>24.00</b>	<b>25.00</b>	<b>25.00</b>	<b>25.00</b>	<b>25.00</b>

FTE'S By Department	Actual 2005	Actual 2006	Actual 2007	Actual 2008	Actual 2009	Adopted 2010
<b>FTE SUMMARY BY CLASSIFICATION - GENERAL GOVERNMENT CONT.</b>						
<b><u>WATER RESOURCE</u></b>						
Water Resource Manager	1.00	1.00	1.00	1.00	1.00	1.00
Sr Civil Engineer/Utilities	1.00	1.00	1.00	1.00	1.00	1.00
Water Resource Specialist	1.00	1.00	1.00	1.00	1.00	1.00
Water Quality Analyst	1.00	1.00	1.00	1.00	1.00	1.00
Engineering Tech III	-	1.00	1.00	2.00	2.00	2.00
Civil Engineer	1.00	3.00	3.00	3.00	3.00	3.00
<b>Total Department</b>	<b>5.00</b>	<b>8.00</b>	<b>8.00</b>	<b>9.00</b>	<b>9.00</b>	<b>9.00</b>
Total Engineering Division	32.00	36.00	37.00	38.00	38.00	38.00
<b><u>OPERATIONS DIVISION</u></b>						
<b><u>ADMINISTRATION</u></b>						
Operations Manager	1.00	1.00	1.00	1.00	1.00	1.00
Department Assistant III	1.00	1.00	1.00	1.00	1.00	1.00
<b>Total Department</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>
<b><u>EQUIPMENT RENTAL</u></b>						
Equipment Maintenance Supervisor	1.00	1.00	1.00	1.00	1.00	1.00
Equipment Mechanic	1.00	1.00	1.00	1.00	2.00	2.00
<b>Total Department</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>3.00</b>	<b>3.00</b>
<b><u>PARKS MAINTENANCE</u></b>						
Parks Maintenance Supervisor	1.00	1.00	1.00	1.00	1.00	1.00
Senior Maintenance Technician (1RAC)	2.00	2.00	2.00	2.00	3.00	3.00
Maintenance Tech Journey Level (1RAC)	5.00	6.00	11.00	10.00	11.00	11.00
Horticulture Technician	-	-	-	1.00	1.00	1.00
Maintenance Assistant	3.00	3.00	-	-	-	-
<b>Total Department</b>	<b>11.00</b>	<b>12.00</b>	<b>14.00</b>	<b>14.00</b>	<b>16.00</b>	<b>16.00</b>
<b><u>FACILITIES MAINTENANCE</u></b>						
Senior Facilities Maintenance Technician	1.00	1.00	1.00	1.00	1.00	1.00
<b>Total Department</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>
<b><u>CITY STREETS</u></b>						
Elec/Streets/Strmwtr Maint. Supervisor	0.50	0.50	0.50	0.50	0.50	0.50
Senior Maintenance Technician	2.00	2.00	2.00	2.00	2.00	2.00
Maintenance Technician Journey Level	5.00	5.00	6.00	6.00	6.00	6.00
Sr. Electrical Maintenance Technician	1.00	1.00	1.00	1.00	1.00	1.00
Sweeper Operator	0.18	0.18	0.18	-	-	-
Maintenance Assistant	1.00	1.00	-	-	-	-
Electrical Maintenance Technician	2.00	2.00	2.00	2.00	2.00	2.00
<b>Total Department</b>	<b>11.68</b>	<b>11.68</b>	<b>11.68</b>	<b>11.50</b>	<b>11.50</b>	<b>11.50</b>
<b>Total Operations Division</b>	<b>27.68</b>	<b>28.68</b>	<b>30.68</b>	<b>30.50</b>	<b>33.50</b>	<b>33.50</b>
<b>Total PW Dept (General Governmental)</b>	<b>59.68</b>	<b>64.68</b>	<b>67.68</b>	<b>68.50</b>	<b>71.50</b>	<b>71.50</b>
<b>Total General Government</b>	<b>171.84</b>	<b>182.84</b>	<b>191.71</b>	<b>199.41</b>	<b>205.53</b>	<b>205.53</b>

FTE'S By Department	Actual 2005	Actual 2006	Actual 2007	Actual 2008	Actual 2009	Adopted 2010
<b>FTE SUMMARY BY CLASSIFICATION - ENTERPRISE FUNDS</b>						
<b>CUSTOMER SERVICE-FINANCE</b>						
<b>WATER DIVISION</b>						
Customer Service Supervisor	0.80	0.80	0.80	0.80	0.80	0.80
Meter Reader	2.75	2.75	2.75	1.75	1.75	1.75
Department Assistant II	0.90	0.90	0.90	-	-	-
Department Assistant III	-	-	-	0.90	0.90	0.90
<b>WASTEWATER DIVISION</b>						
Customer Service Supervisor	0.20	0.20	0.20	0.20	0.20	0.20
Meter Readers	0.25	0.25	0.25	0.25	0.25	0.25
Department Assistant II	0.10	0.10	0.10	-	-	-
Department Assistant III	-	-	-	0.10	0.10	0.10
<b>Total Customer Service-Finance</b>	<b>5.00</b>	<b>5.00</b>	<b>5.00</b>	<b>4.00</b>	<b>4.00</b>	<b>4.00</b>
<b>PUBLIC WORKS OPERATIONS</b>						
<b>WATER DIVISION</b>						
Department Assistant III	1.00	1.00	1.00	1.00	1.00	1.00
Water/Wastewater Maint. Supervisor	0.50	0.50	0.50	0.50	0.50	0.50
Senior Maintenance Technician	1.50	1.50	1.50	1.50	1.50	1.50
Quality Control Technician	1.00	1.00	1.00	1.00	1.00	1.00
Sr.Utility Control Technician/Plant Operations	0.50	0.50	0.50	1.00	1.00	1.00
Maintenance Tech Cont Spec Plant Operator	-	-	-	1.00	1.00	1.00
Maintenance Tech Control Specialist JL	3.00	3.00	5.00	3.00	3.00	3.00
Maintenance Tech. Plant Operator JL	-	-	1.00	-	-	-
Maintenance Technician Journey Level	11.00	10.00	9.00	11.00	11.00	11.00
Water Treatment Plant Operator	-	-	-	2.00	2.00	2.00
<b>Total Department</b>	<b>18.50</b>	<b>17.50</b>	<b>19.50</b>	<b>22.00</b>	<b>22.00</b>	<b>22.00</b>
<b>WASTEWATER DIVISION</b>						
Water/Wastewater Maint. Supervisor	0.50	0.50	0.50	0.50	0.50	0.50
Senior Maintenance Technician	1.50	1.50	2.50	1.50	1.50	1.50
Senior Electrical Control Technician	-	-	-	1.00	1.00	1.00
Quality Control Technician	-	-	-	-	-	-
Utility Control Technician	0.50	0.50	0.50	-	-	-
Maintenance Tech Control Specialist JL	1.00	1.00	1.00	1.00	1.00	1.00
Maintenance Technician Journey Level	10.00	11.00	11.00	10.00	10.00	10.00
<b>Total Department</b>	<b>13.50</b>	<b>14.50</b>	<b>15.50</b>	<b>14.00</b>	<b>14.00</b>	<b>14.00</b>
<b>STORMWATER DIVISION</b>						
Elec/Streets/Stormwater Maint. Supervisor	0.50	0.50	0.50	0.50	0.50	0.50
Senior Maintenance Technician	1.00	1.00	1.00	1.00	1.00	1.00
Maintenance Technician Journey Level	2.00	2.00	3.00	4.00	4.00	4.00
Sweeper Operator	0.82	0.82	0.82	1.00	1.00	1.00
Maintenance Assistant	1.00	1.00	-	-	-	-
<b>Total Department</b>	<b>5.32</b>	<b>5.32</b>	<b>5.32</b>	<b>6.50</b>	<b>6.50</b>	<b>6.50</b>
<b>Total Operations</b>	<b>37.32</b>	<b>37.32</b>	<b>40.32</b>	<b>42.50</b>	<b>42.50</b>	<b>42.50</b>
<b>TOTAL ENTERPRISE FUNDS</b>	<b>42.32</b>	<b>42.32</b>	<b>45.32</b>	<b>46.50</b>	<b>46.50</b>	<b>46.50</b>
<b>TOTAL CITY FTE'S</b>	<b>214.16</b>	<b>225.16</b>	<b>237.03</b>	<b>245.91</b>	<b>252.03</b>	<b>252.03</b>
Salary information available upon request. Contact Human Resource Department						

<b>2010 Capital Budget</b>	
<b>Department</b>	<b>Adopted Budget</b>
<b>General Fund</b>	
<b><u>City Manager/HR/CS&amp;PA</u></b>	
PEG/TCTV AV Equipment	36,000
<b><u>Finance - IS</u></b>	
Citrix Licenses	8,410
Disaster Recovery Server (carryover)	21,621
Juni Office RF Repeater JR-20 (Cell Signal Booster)	4,335
Wall/Data Access Control - Software (carryover)	5,468
Sequel Web Module (carryover)	4,878
City Hall to CAPCOM Fiber Conduit	45,000
<b><u>Common Facilities - City Hall</u></b>	
HTE CUBE Reporting System	12,760
<b><u>Police</u></b>	
Video Court Teleconferencing	50,500
50 external defibrillators	50,000
<b><u>PW - Water Resources</u></b>	
InfoWater Software	30,000
<b><u>Parks &amp; Recreation</u></b>	
Ranier Vista Skate Park Surfacing	5,000
Long Lake Park Boulders	2,000
Lacey Community Center Auto Door Openers	5,000
Office Chairs, Front Workstations	1,400
Rainier Vista Park Base Path	15,000
Sr Center Expansion: A/E	50,000
Park Monument Signs	17,000
<b><u>Recreation Reserves</u></b>	
Conference Phone - Lacey Community Center	850
40" LCD TV - Lacey Community Center	700
Tot Dock	1,500
Aquatic Equip (PFD, backboards, noodles, mannequins)	5,950
<b><u>Community Center</u></b>	
Exterior Painting	17,000
<b>Total General Fund Capital</b>	<b>390,372</b>
<b>Capital &amp; Special Funds</b>	
<b><u>Lodging Tax Fund</u></b>	
Kiosk	25,000
<b><u>Regional Athletic Complex</u></b>	
Backstops & Nets	100,000
<b>Total Capital &amp; Special Revenue Funds</b>	<b>125,000</b>
<b>Enterprise Funds Capital Equipment</b>	
<b><u>PW - Water M&amp;O</u></b>	
80" Bobcat Dozer Blade Attachment	5,200
<b><u>PW - Stormwater M&amp;O</u></b>	
1-Ton Crane for Flatbed Truck #303	5,000
<b>Total Enterprise Funds Capital Equipment</b>	<b>10,200</b>
<b>Grand Total</b>	<b>525,572</b>

Account Number	Description	2008 Actual Revenue/Expense	2009 Amended Budget	2010 Adopted Budget
<i>Current Expense Fund - Revenues</i>				
<b>Revenues</b>				
001-0000-308.00-00	Estimated Beginning Cash	-	113,428	55,700
001-0000-311.10-00	Property Taxes-Current	7,907,759	8,155,559	9,024,904
001-0000-311.15-00	Property Taxes-Delinquent	98,245	446,245	150,000
001-0000-312.10-00	Forest Excise Tax	132	250	-
001-0000-313.10-00	Sales Taxes	7,891,675	6,999,445	8,045,001
001-0000-316.10-00	Business & Occupation Tax	1,994,828	1,375,151	1,723,016
001-0000-316.20-00	Admissions Tax	295,096	300,000	325,000
001-0000-316.41-00	Utility Tax/Electric	65,760	330,405	262,452
001-0000-316.42-00	Utility Tax/Water-Private	-	-	536
001-0000-316.43-00	Utility Tax/Gas	78,827	97,993	149,191
001-0000-316.45-00	Utility Tax/Solid Waste	-	15,665	29,689
001-0000-316.47-01	Utility Tax/Telephone	163,849	290,161	217,427
001-0000-316.47-02	Utility Tax/Long Distance	8	-	-
001-0000-316.52-00	Utility Tax/Olympia City	-	-	83
001-0000-316.70-00	Utility Tax/Lacey Utility	-	161,516	147,263
001-0000-317.20-00	Leasehold Excise Taxes	989	795	900
001-0000-317.51-00	Punch Board & Pull Tabs	99,233	130,650	99,250
001-0000-317.53-00	Amusement Games	77	-	100
001-0000-317.54-00	Card Games	369,369	368,500	350,000
001-0000-319.60-00	B & O Penalties	1,820	5,000	1,000
001-0000-321.60-00	Professional & Occupation	4,510	3,000	4,000
001-0000-321.70-00	Amusement Licenses	990	1,000	750
001-0000-321.90-00	Business Licenses	11,565	13,500	10,000
001-0000-321.91-00	Franchise Fees	454,684	487,500	490,000
001-0000-322.10-00	Building Permits	924,010	451,500	451,500
001-0000-322.11-00	Mechanical Permits	62,056	37,510	37,510
001-0000-322.12-00	Plumbing Permits	101,529	55,050	50,000
001-0000-322.13-00	Electrical Permits	135,468	89,350	91,000
001-0000-322.14-00	Tree Protection Fees	12,415	8,000	6,500
001-0000-322.40-00	Street & Curb Permits	25,583	13,500	15,000
001-0000-322.90-00	Gun Permits	5,542	3,650	6,500
001-0000-322.91-00	Farmers Market Proceeds	4,755	5,000	6,500
001-0000-331.16-72	Law Enforce Grant-Vests	3,316	3,186	-
001-0000-332.99-99	HITDA Grant	49,658	-	-
001-0000-333.10-55	Child Nutrition Program	55,084	45,000	50,000
001-0000-333.16-00	Drug Enforcement Grant	159,265	-	-

Account Number	Description	2008 Actual Revenue/Expense	2009 Amended Budget	2010 Adopted Budget
<i>Current Expense Fund - Revenues</i>				
<b>Revenues</b>				
001-0000-333.20-60	HWY SAFETY - NHTSA 20.600	10,723	22,215	42,895
001-0000-333.83-00	FEMA 1682-DRWA	8,097	-	-
001-0000-334.03-51	WTSC Grant	40,906	18,521	-
001-0000-334.05-40	Work Study	5,150	3,900	3,000
001-0000-334.83-00	State Share of FEMA	844	-	-
001-0000-336.84-00	Vessel Registration Fees	1	-	-
001-0000-336.94-00	Liquor Excise Tax	177,600	191,722	187,615
001-0000-336.95-00	Liquor Board Profits	243,868	279,594	323,028
001-0000-336.99-00	Streamlined Mitigation	49,684	92,412	-
001-0000-337.04-00	TOGETHER Grant	(311)	-	-
001-0000-337.05-00	AWC Wellness Grant	600	-	-
001-0000-338.27-00	NTPS Security Contract	-	135,000	135,000
001-0000-338.37-00	Inspection Services	309	-	-
001-0000-338.39-00	Animal Services Admin	79,430	79,430	80,621
001-0000-338.74-00	Lydia Hawk Summer Program	28,713	-	25,090
001-0000-339.18-11	DOE / EECBG	-	8,200	-
001-0000-339.21-65	DOJ/ Violence Against WM	-	30,716	65,611
001-0000-341.50-00	Sales of Maps/Publication	568	750	750
001-0000-341.53-00	Notary Services	153	-	-
001-0000-341.55-00	Other Taxable Fees	5,572	-	4,500
001-0000-341.99-00	Passport Fees	31,475	38,062	27,500
001-0000-342.11-00	Criminal Justice Training	124,334	93,500	95,000
001-0000-342.14-00	Polygraph - Document Fees	4,950	5,000	-
001-0000-342.40-00	Overtime-Police Services	46,242	45,000	45,000
001-0000-345.81-00	Zoning & Subdivision Fees	99,726	39,785	42,500
001-0000-345.83-00	Plan Checking Fees	373,668	172,079	175,000
001-0000-345.83-01	Plan Check Fees-Streets	32,023	37,525	29,000
001-0000-345.83-02	Inspection Svs-Streets	42,642	56,580	13,000
001-0000-347.60-20	Youth & Teen Programs	149,070	135,000	146,600
001-0000-347.60-40	Aquatics Programs	149,265	156,000	155,500
001-0000-347.60-50	Physical Activities Prog	155,379	156,000	139,000
001-0000-347.60-60	Cultural Arts & Educ Prog	76,637	51,000	51,000
001-0000-347.60-70	Outdoor Activities Prog	29,660	24,000	29,840
001-0000-347.60-80	Fitness Program	27,899	24,000	27,250
001-0000-347.60-90	Special Events Program	24,849	22,450	22,750
001-0000-347.61-00	Program Fees-Replacement	10,616	8,275	9,000
001-0000-347.63-00	Tumwater Pool Agreement	16,291	16,300	16,291

Account Number	Description	2008 Actual Revenue/Expense	2009 Amended Budget	2010 Adopted Budget
<i>Current Expense Fund - Revenues</i>				
<b>Revenues</b>				
001-0000-347.64-00	Lacey ACT-Program Fees	32,884	31,250	37,500
001-0000-347.65-00	Field Use Fees	7,117	9,000	34,000
001-0000-347.67-00	Concession Agreement	2,500	-	2,401
001-0000-348.95-00	Engineering Services Fees	1,384,116	2,549,541	1,618,976
001-0000-348.95-10	Engineering Svc - Culture	15,071	-	-
001-0000-348.95-20	Engineering Svc - Transp	758,192	-	952,792
001-0000-348.96-00	Parks Maintenance Service	76,596	29,637	57,539
001-0000-348.96-20	Parks Maint - Streets	204,184	198,338	316,084
001-0000-348.99-00	Water Resources Services	1,132,478	1,014,804	1,169,573
001-0000-349.16-00	Drug Unit Services	122,928	88,065	119,319
001-0000-349.18-00	Common Facilities Charges	168,744	258,002	186,636
001-0000-349.18-10	Common Fac. - Culture	21,093	-	23,330
001-0000-349.18-20	Common Fac. - Transp.	21,093	-	23,330
001-0000-349.19-00	Overhead & Services	135,000	135,000	135,000
001-0000-349.20-00	Administration-Charges	356,145	19,000	9,000
001-0000-351.10-00	District Court	256,603	235,750	245,000
001-0000-351.20-00	Lacey Violations	256,781	232,570	232,570
001-0000-351.40-00	Red Light Cameras	154,271	362,080	362,080
001-0000-361.11-00	Investment Interest	496,112	499,580	175,000
001-0000-361.40-00	Interest Sales Tax	32,081	34,500	26,000
001-0000-362.40-00	Facility Rentals	3,827	3,000	3,500
001-0000-367.03-00	Donation-Crime Prevention	869	500	500
001-0000-367.04-00	Donations-Police	550	-	-
001-0000-367.14-00	Donations-Concert/Events	14,029	7,542	6,000
001-0000-367.15-00	Donations-Miscellaneous	2,635	-	-
001-0000-367.16-00	Donations-Senior Patrol	2,150	-	-
001-0000-367.21-00	Parks - Youth Scholarship	6,750	-	8,600
001-0000-369.10-00	Sale of Scrap & Surplus	9	1,200	1,000
001-0000-369.20-00	Sale/Unclaimed Property	5,267	2,250	2,500
001-0000-369.30-00	Merchandise Sales	3	-	-
001-0000-369.40-00	Court Fees/Judgments	53,874	500	500
001-0000-369.41-00	False Alarm	7,250	3,000	3,500
001-0000-369.43-00	Seizure Funds	-	54,586	-
001-0000-369.81-00	Cash Over & Short	310	-	-
001-0000-369.90-00	Other Misc Revenue	44,353	25,000	25,000
001-0000-369.91-00	Explorer Fingerprint Chg	130	-	-
001-0000-369.93-00	LMC Book Sales	550	500	500

Account Number	Description	2008 Actual Revenue/Expense	2009 Amended Budget	2010 Adopted Budget
<i>Current Expense Fund - Revenues</i>				
<b>Revenues</b>				
001-0000-369.94-00	Developer Guidelines	84	-	-
001-0000-369.95-00	Multi-Housing Program	5,795	8,525	-
001-0000-397.09-00	Parks/ Open Space	335,590	353,096	315,348
<b>Total Current Expense Fund Revenues</b>		<b>29,142,744</b>	<b>28,107,341</b>	<b>29,786,191</b>

## **CITY COUNCIL**

The City Council is the elected governing body of the City of Lacey. The Council is comprised of seven members elected at large, each serving four year staggered terms of office. Council members act as the City's legislative body with authority to enact laws, adopt the budget, determine service priorities, make public policy, and appoint citizen boards, commissions, and committees.

Every two years, the City Council selects a mayor and deputy mayor from among its membership. The Mayor presides over public meetings, recommends appointments to boards and commissions, and represents the City at community activities, events, and functions.

Members of the City Council serve on numerous intergovernmental committees, boards, and commissions responsible for regional service delivery, oversight and policy development. Council members also serve on one or more committees responsible for policy development on City finances and economic development, community relations, transportation planning, utility oversight, and general government activities.

### **BUDGET SUMMARY**

The 2010 budget for the City Council is **\$183,405**. This amount funds salaries, travel and training, special community events, youth initiatives, and related materials, supplies, and services. The Council budget is organized into three program areas.

- City Council Services
- Boards, Commissions, and Special Activities
- Youth Initiatives

### **2010 PROGRAMS, GOALS AND PRIORITIES**

- Obtain additional water rights to meet Lacey's short and long term service needs
- Continue a sixth year of our enhanced Residential Street Overlay Program bringing the condition of Lacey's roads to an excellent rating
- Continue to build upon the success of the Lacey Community Market with the goal of transitioning it to one of Lacey's finest community events
- Continue to strengthen Lacey's emergency preparedness capacity
- Complete an I-5 Access Study and develop a strategy and partnerships to meet our transportation requirements along this corridor
- Acquire property in Gateway Town Center project for a second library, police sub-station, municipal services, performing arts theatre, and market, park or plaza needs
- Upgrade City's web page and capacity to serve as a communications/information tool
- Continue City's environmental stewardship efforts, with emphasis on water quality and conservation program
- Initiate design of phase 1 College Street Corridor improvements beginning with the 22<sup>nd</sup> Avenue intersection enhancements
- Purchase and install Automated External Defibrillators in first line police cars and appropriate public works vehicles. Initiate inhouse training program.
- Closely monitor revenues and expenditures to ensure the financial solvency of the City

Account Number	Description	2008 Actual Revenue/Expense	2009 Amended Budget	2010 Adopted Budget
<i>Current Expense Fund - Expenditures</i>				
<b>City Council</b>				
<b>Council Services</b>				
001-0301-511.10-01	Salaries-Regular	84,780	89,225	94,639
001-0301-511.20-01	Employer Paid Benefits	7,463	7,666	8,568
001-0301-511.31-01	Office & Operating Supply	2,587	2,000	2,000
001-0301-511.41-01	Prof. Svc-Other	2,483	2,000	2,000
001-0301-511.42-01	Communications-Telephone	1,306	1,850	-
001-0301-511.43-01	Transportation/Per Diem	6,088	6,500	6,500
001-0301-511.43-03	Registrations	3,135	3,500	3,500
001-0301-511.45-02	IMS Rentals	5,201	1,049	2,640
001-0301-511.46-03	Insurance-Fidelity	1,564	1,642	1,724
001-0301-573.49-12	Special Events	17,530	10,300	10,300
<b>Total Council Services</b>		<b>132,137</b>	<b>125,732</b>	<b>131,871</b>
<b>Boards/Memberships</b>				
001-0302-519.49-14	Association of WA Cities	23,275	26,312	25,734
001-0302-519.49-15	National League of Cities	3,133	3,250	3,250
001-0302-519.49-41	ICLEI	-	600	600
001-0302-572.31-30	Other Boards/Memberships	-	1,300	4,950
<b>Total Boards/Memberships</b>		<b>26,408</b>	<b>31,462</b>	<b>34,534</b>
<b>Youth Initiatives</b>				
001-0304-511.10-06	Salaries Part-time	13,366	-	-
001-0304-511.20-01	Employer Paid Benefits	1,555	-	-
001-0304-511.49-42	WIN Program	17,854	15,200	15,200
001-0304-511.49-47	Sister City Program	-	-	1,800
<b>Total Youth Initiatives</b>		<b>32,775</b>	<b>15,200</b>	<b>17,000</b>
<b>Total City Council</b>		<b>191,320</b>	<b>172,394</b>	<b>183,405</b>

## **CONTRACTED SERVICES**

This budget details the cost of a variety of public services the City of Lacey purchases from or contracts with other agencies. When quality public services can be contracted cost-effectively, the City will frequently negotiate contractual agreements to provide these services rather than performing services through our own programs and staff. We will continue to contract for these services as long as the quality of service meets the public's needs in a cost-effective manner.

### **BUDGET SUMMARY**

The 2010 budget for Contracted Services is **\$6,699,944**. This amount maintains current services while providing for increases as negotiated and approved by the Council.

### **CONTRACTUAL - INTERLOCAL AGREEMENTS**

#### Public Safety

##### FIRE:

The City contracts for fire protection and emergency medical services from Lacey Fire District #3. In addition to basic services, District personnel provide fire prevention, inspection, advance life support services, and public education activities for Lacey residents.

##### COURT SERVICES:

Thurston County District Court currently provides court services for traffic and criminal citations issued by Lacey Police. These services include provision of a judge, court and process, probationary services, and the collection of fines and forfeitures.

##### PUBLIC DEFENDER:

The criminal justice system requires the City provide an attorney for those unable to afford one when charged with a criminal offense. All legal defense fees are paid by the City of Lacey.

##### JAIL SERVICES:

The City currently contracts with Thurston and Lewis County and the Nisqually Indian Tribe for incarceration of individuals charged or convicted of offenses committed in Lacey. Thurston County also conducts a work release and electronic monitoring program. Included in these charges are all medical and dental expenses that may be incurred while an individual is in the City's custody.

##### 911/EMERGENCY DISPATCH:

911/CAPCOM provides dispatch services county-wide to police, fire, and medic agencies. Lacey is a partner in an inter-local agreement for these services. Operating costs are funded by a voter approved 1/10th of 1% sales tax. This budget allocation is for services provided to Public Works operations.

##### ANIMAL SERVICES:

Joint Animal Services is a service provider created through an Intergovernmental Cooperative Agreement to provide animal control and related services to Lacey, Olympia, Tumwater and unincorporated Thurston County. Services include licensing, adoption, education, complaint investigation, enforcement and a shelter for lost animals. Each member jurisdiction is charged an assessment for Animal Services' maintenance and operation expenses.

##### EMERGENCY DISASTER PREPAREDNESS:

In 1991, a multi-agency emergency preparedness task force was organized. The task force has developed a regional program to coordinate the communities' response in the event of a major disaster. The City continues in its efforts to implement a disaster plan within City departments and also provides ongoing education and training in the community.

#### Health and Human Services

SOCIAL SERVICES:

Lacey, Olympia, and Tumwater annually contribute funding through an Intergovernmental partnership called the Human Services Review Council (HSRC) to help support various social services programs. The cities distribute nearly \$ 300,000 annually in public funding for these critical social services needs that are provided through a number of local human service agencies.

VICTIM ADVOCATE:

This program provides an advocate to crime victims in helping them convey impacts to the Court and City Attorney's office. The Victim's Advocate also helps create a safety plan; obtains counseling services; keeps court dates; and provides access to community resources.

Planning/Growth Management

REGIONAL PLANNING:

The City of Lacey is a partner with the Thurston Regional Planning Council that offers a mechanism to address common regional issues and provide for area-wide coordination and planning. This budget reflects the City's contribution for these general services. The City also contracts with TRPC for special planning studies relating to transportation, growth, and environmental issues.

FOREIGN TRADE ZONE:

The Port of Olympia is the Grantee for the South Puget Sound Foreign Trade Zone where customs duty can be deferred or reduced. The zone includes 389 acres in northeast Lacey. There are 12 sites in a four county area (Thurston, Mason, Lewis, and Kitsap). As business sites are activated within the zone, the funding from the governmental partners in the zone will be reduced.

Community Services

ELECTION/VOTER REGISTRATION:

The City is billed by the Thurston County Auditor's Office for its share of all general and special election costs. These amounts are based on the number of registered voters in the City.

THURSTON COMMUNITY TELEVISION:

Under contract with local jurisdictions, Thurston Community Television (TCTV) operates, maintains, and administers a public access channel and production facility as a part of its television cable services. The public access channel is available for public broadcasting by non-profit organizations and the general public.

ECONOMIC DEVELOPMENT COUNCIL:

The Economic Development Council (EDC) is a partnership between local public agencies and private business to promote and maintain a healthy economic environment. The focus of the EDC has been to nurture already existing businesses looking at expansion and to develop strategies to attract new manufacturing and warehousing companies that will create livable wage local jobs.

MISCELLANEOUS CONTRACTS:

The City also provides funding to a number of other public service agencies that provide public services for Lacey residents. Included in this category is funding to Intercity Transit for the Amtrak Depot and the Olympic Air Pollution Control Authority for monitoring and enforcement of air quality issues.

TOGETHER!:

TOGETHER! is a community partnership comprised of a coalition of local government entities, interested citizens, social service agencies, and community activists. The mission of TOGETHER! is to motivate community commitment to the health and safety of our youth through active community coalitions and neighborhood centers.

COMMUNITY MARKET:

This community event, held during the summer months at Huntamer Park, is in its fifth year of operation. The Lacey Community Market venue brings together a diverse vendor base offering fresh produce, nursery items, baked goods, antiques, personal treasures, and handcraft items to the public. Music and entertainment is also a major feature of this market.

Account Number	Description	2008 Actual Revenue/Expense	2009 Amended Budget	2010 Adopted Budget
<i>Current Expense Fund - Expenditures</i>				
<b>Contracted Services</b>				
<b>Contracted Services</b>				
001-0401-511.58-18	Election/Voter Registrare	34,148	50,000	50,000
001-0401-511.58-21	Inter-governmental	85,059	480,958	180,958
001-0401-512.58-12	District Court	191,770	200,000	200,000
001-0401-512.58-13	Public Defender-Indigent	106,050	130,500	141,300
001-0401-521.58-24	Victim Advocate	30,028	65,611	70,140
001-0401-522.58-08	Fire District #3	3,755,474	4,473,309	4,856,640
001-0401-523.58-10	Th Co Corrections	91,056	93,000	93,000
001-0401-523.58-11	Other Jail Services	459,429	455,000	455,000
001-0401-523.58-12	Medical Services	41,154	40,000	40,000
001-0401-525.58-22	Emergency Services Prog.	10,363	11,000	11,000
001-0401-528.58-05	Central Dispatch	6,006	6,086	6,086
001-0401-531.58-01	Pollution Control Auth.	15,327	16,142	17,118
001-0401-539.58-04	Joint Animal Services	172,248	194,193	205,000
001-0401-552.58-14	Dispute Resolution Center	2,700	2,700	2,700
001-0401-552.58-15	Social Services-HSRC	75,832	85,000	85,000
001-0401-552.58-16	TOGETHER	12,900	12,900	12,900
001-0401-552.58-17	Social Svc-Local Grants	-	15,000	15,000
001-0401-552.58-18	G.R.U.B.	-	2,500	2,500
001-0401-552.58-24	Foreign Trade Zone	3,342	3,350	3,350
001-0401-557.58-17	Th Community TV	80,508	85,000	89,000
001-0401-558.58-02	Thurston Region Planning	73,610	78,063	78,063
001-0401-559.58-03	Economic Develop. Council	25,000	30,000	25,000
001-0401-566.58-07	Th Co Social Services S/A	8,429	8,360	8,360
001-0401-573.58-20	IT/Amtrak	7,293	8,100	8,829
001-0401-573.58-23	Farmer's Market	36,376	36,100	43,000
001-0401-598.52-10	Grant Proceeds	208,923	-	-
<b>Total Contracted Services</b>		<b>5,533,025</b>	<b>6,582,872</b>	<b>6,699,944</b>



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## **CITY MANAGER**

The City Manager is the chief administrative officer of the City, appointed by and accountable to the City Council.

The City Manager is responsible for the effective administration and management of the City and the efficient delivery of all City services. All department directors are appointed by and report directly to the City Manager. The City Manager is responsible for all hiring and employment decisions, the approval of all operating rules and procedures, ensuring quality performance, proper financial management of City funds, and carrying out the policy directives of the City Council.

The City Manager prepares the annual budget for Council approval, assists in the identification of community priorities, and facilitates public involvement and participation in key areas of policy development and service delivery. The City Manager proposes policy recommendations to the City Council, advises them on matters of community interest, and supplies facts and information as appropriate to provide the Council with a comprehensive basis for making decisions and establishing annual goals and priorities for the City. The City Manager also attends and represents the City on various intergovernmental committees.

### **BUDGET SUMMARY**

The 2010 budget for the office of the City Manager is **\$486,201**. This amount maintains current levels of staffing and service. In addition to covering operating expenses, the Manager's budget includes funding for the City Clerk, Deputy City Clerk, and a one half-time Department Assistant III to provide technical and administrative support to the City Manager and the City Council.

### **2010 PROGRAMS, GOALS AND PRIORITIES**

- Monitor revenues and expenditures to ensure the financial solvency of the City
- Pursue new water rights to meet Lacey short and long term needs
- Continue to aggressively promote quality new business and economic development with the objective of improving Lacey's sales tax base, improving shopping opportunities for area residents, and diversifying the community's employment base
- Continue to develop Lacey's emergency preparedness capability by initiating on-going staff training and improving the City's ability to respond to significant events and disasters
- Implement web and telephone based e-government improvements that enhance registrations, payment options, and overall service to the community
- Complete the I-5 Interchange Justification Report that will lay the groundwork for future interchange improvements at SR510 Exit 111, Martin Way Exit 108, and a new interchange at Carpenter Road
- Continue to enhance the City's strong environmental stewardship efforts with an emphasis on water conservation and water quality improvements
- Apply for a \$1 million CDBG grant to expand the Senior Center from 5,000 to 10,000 square feet
- Hire a chief and implement a new fire and emergency medical service for Lacey
- Pursue a federal earmark of \$500,000 to support expansion of the Senior Center
- Develop a strategy for balancing the 2011 budget in anticipation of a continuing economic downturn
- Purchase and install automated external defibrillators in police patrol vehicles

Account Number	Description	2008 Actual Revenue/Expense	2009 Amended Budget	2010 Adopted Budget
<i>Current Expense Fund - Expenditures</i>				
<b>City Manager</b>				
<b>Administration</b>				
001-0501-513.10-01	Salaries-Regular	246,522	263,602	262,006
001-0501-513.10-06	Salaries-Part-Time	1,008	2,600	2,600
001-0501-513.20-01	Employer Paid Benefits	70,566	88,815	83,088
001-0501-513.31-01	Office & Operating Supply	1,532	2,600	2,600
001-0501-513.41-01	Prof. Svc-Other	-	1,000	1,000
001-0501-513.43-01	Transportation/Per Diem	2,098	3,000	3,000
001-0501-513.43-02	Dues, Subscriptions, Publ	3,012	3,750	3,750
001-0501-513.43-03	Registrations	490	1,700	1,700
001-0501-513.45-02	IMS Rental	8,322	4,630	7,285
001-0501-513.49-02	Printing & Binding	302	-	-
<b>Total Administration</b>		<b>333,852</b>	<b>371,697</b>	<b>367,029</b>
<b>City Clerk/Records Management</b>				
001-0502-514.10-01	Salaries-Regular	72,908	78,088	79,605
001-0502-514.20-01	Employer Paid Benefits	18,194	18,759	21,085
001-0502-514.31-01	Office & Operating Supply	692	1,000	1,000
001-0502-514.41-06	Codification/Microfilm	6,732	5,500	5,500
001-0502-514.41-07	Records Destruction	2,512	2,500	2,500
001-0502-514.43-01	Transportation/Per Diem	553	-	-
001-0502-514.43-02	Dues, Subscriptions, Publ	610	500	500
001-0502-514.43-03	Registrations	645	1,000	1,000
001-0502-514.44-04	Ordinances & Resolutions	4,296	3,500	3,500
001-0502-514.45-02	IMS Rental	3,894	2,315	3,482
001-0502-514.49-30	Software Maintenance	-	1,000	1,000
<b>Total City Clerk/Records Management</b>		<b>111,036</b>	<b>114,162</b>	<b>119,172</b>
<b>Total City Manager</b>		<b>444,888</b>	<b>485,859</b>	<b>486,201</b>

## **HUMAN RESOURCES**

The Human Resources Department provides administrative and support services to all city departments related to the recruitment, training, performance, and compensation of the City's work force. In addition, this department manages labor contract negotiations, the employee relations and benefits program, and provides research and project support to the City Manager's office for special projects. Human Resources is also responsible for the City's loss control and safety programs, administration of the City's liability and worker's injury claims, and co-management of the City's emergency preparedness programs.

