

LACEY HISTORICAL COMMISSION MEETING MINUTES

December 16, 2020 6:00 p.m.

Remote meeting via Zoom

PRESENT

Commission: David Black, Erich Ebel, Kimberly Goetz, Jim Keogh, Seth Huff, Sarah Thirtyacre, and Alan Tyler (arrived 6:26pm).

Staff: Jennifer Burbidge, Parks and Recreation Director; Carolyn Elliott, Office Assistant; and Erin Quinn Valcho, Museum Curator.

Public: Lanny Weaver, Lacey Historical Society.

The meeting was called to order at 6:00 p.m. by Chair, Erich Ebel.

AGENDA

A motion was made, seconded and approved to adopt the agenda as written.

MINUTES

The November 18, 2020 minutes were approved as written and placed on record.

ANNOUNCEMENTS

None.

CORRESPONDENCE

None.

CALENDAR OF EVENTS

No updates.

OLD BUSINESS

- a. New Museum Project. Ms. Burbidge reported the Design Development stage will be completed near the end of the year.

After review, \$895,000 savings in the MACC must be found to stay under \$10 million. Some items can be added in later, or materials can be changed.

Example: Save \$110,000 by installing the rolling storage racks later, but still installing the steel rails during construction.

Example: Save \$305,000 by changing out the exterior cladding. The next DD meeting is Friday, December 18 and the team will look at this in detail.

After extensive internal staff review and confirming with KMB, bid packages 2 & 3 (and therefore Phases 4 and 5) will be combined.

- Bid package 1, which is associated with the current Heritage Capital Project grant application (\$607,709) kicks off Phase 3 of this project, bringing the site to a predevelopment state.

- Bid package 2 was going to complete Phase 3 of the project. It included the exterior, making the building usable for staff and the site for potential events, but the building would not be ready for public use.
- Bid package 3 was FF&E (final finishes) making it ready for public use.

This direction is a heavier lift for fundraising but these are the advantages:

- Construction cost savings
- Cleaner for the contractor, so less confusing and less room for error
- Building will be useable to the public once built
- Upon reflection, it would be hard to justify the building not open to the public for up to 3 years.

Community Outreach. Ms. Burbidge gave a presentation on December 3rd to Lacey Sunrise Lions, who are contributing to the flagpole area. She will present to the North Thurston Kiwanis in March.

Fire District 3 has formally committed to \$25,000 towards the exhibits. Funds will be available January 1 for exhibit design. Staff is drafting the contract.

b. Depot Trail Amenity.

- Depot and playground will be open by January 1.
- Restrooms will remain closed because of COVID.
- Building will be open seasonally beginning in May, pending COVID restrictions.
- An article will be going out in the January Lacey Life.
- Virtual dedication planned for January.

c. Museum Name Update. The name, Lacey Museum and Cultural Center, has been approved.

d. 2020 Accomplishments.

Motion carried to approve the 2020 Accomplishments with the notation that Ms. Quinn Valcho will be updating the items in red as the year closes.

e. 2020 Work Plan Status Update

Motion carried to approve the 2020 Work Plan Status Update.

f. 2021 Work Plan

Motion carried to adopt the 2021 Work Plan.

g. Jacob Smith House nomination form update. Commissioner Black and Thirtyacre visited the site. The team had a meeting and developed a plan to divide up the work.

NEW BUSINESS

- a. Museum Strategic Plan 2021-2030.

Motion carried to approve the 2021-2030 Museum Strategic Plan 2021-2030 with the understanding that Ms. Quinn Valcho will make the noted changes.

- b. Museum Logo. Ms. Quinn Valcho presented the new museum logo. The Commission response was enthusiastically positive.

Ad Hoc COMMITTEE REPORTS

- a. Policy/StEPs - on hiatus.
b. Archaeology - on hiatus.

PUBLIC COMMENT

- a. Lacey Historical Society. Ms. Weaver reported
- The Historical Society has money set aside for the JSH plaque
 - Ms. Weaver is working on an article for the next newsletter regarding a historical building on 6th Ave. in Olympia
 - The Historical Society has money to donate to the new museum, possibly by sponsoring bricks or tiles.
- b. Others. None present.

REPORTS

- a. Museum/Curator. Ms. Quinn Valcho shared highlights of her report.
b. Commissioners. No Reports.
c. Chair. No report.
d. Parks & Recreation Director. Ms. Burbidge reported that staff attended the annual department retreat over Zoom.

ADJOURN

Meeting adjourned at 7:28 pm.

NEXT MEETING

Wednesday, January 20, 6:00 p.m. remote meeting via Zoom