

MINUTES

Lacey Planning Commission Meeting
Tuesday, February 19, 2019 – 7:00 p.m.
Lacey City Hall Council Chambers, 420 College Street SE

Meeting was called to order at 7:00 p.m. by Paul Enns.

Planning Commission members present: Paul Enns, Sharon Kophs, Peg Evans-Brown, David Wasson, and David Lousteau. Staff present: Jessica Brandt, Ryan Andrews, Rick Walk, and Leah Bender.

Paul Enns noted a quorum present.

David Wasson made a motion, seconded by David Lousteau, to approve the agenda for tonight's meeting. All were in favor, the motion carried. Sharon Kophs made a motion, seconded by Peg Evans-Brown, to approve the January 15, 2019, minutes. All were in favor, the motion carried.

1. **Public Comments:** None.

2. **Commission Member's Report:**

- Peg Evans-Brown thanked the City for all the work done during the snow storm.
- David Lousteau reported that he received a phone call from a high school student who was researching the housing crisis.
- Paul Enns said he drove by the Reserve at Lacey to check on progress after reading a newspaper article about it.

3. **Director's Report:**

- Rick Walk noted that the second phase of the Climate Action Plan is underway and is moving forward.
- Rick reported on a housing summit he attended recently.
- Rick gave an update on the Rainier Vista Annexation.
- Rick noted that the City has received five applications for the two open Planning Commission positions and interviews will be held on Thursday.

4. **New Business:**

Joint Meeting Debrief:

- Planning Commissioners gave positive feedback and noted that the joint meeting was better in general than past meetings have been.
- It was noted that there is a level of cooperation, respect, and open communication that is not always present in other municipalities.
- Ryan shared Mark Mininger's feedback, which he submitted via email.
- The Housing Strategy categories and priorities, inclusionary zoning, preapproved ADU designs, and the State housing trust fund were discussed.
- Staff noted that the draft will be updated and will be discussed at another worksession before going to a public hearing. The Housing Strategy will eventually be incorporated into the Housing Element.

Capital Facilities Plan:

- Jessica Brandt noted that the Capital Facilities Element is a mandatory element of the Comp Plan and went over the key components it must contain.
- Jessica pointed out that the entire draft plan is available on the website.

- Jessica noted that the CFP must be updated annually and this update will incorporate changes to project schedules and budgets. This update will be considered interim as staff plans to rewrite the plan in 2020.
- Jessica went over the project timeline and said that Planning Commission will have an opportunity to review and comment on the draft plan in April. A public hearing will be held in May.

Emergency Housing Facilities LMC 16.64:

- Ryan noted that the Emergency Housing Facilities replaces the homeless encampment regulations, which were initially drafted to regulate Camp Quixote. The program has evolved into a permanent facility, Quixote Village, and the regulations are no longer applicable.
- Ryan went over the draft.
- The public meeting and notification requirement was discussed.
- Ryan asked for feedback on the limitation of number of residents and allowing overnight vehicle parking.
- There was a discussion regarding warrants. It was noted that this may be too restrictive. It was suggested that there be a distinction between warrants for minor offenses and those for more serious offenses. A need was expressed for a social service that would assist people in clearing up warrants.
- Ryan said the draft will be on a future agenda for further discussion.

5. **Communications and Announcements:** None.

6. **Next meeting:** March 5, 2019.

7. **Adjournment:** 8:55 p.m.