There are nine areas of program responsibility:

- Recruitment and selection
- Employee and labor relations
- Risk management, safety and wellness programs
- Personnel policy development and implementation
- Employee training and development
- Salary and employee benefits administration
- Compliance with employment law
- Emergency preparedness
- Claims administration for City liability, worker's compensation and unemployment insurance

Human Resources staffing includes the Director, two Human Resource Analysts, a Management Analyst, and a Department Assistant III.

### **BUDGET SUMMARY**

The Human Resources Department budget is organized into two program areas.

- General Services
- Risk Management/Loss Control

The total 2010 budget for Human Resources is **\$718,747**. Recruitment activity for 2009 was heavy throughout the year due to a number of factors; including backfilling key retirements with the hiring of a new Finance and new Parks and Recreation Director, hiring start-up staff for the new Regional Athletic Complex (RAC), assisting the Olympic Region Clean Air Agency with recruitment for a replacement Executive Director, and hiring for new positions in Information Services and the Police Department.

Activities in risk management included the successful application and refund of FEMA disaster relief funds for over-time spent by City crews for snow removal during the December 2008 winter storm event. Continued initiation of safety risk management initiatives and participation in the AWC Retrospective Rating Program for the City's L & I workers compensation program, which resulted in a premium refund of \$19,810 in 2009. Since joining this program in 2004 the City has received a total of \$87,559 in refunds. Additional Emergency Preparedness program efforts included completion of the Lacey portion of the 2009 update of the Natural Hazards Mitigation Plan for the Thurston Region, implementation of a community-wide Emergency Preparedness Expo; and providing assistance to Homeland Security Region 3 planners in the organization of a full scale, regional disaster drill. Due to continued risk management initiatives and monitoring, the City additionally continues to have a lower general liability claims in comparison to other similar cities in Washington.

Additional noteworthy program efforts in 2009 included: the successful partnership with Community Youth Services to design and install a trail that connects the William Ives Trail with Meridian Community Park in the northeast area, the development and enforcement of policies for the Woodland Creek Trail right-of-way which enabled construction improvements to move forward; increased supervisory and mid-level management training on the City's collective bargaining agreements and related employment law; assistance to Animal Services to address schedule changes needed due to a reduction in operational hours; preparation for moving forward with changes to our employee benefits plans as proposed by the Association of Washington Cities Employees Benefit Trust, including education and negotiation with employees; and participation on the city team negotiating renewal of two labor contracts in the Police Department.

Of final note, in 2009 the Wellness Committee received the AWC Well City Award for the ninth year in a row for motivating employee wellness in the workplace. The City truly has an outstanding and innovative program with a number of fun and/or educational events. A particularly fun activity added in 2009 was the City's participation in the St. Martin's Dragon Boat Festival and an honorable 4th place finish.

**2010 PROGRAMS, GOALS AND PRIORITIES**

- Improve new employee evaluation process
- Implement on-line notification and application process for city job openings
- Complete 5 year update of the City's Emergency Preparedness Plan
- Focus on improved selection strategies targeted at core values and behaviors important to job success in the Lacey workplace
- Continue needed updates to the City's Safety Program; including possible modification of the City's Commercial Driver's License Program due to increased driver's training requirements
- Continue implementation of HR software module to improve our capability to produce helpful reports and data for City supervisors and HR staff
- Implementation of additional background check criteria for new hires to verify applicant information

Account Number	Description	2008 Actual Revenue/Expense	2009 Amended Budget	2010 Adopted Budget
<i>Current Expense Fund - Expenditures</i>				
<b>Human Resources</b>				
<b>General Services</b>				
001-0701-516.10-01	Salaries-Regular	286,618	317,132	324,716
001-0701-516.10-05	Salaries-Overtime	1,377	-	-
001-0701-516.10-06	Salaries-Part-Time	1,008	-	-
001-0701-516.20-01	Employer Paid Benefits	105,640	112,475	127,987
001-0701-516.31-01	Office & Operating Supply	3,362	10,275	10,275
001-0701-516.31-04	Supplies - Testing/Exam	14,667	15,060	15,060
001-0701-516.41-01	Prof. Svc-Other	342	500	500
001-0701-516.41-03	Prof. Svc-Consultant	51,618	107,500	42,500
001-0701-516.41-04	EAP/SPS Labor Management	7,743	5,073	5,073
001-0701-516.43-01	Transportation/Per Diem	5,276	2,800	2,800
001-0701-516.43-02	Dues, Subscriptions, Publ	2,941	2,700	2,700
001-0701-516.43-03	Registrations	2,315	1,725	1,725
001-0701-516.44-01	Adv/Full-Time Position	56,089	30,000	30,000
001-0701-516.44-02	Adv/Part-Time Position	10,068	7,000	5,000
001-0701-516.45-02	IMS Rental	20,305	9,547	19,741
001-0701-516.49-02	Printing & Binding	3,448	3,500	3,500
001-0701-516.49-04	Employee Relations Proj	5,449	5,384	5,384
001-0701-516.49-05	Professional Development	23,682	23,750	23,750
001-0701-516.49-56	Emp Perform Recognition	1,066	5,000	5,000
<b>Total General Services</b>		<b>603,014</b>	<b>659,421</b>	<b>625,711</b>
<b>Risk Management/Loss Control</b>				
001-0702-514.10-01	Salaries-Regular	46,987	51,865	52,709
001-0702-514.20-01	Employer Paid Benefits	16,781	18,508	20,466
001-0702-514.41-03	Prof. Svc-Consultant	2,560	5,000	5,000
001-0702-514.42-01	Communications-Telephone	24	150	150
001-0702-514.43-02	Dues, Subscriptions, Publ	195	961	961
001-0702-514.49-17	Pre-employment Medicals	7,770	5,000	5,000
001-0702-514.49-18	Wellness Prog. AWC-Grant	7,111	6,000	6,000
001-0702-514.49-43	Drug & Alcohol Testing	3,383	2,750	2,750
<b>Total Risk Management/Loss Control</b>		<b>84,811</b>	<b>90,234</b>	<b>93,036</b>
<b>Total Human Resources</b>		<b>687,825</b>	<b>749,655</b>	<b>718,747</b>



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## **COMMUNITY SERVICES AND PUBLIC AFFAIRS**

The Community Services and Public Affairs Office is responsible for administering the City's public information programs, supporting or developing activities that will foster community pride, assisting the Council and City Manager on a full array of special projects, providing legislative support, and serving as a resource for the resolution of citizen concerns and/or complaints. These activities include:

- Publication of the City's newsletter, *Lacey Life*
- Providing information about City activities through community meetings and public forums
- Fostering creation of ongoing relationships with neighborhood and homeowners' associations
- Administering the City's contractual agreements with Joint Animal Services, Comcast Cable, Thurston Community Television, and Thurston/Mason Head Start/ECEAP
- Responding to citizen questions, complaints, and concerns
- Provide staff representation for the regional Solid Waste Advisory Committee as needed
- Acting as liaison to Washington State Legislature on proposed bills which would impact the City
- Provide staff representation for the HOME Consortium Committee as needed
- Coordinating efforts to acquire art for public facilities
- Grant writing and administration for special community projects
- Provide oversight related to content on City's web page
- Assist local and regional media agencies by providing timely information and response to stories affecting Lacey
- Representing the City Manager on the Site Plan Review Committee
- Coordinate and produce programming for local cable access

Department services are provided by a Director, two Management Analysts, and a one half-time Department Assistant III.

### **BUDGET SUMMARY**

The total 2010 budget for Community Services and Public Affairs is **\$423,986**.

### **2010 PROGRAMS, GOALS AND PRIORITIES**

- Coordinate City's Emergency Cold Weather Response Plan for the Homeless
- Publish up to two issues of *Lacey Life*
- Maintain a Neighborhood Resource Guide for Lacey neighborhoods
- Enhance communication between City Hall and neighborhood associations
- Continue acquisition of public art
- Continue Work Involvement Now (W.I.N.) project coordination
- Provide support to Lacey Area Youth Task Force as needed
- Work with TCTV, Olympia, and Thurston County to more fully utilize the government and education channels
- Redevelop the City's official website
- Acquire grant funding for economic development and other city projects
- Provide legislative evaluation and support services
- Provide staff and research support to the City Council and City Manager as needed
- Provide information to the local media about programs and events affecting Lacey residents
- Negotiate new franchise with Comcast Cable
- Explore opportunities for partnerships with other organizations (Saint Martin's, Panorama, and Lacey Chamber of Commerce) that will benefit the Lacey community
- Coordinate 11 programs for broadcast on Panorama City's closed circuit television
- Oversee Lacey Community Market
- Assist Community Development with Gateway Project

Account Number	Description	2008 Actual Revenue/Expense	2009 Amended Budget	2010 Adopted Budget
<i>Current Expense Fund - Expenditures</i>				
<b>Community Services and Public Affairs</b>				
<b>General Services</b>				
001-0901-513.10-01	Salaries-Regular	222,527	271,106	276,726
001-0901-513.10-06	Salaries-Part-Time	615	2,800	14,300
001-0901-513.20-01	Employer Paid Benefits	70,301	85,387	91,970
001-0901-513.31-01	Office & Operating Supply	4,631	3,800	3,800
001-0901-513.43-01	Transportation/Per Diem	-	750	750
001-0901-513.43-02	Dues, Subscriptions, Publ	1,899	2,700	2,700
001-0901-513.43-03	Registrations	40	1,000	1,000
001-0901-513.45-02	IMS Rental	16,423	6,413	8,240
001-0901-513.49-02	Printing & Binding	2,678	2,500	2,500
001-0901-573.49-12	Special Events	1,048	1,000	1,000
001-0901-573.49-20	Special Projects	4,337	3,000	3,000
001-0901-573.49-21	LaceyLife Newsletter	32,312	18,000	18,000
<b>Total Community Services and Public Affairs</b>		<b>356,811</b>	<b>398,456</b>	<b>423,986</b>

## **FINANCE**

The Finance Department is responsible for ensuring the sound financial management of all City operations, the safekeeping of City assets, budget development, debt administration, and the administration of Lacey's Information Systems. Major program areas include:

- Payroll and Benefits
- Central Purchasing
- Miscellaneous Receivables, Accounts Payable and General Ledger Accounting
- Utilities Billing and Customer Services
- Budget and Financial Statements
- Investments and Debt Management
- Business Licensing, Registration and Passport processing
- Violations Bureau
- Information Systems, Support and Services

These services are provided by 22 full-time employees that are budgeted in the Current Expense, Utilities, and Information Management Services Funds.

### **BUDGET SUMMARY**

The 2010 budget for the Finance Department is **\$677,183**. The Information Services division is listed under a separate budget because their expenses are managed as a separate fund. Finance Department payroll costs assigned to Utility Billing are budgeted in each of the Utilities.

### **2010 PROGRAMS, GOALS AND PRIORITIES**

- Enhance financial reporting and compliance
- Revenue monitoring, forecasting and enhancement
- Pursue GFOA certification of Lacey's Comprehensive Financial Report
- Complete implementation of the Payment Card Industry Data Security Standard (PCI DSS), which was created to prevent credit card fraud

Account Number	Description	2008 Actual Revenue/Expense	2009 Amended Budget	2010 Adopted Budget
<i>Current Expense Fund - Expenditures</i>				
<b>Finance</b>				
<b>General Services</b>				
001-1401-514.10-01	Salaries-Regular	398,773	440,664	423,918
001-1401-514.10-05	Salaries-Overtime	-	850	850
001-1401-514.20-01	Employer Paid Benefits	141,324	148,589	167,699
001-1401-514.31-01	Office & Operating Supply	2,331	5,000	5,000
001-1401-514.41-05	Prof. Svc-Audit	32,477	32,900	32,900
001-1401-514.43-01	Transportation/Per Diem	247	2,515	2,515
001-1401-514.43-02	Dues, Subscriptions, Publ	1,394	2,175	2,175
001-1401-514.43-03	Registrations	560	2,450	2,450
001-1401-514.45-02	IMS Rental	40,272	22,027	26,274
001-1401-514.48-01	Rep & Maint-Equipment	-	100	100
001-1401-514.49-02	Printing & Binding	213	3,950	3,950
001-1401-514.49-06	Maintenance Contracts	300	500	500
001-1401-514.49-08	Witness Fee-Court	-	1,000	1,000
001-1401-514.49-09	Interpreter Svcs-Court	6,149	6,500	6,500
001-1401-514.49-30	Software Maintenance	-	1,352	1,352
<b>Total Finance</b>		<b>624,040</b>	<b>670,572</b>	<b>677,183</b>

### **LEGAL SERVICES**

The City Attorney's office provides legal counsel and related services to the City. This office is also responsible for the prosecution of all misdemeanors and infractions resulting from citations by Lacey Police officers, Animal Service officers, and code enforcement personnel. Legal services include advising the Council, City Manager, and all other departments, representing the city in litigation, and preparing legislation for consideration by the Council. The City contracts for these services through its adopted budget.

Personnel staffing includes 5 employees in the City Attorney's office. The Finance Department staffs the Violations Bureau at City Hall, which processes traffic, parking, and other citations issued by Lacey Police and the City Attorney's office. City staff also receipts paid fines or forfeitures for traffic and parking violations, and refers more serious citations to District Court.

#### **BUDGET SUMMARY**

The total 2010 budget for City Attorney is **\$445,313**.

#### **2010 PROGRAMS, GOALS AND PRIORITIES**

- Provide legal guidance to the Council and City administration on the planning and regulatory functions of the City
- Continue a positive approach to the City's legal ability to accomplish tasks and projects necessary for its citizens
- Acquire necessary property rights for future street, water and other City projects with a current emphasis on the Carpenter Road Improvement Project

Account Number	Description	2008 Actual Revenue/Expense	2009 Amended Budget	2010 Adopted Budget
<i>Current Expense Fund - Expenditures</i>				
<b>Legal Services</b>				
<b>Legal Services</b>				
001-1501-515.10-01	Salaries-Regular	84,071	89,360	92,545
001-1501-515.20-01	Employer Paid Benefits	6,432	6,836	7,080
001-1501-515.31-01	Office & Operating Supply	374	4,200	4,200
001-1501-515.41-01	Prof. Svc-Other	91,758	105,708	108,348
001-1501-515.41-08	Prof. Svc-Litigation	8,836	19,000	3,000
001-1501-515.41-09	Prof. Svc-Prosecution	188,897	201,600	204,400
001-1501-515.43-01	Transportation/Per Diem	-	2,000	1,500
001-1501-515.43-02	Dues, Subscriptions, Publ	600	1,000	500
001-1501-515.43-03	Registrations	-	1,000	1,000
001-1501-515.45-05	Rentals-Other	12,300	12,840	12,840
001-1501-515.49-07	Support Services	9,617	9,900	9,900
<b>Total Legal Services</b>		<b>402,885</b>	<b>453,444</b>	<b>445,313</b>

### **COMMON FACILITIES**

The Common Facilities budget provides funding for maintaining and operating City Hall, the Maintenance Service Center and the Library. Expenditures include all utilities, maintenance contracts, insurance, janitorial services, common supplies, postage, computer system replacement charges, maintenance of pooled vehicles, miscellaneous charges for services, and contract copying and support.

#### **BUDGET SUMMARY**

The Common Facilities budget is organized into two programs.

- Facilities - City Hall/Library Operations
- Facilities - Maintenance Service Center

The 2010 budget for Common Facilities is **\$1,842,581**. This amount maintains the current level of services while reducing the impact of Information Services support by direct allocation of expense to departments. Where appropriate, Common Facility charges are allocated back to various operating funds (e.g., Streets and utilities).

Account Number	Description	2008 Actual Revenue/Expense	2009 Amended Budget	2010 Adopted Budget
<i>Current Expense Fund - Expenditures</i>				
<b>Common Facilities Overhead</b>				
<b>City Hall &amp; Library Operations</b>				
001-1901-514.31-01	Office & Operating Supply	23,217	20,370	20,370
001-1901-514.41-01	Prof. Svc-Other	12,450	33,346	40,846
001-1901-514.42-01	Communications-Telephone	13,604	52,913	52,913
001-1901-514.42-02	Communications-Postage	35,185	42,000	44,000
001-1901-514.45-01	Equipment Rental	25,083	20,202	21,655
001-1901-514.45-02	IMS Rental	409,191	434,690	625,651
001-1901-514.45-03	Copier Rental	62,652	73,700	73,700
001-1901-514.45-07	Rentals-Mailing Equipment	7,752	12,300	12,300
001-1901-514.45-08	Lease Miscellaneous	100	4,980	4,980
001-1901-514.46-01	Insurance-Liability	219,380	226,509	316,937
001-1901-514.46-02	Insurance-Fire/Property	27,274	29,683	29,980
001-1901-514.46-06	AWC-L & I Pool	9,877	12,294	12,294
001-1901-514.47-01	Utility-Electric	109,295	165,000	165,000
001-1901-514.47-02	Utility-City of Lacey	5,558	7,500	8,900
001-1901-514.47-07	Utility-Solid Waste	-	-	6,000
001-1901-514.48-01	Rep & Maint-Equipment	5,192	3,700	3,700
001-1901-514.49-02	Printing & Binding	1,735	8,000	8,000
001-1901-514.49-06	Maintenance Contracts	43,459	38,974	38,974
001-1901-514.49-25	Assessments/Taxes	1,190	2,050	2,050
001-1901-514.49-27	Bad Debt Expense	879	1,000	1,000
001-1901-572.46-02	Insurance-Fire/Property	7,370	7,739	7,580
001-1901-572.47-01	Utility-Electric	46,411	50,000	50,000
001-1901-572.47-02	Utility-City of Lacey	7,788	9,200	9,000
001-1901-572.47-07	Utility-Solid Waste	334	1,410	1,500
001-1901-572.48-01	Rep & Maint-Equipment	-	250	250
001-1901-572.49-06	Maintenance Contracts	1,634	736	736
<b>Total City Hall &amp; Library Operations</b>		<b>1,076,610</b>	<b>1,258,546</b>	<b>1,558,316</b>
<b>Maintenance Service Center</b>				
001-1902-514.31-01	Office & Operating Supply	7,396	6,900	6,900
001-1902-514.31-02	Small Tools & Equipment	3,897	4,367	4,367
001-1902-514.31-23	Supplies-Building Maint.	4,061	3,600	3,600
001-1902-514.41-01	Prof. Svc-Other	961	2,200	2,200
001-1902-514.41-31	Prof. Svc-Building Maint.	264	1,500	1,500
001-1902-514.42-01	Communications-Telephone	2,288	2,750	2,750

Account Number	Description	2008 Actual Revenue/Expense	2009 Amended Budget	2010 Adopted Budget
<i>Current Expense Fund - Expenditures</i>				
<b>Common Facilities Overhead</b>				
<b>Maintenance Service Center - Continued</b>				
001-1902-514.42-02	Communications-Postage	-	100	100
001-1902-514.43-02	Dues, Subscriptions, Publ	-	400	400
001-1902-514.44-03	Adv/Call for Bids	-	50	50
001-1902-514.45-01	Equipment Rental	22,809	21,758	17,104
001-1902-514.45-02	IMS Rental	11,070	46,967	73,788
001-1902-514.45-03	Copier Rental	4,452	4,764	4,912
001-1902-514.46-02	Insurance-Fire/Property	16,902	17,747	4,434
001-1902-514.47-01	Utility-Electric	38,236	39,000	39,000
001-1902-514.47-02	Utility-City of Lacey	8,768	9,900	9,900
001-1902-514.47-03	Utility-Natural Gas	23,029	22,000	22,000
001-1902-514.47-07	Utility-Solid Waste	3,575	11,500	30,000
001-1902-514.48-01	Rep & Maint-Equipment	7,887	1,000	1,000
001-1902-514.48-03	Rep & Maint-Facilities	1,203	1,000	1,000
001-1902-514.49-02	Printing & Binding	124	150	150
001-1902-514.49-06	Maintenance Contracts	15,358	14,546	14,546
001-1902-514.49-23	Custodial	37,695	43,764	43,764
001-1902-514.49-25	Assessments/Taxes	662	700	700
001-1902-514.49-31	Hardware Maintenance	293	100	100
<b>Total Maintenance Service Center</b>		<b>210,930</b>	<b>256,763</b>	<b>284,265</b>
<b>Total Common Facilities Overhead</b>		<b>1,287,540</b>	<b>1,515,309</b>	<b>1,842,581</b>



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## **POLICE**

The Police Department's mission is to partner with the community to make Lacey a safe and desirable place to live, work, learn, and play. To accomplish this mission, the department operates under the following philosophies:

*Community Based Policing, Problem Solving Policing, No Tolerance Policing, Preventative Policing, and Knowledge Based Innovative Policing.*

As a part of these philosophies, officers work to establish professional, yet personable relationships with businesses, school officials, citizens, and youth.

Police Department Services in 2010 will be provided by 56 commissioned officers, 10 non-commissioned employees and 3 part-time Community Service Officers. Included is one commissioned officer assigned to the Criminal Justice Training Academy, and two officers assigned to the county-wide Drug Unit, of which one is funded by contract and grant dollars. Volunteer services are also provided by Reserve Officers, Senior Patrol Officers, Explorer Post and one civilian volunteer. The department is a partner in the Thurston County DUI Task Force and has been aggressive in drug, alcohol and tobacco enforcement, prevention and education, working with community partners such as TOGETHER, Drug Court, DUI Court, Washington Traffic Safety Commission, as well as other community partners.

### **PATROL DIVISION:**

The patrol division is made up of a Commander, two Lieutenants, 30 police officers and 6 sergeants who work in six squads. The City is divided into 3 patrol districts to allow each officer to focus on a more concentrated area and to provide quicker response times. Officers respond to calls for service, pro-actively seek out and attempt to prevent crime, enforce criminal codes, and work with the community on ways to reduce future problems.

### **SUPPORT SERVICES DIVISION:**

The Support Services Division is made up of a Commander, Administrative Lieutenant, three School Resource Officers, a Crime Prevention Officer, the Records Division consisting of five Police Assistants and a supervisor. Our Evidence Technician is also responsible for the evidence room function to include processing, storing, retrieval, and disposal of all evidence and found property.

The detective unit consists of 1 Lieutenant and 4 Detectives and a Police Service Specialist. The detective division is responsible for investigating major crimes and following up on complex cases. The division also works with other local agencies on criminal investigations, tracking sex offenders and the investigation of fraud forgery and identity theft cases. They also have several members trained in officer involved serious incidents and we are a member of the countywide Officer Involved Protocol Investigative Team.

### **PROGRAM DESCRIPTIONS:**

The Police Department operates a variety of programs. School Resource Officers are assigned to North Thurston Public School's four high schools and two middle schools providing not only enforcement and security, but also initiating proactive contact with the students, parents, and administration.

A Multi-Housing Crime Prevention Program, coordinated by the Crime Prevention Officer, has been implemented to reduce the number of police calls to rental property. To encourage citizen involvement and community outreach, the department will continue its annual Citizen Academy, the Chief of Police Roundtable and representation on the Hispanic Roundtable. The department has a K-9 Program, which recently was trained in drug detection. A successful Senior Patrol Program enlists senior citizen volunteers to assist the Patrol Division in many areas, including issuing citations for violations of handicapped parking spaces, checking on resident's homes while they are on vacation, operating the Inmate Litter Patrol Program, Graffiti Cleanup Program, and performing numerous administrative assignments.

**BUDGET SUMMARY**

The Police Department budget is organized into nine programs.

- General Services
- Investigations and Apprehension
- Records and Support Services
- Protection and Enforcement Patrol
- Property Control
- Traffic
- Training
- Volunteers
- Prevention/Suppression of Crime

The total 2010 budget for Police is **\$8,112,820**, not including expenditures in the Criminal Justice Fund. Funding for court, 911, and jail services is budgeted separately. These services are provided through a contractual agreement with Thurston County, Lewis County and the Nisqually Tribe.

**2010 PROGRAMS, GOALS AND PRIORITIES**

- Continue enhancement of the department's policing philosophies
- Continue the close working relationship with the North Thurston Public Schools
- Continue to emphasize aggressive traffic enforcement to reduce accidents and related injuries.
- Implement a video court system to reduce transports to court
- Continue community outreach programs to include the Citizens' Academy, Business Academy, Roundtable Meetings, Multi-housing Program, School Resource Officer's Program and cultural diversity enrichment programs
- Maintain high training and professional standards
- Upgrade the Records Management System and citizen reporting module
- Increase use of Red Light Camera Intersection Safety Program; continually monitor effectiveness of program
- Increase participation in Multi-Family Crime Reduction Program
- Decrease calls for False alarms
- Reduce incidents of property crime
- Increase enforcement of drug violations

Account Number	Description	2008 Actual Revenue/Expense	2009 Amended Budget	2010 Adopted Budget
<i>Current Expense Fund - Expenditures</i>				
<b>Police</b>				
<b>General Services</b>				
001-2101-521.10-01	Salaries-Regular	368,989	424,144	405,482
001-2101-521.10-05	Salaries-Overtime	76	500	500
001-2101-521.20-01	Employer Paid Benefits	90,615	110,994	99,711
001-2101-521.20-02	LEOFF Disability-Retired	184,938	210,960	210,960
001-2101-521.31-01	Office & Operating Supply	2,401	2,250	2,250
001-2101-521.31-15	Evidence Monies	132	1,000	1,000
001-2101-521.41-01	Prof. Svc-Other	3,603	6,630	4,000
001-2101-521.42-01	Communications-Telephone	4,005	4,225	3,400
001-2101-521.43-02	Dues, Subscriptions, Publ	1,686	1,000	1,000
001-2101-521.45-01	Equipment Rental	16,766	10,485	11,006
001-2101-521.45-02	IMS Rental	12,077	8,926	11,235
001-2101-521.48-01	Rep & Maint-Equipment	-	20	20
001-2101-521.49-27	Bad Debt Expense	400	-	-
<b>Total General Services</b>		<b>685,688</b>	<b>781,134</b>	<b>750,564</b>
<b>Records and Support Services</b>				
001-2102-521.10-01	Salaries-Regular	272,068	260,089	272,076
001-2102-521.10-05	Salaries-Overtime	4,951	5,100	5,100
001-2102-521.10-06	Salaries-Part-Time	-	1,000	1,000
001-2102-521.20-01	Employer Paid Benefits	109,904	103,652	114,132
001-2102-521.31-01	Office & Operating Supply	11,892	8,100	8,100
001-2102-521.31-02	Small Tools & Equipment	825	600	600
001-2102-521.31-17	Supplies-Uniform Purchase	-	685	600
001-2102-521.41-06	Codification/Microfilm	7,000	-	-
001-2102-521.42-01	Communications-Telephone	2,328	2,540	2,540
001-2102-521.43-02	Dues, Subscriptions, Publ	306	275	275
001-2102-521.45-02	IMS Rental	26,279	6,942	11,235
001-2102-521.48-01	Rep & Maint-Equipment	-	100	100
001-2102-521.49-02	Printing & Binding	7,567	4,000	4,000
001-2102-521.49-24	Drug Education-10%	656	-	-
001-2102-521.50-01	Olympia Contract	47,370	50,693	53,411
<b>Total Records and Support Services</b>		<b>491,146</b>	<b>443,776</b>	<b>473,169</b>

Account Number	Description	2008 Actual Revenue/Expense	2009 Amended Budget	2010 Adopted Budget
<i>Current Expense Fund - Expenditures</i>				
<b>Police</b>				
<b>Property Control</b>				
001-2103-521.10-01	Salaries-Regular	59,708	65,307	67,826
001-2103-521.10-05	Salaries-Overtime	3,018	1,800	1,800
001-2103-521.20-01	Employer Paid Benefits	17,331	18,257	19,311
001-2103-521.31-01	Office & Operating Supply	6,228	2,475	2,475
001-2103-521.31-02	Small Tools & Equipment	676	375	375
001-2103-521.31-17	Supplies-Uniform Purchase	44	250	250
001-2103-521.45-02	IMS Rental	6,614	992	2,247
001-2103-521.49-02	Printing & Binding	-	125	125
<b>Total Property Control</b>		<b>93,619</b>	<b>89,581</b>	<b>94,409</b>
<b>Training</b>				
001-2104-521.43-01	Transportation/Per Diem	30,047	10,000	15,000
001-2104-521.43-02	Dues, Subscriptions, Publ	50	50	50
001-2104-521.43-03	Registrations	28,194	10,000	15,000
001-2104-521.43-05	Memorial Fund-McMillen Sr	-	50	50
001-2104-521.49-05	Professional Development	4,338	3,000	3,000
<b>Total Training</b>		<b>62,629</b>	<b>23,100</b>	<b>33,100</b>
<b>Crime Prevention</b>				
001-2105-521.10-01	Salaries-Regular	85,802	93,574	99,982
001-2105-521.10-05	Salaries-Overtime	9,757	6,000	6,000
001-2105-521.20-01	Employer Paid Benefits	21,688	23,726	22,237
001-2105-521.31-01	Office & Operating Supply	3,052	1,965	1,965
001-2105-521.31-10	Supplies-Multi-Housing	318	400	400
001-2105-521.31-17	Supplies-Uniform Purchase	389	400	400
001-2105-521.41-01	Prof. Svc-Other	420	100	100
001-2105-521.42-01	Communications-Telephone	1,773	1,800	1,800
001-2105-521.43-02	Dues, Subscriptions, Publ	500	100	100
001-2105-521.45-01	Equipment Rental	2,641	1,247	2,326
001-2105-521.48-01	Rep & Maint-Equipment	-	10	10
001-2105-521.49-02	Printing & Binding	6,758	3,500	3,500
001-2105-521.49-10	Uniform Contract/Cleaning	312	400	400
001-2105-521.49-11	Public Education	551	750	750
<b>Total Crime Prevention</b>		<b>133,961</b>	<b>133,972</b>	<b>139,970</b>

Account Number	Description	2008 Actual Revenue/Expense	2009 Amended Budget	2010 Adopted Budget
<i>Current Expense Fund - Expenditures</i>				
<b>Police</b>				
<b>Investigation and Apprehension</b>				
001-2106-521.10-01	Salaries-Regular	707,717	732,726	755,208
001-2106-521.10-05	Salaries-Overtime	91,909	46,000	46,000
001-2106-521.20-01	Employer Paid Benefits	174,860	188,286	182,521
001-2106-521.31-01	Office & Operating Supply	5,056	6,962	6,962
001-2106-521.31-02	Small Tools & Equipment	2,615	1,400	1,400
001-2106-521.31-17	Supplies-Uniform Purchase	1,698	1,500	1,500
001-2106-521.41-01	Prof. Svc-Other	683	500	500
001-2106-521.42-01	Communications-Telephone	5,128	5,040	5,040
001-2106-521.43-02	Dues, Subscriptions, Publ	140	300	300
001-2106-521.45-01	Equipment Rental	33,255	16,129	26,202
001-2106-521.45-02	IMS Rental	11,995	7,934	11,235
001-2106-521.48-01	Rep & Maint-Equipment	-	500	500
001-2106-521.49-02	Printing & Binding	-	100	100
001-2106-521.49-10	Uniform Contract/Cleaning	4,985	4,245	4,000
<b>Total Investigation and Apprehension</b>		<b>1,040,041</b>	<b>1,011,622</b>	<b>1,041,468</b>
<b>Protective Enforcement Patrol</b>				
001-2107-521.10-01	Salaries-Regular	2,571,496	2,946,465	3,252,194
001-2107-521.10-05	Salaries-Overtime	283,132	240,000	207,250
001-2107-521.10-06	Salaries-Part-Time	9,968	9,287	18,913
001-2107-521.20-01	Employer Paid Benefits	671,300	787,642	872,331
001-2107-521.20-03	Unemployment Compensation	(81)	3,893	-
001-2107-521.31-01	Office & Operating Supply	16,637	16,560	16,560
001-2107-521.31-02	Small Tools & Equipment	4,829	2,442	2,442
001-2107-521.31-05	Firearms/Ammunition	15,743	10,000	10,000
001-2107-521.31-06	Supplies-Water Patrol	692	394	394
001-2107-521.31-07	Supplies-Tactical Team	9,356	1,249	1,249
001-2107-521.31-08	Supplies-K-9 Unit	3,904	1,875	1,875
001-2107-521.31-17	Supplies-Uniform Purchase	37,793	35,000	35,000
001-2107-521.31-33	Supplies-Tactical Vests	4,576	12,790	12,790
001-2107-521.31-35	Supplies-Replaced Equip	-	20,000	20,000
001-2107-521.41-01	Prof. Svc-Other	272	22,715	43,395
001-2107-521.42-01	Communications-Telephone	40,681	44,827	44,827
001-2107-521.43-02	Dues, Subscriptions, Publ	155	200	200
001-2107-521.45-01	Equipment Rental	298,851	225,844	281,250

Account Number	Description	2008 Actual Revenue/Expense	2009 Amended Budget	2010 Adopted Budget
<i>Current Expense Fund - Expenditures</i>				
<b>Police</b>				
<b>Protective Enforcement Patrol - Continued</b>				
001-2107-521.45-02	IMS Rental	205,186	74,380	138,070
001-2107-521.45-03	Copier Rental	17,829	18,900	18,900
001-2107-521.48-01	Rep & Maint-Equipment	8,627	8,000	8,000
001-2107-521.49-02	Printing & Binding	1,780	1,754	1,754
001-2107-521.49-10	Uniform Contract/Cleaning	11,665	14,610	13,610
001-2107-521.50-01	Olympia Contract	8,293	8,000	8,000
<b>Total Protective Enforcement Patrol</b>		<b>4,222,684</b>	<b>4,506,827</b>	<b>5,009,004</b>
<b>Traffic</b>				
001-2108-521.10-01	Salaries-Regular	147,728	157,258	157,819
001-2108-521.10-05	Salaries-Overtime	22,714	23,500	23,500
001-2108-521.20-01	Employer Paid Benefits	41,733	45,068	43,812
001-2108-521.31-01	Office & Operating Supply	973	1,450	1,450
001-2108-521.31-02	Small Tools & Equipment	1,351	500	500
001-2108-521.31-17	Supplies-Uniform Purchase	503	500	500
001-2108-521.42-01	Communications-Telephone	3,198	1,200	1,200
001-2108-521.43-02	Dues, Subscriptions, Publ	50	50	50
001-2108-521.45-01	Equipment Rental	26,454	25,160	27,719
001-2108-521.45-08	Lease Miscellaneous	61,229	113,685	113,685
001-2108-521.48-01	Rep & Maint-Equipment	555	200	200
001-2108-521.49-10	Uniform Contract/Cleaning	303	400	400
001-2108-521.49-48	Red Light Mitigation	-	-	150,000
<b>Total Traffic</b>		<b>306,791</b>	<b>368,971</b>	<b>520,835</b>
<b>Volunteers</b>				
001-2109-521.10-01	Salaries-Regular	25,506	26,551	27,471
001-2109-521.10-05	Salaries-Overtime	1,475	7,500	7,500
001-2109-521.20-01	Employer Paid Benefits	6,975	7,120	8,310
001-2109-521.31-01	Office & Operating Supply	610	450	450
001-2109-521.31-02	Small Tools & Equipment	155	125	125
001-2109-521.31-18	Uniforms	4,393	2,525	2,525
001-2109-521.43-01	Transportation/Per Diem	574	400	400
001-2109-521.43-02	Dues, Subscriptions, Publ	-	20	20

Account Number	Description	2008 Actual Revenue/Expense	2009 Amended Budget	2010 Adopted Budget
<i>Current Expense Fund - Expenditures</i>				
<b>Police</b>				
<b>Volunteers - Continued</b>				
001-2109-521.43-03	Registrations	520	250	250
001-2109-521.49-10	Uniform Contract/Cleaning	274	750	750
001-2109-521.49-57	Senior Patrol	2,881	2,500	2,500
<b>Total Volunteers</b>		<b>43,363</b>	<b>48,191</b>	<b>50,301</b>
Total Police		7,079,922	7,407,174	8,112,820



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**PUBLIC WORKS ADMINISTRATION**

Public Works Administration provides administrative support and assistance to all Public Works divisions. The Director of Public Works is responsible for the overall management of Utility Operations, Engineering, Water Resources, Utility Operations and Maintenance, Parks Maintenance, Facility Maintenance, and Streets Maintenance.

Administrative services are provided by one Management Analyst and two Department Assistants. Staff is responsible for customer service at the front counter, providing telephone support, file maintenance of public works and development projects, issuing permits, issuing water meters, and collecting a variety of fees. Staff also coordinates all interdepartmental efforts including the annual operating budgets of the department, payroll and purchasing, and computer and software acquisition. In addition, administrative support is provided for a variety of special projects and research as needed by the Public Works Director.

**BUDGET SUMMARY**

The 2010 budget for Public Works Administration is **\$86,793**. Some operating costs are recovered through the assessment of plan fees and charges to utilities or projects.

**2010 PROJECTS, GOALS AND PRIORITIES**

- Continue to emphasize and improve customer service throughout the department
- Optimize all resources allocated to the department
- Continue to improve support to all Directors, the City Council, and the City Manager
- Ensure division goals and priorities are facilitated and achieved

Account Number	Description	2008 Actual Revenue/Expense	2009 Amended Budget	2010 Adopted Budget
<i>Current Expense Fund - Expenditures</i>				
<b>Public Works Support Services</b>				
<b>General Services</b>				
001-3101-532.10-01	Salaries-Regular	83,539	78,663	37,322
001-3101-532.10-05	Salaries-Overtime	89	200	200
001-3101-532.20-01	Employer Paid Benefits	23,180	24,885	11,208
001-3101-532.31-01	Office & Operating Supply	8,271	7,850	7,850
001-3101-532.31-02	Small Tools & Equipment	-	461	461
001-3101-532.31-27	Software Upgrade	546	1,500	1,500
001-3101-532.41-01	Prof. Svc-Other	-	1,000	1,000
001-3101-532.41-06	Codification/Microfilm	-	2,950	2,950
001-3101-532.43-01	Transportation/Per Diem	2,584	250	250
001-3101-532.43-02	Dues, Subscriptions, Publ	6,021	5,700	5,700
001-3101-532.43-03	Registrations	1,275	500	500
001-3101-532.45-01	Equipment Rental	8,830	6,034	5,719
001-3101-532.45-02	IMS Rental	17,195	5,935	9,833
001-3101-532.48-02	Rep & Maint-Equip Non-Pwr	-	300	300
001-3101-532.49-02	Printing & Binding	202	2,000	2,000
<b>Total Public Works Support Services</b>		<b>151,732</b>	<b>138,228</b>	<b>86,793</b>

## **PUBLIC WORKS-ENGINEERING**

The City Engineer oversees the transportation, survey, design/construction management, and development review sections of the Public Works Department.

The Engineering staff identifies public improvement needs, designs and manages City-funded construction projects for utility and transportation systems, and provides technical support and information to utilities operators and the public. Engineering costs for these activities are charged to the utility or project for which the service is provided.

Engineering also reviews development proposals and inspects private construction of public facilities. This includes identifying the need for transportation and utility improvements. These costs are partially recovered from fees assessed to development for plan review and inspection services.

### **BUDGET SUMMARY**

The Engineering budget is organized into six programs.

- General Services
- Transportation Engineering
- Water Utility Engineering
- Wastewater Utility Engineering
- Stormwater Utility Engineering
- Project Engineering

The total 2010 budget for Public Works Engineering is **\$2,668,436**. Some operating costs are recovered through the assessment of plan fees and charges to utilities or projects.

### **2010 PROJECTS, GOALS AND PRIORITIES**

- Construct Mullen Road Extension from Ruddell Road to College Street
- Plan and execute the 2010 Street Overlay
- Provide oversight, administrative, design and construction support to the Job Development Fund Gateway Project Phase II to complete construction of the Regional Liftstation
- Complete design of the West Bound lane of Britton Parkway
- Complete the right of way acquisitions for Carpenter Road capacity improvements from Martin Way to Pacific Avenue
- Complete design of College Street Extension NE
- Complete the Transportation Improvement Comprehensive Plan
- Initiate Interchange Justification Reports (IJs) for Marvin Road and Martin Way Interchanges
- Initiate design of the College Street and 22<sup>nd</sup> Ave Roundabout
- Initiate design of the Willamette Drive and 31<sup>st</sup> Ave Roundabout

Account Number	Description	2008 Actual Revenue/Expense	2009 Amended Budget	2010 Adopted Budget
<i>Current Expense Fund - Expenditures</i>				
<b>Public Works Engineering Division</b>				
<b>General Services</b>				
001-3201-532.10-01	Salaries-Regular	375,324	348,775	353,919
001-3201-532.10-05	Salaries-Overtime	4,619	3,000	3,000
001-3201-532.10-06	Salaries-Part-Time	775	-	-
001-3201-532.20-01	Employer Paid Benefits	114,947	111,640	131,986
001-3201-532.31-01	Office & Operating Supply	7,992	12,000	12,000
001-3201-532.31-02	Small Tools & Equipment	3,689	2,500	2,500
001-3201-532.31-17	Supplies-Uniform Purchase	2,859	3,000	3,000
001-3201-532.31-27	Software Upgrade	19,187	21,500	-
001-3201-532.41-01	Prof. Svc-Other	-	1,600	1,600
001-3201-532.41-02	Prof. Svc-Engineering	622	-	-
001-3201-532.42-01	Communications-Telephone	9,269	9,750	9,750
001-3201-532.43-01	Transportation/Per Diem	6,267	500	500
001-3201-532.43-02	Dues, Subscriptions, Publ	987	1,775	1,775
001-3201-532.43-03	Registrations	9,160	3,170	3,170
001-3201-532.44-03	Adv/Call for Bids	752	-	-
001-3201-532.45-01	Equipment Rental	63,668	51,022	63,889
001-3201-532.45-02	IMS Rental	99,762	33,962	54,055
001-3201-532.45-08	Lease Miscellaneous	6,816	7,720	7,720
001-3201-532.48-02	Rep & Maint-Equip Non-Pwr	1,204	1,020	1,020
001-3201-532.49-02	Printing & Binding	1,641	2,400	2,400
001-3201-532.49-03	Recording Fees	51	2,800	2,800
001-3201-532.49-06	Maintenance Contracts	2,519	2,800	2,800
001-3201-532.49-10	Uniform Contract/Cleaning	823	200	200
001-3201-532.49-30	Software Maintenance	-	-	21,500
<b>Total General Services</b>		<b>732,933</b>	<b>621,134</b>	<b>679,584</b>
<b>Transportation Engineering</b>				
001-3202-532.10-01	Salaries-Regular	312,278	353,434	342,540
001-3202-532.10-05	Salaries-Overtime	4,540	3,000	3,000
001-3202-532.10-06	Salaries-Part-Time	4,094	9,700	9,700
001-3202-532.20-01	Employer Paid Benefits	107,252	122,902	128,802
001-3202-532.31-01	Office & Operating Supply	113	679	700
001-3202-532.31-02	Small Tools & Equipment	46	300	300
001-3202-532.31-03	Traffic Counting Supplies	831	1,010	1,010
001-3202-532.31-17	Supplies-Uniform Purchase	85	75	75
001-3202-532.41-02	Prof. Svc-Engineering	-	2,000	2,000

Account Number	Description	2008 Actual Revenue/Expense	2009 Amended Budget	2010 Adopted Budget
<i>Current Expense Fund - Expenditures</i>				
<b>Public Works Engineering Division</b>				
<b>Transportation Engineering - Continued</b>				
001-3202-532.42-01	Communications-Telephone	-	253	-
001-3202-532.43-01	Transportation/Per Diem	-	250	250
001-3202-532.43-02	Dues, Subscriptions, Publ	972	1,250	1,250
001-3202-532.43-03	Registrations	1,830	500	500
001-3202-532.45-01	Equipment Rental	3,677	2,463	3,246
001-3202-532.45-02	IMS Rental	12,997	5,075	8,694
001-3202-532.49-02	Printing & Binding	156	180	180
<b>Total Transportation Engineering</b>		<b>448,871</b>	<b>503,071</b>	<b>502,247</b>
<b>Water Utility Engineering</b>				
001-3203-532.10-01	Salaries-Regular	176,677	218,150	210,883
001-3203-532.10-05	Salaries-Overtime	6,201	8,000	8,000
001-3203-532.10-06	Salaries-Part-Time	-	3,990	3,990
001-3203-532.20-01	Employer Paid Benefits	60,718	75,526	78,531
<b>Total Water Utility Engineering</b>		<b>243,596</b>	<b>305,666</b>	<b>301,404</b>
<b>Wastewater Utility Engineering</b>				
001-3204-532.10-01	Salaries-Regular	178,337	208,582	170,474
001-3204-532.10-05	Salaries-Overtime	6,400	10,000	10,000
001-3204-532.10-06	Salaries-Part-Time	-	3,980	3,980
001-3204-532.20-01	Employer Paid Benefits	61,811	73,198	63,376
<b>Total Wastewater Utility Engineering</b>		<b>246,548</b>	<b>295,760</b>	<b>247,830</b>
<b>Stormwater Utility Engineering</b>				
001-3205-532.10-01	Salaries-Regular	101,589	114,825	105,574
001-3205-532.10-05	Salaries-Overtime	3,527	2,000	2,000
001-3205-532.20-01	Employer Paid Benefits	34,933	40,489	38,927
<b>Total Stormwater Utility Engineering</b>		<b>140,049</b>	<b>157,314</b>	<b>146,501</b>
<b>Project Engineering</b>				
001-3206-532.10-01	Salaries-Regular	450,311	502,995	559,712
001-3206-532.10-05	Salaries-Overtime	16,061	10,000	10,000
001-3206-532.10-06	Salaries-Part-Time	288	550	550
001-3206-532.20-01	Employer Paid Benefits	174,489	185,094	220,608
<b>Total Project Engineering</b>		<b>641,149</b>	<b>698,639</b>	<b>790,870</b>
<b>Total Public Works Engineering Division</b>		<b>2,453,146</b>	<b>2,581,584</b>	<b>2,668,436</b>



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## **PUBLIC WORKS-PARKS MAINTENANCE**

The Public Works Parks Maintenance Division maintains the grounds of all City-owned and operated buildings, water/wastewater facilities, parks, roundabouts, and planter strips. This includes over 530 acres of park land, grounds adjacent to occupied buildings, 74 water and wastewater sites, and 15 miles of right of way containing over 2,500 street trees.

The work performed by the Parks Maintenance Division includes routine and preventative maintenance, as well as repairs and special projects. Staff performs site repair, turf and grounds preservation, urban forest management, support of Parks and Recreation programs, limited construction, and coordination for volunteer and youth work groups. Work is prioritized to address safety and high community use areas.

### **BUDGET SUMMARY**

The Parks budget is organized into four programs under the general service categories of Grounds.

- General Services
- Utilities/Right-of-Way
- Buildings/Structures/Grounds - Parks
- Rainier Vista Park Operations

The total 2010 budget for Parks, Grounds, and Facilities Maintenance is **\$2,140,485**. This includes staffing to 14 full-time equivalents. The staff adjusts seasonally with temporary labor to meet the demands created by warm weather and park activity. Parks Maintenance Operations are supported by the revenues the General Fund and Utility Tax receipts dedicated to parks maintenance.

### **2010 PROJECTS, GOALS AND PRIORITIES**

- Develop innovative maintenance techniques through networking and training.
- Develop resource and operations plans for the Parks Maintenance Team.
- Maintain the new Regional Athletic Complex within budget parameters and ensure a very high level of service for all tournament and league play

Account Number	Description	2008 Actual Revenue/Expense	2009 Amended Budget	2010 Adopted Budget
<i>Current Expense Fund - Expenditures</i>				
<b>Public Works Parks Maintenance Division</b>				
<b>General Services</b>				
001-3301-576.10-01	Salaries-Regular	229,635	149,683	177,931
001-3301-576.10-05	Salaries-Overtime	3,333	3,000	3,000
001-3301-576.10-06	Salaries-Part-Time	1,974	5,107	15,408
001-3301-576.20-01	Employer Paid Benefits	80,698	57,201	76,071
001-3301-576.20-03	Unemployment Compensation	24,439	17,432	17,432
001-3301-576.31-01	Office & Operating Supply	8,790	7,672	7,672
001-3301-576.31-17	Supplies-Uniform Purchase	6,273	6,385	6,385
001-3301-576.42-01	Communications-Telephone	1,866	5,925	5,925
001-3301-576.43-01	Transportation/Per Diem	6,159	2,820	2,820
001-3301-576.43-02	Dues, Subscriptions, Publ	786	835	835
001-3301-576.43-03	Registrations	7,554	3,292	1,792
001-3301-576.45-01	Equipment Rental	14,977	11,272	16,534
001-3301-576.45-02	IMS Rental	9,985	4,691	8,552
001-3301-576.49-10	Uniform Contract/Cleaning	1,029	2,342	2,342
001-3301-576.49-35	CDL-Physicals/Licenses	671	958	958
001-3301-576.50-02	Common Facilities-1902	21,093	25,800	23,330
<b>Total General Services</b>		<b>419,262</b>	<b>304,415</b>	<b>366,987</b>
<b>Utilities/Right of Way</b>				
001-3302-576.10-01	Salaries-Regular	106,581	152,134	176,591
001-3302-576.10-05	Salaries-Overtime	178	600	600
001-3302-576.10-06	Salaries-Part-Time	51,809	56,930	71,906
001-3302-576.20-01	Employer Paid Benefits	58,670	80,730	102,107
001-3302-576.31-01	Office & Operating Supply	21,682	16,250	36,250
001-3302-576.31-02	Small Tools & Equipment	2,417	1,675	1,675
001-3302-576.41-01	Prof. Svc-Other	12,710	13,468	13,468
001-3302-576.42-01	Communications-Telephone	945	1,490	1,490
001-3302-576.45-01	Equipment Rental	43,029	31,298	47,501
001-3302-576.47-01	Utility-Electric	806	1,400	1,200
001-3302-576.47-02	Utility-City of Lacey	48,879	50,000	49,000
001-3302-576.48-01	Rep & Maint-Equipment	469	2,617	2,617
001-3302-576.48-15	Repairs & Maint - Grounds	1,324	1,350	1,350
<b>Total Utilities/Right of Way</b>		<b>349,499</b>	<b>409,942</b>	<b>505,755</b>

Account Number	Description	2008 Actual Revenue/Expense	2009 Amended Budget	2010 Adopted Budget
<i>Current Expense Fund - Expenditures</i>				
<b>Public Works Parks Maintenance Division</b>				
<b>Building/Structures/Grounds</b>				
001-3303-576.10-01	Salaries-Regular	318,727	380,370	374,635
001-3303-576.10-05	Salaries-Overtime	4,321	3,300	1,500
001-3303-576.10-06	Salaries-Part-Time	98,807	82,109	97,587
001-3303-576.20-01	Employer Paid Benefits	153,298	169,963	190,413
001-3303-576.31-01	Office & Operating Supply	69,902	55,470	55,470
001-3303-576.31-02	Small Tools & Equipment	1,252	5,323	5,323
001-3303-576.34-01	Fuel	4,479	4,238	4,238
001-3303-576.41-01	Prof. Svc-Other	18,361	16,882	16,882
001-3303-576.42-01	Communications-Telephone	887	950	950
001-3303-576.45-01	Equipment Rental	87,334	71,689	107,767
001-3303-576.45-05	Rentals-Other	4,519	6,300	6,300
001-3303-576.46-02	Insurance-Fire/Property	-	3,780	3,818
001-3303-576.47-01	Utility-Electric	10,944	12,000	13,000
001-3303-576.47-02	Utility-City of Lacey	63,252	76,000	70,000
001-3303-576.48-01	Rep & Maint-Equipment	2,165	4,000	4,000
001-3303-576.48-03	Rep & Maint-Facilities	2,502	512	512
<b>Total Building/Structures/Grounds</b>		<b>840,750</b>	<b>892,886</b>	<b>952,395</b>
<b>Rainier Vista Park</b>				
001-3304-576.10-01	Salaries-Regular	58,399	64,828	67,898
001-3304-576.10-05	Salaries-Overtime	552	1,000	1,000
001-3304-576.10-06	Salaries-Part-Time	48,973	55,394	56,498
001-3304-576.20-01	Employer Paid Benefits	28,496	28,626	36,378
001-3304-576.31-01	Office & Operating Supply	49,406	45,310	45,310
001-3304-576.31-02	Small Tools & Equipment	2,199	1,350	1,350
001-3304-576.41-01	Prof. Svc-Other	-	596	596
001-3304-576.42-01	Communications-Telephone	1,606	1,514	1,514
001-3304-576.45-01	Equipment Rental	70,280	55,192	49,723
001-3304-576.45-02	IMS Rental	2,015	1,053	1,581
001-3304-576.46-02	Insurance-Fire/Property	-	1,644	1,660
001-3304-576.47-01	Utility-Electric	3,807	6,500	6,500
001-3304-576.47-02	Utility-City of Lacey	31,349	39,300	38,000
001-3304-576.47-03	Utility-Natural Gas	-	2,000	-
001-3304-576.47-07	Utility-Solid Waste	5,013	5,700	5,700
001-3304-576.48-01	Rep & Maint-Equipment	2,156	950	950

Account Number	Description	2008 Actual Revenue/Expense	2009 Amended Budget	2010 Adopted Budget
<i>Current Expense Fund - Expenditures</i>				
<b>Public Works Parks Maintenance Division</b>				
<b>Rainier Vista Park - Continued</b>				
001-3304-576.48-03	Rep & Maint-Facilities	336	2,250	450
001-3304-576.49-23	Custodial	232	240	240
Total Rainier Vista Park		304,819	313,447	315,348
<b>Total Public Works Parks Maintenance Division</b>		<b>1,914,330</b>	<b>1,920,690</b>	<b>2,140,485</b>

**PUBLIC WORKS-FACILITIES MAINTENANCE**

The Public Works Facilities Maintenance Division is responsible for the maintenance of 125,000 square feet of occupied buildings, including City Hall, Lacey Timberland Library, Lacey Museum, Maintenance Service Center, Jacob Smith House, Community Center, Senior Center, and over 74 water/wastewater facilities. Support is also provided to the Water and Wastewater Divisions on an as needed basis.

**BUDGET SUMMARY**

The Facilities Maintenance Division is organized into one budget program under the umbrella of the General Fund. Funding for work in Water and Wastewater is provided through the applicable utility on as needed basis.

The total 2010 budget is **\$382,622**. The department is staffed by one Senior Maintenance Technician and one Seasonal Assistant.

**2010 PROJECTS, GOALS AND PRIORITIES**

- Continue to emphasize and provide quick work order response time to our customers.

Account Number	Description	2008 Actual Revenue/Expense	2009 Amended Budget	2010 Adopted Budget
<i>Current Expense Fund - Expenditures</i>				
<b>Public Works Facilities Maintenance Division</b>				
<b>Facilities Maintenance</b>				
001-3601-514.31-23	Supplies-Building Maint.	1,049	2,650	1,650
001-3601-514.31-24	Small Tools & Equip-Grnds	-	400	400
001-3601-514.31-29	Supplies-Grounds Maint.	4,536	3,930	3,930
001-3601-514.41-31	Prof. Svc-Building Maint.	8,509	6,870	6,870
001-3601-514.41-39	Prof. Svc-Tree Evaluation	-	585	585
001-3601-514.48-03	Rep & Maint-Facilities	7,561	15,450	12,450
001-3601-514.48-10	Rep & Maint-Equip-Grnds	1,297	200	200
001-3601-514.49-06	Maintenance Contracts	25,401	37,560	37,560
001-3601-514.49-23	Custodial	75,777	100,000	136,920
001-3601-519.10-01	Salaries-Regular	59,800	51,515	53,870
001-3601-519.10-05	Salaries-Overtime	2,246	1,000	1,000
001-3601-519.10-06	Salaries-Part-Time	12,363	15,107	15,408
001-3601-519.20-01	Employer Paid Benefits	29,485	24,901	27,372
001-3601-519.20-03	Unemployment Compensation	3,382	600	600
001-3601-519.31-17	Supplies-Uniform Purchase	234	500	500
001-3601-519.42-01	Communications-Telephone	488	741	741
001-3601-519.43-01	Transportation/Per Diem	450	500	500
001-3601-519.43-03	Registrations	315	345	345
001-3601-519.45-01	Equipment Rental	10,944	8,940	10,544
001-3601-519.45-02	IMS Rental	2,630	1,226	1,580
001-3601-519.49-06	Maintenance Contracts	150	350	350
001-3601-519.49-10	Uniform Contract/Cleaning	-	950	950
001-3601-572.31-23	Supplies-Building Maint.	1,084	5,385	5,385
001-3601-572.31-24	Small Tools & Equip-Grnds	-	503	503
001-3601-572.31-29	Supplies-Grounds Maint.	2,242	2,184	2,184
001-3601-572.41-01	Prof. Svc-Other	-	3,420	3,420
001-3601-572.41-31	Prof. Svc-Building Maint.	1,405	2,964	2,964
001-3601-572.48-03	Rep & Maint-Facilities	863	2,843	1,143
001-3601-572.48-10	Rep & Maint-Equip-Grnds	11	130	130
001-3601-572.49-06	Maintenance Contracts	15,106	22,220	22,220
001-3601-572.49-23	Custodial - Library	26,750	30,348	30,348
<b>Total Public Works Facilities Maintenance</b>		<b>294,078</b>	<b>344,317</b>	<b>382,622</b>

## **PLANNING & COMMUNITY DEVELOPMENT**

The Department of Community Development is responsible for the City's full range of land use and construction code compliance services. The Department's mission is to ensure the highest quality of development and construction in the City, and provide citizens with timely and accurate assistance concerning City regulations, goals and policies. The major divisions in the Department include Building and Code Enforcement, Advanced and Current Planning, and support services to the Hearings Examiner. These program efforts are summarized below. Department services are provided by 17.75 full-time employees.

The Building and Code Enforcement Division assures compliance with the full family of International Codes including construction, fire safety, electrical and plumbing codes. This division is also responsible for coordination with other City departments to assure that land use codes, and other construction related regulations are fully complied with. The code enforcement section performs general City code enforcement including but not limited to zoning, property management, housing, grading and other enforcement and violation issues. Additionally, the Building Official/Fire Marshal oversees special building construction activity for projects such as the City Hall addition and Parks Buildings associated with the bond improvements.

No staff additions are proposed in 2010. Both Current Planning projects and construction activity are lower significantly from the 2006 high and we anticipate activity will not significantly pick up for 2010.

The Advanced Planning staff, in conjunction with the Planning Commission, the City Council, and Administration, develop and administer long range plans to achieve the growth and development goals of the City and the State Growth Management Act. This division is responsible for the major citizen involvement process for compliance with the Growth Management Act public involvement process. Advanced Planning is dedicated primarily to drafting land use public policy, compliance with the State Growth Management Act, and inter-jurisdictional planning efforts. Due to recent and ongoing legislative and administrative actions at the State level, amendments to several land use, critical area and shoreline related ordinances will need to be reviewed and kept up-to-date over the next several years.

Current Planning staff reviews land use applications and related development permits for compliance with federal, state and City guidelines and regulations. Permit activity to process major residential development is expected to slow over the next couple of years. With a strong emphasis in the City's economic development policies, current planning staff closely monitors the relationship between development permits and economic growth. The current planning division also closely monitors related ordinances for enforcement of environmental quality, wetland and tree regulations. Current planning staff frequently participates in strategic implementation plans at the direction of Council for specific planning projects. Implementation of strategic plans frequently leads to additional Site Design Review standards. Accelerated commercial construction and rehabilitation/re-development has increased the emphasis on design review of projects.

The hearings Examiner provides an official quasi-judicial review and objective hearing process to respond to individual applications for land use permits, administrative interpretations, wetland permits, shoreline permits and appeals.

### **BUDGET SUMMARY**

The 2010 budget for Community Development is **\$1,880,812**. The Department has generally been able to fund all expenses from permit and fee revenues assessed users of City services. Due to the current economic downturn, revenues from permits have been significantly reduced.

**2010 PROGRAMS, GOALS & PRIORITIES:**

- Maintain timely plan review and inspection level of service
- Continue implementation and enhancement of permit tracking system and new Geographical Information Services
- Maintain land use permit and customer response level of service
- Maintain ongoing monitoring of comprehensive plan and amend as necessary through annual process, and monitor success of regulatory reform efforts
- Continue economic development efforts, especially as related to timely development of permit processing
- Continue implementation efforts for Woodland District
- Respond to State Mandated land use, shoreline, and environmental requirements
- Regularly monitor development activity and approved projects to provide key information and reporting to Public Works on water system demands
- Continue implementation of the Urban Forestry Management Plan
- Complete implementation of fire services changes
- Implement and maintain the Resource Conservation Program
- Commence the review, analysis for the update of the Comprehensive Plan meeting the provisions of the Growth Management Act
- Initiate an inhouse energy audit program through the Building Division with the goal of identifying significant energy savings

Account Number	Description	2008 Actual Revenue/Expense	2009 Amended Budget	2010 Adopted Budget
<i>Current Expense Fund - Expenditures</i>				
<b>Planning and Community Development</b>				
<b>General Services</b>				
001-3701-558.10-01	Salaries-Regular	442,674	402,939	407,904
001-3701-558.10-05	Salaries-Overtime	9,843	5,000	5,000
001-3701-558.20-01	Employer Paid Benefits	156,472	149,445	162,287
001-3701-558.31-01	Office & Operating Supply	7,286	6,500	6,500
001-3701-558.41-01	Prof. Svc-Other	28,129	6,500	-
001-3701-558.41-12	Special Needs Interpreter	-	500	500
001-3701-558.41-24	Tree Protection Specialist	34,177	40,000	40,000
001-3701-558.43-01	Transportation/Per Diem	8,338	2,000	2,000
001-3701-558.43-02	Dues, Subscriptions, Publ	2,112	3,000	3,000
001-3701-558.43-03	Registrations	3,455	2,300	2,300
001-3701-558.44-05	Adv/Public Hearings	14,187	14,000	14,000
001-3701-558.45-02	IMS Rental	60,491	45,948	81,496
001-3701-558.49-02	Printing & Binding	9,571	3,000	3,000
001-3701-558.49-20	Special Projects	-	2,000	2,000
<b>Total General Services</b>		<b>776,735</b>	<b>683,132</b>	<b>729,987</b>
<b>Building Codes</b>				
001-3702-524.10-01	Salaries-Regular	611,344	652,712	652,328
001-3702-524.10-05	Salaries-Overtime	25,068	13,000	13,000
001-3702-524.10-06	Salaries-Part-Time	-	1,500	6,200
001-3702-524.20-01	Employer Paid Benefits	226,394	237,115	257,227
001-3702-524.31-01	Office & Operating Supply	4,230	8,250	22,750
001-3702-524.41-01	Prof Svc-Other	114,528	84,000	59,000
001-3702-524.41-06	Codification/Microfilm	3,655	8,000	8,000
001-3702-524.42-01	Communications-Telephone	2,396	2,400	2,400
001-3702-524.43-01	Transportation/Per Diem	2,532	2,600	2,600
001-3702-524.43-02	Dues, Subscriptions, Publ	3,617	11,715	11,715
001-3702-524.43-03	Registrations	2,650	2,900	2,900
001-3702-524.45-01	Equipment Rental	20,405	19,862	27,061
001-3702-524.49-02	Printing & Binding	861	800	800
<b>Total Building Codes</b>		<b>1,017,680</b>	<b>1,044,854</b>	<b>1,065,981</b>

Account Number	Description	2008 Actual Revenue/Expense	2009 Amended Budget	2010 Adopted Budget
<i>Current Expense Fund - Expenditures</i>				
<b>Planning and Community Development</b>				
<b>Hearings Examiner</b>				
001-3703-558.10-01	Salaries-Regular	32,819	36,596	32,071
001-3703-558.10-05	Salaries-Overtime	342	500	500
001-3703-558.20-01	Employer Paid Benefits	10,542	11,587	12,273
001-3703-558.31-01	Office & Operating Supply	-	2,500	2,500
001-3703-558.41-10	Prof/Hearings Examiner	41,472	36,000	36,000
001-3703-558.44-05	Adv/Public Hearings	-	1,500	1,500
Total Hearings Examiner		85,175	88,683	84,844
<b>Total Planning and Community Development</b>		<b>1,879,590</b>	<b>1,816,669</b>	<b>1,880,812</b>

## **PUBLIC WORKS-WATER RESOURCES**

The Water Resources Division of the Public Works Department provides a variety of technical, engineering and professional services relating to the water, wastewater, and stormwater utilities. These services include planning, regulatory compliance, community education/outreach, design and capital facilities programming, comprehensive review of developer utility projects, and broad oversight within the Utilities. The Water Resources Division draws upon resources both within and outside of the City to provide cross-departmental services throughout the City. The Water Resources Manager, a Senior Utility Engineer, three Utility Engineers, a Water Resource Specialist, a Water Quality Analyst, two Engineering Tech III's, and part-time and temporary employees provide Division services.

Water Resources is leading the City's efforts in a myriad of resource management issues, including: watershed planning, regional source development, water right acquisition, wastewater reduction, stormwater management, water conservation, water reuse, and ground/surface water quality monitoring. The Water Resource staff manages programs for cross-connection control, customer response, well-head protection, distribution system monitoring, volunteer programs, Project Green and Stream Team. Staff also participates with other local, state and federal agencies for regulatory issues, including wetland protection, water quality standards, permits, and environmental program evaluation. Additionally, Water Resources is the lead agency within the City for compliance with the Endangered Species Act. Water Resources is also the lead for providing engineering design/troubleshooting for the water, wastewater and stormwater utilities' comprehensive planning, capital projects and operational strategies and problems.

### **BUDGET SUMMARY**

Implementing sound management practices and enhancing service to both internal and external customers remain the foremost goals of the Water Resources Division for 2010. In addition, Water Resources will emphasize and enhance our cross connection control efforts to minimize exposure to system contamination. The total budget for Water Resources is **\$913,563**.

### **2010 PROJECTS, GOALS AND PRIORITIES**

- Obtain the Betti & Hawks Prairie 2 water rights
- Implement the programmatic requirements of NPDES II
- Monitor WRIA activities and assist in developing policy to ensure appropriate protection of these critical water resource areas
- Follow progress with the two Shellfish Protection Districts and participate as appropriate
- Identify and pursue property acquisitions and grant funding to address storm water treatment requirements
- Initiate a Reclaimed Water Utility including support facilities necessary to serve the Gateway Project, Regional Athletic Complex, and future water right mitigation efforts
- Purchase water rights in the Deschutes River basin and acquire critical resource property for mitigation of City's impacts from the Betti and Hawks Prairie 2 water rights
- Negotiate a renewal and extension of the Olympia Water Supply Agreement

Account Number	Description	2008 Actual Revenue/Expense	2009 Amended Budget	2010 Adopted Budget
<i>Current Expense Fund - Expenditures</i>				
<b>Public Works Water Resource Division</b>				
<b>General Services</b>				
001-3801-532.10-01	Salaries-Regular	48,166	139,298	124,159
001-3801-532.10-05	Salaries-Overtime	1,576	1,000	1,000
001-3801-532.20-01	Employer Paid Benefits	15,666	50,797	47,404
001-3801-532.31-01	Office & Operating Supply	2,702	8,000	8,000
001-3801-532.31-02	Small Tools & Equipment	754	5,000	5,000
001-3801-532.31-17	Supplies-Uniform Purchase	163	500	500
001-3801-532.31-27	Software Upgrade	-	10,000	6,000
001-3801-532.41-01	Prof. Svc-Other	-	1,500	1,500
001-3801-532.42-01	Communications-Telephone	-	100	100
001-3801-532.42-02	Communications-Postage	54	1,000	1,000
001-3801-532.43-01	Transportation/Per Diem	5,283	7,500	4,000
001-3801-532.43-02	Dues, Subscriptions, Publ	2,097	2,300	2,300
001-3801-532.43-03	Registrations	6,138	7,500	5,000
001-3801-532.45-01	Equipment Rental	6,904	13,211	12,571
001-3801-532.45-02	IMS Rental	23,654	11,885	19,639
001-3801-532.46-02	Insurance-Fire/Property	2,061	2,164	-
001-3801-532.48-01	Rep & Maint-Equipment	-	350	350
001-3801-532.49-02	Printing & Binding	198	500	500
001-3801-532.49-03	Recording Fees	-	300	300
<b>Total General Services</b>		<b>115,416</b>	<b>262,905</b>	<b>239,323</b>
<b>Water Utility</b>				
001-3803-532.10-01	Salaries-Regular	208,359	159,958	156,453
001-3803-532.10-05	Salaries-Overtime	-	5,200	5,200
001-3803-532.10-06	Salaries-Part-Time	12,743	12,295	13,026
001-3803-532.20-01	Employer Paid Benefits	78,285	59,295	61,432
<b>Total Water Utility</b>		<b>299,387</b>	<b>236,748</b>	<b>236,111</b>
<b>Wastewater Utility</b>				
001-3804-532.10-01	Salaries-Regular	39,102	35,463	36,406
001-3804-532.10-05	Salaries-Overtime	-	500	500
001-3804-532.10-06	Salaries-Part-Time	260	2,855	2,731
001-3804-532.20-01	Employer Paid Benefits	14,477	13,419	14,877
<b>Total Wastewater Utility</b>		<b>53,839</b>	<b>52,237</b>	<b>54,514</b>

Account Number	Description	2008 Actual Revenue/Expense	2009 Amended Budget	2010 Adopted Budget
<i>Current Expense Fund - Expenditures</i>				
<b>Public Works Water Resource Division</b>				
<b>Stormwater Utility</b>				
001-3805-532.10-01	Salaries-Regular	126,633	123,047	135,256
001-3805-532.10-05	Salaries-Overtime	-	3,000	3,000
001-3805-532.10-06	Salaries-Part-Time	8,119	20,950	22,491
001-3805-532.20-01	Employer Paid Benefits	48,332	48,582	56,064
<b>Total Stormwater Utility</b>		<b>183,084</b>	<b>195,579</b>	<b>216,811</b>
<b>Water Resource Projects</b>				
001-3806-532.10-01	Salaries-Regular	85,042	99,428	119,770
001-3806-532.10-05	Salaries-Overtime	-	500	500
001-3806-532.10-06	Salaries-Part-Time	5	-	-
001-3806-532.20-01	Employer Paid Benefits	30,860	35,979	46,534
<b>Total Water Resource Projects</b>		<b>115,907</b>	<b>135,907</b>	<b>166,804</b>
<b>Total Public Works Water Resource Division</b>		<b>767,633</b>	<b>883,376</b>	<b>913,563</b>



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## **PARKS AND RECREATION**

The mission of the City of Lacey Parks and Recreation Department is to enhance our community with parks, open space and natural habitat areas, and to provide Lacey's citizens with the best possible recreational opportunities through its facilities, services, and programs. The Department manages City parks, open space, and natural habitat areas to meet current and future community needs. Parks and Recreation staff include the Director, one Facility Manager at the Regional Athletic Complex, three full-time Department Assistants, four Recreation Supervisors, five Recreation Coordinators, one Recreation Assistant at the Lacey Community Center, one Museum Curator, and many seasonal part-time employees.

### **BUDGET SUMMARY**

The Parks and Recreation Department budget is organized into nine programs.

- General Services
- Youth/Teens
- Recreation Administration
- Aquatics
- Physical Activities/Sports
- Cultural Arts and Education
- Outdoor Activities
- Fitness
- Special Events/Activities

The total 2010 budget for Parks and Recreation is **\$2,023,300**. The direct cost of most recreation programs and classes is recovered through user fees with the exception of the Long Lake Park lifeguards, programs for special populations, some special events, and the Summer Playground Pals Program. Traditional programs and several special events designed for youth and family are being planned for 2010. Special events will be held in various parks throughout the city to reach a greater audience.

Many of the City's programs and indoor activities are possible and cost effective due to the use of school facilities under the long standing Joint Use Agreement between Lacey and the North Thurston Public Schools. The cost to use the three Pools is not fully recovered by fees charged for swim lessons and open swim, and is subsidized by the City.

### **2010 PROGRAMS, GOALS AND PRIORITIES**

- General Services: Expand the recruitment and use of volunteers to assist with programs and park activities.
- Youth/Teens: Continue the grant-supported summer playground and "hot meal" programs, and pursue outside sources of funds.
- Recreation Administration: Assist local "dog park" advocates to identify a development, funding and management strategy for off-leash use. Develop a policy recommendation for Council approval that outlines Lacey's participation in the acquisition, development, and maintenance of a "dog park."
- Aquatics: Offer new and more aquatic programs to increase revenues to reduce the subsidy for the Pool Agreement with NTPS.
- Physical Activities/Sports: Solicit sponsorships to offset program costs in order to offer new activities for youth and adults. Provide an opportunity for elementary age children to participate in a track and field program and at summer day camps.
- Cultural Arts and Education: Ensure that revenues generated by course fees cover expenditures.
- Outdoor Activities: Work in partnership with the Senior Services Staff to offer outdoor programs at the Senior Center.
- Fitness: Offer new programs for teens and actively market programs in partnership with the high schools.
- Special Events/Activities: Expand visibility, offer events at different locations and times, and improve year-round special events to attract more participants.

Account Number	Description	2008 Actual Revenue/Expense	2009 Amended Budget	2010 Adopted Budget
<i>Current Expense Fund - Expenditures</i>				
<b>Parks and Recreation</b>				
<b>General Services</b>				
001-7401-574.10-01	Salaries-Regular	119,077	160,000	122,935
001-7401-574.10-06	Salaries-Part-Time	90	-	-
001-7401-574.20-01	Employer Paid Benefits	38,509	61,251	43,212
001-7401-574.31-01	Office & Operating Supply	137	2,300	1,500
001-7401-574.31-02	Small Tools & Equipment	797	1,700	1,000
001-7401-574.41-01	Prof. Svc-Other	20,732	19,500	15,000
001-7401-574.41-36	Prof. Svc-Facility Plan	-	3,500	3,500
001-7401-574.41-40	Prof. Svc-Milfoil Project	1,397	-	1,500
001-7401-574.43-01	Transportation/Per Diem	1,331	670	670
001-7401-574.43-02	Dues, Subscriptions, Publ	1,037	720	720
001-7401-574.43-03	Registrations	-	750	750
001-7401-574.45-01	Equipment Rental	2,933	2,283	2,380
001-7401-574.45-02	IMS Rental	8,544	4,688	9,952
001-7401-574.48-01	Rep & Maint-Equipment	-	150	150
001-7401-574.49-02	Printing & Binding	41	400	400
001-7401-574.49-05	Professional Development	-	5,000	5,000
001-7401-574.49-06	Maintenance Contracts	35	850	50
001-7401-574.49-25	Assessments/Taxes	12,404	12,600	13,400
001-7401-574.49-30	Software Maintenance	-	1,500	1,675
001-7401-574.60-17	Replacement Reserves	10,616	4,475	9,000
<b>Total General Services</b>		<b>217,680</b>	<b>282,337</b>	<b>232,794</b>
<b>Youth/Teens</b>				
001-7402-574.10-01	Salaries-Regular	120,323	127,456	131,510
001-7402-574.10-05	Salaries-Overtime	3,360	2,000	2,000
001-7402-574.10-06	Salaries-Part-Time	121,499	115,000	124,330
001-7402-574.20-01	Employer Paid Benefits	55,328	56,563	62,622
001-7402-574.31-01	Office & Operating Supply	13,609	14,630	14,265
001-7402-574.31-02	Small Tools & Equipment	4,484	6,000	4,750
001-7402-574.41-01	Prof. Svc-Other	126,378	114,000	98,195
001-7402-574.42-03	Communications-Recreation	23	-	-
001-7402-574.45-05	Rentals-Other	17	-	-
001-7402-574.45-06	Rentals-School Facilities	1,911	2,500	8,880
001-7402-574.49-02	Printing & Binding	338	1,300	880
<b>Total Youth/Teens</b>		<b>447,270</b>	<b>439,449</b>	<b>447,432</b>

Account Number	Description	2008 Actual Revenue/Expense	2009 Amended Budget	2010 Adopted Budget
<i>Current Expense Fund - Expenditures</i>				
<b>Parks and Recreation</b>				
<b>Recreation Administration</b>				
001-7403-574.10-01	Salaries-Regular	128,462	145,186	139,262
001-7403-574.10-05	Salaries-Overtime	1,637	4,300	4,300
001-7403-574.10-06	Salaries-Part-Time	7,186	8,800	12,340
001-7403-574.20-01	Employer Paid Benefits	54,522	69,251	62,490
001-7403-574.20-03	Unemployment Compensation	239	-	-
001-7403-574.31-01	Office & Operating Supply	5,479	6,050	5,500
001-7403-574.31-02	Small Tools & Equipment	83	1,200	500
001-7403-574.41-01	Prof. Svc-Other	214	3,400	2,500
001-7403-574.41-37	Prof Svc-Sunshine Program	7,322	8,200	8,200
001-7403-574.42-01	Communications-Telephone	1,937	2,000	2,000
001-7403-574.42-03	Communications-Recreation	57,042	66,000	66,000
001-7403-574.43-01	Transportation/Per Diem	3,445	1,101	1,601
001-7403-574.43-02	Dues, Subscriptions, Publ	774	825	825
001-7403-574.43-03	Registrations	2,701	2,830	3,180
001-7403-574.44-02	Adv/Part-time Position	-	2,350	2,350
001-7403-574.45-01	Equipment Rental	26,400	20,452	19,999
001-7403-574.45-02	IMS Rental	31,035	18,752	28,466
001-7403-574.45-05	Rentals-Other	8,058	8,500	8,500
001-7403-574.45-06	Rentals-School Facilities	600	9,800	800
001-7403-574.49-02	Printing & Binding	4,052	2,500	2,500
001-7403-574.49-06	Maintenance Contracts	5,053	7,000	4,000
<b>Total Recreation Administration</b>		<b>346,241</b>	<b>388,497</b>	<b>375,313</b>
<b>Aquatics</b>				
001-7404-574.10-01	Salaries-Regular	44,349	47,945	50,123
001-7404-574.10-05	Salaries-Overtime	1,329	1,000	1,000
001-7404-574.10-06	Salaries-Part-Time	89,694	90,241	91,753
001-7404-574.20-01	Employer Paid Benefits	26,014	27,701	29,959
001-7404-574.31-01	Office & Operating Supply	3,362	2,550	5,550
001-7404-574.31-02	Small Tools & Equipment	1,880	2,000	2,000
001-7404-574.42-03	Communications-Recreation	-	75	-
001-7404-574.43-01	Transportation/Per Diem	-	900	900
001-7404-574.43-03	Registrations	(16)	-	-
001-7404-574.44-02	Adv/Part-time Position	-	50	-
001-7404-574.45-09	North Thurston Pool Agree	55,586	108,000	118,575

Account Number	Description	2008 Actual Revenue/Expense	2009 Amended Budget	2010 Adopted Budget
<i>Current Expense Fund - Expenditures</i>				
<b>Parks and Recreation</b>				
<b>Aquatics - Continued</b>				
001-7404-574.49-02	Printing & Binding	785	500	500
<b>Total Aquatics</b>		<b>222,983</b>	<b>280,962</b>	<b>300,360</b>
<b>Physical Activities</b>				
001-7405-574.10-01	Salaries-Regular	95,075	100,185	96,654
001-7405-574.10-05	Salaries-Overtime	748	1,000	1,000
001-7405-574.10-06	Salaries-Part-Time	31,357	31,500	33,720
001-7405-574.20-01	Employer Paid Benefits	38,362	38,201	45,229
001-7405-574.20-03	Unemployment Compensation	99	-	-
001-7405-574.31-01	Office & Operating Supply	6,260	6,000	7,400
001-7405-574.31-02	Small Tools & Equipment	4,247	3,900	3,900
001-7405-574.41-11	Prof. Svc-Recreational	48,027	55,000	55,000
001-7405-574.45-05	Rentals-Other	2,571	2,600	2,750
001-7405-574.45-06	Rentals-School Facilities	8,417	9,000	35,250
001-7405-574.48-01	Rep & Maint-Equipment	111	350	350
001-7405-574.49-02	Printing & Binding	5,015	3,050	2,000
<b>Total Physical Activities</b>		<b>240,289</b>	<b>250,786</b>	<b>283,253</b>
<b>Cultural Arts and Education</b>				
001-7406-574.10-01	Salaries-Regular	13,344	14,225	14,871
001-7406-574.10-06	Salaries-Part-Time	24,551	26,200	26,418
001-7406-574.20-01	Employer Paid Benefits	8,525	10,083	9,009
001-7406-574.31-01	Office & Operating Supply	671	2,600	2,600
001-7406-574.31-02	Small Tools & Equipment	131	1,000	1,000
001-7406-574.41-01	Prof. Svc-Other	13,527	14,000	11,000
001-7406-574.44-02	Adv/Part-time Position	-	50	-
001-7406-574.45-05	Rentals-Other	5,815	6,000	6,000
001-7406-574.45-06	Rentals-School Facilities	836	600	26,870
001-7406-574.49-02	Printing & Binding	-	20	-
<b>Total Cultural Arts and Education</b>		<b>67,400</b>	<b>74,778</b>	<b>97,768</b>
<b>Outdoor Activities</b>				
001-7407-574.10-01	Salaries-Regular	17,360	18,430	19,268
001-7407-574.10-05	Salaries-Overtime	80	200	200
001-7407-574.10-06	Salaries-Part-Time	6,356	4,500	6,507
001-7407-574.20-01	Employer Paid Benefits	6,403	5,967	7,995

Account Number	Description	2008 Actual Revenue/Expense	2009 Amended Budget	2010 Adopted Budget
<i>Current Expense Fund - Expenditures</i>				
<b>Parks and Recreation</b>				
<b>Outdoor Activities - Continued</b>				
001-7407-574.20-03	Unemployment Compensation	118	100	100
001-7407-574.31-01	Office & Operating Supply	1,066	2,500	1,825
001-7407-574.31-02	Small Tools & Equipment	221	2,650	650
001-7407-574.41-01	Prof. Svc-Other	17,918	15,700	18,638
001-7407-574.45-05	Rentals-Other	69	-	-
001-7407-574.45-06	Rentals-School Facilities	-	1,170	170
001-7407-574.49-02	Printing & Binding	3	50	-
<b>Total Outdoor Activities</b>		<b>49,594</b>	<b>51,267</b>	<b>55,353</b>
<b>Fitness</b>				
001-7408-574.10-01	Salaries-Regular	11,761	12,502	13,070
001-7408-574.10-05	Salaries-Overtime	-	100	100
001-7408-574.10-06	Salaries-Part-Time	9,782	15,375	15,733
001-7408-574.20-01	Employer Paid Benefits	4,763	5,941	6,825
001-7408-574.31-01	Office & Operating Supply	144	100	1,900
001-7408-574.31-02	Small Tools & Equipment	396	1,800	1,800
001-7408-574.41-01	Prof. Svc-Other	9,133	9,700	9,190
001-7408-574.45-05	Rentals-Other	1,937	1,900	1,836
001-7408-574.45-06	Rentals-School Facilities	1,174	3,900	2,650
<b>Total Fitness</b>		<b>39,090</b>	<b>51,318</b>	<b>53,104</b>
<b>Special Events</b>				
001-7409-574.10-01	Salaries-Regular	67,207	72,090	75,366
001-7409-574.10-05	Salaries-Overtime	575	-	-
001-7409-574.10-06	Salaries-Part-Time	6,634	5,727	7,350
001-7409-574.20-01	Employer Paid Benefits	32,530	34,281	36,357
001-7409-574.31-01	Office & Operating Supply	10,073	10,000	12,000
001-7409-574.31-02	Small Tools & Equipment	1,730	2,300	2,300
001-7409-574.41-11	Prof. Svc-Recreational	24,498	30,900	32,500
001-7409-574.45-05	Rentals-Other	163	8,800	8,800
001-7409-574.45-06	Rentals-School Facilities	65	500	200
001-7409-574.48-01	Rep & Maint-Equipment	-	50	50
001-7409-574.49-02	Printing & Binding	3,085	2,700	3,000
<b>Total Special Events</b>		<b>146,560</b>	<b>167,348</b>	<b>177,923</b>
<b>Total Parks and Recreation</b>		<b>1,777,107</b>	<b>1,986,742</b>	<b>2,023,300</b>

Account Number	Description	2008 Actual Revenue/Expense	2009 Amended Budget	2010 Adopted Budget
<i>Current Expense Fund - Expenditures</i>				
<b>Transfers Out</b>				
001-7501-597.02-01	Transfers out	2,350,000	-	100,000
<b>Total Transfers Out</b>		<b>2,350,000</b>	<b>-</b>	<b>100,000</b>
<b>Total Current Expense Fund Expenditures</b>		<b>28,195,872</b>	<b>28,107,341</b>	<b>29,786,191</b>

**CRIMINAL JUSTICE FUND**

The Criminal Justice Fund was established in 1990 to account for the revenue and expenditures associated with special purpose public safety resources. State legislative action provided extra funding for criminal justice related activities with revenue for these activities coming from local option sales tax of .1 percent based on population rather than location code. Other funding comes from the Washington State Department of Community, Trade and Economic Development (CTED). The Criminal Justice Fund provides funding support for 3 full-time Police Officers and 3 Community Service Officers.

**BUDGET SUMMARY**

The total budget for 2010 is **\$549,270**. This budget amount maintains the current level of staffing and services.

**2010 PROJECTS, GOALS AND PRIORITIES**

- Continue enhancement of the department's policing philosophies

Account Number	Description	2008 Actual Revenue/Expense	2009 Amended Budget	2010 Adopted Budget
<i>Criminal Justice Fund - Revenues</i>				
<b>Revenues</b>				
003-0000-308.00-00	Estimated Beginning Cash	-	105,391	-
003-0000-313.70-00	Sales Tax-Crim/Justice	562,395	501,800	502,057
003-0000-336.06-21	Criminal Justice - Pop	7,627	8,749	9,420
003-0000-336.06-26	Special Programs	29,338	29,671	31,793
003-0000-336.06-51	DUI/Other Criminal Asst	6,582	-	-
003-0000-361.11-00	Investment Interest	18,682	19,875	6,000
<b>Total Criminal Justice Fund Revenues</b>		<b>624,624</b>	<b>665,486</b>	<b>549,270</b>

Account Number	Description	2008 Actual Revenue/Expense	2009 Amended Budget	2010 Adopted Budget
<i>Criminal Justice Fund - Expenditures</i>				
<b>Police</b>				
<b>Investigation and Apprehension</b>				
003-2106-521.10-01	Salaries-Regular	404,909	420,306	342,069
003-2106-521.10-05	Salaries-Overtime	32,472	36,000	26,000
003-2106-521.20-01	Employer Paid Benefits	132,985	143,765	104,499
003-2106-521.31-01	Office & Operating Supply	1,901	725	725
003-2106-521.31-02	Small Tools & Equipment	1,129	1,100	1,100
003-2106-521.31-09	Supplies-Bike Patrol	-	2,000	2,000
003-2106-521.31-17	Supplies-Uniform Purchase	10,157	13,065	13,065
003-2106-521.41-01	Prof. Svc-Other	-	1,620	1,620
003-2106-521.45-01	Equipment Rental	19,884	13,035	24,322
003-2106-521.48-01	Rep & Maint-Equipment	-	500	500
003-2106-521.49-10	Uniform Contract/Cleaning	4,100	2,370	2,370
003-2106-521.49-30	Software Maintenance	3,789	-	-
003-2106-521.50-04	Olympia New World System	31,000	31,000	31,000
<b>Total Criminal Justice Fund Expenditures</b>		<b>642,326</b>	<b>665,486</b>	<b>549,270</b>



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### **COMMUNITY BUILDINGS FUND**

The Community Buildings Fund was established to manage revenues and expenditures directly related to operation of two of city's public facilities: the Lacey Community Center and Jacob Smith House. The Community Center opened for public use in 1996. The Jacob Smith House was acquired and renovated in 2003, and opened for public use in 2004.

The Senior Center has been managed by Senior Services for South Sound since July 2003, under a contract that expires in 2013. The city is pursuing grant funds to expand the Senior Center.

#### **BUDGET SUMMARY**

Thirteen years of operations at the Community Center has provided a solid foundation for examining maintenance and operation costs for City public facilities, despite the recent decline in revenue with the current economic climate. That information has been used to project potential revenue in 2010 for the Community Center and the Jacob Smith House.

Senior Services uses revenues from membership fee to offset operating expenses. The City pays for utilities, and routine maintenance and repair of the building and grounds.

For 2010 the operating budget will be **\$493,657**. The individual operating and maintenance budgets for each facility are as follows:

- Community Center \$318,971
- Jacob Smith House \$92,202
- Senior Center \$82,484

#### **2010 PROJECTS, GOALS AND PRIORITIES**

- Finalize a master plan for redeveloping the grounds around the Jacob Smith House, to accommodate expanded rental use of the facility.
- Increase rentals at the Lacey Community Center and Jacob Smith House during the week by upgrading Audio Visual, internet connection, and communications equipment.
- Market all three facilities with a virtual tour on the website and a slide show to run continually at Lacey Community Center to attract more rental group use.

Account Number	Description	2008 Actual Revenue/Expense	2009 Amended Budget	2010 Adopted Budget
<i>Community Buildings Fund - Revenues</i>				
<b>Revenues</b>				
005-0000-308.00-00	Estimated Beginning Cash	-	9,182	-
005-0000-311.10-00	Property Taxes-Current	305,102	284,254	275,407
005-0000-361.11-00	Investment Interest	7,307	1,250	1,250
005-0000-362.40-00	Facility Rentals	205,625	189,656	181,000
005-0000-362.60-00	Smith Facility Rentals	50,580	43,750	36,000
005-0000-367.00-00	Contributions	-	1,200	-
005-0000-369.40-00	Court Fees/Judgments	1,852	-	-
005-0000-369.90-00	Other Misc Revenue	40	-	-
<b>Total Community Buildings Fund Revenue</b>		<b>570,506</b>	<b>529,292</b>	<b>493,657</b>

Account Number	Description	2008 Actual Revenue/Expense	2009 Amended Budget	2010 Adopted Budget
<i>Community Buildings Fund - Expenditures</i>				
<b>Parks and Recreation</b>				
<b>Community Center</b>				
005-7601-575.10-01	Salaries-Regular	110,106	122,762	96,208
005-7601-575.10-05	Salaries-Overtime	399	-	-
005-7601-575.10-06	Salaries-Part-Time	15,353	15,500	14,880
005-7601-575.20-01	Employer Paid Benefits	44,621	52,756	38,613
005-7601-575.31-01	Office & Operating Supply	921	2,900	2,900
005-7601-575.31-02	Small Tools & Equipment	2,734	3,000	3,000
005-7601-575.31-17	Supplies-Uniform Purchase	343	600	600
005-7601-575.41-01	Prof. Svc-Other	7,060	10,700	10,700
005-7601-575.42-01	Communications/Telephone	3,633	2,540	2,750
005-7601-575.45-02	IMS Rental	19,560	4,224	8,153
005-7601-575.45-03	Copier Rental	1,400	2,200	2,000
005-7601-575.46-02	Insurance-Fire/Property	2,963	3,111	2,923
005-7601-575.47-01	Utility-Electric	20,023	16,000	16,000
005-7601-575.47-02	Utility-City of Lacey	4,639	6,000	6,000
005-7601-575.47-03	Utility-Natural Gas	9,896	7,000	10,000
005-7601-575.47-07	Utility-Solid Waste	5,579	5,515	6,000
005-7601-575.48-01	Rep & Maint-Equipment	99	1,000	1,000
005-7601-575.48-10	Rep & Maint-Equip-Grnds	-	103	103
005-7601-575.49-02	Printing & Binding	1,174	1,000	1,000
005-7601-575.49-06	Maintenance Contracts	693	1,370	1,370
005-7601-575.49-23	Custodial	5,209	6,100	6,100
005-7601-575.60-01	Capital Outlays-Equipment	2,498	-	17,000
005-7601-575.60-03	Capital Outlays-Improven	5,784	-	-
005-7601-576.46-01	Insurance-Liability	-	-	5,780
<b>Total Community Center</b>		<b>264,687</b>	<b>264,381</b>	<b>253,080</b>
<b>Jacob Smith Facility</b>				
005-7602-575.10-01	Salaries-Regular	32,362	30,888	22,689
005-7602-575.10-05	Salaries-Overtime	112	-	-
005-7602-575.10-06	Salaries-Part-Time	7,731	8,000	8,732
005-7602-575.20-01	Employer Paid Benefits	13,969	13,513	10,629
005-7602-575.31-01	Office & Operating Supply	1,441	1,900	1,900
005-7602-575.31-02	Small Tools & Equipment	1,057	2,500	2,500
005-7602-575.41-01	Prof. Svc-Other	3,400	8,700	8,650
005-7602-575.42-01	Communications/Telephone	3,419	4,000	4,000
005-7602-575.45-02	IMS Rental	4,815	1,088	1,627

Account Number	Description	2008 Actual Revenue/Expense	2009 Amended Budget	2010 Adopted Budget
<i>Community Buildings Fund - Expenditures</i>				
<b>Parks and Recreation</b>				
<b>Jacob Smith Facility - Continued</b>				
005-7602-575.46-02	Insurance-Fire/Property	432	454	387
005-7602-575.47-01	Utility-Electric	2,200	2,800	2,800
005-7602-575.47-02	Utility-City of Lacey	7,352	7,500	8,000
005-7602-575.47-03	Utility-Natural Gas	1,513	2,500	2,500
005-7602-575.48-01	Rep & Maint-Equipment	-	400	400
005-7602-575.48-03	Rep & Maint-Facilities	-	1,000	-
005-7602-575.48-10	Rep & Maint-Equip-Grnds	3,009	1,665	1,965
005-7602-575.49-02	Printing & Binding	1,151	400	800
005-7602-575.49-06	Maintenance Contracts	300	750	750
005-7602-575.49-23	Custodial	5,437	4,620	4,000
005-7602-575.60-03	Capital Outlays-Improven	21,986	-	-
<b>Total Jacob Smith Facility</b>		<b>111,686</b>	<b>92,678</b>	<b>82,329</b>
<b>Senior Center</b>				
005-7603-555.31-01	Office & Operating Supply	-	500	500
005-7603-555.46-02	Insurance-Fire/Property	1,859	1,952	1,667
005-7603-555.47-01	Utility-Electric	8,630	9,300	9,300
005-7603-555.47-02	Utility-City of Lacey	1,352	1,200	1,500
005-7603-555.47-03	Utility-Natural Gas	4,173	4,300	4,500
005-7603-555.49-06	Maintenance Contracts	219	450	450
005-7603-555.60-01	Capital Outlays-Equipment	1,976	7,700	-
<b>Total Senior Center</b>		<b>18,209</b>	<b>25,402</b>	<b>17,917</b>
<b>Community Center Facility Maintenance</b>				
005-7611-575.31-23	Supplies-Building Maint.	1,151	5,041	5,041
005-7611-575.31-24	Small Tools & Equip-Bldg	-	-	200
005-7611-575.31-29	Supplies-Grounds Maint.	498	1,000	1,000
005-7611-575.41-31	Prof. Svc-Building Maint.	437	5,100	5,100
005-7611-575.48-01	Rep & Maint-Equipment	671	103	103
005-7611-575.48-03	Rep & Maint-Facilities	3,102	4,750	4,750
005-7611-575.48-10	Rep & Maint-Equip-Grnds	-	200	200
005-7611-575.49-06	Maintenance Contracts	7,213	7,694	7,694
005-7611-575.49-23	Custodial	38,938	41,803	41,803
<b>Total Community Center Facility Maintenance</b>		<b>52,010</b>	<b>65,691</b>	<b>65,891</b>

Account Number	Description	2008 Actual Revenue/Expense	2009 Amended Budget	2010 Adopted Budget
<i>Community Buildings Fund - Expenditures</i>				
<b>Parks and Recreation</b>				
<b>Jacob Smith Facility Maintenance</b>				
005-7612-575.31-23	Supplies-Building Maint.	504	875	875
005-7612-575.31-24	Small Tools & Equip-Bldg	-	200	-
005-7612-575.31-29	Supplies-Grounds Maint.	1,275	1,750	1,750
005-7612-575.41-31	Prof. Svc-Building Maint.	510	2,018	2,018
005-7612-575.41-39	Prof. Svc-Tree Evaluation	-	250	250
005-7612-575.48-01	Rep & Maint-Equipment	-	250	250
005-7612-575.48-03	Rep & Maint-Facilities	6,360	750	750
005-7612-575.48-10	Rep & Maint-Equip-Grnds	25	200	200
005-7612-575.49-06	Maintenance Contracts	-	3,780	3,780
<b>Total Jacob Smith Facility Maintenance</b>		<b>8,674</b>	<b>10,073</b>	<b>9,873</b>
<b>Senior Center Facility Maintenance</b>				
005-7613-555.31-23	Supplies-Building Maint.	88	1,126	1,126
005-7613-555.31-24	Small Tools & Equip-Bldg	-	200	200
005-7613-555.31-29	Supplies-Grounds Maint.	657	1,000	1,000
005-7613-555.41-31	Prof. Svc-Building Maint.	3,641	500	500
005-7613-555.41-39	Prof. Svc-Tree Evaluation	-	3,700	3,700
005-7613-555.48-01	Rep & Maint-Equipment	-	250	250
005-7613-555.48-03	Rep & Maint-Facilities	13	8,750	8,750
005-7613-555.48-10	Rep & Maint-Equip-Grnds	-	250	250
005-7613-555.49-06	Maintenance Contracts	6,615	8,000	8,000
005-7613-555.49-23	Custodial	22,206	40,791	40,791
005-7613-555.60-01	Capital Outlays-Equipment	-	6,500	-
<b>Total Senior Center Facility Maintenance</b>		<b>33,220</b>	<b>71,067</b>	<b>64,567</b>
<b>Total Community Buildings Fund Expenditures</b>		<b>488,486</b>	<b>529,292</b>	<b>493,657</b>



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**PUBLIC WORKS-CITY STREET FUND**

The Public Works Street Division is responsible for evaluating, maintaining and repairing all roadways, traffic signs, markings, and signals, drainage systems, sidewalks and roadsides as well as roadway lighting. The Division is also responsible for street cleaning, snow and ice removal, and removing road debris from traffic lanes. Additionally, the Street Division performs special projects such as the Christmas tree pickup, hanging the College Street banners and supporting special events, such as Fun Fair and car shows. The division also manages the Adopt A Roadway Program.

Budget Summary

The Street Division budget is organized into nine programs.

- Supervision and Support
- Street Lights
- Signs & Markers
- Snow and Ice
- Street Cleaning
- Roadside Maintenance
- Road Maintenance
- Sidewalk Maintenance
- Traffic Signals/Electrical

The total 2010 budget for the Street Division is **\$2,454,551**. In addition to the general operating revenue, the City Street Fund receives State Fuel Tax revenue to partially offset the cost of street maintenance.

**2010 PROJECTS, GOALS AND PRIORITIES**

- Continue an active asphalt crack sealing program.
- Develop performance benchmarks for Street Division activities such as Street Sweeping.
- Develop a reporting system to monitor performance benchmarks.
- Continue to expand the Adopt A Road Program
- Develop Standard Operating Procedures for the division

Account Number	Description	2008 Actual Revenue/Expense	2009 Amended Budget	2010 Adopted Budget
<i>City Street Fund - Revenues</i>				
<b>Revenues</b>				
101-0000-308.00-00	Estimated Beginning Cash	-	72,718	-
101-0000-316.41-00	Utility Tax/Electric	926,028	735,874	584,397
101-0000-316.42-00	Utility Tax/Water-Private	1,281	1,580	1,193
101-0000-316.43-00	Utility Tax/Gas	325,813	405,115	332,202
101-0000-316.45-00	Utility Tax/Solid Waste	40,285	39,946	66,108
101-0000-316.47-01	Utility Tax/Telephone	398,085	233,039	484,141
101-0000-316.47-02	Utility Tax/Long Distance	234	-	-
101-0000-316.52-00	Utility Tax/Olympia City	623	560	185
101-0000-316.70-00	Utility Tax/Lacey Utility	-	220,935	327,908
101-0000-316.72-00	Water	107,216	-	-
101-0000-316.74-00	Wastewater	132,710	-	-
101-0000-316.78-00	Stormwater	25,001	-	-
101-0000-336.87-00	Motor Vehicle Fuel Tax	577,364	534,456	612,877
101-0000-338.36-00	Signal Maintenance	9,985	10,000	10,000
101-0000-344.81-00	New Development Signage	40,250	12,182	-
101-0000-348.95-00	Engineering Services Fees	7,504	14,000	15,000
101-0000-361.11-00	Investment Interest	55,997	20,540	20,540
101-0000-369.10-00	Sale of Scrap & Surplus	9,020	-	-
101-0000-369.40-00	Court Fees/Judgments	86,881	41,350	-
101-0000-369.90-00	Other Misc Revenue	1,800	-	-
<b>Total Public Works City Street Fund Revenues</b>		<b>2,746,077</b>	<b>2,342,295</b>	<b>2,454,551</b>

Account Number	Description	2008 Actual Revenue/Expense	2009 Amended Budget	2010 Adopted Budget
<i>City Street Fund - Expenditures</i>				
<b>Public Works Street Division</b>				
<b>General Services</b>				
101-4201-543.10-01	Salaries-Regular	220,539	151,920	148,202
101-4201-543.10-05	Salaries-Overtime	5,844	1,700	1,700
101-4201-543.10-06	Salaries-Part-Time	9,668	7,616	3,441
101-4201-543.20-01	Employer Paid Benefits	77,859	58,432	53,936
101-4201-543.20-03	Unemployment Compensation	7,172	7,000	4,200
101-4201-543.31-01	Office & Operating Supply	1,235	2,300	2,300
101-4201-543.31-02	Small Tools & Equipment	-	1,400	1,400
101-4201-543.31-17	Supplies-Uniform Purchase	5,087	3,000	3,000
101-4201-543.33-01	Small Tools-Electrical	195	500	500
101-4201-543.43-01	Transportation/Per Diem	1,174	1,815	1,815
101-4201-543.43-02	Dues, Subscriptions, Publ	577	500	500
101-4201-543.43-03	Registrations	1,877	900	900
101-4201-543.45-01	Equipment Rental	9,884	7,439	9,035
101-4201-543.45-02	IMS Rental	25,019	6,184	11,794
101-4201-543.46-01	Insurance-Liability	107,540	111,034	12,818
101-4201-543.46-06	AWC-L & I Pool	709	882	882
101-4201-543.49-10	Uniform Contract/Cleaning	1,617	2,000	2,000
101-4201-543.49-25	Assessments/Taxes	250	-	-
101-4201-543.49-27	Bad Debt Expense	6,164	8,785	8,785
101-4201-543.49-35	CDL-Physicals/Licenses	85	360	360
101-4201-543.50-02	Common Facilities-1902	21,093	25,800	23,330
<b>Total General Services</b>		<b>503,588</b>	<b>399,567</b>	<b>290,898</b>
<b>Street Lighting</b>				
101-4204-542.10-01	Salaries-Regular	42,334	65,032	65,893
101-4204-542.10-05	Salaries-Overtime	1,021	500	500
101-4204-542.10-06	Salaries-Part-Time	8,980	4,692	4,866
101-4204-542.20-01	Employer Paid Benefits	20,433	29,266	33,148
101-4204-542.31-17	Supplies-Uniform Purchase	868	500	500
101-4204-542.32-01	Electrical Supplies	86,449	40,000	19,500
101-4204-542.33-01	Small Tools-Electrical	2,774	2,000	2,000
101-4204-542.41-32	Prof. Svc-Utility Locates	255	340	340
101-4204-542.43-03	Registrations	230	1,000	1,000
101-4204-542.45-01	Equipment Rental	24,275	18,163	22,061
101-4204-542.47-01	Utility-Electric	364,339	407,000	400,000

Account Number	Description	2008 Actual Revenue/Expense	2009 Amended Budget	2010 Adopted Budget
<i>City Street Fund - Expenditures</i>				
<b>Public Works Street Division</b>				
<b>Street Lighting - Continued</b>				
101-4204-542.49-10	Uniform Contract/Cleaning	-	950	950
<b>Total Street Lighting</b>		<b>551,958</b>	<b>569,443</b>	<b>550,758</b>
<b>Street Signs &amp; Markers</b>				
101-4205-542.10-01	Salaries-Regular	106,059	146,120	150,600
101-4205-542.10-05	Salaries-Overtime	1,955	790	790
101-4205-542.10-06	Salaries-Part-Time	30,173	38,147	18,170
101-4205-542.20-01	Employer Paid Benefits	46,635	61,766	62,883
101-4205-542.31-01	Office & Operating Supply	5,160	3,000	3,000
101-4205-542.31-02	Small Tools & Equipment	2,688	500	500
101-4205-542.31-27	Software Upgrade	-	1,075	1,075
101-4205-542.31-31	Supplies-City Projects	1,109	-	-
101-4205-542.31-32	Sign Making Supplies	36,860	32,750	32,750
101-4205-542.31-34	Road Marking Supplies	30,317	31,000	31,000
101-4205-542.41-01	Prof. Svc-Other	48,414	21,900	21,900
101-4205-542.41-32	Prof. Svc-Utility Locates	160	50	50
101-4205-542.45-01	Equipment Rental	27,000	20,278	24,630
<b>Total Street Signs &amp; Markers</b>		<b>336,530</b>	<b>357,376</b>	<b>347,348</b>
<b>Snow &amp; Ice Removal</b>				
101-4206-542.10-01	Salaries-Regular	12,709	25,154	21,479
101-4206-542.10-05	Salaries-Overtime	6,097	3,500	3,500
101-4206-542.10-06	Salaries-Part-Time	35	-	-
101-4206-542.20-01	Employer Paid Benefits	6,971	11,158	8,993
101-4206-542.31-01	Office & Operating Supply	8,505	8,500	8,500
101-4206-542.31-02	Small Tools & Equipment	77	-	-
101-4206-542.45-01	Equipment Rental	6,824	4,991	6,062
101-4206-542.60-03	Capital Outlays-Improv	590	-	-
<b>Total Snow &amp; Ice Removal</b>		<b>41,808</b>	<b>53,303</b>	<b>48,534</b>
<b>Street Cleaning</b>				
101-4207-542.10-01	Salaries-Regular	2,357	-	13,752
101-4207-542.10-05	Salaries-Overtime	15	200	300
101-4207-542.20-01	Employer Paid Benefits	728	-	5,352
101-4207-542.31-01	Office & Operating Supply	398	600	600
<b>Total Street Cleaning</b>		<b>3,498</b>	<b>800</b>	<b>20,004</b>

Account Number	Description	2008 Actual Revenue/Expense	2009 Amended Budget	2010 Adopted Budget
<i>City Street Fund - Expenditures</i>				
<b>Public Works Street Division</b>				
<b>Roadside Maintenance</b>				
101-4208-542.10-01	Salaries-Regular	48,189	84,738	95,000
101-4208-542.10-05	Salaries-Overtime	266	200	200
101-4208-542.10-06	Salaries-Part-Time	23,006	-	14,833
101-4208-542.20-01	Employer Paid Benefits	22,871	37,292	39,470
101-4208-542.31-01	Office & Operating Supply	7,349	2,400	2,400
101-4208-542.31-02	Small Tools & Equipment	1,107	2,000	2,000
101-4208-542.34-01	Fuel	2,596	-	-
101-4208-542.41-01	Prof. Svc-Other	573	1,000	1,000
101-4208-542.41-16	Prof. Svc-Parks	204,184	198,338	316,084
101-4208-542.45-01	Equipment Rental	18,029	13,140	15,960
<b>Total Roadside Maintenance</b>		<b>328,170</b>	<b>339,108</b>	<b>486,947</b>
<b>Roadway Maintenance</b>				
101-4209-542.10-01	Salaries-Regular	75,081	79,282	85,411
101-4209-542.10-05	Salaries-Overtime	1,433	2,000	400
101-4209-542.10-06	Salaries-Part-Time	18,066	-	14,833
101-4209-542.20-01	Employer Paid Benefits	33,376	39,112	35,988
101-4209-542.20-03	Unemployment Compensation	-	60	60
101-4209-542.31-01	Office & Operating Supply	21,744	17,000	17,000
101-4209-542.31-02	Small Tools & Equipment	525	-	-
101-4209-542.41-01	Prof. Svc-Other	18,665	11,000	11,000
101-4209-542.45-01	Equipment Rental	41,214	30,825	37,441
101-4209-542.45-05	Rentals-Other	1,507	11,000	11,000
101-4209-542.48-15	Repairs & Maint-Grounds	5,424	12,000	12,000
<b>Total Roadway Maintenance</b>		<b>217,035</b>	<b>202,279</b>	<b>225,133</b>
<b>Sidewalk Maintenance</b>				
101-4210-542.10-01	Salaries-Regular	20,445	35,165	37,910
101-4210-542.10-05	Salaries-Overtime	30	100	100
101-4210-542.10-06	Salaries-Part-Time	4,514	-	5,562
101-4210-542.20-01	Employer Paid Benefits	8,490	15,916	15,854
101-4210-542.31-01	Office & Operating Supply	706	1,000	1,000
101-4210-542.31-02	Small Tools & Equipment	706	500	500
101-4210-542.41-01	Prof. Svc-Other	44,336	25,000	25,000

Account Number	Description	2008 Actual Revenue/Expense	2009 Amended Budget	2010 Adopted Budget
<i>City Street Fund - Expenditures</i>				
<b>Public Works Street Division</b>				
<b>Sidewalk Maintenance - Continued</b>				
101-4210-542.41-41	Sidewalk Spraying	-	-	10,000
101-4210-542.45-01	Equipment Rental	4,776	3,554	4,318
<b>Total Sidewalk Maintenance</b>		<b>84,003</b>	<b>81,235</b>	<b>100,244</b>
<b>Traffic Control Device/Electrical</b>				
101-4211-542.10-01	Salaries-Regular	59,813	52,089	53,751
101-4211-542.10-05	Salaries-Overtime	553	700	200
101-4211-542.10-06	Salaries-Part-Time	6,507	12,903	13,381
101-4211-542.20-01	Employer Paid Benefits	27,785	30,370	35,773
101-4211-542.32-01	Electrical Supplies	17,522	32,072	22,572
101-4211-542.33-01	Small Tools-Electrical	2,332	1,000	1,000
101-4211-542.41-01	Prof. Svc-Other	-	2,000	2,000
101-4211-542.41-32	Prof. Svc-Utility Locates	-	250	250
101-4211-542.42-01	Telephone	1,231	960	960
101-4211-542.45-01	Equipment Rental	48,910	78,665	95,549
101-4211-542.45-02	IMS Rental	8,401	2,473	5,425
101-4211-542.47-01	Utility-Electric	60,044	55,000	64,000
<b>Total Traffic Control Device/Electrical</b>		<b>233,098</b>	<b>268,482</b>	<b>294,861</b>
<b>Electrical Other</b>				
101-4212-543.10-01	Salaries-Regular	58,631	42,966	53,751
101-4212-543.10-05	Salaries-Overtime	653	1,000	500
101-4212-543.10-06	Salaries-Part-Time	5,152	4,350	4,866
101-4212-543.20-01	Employer Paid Benefits	25,016	16,886	27,707
101-4212-543.31-01	Office & Operating Supply	981	500	500
101-4212-543.32-01	Electrical Supplies	6,217	5,000	2,500
101-4212-543.33-01	Small Tools-Electrical	145	-	-
<b>Total Electrical Other</b>		<b>96,795</b>	<b>70,702</b>	<b>89,824</b>
<b>Total Public Works City Street Fund Expenditures</b>		<b>2,396,483</b>	<b>2,342,295</b>	<b>2,454,551</b>

### **PUBLIC WORKS-ARTERIAL STREET FUND**

The Arterial Street Fund provides funding for street construction and transportation improvement projects. Work accomplished includes right-of-way acquisition, design, and construction of roadways, storm drainage, sidewalks, street lighting, traffic signals, and landscaping.

Revenues for the Arterial Street Fund come from the following sources:

- State and Federal Grants
- State Shared Fuel Taxes
- General Revenues of the City – Utility Tax
- Mitigation
- Real Estate Excise Tax

#### **BUDGET SUMMARY**

All expenditures are for specific improvement projects included in the City's Six-Year Transportation Plan and Capital Facilities Plan. Expenditures from this fund fluctuate dramatically based on the City's success in obtaining grant funding, new development occurring in the City, and the number of street projects ready for construction. For 2010, budgeted expenditures are **\$17,013,921**.

#### **2010 PROJECTS, GOALS AND PRIORITIES**

- College St Corridor right of way acquisition
- Miscellaneous pedestrian enhancements
- Enhancement of residential street repair, rehabilitation, and maintenance program
- Intersection improvements-Mullen/Carpenter Rd & Willamette/31<sup>st</sup> Avenue
- Mullen Road extension
- Carpenter Road widening
- Martin Way left turn lanes
- 6th Avenue realignment/Sleater-Kinney rehabilitation
- Woodland Trail improvement-phase II
- College Street Corridor-Right of Way Acquisition
- College Street NE extension
- Transportation improvement comp plan
- Marvin Rd/Martin Way access study

Account Number	Description	2008 Actual Revenue/Expense	2009 Amended Budget	2010 Adopted Budget
<i>Arterial Street Fund - Revenues</i>				
<b>Revenues</b>				
102-0000-308.00-00	Estimated Beginning Cash	-	2,805,288	8,971,875
102-0000-317.34-00	Real Estate Excise Tax 1	1,920,004	1,785,000	1,051,000
102-0000-333.20-20	20.205 Highway Planning	984,689	1,401,735	319,484
102-0000-334.03-80	03.8x Trans Improv Board	1,759,536	6,613,274	3,515,247
102-0000-334.04-20	CTED/JDF - Gateway	5,231,601	-	-
102-0000-336.88-00	Motor Vehicle Fuel Tax	235,428	276,060	271,935
102-0000-344.85-00	Mitigation/Impact Fees	997,809	1,145,977	1,075,745
102-0000-361.11-00	Investment Interest	277,955	-	-
102-0000-362.40-00	Facility Rentals	9,039	-	-
102-0000-369.90-00	Other Misc Revenue	60,281	-	958,635
102-0000-397.00-00	Transfers In	1,350,000	-	-
102-0000-397.01-00	Capital Fund	150,000	850,000	850,000
<b>Total Public Works Arterial Street Fund Revenues</b>		<b>12,976,342</b>	<b>14,877,334</b>	<b>17,013,921</b>

Account Number	Description	2008 Actual Revenue/Expense	2009 Amended Budget	2010 Adopted Budget
<i>Arterial Street Fund - Expenditures</i>				
<b>Public Works Arterial Streets</b>				
<b>Street and Transportation Improvements</b>				
102-4101-595.69-01	Estimated Ending Fund Bal	-	-	7,447,807
102-4101-595.90-01	Preliminary Engineering	1,721,056	1,063,342	374,748
102-4101-595.90-02	Right of Way	135,335	2,602,000	1,630,000
102-4101-595.90-03	Road Way	6,724,818	10,107,192	6,703,004
102-4101-595.90-05	Construction Engineering	696,542	1,069,800	578,362
102-4101-595.90-07	Special Purpose Paths	8,731	-	-
102-4101-595.90-08	Street Lighting	18,374	-	120,000
102-4101-595.90-09	Traffic Control Devices	97,451	-	-
102-4101-595.90-11	Construction Administrative	992	-	-
102-4101-595.90-12	Interest on Debt	41,307	-	-
102-4101-595.90-13	Side Walks-ADA	21	-	125,000
102-4101-595.90-14	Signal Timing	17,722	15,000	15,000
102-4101-595.90-15	Pavement Mgmt System	30,313	-	-
102-4101-595.90-16	Pavement Restoration/PMS	-	20,000	20,000
<b>Total Public Works Arterial Street Fund Expenditures</b>		<b>9,492,662</b>	<b>14,877,334</b>	<b>17,013,921</b>



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### **THE REGIONAL ATHLETIC COMPLEX (RAC)**

The Regional Athletic Complex (the RAC) is comprised of 98 acres, 68 of which opened for public use in May of 2009. Phase III is a 26 acre parcel located west of Marvin Road, and scheduled for future development. A four acre parcel located in the southeastern corner of the Steilacoom Road/Marvin Road intersection offers potential for a commercial venture in partnership with the City of Lacey.

The City of Lacey will be the lead agency for the maintenance and operation of the complex with the cost to be shared by the City and Thurston County through 2013. In 2009, a new facilities manager coordinated the scheduled use of the complex and all associated sponsorships and contracts. Since the softball/fastpitch/baseball complex opened in May, revenue generated at the RAC in 2009 does not reflect a full year of operations. An on site crew of two (2) full-time maintenance personnel and part-time staff maintain the 68 acre site as well as a full time RAC Manager who facilitates events.

The 2010 budget **\$830,504** is the estimated cost to operate the RAC. The costs to maintain this facility are covered by fees, and intergovernmental revenues. The intergovernmental revenues are made up of the shared costs with Thurston County as well as revenues contractually received from the Capital Area Regional Public Facilities District.

#### **2010 PROJECTS, GOALS AND PRIORITIES**

- Increase revenues by optimizing tournament and league play
- Install a second kiosk to direct tournament players to local hotels, events, attractions, and restaurants
- Develop, promote, and maintain the complex as the premier athletic facility in Washington

Account Number	Description	2008 Actual Revenue/Expense	2009 Amended Budget	2010 Adopted Budget
<i>Regional Athletic Complex - Revenues</i>				
<b>Revenues</b>				
107-0000-338.10-10	Capital Area - PFD	-	160,000	160,000
107-0000-338.10-20	Thurston County	-	118,788	185,302
107-0000-347.65-00	Field Use Fees	-	180,000	165,000
107-0000-362.50-00	Lease Long-Term	-	-	8,400
107-0000-362.80-00	Concession Commission	-	-	1,500
107-0000-397.10-01	Transfer in 303 Fund	-	202,431	185,302
107-0000-397.10-02	Transfer in (109) Fund	-	125,000	125,000
<b>Total Regional Athletic Complex Fund Revenues</b>		-	<b>786,219</b>	<b>830,504</b>

Account Number	Description	2008 Actual Revenue/Expense	2009 Amended Budget	2010 Adopted Budget
<i>Regional Athletic Complex - Expenditures</i>				
<b>Regional Athletic Complex</b>				
<b>Regional Athletic Complex Maintenance</b>				
107-3305-576.10-01	Salaries-Regular	-	104,800	114,747
107-3305-576.10-05	Salaries-Overtime	-	2,500	2,500
107-3305-576.10-06	Salaries-Part-Time	-	60,000	105,789
107-3305-576.20-01	Employer Paid Benefits	-	56,100	78,252
107-3305-576.31-01	Office & Operating Supply	-	80,000	103,500
107-3305-576.31-02	Small Tools & Equipment	-	4,923	4,923
107-3305-576.41-01	Prof. Svc-Other	-	6,200	8,000
107-3305-576.42-01	Communications-Telephone	-	3,000	3,000
107-3305-576.45-01	Equipment Rental	-	93,577	84,673
107-3305-576.45-02	IMS Rental	-	2,500	4,123
107-3305-576.45-05	Rentals-Other	-	5,000	5,000
107-3305-576.46-01	Insurance-Liability	-	-	5,112
107-3305-576.46-02	Insurance-Fire/Property	-	8,740	8,827
107-3305-576.47-01	Utility-Electric	-	46,879	46,879
107-3305-576.47-02	Utility-City of Lacey	-	60,000	60,000
107-3305-576.47-07	Utility-Solid Waste	-	10,000	10,000
107-3305-576.48-01	Rep & Maint-Equipment	-	3,500	3,500
107-3305-576.48-03	Rep & Maint-Facilities	-	1,000	3,500
107-3305-576.49-25	Assessments/Taxes	-	6,400	6,400
<b>Total Regional Athletic Complex Maintenance</b>		-	<b>555,119</b>	<b>658,725</b>
<b>Regional Athletic Complex General Services</b>				
107-7401-576.10-01	Salaries-Regular	-	65,000	61,903
107-7401-576.10-06	Salaries-Part-Time	-	12,000	16,000
107-7401-576.20-01	Employer Paid Benefits	-	23,100	19,509
107-7401-576.31-01	Office & Operating Supply	-	1,500	1,500
107-7401-576.31-02	Small Tools & Equipment	-	5,000	5,000
107-7401-576.41-01	Prof. Svc-Other	-	60,000	10,000
107-7401-576.42-01	Communications-Telephone	-	4,500	4,500
107-7401-576.43-01	Transportation/Per Diem	-	1,500	1,500
107-7401-576.43-03	Registrations	-	1,000	1,000
107-7401-576.45-01	Equipment Rental	-	2,000	-
107-7401-576.45-02	IMS Rental	-	4,000	4,567
107-7401-576.45-05	Rentals-Other	-	10,000	5,000
107-7401-576.49-02	Printing & Binding	-	39,500	39,300

Account Number	Description	2008 Actual Revenue/Expense	2009 Amended Budget	2010 Adopted Budget
<i>Regional Athletic Complex - Expenditures</i>				
<b>Regional Athletic Complex</b>				
<b>Regional Athletic Complex General Services - Continued</b>				
107-7401-576.49-06	Maintenance Contracts	-	2,000	2,000
<b>Total Regional Athletic Complex General Services</b>		-	<b>231,100</b>	<b>171,779</b>
<b>Total Regional Athletic Complex Fund Expenditures</b>		-	<b>786,219</b>	<b>830,504</b>

**LODGING TAX FUND**

The Lodging Tax Fund is authorized by state law and must operate under the restrictive provision thereof. Revenue is generated from a 4% use tax on hotel/motel room rentals. Lodging tax receipts for 2010 are estimated at \$350,953. Expenditures of Lodging Tax dollars are limited to tourist promotion and for the acquisition and/or maintenance of tourism-related facilities. The budget is developed in concert with the Lodging Tax Advisory Committee.

Included in Contract Services expenditures are services performed by the Lacey Chamber of Commerce, Visitor and Convention Bureau, Washington Center for the Performing Arts, and publication of promotional materials. Community Events include Lacey Fun Fair, Jazz Festival, Summer's End At Lacey (classic car show), Alternate Fuel Fair, Senior Games, Mushroom Festival, Lacey Farmers Market, and Concerts in the Park series.

The total 2010 budget for the Lodging Tax Fund is **\$395,500**.

The Lodging Tax budget is divided into 3 categories:

- Museum Operation
- Contracted Services
- Performing Arts & Events

Account Number	Description	2008 Actual Revenue/Expense	2009 Amended Budget	2010 Adopted Budget
<i>Lodging Tax Fund - Revenues</i>				
<b>Revenues</b>				
109-0000-308.00-00	Estimated Beginning Cash	-	25,000	25,000
109-0000-313.30-00	Hotel/Motel Taxes	374,463	352,497	350,593
109-0000-361.11-00	Investment Interest	20,703	36,003	7,907
109-0000-367.14-00	Donations-Concert/Events	11,788	12,000	12,000
109-0000-369.90-00	Other Misc Revenue	200	-	-
<b>Total Lodging Tax Fund Revenues</b>		<b>407,154</b>	<b>425,500</b>	<b>395,500</b>

Account Number	Description	2008 Actual Revenue/Expense	2009 Amended Budget	2010 Adopted Budget
<i>Lodging Tax Fund - Expenditures</i>				
<b>Council / Parks and Recreation</b>				
<b>Museum Operation</b>				
109-0303-575.10-01	Salaries-Regular	32,959	34,255	33,182
109-0303-575.20-01	Employer Paid Benefits	14,355	15,785	15,452
109-0303-575.31-01	Office & Operating Supply	1,169	1,400	1,400
109-0303-575.31-02	Small Tools & Equipment	643	189	189
109-0303-575.31-23	Supplies-Building Maint.	107	150	200
109-0303-575.31-29	Supplies-Grounds Maint.	131	150	100
109-0303-575.41-01	Prof. Svc-Other	955	500	500
109-0303-575.42-01	Communications/Telephone	1,216	1,300	1,300
109-0303-575.43-01	Transportation/Per Diem	-	50	50
109-0303-575.43-02	Dues, Subscriptions, Publ	255	200	350
109-0303-575.43-03	Registrations	50	50	50
109-0303-575.45-02	IMS Rental	1,631	1,631	1,631
109-0303-575.45-05	Rentals-Other	-	200	200
109-0303-575.46-02	Insurance-Fire/Property	340	330	236
109-0303-575.47-01	Utility-Electric	848	600	850
109-0303-575.47-02	Utility-City of Lacey	574	500	600
109-0303-575.47-03	Utility-Natural Gas	1,903	1,000	2,000
109-0303-575.48-03	Rep & Maint-Facilities	463	-	-
109-0303-575.49-02	Printing & Binding	317	100	100
109-0303-575.49-06	Maintenance Contracts	1,574	1,200	1,200
109-0303-575.49-23	Custodial	840	910	910
109-0303-575.60-03	Capital Outlays-Improvmen	2,769	-	-
<b>Total Museum Operation</b>		<b>63,099</b>	<b>60,500</b>	<b>60,500</b>
<b>Contracted Services</b>				
109-0401-573.49-51	Promotion-Community Event	47,432	59,000	62,000
109-0401-575.49-33	Chamber of Commerce	25,000	25,000	25,000
109-0401-575.49-34	Washington Center	18,500	18,500	15,500
109-0401-575.49-38	Visitor/Convention Bureau	60,633	87,000	57,000
109-0401-575.69-01	Estimated Ending Fund Bal	-	-	3,000
109-0401-597.02-01	Transfers out	-	125,000	125,000
<b>Total Contracted Services</b>		<b>151,565</b>	<b>314,500</b>	<b>287,500</b>

Account Number	Description	2008 Actual Revenue/Expense	2009 Amended Budget	2010 Adopted Budget
<i>Lodging Tax Fund - Expenditures</i>				
<b>Council / Parks and Recreation</b>				
<b>Performing Arts &amp; Parks Events</b>				
109-0601-573.49-52	Promotion-Parks Events	5,936	9,000	6,000
109-0601-573.49-54	Concert Series/Events	16,493	16,500	16,500
109-0601-575.60-04	Capital Outlays-Equipment	-	25,000	25,000
<b>Total Performing Arts &amp; Parks Events</b>		<b>22,429</b>	<b>50,500</b>	<b>47,500</b>
<b>Total Lodging Tax Fund Expenditures</b>		<b>237,093</b>	<b>425,500</b>	<b>395,500</b>

**COMMUNITY DEVELOPMENT BLOCK GRANT FUND**

The Community Development Block Grant (CDBG) Fund provides for the accounting of state and federal grant dollars awarded to qualifying agencies serving Lacey citizens. This fund also facilitates block grants awarded to Lacey for housing and capital improvement projects primarily benefiting low-income residents.

Lacey has received CDBG grant funding for housing rehabilitation, low-income apartment complex acquisition, a child care and family services center, and a new senior center.

There are no anticipated projects for 2010.

Account Number	Description	2008 Actual Revenue/Expense	2009 Amended Budget	2010 Adopted Budget
<i>Community Development Block Grant Fund - Revenues</i>				
<b>Revenues</b>				
120-0000-333.14-21	Program Income F96745006	-	-	-
<b>Total Community Development Block Grant Revenues</b>		-	-	-

Account Number	Description	2008 Actual Revenue/Expense	2009 Amended Budget	2010 Adopted Budget
<i>Community Development Block Grant Fund - Expenditures</i>				
<b>Public Affairs and Community Relations</b>				
120-3701-598.97-52	Pass Through Grant	-	-	-
<b>Total Community Development Block Grant Expenditures</b>		-	-	-



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**GENERAL OBLIGATION BOND FUND**

The General Obligation (G.O.) Bond Fund was created to provide for the retirement of all general purpose bonds issued for City facilities or equipment. When capital expenditures are funded by debt authorized by voter approval, the revenues generated to retire this debt come from property taxes. Debt issued or bonds sold without the guarantee of City tax revenues (i.e. Limited Tax General Obligations) must depend on general revenues of the City to retire the debt.

General Obligation debt currently supported by property taxes includes \$5.99 million of Fire Safety Improvement Bonds approved by voters in September 2000. It also includes Parks Improvement Bonds sold in 2003, \$5 million and in 2006, \$4.985 million.

Non-property tax supported debt was issued in 2006 for \$3.5 million for the addition to City Hall and in 2007 for \$8.0 million to complete the 68 acres of the Regional Athletic Complex.

The total outstanding General Obligation Tax support debt is \$12,610,000. The total outstanding Limited Tax General Obligation debt is \$10,600,000.

Account Number	Description	2008 Actual Revenue/Expense	2009 Amended Budget	2010 Adopted Budget
<i>G. O. Bond Fund - Revenues</i>				
<b>Revenues</b>				
201-0000-311.10-00	Property Taxes-Current	1,143,968	1,180,825	1,178,420
201-0000-311.15-00	Property Taxes-Delinquent	12,559	14,100	19,000
201-0000-312.10-00	Forest Excise Tax	8	-	-
201-0000-313.10-00	Sales Taxes	330,000	332,400	333,800
201-0000-361.11-00	Investment Interest	26,309	24,500	3,000
201-0000-397.01-00	Capital Fund	552,402	579,730	584,130
<b>Total General Obligation Bond Fund Revenues</b>		<b>2,065,246</b>	<b>2,131,555</b>	<b>2,118,350</b>

Account Number	Description	2008 Actual Revenue/Expense	2009 Amended Budget	2010 Adopted Budget
<i>G. O. Bond Fund - Expenditures</i>				
<b>G.O. Debt - Finance</b>				
<b>G.O. Debt Tax Supported</b>				
201-1904-591.70-11	Principal UTGO Bond 2002	245,000	255,000	265,000
201-1904-591.70-12	Principal UTGO Bond 2003	200,000	205,000	210,000
201-1904-591.70-13	Principal UTGO Bond 2006	175,000	185,000	190,000
201-1904-591.80-11	Interest UTGO 2002	213,199	204,320	194,440
201-1904-591.80-12	Interest UTGO 2003	144,103	139,105	133,980
201-1904-591.80-13	Interest UTGO 2006	199,400	192,400	185,000
<b>Total G.O. Debt Tax Supported</b>		<b>1,176,702</b>	<b>1,180,825</b>	<b>1,178,420</b>
<b>L.T.G.O. &amp; Loans</b>				
201-1905-591.69-01	Estimated Ending Fund Bal	-	38,600	26,400
201-1905-591.70-14	Principal LTGO 2006	190,000	200,000	205,000
201-1905-591.70-16	Principal LTGO Bond 2007	245,000	265,000	280,000
201-1905-591.80-14	Interest LTGO 2006	140,000	132,400	124,400
201-1905-591.80-16	Interest LTGO 2007	307,402	314,730	304,130
Total L.T.G.O. & Loans		882,402	950,730	939,930
<b>Total General Obligation Bond Fund Expenditures</b>		<b>2,059,104</b>	<b>2,131,555</b>	<b>2,118,350</b>



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**LOCAL IMPROVEMENT DISTRICT BOND FUND**

The Local Improvement District (L.I.D.) Bond Fund was created to provide for the retirement of all local improvement district bonds issued for City streets, utilities, and related equipment. Debt issued or bonds received without the guarantee of City tax revenues must depend on these special assessments against property owners.

There is one transportation improvement projects in this fund: L.I.D. #19 – a variety of transportation improvements serving NE Lacey and Hawks Prairie area.

Although annual assessments are billed to property owners, the actual retirement of L.I.D. debt in any given year is based on the amount of dollars collected. The amount collected is either a result of billed assessment amounts received or payment-in-full as property changes ownership. Regardless when payments are received, the City must call (retire) outstanding bonds when funds are available to do so.

Account Number	Description	2008 Actual Revenue/Expense	2009 Amended Budget	2010 Adopted Budget
<i>L.I.D. Bond Fund - Revenues</i>				
<b>Revenues</b>				
202-0000-361.11-00	Investment Interest	15,360	14,500	1,000
202-0000-361.50-01	L.I.D. # 13	13,036	13,800	11,480
202-0000-361.50-02	L.I.D. # 16	10,060	-	-
202-0000-361.50-03	L.I.D. # 19	345,637	310,590	267,705
202-0000-368.01-00	L.I.D. # 13	36,856	37,485	23,875
202-0000-368.02-00	L.I.D. # 16	152,420	-	-
202-0000-368.03-00	L.I.D. # 19	572,095	446,020	231,595
<b>Total L.I.D. Bond Fund Revenues</b>		<b>1,145,464</b>	<b>822,395</b>	<b>535,655</b>

Account Number	Description	2008 Actual Revenue/Expense	2009 Amended Budget	2010 Adopted Budget
<i>L.I.D. Bond Fund - Expenditures</i>				
<b>L.I.D. Debt - Finance</b>				
<b>Debt Service</b>				
202-1906-591.73-03	Principal L.I.D. # 19	870,000	535,000	270,000
202-1906-591.73-04	Principal L.I.D.# 19 PWTF	196,416	196,420	196,420
202-1906-591.83-03	Interest L.I.D. # 19	83,498	32,050	16,200
202-1906-591.83-04	Interest L.I.D. # 19 PWTF	64,817	58,925	53,035
<b>Total L.I.D. Bond Fund Expenditures</b>		<b>1,214,731</b>	<b>822,395</b>	<b>535,655</b>



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**BUILDING IMPROVEMENT FUND**

The Building Improvement Fund is only used when there is a need to account for a significant building project or equipment acquisition that is usually funded by a bond sale or special revenue. The fund was originally created to account for impact fees associated with the WPPSS project of several years ago.

**2010 PROJECTS, GOALS & PRIORITIES**

- Installation of public art

Account Number	Description	2008 Actual Revenue/Expense	2009 Amended Budget	2010 Adopted Budget
<i>Building Improvement Fund - Revenues</i>				
<b>Revenues</b>				
301-0000-308.00-00	Estimated Beginning Cash	-	2,793,000	-
301-0000-313.10-00	Sales Taxes	1,071,740	1,000,000	-
301-0000-361.11-00	Investment Interest	189,134	15,600	10,000
301-0000-369.90-00	Other Misc Revenue	3,540	-	-
301-0000-397.00-00	Transfers In	1,000,000	-	-
<b>Total Building Improvement Fund Revenues</b>		<b>2,264,414</b>	<b>3,808,600</b>	<b>10,000</b>

Account Number	Description	2008 Actual Revenue/Expense	2009 Amended Budget	2010 Adopted Budget
<i>Building Improvement Fund - Expenditures</i>				
<b>City Facilities Development</b>				
<b>Building Improvements</b>				
301-0101-514.60-01	Capital Outlays-Equipment	105,587	720,000	-
301-0101-514.60-02	Capital Outlay-Public Art	14,685	35,600	10,000
301-0101-514.60-03	Capital-Improvements	6,956	-	-
301-0101-514.60-04	Capital Outlay-Buildings	6,691,483	3,053,000	-
<b>Total Building Improvement Fund Expenditures</b>		<b>6,818,711</b>	<b>3,808,600</b>	<b>10,000</b>



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### **CAPITAL EQUIPMENT FUND**

The Capital Equipment Fund accounts for special revenues dedicated to capital facility construction and equipment purchases that are required for general operating purposes. Utility and Real Estate Excise taxes are the main sources of revenue.

#### **BUDGET SUMMARY**

Expenditures are budgeted in three program areas.

- Operating Capital and Reserves
- Capital Improvement Projects
- Debt Service (transfer out to General Obligation Bond Fund)

The 2010 budget is **\$1,946,372**.

#### **2010 PROJECTS, GOALS AND PRIORITIES**

A full listing of Capital Equipment expenditures is provided in the Budget Summary section of this document. Major expenditures for 2010 include:

- Council requested projects, such as streetscaping banners
- Video court teleconferencing system
- Public, education, and government channel access broadcast equipment
- Disaster recovery server, fiber conduit, and HTE CUBE reporting system
- Senior Center expansion design, RAC 4.3 acre parcel conceptual design, and Wanscher's Park master plan update
- Rainier Vista base paths and park monument signs (Horizon Pointe and Avonlea)
- 20 automated external defibrillators (AED)
- Records management system, remote access system and e-mail archiving system.

Account Number	Description	2008 Actual Revenue/Expense	2009 Amended Budget	2010 Adopted Budget
<i>Capital Equipment Fund - Revenues</i>				
<b>Revenues</b>				
302-0000-308.00-00	Estimated Beginning Cash	-	117,674	63,317
302-0000-316.41-00	Utility Tax/Electric	550,444	354,204	573,634
302-0000-316.42-00	Utility Tax/Water-Private	1,282	1,580	1,171
302-0000-316.43-00	Utility Tax/Gas	244,807	304,368	326,083
302-0000-316.45-00	Utility Tax/Solid Waste	139,703	138,553	64,891
302-0000-316.47-01	Utility Tax/Telephone	667,956	275,419	475,225
302-0000-316.47-02	Utility Tax/Long Distance	415	-	-
302-0000-316.52-00	Utility Tax/Olympia City	1,367	1,228	182
302-0000-316.70-00	Utility Tax/Lacey Utility	(1)	494,495	321,869
302-0000-316.72-00	Water	276,218	-	-
302-0000-316.74-00	Wastewater	341,897	-	-
302-0000-316.78-00	Stormwater	64,409	-	-
302-0000-321.91-01	PEG Fees	-	-	36,000
302-0000-334.03-51	WTSC Grant	3,575	8,083	-
302-0000-361.11-00	Investment Interest	179,969	79,980	80,000
302-0000-367.00-00	Contributions	13,765	4,000	4,000
302-0000-369.90-00	Other Misc Revenue	14,930	-	-
<b>Total Capital Equipment Fund Revenue</b>		<b>2,500,736</b>	<b>1,779,584</b>	<b>1,946,372</b>

Account Number	Description	2008 Actual Revenue/Expense	2009 Amended Budget	2010 Adopted Budget
<i>Capital Equipment Fund - Expenditures</i>				
<b>General Fund Capital</b>				
<b>Capital Equipment</b>				
302-0102-519.64-01	Capital-Council	(6,750)	-	-
302-0102-519.64-02	Capital-City Manager	-	20,000	-
302-0102-519.64-03	Capital-Human Resources	-	3,128	-
302-0102-519.64-04	Capital-Community Relatio	28,204	-	-
302-0102-519.64-05	Capital-Finance	42	-	-
302-0102-519.64-06	Capital-Common Facilities	39,917	4,010	-
302-0102-519.64-07	Capital-Common Fac.-Shop	25,331	100,324	-
302-0102-519.64-08	Capital-Common Fac.-Libra	37,434	31,345	-
302-0102-519.64-10	Capital-Police	105,118	40,945	100,500
302-0102-519.64-11	Capital-Public Works-Admi	37,404	1,626	30,000
302-0102-519.64-12	Capital-Public Works-Pks	129,180	67,080	17,000
302-0102-519.64-14	Capital-Public Works-Shop	-	-	12,760
302-0102-519.64-16	Capital-Parks & Recreatio	15,507	-	95,400
302-0102-519.64-17	Capital-City Streets	86,262	64,138	-
302-0102-519.64-19	Capital-Information Svcs	100,232	180,760	89,712
302-0102-519.64-20	Public Ed & Govt Prog	-	-	36,000
302-0102-554.48-00	Repairs & Maintenance	-	1,228	-
302-0102-594.60-02	Replacement Res-City Hall	4,187	130,000	-
302-0102-594.60-03	Replacement Res-Library	-	60,000	-
302-0102-594.60-04	Replacement Res-Telephone	5,520	15,000	-
302-0102-594.60-05	Replacement Res-Comm Ctrs	542	-	-
302-0102-594.60-06	Replacement Res-Park Oper	36,439	100,000	-
302-0102-594.60-08	Replace Res-Child Care	-	25,000	-
302-0102-594.60-09	Replacement Res-Equipment	-	-	550,000
302-0102-594.60-10	Replacement Res-Facility	-	-	80,000
302-0102-597.01-07	Transfer Out to 410	550,000	-	-
<b>Total Capital Equipment</b>		<b>1,194,569</b>	<b>844,584</b>	<b>1,011,372</b>
<b>Projects</b>				
302-0104-514.60-06	Capital-City Hall Repairs	17,639	20,000	20,000
302-0104-542.60-02	Capital-Streetscaping	12,220	20,000	20,000
302-0104-559.60-01	Economic Development	-	45,000	45,000
<b>Total Projects</b>		<b>29,859</b>	<b>85,000</b>	<b>85,000</b>

Account Number	Description	2008 Actual Revenue/Expense	2009 Amended Budget	2010 Adopted Budget
<i>Capital Equipment Fund - Expenditures</i>				
<b>General Fund Capital</b>				
<b>Capital Transfers</b>				
302-0105-597.01-01	Tran Out-Arterial Streets	150,000	850,000	850,000
<b>Total Capital Transfers</b>		<b>150,000</b>	<b>850,000</b>	<b>850,000</b>
<b>Total Capital Equipment Fund Expenditures</b>		<b>1,374,428</b>	<b>1,779,584</b>	<b>1,946,372</b>

**PARKS AND OPEN SPACE FUND**

The Parks and Open Space Fund was established by Council action in 1989 to set aside the revenue generated by a one-percent Utility Tax rate to acquire property for future parks and open space. Other revenues from the sale of bonds and Public Facility District funds are deposited into this fund to re-develop existing parks and construct new parks. The City maximizes this fund by applying for and receiving local, state, and federal grant funds to finance a significant portion of acquisition and development costs. Park Development has been accomplished primarily utilizing the 2002 and 2006 Park Bonds. Maintenance and operating dollars are transferred from this fund for Rainier Vista Community Park and the Regional Athletic Complex

**PARK AND OPEN SPACE ACQUISITION**

Since 1989, over 300 acres have been acquired with utility tax revenue, including Rainier Vista community Park, Woodland Creek community park, McAllister Park, lake Lois Habitat area , the woodland trail Abandoned Railroad corridor, The Regional Athletic complex, Huntamer Park, Pleasant Glade Park, and the Jacob Smith House

**RENOVATION AND EXPANSION OF EXISTING PARKS**

Wonderwood park was acquired in 1971-73, developed in 1974, and renovated in 2005 with Bond funds. Long lake park was acquired in 1983 – 86, developed in 1988, and renovated in 2005 with Bond funds.

**NEW PARK DEVELOPMENT**

A voter approved bond issue in 2002 and LTGO Bonds issued in 2006 have provided a significant portion of the funding necessary to develop ten new parks.

	SIZE
THE REGIONAL ATHLETIC COMPLEX (RAC)	68 ACRES
RAINIER VISTA COMMUNITY PARK	46 ACRES
LAKEPOINTE PARK	8 ACRES
WOODLAND CREEK COMMUNITY PARK	70 ACRES
MERIDIAN PARK	24 ACRES
HORIZON POINTE PARK	9.5 ACRES
COMMUNITY SKATE PARK	.3 ACRES
AVONLEA PARK	6 ACRES
WANSCHERS COMMUNITY PARK	16 ACRES
BUSH PARK	8.5 ACRES
THORNBURY PARK	9 ACRES

**BUDGET SUMMARY**

The 2010 budget is **\$1,235,697**. This includes a transfer out of \$315,348 to the Current Expense Fund, to cover the cost of maintaining Rainier Vista Park; and \$285,302 for the RAC.

**2010 PROGRAMS, GOALS AND PRIORITIES**

Apply for state grant funds to develop the next phase of Wanschers Park, and to develop the trail and trailhead connecting Woodland Trail to Woodland Creek Community Park.

Promote legislation that will provide ongoing, substantial funding for acquisition and development of park and recreation facilities.

Account Number	Description	2008 Actual Revenue/Expense	2009 Amended Budget	2010 Adopted Budget
<i>Parks and Open Space Fund - Revenues</i>				
<b>Revenues</b>				
303-0000-308.00-00	Estimated Beginning Cash	-	314,066	330,424
303-0000-316.41-00	Utility Tax/Electric	310,920	285,920	285,920
303-0000-316.42-00	Utility Tax/Water-Private	1,281	1,580	1,425
303-0000-316.43-00	Utility Tax/Gas	128,707	159,974	159,974
303-0000-316.45-00	Utility Tax/Solid Waste	35,903	38,833	32,000
303-0000-316.47-01	Utility Tax/Telephone	237,333	212,718	216,972
303-0000-316.47-02	Utility Tax/Long Distance	131	-	-
303-0000-316.52-00	Utility Tax/Olympia City	436	392	303
303-0000-316.70-00	Utility Tax/Lacey Utility	-	185,514	189,224
303-0000-316.72-00	Water	76,687	-	-
303-0000-316.74-00	Wastewater	94,922	-	-
303-0000-316.78-00	Stormwater	17,882	-	-
303-0000-361.11-00	Investment Interest	49,678	44,500	7,069
303-0000-362.40-00	Facility Rentals	12,230	12,480	12,386
<b>Total Parks and Open Space Fund Revenues</b>		<b>966,110</b>	<b>1,255,977</b>	<b>1,235,697</b>

Account Number	Description	2008 Actual Revenue/Expense	2009 Amended Budget	2010 Adopted Budget
<i>Parks and Open Space Fund - Expenditures</i>				
<b>Parks and Recreation</b>				
<b>Acquisition and Park Improvements</b>				
303-0106-576.47-02	Utility-City of Lacey	153	-	-
303-0106-576.48-03	Rep & Maint-Facilities	12,775	-	-
303-0106-576.60-05	Capital Outlay-Land	-	63,000	-
303-0106-576.60-20	Pks Bond Architect/Eng	10,416	-	-
303-0106-576.60-21	Pks Bond Contractor Prim	495,911	-	-
303-0106-576.60-23	Pks Bond Cont-Comm Sub	179,073	-	-
303-0106-576.60-26	Pks Bond City Staff/Serv	3,535	-	-
303-0106-576.69-01	Estimated Ending Fund Bal	-	637,450	635,047
303-0106-597.02-01	Transfers out	335,590	353,096	315,348
303-0106-597.10-08	Transfer out (RAC)	13,128,265	202,431	285,302
<b>Total Parks and Open Space Fund Expenditures</b>		<b>14,165,718</b>	<b>1,255,977</b>	<b>1,235,697</b>



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**REGIONAL ATHLETIC COMPLEX CAPITAL FUND**

The Regional Athletic Complex (RAC) is a joint venture governed by Thurston County and the City of Lacey. In 1998, Thurston County and the City entered into an agreement to jointly purchase and own recreational lands, cooperatively develop such lands and equally share the costs of maintaining the recreational facilities. Phase I of the facility was completed in September of 2005 and opened and dedicated for the benefit of the citizens of Thurston County. In 2006 the Capital Area Regional Public Facilities District (CARPFD) contracted with the City of Lacey to further develop the RAC in conjunction with a City of Olympia approved project. As a result of amendments to the CARPFD Inter-local agreements, the City of Lacey receives 71.77% of the revenues received by the CARPFD which are dedicated to the future development of the RAC. These funds in conjunction with other city contributions and a 2007 Park Bond were used to finance Phase II of this project. Phase II of the Regional Athletic Complex (RAC) opened in May, 2009.

**IMPROVEMENT PROJECTS TO BE COMPLETED IN 2010**

REGIONAL SPORTS COMPLEX PHASE II IMPROVEMENTS: BACKSTOPS AND NETTING	
PHASE III – MASTER PLAN REVISIONS	26 ACRES
CONCEPTUAL PLAN AND ENGINEERING OF THE ADJACENT COMMERCIAL PARCEL	4.3 ACRES

**BUDGET SUMMARY**

The 2010 budget is **\$818,322** for capital improvements.

This budget accounts for the \$584,130 transferred out to cover debt service for the 2007 LTGO Park Bond. Phase III (26 acres) is slated for future development.

- \$100,000 Backstops and nets

Account Number	Description	2008 Actual Revenue/Expense	2009 Amended Budget	2010 Adopted Budget
<i>Regional Athletic Complex Capital Fund - Revenues</i>				
<b>Revenues</b>				
307-0000-308.00-00	Estimated Beginning Cash	-	887,000	-
307-0000-334.02-70	Outdoor Recreation IAC	240,000	-	-
307-0000-338.10-10	Capital Area - PFD	948,209	786,130	713,996
307-0000-361.11-00	Investment Interest	226,386	4,200	4,326
307-0000-381.10-00	Loans Received	-	637,450	-
307-0000-397.10-01	Transfer in 303 Fund	13,128,265	-	100,000
<b>Total Regional Athletic Complex Capital Fund Revenue</b>		<b>14,542,860</b>	<b>2,314,780</b>	<b>818,322</b>

Account Number	Description	2008 Actual Revenue/Expense	2009 Amended Budget	2010 Adopted Budget
<i>Regional Athletic Complex Capital Fund - Expenditures</i>				
<b>Parks and Recreation</b>				
<b>Regional Athletic Complex Capital</b>				
307-0106-576.47-02	Utility-City of Lacey	10,116	-	-
307-0106-576.49-25	Assessments/Taxes	6,311	-	-
307-0106-576.60-01	Capital Outlays-Equipment	-	638,400	100,000
307-0106-576.60-04	Capital Outlay-Buildings	-	160,000	-
307-0106-576.62-18	PFD - Administrative Cost	7,272	8,000	8,000
307-0106-576.62-20	Sport Com-Archit/Eng	178,782	35,000	-
307-0106-576.62-21	Sport Com-Contractor Prim	12,136,375	835,500	-
307-0106-576.62-23	Sport Com-Comm Sub	441	2,250	-
307-0106-576.62-24	Sport Com-Prof Service	361,903	55,900	-
307-0106-576.62-25	Sport Com-Permits	38,518	-	-
307-0106-576.62-26	Sport Com-Staff Services	195,371	-	-
307-0106-576.62-27	Sport Com-Printing/Advert	3,511	-	-
307-0106-576.69-01	Estimated Ending Fund Bal	-	-	126,192
307-0106-597.69-01	Transf Out-Debt Service	552,402	579,730	584,130
<b>Total Regional Athletic Complex Capital Fund Expenditures</b>		<b>13,491,002</b>	<b>2,314,780</b>	<b>818,322</b>



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## **PUBLIC WORKS-WATER UTILITY FUND**

The Water Utility provides high quality drinking water in sufficient quantity and pressure to support the citizens of Lacey and residents of the entire water service area. Virtually all of Lacey's water comes from groundwater wells owned and operated by the Utility. Water rates cover current operating expenses, maintenance of the system, and replacement of worn and failing waterlines, emergency repairs, and debt service. In addition to water rates, new connections to the water system are charged a one-time fee to cover costs of infrastructure requirements necessary to ensure continued quality service to serve the connection. Such infrastructure includes City owned production wells, over 300 miles of distribution lines, numerous pressure control devices, and seven storage reservoirs

Public Works programs include distribution line maintenance and repair, water quality and regulatory compliance, resource management, conservation, wellhead protection, water production and storage operations, and system engineering. Financial services include meter reading, accounting, billing, and collection. The Operations Division is responsible for operating the system, repairs and preventive maintenance. Planning, capital improvements, regulatory compliance, community education/outreach, design and capital programming, development review, and source development are provided by the Water Resources and Engineering Divisions. Water Utility maintenance services are provided by 22 full-time employees. The Finance Department provides 3.45 full-time employees to provide customer services, billing and collections.

### **BUDGET SUMMARY**

This budget reflects the Utility's current maintenance and operation expenses. Replacement projects and construction projects as well as debt payment for the utility are funded under the Water/Wastewater Replacement and Construction Fund and the Water/Wastewater Debt Service Fund.

The Water maintenance and operations budget is organized into seven programs.

- Supervision and Support
- Utility Billing
- Production and Storage
- Maintenance - Water
- Construction - Water
- Cross Connection Control
- Water Quality

The 2010 operating budget for the Utility is **\$7,989,033**. Water revenues are obtained from water rates with no support from the City's operating levy or general fund.

### **2010 PROJECTS, GOALS AND PRIORITIES**

- Pursue water rights to meet future demand requirements.
- Maximize production capabilities from existing water production facilities.
- Fine tune operation of newly completed Hawks Prairie Water Treatment Plant.
- Continue priority programs such as leak detection, cross connection control, flushing, water conservation, education, and outreach.
- Evaluate the effectiveness of the existing work management software.
- Adopt an updated Water System Comprehensive Plan.
- Perform a water utility rate study.

**Explanation of Water Rates**

Beginning in 2006, the City adopted a new water rate schedule that is designed to encourage conservation. These new rates place greater emphasis on the relationship of water usage to the amount paid by the customer. This change rewards the conservative customer while encouraging, through a higher rate, the high-end consumer to conserve water resources. The new rates have 4 tier fees instead of the 2 tiers as in the past. The new rates are shown below.

The Base Rate reflects the cost of meter reading, billing, debt payment, debt reserves, replacement and replacement reserves. Revenues generated from consumption charges pay for maintaining and operating the utility as well as making additional contributions to replacement reserves and capital construction. The chart printed on this page illustrates rates for the years 2009 through 2011. The City has adopted two rate schedules - resident and nonresident. The nonresident rates are based on the schedule printed below plus 20%. This differential in charges reflects the costs associated with serving areas outside the City.

**2010  
Rates and Cost Per 100 Cubic Feet (1)**

		2007	2008	2009	2010
Base Rate		\$8.83	\$9.27	\$10.43	\$10.85
First 600 c.f.		.7350	.7718	.8683	.9031
Tier 2 (601 to 1,200 c.f.)	Per 100 c.f.	1.7253	1.8116	2.0381	2.1199
Tier 3 – 4 (1,201 c.f. plus)	Per 100 c.f.	2.2051	2.3154	2.6048	2.7090
Tier 4 (2401 plus)	Per 100 c.f.	2.2051	3.0918	3.4783	3.6174

**Example of Monthly Bill  
900 Cubic Feet Consumption**

Description	2007	2008	2009	2010
Base Rate	\$8.83	\$9.27	\$10.43	\$10.85
Consumption	9.59	10.07	11.32	11.78
Total (1)	\$18.42	\$19.34	\$21.75	\$22.63
Change over Prior Year	\$ .89	\$ .92	\$2.41	\$ .88
Percent Change	5.0%	5.0%	12.5%	4.0%

(1) The City provides a 50% discount for qualified low income senior and disabled citizens, earning less than 50% of the median income for Thurston County depending on the size of the household as it relates to income.

Account Number	Description	2008 Actual Revenue/Expense	2009 Amended Budget	2010 Adopted Budget
<i>Water Utility Fund - Revenues</i>				
<b>Revenues</b>				
401-0000-308.00-00	Estimated Beginning Cash	-	37,345	-
401-0000-343.05-00	Shut-Offs	118,753	107,160	124,320
401-0000-343.40-01	Sales	6,524,863	7,129,245	7,340,470
401-0000-343.40-02	Penalties	93,237	88,010	105,900
401-0000-345.83-00	Plan Checking Fees	13,235	10,200	2,347
401-0000-345.83-02	Inspection Svs-Streets	28,779	23,440	3,464
401-0000-345.83-06	Water/Fire Flow Analysis	8,300	4,000	3,531
401-0000-361.11-00	Investment Interest	5,204	5,600	-
401-0000-362.51-00	Cell Tower Lease	74,024	72,200	85,495
401-0000-362.90-00	Hydrant Meter Rental	38,907	29,500	29,500
401-0000-369.10-00	Sale of Scrap & Surplus	9,864	2,000	-
401-0000-369.11-00	Sale of Meters	-	-	160,000
401-0000-369.12-00	Construction Water	100,914	38,500	23,756
401-0000-369.14-00	Sale of H.E. Toilets	6,316	-	-
401-0000-369.40-00	Court Fees/Judgments	30,915	-	-
401-0000-369.81-00	Cash Over & Short	(8)	-	-
401-0000-369.90-00	Other Misc Revenue	3,539	750	750
401-0000-369.97-00	Escrow Search Fees	14,994	13,900	9,500
401-0000-397.11-01	Transfer In-Current Exp	-	-	100,000
<b>Total Water Utility Fund Revenues</b>		<b>7,071,836</b>	<b>7,561,850</b>	<b>7,989,033</b>

Account Number	Description	2008 Actual Revenue/Expense	2009 Amended Budget	2010 Adopted Budget
<i>Water Utility Fund - Expenditures</i>				
<b>Public Works Water Division</b>				
<b>General Services</b>				
401-3401-534.10-01	Salaries-Regular	418,669	441,783	477,139
401-3401-534.10-05	Salaries-Overtime	43,989	35,000	35,000
401-3401-534.10-06	Salaries-Part-Time	263	3,669	3,669
401-3401-534.20-01	Employer Paid Benefits	158,303	172,253	235,253
401-3401-534.20-03	Unemployment Compensation	7,770	-	-
401-3401-534.31-01	Office & Operating Supply	311	4,000	4,000
401-3401-534.31-02	Small Tools & Equipment	64	500	500
401-3401-534.31-17	Supplies-Uniform Purchase	8,195	5,412	5,412
401-3401-534.31-27	Software Upgrade	-	330	330
401-3401-534.41-01	Prof. Svc-Other	125,137	47,300	47,300
401-3401-534.41-02	Prof. Svc-Engineering	426,473	423,566	524,277
401-3401-534.41-05	Prof. Svc-Audit	-	9,425	9,425
401-3401-534.41-15	Prof. Svc-Legal	45,225	20,000	20,000
401-3401-534.41-17	Prof. Svc-Water Resources	520,488	515,679	410,790
401-3401-534.41-32	Prof. Svc-Utility Locates	1,085	2,000	2,000
401-3401-534.43-01	Transportation/Per Diem	9,171	11,872	11,872
401-3401-534.43-02	Dues, Subscriptions, Publ	5,038	5,000	5,000
401-3401-534.43-03	Registrations	19,005	22,280	22,280
401-3401-534.45-01	Equipment Rental	3,669	3,669	2,439
401-3401-534.45-02	IMS Rental	70,199	42,630	143,637
401-3401-534.45-08	Lease Miscellaneous	3,875	4,400	4,400
401-3401-534.46-01	Insurance-Liability	38,715	39,973	55,455
401-3401-534.48-03	Rep & Maint-Facilities	-	2,000	2,000
401-3401-534.49-02	Printing & Binding	84	500	500
401-3401-534.49-03	Recording Fees	2,667	3,000	3,000
401-3401-534.49-06	Maintenance Contracts	49	1,000	1,000
401-3401-534.49-10	Uniform Contract/Cleaning	4,543	5,147	5,147
401-3401-534.49-25	Assessments/Taxes	1,303	-	-
401-3401-534.49-35	CDL-Physicals/Licenses	827	210	210
401-3401-534.49-55	Conservation Program	43,586	43,500	43,500
401-3401-534.50-02	Common Facilities-1902	73,826	90,301	81,654
401-3401-534.50-03	Intra-Governmental	112,550	112,550	112,550
401-3401-534.60-99	Capitalized Assets	(3,415)	-	-
401-3401-587.60-99	Capital-Transferred Out	3,415	-	-
<b>Total General Services</b>		<b>2,145,079</b>	<b>2,068,949</b>	<b>2,269,739</b>

Account Number	Description	2008 Actual Revenue/Expense	2009 Amended Budget	2010 Adopted Budget
<i>Water Utility Fund - Expenditures</i>				
<b>Public Works Water Division</b>				
<b>Customer Service</b>				
401-3402-514.10-01	Salaries-Regular	322,788	343,760	349,349
401-3402-514.10-05	Salaries-Overtime	-	3,200	3,200
401-3402-514.20-01	Employer Paid Benefits	118,746	127,330	137,150
401-3402-514.31-01	Office & Operating Supply	2,907	21,950	21,950
401-3402-514.31-02	Small Tools & Equipment	371	500	500
401-3402-514.31-17	Supplies-Uniform Purchase	615	650	650
401-3402-514.41-25	Prof. Svc-Computer	-	750	750
401-3402-514.42-01	Communications-Telephone	6,047	11,500	11,500
401-3402-514.42-02	Communications-Postage	80,871	78,015	78,015
401-3402-514.43-01	Transportation/Per Diem	2,768	2,140	2,140
401-3402-514.43-03	Registrations	395	990	990
401-3402-514.45-01	Equipment Rental	14,137	13,680	10,179
401-3402-514.45-02	IMS Rental	78,631	66,332	33,062
401-3402-514.46-06	AWC-L & I Pool	1,880	2,340	2,340
401-3402-514.48-01	Rep & Maint-Equipment	-	150	150
401-3402-514.49-01	Excise Taxes	387,717	436,180	436,795
401-3402-514.49-02	Printing & Binding	25,854	23,900	23,900
401-3402-514.49-06	Maintenance Contracts	17,853	21,750	21,750
401-3402-514.49-10	Uniform Contract/Cleaning	-	500	500
401-3402-514.49-27	Bad Debt Expense	6,270	12,600	12,600
401-3402-514.49-30	Software Maintenance	2,580	7,900	7,900
401-3402-514.49-60	Contractual Services	50,181	45,700	45,700
401-3402-514.60-01	Capital Outlays-Equipment	18,157	-	-
401-3402-597.69-02	Transf Out-Construction	548,610	636,610	809,954
<b>Total Customer Service</b>		<b>1,687,378</b>	<b>1,858,427</b>	<b>2,011,024</b>
<b>Production and Storage</b>				
401-3403-534.10-01	Salaries-Regular	366,090	461,347	483,670
401-3403-534.10-05	Salaries-Overtime	9,720	19,000	19,000
401-3403-534.10-06	Salaries-Part-Time	113	5,000	5,000
401-3403-534.20-01	Employer Paid Benefits	154,020	210,716	223,094
401-3403-534.31-01	Office & Operating Supply	19,466	9,145	9,145
401-3403-534.31-02	Small Tools & Equipment	15,221	6,495	6,495
401-3403-534.31-11	Water Treatment Supplies	99,983	95,300	95,300
401-3403-534.31-28	Conf Space-Safety Equip	10,959	3,200	3,200
401-3403-534.32-01	Electrical Supplies	2,677	5,000	5,000

Account Number	Description	2008 Actual Revenue/Expense	2009 Amended Budget	2010 Adopted Budget
<i>Water Utility Fund - Expenditures</i>				
<b>Public Works Water Division</b>				
<b>Production and Storage - Continued</b>				
401-3403-534.33-01	Small Tools-Electrical	1,316	700	700
401-3403-534.34-01	Fuel	465	-	-
401-3403-534.41-01	Prof. Svc-Other	11,920	84,100	84,100
401-3403-534.41-16	Prof. Svc-Parks	18,527	23,709	43,042
401-3403-534.41-23	Prof. Svc-H2O Smpls-DSHS	-	1,500	1,500
401-3403-534.42-01	Communications-Telephone	1,900	4,600	4,600
401-3403-534.45-01	Equipment Rental	61,533	61,533	40,909
401-3403-534.45-05	Rentals-Other	2,084	3,100	3,100
401-3403-534.46-02	Insurance-Fire/Property	18,333	19,250	31,389
401-3403-534.47-01	Utility-Electric	537,319	615,000	615,000
401-3403-534.47-02	Utility-City of Lacey	2,786	2,915	7,000
401-3403-534.47-03	Utility Gas	1,787	-	-
401-3403-534.47-06	Olympia Water Agreement	354,926	350,000	350,000
401-3403-534.48-01	Rep & Maint-Equipment	3,729	2,500	2,500
401-3403-534.48-02	Rep & Maint-Equip Non-Pwr	10	300	300
401-3403-534.48-03	Rep & Maint-Facilities	92,804	75,000	75,000
401-3403-534.48-11	Rep & Maint-Telemetry	28,168	23,000	23,000
401-3403-534.49-06	Maintenance Contracts	31,481	31,790	31,790
401-3403-534.60-01	Capital Outlays-Equipment	52,285	58,075	-
401-3403-534.60-99	Capitalized Assets	(42,201)	-	-
401-3403-587.60-99	Capital-Transferred Out	42,201	-	-
<b>Total Production and Storage</b>		<b>1,899,622</b>	<b>2,172,275</b>	<b>2,163,834</b>
<b>System Maintenance</b>				
401-3404-534.10-01	Salaries-Regular	478,956	406,137	423,639
401-3404-534.10-05	Salaries-Overtime	19,746	6,700	6,700
401-3404-534.10-06	Salaries-Part-Time	279	4,256	4,256
401-3404-534.20-01	Employer Paid Benefits	207,040	166,557	191,389
401-3404-534.31-01	Office & Operating Supply	15,540	10,700	10,700
401-3404-534.31-02	Small Tools & Equipment	9,986	9,518	9,518
401-3404-534.31-19	Inventory	49,771	55,000	55,000
401-3404-534.31-20	Street Restoration	18,013	38,000	20,000
401-3404-534.31-21	Non-Inventory-Under \$60	18,643	33,200	13,700
401-3404-534.31-22	Manhole/Ring/Lid Replace	-	250	250
401-3404-534.31-26	Valves	156,260	90,000	50,000
401-3404-534.31-36	Hydrants	-	-	50,000

Account Number	Description	2008 Actual Revenue/Expense	2009 Amended Budget	2010 Adopted Budget
<i>Water Utility Fund - Expenditures</i>				
<b>Public Works Water Division</b>				
<b>System Maintenance - Continued</b>				
401-3404-534.41-01	Prof. Svc-Other	7,046	-	-
401-3404-534.41-30	Prof. Svc-Leak Survey	-	6,500	6,500
401-3404-534.42-01	Communications-Telephone	8,479	5,500	5,500
401-3404-534.45-01	Equipment Rental	132,879	218,057	187,189
401-3404-534.45-05	Rentals-Other	1,134	1,800	1,800
401-3404-534.48-01	Rep & Maint-Equipment	5,849	5,200	5,200
401-3404-534.48-02	Rep & Maint-Equip Non-Pwr	927	1,350	1,350
401-3404-534.60-01	Capital Outlays-Equipment	346,191	18,804	5,200
401-3404-534.60-99	Capitalized Assets	(335,351)	-	-
401-3404-587.60-99	Capital-Transferred Out	335,351	-	-
<b>Total System Maintenance</b>		<b>1,476,739</b>	<b>1,077,529</b>	<b>1,047,891</b>
<b>Construction/Utility Crews</b>				
401-3405-534.10-01	Salaries-Regular	24,945	101,267	93,728
401-3405-534.10-05	Salaries-Overtime	91	800	800
401-3405-534.10-06	Salaries-Part-Time	-	2,061	2,061
401-3405-534.20-01	Employer Paid Benefits	9,690	41,029	41,897
401-3405-534.31-01	Office & Operating Supply	124	1,450	1,450
401-3405-534.31-02	Small Tools & Equipment	61	2,150	2,150
401-3405-534.31-19	Inventory	3,895	15,000	15,000
401-3405-534.31-21	Non-Inventory-Under \$60	2,373	3,700	3,700
401-3405-534.31-37	Meters	-	-	160,000
401-3405-534.45-01	Equipment Rental	23,116	22,239	14,785
401-3405-534.45-05	Rentals-Other	-	500	500
401-3405-534.48-01	Rep & Maint-Equipment	421	1,350	1,350
401-3405-534.48-02	Rep & Maint-Equip Non-Pwr	125	1,200	1,200
401-3405-534.60-99	Capitalized Assets	(64,841)	-	-
<b>Total Construction/Utility Crews</b>		<b>-</b>	<b>192,746</b>	<b>338,621</b>
<b>Cross Control Connections</b>				
401-3406-534.10-05	Salaries-Overtime	-	25,000	-
401-3406-534.31-01	Office & Operating Supply	-	1,600	1,600
401-3406-534.31-02	Small Tools & Equipment	-	1,200	1,200
401-3406-534.41-01	Prof. Svc-Other	-	500	500
401-3406-534.48-02	Rep & Maint-Equip Non-Pwr	-	750	750

Account Number	Description	2008 Actual Revenue/Expense	2009 Amended Budget	2010 Adopted Budget
<i>Water Utility Fund - Expenditures</i>				
<b>Public Works Water Division</b>				
<b>Cross Control Connections - Continued</b>				
401-3406-534.49-35	CDL-Physicals/Licenses	60	120	120
<b>Total Cross Control Connections</b>		<b>60</b>	<b>29,170</b>	<b>4,170</b>
<b>Water Quality</b>				
401-3407-534.31-01	Office & Operating Supply	-	750	750
401-3407-534.31-02	Small Tools & Equipment	-	1,150	1,150
401-3407-534.41-01	Prof. Svc-Other	-	14,225	14,225
401-3407-534.41-14	Prof. Svc-Grdwater Mgmt	-	25,000	25,000
401-3407-534.41-23	Prof. Svc-H2O SmpIs-DSHS	64,643	71,279	71,279
401-3407-534.42-01	Communications-Telephone	428	500	500
401-3407-534.42-02	Communications-Postage	3,508	9,500	9,500
401-3407-534.43-02	Dues, Subscriptions, Publ	-	500	500
401-3407-534.48-01	Rep & Maint-Equipment	-	250	250
401-3407-534.49-02	Printing & Binding	13,660	18,600	18,600
401-3407-534.49-32	Operating Permit-DSHS	-	8,500	8,500
401-3407-534.49-44	Project Green	-	2,500	2,500
401-3407-534.49-55	Conservation Program	-	1,000	1,000
401-3407-534.60-01	Capital Outlays-Equipment	-	9,000	-
<b>Total Water Quality</b>		<b>82,239</b>	<b>162,754</b>	<b>153,754</b>
<b>Total Water Utility Fund Expenditures</b>		<b>7,291,117</b>	<b>7,561,850</b>	<b>7,989,033</b>

**PUBLIC WORKS-WASTEWATER UTILITY FUND**

Lacey's Wastewater Utility consists of a collection system of sewer pipelines, sewage pump stations, STEP systems, and community on-site septic systems. These facilities serve to collect, initiate treatment, and transport wastewater to the regional LOTT Treatment Facilities. Lacey's Wastewater Utility is responsible for operation and maintenance of approximately 189 miles of wastewater lines, 44 lift stations and nearly 2857 residential and community STEP systems.

Utility operations are funded through wastewater service fees. These revenues cover current operating expenses, maintenance of the system, replacement, and emergency repairs. Revenues required to finance needed capital improvements comes from the general facility charge (GFC) that all new connections must pay.

Management and administration of the Wastewater Utility is provided by 14 full-time employees in the Public Works Operations and Maintenance Division. This support includes repair and maintenance of collection systems, planning and capital improvements, design and construction compliance, and administrative support. The City's Finance Department allocates 0.55 full-time employees to customer services, billing and collections.

**BUDGET SUMMARY**

This budget reflects the Utility's current maintenance and operating expenses. Replacement and construction projects, as well as debt services for the Utility, are funded under the Water/Wastewater Replacement and Construction Fund and Water/Wastewater Debt Service Fund.

The Wastewater maintenance and operations budget is organized into five programs.

- Supervision and Support
- Utility Billing
- Maintenance - Wastewater Lift Stations
- Maintenance - Wastewater Mains (collection system)
- Maintenance - STEP Systems

The total 2010 operating budget for the Wastewater Utility is **\$10,323,711** of which \$6,901,200 will be paid to LOTT Alliance for treatment plant operations and capital requirements.

**2010 PROJECTS, GOALS AND PRIORITIES**

- Research and implementation of alternative odor control solutions.
- Research ATEC Waste Disposal issues.
- Repair/upgrade deficient lift stations.
- Review/enhance utilization of HTE Work Management Software.

**EXPLANATION OF CHARGES**

The monthly Wastewater Utility rate is made up of several components listed below. The current rates and the increase January 1, 2010, are:

<b>CITY CHARGES (1)</b>	<b>2008</b>	<b>2009</b>	<b>2010</b>
Maintenance/Operations	\$12.75	\$13.00	13.00
Replacement Reserves	1.25	1.25	1.25
Construction/Capital	1.00	1.00	1.00
Subtotal	15.00	15.25	15.25
LOTT Charges	27.00	28.50	30.00
Total Monthly Charges	\$42.00	\$43.75	\$45.25

(1) The City provides a 50% discount for qualified low income senior and disabled citizens earning less than 50% of the median income for Thurston County depending on the size of the household as it relates to income.

Account Number	Description	2008 Actual Revenue/Expense	2009 Amended Budget	2010 Adopted Budget
<i>Wastewater Utility Fund - Revenues</i>				
<b>Revenues</b>				
402-0000-343.50-01	Sales	3,098,617	3,406,315	3,278,070
402-0000-343.50-02	Penalties	106,818	97,875	117,435
402-0000-343.50-03	LOTT Sales	6,105,904	6,365,905	6,901,200
402-0000-343.50-05	Community on site systems	4,147	4,500	4,250
402-0000-345.83-00	Plan Checking Fees	11,043	9,115	2,050
402-0000-345.83-02	Inspection Svs-Streets	24,380	22,600	4,647
402-0000-345.83-04	Inspection Services-STEP	8,145	9,030	1,538
402-0000-361.11-00	Investment Interest	46,382	40,700	14,521
402-0000-369.40-00	Court Fees/Judgments	528	-	-
402-0000-369.90-00	Other Misc Revenue	240	-	-
<b>Total Wastewater Utility Fund Revenues</b>		<b>9,406,204</b>	<b>9,956,040</b>	<b>10,323,711</b>

Account Number	Description	2008 Actual Revenue/Expense	2009 Amended Budget	2010 Adopted Budget
<i>Wastewater Utility Fund - Expenditures</i>				
<b>Public Works Wastewater Division</b>				
<b>General Services</b>				
402-3501-535.10-01	Salaries-Regular	292,555	331,113	372,487
402-3501-535.10-05	Salaries-Overtime	14,158	8,200	8,200
402-3501-535.10-06	Salaries-Part-Time	325	575	575
402-3501-535.20-01	Employer Paid Benefits	107,501	123,348	139,388
402-3501-535.20-03	Unemployment Compensation	-	500	500
402-3501-535.31-01	Office & Operating Supply	-	950	950
402-3501-535.31-02	Small Tools & Equipment	-	850	850
402-3501-535.31-17	Supplies-Uniform Purchase	4,559	4,607	4,607
402-3501-535.31-27	Software Upgrade	-	285	285
402-3501-535.41-01	Prof. Svc-Other	-	1,500	1,500
402-3501-535.41-02	Prof. Svc-Engineering	431,285	445,268	432,284
402-3501-535.41-05	Prof. Svc-Audit	-	615	615
402-3501-535.41-15	Prof. Svc-Legal	6,447	2,890	2,890
402-3501-535.41-17	Prof. Svc-Water Resources	93,200	99,197	94,151
402-3501-535.41-32	Prof. Svc-Utility Locates	1,053	2,000	2,000
402-3501-535.43-01	Transportation/Per Diem	7,486	7,900	7,900
402-3501-535.43-02	Dues, Subscriptions, Publ	270	335	335
402-3501-535.43-03	Registrations	2,276	7,650	7,650
402-3501-535.45-01	Equipment Rental	3,195	3,195	3,093
402-3501-535.45-02	IMS Rental	30,290	50,358	45,200
402-3501-535.45-08	Lease Miscellaneous	340	500	500
402-3501-535.46-01	Insurance-Liability	21,508	22,207	29,714
402-3501-535.47-04	LOTT Treatment	5,989,128	6,365,905	6,901,200
402-3501-535.48-03	Rep & Maint-Facilities	4,637	2,000	2,000
402-3501-535.49-03	Recording Fees	2,176	3,000	3,000
402-3501-535.49-10	Uniform Contract/Cleaning	4,659	5,400	5,400
402-3501-535.49-25	Assessments/Taxes	199	50	50
402-3501-535.49-30	Software Maintenance	1,518	1,400	1,400
402-3501-535.49-35	CDL-Physicals/Licenses	810	340	340
402-3501-535.50-02	Common Facilities-1902	73,826	90,301	81,654
402-3501-535.50-03	Intra-Governmental	18,920	18,920	18,920
402-3501-535.60-01	Capital Outlays-Equipment	11,643	-	-
<b>Total General Services</b>		<b>7,123,964</b>	<b>7,601,359</b>	<b>8,169,638</b>

Account Number	Description	2008 Actual Revenue/Expense	2009 Amended Budget	2010 Adopted Budget
<i>Wastewater Utility Fund - Expenditures</i>				
<b>Public Works Wastewater Division</b>				
<b>Customer Service</b>				
402-3502-514.10-01	Salaries-Regular	41,479	44,139	39,548
402-3502-514.10-05	Salaries-Overtime	-	100	100
402-3502-514.20-01	Employer Paid Benefits	14,021	14,861	14,147
402-3502-514.31-01	Office & Operating Supply	-	100	100
402-3502-514.31-17	Supplies-Uniform Purchase	76	80	80
402-3502-514.42-01	Communications-Telephone	-	200	200
402-3502-514.42-02	Communications-Postage	7,480	8,080	8,080
402-3502-514.45-01	Equipment Rental	2,495	1,520	2,545
402-3502-514.45-02	IMS Rental	29,212	42,747	5,893
402-3502-514.45-08	Lease Miscellaneous	-	1,000	1,000
402-3502-514.46-06	AWC-L & I Pool	766	954	954
402-3502-514.49-01	Excise Taxes	129,732	143,105	128,365
402-3502-514.49-02	Printing & Binding	-	450	450
402-3502-514.49-10	Uniform Contract/Cleaning	-	60	60
402-3502-514.49-27	Bad Debt Expense	6,908	9,000	9,000
402-3502-597.69-02	Transf Out-Construction	295,263	329,230	233,856
<b>Total Customer Service</b>		<b>527,432</b>	<b>595,626</b>	<b>444,378</b>
<b>Lift Station Maintenance</b>				
402-3503-535.10-01	Salaries-Regular	250,919	256,857	266,864
402-3503-535.10-05	Salaries-Overtime	14,216	12,000	12,000
402-3503-535.10-06	Salaries-Part-Time	-	2,538	2,538
402-3503-535.20-01	Employer Paid Benefits	111,456	110,140	122,292
402-3503-535.31-01	Office & Operating Supply	11,383	11,000	11,000
402-3503-535.31-02	Small Tools & Equipment	4,588	5,800	5,800
402-3503-535.31-28	Conf Space-Safety Equip	9,353	3,200	3,200
402-3503-535.32-01	Electrical Supplies	2,675	4,000	4,000
402-3503-535.33-01	Small Tools-Electrical	1,247	700	700
402-3503-535.34-01	Fuel	4,396	1,300	1,300
402-3503-535.41-01	Prof. Svc-Other	-	10,400	10,400
402-3503-535.41-16	Prof. Svc-Parks	4,717	5,928	14,497
402-3503-535.42-01	Communications-Telephone	6,973	7,410	7,410
402-3503-535.45-01	Equipment Rental	35,975	35,952	34,799
402-3503-535.45-05	Rentals-Other	136	1,000	1,000
402-3503-535.46-02	Insurance-Fire/Property	2,838	2,980	3,059
402-3503-535.47-01	Utility-Electric	55,461	60,000	60,000

Account Number	Description	2008 Actual Revenue/Expense	2009 Amended Budget	2010 Adopted Budget
<i>Wastewater Utility Fund - Expenditures</i>				
<b>Public Works Wastewater Division</b>				
<b>Lift Station Maintenance - Continued</b>				
402-3503-535.47-02	Utility-City of Lacey	1,107	2,500	2,500
402-3503-535.47-03	Utility-Natural Gas	-	1,500	-
402-3503-535.48-01	Rep & Maint-Equipment	4,908	3,000	3,000
402-3503-535.48-02	Rep & Maint-Equip Non-Pwr	3,615	2,500	2,500
402-3503-535.48-11	Rep & Maint-Telemetry	13,538	2,500	2,500
402-3503-535.48-12	Rep & Maint-Liftstations	93,283	70,000	70,000
402-3503-535.49-06	Maintenance Contracts	38,065	30,000	30,000
402-3503-535.60-01	Capital Outlays-Equipment	22,136	-	-
<b>Total Lift Station Maintenance</b>		<b>692,985</b>	<b>643,205</b>	<b>671,359</b>
<b>Wastewater Main Maintenance</b>				
402-3504-535.10-01	Salaries-Regular	193,306	243,487	247,557
402-3504-535.10-05	Salaries-Overtime	6,619	6,000	6,000
402-3504-535.10-06	Salaries-Part-Time	-	2,500	2,500
402-3504-535.20-01	Employer Paid Benefits	83,653	97,774	103,459
402-3504-535.31-01	Office & Operating Supply	7,158	8,230	8,230
402-3504-535.31-02	Small Tools & Equipment	7,665	6,850	6,850
402-3504-535.31-22	Manhole/Ring/Lid Replace	3,794	3,000	3,000
402-3504-535.31-25	Supplies-Odor Control	409	-	-
402-3504-535.41-01	Prof. Svc-Other	-	3,000	3,000
402-3504-535.41-38	Wastewater Testing	437	500	500
402-3504-535.45-01	Equipment Rental	75,195	116,438	69,902
402-3504-535.45-05	Rentals-Other	41	200	200
402-3504-535.48-01	Rep & Maint-Equipment	3,778	3,000	3,000
402-3504-535.48-02	Rep & Maint-Equip Non-Pwr	48,751	10,000	10,000
402-3504-535.49-28	Land Fill	-	2,000	2,000
402-3504-535.60-01	Capital Outlays-Equipment	-	38,850	-
402-3504-535.60-99	Capitalized Assets	(13,260)	-	-
402-3504-587.60-99	Capital-Transferred Out	13,260	-	-
<b>Total Wastewater Main Maintenance</b>		<b>430,806</b>	<b>541,829</b>	<b>466,198</b>
<b>S.T.E.P. System Maintenance</b>				
402-3505-535.10-01	Salaries-Regular	156,545	183,018	178,546
402-3505-535.10-05	Salaries-Overtime	11,280	10,000	10,000
402-3505-535.10-06	Salaries-Part-Time	-	2,030	2,030

Account Number	Description	2008 Actual Revenue/Expense	2009 Amended Budget	2010 Adopted Budget
<i>Wastewater Utility Fund - Expenditures</i>				
<b>Public Works Wastewater Division</b>				
<b>S.T.E.P. System Maintenance - Continued</b>				
402-3505-535.20-01	Employer Paid Benefits	71,320	81,750	85,432
402-3505-535.31-01	Office & Operating Supply	6,670	14,903	14,903
402-3505-535.31-02	Small Tools & Equipment	4,547	4,650	4,650
402-3505-535.31-13	Supplies-Locks/STEP Sys	-	1,300	1,300
402-3505-535.31-25	Supplies-Odor Control	131,445	150,940	150,940
402-3505-535.41-38	Wastewater Testing	1,427	2,000	2,000
402-3505-535.41-41	On site septic system	85	950	950
402-3505-535.45-01	Equipment Rental	52,272	52,272	51,179
402-3505-535.45-05	Rentals-Other	-	50	50
402-3505-535.48-01	Rep & Maint-Equipment	1,013	2,500	2,500
402-3505-535.48-02	Rep & Maint-Equip Non-Pwr	360	1,300	1,300
402-3505-535.48-13	Rep & Maint-S.T.E.P. Sys	45,625	66,358	66,358
<b>Total S.T.E.P. System Maintenance</b>		<b>482,589</b>	<b>574,021</b>	<b>572,138</b>
<b>Total Wastewater Utility Fund Expenditures</b>		<b>9,257,776</b>	<b>9,956,040</b>	<b>10,323,711</b>

**PUBLIC WORKS-STORMWATER UTILITY FUND**

The Stormwater Utility operates and maintains City-owned storm drainage systems. The Utility is also responsible for developing plans and programs as necessary to comply with Federal, State and City non-point source surface water requirements. Significant resources are devoted to public education, responding to citizen and business inquiries, identifying water quality/quantity concerns and developing solutions. An emphasis is placed on:

1. Identifying requirements for facilities to remediate known water quality and flooding concerns;
2. Cleaning and maintaining catch basins, storm ponds, swales and other treatment devices;
3. Developing water quality monitoring and maintenance plans for both public and private facilities to ensure resources devoted to maintenance; and,
4. Maximizing pollutant removal efficiency of the storm water system through an aggressive street sweeping program. Stormwater Utility services are provided by **6.50** full-time employees.

**BUDGET SUMMARY**

This budget reflects the Utility’s current supervision and support, utility billing, and maintenance. Construction projects and land acquisition are funded in the Stormwater Construction Fund budget.

The Stormwater Utility budget is organized into four programs.

- Supervision and Support
- Customer Service
- Stormwater Facilities Maintenance
- Water Resources

The total 2010 budget for the Stormwater Utility is **\$3,428,535**. The rates provide for current operating expenses and reserves for future treatment facilities. Upon completion, the comprehensive capital improvement plan will identify new treatment facilities and programs that will be funded by rates.

**2010 PROJECTS, GOALS AND PRIORITIES**

- Complete first phase development of a Stormwater Comprehensive Plan
- Initiate new programs and policies to maintain compliance with NPDES II requirements.
- Accomplish preventative maintenance goals on or ahead of schedule.
- Respond to citizen and business inquiries regarding maintenance of private facilities and provide technical assistance.
- Continue the implementation of the private facility monitoring program.
- Identify and improve stormwater flow problems in residential areas.
- Develop capital improvement plans for remaining unprotected outfalls

**EXPLANATION OF RATE**

<b>RATES FOR STORMWATER</b>	<b>2008</b>	<b>2009</b>	<b>2010</b>
<b>Residential</b>	6.75	7.15	7.15
<b>Duplex</b>	13.50	14.30	14.30

The City provides a 50% discount for qualified low income senior and disabled citizens, earning less than 50% of the median income for Thurston County, depending on the size of the household as it relates to income.

Commercial rates are calculated by a formula based on the total of the parcel’s impervious surface area.

Account Number	Description	2008 Actual Revenue/Expense	2009 Amended Budget	2010 Adopted Budget
<i>Stormwater Utility Fund - Revenues</i>				
<b>Revenues</b>				
403-0000-308.00-00	Estimated Beginning Cash	-	134,870	-
403-0000-308.04-00	Depreciation-Balancing	-	1,400,000	1,400,000
403-0000-343.51-01	Sales	1,789,971	1,788,880	2,013,766
403-0000-345.83-00	Plan Checking Fees	6,478	4,500	2,523
403-0000-345.83-02	Inspection Svs-Streets	29,147	18,500	7,095
403-0000-361.11-00	Investment Interest	17,423	12,500	5,151
403-0000-369.40-00	Court Fees/Judgments	1,294	-	-
403-0000-383.10-00	Contributed Capital	8,952,817	-	-
<b>Total Stormwater Utility Fund Revenues</b>		<b>10,797,130</b>	<b>3,359,250</b>	<b>3,428,535</b>

Account Number	Description	2008 Actual Revenue/Expense	2009 Amended Budget	2010 Adopted Budget
<i>Stormwater Utility Fund - Expenditures</i>				
<b>Public Works Stormwater Division</b>				
<b>General Services</b>				
403-4201-538.10-01	Salaries-Regular	201,063	160,280	169,977
403-4201-538.10-05	Salaries-Overtime	1,398	1,000	1,000
403-4201-538.10-06	Salaries-Part-Time	279	2,909	1,854
403-4201-538.20-01	Employer Paid Benefits	72,723	61,119	66,259
403-4201-538.20-03	Unemployment Compensation	1,586	-	-
403-4201-538.31-01	Office & Operating Supply	594	1,500	1,500
403-4201-538.31-02	Small Tools & Equipment	-	1,500	1,500
403-4201-538.31-17	Supplies-Uniform Purchase	1,795	2,260	2,260
403-4201-538.31-27	Software Upgrade	-	2,760	2,760
403-4201-538.41-01	Prof. Svc-Other	-	15,500	15,500
403-4201-538.41-02	Prof. Svc-Engineering	245,165	230,626	254,075
403-4201-538.41-05	Prof. Svc-Audit	-	450	450
403-4201-538.41-15	Prof. Svc-Legal	3,326	2,200	2,200
403-4201-538.41-17	Prof. Svc-Water Resources	317,834	331,330	377,558
403-4201-538.41-23	Prof. Svc-Local Monitor	20,980	20,000	20,000
403-4201-538.41-27	Prof. Svc-PIE Program	14,346	18,000	22,750
403-4201-538.41-32	Prof. Svc-Utility Locates	638	725	725
403-4201-538.41-33	Prof. Svc-Facility Eval	-	4,600	4,600
403-4201-538.41-42	Illicit Discharge Detect.	-	-	9,000
403-4201-538.41-43	Analyze Stormwater Sample	-	-	10,000
403-4201-538.42-01	Communications-Telephone	280	350	350
403-4201-538.43-01	Transportation/Per Diem	1,067	2,228	2,228
403-4201-538.43-02	Dues, Subscriptions, Publ	-	145	145
403-4201-538.43-03	Registrations	1,449	2,568	2,568
403-4201-538.45-01	Equipment Rental	2,415	2,415	1,974
403-4201-538.45-02	IMS Rental	9,229	22,905	22,441
403-4201-538.46-01	Insurance-Liability	17,206	17,765	27,807
403-4201-538.49-10	Uniform Contract/Cleaning	269	1,650	1,650
403-4201-538.49-25	Assessments/Taxes	8,263	9,000	9,000
403-4201-538.49-35	CDL-Physicals/Licenses	60	120	120
403-4201-538.49-43	Regional Monitoring Prog.	-	15,000	15,000
403-4201-538.49-44	Project Green	10,000	11,000	11,000
403-4201-538.49-45	Fones Road Treatment	-	8,250	8,250
403-4201-538.50-02	Common Facilities-1902	10,547	12,900	11,664
403-4201-538.50-03	Intra-Governmental	3,530	3,530	3,530

Account Number	Description	2008 Actual Revenue/Expense	2009 Amended Budget	2010 Adopted Budget
<i>Stormwater Utility Fund - Expenditures</i>				
<b>Public Works Stormwater Division</b>				
<b>General Services - Continued</b>				
403-4201-538.60-01	Capital Outlays-Equipment	-	3,000	5,000
403-4201-538.60-99	Capitalized Assets	(41,750)	-	-
<b>Total General Services</b>		<b>904,292</b>	<b>969,585</b>	<b>1,086,695</b>
<b>Customer Service</b>				
403-4202-514.10-01	Salaries-Regular	3,486	3,710	3,789
403-4202-514.10-05	Salaries-Overtime	-	50	50
403-4202-514.20-01	Employer Paid Benefits	1,229	1,286	1,428
403-4202-514.31-01	Office & Operating Supply	-	200	200
403-4202-514.42-01	Communications-Telephone	-	50	50
403-4202-514.42-02	Communications-Postage	1,550	1,750	1,750
403-4202-514.45-02	IMS Rental	12,359	38,325	5,245
403-4202-514.45-08	Lease Miscellaneous	-	500	500
403-4202-514.46-06	AWC-L & I Pool	390	486	486
403-4202-514.49-01	Excise Taxes	28,409	29,005	31,380
403-4202-514.49-02	Printing & Binding	-	500	500
403-4202-514.49-27	Bad Debt Expense	3,264	1,800	1,800
403-4202-514.82-01	Depreciation-Utilities	1,357,816	1,400,000	1,400,000
403-4202-597.69-02	Transf Out-Construction	335,000	250,000	250,000
<b>Total Customer Service</b>		<b>1,743,503</b>	<b>1,727,662</b>	<b>1,697,178</b>
<b>Stormwater Facility Maintenance</b>				
403-4203-538.10-01	Salaries-Regular	222,980	264,916	272,131
403-4203-538.10-05	Salaries-Overtime	3,676	4,000	4,000
403-4203-538.10-06	Salaries-Part-Time	14,921	36,979	35,228
403-4203-538.20-01	Employer Paid Benefits	97,064	119,102	124,053
403-4203-538.31-01	Office & Operating Supply	11,198	25,040	25,040
403-4203-538.31-02	Small Tools & Equipment	2,741	2,500	2,500
403-4203-538.31-17	Supplies-Uniform Purchase	2,156	1,600	1,600
403-4203-538.31-22	Manhole/Ring/Lid Replace	-	4,000	4,000
403-4203-538.41-01	Prof. Svc-Other	15,056	13,000	13,000
403-4203-538.45-01	Equipment Rental	107,034	159,916	128,760
403-4203-538.47-01	Utility-Electric	627	900	900
403-4203-538.47-02	Utility-City of Lacey	12,922	9,600	13,000
403-4203-538.48-01	Rep & Maint-Equipment	-	800	800
403-4203-538.48-03	Rep & Maint-Facilities	-	2,050	2,050

Account Number	Description	2008 Actual Revenue/Expense	2009 Amended Budget	2010 Adopted Budget
<i>Stormwater Utility Fund - Expenditures</i>				
<b>Public Works Stormwater Division</b>				
<b>Stormwater Facility Maintenance - Continued</b>				
403-4203-538.49-10	Uniform Contract/Cleaning	-	1,700	1,700
403-4203-538.49-29	Vactor Waste	17,843	15,900	15,900
403-4203-538.60-01	Capital Outlays-Equipment	14,183	-	-
403-4203-538.60-99	Capitalized Assets	(13,595)	-	-
403-4203-587.60-99	Capital-Transferred Out	13,595	-	-
<b>Total Stormwater Facility Maintenance</b>		<b>522,401</b>	<b>662,003</b>	<b>644,662</b>
<b>Total Stormwater Utility Fund Expenditures</b>		<b>3,170,196</b>	<b>3,359,250</b>	<b>3,428,535</b>



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**PUBLIC WORKS-RECLAIMED WATER UTILITY FUND**

The Lacey Prairie Reclaimed Water Treatment Plant, owned and operated by the LOTT Alliance, is currently online and, through use of a membrane bioreactor system, is producing Class A reclaimed water. The reclaimed water available will provide the City of Lacey with the opportunity to reduce both peak and annual potable water demands by utilizing an alternative water supply for non-potable water applications such as irrigation, toilet flushing, and water rights mitigation. Initially, the City of Lacey will have access to 1.06 MGD of reclaimed water daily.

**BUDGET SUMMARY**

The 2010 maintenance and operating budget for the Reclaimed Water Utility Fund is **\$100,000**.

**2010 PROJECTS, GOALS AND PRIORITIES**

- LOTT plans to install a reclaimed water line under I-5 to connect to Lacey's purple pipe at Quinault Drive and Marvin Road. We will be coordinating with LOTT to identify appropriate system upgrades to the new line to ensure its future capability of serving the Regional Athletic Complex.

Account Number	Description	2008 Actual Revenue/Expense	2009 Amended Budget	2010 Adopted Budget
<i>Reclaimed Water Utility Fund - Revenues</i>				
<b>Revenues</b>				
404-0000-308.00-00	Estimated Beginning Cash	-	100,000	100,000
<b>Total Reclaimed Water Utility Fund Revenues</b>		-	<b>100,000</b>	<b>100,000</b>

Account Number	Description	2008 Actual Revenue/Expense	2009 Amended Budget	2010 Adopted Budget
<i>Reclaimed Water Utility Fund - Expenditures</i>				
<b>Public Works Reclaimed Division</b>				
404-3501-535.41-17	Prof. Svc-Water Resources	-	100,000	100,000
<b>Total Reclaimed Water Utility Fund Expenditures</b>		-	<b>100,000</b>	<b>100,000</b>



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## **PUBLIC WORKS-WATER CAPITAL FUND**

The Water Capital Fund provides revenues and reserve dollars to construct new or replace older water production and distribution facilities. Revenues also provide resources for studies and resources to fund system improvements.

### **BUDGET SUMMARY**

Revenues in this fund come from GFC's, user fees, bond sales, and loans. The Water Utility rate structure includes a specific component for reserves to fund future replacement or construction projects. After all expenses are paid, remaining revenues are carried forward into the next fiscal year and are allocated to fund reserves for construction.

The total 2010 budget for this fund is **\$4,648,614**. The Water Replacement Fund total is \$1,537,000. The Water Construction Fund total is \$3,111,614.

### **2010 PROJECTS, GOALS AND PRIORITIES**

#### **Water Replacement Fund:**

- Corrosion control, Well #4
- Water System Comprehensive Plan Update
- Westside Well 1 Replacement, Pump Station and Reservoir Upgrades
- 2010 Waterline Replacement Construction
- 2011 Waterline Replacement Design

#### **Water Construction Fund:**

- Water Rights Mitigation Study
- Purchase Water Rights
- Equip Hawks Prairie Well #2
- Mullen Rd. Extension Water Main
- Land Acquisition – Woodland Creek Basin
- Lacey Share of the Brewery Studies
- Martin Way Waterline Design

Account Number	Description	2008 Actual Revenue/Expense	2009 Amended Budget	2010 Adopted Budget
<i>Water Capital Fund - Revenues</i>				
<b>Revenues</b>				
410-0000-308.00-00	Estimated Beginning Cash	-	789,370	-
410-0000-308.01-00	Construction Cash	-	1,144,640	601,660
410-0000-334.04-20	CTED/JDF - Gateway	1,864	270,535	-
410-0000-343.40-05	Replacement Sales	921,166	771,745	1,417,000
410-0000-343.40-06	Replacement Sales-AMR	230,292	173,135	-
410-0000-343.40-07	General Facilities Charge	2,521,451	2,050,250	1,700,000
410-0000-343.40-08	Front Footage	58,849	1,600	-
410-0000-361.11-00	Investment Interest	63,305	15,000	-
410-0000-361.12-00	Interest Construction	-	500	-
410-0000-369.11-00	Sale of Meters	208,282	160,000	-
410-0000-369.90-00	Other Misc Revenue	1,477	-	-
410-0000-381.10-00	Loans Received	-	2,000,000	-
410-0000-397.02-00	Transfers In-Water Fund	1,706,775	1,036,610	809,954
410-0000-397.08-00	Transfers in-Water AMR	95,535	-	-
410-0000-397.12-00	Transfer In-Water Mitigat	550,000	-	-
410-0000-397.13-00	Transfers in-414 Fund	-	-	120,000
<b>Total Water Capital Fund Revenue</b>		<b>6,358,996</b>	<b>8,413,385</b>	<b>4,648,614</b>

Account Number	Description	2008 Actual Revenue/Expense	2009 Amended Budget	2010 Adopted Budget
<i>Water Capital Fund - Expenditures</i>				
<b>Public Works Water Capital</b>				
<b>Replacement Construction</b>				
410-3417-534.60-99	Capitalized Assets	(2,011,051)	-	-
410-3417-534.90-01	Preliminary Engineering	188,069	484,000	327,000
410-3417-534.90-05	Construction Engineering	151,456	98,000	145,000
410-3417-534.90-11	Construction Administrative	58,998	-	-
410-3417-534.90-13	Construction/Utilities	1,926,421	994,115	1,065,000
<b>Total Replacement Construction</b>		<b>313,893</b>	<b>1,576,115</b>	<b>1,537,000</b>
<b>Construction</b>				
410-3418-534.60-99	Capitalized Assets	(11,228,212)	-	-
410-3418-534.69-01	Estimated Ending Fund Bal	-	-	427,978
410-3418-534.90-01	Preliminary Engineering	275,156	933,135	175,000
410-3418-534.90-05	Construction Engineering	783,878	708,000	73,000
410-3418-534.90-11	Construction Administrative	2,256,983	250,000	700,000
410-3418-534.90-13	Construction/Utilities	7,128,530	3,317,000	677,000
410-3418-534.90-15	Shared Equipment/Bldg	35,071	-	-
410-3418-534.90-19	AMR Water Meter Project	602,631	333,135	-
410-3418-534.90-22	Purchase of Land	430,467	1,296,000	858,636
410-3418-534.90-25	Water Rights Mitigation	-	-	200,000
410-3418-587.60-99	Capital-Transferred Out	44,409	-	-
<b>Total Construction</b>		<b>328,913</b>	<b>6,837,270</b>	<b>3,111,614</b>
<b>Total Water Capital Fund Expenditures</b>		<b>642,806</b>	<b>8,413,385</b>	<b>4,648,614</b>



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**PUBLIC WORKS-WASTEWATER CAPITAL FUND**

The Wastewater Capital Fund provides revenues to construct new or replace portions of existing wastewater collection and treatment systems. Revenues also provide funding for special studies and resources for system improvements.

**BUDGET SUMMARY**

Revenues in this fund come from user fees, bond sales, and loans. The Wastewater Utility rate structure includes a specific component of \$1.25 per month assessment for reserves to fund replacement projects. The Utility also has a separate component to fund future construction projects.

The total 2010 fund requirements are **\$5,466,406**. Wastewater Replacement Fund is budgeted at \$1,107,905. Wastewater Construction Fund is budgeted at \$4,358,501.

**2010 PROJECTS, GOALS AND PRIORITIES**

Wastewater Replacement Fund Projects

- Lift Station Pump & Electrical Upgrades – #25, 31, 36
- Upgrade Lift Station #14
- Upgrade Lift Station #18

Wastewater Construction Fund Projects:

- Complete the \$6.5 million Gateway Regional Lift Station and Conveyance Project providing long-term capacity for development in Lacey, north of Interstate 5
- Complete the design and construction of major improvements to Lift Station #9 to relieve wastewater capacity construction in south Lacey

Account Number	Description	2008 Actual Revenue/Expense	2009 Amended Budget	2010 Adopted Budget
<i>Wastewater Capital Fund - Revenues</i>				
<b>Revenues</b>				
411-0000-308.00-00	Estimated Beginning Cash	-	897,971	818,405
411-0000-308.01-00	Construction Cash	-	5,101,020	2,172,145
411-0000-334.04-20	CTED/JDF - Gateway	(11,821)	-	-
411-0000-343.50-04	Replacement Sales	292,900	279,206	287,500
411-0000-343.50-08	General Facilities Charge	1,460,528	1,375,500	1,250,000
411-0000-361.11-00	Investment Interest	20,797	5,000	2,000
411-0000-361.12-00	Interest Construction	223,151	15,500	2,500
411-0000-366.10-00	Interfund Interest	183,277	-	100,000
411-0000-369.90-00	Other Misc Revenue	3,005	-	-
411-0000-381.10-00	Loans Received	-	636,610	600,000
411-0000-397.03-00	Transfers In-Wastewater	-	295,263	233,856
411-0000-397.04-00	Transfers In-Wastewtr 1.0	295,263	-	-
<b>Total Wastewater Capital Fund Revenues</b>		<b>2,467,100</b>	<b>8,606,070</b>	<b>5,466,406</b>

Account Number	Description	2008 Actual Revenue/Expense	2009 Amended Budget	2010 Adopted Budget
<i>Wastewater Capital Fund - Expenditures</i>				
<b>Public Works Wastewater Capital</b>				
<b>Replacement Construction</b>				
411-3517-535.60-99	Capitalized Assets	(144,610)	-	-
411-3517-535.69-01	Estimated Ending Fund Bal	-	-	134,270
411-3517-535.90-01	Preliminary Engineering	24,391	120,000	72,350
411-3517-535.90-05	Construction Engineering	3,540	80,000	105,150
411-3517-535.90-11	Construction Administrative	5,213	-	-
411-3517-535.90-13	Construction/Utilities	119,761	982,177	796,135
<b>Total Replacement Construction</b>		<b>8,295</b>	<b>1,182,177</b>	<b>1,107,905</b>
<b>Construction</b>				
411-3518-535.60-99	Capitalized Assets	(789,586)	-	-
411-3518-535.69-01	Estimated Ending Fund Bal	-	-	631,325
411-3518-535.90-01	Preliminary Engineering	547,678	995,000	52,500
411-3518-535.90-05	Construction Engineering	2,753	875,893	244,500
411-3518-535.90-11	Construction Administrative	14,380	-	-
411-3518-535.90-13	Construction/Utilities	216,863	5,553,000	3,430,176
411-3518-535.90-15	Shared Equipment	112,619	-	-
<b>Total Construction</b>		<b>104,707</b>	<b>7,423,893</b>	<b>4,358,501</b>
<b>Total Wastewater Capital Fund Expenditures</b>		<b>113,002</b>	<b>8,606,070</b>	<b>5,466,406</b>



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**PUBLIC WORKS-STORMWATER CAPITAL FUND**

This fund provides revenues to construct new or replace portions of the stormwater collection and treatment system. Revenues also provide funding to purchase studies and resources for system improvements.

**BUDGET SUMMARY**

All expenditures are allocated for specific improvement projects included in the City's Capital Facilities Plan. Expenditures from this fund fluctuate significantly based on success in obtaining grant funding. Expenditures for 2010 are budgeted to be **\$877,465** Revenues for this fund come from rates, loans, and grants.

**2010 PROJECTS, GOALS AND PRIORITIES**

- Initiate Woodland Creek enhancement projects consistent with water right mitigation agreements
- Prepare an updated stormwater drainage manual.
- Prepare Stormwater Comprehensive Plan
- Develop and implement NPDES 2 Permit outreach actions.

Account Number	Description	2008 Actual Revenue/Expense	2009 Amended Budget	2010 Adopted Budget
<i>Stormwater Capital Fund - Revenues</i>				
<b>Revenues</b>				
412-0000-308.00-00	Estimated Beginning Cash	-	733,605	624,465
412-0000-361.11-00	Investment Interest	17,672	2,500	3,000
412-0000-397.05-00	Transfers In-Stormwater	335,000	250,000	250,000
<b>Total Stormwater Capital Fund Revenues</b>		<b>352,672</b>	<b>986,105</b>	<b>877,465</b>

Account Number	Description	2008 Actual Revenue/Expense	2009 Amended Budget	2010 Adopted Budget
<i>Stormwater Capital Fund - Expenditures</i>				
<b>Public Works Stormwater Capital</b>				
<b>Construction</b>				
412-4218-542.60-99	Capitalized Assets	(388,589)	-	-
412-4218-542.69-01	Estimated Ending Fund Bal	-	490,105	647,465
412-4218-542.90-01	Preliminary Engineering	5,151	280,000	125,000
412-4218-542.90-04	Storm Drainage	330,463	150,000	105,000
412-4218-542.90-05	Construction Engineering	32,560	16,000	-
412-4218-542.90-11	Construction Administrative	32,352	-	-
412-4218-542.90-13	Construction/Utilities	16,808	50,000	-
<b>Total Stormwater Capital Fund Expenditures</b>		<b>28,745</b>	<b>986,105</b>	<b>877,465</b>



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### **PUBLIC WORKS-RECLAIMED WATER CAPITAL FUND**

The Lacey Reclaimed Water Treatment Plant, owned and operated by the LOTT Alliance, is currently online and, through use of a membrane bioreactor system, is producing Class A reclaimed water. The reclaimed water will provide the City of Lacey with the opportunity to reduce both peak and annual potable water demands by utilizing an alternative water supply for non-potable water applications such as irrigation, toilet flushing, and fire suppression. Additionally, the reclaimed water will be used to mitigate predicted depletions of surface water bodies resulting from use of new water rights. Initially, the City of Lacey will have access to 1.06 MGD of reclaimed water daily.

The Reclaimed Water Capital Fund provides the revenues to construct reclaimed water storage and distribution systems.

#### **BUDGET SUMMARY**

The 2010 budget for the Reclaimed Water Capital Fund is **\$2,169,055**. This fund will provide for the construction of the facilities necessary to irrigate rights-of-way in northeast Lacey, Regional Athletic Complex, and provide future water right mitigation efforts.

#### **2010 PROJECTS, GOALS AND PRIORITIES**

- Identify and acquire property for a future storage reservoir and pumping station in northeast Lacey
- Complete the Woodland Trail Reclaimed Waterline from Carpenter Road to Woodland Creek Community Park (2010-2011)
- Coordinate with LOTT on necessary upgrades to the I-5/Marvin Road reclaimed waterline installation project to ensure service to the Regional Athletic Complex

Account Number	Description	2008 Actual Revenue/Expense	2009 Amended Budget	2010 Adopted Budget
<i>Reclaimed Water Capital Fund - Revenues</i>				
<b>Revenues</b>				
414-0000-308.00-00	Estimated Beginning Cash	-	1,789,255	2,156,555
414-0000-334.04-20	CTED/JDF - Gateway	(5,107)	-	-
414-0000-361.11-00	Investment Interest	55,359	-	12,500
414-0000-369.90-00	Other Misc Revenue	2,926	-	-
<b>Total Reclaimed Water Capital Fund Revenues</b>		<b>53,178</b>	<b>1,789,255</b>	<b>2,169,055</b>

Account Number	Description	2008 Actual Revenue/Expense	2009 Amended Budget	2010 Adopted Budget
<i>Reclaimed Water Capital Fund - Expenditures</i>				
<b>Public Works Reclaimed Water Capital</b>				
<b>Construction</b>				
414-3518-535.69-01	Estimated Ending Fund Bal	-	689,255	1,909,055
414-3518-535.90-01	Preliminary Engineering	27,785	450,000	12,000
414-3518-535.90-05	Construction Engineering	-	350,000	8,000
414-3518-535.90-13	Construction/Utilities	38,772	-	120,000
414-3518-535.90-22	Purchase of Land	-	300,000	-
414-3518-597.01-07	Transfer Out to 410	-	-	120,000
<b>Total Reclaimed Water Capital Fund Expenditures</b>		<b>66,557</b>	<b>1,789,255</b>	<b>2,169,055</b>



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***WATER DEBT SERVICE FUND***

The Water Debt Service Fund was created to remove debt obligations from the operating budget. This enhances the accountability of utility maintenance supervisors for their individual areas of responsibility.

Debt obligations must be retired from utility system operating revenues or by special assessment against benefited properties. The Water Utility has a debt cost component built into its rate structure. Current debt obligations are the result various improvement projects including reservoirs, tanks, and major transmission lines.

There is no revenue debt owing at this time.

Account Number	Description	2008 Actual Revenue/Expense	2009 Amended Budget	2010 Adopted Budget
<i>Water Debt Fund - Revenues</i>				
<b>Revenues</b>				
450-0000-308.04-00	Depreciation-Balancing	-	3,096,205	3,500,000
450-0000-361.51-00	ULID 20 Interest	2,859	3,795	-
450-0000-383.10-00	Contributed Capital	10,178,081	-	-
<b>Total Water Debt Service Fund Revenues</b>		<b>10,180,940</b>	<b>3,100,000</b>	<b>3,500,000</b>

Account Number	Description	2008 Actual Revenue/Expense	2009 Amended Budget	2010 Adopted Budget
<i>Water Debt Fund - Expenditures</i>				
Finance - Debt Retirement				
<b>Debt Retirement</b>				
450-3401-534.82-01	Depreciation-Utilities	2,948,714	3,100,000	3,500,000
450-3401-597.02-01	Transfers out	13,700	-	-
<b>Total Water Debt Service Fund Expenditures</b>		<b>2,962,414</b>	<b>3,100,000</b>	<b>3,500,000</b>



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**WASTEWATER DEBT SERVICE FUND**

The Wastewater Debt Service Fund was created to separate the budgetary functions of this utility into three distinct funds including operations, construction and replacement, and debt. The change enhances the accountability of utility maintenance supervisors for their individual areas of responsibility.

Debt obligations must be retired from utility system operating revenues, general facility charges for new sewer connections, or by special assessment against benefited properties. Generally speaking, debt in the wastewater utility has been issued to finance lift stations and major transmission lines. When property owners request the formation of a local improvement district to finance the construction of sewer lines to serve their property, bonds are sold to provide financing. Property owners then make installment payments to retire the debt. Current debt obligations are for several projects completed including sewer interceptors, lift stations, force mains, and related equipment requirements.

There is no revenue debt owing at this time.

Account Number	Description	2008 Actual Revenue/Expense	2009 Amended Budget	2010 Adopted Budget
<i>Wastewater Debt Fund - Revenues</i>				
<b>Revenues</b>				
451-0000-308.02-00	Debt Service Cash	-	400,000	-
451-0000-308.04-00	Depreciation-Balancing	-	1,884,900	2,347,500
451-0000-361.11-00	Investment Interest	5,294	-	-
451-0000-361.13-00	Int. Earned Debt Reserve	40,457	-	2,500
451-0000-361.50-00	Interest on Assessments	2,497	5,100	-
451-0000-383.10-00	Contributed Capital	4,815,569	-	-
<b>Total Wastewater Debt Service Fund Revenues</b>		<b>4,863,817</b>	<b>2,290,000</b>	<b>2,350,000</b>

Account Number	Description	2008 Actual Revenue/Expense	2009 Amended Budget	2010 Adopted Budget
<i>Wastewater Debt Fund - Expenditures</i>				
Finance - Debt Retirement				
<b>Debt Retirement</b>				
451-3501-535.82-01	Depreciation-Utilities	1,486,699	1,890,000	2,350,000
451-3501-597.02-01	Transfers out	1,240,000	400,000	-
<b>Total Wastewater Debt Service Fund Expenditures</b>		<b>2,726,699</b>	<b>2,290,000</b>	<b>2,350,000</b>



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### **EQUIPMENT RENTAL FUND**

The Equipment Rental Fund is an internal service fund created to provide for the repair, maintenance, and replacement of City-owned vehicles and equipment. The Finance Department provides administrative support while the Public Works Department provides maintenance, management, and repair services. The Equipment Rental Division is responsible for the repair and maintenance of 225 vehicles and pieces of equipment in addition to the operation of the fueling facility. Work is performed in-house by three full-time equipment mechanics with some specialized work being contracted to local automotive repair shops.

#### **BUDGET SUMMARY**

The Equipment Rental Fund budget is organized into three programs.

- General Services
- Preventative Maintenance and Repairs
- Fuel, Oil, and Tires

The 2010 budget for the Equipment Rental Fund is **\$2,137,392** inclusive of annual replacement reserve expenses. This budget maintains current level of services. Equipment Rental operations are funded by direct charges assessed to all operating budgets based on vehicle use and maintenance costs.

#### **2010 PROJECTS, GOALS AND PRIORITIES**

- Ensure 2010 charges provide full funding of depreciation and replacement
- Continue systematic preventive maintenance and repair of vehicles
- Improve utilization of operations vehicle/equipment fleet

Account Number	Description	2008 Actual Revenue/Expense	2009 Amended Budget	2010 Adopted Budget
<i>Equipment Rental Fund - Revenues</i>				
<b>Revenues</b>				
501-0000-308.00-00	Estimated Beginning Cash	-	376,689	368,392
501-0000-361.11-00	Investment Interest	138,403	60,500	60,500
501-0000-365.10-07	Police	399,499	291,900	372,825
501-0000-365.10-08	Planning & Comm. Dev.	20,405	19,862	27,061
501-0000-365.10-09	Public Works	76,175	59,519	72,854
501-0000-365.10-10	Parks & Recreation	29,333	22,735	22,379
501-0000-365.10-11	Facilities Maintenance	10,944	8,940	10,544
501-0000-365.10-12	Parks Maintenance	220,099	169,454	221,525
501-0000-365.10-13	Water	234,605	319,178	255,501
501-0000-365.10-14	Wastewater	171,662	209,377	161,518
501-0000-365.10-15	Stormwater	109,449	162,331	130,734
501-0000-365.10-16	Streets	183,508	177,055	215,056
501-0000-365.10-17	Animal Services	21,311	24,000	22,500
501-0000-365.10-20	City Hall	25,083	20,202	21,655
501-0000-365.10-21	City Shops	22,809	21,758	17,104
501-0000-365.10-22	Fire District #3	68,301	73,804	60,000
501-0000-365.10-23	Water Resource	6,904	13,208	12,571
501-0000-365.10-24	Regional Athletic Complex	-	95,577	84,673
501-0000-369.13-00	Proceeds from Assets	15,084	-	-
501-0000-369.40-00	Court Fees/Judgments	16,124	-	-
501-0000-369.90-00	Other Misc Revenue	982	-	-
501-0000-383.11-00	From Governmental Funds	257,349	-	-
501-0000-387.00-00	Residual Equity Trans In	424,736	-	-
<b>Total Equipment Rental Fund Revenues</b>		<b>2,452,765</b>	<b>2,126,089</b>	<b>2,137,392</b>

Account Number	Description	2008 Actual Revenue/Expense	2009 Amended Budget	2010 Adopted Budget
<i>Equipment Rental Fund - Expenditures</i>				
Public Works Equipment Rental				
<b>General Services</b>				
501-4801-548.10-01	Salaries-Regular	88,914	93,809	116,645
501-4801-548.10-05	Salaries-Overtime	1,019	200	200
501-4801-548.20-01	Employer Paid Benefits	30,653	31,871	42,244
501-4801-548.31-01	Office & Operating Supply	81	750	750
501-4801-548.31-17	Supplies-Uniform Purchase	-	600	900
501-4801-548.41-01	Prof. Svc-Other	-	1,000	1,000
501-4801-548.41-26	Prof. Svc-Administration	-	250	250
501-4801-548.43-01	Transportation/Per Diem	-	450	450
501-4801-548.43-02	Dues, Subscriptions, Publ	100	300	300
501-4801-548.43-03	Registrations	-	800	800
501-4801-548.45-02	IMS Rental	1,958	1,344	3,020
501-4801-548.46-02	Insurance-Fire/Property	-	-	5,660
501-4801-548.46-04	Insurance-Vehicle	33,471	36,000	29,569
501-4801-548.48-01	Rep & Maint-Equipment	625	650	650
501-4801-548.48-03	Rep & Maint-Facilities	159	2,896	2,896
501-4801-548.49-10	Uniform Contract/Cleaning	1,494	2,300	2,300
501-4801-548.49-35	CDL-Physicals/Licenses	90	144	144
501-4801-548.50-02	Common Facilities-1902	10,547	12,900	11,664
501-4801-548.60-01	Capital Outlays-Equipment	98,946	-	-
501-4801-548.60-02	Capital Outlays-Replace	351,681	274,930	200,000
501-4801-548.60-99	Capitalized Fixed Asset	(427,458)	-	-
501-4801-548.65-02	Depreciation-Vehicles	650,326	582,150	627,291
<b>Total General Services</b>		<b>842,606</b>	<b>1,043,344</b>	<b>1,046,733</b>
<b>Preventative Maintenance</b>				
501-4802-548.10-01	Salaries-Regular	65,896	120,801	115,295
501-4802-548.10-05	Salaries-Overtime	339	200	200
501-4802-548.10-06	Salaries-Part-Time	9,438	13,400	9,478
501-4802-548.20-01	Employer Paid Benefits	27,456	43,681	49,700
501-4802-548.31-01	Office & Operating Supply	59,198	60,000	60,000
501-4802-548.31-02	Small Tools & Equipment	2,387	3,250	3,850
501-4802-548.31-27	Software Upgrade	1,030	2,550	2,550
501-4802-548.41-01	Prof. Svc-Other	349	1,000	1,000
501-4802-548.48-01	Rep & Maint-Equipment	41,447	50,000	50,000
501-4802-548.49-30	Software Maintenance	495	-	-
<b>Total Preventative Maintenance</b>		<b>208,035</b>	<b>294,882</b>	<b>292,073</b>

Account Number	Description	2008 Actual Revenue/Expense	2009 Amended Budget	2010 Adopted Budget
<i>Equipment Rental Fund - Expenditures</i>				
Public Works Equipment Rental				
<b>Fuel, Oil, Tires</b>				
501-4803-548.10-01	Salaries-Regular	12,712	13,287	21,161
501-4803-548.20-01	Employer Paid Benefits	4,693	4,876	8,625
501-4803-548.31-01	Office & Operating Supply	532	700	700
501-4803-548.34-01	Fuel	335,115	506,700	505,800
501-4803-548.34-02	Diesel	156,477	236,000	236,000
501-4803-548.34-03	Tires	14,306	22,500	22,500
501-4803-548.41-01	Prof. Svc-Other	157	2,000	2,000
501-4803-548.48-01	Rep & Maint-Equipment	1,082	1,800	1,800
Total Fuel, Oil, Tires		525,074	787,863	798,586
<b>Total Equipment Rental Fund Expenditures</b>		<b>1,575,715</b>	<b>2,126,089</b>	<b>2,137,392</b>

### **INFORMATION MANAGEMENT SERVICES FUND**

Information Management Services provides technical support and management of all computer software, hardware, and communication links for all city departments. Department responsibilities include establishing standards and direction citywide, ensuring smooth operation of city services, and ensuring a total integrated solution. These services are accomplished through researching and evaluating new computer systems and technologies; correcting and revising programs to meet changing needs; and managing the City's networks, and AS/400 operating systems to achieve maximum performance with minimum "downtime." Information Management Services staff also conducts word processing, desktop publishing, AS/400, PC, and telephone training for all city employees. Nine full-time employees provide support to this division.

#### **BUDGET SUMMARY**

The Information Management Fund is organized into three programs.

- Central System Support
- Personal Computer and Network Support
- Help Desk

The 2010 budget for Information Management Services is **\$1,711,089** including annual replacement expenses. An Information Services Manager, 3 System Application Specialists which provide network and AS400 support, a Computer Support Technician, a GIS Coordinator, a Web Developer which is responsible for support the City's website and online applications, an Application Specialist and a Helpdesk/Telecommunication Specialist which provide technical support for software applications, telephone systems and the Help Desk. Information Management Services is totally funded by direct charges/user fees assessed back to all operating budgets.

#### **2010 PROJECTS, GOALS AND PRIORITIES**

- Continue implementation of interactive Web access for several existing city applications. This will allow the flexibility for our citizens to perform city functions using the Internet.
- Setup and install replacement and new workstations.
- Improve internal communications to City networks
- Expand Fiber-optic communication system
- Upgrade backup/recovery systems.
- 2010 budget will focus on implementing solutions for disaster recovery and server consolidation.

Account Number	Description	2008 Actual Revenue/Expense	2009 Amended Budget	2010 Adopted Budget
<i>Information Management Service Fund - Revenues</i>				
<b>Revenues</b>				
502-0000-308.00-00	Estimated Beginning Cash	-	716,726	228,300
502-0000-361.11-00	Investment Interest	61,183	63,875	22,000
502-0000-365.90-01	City Manager	12,216	6,945	10,767
502-0000-365.90-02	Finance	40,272	22,027	26,274
502-0000-365.90-03	Council	5,201	1,049	2,640
502-0000-365.90-05	Personnel	20,305	9,547	19,741
502-0000-365.90-06	Community Relations	16,423	6,413	8,240
502-0000-365.90-07	Police	262,151	99,174	174,022
502-0000-365.90-08	Planning & Comm. Dev.	60,491	45,948	81,496
502-0000-365.90-09	Public Works	129,954	44,972	72,582
502-0000-365.90-10	Parks & Recreation	41,210	25,071	40,049
502-0000-365.90-11	Parks Maintenance	12,000	5,744	10,133
502-0000-365.90-12	Facility Maintenance	2,630	1,226	1,580
502-0000-365.90-13	Water	148,830	108,962	176,699
502-0000-365.90-14	Wastewater	59,502	93,105	51,093
502-0000-365.90-15	Stormwater	21,588	61,230	27,686
502-0000-365.90-16	City Streets	33,420	8,657	17,219
502-0000-365.90-18	Community Buildings	24,375	5,312	9,780
502-0000-365.90-19	Common Facilities	409,191	434,690	625,651
502-0000-365.90-20	Equipment Rental	1,958	1,344	3,020
502-0000-365.90-21	City Shops	11,070	46,967	73,788
502-0000-365.90-23	Water Resource	23,654	11,885	19,639
502-0000-365.90-24	Regional Athletic Complex	-	6,500	8,690
502-0000-369.10-00	Sale of Scrap & Surplus	1,795	-	-
502-0000-383.11-00	From Governmental Funds	98,116	-	-
502-0000-387.00-00	Residual Equity Trans In	27,495	-	-
<b>Total Information Mgmt. Services Fund Revenues</b>		<b>1,525,030</b>	<b>1,827,369</b>	<b>1,711,089</b>
<b>Total City Revenues</b>		<b>125,481,945</b>	<b>109,961,771</b>	<b>102,889,290</b>

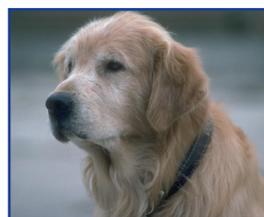
Account Number	Description	2008 Actual Revenue/Expense	2009 Amended Budget	2010 Adopted Budget
<i>Information Management Service Fund - Expenditures</i>				
Finance				
<b>Central System Support</b>				
502-1801-518.10-01	Salaries-Regular	176,278	330,128	316,177
502-1801-518.10-05	Salaries-Overtime	62	3,000	3,000
502-1801-518.20-01	Employer Paid Benefits	60,836	124,548	128,167
502-1801-518.31-01	Office & Operating Supply	9,098	17,000	17,000
502-1801-518.31-27	Software Upgrade	5,897	8,000	8,000
502-1801-518.41-25	Prof. Svc-Computer	56	10,000	10,000
502-1801-518.42-01	Communications-Telephone	21,749	18,120	18,120
502-1801-518.43-01	Transportation/Per Diem	1,820	8,000	8,000
502-1801-518.43-02	Dues, Subscriptions, Publ	532	3,000	3,000
502-1801-518.43-03	Registrations	1,322	8,000	8,000
502-1801-518.45-08	Lease Miscellaneous	3,602	59,584	59,584
502-1801-518.48-01	Rep & Maint-Equipment	-	1,000	1,000
502-1801-518.49-02	Printing & Binding	56	500	500
502-1801-518.49-05	Professional Development	3,253	11,000	11,000
502-1801-518.49-30	Software Maintenance	73,407	200,000	200,000
502-1801-518.49-31	Hardware Maintenance	27,251	36,000	25,000
502-1801-518.49-67	Web Domain	600	500	500
502-1801-518.80-83	Interest on Lease	2,992	-	-
<b>Total Central System Support</b>		<b>388,811</b>	<b>838,380</b>	<b>817,048</b>
<b>PC &amp; Network Support</b>				
502-1802-518.10-01	Salaries-Regular	290,485	248,897	254,876
502-1802-518.10-05	Salaries-Overtime	179	3,000	3,000
502-1802-518.20-01	Employer Paid Benefits	106,566	91,184	98,515
502-1802-518.31-01	Office & Operating Supply	5,994	9,000	9,000
502-1802-518.41-25	Prof. Svc-Computer	1,843	10,000	10,000
502-1802-518.43-01	Transportation/Per Diem	955	6,000	6,000
502-1802-518.43-03	Registrations	590	5,000	5,000
502-1802-518.49-05	Professional Development	-	10,000	10,000
502-1802-518.60-01	Capital Outlays-Equipment	155,459	241,975	150,000
502-1802-518.60-09	Software Assurance	56,918	57,200	64,866
502-1802-518.60-99	Capitalize Assets	(27,858)	-	-
502-1802-518.65-04	Depreciation-IMS Equip	250,883	218,524	191,204
<b>Total PC &amp; Network Support</b>		<b>842,014</b>	<b>900,780</b>	<b>802,461</b>

Account Number	Description	2008 Actual Revenue/Expense	2009 Amended Budget	2010 Adopted Budget
<i>Information Management Service Fund - Expenditures</i>				
Finance Expenditures				
<b>Help Desk</b>				
502-1803-518.10-01	Salaries-Regular	41,829	56,509	57,675
502-1803-518.10-05	Salaries-Overtime	-	1,500	1,500
502-1803-518.20-01	Employer Paid Benefits	12,460	17,300	19,505
502-1803-518.31-01	Office & Operating Supply	8,812	7,000	7,000
502-1803-518.42-01	Communications-Telephone	-	500	500
502-1803-518.43-01	Transportation/Per Diem	12	1,600	1,600
502-1803-518.43-02	Dues, Subscriptions, Publ	-	1,000	1,000
502-1803-518.43-03	Registrations	-	800	800
502-1803-518.49-05	Professional Development	-	2,000	2,000
<b>Total Help Desk</b>		<b>63,113</b>	<b>88,209</b>	<b>91,580</b>
<b>Total Information Mgmt. Services Fund Expenditures</b>		<b>1,293,938</b>	<b>1,827,369</b>	<b>1,711,089</b>
<b>Total City Expenditures</b>		<b>109,705,581</b>	<b>109,961,771</b>	<b>102,889,290</b>

# ANIMAL SERVICES



## *2010 BUDGET*



Serving the communities of  
Lacey • Olympia • Tumwater • Thurston County

3120 MARTIN WAY  
OLYMPIA, WA 98506  
(360) 352-2510

[www.jointanimalservices.org](http://www.jointanimalservices.org)



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**JOINT ANIMAL SERVICES**

Thurston County and the cities of Lacey, Olympia, and Tumwater created Animal Services through an Intergovernmental Cooperative Agreement. This agreement provides for the governance and funding structure to operate and maintain an animal shelter on behalf of the participating jurisdictions. The shelter holds impounded or lost animals, animals involved in court action, and owner-relinquished animals. This is the ninth full year in the new shelter, located at 3120 Martin Way NE. Additional services include licensing, adoption, education, complaint investigation, and enforcement of animal regulations.

The City of Lacey is the lead agency for Animal Services providing administrative and financial management for the intergovernmental agency. Each participating jurisdiction pays an assessment to fund the maintenance and operations of Animal Services. A jurisdiction’s population and direct services received are the basis for calculating assessments. The Joint Animal Services Fund reflects these assessments as revenue. Additional funding comes from shelter and license fees charged for services used by the public. In 2009, Animal Services employed 15.39 FTE.

**BUDGET SUMMARY**

The Animal Services budget is organized into six programs.

- Administrative and Support Services
- Shelter Operation
- Field Services
- Licensing
- Grants
- Shelter Debt & Depreciation

The 2010 budget for the Animal Services Fund is \$1,781,689

**2010 PROGRAMS, GOALS & PRIORITIES**

- Maintain or increase current levels of pet adoption
- Maximize community awareness of pet-related grants available through this agency for pet spay/neuter services and urgent care for pets belonging to low income seniors
- Utilize the expanded building space to provide more training/education opportunities for interested public, staff, and for other agencies
- Maintain spay/neuter and microchip identification programs
- Expand public awareness of shelter programs and animal issues
- Improve and maintain quality of educational and informational materials and venues such as pamphlets, TV programs, web site, and media spots
- Administer community grants specific to animal-related care
- Administer a twelve month, from date of purchase, pet license program
- Maintain a network system for information management and retrieval that increases staff efficiency and effectively documents department interactions with the community
- Maintain remote license sales to enhance convenience for pet owners
- Continue to encourage a high level of volunteer activity and support for sheltered animals
- Enhance data collection capabilities to increase effectiveness of animal enforcement

**2010 COST DISTRIBUTION BY PARTICIPATING AGENCIES:**

	<u>M &amp; O</u>	<u>DEBT RETIREMENT</u>
<i>THURSTON COUNTY</i>	\$ 509,159	\$ -
<i>OLYMPIA</i>	\$ 209,760	\$ 23,821
<i>LACEY</i>	\$ 190,238	\$ -
<i>TUMWATER</i>	\$ 83,433	\$ -

Account Number.	Description	2008 Actual Revenue/Expense	2009 Amended Budget	2010 Adopted Budget
<i>Joint Animal Services</i>				
Revenue				
503-0000-308.00-00	Estimated Beginning Cash	0	321,064	291,407
503-0000-322.30-01	Th County-License Sales	90,742	88,500	89,500
503-0000-322.30-02	Olympia-License Sales	45,557	45,000	45,250
503-0000-322.30-03	Lacey-License Sales	34,695	32,000	32,500
503-0000-322.30-04	Tumwater-License Sales	13,275	11,500	12,000
503-0000-322.30-05	Dangerous Dog Registrare	24	100	200
503-0000-337.06-00	Grants-Educ & Vet Care	5,000	0	0
503-0000-337.08-00	Restricted-Sup/Med/Vaccin	7,114	5,500	2,750
503-0000-337.09-00	Restricted-Prof Svc Other	20,057	5,000	2,500
503-0000-337.10-00	Restricted-Vet Services	17,131	10,000	5,000
503-0000-337.11-00	Restricted-Spay Neuter	10,154	0	0
503-0000-337.12-00	Restricted-Public Educ	10,047	5,000	2,500
503-0000-338.39-01	Th County-Assessment	472,087	508,434	509,159
503-0000-338.39-02	Olympia-Assessment	206,172	219,482	209,760
503-0000-338.39-03	Lacey-Assessment	172,248	194,193	190,238
503-0000-338.39-04	Tumwater-Assessment	64,154	70,481	83,433
503-0000-343.93-01	Reclaims-Thurston County	13,312	14,000	13,500
503-0000-343.93-02	Reclaims-Olympia	5,360	5,500	5,000
503-0000-343.93-03	Reclaims-Lacey	3,693	4,000	4,000
503-0000-343.93-04	Reclaims-Tumwater	1,382	1,300	1,300
503-0000-343.93-05	Reclaims-Non City/county	1,335	1,100	1,100
503-0000-361.11-00	Investment Interest	35,647	50,000	11,693
503-0000-362.40-00	Facility Rentals	6,000	6,000	6,000
503-0000-362.41-00	Rental Fees Traps	2,097	2,500	2,500
503-0000-367.05-00	Donation-Catalog Sales	28,646	27,000	27,000
503-0000-367.06-00	Donation-Private Sources	167,659	8,000	8,000
503-0000-367.07-00	Donation-Emerg Vet Care	10,675	0	0
503-0000-367.19-00	Donation-Training Fac.	10,000	0	0
503-0000-369.20-01	Adoptions-Thurston County	15,018	15,500	15,000
503-0000-369.20-02	Adoptions-Olympia	5,467	6,300	6,000
503-0000-369.20-03	Adoptions-Lacey	4,449	4,400	4,000
503-0000-369.20-04	Adoptions-Tumwater	1,466	1,700	1,500
503-0000-369.20-05	Adoptions-Non City/County	9,093	7,400	7,400
503-0000-369.20-06	Adoptions-Promo Project	99,612	85,000	85,000
503-0000-369.40-00	Court Fees/Judgments	354	1,000	1,000
503-0000-369.40-01	Shelter Fees	25,053	25,500	25,500

Account Number.	Description	2008 Actual Revenue/Expense	2009 Amended Budget	2010 Adopted Budget
<i>Joint Animal Services</i>				
Revenues				
503-0000-369.81-00	Cash Over & Short	13	0	0
503-0000-369.90-00	Other Misc Revenue	2,917	0	0
503-0006-308.05-00	Bldg Depreciation Asset	0	56,178	56,178
503-0006-338.39-06	Olympia-Loan Assessment	23,471	23,821	23,821
<b>Total Joint Animal Services Revenue</b>		<b>1,641,176</b>	<b>1,862,453</b>	<b>1,781,689</b>

Account Number.	Description	2008 Actual Revenue/Expense	2009 Amended Budget	2010 Adopted Budget
<i>Joint Animal Services</i>				
Animal Services Expenditures				
<b>General Services</b>				
503-3901-539.10-01	Salaries-Regular	101,224	103,756	106,560
503-3901-539.10-05	Salaries-Overtime	11	0	0
503-3901-539.20-01	Employer Paid Benefits	33,249	32,948	36,175
503-3901-539.31-01	Office & Operating Supply	941	800	800
503-3901-539.31-14	Supplies-Catalog Donation	9,918	10,000	10,000
503-3901-539.41-01	Prof. Svc-Other	654	1,500	1,500
503-3901-539.41-05	Prof. Svc-Audit	0	2,000	2,000
503-3901-539.41-26	Prof. Svc-Administration	79,430	79,430	80,621
503-3901-539.42-02	Communications-Postage	150	600	600
503-3901-539.43-01	Transportation/Per Diem	0	400	650
503-3901-539.43-02	Dues, Subscriptions, Publ	460	550	550
503-3901-539.43-03	Registrations	0	500	750
503-3901-539.46-01	Insurance-Liability	25,811	26,650	22,819
503-3901-539.46-06	AWC-L & I Pool	731	910	910
503-3901-539.48-01	Rep & Maint-Equipment	0	350	350
503-3901-539.49-02	Printing & Binding	15	450	450
503-3901-539.49-11	Public Education	6,215	7,000	7,000
503-3901-539.49-12	Special Events	723	1,200	1,200
503-3901-539.49-27	Bad Debt Expense	187	500	500
503-3901-539.49-30	Software Maintenance	0	3,000	3,000
503-3901-539.49-32	Bankcard Service Fees	3,079	3,000	3,000
<b>Total General Services</b>		<b>262,798</b>	<b>275,544</b>	<b>279,435</b>
<b>Shelter Operations</b>				
503-3902-539.10-01	Salaries-Regular	243,619	282,455	288,398
503-3902-539.10-05	Salaries-Overtime	308	1,500	1,500
503-3902-539.10-06	Salaries-Part-Time	12,728	3,366	3,366
503-3902-539.20-01	Employer Paid Benefits	122,486	144,265	144,948
503-3902-539.31-01	Office & Operating Supply	4,655	4,500	4,500
503-3902-539.31-02	Small Tools & Equipment	1,178	1,500	1,500
503-3902-539.31-17	Supplies-Uniform Purchase	1,715	2,500	2,500
503-3902-539.35-01	Supplies-Food & Cleaning	15,080	15,000	15,000
503-3902-539.35-02	Supplies-Medical/Vaccine	6,653	8,000	8,000
503-3902-539.35-03	Supplies-Euthanasia	4,615	5,500	5,500
503-3902-539.41-19	Prof. Svc-Vet Services	11,157	15,000	15,000

Account Number.	Description	2008 Actual Revenue/Expense	2009 Amended Budget	2010 Adopted Budget
<i>Joint Animal Services</i>				
Animal Services Expenditures				
<b>Shelter Operations - Continued</b>				
503-3902-539.41-20	Prof. Svc-Spay, Neuter	80,279	82,000	82,000
503-3902-539.41-21	Prof. Svc-Disposal	22,800	23,500	23,500
503-3902-539.41-22	Prof. Svc-Security System	897	1,000	1,000
503-3902-539.42-01	Communications-Telephone	5,848	11,000	8,500
503-3902-539.42-02	Communications-Postage	990	2,000	2,000
503-3902-539.43-01	Transportation/Per Diem	0	400	1,525
503-3902-539.43-02	Dues, Subscriptions, Publ	465	450	450
503-3902-539.43-03	Registrations	100	600	1,725
503-3902-539.44-03	Adv/Call for Bids	0	100	100
503-3902-539.45-03	Copier Rental	3,182	3,800	3,800
503-3902-539.46-02	Insurance-Fire/Property	2,721	2,857	2,438
503-3902-539.47-01	Utility-Electric	19,040	16,500	16,500
503-3902-539.47-03	Utility-Natural Gas	11,599	12,000	12,000
503-3902-539.47-05	Utility-City of Olympia	11,371	12,000	12,000
503-3902-539.47-08	Utility-Recycled Waste	458	400	400
503-3902-539.48-01	Rep & Maint-Equipment	4,023	6,800	6,800
503-3902-539.48-02	Rep & Maint-Equip Non-Pwr	1,063	0	0
503-3902-539.48-03	Rep & Maint-Facilities	11,505	12,000	52,500
503-3902-539.49-02	Printing & Binding	1,051	2,500	2,000
503-3902-539.49-06	Maintenance Contracts	535	1,000	0
503-3902-539.49-23	Custodial	9,648	10,000	10,000
503-3902-539.49-25	Assessments/Taxes	10	0	0
503-3902-539.49-66	Senior Animal Adoptions	2,779	0	0
503-3902-539.60-01	Capital Outlays-Equipment	1,280	20,000	16,500
503-3902-539.60-02	Capital Outlays-Replace	0	19,475	19,475
503-3902-539.60-03	Capital-Improvements	10,216	130,000	45,000
503-3902-539.65-04	Depreciation-Equipment	15,014	19,475	19,475
<b>Total Shelter Operations</b>		<b>641,068</b>	<b>873,443</b>	<b>829,900</b>
<b>Field Services</b>				
503-3903-539.10-01	Salaries-Regular	159,234	168,020	172,559
503-3903-539.10-05	Salaries-Overtime	9,420	7,000	7,000
503-3903-539.10-06	Salaries-Part-Time	46,220	50,970	57,932
503-3903-539.20-01	Employer Paid Benefits	89,353	93,725	95,913
503-3903-539.31-01	Office & Operating Supply	1,608	1,500	1,500

Account Number.	Description	2008 Actual Revenue/Expense	2009 Amended Budget	2010 Adopted Budget
<i>Joint Animal Services</i>				
Animal Services Expenditures				
<b>Field Services - Continued</b>				
503-3903-539.31-02	Small Tools & Equipment	1,139	1,600	1,600
503-3903-539.31-17	Supplies-Uniform Purchase	2,015	2,000	2,000
503-3903-539.42-01	Communications-Telephone	3,448	4,500	4,000
503-3903-539.42-04	Communications-Base Radio	2,669	2,700	2,700
503-3903-539.43-01	Transportation/Per Diem	0	300	1,425
503-3903-539.43-03	Registrations	280	500	1,625
503-3903-539.46-04	Insurance-Vehicle	707	742	1,044
503-3903-539.48-01	Rep & Maint-Equipment	0	750	750
503-3903-539.48-09	Rep & Maint-Fleet Mgmt	21,364	24,000	22,500
503-3903-539.49-02	Printing & Binding	1,397	1,000	1,000
503-3903-539.60-01	Capital Outlays-Equipment	49,871	50,000	0
503-3903-539.60-02	Capital Outlays-Replace	0	13,000	13,000
503-3903-539.60-99	Capitalize Asset	45,735-	0	0
503-3903-539.65-02	Depreciation-Vehicles	3,703	13,000	13,000
<b>Total Field Services</b>		<b>346,693</b>	<b>435,307</b>	<b>399,548</b>
<b>Licensing</b>				
503-3904-539.10-01	Salaries-Regular	51,780	54,113	55,152
503-3904-539.10-06	Salaries-Part-Time	2,226	4,264	4,264
503-3904-539.20-01	Employer Paid Benefits	14,687	15,519	16,466
503-3904-539.31-01	Office & Operating Supply	62	400	400
503-3904-539.31-17	Supplies-Uniform Purchase	290	275	275
503-3904-539.42-02	Communications-Postage	6,314	6,500	6,500
503-3904-539.43-03	Registrations	0	200	200
503-3904-539.44-06	Adv/Public Notices	640	2,000	2,000
503-3904-539.48-01	Rep & Maint-Equipment	0	200	200
503-3904-539.49-02	Printing & Binding	4,549	5,600	5,600
<b>Total Licensing</b>		<b>80,548</b>	<b>89,071</b>	<b>91,057</b>
<b>Grants, Education and Vet Care</b>				
503-3905-539.35-02	Supplies-Medical/Vaccine	11,817	18,500	19,750
503-3905-539.41-01	Prof. Svc-Other	2,985	41,854	27,500
503-3905-539.41-19	Prof. Svc-Vet Services	50,189	29,722	37,000
503-3905-539.41-20	Prof. Svc-Spay, Neuter	11,750	0	0

Account Number.	Description	2008 Actual Revenue/Expense	2009 Amended Budget	2010 Adopted Budget
<i>Joint Animal Services</i>				
Animal Services Expenditures				
<b>Grants, Education and Vet Care - Continued</b>				
503-3905-539.49-11	Public Education	14,617	19,013	17,500
Total Grants, Education and Vet Care		91,358	109,089	101,750
<b>Shelter Debt</b>				
503-3906-539.65-06	Replacement-Building	56,129	56,178	56,178
503-3906-539.70-01	Principal on Loan	0	15,432	16,126
503-3906-539.80-21	Interest on Loan	8,524	8,389	7,695
Total Shelter Debt		64,653	79,999	79,999
Total Joint Animal Services Expenditures		1,487,118	1,862,453	1,781,689

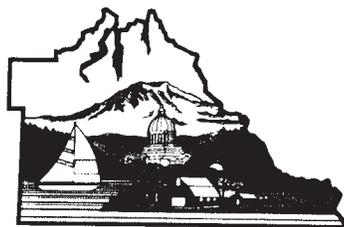


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# **2010 Budget**

## **Thurston County Narcotics Task Force**





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***THURSTON COUNTY NARCOTICS TASK FORCE***

The Thurston County Regional Narcotics Task Force is a partnership of all local police agencies responsible for stopping illegal drug trafficking in Thurston County. This group investigates violations of the Uniform Controlled Substance Act and provides training and assistance to nine local law enforcement agencies in Thurston County.

The City of Lacey is the administrative lead agency for the Drug Unit. In this capacity, the City provides clerical support, budget, and financial reporting services.

The Drug Unit is comprised of one grant covered Lieutenant from Lacey with oversight by an Olympia Commander, a WSP Sergeant, one Olympia Detective, one Tumwater Detective, two Thurston County Detectives (one covered by grant), one Lacey Detectives, one Prosecutor, and two support staff. Except for clerical and prosecutor support, other personnel costs are provided by each member agency and the drug grant.

***BUDGET SUMMARY***

The 2010 budget for the Drug Unit is **\$1,098,666**. This amount expands the current level of staffing and services. This does not include the cost of member agency personnel assigned to the unit.

***2010 PROJECTS, GOALS & PRIORITIES***

- Focus on middle and upper level drug dealers, especially DTO's (Drug Trafficking Organizations)
- Continue focus of removing illegal drugs from streets and communities
- Continue to disrupt and dismantle DTOs through aggressive prosecution and asset forfeiture
- Continue public education efforts

Account Number.	Description	2008 Actual Revenue/Expense	2009 Amended Budget	2010 Adopted Budget
<i>Thurston County Narcotics Task Force</i>				
Revenue				
504-0000-308.00-00	Estimated Beginning Cash	0	614,207	366,666
504-0000-332.99-99	HITDA Grant	49,658	52,000	52,000
504-0000-333.16-00	Drug Enforcement Grant	159,265	167,338	150,000
504-0000-333.16-01	WSP-CFDA # 07.000	13,701	13,000	13,000
504-0000-338.21-00	Drug Enforcement Service	6,642	0	0
504-0000-339.21-68	DOJ(BJA) Byrne JAG Progrm	0	66,635	155,000
504-0000-361.11-00	Investment Interest	28,606	2,000	2,000
504-0000-369.40-00	Court Fees/Judgments	316,935	340,000	340,000
504-0000-369.42-00	Federal Asset Sharing	54,610	20,000	20,000
504-0000-369.81-00	Cash Over & Short	20	0	0
504-0000-369.90-00	Other Misc Revenue	40	0	0
Total Thurston County Narcotics Task Force Revenue		629,477	1,275,180	1,098,666

Account Number.	Description	2008 Actual Revenue/Expense	2009 Amended Budget	2010 Adopted Budget
<i>Thurston County Narcotics Task Force</i>				
Drug Unit Expenditures				
<b>Investigation and Apprehension</b>				
504-2106-521.10-01	Salaries-Regular	97,020	103,963	107,082
504-2106-521.20-01	Employer Paid Benefits	39,692	44,084	45,831
504-2106-521.31-01	Office & Operating Supply	11,740	13,000	14,000
504-2106-521.31-15	Evidence Monies	47,045	65,000	65,000
504-2106-521.41-01	Prof. Svc-Other	5,805	12,000	12,000
504-2106-521.41-05	Prof. Svc-Audit	3,616	50	4,750
504-2106-521.41-09	Prof. Svc-Prosecution	74,507	45,607	87,411
504-2106-521.41-15	Prof Svc-Hearings Officer	3,100	2,100	2,100
504-2106-521.41-24	Prof. Svc-Police Agencies	85,063	561,570	219,709
504-2106-521.41-26	Prof. Svc-Administration	9,215	9,825	9,825
504-2106-521.41-41	Crime Stoppers	0	2,000	2,000
504-2106-521.42-01	Communications-Telephone	26,943	24,000	24,000
504-2106-521.42-02	Communications-Postage	14	2,050	2,050
504-2106-521.43-01	Transportation/Per Diem	4,737	3,000	10,000
504-2106-521.43-02	Dues, Subscriptions, Publ	286	800	800
504-2106-521.43-03	Registrations	380	1,500	5,000
504-2106-521.45-02	IMS Rental	7,656	14,000	15,000
504-2106-521.45-03	Copier Rental	369	3,300	3,400
504-2106-521.45-10	Rental Facilities	67,360	68,160	68,160
504-2106-521.46-04	Insurance-Vehicles	589	618	618
504-2106-521.46-06	AWC-L & I Pool	145	180	180
504-2106-521.47-01	Utility-Electric	4,826	5,750	6,000
504-2106-521.47-03	Utility-Natural Gas	1,097	1,700	1,800
504-2106-521.47-05	Utility-City of Tumwater	797	750	750
504-2106-521.47-07	Utility-Solid Waste	230	400	400
504-2106-521.48-01	Rep & Maint-Equipment	5,040	5,000	6,000
504-2106-521.49-06	Maintenance Contracts	1,128	3,000	3,000
504-2106-521.49-23	Custodial	1,505	1,800	1,800
504-2106-521.49-24	Drug Education-10%	18,129	25,000	25,000
504-2106-521.60-01	Capital Outlays-Equipment	11,094	25,000	25,000
504-2106-521.65-05	Depreciation-Equipment	18,647	5,000	25,000
<b>Total Investigation and Apprehension</b>		<b>547,775</b>	<b>1,050,207</b>	<b>793,666</b>

Account Number.	Description	2008 Actual Revenue/Expense	2009 Amended Budget	2010 Adopted Budget
<i>Thurston County Narcotics Task Force</i>				
Drug Unit Expenditures				
<b>Protective Enforcement</b>				
504-2107-521.41-09	Prof. Svc-Prosecution	60,856	89,778	75,000
504-2107-521.41-24	Prof. Svc-Police Agencies	159,107	135,195	230,000
<b>Total Protective Enforcement</b>		<b>219,963</b>	<b>224,973</b>	<b>305,000</b>
<b>Total Thurston County Narcotics Task Force Expenditures</b>		<b>767,738</b>	<b>1,275,180</b>	<b>1,098,666</b>